Monthly Budget Report

Account Summary

Coastside County Water District

For Fiscal: 2018-2019 Period Ending: 07/31/2018

		July Budget	July Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	1,071,790.00	1,194,047.60	122,257.60	11.41 %	1,071,790.00	1,194,047.60	122,257.60	11.41 %	11,710,500.00
	Total RevType: 1 - Operating:	**1,071,790.00**	**1,194,047.60**	**122,257.60**	**11.41 %**	**1,071,790.00**	**1,194,047.60**	**122,257.60**	**11.41 %**	**11,710,500.00**
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	4,167.00	3,093.18	-1,073.82	-25.77 %	4,167.00	3,093.18	-1,073.82	-25.77 %	50,000.00
1-4180-00	Late Notice - 10% Penalty	5,000.00	5,710.74	710.74	14.21 %	5,000.00	5,710.74	710.74	14.21 %	60,000.00
1-4230-00	Service Connections	833.00	1,486.32	653.32	78.43 %	833.00	1,486.32	653.32	78.43 %	10,000.00
1-4920-00	Interest Earned	520.00	0.00	-520.00	-100.00 %	520.00	0.00	-520.00	-100.00 %	6,236.00
1-4930-00	Tax Apportionments/County Checks	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	725,000.00
1-4950-00	Miscellaneous Income	2,083.00	440.00	-1,643.00	-78.88 %	2,083.00	440.00	-1,643.00	-78.88 %	25,000.00
1-4955-00	Cell Site Lease Income	13,750.00	15,708.90	1,958.90	14.25 %	13,750.00	15,708.90	1,958.90	14.25 %	165,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	325,000.00
	Total RevType: 2 - Non-Operating:	**26,353.00**	**26,439.14**	**86.14**	**0.33 %**	**26,353.00**	**26,439.14**	**86.14**	**0.33 %**	**1,366,236.00**
	Total Revenue:	**1,098,143.00**	**1,220,486.74**	**122,343.74**	**11.14 %**	**1,098,143.00**	**1,220,486.74**	**122,343.74**	**11.14 %**	**13,076,736.00**
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	250,000.00	356,425.59	-106,425.59	-42.57 %	250,000.00	356,425.59	-106,425.59	-42.57 %	1,900,998.00
1-5230-00	Nunes T P Pump Expense	3,558.00	4,399.00	-841.00	-23.64 %	3,558.00	4,399.00	-841.00	-23.64 %	42,697.00
1-5231-00	CSP Pump Station Pump Expense	44,329.00	25,860.00	18,469.00	41.66 %	44,329.00	25,860.00	18,469.00	41.66 %	337,080.00
1-5232-00	Other Trans. & Dist Pump Expense	2,247.00	2,566.00	-319.00	-14.20 %	2,247.00	2,566.00	-319.00	-14.20 %	26,965.00
1-5233-00	Pilarcitos Canyon Pump Expense	250.00	123.00	127.00	50.80 %	250.00	123.00	127.00	50.80 %	39,248.00
1-5234-00	Denniston T P Pump Expense	10,833.00	10,260.00	573.00	5.29 %	10,833.00	10,260.00	573.00	5.29 %	130,000.00
1-5242-00	CSP Pump Station Operations	892.00	859.17	32.83	3.68 %	892.00	859.17	32.83	3.68 %	10,700.00
1-5243-00	CSP Pump Station Maintenance	3,083.00	2,650.00	433.00	14.04 %	3,083.00	2,650.00	433.00	14.04 %	37,000.00
1-5246-00	Nunes T P Operations - General	6,487.00	8,808.71	-2,321.71	-35.79 %	6,487.00	8,808.71	-2,321.71	-35.79 %	77,850.00
1-5247-00	Nunes T P Maintenance	10,208.00	6,172.46	4,035.54	39.53 %	10,208.00	6,172.46	4,035.54	39.53 %	122,500.00
1-5248-00	Denniston T P Operations-General	3,917.00	4,521.92	-604.92	-15.44 %	3,917.00	4,521.92	-604.92	-15.44 %	47,000.00
1-5249-00	Denniston T.P. Maintenance	8,487.00	4,127.53	4,359.47	51.37 %	8,487.00	4,127.53	4,359.47	51.37 %	101,850.00
1-5250-00	Laboratory Expenses	5,954.00	5,706.32	247.68	4.16 %	5,954.00	5,706.32	247.68	4.16 %	71,450.00
1-5260-00	Maintenance - General	24,308.00	20,684.84	3,623.16	14.91 %	24,308.00	20,684.84	3,623.16	14.91 %	291,700.00
1-5261-00	Maintenance - Well Fields	3,333.00	0.00	3,333.00	100.00 %	3,333.00	0.00	3,333.00	100.00 %	40,000.00
1-5263-00	Uniforms	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	12,500.00
1-5318-00	Studies/Surveys/Consulting	10,000.00	5,000.00	5,000.00	50.00 %	10,000.00	5,000.00	5,000.00	50.00 %	160,000.00
1-5321-00	Water Resources	2,100.00	296.25	1,803.75	85.89 %	2,100.00	296.25	1,803.75	85.89 %	25,200.00

Monthly Budget Report **For Fiscal: 2018-2019 Period Ending: 07/31/2018**

		July Budget	July Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00	Community Outreach	2,000.00	0.00	2,000.00	100.00 %	2,000.00	0.00	2,000.00	100.00 %	54,700.00
1-5381-00	Legal	8,333.00	4,000.00	4,333.00	52.00 %	8,333.00	4,000.00	4,333.00	52.00 %	100,000.00
1-5382-00	Engineering	5,000.00	2,480.00	2,520.00	50.40 %	5,000.00	2,480.00	2,520.00	50.40 %	60,000.00
1-5383-00	Financial Services	4,000.00	0.00	4,000.00	100.00 %	4,000.00	0.00	4,000.00	100.00 %	20,000.00
1-5384-00	Computer Services	13,000.00	10,505.92	2,494.08	19.19 %	13,000.00	10,505.92	2,494.08	19.19 %	163,600.00
1-5410-00	Salaries/Wages-Administration	87,222.00	73,884.32	13,337.68	15.29 %	87,222.00	73,884.32	13,337.68	15.29 %	1,133,880.00
1-5411-00	Salaries & Wages - Field	107,733.00	102,463.91	5,269.09	4.89 %	107,733.00	102,463.91	5,269.09	4.89 %	1,400,532.00
1-5420-00	Payroll Tax Expense	13,672.00	13,301.30	370.70	2.71 %	13,672.00	13,301.30	370.70	2.71 %	177,734.00
1-5435-00	Employee Medical Insurance	35,539.00	34,369.74	1,169.26	3.29 %	35,539.00	34,369.74	1,169.26	3.29 %	444,246.00
1-5436-00	Retiree Medical Insurance	4,038.00	3,601.75	436.25	10.80 %	4,038.00	3,601.75	436.25	10.80 %	50,659.00
1-5440-00	Employees Retirement Plan	49,905.00	49,056.89	848.11	1.70 %	49,905.00	49,056.89	848.11	1.70 %	598,859.00
1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	35,000.00
1-5510-00	Motor Vehicle Expense	5,000.00	6,562.11	-1,562.11	-31.24 %	5,000.00	6,562.11	-1,562.11	-31.24 %	60,000.00
1-5620-00	Office & Billing Expenses	21,800.00	18,843.96	2,956.04	13.56 %	21,800.00	18,843.96	2,956.04	13.56 %	261,600.00
1-5625-00	Meetings / Training / Seminars	2,166.00	1,886.39	279.61	12.91 %	2,166.00	1,886.39	279.61	12.91 %	26,000.00
1-5630-00	Insurance	10,750.00	10,736.08	13.92	0.13 %	10,750.00	10,736.08	13.92	0.13 %	129,000.00
1-5687-00	Membership, Dues, Subscript.	8,000.00	8,836.40	-836.40	-10.46 %	8,000.00	8,836.40	-836.40	-10.46 %	75,970.00
1-5688-00	Election Expenses	1,000.00	0.00	1,000.00	100.00 %	1,000.00	0.00	1,000.00	100.00 %	25,000.00
1-5689-00	Labor Relations	500.00	0.00	500.00	100.00 %	500.00	0.00	500.00	100.00 %	6,000.00
1-5700-00	San Mateo County Fees	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	20,000.00
1-5705-00	State Fees	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	36,500.00
	Total ExpType: 1 - Operating:	**769,644.00**	**798,989.56**	**-29,345.56**	**-3.81 %**	**769,644.00**	**798,989.56**	**-29,345.56**	**-3.81 %**	**8,354,018.00**
ExpType: 4 - Capital Related										
1-5712-00	Debt Service/Existing Bonds 2006B	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	486,383.00
1-5715-00	Debt Service/CIEDB 11-099	264,524.00	264,523.92	0.08	0.00 %	264,524.00	264,523.92	0.08	0.00 %	336,126.00
1-5716-00	Debt Service/CIEDB 2016	231,498.00	231,497.84	0.16	0.00 %	231,498.00	231,497.84	0.16	0.00 %	324,235.00
	Total ExpType: 4 - Capital Related:	**496,022.00**	**496,021.76**	**0.24**	**0.00 %**	**496,022.00**	**496,021.76**	**0.24**	**0.00 %**	**1,146,744.00**
	Total Expense:	**1,265,666.00**	**1,295,011.32**	**-29,345.32**	**-2.32 %**	**1,265,666.00**	**1,295,011.32**	**-29,345.32**	**-2.32 %**	**9,500,762.00**
	Report Total:	**-167,523.00**	**-74,524.58**	**92,998.42**		**-167,523.00**	**-74,524.58**	**92,998.42**		**3,575,974.00**

COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
July 31, 2018

RESERVE BALANCES	Current Year as of 7/31/18	Prior Year as of 7/31/17
CAPITAL AND OPERATING RESERVE	$6,212,943.18	$4,582,652.50
RATE STABILIZATION RESERVE	$250,000.00	$250,000.00
TOTAL DISTRICT RESERVES	**$6,462,943.18**	**$4,832,652.50**

ACCOUNT DETAIL

ACCOUNTS WITH FIRST NATIONAL BANK (FNB)		
CHECKING ACCOUNT*	$4,233,324.83	$3,779,069.27
CSP T & S ACCOUNT	$160,335.12	$16,930.17
MONEY MARKET GEN. FUND (Opened 7/20/17)	$19,430.46	$2,500.00
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	$2,049,152.77	$1,033,453.06
DISTRICT CASH ON HAND	$700.00	$700.00
TOTAL ACCOUNT BALANCES	**$6,462,943.18**	**$4,832,652.50**

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2018/2019

7/31/2018

		Approved CIP Budget FY 18/19	Actual To Date FY 18/19	Projected Year-End FY 18/19	Variance vs. Budget	% Completed	Project Status/ Comments
Equipment Purchases & Replacement							
06-03	SCADA/Telemetry/Electrical Controls Replacement	$ 50,000		$ 50,000	$ -	0%	
99-02	Vehicle Replacement	$ 100,000		$ 100,000	$ -	0%	
Facilities & Maintenance							
08-08	PRV Valves Replacement Project	$ 30,000		$ 30,000	$ -	0%	
09-09	Fire Hydrant Replacement	$ 140,000		$ 140,000	$ -	0%	
16-07	Sample Station Replacement Project	$ 30,000		$ 30,000	$ -	0%	
17-15	Pilarcitos Canyon Emergency Road Repairs	$ 100,000		$ 100,000	$ -	0%	
18-13	Denniston WTP and Tank Road Repairs and Paving	$ 100,000		$ 100,000	$ -	0%	
99-01	Meter Change Program	$ 20,000		$ 20,000	$ -	0%	
Pipeline Projects							
06-02	Highway 1 South Pipeline Replacement Project	$ 750,000	$ 986	$ 750,000	$ -	0%	
07-04	Bell Moon Pipeline Replacement Project	$ 60,000	$ 534	$ 60,000	$ -	1%	
13-02	Replace 8 Inch Pipeline Under Creek at Pilarcitos Ave	$ 50,000		$ 50,000	$ -	0%	
14-01	Replace 12" Welded Steel Line on Hwy 92 with 8"	$ 100,000		$ 100,000	$ -	0%	
14-27	Grandview 2 Inch Replacement	$ 50,000		$ 50,000	$ -	0%	
14-30	Replace Miscellaneous 2 Inch GS El Granada	$ 60,000		$ 60,000	$ -	0%	
14-31	Ferdinand Avenue - Replace 4" WS Ferdinand Ave. to Columbus	$ 60,000		$ 60,000	$ -	0%	
Pump Stations / Tanks / Wells							
06-04	Hazen's Tank Removal	$ 30,000		$ 30,000	$ -	0%	
08-14	Alves Tank Recoating & Refurshment	$ 600,000		$ 600,000	$ -	0%	
19-01	EG Tank #1 Recoating & Refurbishment	$ 100,000	$ 399	$ 100,000	$ -	0%	
19-XX	Miramar Tank - Chime	$ 40,000		$ 40,000	$ -	0%	
18-05	Denniston Tank THM Residual Control	$ 80,000		$ 80,000	$ -	0%	
18-06	CSP -- (3) Butterfly Valves	$ 80,000		$ 80,000	$ -	0%	
19-XX	Tanks - THM Control	$ 120,000		$ 120,000	$ -	0%	
Water Supply Development							
12-12	San Vicente Diversion and Pipeline	$ 100,000	$ -	$ 100,000	$ -	0%	
17-12	Recycled Water Project Development	$ 100,000	$ -	$ 100,000	$ -	0%	
Water Treatment Plants							
08-07	Nunes Filter Valve Replacement	$ 500,000		$ 500,000	$ -	0%	
13-05	Denniston WTP Emergency Power	$ 50,000		$ 50,000	$ -	0%	
	FY 18/19 TOTALS	**$ 3,500,000**	**$ 1,919**	**$ 3,500,000**	**$ -**		

COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2018/2019

7/31/2018

		Approved CIP Budget FY 18/19	Actual To Date FY 18/19	Projected Year-End FY 18/19	Variance vs. Budget	% Completed	Project Status/ Comments
FY2017/2018 CIP Projects in process - *paid in FY 2018/2019*							
18-09	Denniston Heater		$ 4,800	$ 4,800	$ (4,800)		
13-08	Crystal Springs Spare 350 HP Motor		$ 59,803	$ 65,000	$ (65,000)		
18-03	CSP Spare 500 Pump Rehabilitation		$ 41,450	$ 50,000	$ (50,000)		
07-03	Pilarcitos Canyon Pipeline Replacement		$ 4,455	$ 4,455	$ (4,455)		Work is budgeted for FY2019/20
12-12	Denniston/San Vicente Water Supply Development		$ 8,495	$ 75,000	$ (75,000)		
14-26	Replace 2" Pipe in Downtown Half Moon Bay		$ 15,277	$ 125,000	$ (125,000)		August completion
	CSP Pump Station Motor Controls		$ 400	$ 400	$ (400)		
10-02 & 12-04	Denniston Booster Pump Station - Transformer Installation			$ 40,000	$ (40,000)		$40K left for PG&E transformer replacement (September)
18-07	EG #2 Tank Chlorination System (Residual Control System)			$ 50,000	$ (50,000)		
17-04	Denniston Dam Spillway Repairs			$ 90,000	$ (90,000)		
	PREVIOUS YEAR TOTALS	**$ -**	**$ 134,679**	**$ 504,655**	**$ (504,655)**		

UNSCHEDULED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 2018/2019

NN-00	Unscheduled CIP	$ 100,000			$ 100,000	0%	
	NON-BUDGETED TOTALS	**$ 100,000**	**$ -**	**$ -**	**$ 100,000**		
	CIP TOTALS	**$ 3,600,000**	**$ 136,598**	**$ 4,004,655**	**$ (404,655)**		

Legal Cost Tracking Report
12 Months At-A-Glance

Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Recycled Water	Transfer Program	CIP	Personnel	Water Shortage	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
Aug-17	2,925		748	387	2,984					7,043
Sep-17	1,625		195	374	4,602	1,778				8,573
Oct-17	975			222	130	1,268				2,595
Nov-17	2,418			226	2,340	525				5,509
Dec-17	4,934			138	1,300	130				6,502
Jan-18	878			412	260				2,178	3,727
Feb-18	4,485			1,052	260	1,040				6,837
Mar-18	1,268			454	962	1,203				3,886
Apr-18	2,503				8,301					10,803
May-18	6,754					1,404				8,158
Jun-18	4,225			406	1,333	358				6,321
Jul-18	7,430			1,680	488	65				9,662
TOTAL	**40,418**	**0**	**943**	**5,350**	**22,958**	**7,769**	**0**	**0**	**2,178**	**79,614**

Engineer Cost Tracking Report
12 Months At-A-Glance

Acct. No. 5682
JAMES TETER
Engineer

Month	Admin & Retainer	CIP	Studies & Projects	TOTAL	Reimburseable from Projects
Aug-17	1,241	117	2,186	**3,544**	2,186
Sep-17	480		845	**1,325**	845
Oct-17	480		930	**1,410**	930
Nov-17	480		3,007	**3,487**	3,006
Dec-17	480		338	**818**	338
Jan-18	480	1,935	1,683	**4,098**	1,683
Feb-18	480	1,014	7,788	**9,282**	7,788
Mar-18	1,021	4,270	1,905	**7,196**	1,905
Apr-18	480	2,197	338	**3,015**	338
May-18	1,115	1,188		**2,303**	
Jun-18	480	1,099	169	**1,748**	169
Jul-18	480	4,989	2,958	**8,427**	2,958
TOTAL	**7,697**	**16,807**	**22,147**	**46,651**	**22,146**

Calcon T&M Projects Tracking

as of 7/31/2018

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Actual thru 6/30/18	Project Billings FY2018-19
Closed Projects:							
CAL-13-01	EG Tank 2 Recoating Project	Closed	9/30/13	10/8/13	$8,220.00	$ 8,837.50	
CAL-13-02	Nunes Control System Upgrades	Closed	9/30/13	10/8/13	$46,141.00	$ 55,363.60	
CAL-13-03	Win 911 and PLC Software	Closed	9/30/13	10/8/13	$9,717.00	$ 12,231.74	
CAL-13-04	Crystal Springs Surge Tank Retrofit	Closed	11/26/13	11/27/13	$31,912.21	$ 66,572.54	
CAL-13-06	Nunes Legacy Backwash System Removal	Closed	11/25/13	11/26/13	$6,516.75	$ 6,455.00	
CAL-13-07	Denniston Backwash FTW Valves	Closed	11/26/13	11/27/13	$6,914.21	$ 9,518.28	
CAL-14-01	Denniston Wash Water Return Retrofit	Closed	1/28/14	2/14/14	$13,607.00	$ 13,591.60	
CAL-14-02	Denniston Calrifier SCADA Data	Closed	4/2/14	4/7/14	$4,125.00	$ 4,077.50	
CAL-14-03	Nunes Surface Scatter Turbidimeter	Closed	4/2/14	4/7/14	$2,009.50	$ -	
CAL-14-04	Phase I Control System Upgrade	Closed	4/2/14	4/7/14	$75,905.56	$ 44,459.14	
CAL-14-06	Miramar Control Panel	Closed	8/28/14	8/28/14	$37,953.00	$ 27,980.71	
CAL-14-08	SFWater Flow & Data Logger/Cahill Tank	Closed	8/20/2014	8/20/2014	$1,370.00	$ 1,372.00	
CAL-15-01	Main Street Monitors	Closed				$ 6,779.42	
CAL-15-02	Dennistion To Do List	Closed				$ 2,930.00	
CAL-15-03	Nunes & Denniston Turbidity Meters	Closed			$6,612.50	$ 12,536.12	
CAL-15-04	Phase II Control System Upgrade	Closed	6/23/2015	8/11/2015	$195,000.00	$ 202,227.50	
CAL-15-05	Permanganate Water Flow	Closed				$ 1,567.15	
CAL-16-04	Radio Network	Closed	12/9/2016	1/10/2017	$126,246.11	$ 139,200.68	
CAL-16-05	El Granada Tank No. 3 Recoating	Closed	12/16/2016		$6,904.50	$ 6,845.00	
CAL-17-03	Nunes Valve Control	Closed	6/29/2017	7/11/2017	$73,281.80	$ 79,034.35	
CAL-17-04	Denniston Booster Pump Station	Closed	7/27/2017	8/8/2017	$21,643.75	$ 29,760.00	
CAL-17-05	Crystal Springs Pump Station #3 Soft Start	Closed	7/27/2017	8/8/2017	$12,213.53	$ 12,178.13	
CAL-18-04	Tank Levels Calibration Special	Closed	3/5/2018	3/5/2018	$8,388.75	$ 10,700.00	
CAL-18-05	Pilarcitos Stream Flow Gauge -Well 1 120 Service Power	Closed	3/22/2018	3/22/2018	$3,558.13	$ 3,997.40	
CAL-17-06	Nunes Flocculartor & Rapid Mix VFD Panels	Closed	12/6/2017	12/12/2017	$29,250.75	$ 30,695.66	
		Closed Projects - Subtotal (pre FY2018-19)			$727,491.05	$ 788,911.02	
Open Projects:							
CAL-17-01	Crystal Springs Leak Valve Control		2/8/2017	2/14/2017	$8,701.29	$ 18,055.88	
CAL-17-02	Crystal Springs Requirements & Addtl Controls		2/8/2017	2/14/2017	$38,839.50	$ 41,172.06	
CAL-18-03	CSP Breakers & Handles		3/7/2018	3/7/2018	$25,471.47	$ 29,167.79	
		Open Projects - Subtotal			$73,012.26	$88,395.73	$0.00
Other: Maintenance							
	Tanks						
	Crystal Springs Maintenance						$ 163.13
	Nunes Maintenance						
	Denniston Maintenance						$ 4,085.00
	Distribution System						$ 2,170.00
		TOTAL FY2018/19					$6,418.13