

# **COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

## **SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, March 10, 2015 - 6:30 p.m.**

### **AGENDA**

**1) ROLL CALL**

**2) PUBLIC COMMENT**

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

**3) CLOSED SESSION**

**A. Public Employee Performance Evaluation**  
(Cal. Govt. Code §54957): Title: General Manager

**4) RECONVENE TO OPEN SESSION**

**A. Public report of closed session action**

**5) ADJOURNMENT**

***Accessible Public Meetings** - Upon request, the Coastside County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, telephone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: Coastside County Water District, Attn: Alternative Agenda Request, 766 Main Street, Half Moon Bay, CA 94019.*

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, March 10, 2015 - 7:00 p.m.**

**AGENDA**

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

*This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: [www.coastsidewater.org](http://www.coastsidewater.org).*

**The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.**

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

*At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.*

4) **SPECIAL ORDER OF BUSINESS** ([attachment](#))

Introduction of Mary Rogren, New District Assistant General Manager, followed by a brief recess for refreshments.

5) **CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending February 28, 2015: Claims: \$462,220.89; Payroll: \$75,128.63 for a total of \$537,349.52 ([attachment](#))
  - *February 2015 Monthly Financial Claims reviewed by President Mickelsen*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of February 10, 2015 Board of Directors Meeting ([attachment](#))
- D. Approval of Minutes of February 11, 2015 Special Board of Directors Meeting ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report - February 2015 ([attachment](#))
- H. February 2015 Leak Report ([attachment](#))
- I. Rainfall Reports ([attachment](#))
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for January 2015 ([attachment](#))
- K. Expense Reimbursement Approval for Director Reynolds' Attendance at Water Education Foundation Executive Briefing, March 25, 2015 ([attachment](#))

6) **MEETINGS ATTENDED / DIRECTOR COMMENTS**

7) **GENERAL BUSINESS**

- A. Amended Fiscal Year 2015-2016 Budget Process Timeline ([attachment](#))

- B. Draft Fiscal Year 2015-2016 Budget and Draft Fiscal Year 2015/16 to 2024/25 Capital Improvement Program ([attachment](#))
  - Draft Operations & Maintenance Budget for Fiscal Year 2015-2016 ([attachment](#))
  - Draft Capital Improvement Program Budget FY 2015/2016 to FY 2024/2025 ([attachment](#))

8) **GENERAL MANAGER'S REPORT - INCLUDING MONTHLY INFORMATIONAL REPORTS** ([attachment](#))

- SFPUC Water Supply Status
- Administration Building Remodel

- A. Operations Report ([attachment](#))
- B. Water Resources Report ([attachment](#))

9) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

10) **ADJOURNMENT**