

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, Assistant General Manager

Agenda: February 14, 2017

Report

Date: February 10, 2017

Subject: Assistant General Manager's Report

Recommendation:

No Board action required.

Strategic Planning Meeting

The Strategic Planning Meeting is scheduled for March 16, 2017 from 9:00 AM to 4:00 PM to be held at the Senior Center in the Rotary Media Room, 925 Main Street, Half Moon Bay. The meeting will be facilitated by Greg Larson of Management Partners. (See the attached for Greg's biographical information.) Greg will be conducting interviews with the Board of Directors, Legal Counsel, and staff in advance of the meeting in order to finalize an agenda.

Advanced Metering Infrastructure

Aclara installed (4) of the (9) Data Collector Units (DCU's) around the District, and were successfully able to connect to Aclara's hosting site. Sites have been identified for the remaining DCUs, and installation will be completed in the next 2-3 months. Staff will be trained on radio installation and programming and on the accompanying meter reading software during the last week of February. Staff will be able to commence installation of new Badger ultrasonic meters and Aclara radios in March, 2017.





Project Team

Greg Larson will serve as facilitator for this engagement. He will be assisted by Patricia Black, management analyst, who will serve as recorder. Their brief qualifications are provided below.

Greg Larson, Partner, has 30 years of experience in leading, managing and supporting public, non-profit and educational organizations. Most of his career was spent as a turnaround specialist, taking on troubled organizations and issues, and then helping to restore them operationally, financially and structurally. More recently he has been working with healthy organizations to meet emerging challenges and new opportunities. Greg's diverse experience includes rising from a legislative analyst to department head and deputy city manager for the City of San Jose, twice serving as city manager (Milpitas and Los Gatos), twice serving as director of Planning and Community Development (Scottsdale and Santa Cruz), president & CEO of United Way Silicon Valley, and chief deputy controller for the State of California. He has also been active professionally as past president of Cal-ICMA, supporting emerging young professionals through the Municipal Management Association of Northern California (MMANC), and providing the opening invocation at the 2010 International City/County Management Association annual conference. A graduate of Stanford University, Greg has facilitated many workshops and meetings for local government and non-profit organizations.

Patricia Black, Management Analyst, is a public policy and communications analyst trained in quantitative and qualitative research methods, group facilitation and process management. Her areas of local government experience include conducting organizational assessments, communications analyses and systems workflow design. Her most recent projects have focused on the use of social media by local governments for emergency communications during natural disasters, process analysis, fee structure assessments, and benefits analysis. Prior to joining Management Partners, Patricia worked in the City of Mountain View's City Manager's Office. Her professional experience also includes work in high-tech, education and non-profit policy and systems analysis.