

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, September 23, 2009 - 8:30 A.M.

AGENDA

- 1) ROLL CALL**
- 2) PUBLIC ANNOUNCEMENTS**
- 3) GENERAL BUSINESS**
 - A.** Award of Contract for the Nunes Water Treatment Plant Short-Term Improvement Project ([attachment](#))
 - B.** Award of Contract for the Denniston Reservoir Maintenance Dredging Project ([attachment](#))
 - C.** Discussion of General Manager's Goals and Objectives for 2009/2010 ([attachment](#))
- 4) ADJOURNMENT**

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Superintendent,
via David Dickson, General Manager

Agenda: September 22, 2009

Report

Date: September 23, 2009

Subject: Award of Contract - Nunes Short Term Improvement Project
(STI)

Recommendation: Direct Staff to award contract for Nunes Treatment Plant Short Term Improvements Project to KG Walters Construction Co. for \$1,050,307

Background: The Short Term Improvement Plans (STI) for both the Nunes and Denniston Water Treatment Plants (WTP) came out of a Comprehensive Performance Evaluation (CPE) done by the engineering firm Camp, Dresser and McGee (CDM) in 2005. The CPE identified a number of improvements necessary for regulatory, safety and reliability compliance for the Denniston and Nunes WTPs in a 2005 technical memorandum. District Engineer Jim Teter completed the design for the short-term improvements. Staff decided to proceed now with the improvements at Nunes and combine the Denniston improvements with other upgrades in a future project. The Nunes improvements include hypochlorite disinfection (regulatory requirement) and upgrades to the chemical feed systems (safety and reliability requirement).

Staff was directed to go out to bid for this work at the May 2009 Board of Directors Meeting. Bids were opened at 14:00 on 1 September 2009. Bid results were as follows:

K.G. Walters Construction Co., Inc.	\$1,050,307.
Anderson Pacific Engineering Construction, Inc.	\$1,060,000.
Pacific Infrastructure	\$1,080,000.
R.E. Smith Contractor, Inc.	\$1,158,000.
CNB Corporation	\$1,323,480.

K.G. Walters meets the District's experience criteria and District Counsel Patrick Miyaki has confirmed that their bid meets the legal requirements of the specifications.

Fiscal Impact: \$1,800,000 has been allocated to this project in the FY 10, 11 and 12 Capital Improvement Budget.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino
via David Dickson, General Manager

Agenda: September 22, 2009

Report

Date: September 23, 2009

Subject: Award of Contract - Denniston Dredging

Recommendation: Direct Staff to award contract for dredging 800 cubic yards of silt from around the Denniston Reservoir intake to Andreini Brothers Inc. for \$49,861.00

Background: The District has been attempting to get the proper environmental permits for dredging Denniston Reservoir since 2005. Initial efforts were squelched by restrictions from the California Department of Fish and Game (DF&G). In the last year, the DF&G has softened their approach towards coastal projects affecting streambeds and granted us, finally, a Streambed Alteration Agreement (SAA) that is acceptable. San Mateo County granted the project a Coastal Development Permit.

In August, staff sent an RFP to Andreini Brothers, the firm responsible for past Denniston dredging, and advertised for additional bidders in the local paper. Bids were opened at 14:00 on 3 September 2009. Andreini Brothers Inc. was the only bidder at \$49,861.00.

The costs for the actual dredging amount to \$26,620, which is consistent with costs from the last dredging in 2002. The environmental mitigation measures such as snake and frog fencing and other environmental requirements total \$14,716 and the extra work for vegetation (tule) removal is \$8,525.

We have been working with the farmer to coordinate the draining and dredging of Denniston Reservoir with his farming operations. We are scheduled to start the dredging project on 5 October 2009.

Fiscal Impact: \$80,000 has been allotted for this project in the FY 10 budget. Other costs that will or have been accrued are for the Biological Monitor as well as for permit fees and design work.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: September 23, 2009

Report

Date: September 21, 2009

Subject: General Manager Objectives for 2009-2010

At the request of the Personnel Committee, I have prepared some proposed objectives for Board discussion at the September 23 special meeting. In developing them, I've focused on the District goals and priorities the Board has discussed in three strategic planning workshops:

- Water Supply Workshop (6/26/08)
- District Infrastructure Workshop (1/26/09)
- Financing the District Workshop (2/26/09)

Water Supply Objectives

1. Water Supply Evaluation
 - a. Prepare a formal assessment of the District's present and future water supply as part of the 2010 Urban Water Management Plan (June 2010).
 - b. Present a draft of the Urban Water Management Plan to the Board by August 2010.
 - c. Propose water supply objectives and the policies needed to support them (October 2010).
2. Preserving and enhancing local water supply in Denniston
 - a. Complete design of the Denniston plant improvements to issue a request for bids by June 2010.
 - b. Work with POST and GGNRA through the ownership transition to GGNRA in order to secure the District's long-term interests in water supply from Denniston and San Vicente creeks (ongoing).
3. Water Reclamation
 - a. Work toward an effective cooperation with SAM for the coastside water reclamation project (ongoing).
 - b. Collaborate with SAM staff to develop principles of CCWD-SAM agreement for presentation to Board by November 2009.
 - c. Develop a draft recycled water supply agreement with Ocean Colony Partners by February 2010.

- d. Participate in Bay Area Recycled Water Coalition by preparing a Title XVI Feasibility Study to get our project on the BARWC project funding list (March 2010).
4. New Water Supply Sources
 - a. Participate in BAWSCA initiative to address future water needs (ongoing).
 - b. Conduct a survey to determine whether there are any additional feasible local source opportunities and report to the Board by September 2010.

District Infrastructure

1. Push completion of approved CIP projects to keep expenditures on plan.
 - a. Complete Denniston dredging and intake modifications by November 2009
 - b. Complete Pilarcitos culvert repair by November 2009.
 - c. Complete tank recoating projects – Miramar by November 2009, Alves by April 2010
 - d. Complete Pilarcitos-Crystal Springs blending station modifications by July 2010
 - e. Develop and bid design-build approach for SCADA upgrade
 - f. Denniston improvements (see above)
2. Present business case for Automated Meter Reading project to Facilities Committee and Board by December 2009.

District Financing

1. Complete a round of loan or bond financing for a minimum of \$3,000,000, as recommended by the District's financial consultant, by October 2010.
2. Deliver a report on the District's rate structure and recommendations for rate changes to the Board by January 2010.