

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, March 10, 2020 - 6:00 p.m.

AGENDA

1) ROLL CALL

2) PUBLIC COMMENT

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

3) CLOSED SESSION

Pursuant to California Government Code Section 54956.9(d)(2)
Conference with Legal Counsel -- Anticipated Litigation
Significant Exposure to Litigation
One Potential Case

4) RECONVENE TO OPEN SESSION

Public report of Closed Session action.

5) ADJOURNMENT

Accessible Public Meetings - The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, March 10, 2020 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

- 4) CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote

of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending February 29, 2020: Claims: \$851,362.30; Payroll: \$169,177.79 for a total of \$1,020,540.09 ([attachment](#))
 - *February 2020 Monthly Financial Claims reviewed by Director Larimer*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of February 11, 2020 Public Hearing/Special Meeting ([attachment](#))
- D. Approval of Minutes of February 11, 2020 Regular Board of Directors Meeting ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report – February 2020 ([attachment](#))
- H. Monthly Planned Plant or Tank Discharge and New Water Line Flushing Report ([attachment](#))
- I. Monthly Rainfall Reports ([attachment](#))
- J. Notice of Completion – Casa Del Mar and Grand Boulevard PRV Project ([attachment](#))
- K. Acceptance of Non-Complex Pipeline Extension Project – 620 Avenue Portola, El Granada – Michael P. Kostiuik and Kayleen M. Pashel-Kostiuik ([attachment](#))
- L. Approval for Director Feldman to attend the Association of California Water Agencies (ACWA) Spring Conference in Monterey, May 5th through 8th 2020 ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Financial Planning and Rate Update Workshop with Raftelis Financial Consultants, Inc. ([attachment](#))
- B. Draft Fiscal Year 2020-2021 and Fiscal Year 2021-2022 Operations Budgets and Draft Fiscal Year 2020/21 to 2029/2030 Capital Improvement Program (CIP) ([attachment](#))
- C. Fiscal Years 2020-2021 and 2021-2022 Budget Process Timeline ([attachment](#))
- D. Approval of Implementation of a Computerized Maintenance Management System comprised of 1) Professional Services Agreement with Miller Spatial Services LLC for implementation services for \$106,500; (2) 3-Year License Agreement with Azteca Systems LLC for Cityworks CMMS Software for \$51,000; (3) 3-Year License Agreement with Environmental Systems Research Institute, Inc. (ESRI) for GIS Software for \$31,500; and (4) Purchase of server and software upgrades through Irvine Consulting Services for \$33,000 ([attachment](#))

7) MONTHLY INFORMATIONAL REPORTS

- A. General Manager's Report ([attachment](#))
- B. Superintendent of Operations Report ([attachment](#))
- C. Water Resources Report ([attachment](#))

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

9) **ADJOURNMENT**