Coastside County Water District

Monthly Budget Report

Account Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	793,919.00	872,990.68	79,071.68	9.96 %	5,617,571.00	5,801,819.42	184,248.42	3.28 %	11,710,500.00
	Total RevType: 1 - Operating:	**793,919.00**	**872,990.68**	**79,071.68**	**9.96 %**	**5,617,571.00**	**5,801,819.42**	**184,248.42**	**3.28 %**	**11,710,500.00**
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	4,167.00	8,389.95	4,222.95	101.34 %	20,834.00	40,125.76	19,291.76	92.60 %	50,000.00
1-4180-00	Late Notice - 10% Penalty	5,000.00	-608.61	-5,608.61	-112.17 %	25,000.00	21,169.79	-3,830.21	-15.32 %	60,000.00
1-4230-00	Service Connections	834.00	450.44	-383.56	-45.99 %	4,167.00	5,524.24	1,357.24	32.57 %	10,000.00
1-4920-00	Interest Earned	520.00	0.80	-519.20	-99.85 %	2,599.00	11,139.72	8,540.72	328.62 %	6,236.00
1-4930-00	Tax Apportionments/County Checks	75,000.00	84,540.91	9,540.91	12.72 %	75,000.00	87,506.75	12,506.75	16.68 %	725,000.00
1-4950-00	Miscellaneous Income	2,083.00	1,274.44	-808.56	-38.82 %	10,416.00	1,274.44	-9,141.56	-87.76 %	25,000.00
1-4955-00	Cell Site Lease Income	13,750.00	10,926.74	-2,823.26	-20.53 %	68,750.00	66,901.35	-1,848.65	-2.69 %	165,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	325,000.00
	Total RevType: 2 - Non-Operating:	**101,354.00**	**104,974.67**	**3,620.67**	**3.57 %**	**206,766.00**	**233,642.05**	**26,876.05**	**13.00 %**	**1,366,236.00**
	Total Revenue:	**895,273.00**	**977,965.35**	**82,692.35**	**9.24 %**	**5,824,337.00**	**6,035,461.47**	**211,124.47**	**3.62 %**	**13,076,736.00**
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	80,000.00	236,204.80	-156,204.80	-195.26 %	980,000.00	1,604,479.75	-624,479.75	-63.72 %	1,900,998.00
1-5230-00	Nunes T P Pump Expense	3,558.00	3,324.63	233.37	6.56 %	17,790.00	19,680.92	-1,890.92	-10.63 %	42,697.00
1-5231-00	CSP Pump Station Pump Expense	14,185.00	19,750.73	-5,565.73	-39.24 %	173,771.00	172,154.57	1,616.43	0.93 %	337,080.00
1-5232-00	Other Trans. & Dist Pump Expense	2,247.00	1,498.23	748.77	33.32 %	11,235.00	10,283.54	951.46	8.47 %	26,965.00
1-5233-00	Pilarcitos Canyon Pump Expense	5,000.00	287.85	4,712.15	94.24 %	6,000.00	1,191.72	4,808.28	80.14 %	39,248.00
1-5234-00	Denniston T P Pump Expense	10,833.00	-7,043.35	17,876.35	165.02 %	54,166.00	12,006.88	42,159.12	77.83 %	130,000.00
1-5242-00	CSP Pump Station Operations	892.00	5,340.06	-4,448.06	-498.66 %	4,459.00	9,039.08	-4,580.08	-102.72 %	10,700.00
1-5243-00	CSP Pump Station Maintenance	3,084.00	339.96	2,744.04	88.98 %	15,417.00	4,484.26	10,932.74	70.91 %	37,000.00
1-5246-00	Nunes T P Operations - General	6,487.00	5,875.39	611.61	9.43 %	32,437.00	43,570.43	-11,133.43	-34.32 %	77,850.00
1-5247-00	Nunes T P Maintenance	10,208.00	6,377.08	3,830.92	37.53 %	51,041.00	29,614.33	21,426.67	41.98 %	122,500.00
1-5248-00	Denniston T P Operations-General	3,917.00	818.74	3,098.26	79.10 %	19,584.00	6,847.18	12,736.82	65.04 %	47,000.00
1-5249-00	Denniston T.P. Maintenance	8,487.00	5,951.26	2,535.74	29.88 %	42,437.00	77,082.50	-34,645.50	-81.64 %	101,850.00
1-5250-00	Laboratory Expenses	5,954.00	5,822.25	131.75	2.21 %	29,770.00	31,314.86	-1,544.86	-5.19 %	71,450.00
1-5260-00	Maintenance - General	24,308.00	19,146.87	5,161.13	21.23 %	121,542.00	130,332.57	-8,790.57	-7.23 %	291,700.00
1-5261-00	Maintenance - Well Fields	3,333.00	0.00	3,333.00	100.00 %	16,666.00	0.00	16,666.00	100.00 %	40,000.00
1-5263-00	Uniforms	0.00	0.00	0.00	0.00 %	8,000.00	8,127.76	-127.76	-1.60 %	12,500.00
1-5318-00	Studies/Surveys/Consulting	10,000.00	0.00	10,000.00	100.00 %	50,000.00	14,925.00	35,075.00	70.15 %	160,000.00
1-5321-00	Water Resources	2,100.00	1,086.65	1,013.35	48.25 %	10,500.00	4,006.29	6,493.71	61.84 %	25,200.00

		November Budget	November Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00	Community Outreach	2,000.00	365.74	1,634.26	81.71 %	12,000.00	6,845.69	5,154.31	42.95 %	54,700.00
1-5381-00	Legal	8,333.00	2,032.50	6,300.50	75.61 %	41,666.00	17,893.00	23,773.00	57.06 %	100,000.00
1-5382-00	Engineering	5,000.00	480.00	4,520.00	90.40 %	25,000.00	7,400.00	17,600.00	70.40 %	60,000.00
1-5383-00	Financial Services	3,000.00	0.00	3,000.00	100.00 %	11,000.00	6,030.00	4,970.00	45.18 %	20,000.00
1-5384-00	Computer Services	13,000.00	10,839.52	2,160.48	16.62 %	65,000.00	68,939.87	-3,939.87	-6.06 %	163,600.00
1-5410-00	Salaries/Wages-Administration	130,832.00	109,507.00	21,325.00	16.30 %	479,719.00	403,398.21	76,320.79	15.91 %	1,133,880.00
1-5411-00	Salaries & Wages - Field	161,600.00	159,032.10	2,567.90	1.59 %	592,533.00	565,992.38	26,540.62	4.48 %	1,400,532.00
1-5420-00	Payroll Tax Expense	20,508.00	17,350.64	3,157.36	15.40 %	75,196.00	68,683.21	6,512.79	8.66 %	177,734.00
1-5435-00	Employee Medical Insurance	35,539.00	36,868.07	-1,329.07	-3.74 %	177,695.00	181,881.30	-4,186.30	-2.36 %	444,246.00
1-5436-00	Retiree Medical Insurance	4,038.00	5,699.18	-1,661.18	-41.14 %	20,190.00	19,845.60	344.40	1.71 %	50,659.00
1-5440-00	Employees Retirement Plan	49,905.00	53,756.08	-3,851.08	-7.72 %	249,525.00	235,011.59	14,513.41	5.82 %	598,859.00
1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	35,000.00
1-5510-00	Motor Vehicle Expense	5,000.00	5,350.15	-350.15	-7.00 %	25,000.00	30,748.44	-5,748.44	-22.99 %	60,000.00
1-5620-00	Office & Billing Expenses	21,800.00	18,731.23	3,068.77	14.08 %	109,000.00	93,079.13	15,920.87	14.61 %	261,600.00
1-5625-00	Meetings / Training / Seminars	2,167.00	2,888.77	-721.77	-33.31 %	10,833.00	15,170.11	-4,337.11	-40.04 %	26,000.00
1-5630-00	Insurance	10,750.00	4,171.33	6,578.67	61.20 %	53,750.00	47,143.49	6,606.51	12.29 %	129,000.00
1-5687-00	Membership, Dues, Subscript.	8,000.00	33,079.25	-25,079.25	-313.49 %	43,000.00	52,097.65	-9,097.65	-21.16 %	75,970.00
1-5688-00	Election Expenses	10,000.00	0.00	10,000.00	100.00 %	25,000.00	0.00	25,000.00	100.00 %	25,000.00
1-5689-00	Labor Relations	500.00	0.00	500.00	100.00 %	2,500.00	0.00	2,500.00	100.00 %	6,000.00
1-5700-00	San Mateo County Fees	7,000.00	0.00	7,000.00	100.00 %	11,000.00	4,189.38	6,810.62	61.91 %	20,000.00
1-5705-00	State Fees	1,500.00	1,478.59	21.41	1.43 %	3,000.00	1,478.59	1,521.41	50.71 %	36,500.00
	Total ExpType: 1 - Operating:	**695,065.00**	**766,411.30**	**-71,346.30**	**-10.26 %**	**3,677,422.00**	**4,004,969.28**	**-327,547.28**	**-8.91 %**	**8,354,018.00**
ExpType: 4 - Capital Related										
1-5712-00	Debt Service/Existing Bonds 2006B	0.00	0.00	0.00	0.00 %	366,963.00	-1,812.44	368,775.44	100.49 %	486,383.00
1-5715-00	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00 %	264,524.00	264,523.92	0.08	0.00 %	336,126.00
1-5716-00	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00 %	231,498.00	231,497.84	0.16	0.00 %	324,235.00
1-5717-00	Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00 %	0.00	318,974.12	-318,974.12	0.00 %	0.00
	Total ExpType: 4 - Capital Related:	**0.00**	**0.00**	**0.00**	**0.00 %**	**862,985.00**	**813,183.44**	**49,801.56**	**5.77 %**	**1,146,744.00**
	Total Expense:	**695,065.00**	**766,411.30**	**-71,346.30**	**-10.26 %**	**4,540,407.00**	**4,818,152.72**	**-277,745.72**	**-6.12 %**	**9,500,762.00**
	Report Total:	**200,208.00**	**211,554.05**	**11,346.05**		**1,283,930.00**	**1,217,308.75**	**-66,621.25**		**3,575,974.00**

COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
November 30, 2018

RESERVE BALANCES	**Current Year as of 11/30/18**	**Prior Year as of 11/30/17**
CAPITAL AND OPERATING RESERVE	$7,189,017.29	$4,180,926.80
RATE STABILIZATION RESERVE	$250,000.00	$250,000.00
TOTAL DISTRICT RESERVES	**$7,439,017.29**	**$4,430,926.80**

ACCOUNT DETAIL		
ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	$5,169,933.47	$3,358,514.36
CSP T & S ACCOUNT	$192,488.17	$32,962.28
MONEY MARKET GEN. FUND (Opened 7/20/17)	$19,433.72	$2,500.00
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	$2,056,461.93	$1,036,250.16
DISTRICT CASH ON HAND	$700.00	$700.00
TOTAL ACCOUNT BALANCES	**$7,439,017.29**	**$4,430,926.80**

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2018/2019

11/30/2018

		Approved CIP Budget FY 18/19	Actual To Date FY 18/19	Projected Year-End FY 18/19	Variance vs. Budget	% Completed	Project Status/ Comments
Equipment Purchases & Replacement							
06-03	SCADA/Telemetry/Electrical Controls Replacement	$ 50,000		$ 50,000	$ -	0%	
99-02	Vehicle Replacement	$ 100,000	$ 50,011	$ 100,000	$ -	50%	Vehicles approved at August 2018 Board meeting
Facilities & Maintenance							
08-08	PRV Valves Replacement Project	$ 30,000	$ 11,571	$ 30,000	$ -	39%	
09-09	Fire Hydrant Replacement	$ 140,000	$ 65,218	$ 140,000	$ -	47%	
16-07	Sample Station Replacement Project	$ 30,000	$ 28,013	$ 30,000	$ -	93%	
17-15	Pilarcitos Canyon Emergency Road Repairs	$ 100,000		$ 100,000	$ -	0%	
18-13	Denniston WTP and Tank Road Repairs and Paving	$ 100,000		$ 100,000	$ -	0%	
99-01	Meter Change Program	$ 20,000	$ 20,812	$ 20,812	$ (812)	104%	
Pipeline Projects							
06-02	Highway 1 South Pipeline Replacement Project	$ 750,000	$ 177,350	$ 400,000	$ 350,000	24%	near completion (December 2018.)
07-04	Bell Moon Pipeline Replacement Project	$ 60,000	$ 4,762	$ 60,000	$ -	8%	in design
13-02	Replace 8 Inch Pipeline Under Creek at Pilarcitos Ave	$ 50,000		$ 50,000	$ -	0%	
14-01	Replace 12" Welded Steel Line on Hwy 92 with 8"	$ 100,000		$ 100,000	$ -	0%	
14-27	Grandview 2 Inch Replacement	$ 50,000	$ 2,635	$ 50,000	$ -	5%	in design
14-30	Replace Miscellaneous 2 Inch GS El Granada	$ 60,000	$ 5,426	$ 90,000	$ (30,000)	9%	Bid to be approved at December board meeting
14-31	Ferdinand Avenue - Replace 4" WS Ferdinand Ave. to Columbus	$ 60,000		$ 60,000	$ -	0%	in design
Pump Stations / Tanks / Wells							
06-04	Hazen's Tank Removal	$ 30,000		$ 30,000	$ -	0%	
08-14	Alves Tank Recoating & Refurshment	$ 600,000	$ 742	$ 600,000	$ -	0%	
19-01	EG Tank #1 Recoating & Refurbishment	$ 100,000	$ 5,671	$ 100,000	$ -	6%	
19-03	Miramar Tank - Chime	$ 40,000		$ 40,000	$ -	0%	
18-05	Denniston Tank THM Residual Control	$ 80,000		$ 80,000	$ -	0%	
18-06	CSP -- (3) Butterfly Valves	$ 80,000	$ 11,399	$ 80,000	$ -	14%	
19-04	Tanks - THM Control	$ 120,000		$ 120,000	$ -	0%	On order. Approved at November 2018 board meeting
Water Supply Development							
12-12	San Vicente Diversion and Pipeline	$ 100,000	$ -	$ 100,000	$ -	0%	
17-12	Recycled Water Project Development	$ 100,000	$ -	$ 100,000	$ -	0%	
Water Treatment Plants							
08-07	Nunes Filter Valve Replacement	$ 500,000		$ 500,000	$ -	0%	
13-05	Denniston WTP Emergency Power	$ 50,000		$ 50,000	$ -	0%	
	FY 18/19 TOTALS	**$ 3,500,000**	**$ 383,610**	**$ 3,180,812**	**$ 319,188**		

COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2018/2019

11/30/2018

FY2017/2018 CIP Projects in process - *paid in FY 2018/2019*

		Approved CIP Budget FY 18/19	Actual To Date FY 18/19	Projected Year-End FY 18/19	Variance vs. Budget	% Completed	Project Status/ Comments
18-09	Denniston Heater		$ 4,800	$ 4,800	$ (4,800)		completed
13-08	Crystal Springs Spare 350 HP Motor		$ 70,556	$ 65,000	$ (65,000)		
18-03	CSP Spare 500 Pump Rehabilitation		$ 41,450	$ 50,000	$ (50,000)		
07-03	Pilarcitos Canyon Pipeline Replacement		$ 17,384	$ 13,702	$ (13,702)		Work is budgeted for FY2019/20
12-12	Denniston/San Vicente Water Supply Development		$ 17,451	$ 75,000	$ (75,000)		ongoing
14-26	Replace 2" Pipe in Downtown Half Moon Bay		$ 145,754	$ 145,754	$ (145,754)		completed November 2018.
17-16	CSP P3 Soft Start Pump/Shafting Replacement & Motor refurbishment		$ 3,370	$ 3,370	$ (3,370)		
10-02 & 12-04	Denniston Booster Pump Station - Transformer Installation		$ 36,274	$ 40,000	$ (40,000)		work is in process
18-07	EG #2 Tank Chlorination System (Residual Control System)			$ 50,000	$ (50,000)		
17-04	Denniston Dam Spillway Repairs		$ 23,331	$ 90,000	$ (90,000)		
18-10	Nunes/Denniston Treat Plants Optimization Study		$ 16,916	$ 20,000	$ (20,000)		
					$ -		
	PREVIOUS YEAR TOTALS	**$ -**	**$ 377,285**	**$ 557,626**	**$ (557,626)**		

UNSCHEDULED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 2018/2019

NN-00	Unscheduled CIP	$ 100,000			$ 100,000	0%	
	NON-BUDGETED TOTALS	**$ 100,000**	**$ -**	**$ -**	**$ 100,000**		
	CIP TOTALS	**$ 3,600,000**	**$ 760,895**	**$ 3,738,438**	**$ (138,438)**		

Legal Cost Tracking Report
12 Months At-A-Glance

Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Recycled Water	Transfer Program	CIP	Personnel	Water Shortage	Litigation	Infrastructure Project Review (Reimbursable)	TOTAL
Dec-17	4,934			138	1,300	130				6,502
Jan-18	878			412	260				2,178	3,727
Feb-18	4,485			1,052	260	1,040				6,837
Mar-18	1,268			454	962	1,203				3,886
Apr-18	2,503				8,301					10,803
May-18	6,754					1,404				8,158
Jun-18	4,225			406	1,333	358				6,321
Jul-18	7,430			1,680	488	65				9,662
Aug-18	3,230			647		1,608			216	5,701
Sep-18	3,246			757	963					4,965
Oct-18	2,211				437					2,648
Nov-18	1,473									1,473
TOTAL	**42,634**	**0**	**0**	**5,545**	**14,302**	**5,807**	**0**	**0**	**2,394**	**70,681**

Engineer Cost Tracking Report
12 Months At-A-Glance

Acct. No. 5682
JAMES TETER
Engineer

Month	Admin & Retainer	CIP	Studies & Projects	TOTAL	Reimburseable from Projects
Dec-17	480		338	**818**	338
Jan-18	480	1,935	1,683	**4,098**	1,683
Feb-18	480	1,014	7,788	**9,282**	7,788
Mar-18	1,021	4,270	1,905	**7,196**	1,905
Apr-18	480	2,197	338	**3,015**	338
May-18	1,115	1,188		**2,303**	
Jun-18	480	1,099	169	**1,748**	169
Jul-18	480	4,989	2,958	**8,427**	2,958
Aug-18	480	2,380	2,138	**4,998**	2,138
Sep-18	480	5,197		**5,677**	
Oct-18	480		3,142	**3,622**	3,143
Nov-18	480	3,518	254	**4,252**	254
TOTAL	**6,936**	**27,786**	**20,712**	**55,435**	**20,713**

Calcon T&M Projects Tracking

11/30/2018

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Actual thru 6/30/18	Project Billings FY2018-19
Closed Projects:							
CAL-13-01	EG Tank 2 Recoating Project	Closed	9/30/13	10/8/13	$8,220.00	$ 8,837.50	
CAL-13-02	Nunes Control System Upgrades	Closed	9/30/13	10/8/13	$46,141.00	$ 55,363.60	
CAL-13-03	Win 911 and PLC Software	Closed	9/30/13	10/8/13	$9,717.00	$ 12,231.74	
CAL-13-04	Crystal Springs Surge Tank Retrofit	Closed	11/26/13	11/27/13	$31,912.21	$ 66,572.54	
CAL-13-06	Nunes Legacy Backwash System Removal	Closed	11/25/13	11/26/13	$6,516.75	$ 6,455.00	
CAL-13-07	Denniston Backwash FTW Valves	Closed	11/26/13	11/27/13	$6,914.21	$ 9,518.28	
CAL-14-01	Denniston Wash Water Return Retrofit	Closed	1/28/14	2/14/14	$13,607.00	$ 13,591.60	
CAL-14-02	Denniston Calrifier SCADA Data	Closed	4/2/14	4/7/14	$4,125.00	$ 4,077.50	
CAL-14-03	Nunes Surface Scatter Turbidimeter	Closed	4/2/14	4/7/14	$2,009.50	$ -	
CAL-14-04	Phase I Control System Upgrade	Closed	4/2/14	4/7/14	$75,905.56	$ 44,459.14	
CAL-14-06	Miramar Control Panel	Closed	8/28/14	8/28/14	$37,953.00	$ 27,980.71	
CAL-14-08	SFWater Flow & Data Logger/Cahill Tank	Closed	8/20/2014	8/20/2014	$1,370.00	$ 1,372.00	
CAL-15-01	Main Street Monitors	Closed				$ 6,779.42	
CAL-15-02	Dennistion To Do List	Closed				$ 2,930.00	
CAL-15-03	Nunes & Denniston Turbidity Meters	Closed			$6,612.50	$ 12,536.12	
CAL-15-04	Phase II Control System Upgrade	Closed	6/23/2015	8/11/2015	$195,000.00	$ 202,227.50	
CAL-15-05	Permanganate Water Flow	Closed				$ 1,567.15	
CAL-16-04	Radio Network	Closed	12/9/2016	1/10/2017	$126,246.11	$ 139,200.68	
CAL-16-05	El Granada Tank No. 3 Recoating	Closed	12/16/2016		$6,904.50	$ 6,845.00	
CAL-17-03	Nunes Valve Control	Closed	6/29/2017	7/11/2017	$73,281.80	$ 79,034.35	
CAL-17-04	Denniston Booster Pump Station	Closed	7/27/2017	8/8/2017	$21,643.75	$ 29,760.00	
CAL-17-05	Crystal Springs Pump Station #3 Soft Start	Closed	7/27/2017	8/8/2017	$12,213.53	$ 12,178.13	
CAL-18-04	Tank Levels Calibration Special	Closed	3/5/2018	3/5/2018	$8,388.75	$ 10,700.00	
CAL-18-05	Pilarcitos Stream Flow Gauge -Well 1 120 Service Power	Closed	3/22/2018	3/22/2018	$3,558.13	$ 3,997.40	
CAL-17-06	Nunes Flocculartor & Rapid Mix VFD Panels	Closed	12/6/2017	12/12/2017	$29,250.75	$ 30,695.66	
		Closed Projects - Subtotal (pre FY2018-19)			$727,491.05	$ 788,911.02	
Open Projects:							
CAL-17-01	Crystal Springs Leak Valve Control		2/8/2017	2/14/2017	$8,701.29	$ 18,055.88	
CAL-17-02	Crystal Springs Requirements & Addtl Controls		2/8/2017	2/14/2017	$38,839.50	$ 41,172.06	
CAL-18-03	CSP Breakers & Handles		3/7/2018	3/7/2018	$25,471.47	$ 29,167.79	
		Open Projects - Subtotal			$73,012.26	$88,395.73	$0.00
Other: Maintenance							
	Tanks						
	Crystal Springs Maintenance						$ 652.52
	Nunes Maintenance						$ 4,405.00
	Denniston Maintenance						$ 6,040.00
	Distribution System						$ 17,907.95
		TOTAL FY 2018/19					$29,005.47