



Coastside County Water District

Monthly Budget Report

Account Summary

For Fiscal: 2018-2019 Period Ending: 09/30/2018

	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	1,032,690.00	1,227,748.25	195,058.25	18.89 %	3,533,534.00	3,834,462.34	300,928.34	8.52 %	11,710,500.00
	Total RevType: 1 - Operating:	1,032,690.00	1,227,748.25	195,058.25	18.89 %	3,533,534.00	3,834,462.34	300,928.34	8.52 %	11,710,500.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	4,166.00	8,146.82	3,980.82	95.55 %	12,500.00	22,880.45	10,380.45	83.04 %	50,000.00
1-4180-00	Late Notice - 10% Penalty	5,000.00	4,675.01	-324.99	-6.50 %	15,000.00	9,625.72	-5,374.28	-35.83 %	60,000.00
1-4230-00	Service Connections	833.00	1,031.85	198.85	23.87 %	2,500.00	3,231.16	731.16	29.25 %	10,000.00
1-4920-00	Interest Earned	519.00	1,500.80	981.80	189.17 %	1,559.00	1,501.63	-57.37	-3.68 %	6,236.00
1-4930-00	Tax Apportionments/County Checks	0.00	0.00	0.00	0.00 %	0.00	1,602.90	1,602.90	0.00 %	725,000.00
1-4950-00	Miscellaneous Income	2,084.00	-4,686.20	-6,770.20	-324.87 %	6,250.00	0.00	-6,250.00	-100.00 %	25,000.00
1-4955-00	Cell Site Lease Income	13,750.00	13,425.50	-324.50	-2.36 %	41,250.00	39,894.41	-1,355.59	-3.29 %	165,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	325,000.00
	Total RevType: 2 - Non-Operating:	26,352.00	24,093.78	-2,258.22	-8.57 %	79,059.00	78,736.27	-322.73	-0.41 %	1,366,236.00
	Total Revenue:	1,059,042.00	1,251,842.03	192,800.03	18.21 %	3,612,593.00	3,913,198.61	300,605.61	8.32 %	13,076,736.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	175,000.00	362,075.58	-187,075.58	-106.90 %	675,000.00	1,051,879.39	-376,879.39	-55.83 %	1,900,998.00
1-5230-00	Nunes T P Pump Expense	3,558.00	4,756.16	-1,198.16	-33.68 %	10,674.00	13,115.32	-2,441.32	-22.87 %	42,697.00
1-5231-00	CSP Pump Station Pump Expense	31,031.00	57,317.89	-26,286.89	-84.71 %	119,689.00	111,943.52	7,745.48	6.47 %	337,080.00
1-5232-00	Other Trans. & Dist Pump Expense	2,247.00	1,721.33	525.67	23.39 %	6,741.00	6,567.03	173.97	2.58 %	26,965.00
1-5233-00	Pilarcitos Canyon Pump Expense	250.00	286.31	-36.31	-14.52 %	750.00	681.57	68.43	9.12 %	39,248.00
1-5234-00	Denniston T P Pump Expense	10,834.00	3,510.02	7,323.98	67.60 %	32,500.00	18,871.25	13,628.75	41.93 %	130,000.00
1-5242-00	CSP Pump Station Operations	891.00	1,343.20	-452.20	-50.75 %	2,675.00	3,078.28	-403.28	-15.08 %	10,700.00
1-5243-00	CSP Pump Station Maintenance	3,083.00	429.84	2,653.16	86.06 %	9,250.00	3,458.26	5,791.74	62.61 %	37,000.00
1-5246-00	Nunes T P Operations - General	6,488.00	14,806.78	-8,318.78	-128.22 %	19,462.00	29,714.49	-10,252.49	-52.68 %	77,850.00
1-5247-00	Nunes T P Maintenance	10,209.00	-3,035.73	13,244.73	129.74 %	30,625.00	11,244.55	19,380.45	63.28 %	122,500.00
1-5248-00	Denniston T P Operations-General	3,916.00	-1,585.68	5,501.68	140.49 %	11,750.00	5,324.18	6,425.82	54.69 %	47,000.00
1-5249-00	Denniston T.P. Maintenance	8,488.00	8,250.24	237.76	2.80 %	25,463.00	18,523.98	6,939.02	27.25 %	101,850.00
1-5250-00	Laboratory Expenses	5,954.00	6,885.89	-931.89	-15.65 %	17,862.00	16,955.99	906.01	5.07 %	71,450.00
1-5260-00	Maintenance - General	24,308.00	31,501.16	-7,193.16	-29.59 %	72,925.00	71,788.26	1,136.74	1.56 %	291,700.00
1-5261-00	Maintenance - Well Fields	3,334.00	0.00	3,334.00	100.00 %	10,000.00	0.00	10,000.00	100.00 %	40,000.00
1-5263-00	Uniforms	0.00	8,127.76	-8,127.76	0.00 %	8,000.00	8,127.76	-127.76	-1.60 %	12,500.00
1-5318-00	Studies/Surveys/Consulting	10,000.00	15,425.00	-5,425.00	-54.25 %	30,000.00	22,425.00	7,575.00	25.25 %	160,000.00
1-5321-00	Water Resources	2,100.00	1,457.63	642.37	30.59 %	6,300.00	2,397.72	3,902.28	61.94 %	25,200.00

Monthly Budget Report

For Fiscal: 2018-2019 Period Ending: 09/30/2018

	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00 Community Outreach	3,000.00	846.27	2,153.73	71.79 %	7,000.00	1,096.27	5,903.73	84.34 %	54,700.00
1-5381-00 Legal	8,334.00	3,498.00	4,836.00	58.03 %	25,000.00	12,335.50	12,664.50	50.66 %	100,000.00
1-5382-00 Engineering	5,000.00	2,480.00	2,520.00	50.40 %	15,000.00	6,440.00	8,560.00	57.07 %	60,000.00
1-5383-00 Financial Services	1,000.00	1,100.00	-100.00	-10.00 %	5,000.00	2,410.00	2,590.00	51.80 %	20,000.00
1-5384-00 Computer Services	13,000.00	9,436.61	3,563.39	27.41 %	39,000.00	43,798.30	-4,798.30	-12.30 %	163,600.00
1-5410-00 Salaries/Wages-Administration	87,221.00	72,238.31	14,982.69	17.18 %	261,665.00	219,340.51	42,324.49	16.18 %	1,133,880.00
1-5411-00 Salaries & Wages - Field	107,734.00	104,000.22	3,733.78	3.47 %	323,200.00	304,040.62	19,159.38	5.93 %	1,400,532.00
1-5420-00 Payroll Tax Expense	13,672.00	12,829.73	842.27	6.16 %	41,016.00	39,009.37	2,006.63	4.89 %	177,734.00
1-5435-00 Employee Medical Insurance	35,539.00	38,450.82	-2,911.82	-8.19 %	106,617.00	108,125.62	-1,508.62	-1.41 %	444,246.00
1-5436-00 Retiree Medical Insurance	4,038.00	3,601.75	436.25	10.80 %	12,114.00	9,883.24	2,230.76	18.41 %	50,659.00
1-5440-00 Employees Retirement Plan	49,905.00	46,532.49	3,372.51	6.76 %	149,715.00	134,822.66	14,892.34	9.95 %	598,859.00
1-5445-00 Supplemental Retirement 401a	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	35,000.00
1-5510-00 Motor Vehicle Expense	5,000.00	4,740.37	259.63	5.19 %	15,000.00	16,035.96	-1,035.96	-6.91 %	60,000.00
1-5620-00 Office & Billing Expenses	21,800.00	25,900.27	-4,100.27	-18.81 %	65,400.00	61,657.79	3,742.21	5.72 %	261,600.00
1-5625-00 Meetings / Training / Seminars	2,167.00	4,735.79	-2,568.79	-118.54 %	6,500.00	6,550.01	-50.01	-0.77 %	26,000.00
1-5630-00 Insurance	10,750.00	10,439.08	310.92	2.89 %	32,250.00	31,811.24	438.76	1.36 %	129,000.00
1-5687-00 Membership, Dues, Subscript.	2,000.00	9,217.00	-7,217.00	-360.85 %	12,000.00	18,703.40	-6,703.40	-55.86 %	75,970.00
1-5688-00 Election Expenses	5,000.00	0.00	5,000.00	100.00 %	10,000.00	0.00	10,000.00	100.00 %	25,000.00
1-5689-00 Labor Relations	500.00	0.00	500.00	100.00 %	1,500.00	0.00	1,500.00	100.00 %	6,000.00
1-5700-00 San Mateo County Fees	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	20,000.00
1-5705-00 State Fees	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	36,500.00
Total ExpType: 1 - Operating:	677,351.00	863,320.09	-185,969.09	-27.46 %	2,217,643.00	2,412,157.04	-194,514.04	-8.77 %	8,354,018.00
ExpType: 4 - Capital Related									
1-5712-00 Debt Service/Existing Bonds 2006B	366,963.00	0.00	366,963.00	100.00 %	366,963.00	-1,812.44	368,775.44	100.49 %	486,383.00
1-5715-00 Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00 %	264,524.00	264,523.92	0.08	0.00 %	336,126.00
1-5716-00 Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00 %	231,498.00	231,497.84	0.16	0.00 %	324,235.00
1-5717-00 Chase Bank - 2018 Loan	0.00	318,974.12	-318,974.12	0.00 %	0.00	318,974.12	-318,974.12	0.00 %	0.00
Total ExpType: 4 - Capital Related:	366,963.00	318,974.12	47,988.88	13.08 %	862,985.00	813,183.44	49,801.56	5.77 %	1,146,744.00
Total Expense:	1,044,314.00	1,182,294.21	-137,980.21	-13.21 %	3,080,628.00	3,225,340.48	-144,712.48	-4.70 %	9,500,762.00
Report Total:	14,728.00	69,547.82	54,819.82		531,965.00	687,858.13	155,893.13		3,575,974.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
September 30, 2018**

<u>RESERVE BALANCES</u>	Current Year as of 9/30/18	Prior Year as of 9/30/17
CAPITAL AND OPERATING RESERVE	\$6,601,236.73	\$4,782,904.69
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$6,851,236.73	\$5,032,904.69

ACCOUNT DETAIL

ACCOUNTS WITH FIRST NATIONAL BANK (FNB)		
CHECKING ACCOUNT*	\$4,621,566.15	\$3,979,321.46
CSP T & S ACCOUNT	\$160,385.72	\$16,930.17
MONEY MARKET GEN. FUND (Opened 7/20/17)	\$19,432.09	\$2,500.00
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$2,049,152.77	\$1,033,453.06
DISTRICT CASH ON HAND	\$700.00	\$700.00
TOTAL ACCOUNT BALANCES	\$6,851,236.73	\$5,032,904.69

This report is in conformity with CCWD's Investment Policy.

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2018/2019**

9/30/2018

Approved CIP Budget FY 18/19	Actual To Date FY 18/19	Projected Year-End FY 18/19	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	\$ 50,000		\$ 50,000	\$ -	0%	
99-02	Vehicle Replacement	\$ 100,000		\$ 100,000	\$ -	0%	Vehicles approved at August 2018 Board meeting

Facilities & Maintenance

08-08	PRV Valves Replacement Project	\$ 30,000	\$ 1,790	\$ 30,000	\$ -	6%	
09-09	Fire Hydrant Replacement	\$ 140,000	\$ 20,663	\$ 140,000	\$ -	15%	
16-07	Sample Station Replacement Project	\$ 30,000	\$ 28,013	\$ 30,000	\$ -	93%	
17-15	Pilarcitos Canyon Emergency Road Repairs	\$ 100,000		\$ 100,000	\$ -	0%	
18-13	Denniston WTP and Tank Road Repairs and Paving	\$ 100,000		\$ 100,000	\$ -	0%	
99-01	Meter Change Program	\$ 20,000	\$ 11,098	\$ 20,000	\$ -	55%	

Pipeline Projects

06-02	Highway 1 South Pipeline Replacement Project	\$ 750,000	\$ 5,588	\$ 750,000	\$ -	1%	planned for October-November 2018
07-04	Bell Moon Pipeline Replacement Project	\$ 60,000	\$ 1,244	\$ 60,000	\$ -	2%	in design
13-02	Replace 8 Inch Pipeline Under Creek at Pilarcitos Ave	\$ 50,000		\$ 50,000	\$ -	0%	
14-01	Replace 12" Welded Steel Line on Hwy 92 with 8"	\$ 100,000		\$ 100,000	\$ -	0%	
14-27	Grandview 2 Inch Replacement	\$ 50,000	\$ 254	\$ 50,000	\$ -	1%	in design
14-30	Replace Miscellaneous 2 Inch GS El Granada	\$ 60,000	\$ 5,197	\$ 60,000	\$ -	9%	in design/ready for bid
14-31	Ferdinand Avenue - Replace 4" WS Ferdinand Ave. to Columbus	\$ 60,000		\$ 60,000	\$ -	0%	in design

Pump Stations / Tanks / Wells

06-04	Hazen's Tank Removal	\$ 30,000		\$ 30,000	\$ -	0%	
08-14	Alves Tank Recoating & Refurshment	\$ 600,000		\$ 600,000	\$ -	0%	
19-01	EG Tank #1 Recoating & Refurbishment	\$ 100,000	\$ 5,671	\$ 100,000	\$ -	6%	
19-XX	Miramar Tank - Chime	\$ 40,000		\$ 40,000	\$ -	0%	
18-05	Denniston Tank THM Residual Control	\$ 80,000		\$ 80,000	\$ -	0%	
18-06	CSP -- (3) Butterfly Valves	\$ 80,000		\$ 80,000	\$ -	0%	
19-XX	Tanks - THM Control	\$ 120,000		\$ 120,000	\$ -	0%	

Water Supply Development

12-12	San Vicente Diversion and Pipeline	\$ 100,000	\$ -	\$ 100,000	\$ -	0%	
17-12	Recycled Water Project Development	\$ 100,000	\$ -	\$ 100,000	\$ -	0%	

Water Treatment Plants

08-07	Nunes Filter Valve Replacement	\$ 500,000		\$ 500,000	\$ -	0%	
13-05	Denniston WTP Emergency Power	\$ 50,000		\$ 50,000	\$ -	0%	

FY 18/19 TOTALS	\$ 3,500,000	\$ 79,517	\$ 3,500,000	\$ -			
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**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2018/2019**

9/30/2018

Approved CIP Budget FY 18/19	Actual To Date FY 18/19	Projected Year-End FY 18/19	Variance vs. Budget	% Completed	Project Status/ Comments
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FY2017/2018 CIP Projects in process - paid in FY 2018/2019

18-09	Denniston Heater	\$ 4,800	\$ 4,800	\$ (4,800)		completed
13-08	Crystal Springs Spare 350 HP Motor	\$ 59,803	\$ 65,000	\$ (65,000)		
18-03	CSP Spare 500 Pump Rehabilitation	\$ 41,450	\$ 50,000	\$ (50,000)		
07-03	Pilarcitos Canyon Pipeline Replacement	\$ 13,702	\$ 13,702	\$ (13,702)		Work is budgeted for FY2019/20
12-12	Denniston/San Vicente Water Supply Development	\$ 11,433	\$ 75,000	\$ (75,000)		ongoing
14-26	Replace 2" Pipe in Downtown Half Moon Bay	\$ 145,754	\$ 150,000	\$ (150,000)		near completion
17-16	CSP P3 Soft Start Pump/Shafting Replacement & Motor refurbishment	\$ 3,370	\$ 3,370	\$ (3,370)		
10-02 & 12-04	Denniston Booster Pump Station - Transformer Installation		\$ 40,000	\$ (40,000)		work is in process
18-07	EG #2 Tank Chlorination System (Residual Control System)		\$ 50,000	\$ (50,000)		
17-04	Denniston Dam Spillway Repairs		\$ 90,000	\$ (90,000)		
18-10	Nunes/Denniston Treat Plants Optimization Study	\$ 14,636	\$ 20,000	\$ (20,000)		
				\$ -		

PREVIOUS YEAR TOTALS \$ - \$ 294,947 \$ 561,872 \$ (561,872)

UNSCHEDULED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 2018/2019

NN-00	Unscheduled CIP	\$ 100,000		\$ 100,000	0%	

NON-BUDGETED TOTALS \$ 100,000 \$ - \$ - \$ 100,000

CIP TOTALS \$ 3,600,000 \$ 374,464 \$ 4,061,872 \$ (461,872)

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Recycled Water	Transfer Program	CIP	Personnel	Water Shortage	Litigation	Infrastructure Project Review (Reimbursable)	TOTAL
Oct-17	975			222	130	1,268				2,595
Nov-17	2,418			226	2,340	525				5,509
Dec-17	4,934			138	1,300	130				6,502
Jan-18	878			412	260				2,178	3,727
Feb-18	4,485			1,052	260	1,040				6,837
Mar-18	1,268			454	962	1,203				3,886
Apr-18	2,503				8,301					10,803
May-18	6,754					1,404				8,158
Jun-18	4,225			406	1,333	358				6,321
Jul-18	7,430			1,680	488	65				9,662
Aug-18	3,230			647		1,608			216	5,701
Sep-18	3,246			757	963					4,965
TOTAL	42,343	0	0	5,993	16,335	7,600	0	0	2,394	74,664

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Studies & Projects	TOTAL	Reimbursable from Projects
Oct-17	480		930	1,410	930
Nov-17	480		3,007	3,487	3,007
Dec-17	480		338	818	338
Jan-18	480	1,935	1,683	4,098	1,683
Feb-18	480	1,014	7,788	9,282	7,788
Mar-18	1,021	4,270	1,905	7,196	1,905
Apr-18	480	2,197	338	3,015	338
May-18	1,115	1,188		2,303	
Jun-18	480	1,099	169	1,748	169
Jul-18	480	4,989	2,958	8,427	2,958
Aug-18	480	2,380	2,138	4,998	2,138
Sep-18	480	5,197		5,677	
TOTAL	6,936	24,268	21,253	52,457	21,253

Calcon T&M Projects Tracking

9/30/2018

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Actual thru 6/30/18	Project Billings FY2018-19
Closed Projects:							
CAL-13-01	EG Tank 2 Recoating Project	Closed	9/30/13	10/8/13	\$8,220.00	\$ 8,837.50	
CAL-13-02	Nunes Control System Upgrades	Closed	9/30/13	10/8/13	\$46,141.00	\$ 55,363.60	
CAL-13-03	Win 911 and PLC Software	Closed	9/30/13	10/8/13	\$9,717.00	\$ 12,231.74	
CAL-13-04	Crystal Springs Surge Tank Retrofit	Closed	11/26/13	11/27/13	\$31,912.21	\$ 66,572.54	
CAL-13-06	Nunes Legacy Backwash System Removal	Closed	11/25/13	11/26/13	\$6,516.75	\$ 6,455.00	
CAL-13-07	Denniston Backwash FTW Valves	Closed	11/26/13	11/27/13	\$6,914.21	\$ 9,518.28	
CAL-14-01	Denniston Wash Water Return Retrofit	Closed	1/28/14	2/14/14	\$13,607.00	\$ 13,591.60	
CAL-14-02	Denniston Calrifier SCADA Data	Closed	4/2/14	4/7/14	\$4,125.00	\$ 4,077.50	
CAL-14-03	Nunes Surface Scatter Turbidimeter	Closed	4/2/14	4/7/14	\$2,009.50	\$ -	
CAL-14-04	Phase I Control System Upgrade	Closed	4/2/14	4/7/14	\$75,905.56	\$ 44,459.14	
CAL-14-06	Miramar Control Panel	Closed	8/28/14	8/28/14	\$37,953.00	\$ 27,980.71	
CAL-14-08	SFWater Flow & Data Logger/Cahill Tank	Closed	8/20/2014	8/20/2014	\$1,370.00	\$ 1,372.00	
CAL-15-01	Main Street Monitors	Closed				\$ 6,779.42	
CAL-15-02	Denniston To Do List	Closed				\$ 2,930.00	
CAL-15-03	Nunes & Denniston Turbidity Meters	Closed			\$6,612.50	\$ 12,536.12	
CAL-15-04	Phase II Control System Upgrade	Closed	6/23/2015	8/11/2015	\$195,000.00	\$ 202,227.50	
CAL-15-05	Permanganate Water Flow	Closed				\$ 1,567.15	
CAL-16-04	Radio Network	Closed	12/9/2016	1/10/2017	\$126,246.11	\$ 139,200.68	
CAL-16-05	EI Granada Tank No. 3 Recoating	Closed	12/16/2016		\$6,904.50	\$ 6,845.00	
CAL-17-03	Nunes Valve Control	Closed	6/29/2017	7/11/2017	\$73,281.80	\$ 79,034.35	
CAL-17-04	Denniston Booster Pump Station	Closed	7/27/2017	8/8/2017	\$21,643.75	\$ 29,760.00	
CAL-17-05	Crystal Springs Pump Station #3 Soft Start	Closed	7/27/2017	8/8/2017	\$12,213.53	\$ 12,178.13	
CAL-18-04	Tank Levels Calibration Special	Closed	3/5/2018	3/5/2018	\$8,388.75	\$ 10,700.00	
CAL-18-05	Pilarcitos Stream Flow Gauge -Well 1 120 Service Power	Closed	3/22/2018	3/22/2018	\$3,558.13	\$ 3,997.40	
CAL-17-06	Nunes Flocculartor & Rapid Mix VFD Panels	Closed	12/6/2017	12/12/2017	\$29,250.75	\$ 30,695.66	
Closed Projects - Subtotal (pre FY2018-19)					\$727,491.05	\$ 788,911.02	
Open Projects:							
CAL-17-01	Crystal Springs Leak Valve Control		2/8/2017	2/14/2017	\$8,701.29	\$ 18,055.88	
CAL-17-02	Crystal Springs Requirements & Addtl Controls		2/8/2017	2/14/2017	\$38,839.50	\$ 41,172.06	
CAL-18-03	CSP Breakers & Handles		3/7/2018	3/7/2018	\$25,471.47	\$ 29,167.79	
Open Projects - Subtotal					\$73,012.26	\$88,395.73	\$0.00
Other: Maintenance							
Tanks							
Crystal Springs Maintenance							\$ 326.26
Nunes Maintenance							
Denniston Maintenance							\$ 4,085.00
Distribution System							\$ 8,306.78
TOTAL FY 2018/19							\$12,718.04