

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: February 11, 2020

Report

Date: February 7, 2020

Subject: Draft Fiscal Year 2020-2021 Operations Budget and Draft Fiscal Year 2020/21 to 2029/30 Capital Improvement Program (CIP).

Recommendation:

No Board action required at this time.

Background:

Staff presents for the Board's review the attached Draft Fiscal Year 2020-2021 Operations Budget and Draft Fiscal Year 2020/21 to 2029/30 Capital Improvement Program (CIP). Staff will make a presentation reviewing budget details.

Note that this is the first introduction to the Board of the Draft Fiscal Year 2020-2021 Budget and the 10-year Capital Improvement Program. Over the next few months, Staff will be meeting with the Board to discuss the Budget in further detail. Please refer to the Budget Timeline for meeting dates. Staff met with the Finance Committee on January 29 and the Facilities Committee on February 4 to discuss the Draft Operations Budget and CIP.

These draft budgets will be used in our Water Financial Plan and Rate Update Study that is being prepared by the District's Rate Consultants, Raftelis Financial Consultants Inc. A Fiscal Year 2021-2022 Budget will also be prepared and shared with the Board at the March 10, 2020 Board Meeting. (The Draft Fiscal Year 2021-2022 Budget will primarily reflect inflationary increases from the Draft Fiscal Year 2020-2021 Budget.) Staff recommends that the Board approve two years of Operations Budgets (at the June 9, 2020 Board meeting) in anticipation of approving two years of rate increases.

Operations Budget

Attached is the Draft Fiscal Year 2020-2021 Operations Budget. A summary of the Operations Budget follows below:

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	FY 2020/21 Draft Budget	FY 2019/20 Approved Budget	\$ Change from Prior Budget	% Change from Prior Budget
REVENUE				
<i>Water Sales in Million Gallons</i>	<i>590 MG</i>	<i>598 MG</i>		
Water Revenue (1)	\$ 12,150,000	\$ 12,300,000	\$ (150,000)	-1.2%
Non-Operating Revenue	\$ 1,637,000	\$ 1,385,570	\$ 251,430	18.1%
Total Revenue	\$ 13,787,000	\$ 13,685,570	\$ 101,430	0.7%
OPERATING EXPENSES	\$ 8,971,298	\$ 8,630,824	\$ 340,475	3.9%
DEBT SERVICE	\$ 1,092,748	\$ 1,144,611	\$ (51,863)	-4.5%
CONTRIBUTION TO CIP AND RESERVES	\$ 3,722,953	\$ 3,910,135	\$ (187,182)	-5%
(1) FY 2020/21 Water Revenue does not include a rate increase - still to be determined Water sales reflect a reduction of 50% of usage from business closure of major customer				

Note that FY2021 Operations Budget assumes water sales at 590 MG, down from the 598 MG planned in the FY2020 Budget, and the current December 2019 running average of 606 MG. Water sales have been adjusted downward to reflect the loss of 50% of the water usage from a major agricultural customer that has closed its business. (The budget assumes 50% usage from a new tenant.) As the rate adjustment is still to be determined, no rate increase has been included in the Draft Budget.

Budget details and major variances will be presented at the Board Meeting.

Capital Improvement Program (CIP)

- \$43,960,000 total 10-year CIP (FY2021 dollars)
- \$25,630,000 total 5-year CIP (average of \$5,096,000 per year)

Below is a summary of the Draft CIP:

Coastside County Water District				
Draft FY20/21 to FY29/30 Capital Improvement Plan vs. FY18/19 to FY27/28 Plan (Approved June 2018)				
Category:	Draft 10 Yr CIP FY20/21 to FY29/30	June 2018 CIP FY18/19 to FY27/28	Budget Changes	
Equipment Purchase & Replacement	\$ 1,675,000	\$ 1,885,000	\$	(210,000)
Facilities and Maintenance	\$ 4,590,000	\$ 4,550,000	\$	40,000
Pipeline Projects	\$ 13,225,000	\$ 14,445,000	\$	(1,220,000)
Pipeline Projects Placeholder - Unscheduled CIP in out years	\$ 3,700,000	\$ 1,000,000	\$	2,700,000
Tanks/Pump Stations/Wells	\$ 9,465,000	\$ 6,690,000	\$	2,775,000
Water Supply Development	\$ 3,590,000	\$ 3,400,000	\$	190,000
Water Treatment Plants	\$ 7,715,000	\$ 990,000	\$	6,725,000
GRAND TOTAL	\$ 43,960,000	\$ 32,960,000	\$	11,000,000

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District Staff (in conjunction with its outside engineering firms) have identified significant infrastructure projects given the aging Nunes Water Treatment Plant and tanks. Staff has recommended a preliminary design/basis of design report for the Nunes Treatment Plant as well as a feasibility study for district-wide tank rehabilitation/replacement in order to firm up the cost placeholders and schedules for our CIP.

The CIP is an ongoing work in progress and Staff will periodically meet with the Finance and Facilities Committee to provide updates and recommendations.

Please note that due to the volume of paper, the individual detailed sheets for the Operations Budget are not included in this agenda packet. The individual detailed sheets are available in electronic form on the District's website at www.coastsidewater.org or hard copies may be obtained at the District's office.

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YEAR 1 Operations & Maintenance Budget - FY 2020-2021

Account Number	Description	Proposed FY2020/21 Budget	Approved FY 2019/20 Budget	FY20/21 Budget Vs. FY 19/20 Budget \$ Change	FY20/21 Budget Vs. FY 19/20 Budget % % Change	Proj Year End FY19/20	FY 20/21 Budget Vs. FY 19/20 Projected Actual \$ Change	FY 20/21 Budget Vs. FY 19/20 Projected Actual % % Change	YTD Actual FY 19/20 as of December 31, 2019
OPERATING REVENUE									
4120	Water Sales *	\$12,150,000	\$12,300,000	-\$150,000	-1.2%	\$12,300,000	-\$150,000	-1.2%	\$6,982,306
	Water Sales in MG	590 MG	598 MG						
Total Operating Revenue		\$12,150,000	\$12,300,000	-\$150,000	-1.2%	\$12,300,000	-\$150,000	-1.2%	\$6,982,306
NON-OPERATING REVENUE									
4170	Hydrant Sales	\$50,000	\$50,000	\$0	0.0%	\$50,000	\$0	0.0%	\$37,328
4180	Late Penalty	\$60,000	\$60,000	\$0	0.0%	\$60,000	\$0	0.0%	\$46,803
4230	Service Connections	\$10,000	\$10,000	\$0	0.0%	\$10,000	\$0	0.0%	\$8,708
4920	Interest Earned	\$56,000	\$6,270	\$49,730	793.1%	\$90,000	-\$34,000	-37.8%	\$61,632
4930	Property Taxes	\$850,000	\$725,000	\$125,000	17.2%	\$850,000	\$0	0.0%	\$494,671
4950	Miscellaneous	\$7,000	\$25,000	-\$18,000	-72.0%	\$7,000	\$0	0.0%	\$1,951
4955	Cell Site Lease Income	\$179,000	\$171,300	\$7,700	4.5%	\$171,300	\$7,700	4.5%	\$91,418
4965	ERAF Refund	\$425,000	\$338,000	\$87,000	25.7%	\$450,000	-\$25,000	-5.6%	\$236,976
Total Non-Operating Revenue		\$1,637,000	\$1,385,570	\$251,430	18.1%	\$1,688,300	-\$51,300	-3.0%	\$979,487
TOTAL REVENUES		\$13,787,000	\$13,685,570	\$101,430	0.7%	\$13,988,300	-\$201,300	-1.4%	\$7,961,793
OPERATING EXPENSES									
5130	Water Purchased	\$ 1,956,224	\$1,771,945	\$184,279	10.4%	\$1,992,720	-\$36,496	-1.8%	\$1,192,697
5130A	BAWSCA Bond Surcharge	\$226,620	\$170,003	\$56,617	33.3%	\$107,280	\$119,340	111.2%	\$53,640
5230	Electrical Exp. Nunes WTP	\$47,500	\$45,259	\$2,241	5.0%	\$45,259	\$2,241	5.0%	\$20,021
5231	Electrical Expenses, CSP	\$275,000	\$357,305	-\$82,305	-23.0%	\$340,000	-\$65,000	-19.1%	\$200,281
5232	Electrical	\$23,000	\$28,584	-\$5,584	-19.5%	\$22,000	\$1,000	4.5%	\$8,373
5233	Elec Exp/Pilarcitos Cyn	\$43,000	\$42,000	\$1,000	2.4%	\$42,000	\$1,000	2.4%	\$8,836
5234	Electrical Exp., Denn	\$145,000	\$137,800	\$7,200	5.2%	\$137,800	\$7,200	5.2%	\$63,135
5242	CSP - Operation	\$16,200	\$11,128	\$5,072	45.6%	\$16,000	\$200	1.3%	\$9,648
5243	CSP - Maintenance	\$42,000	\$37,000	\$5,000	13.5%	\$37,000	\$5,000	13.5%	\$23,589
5246	Nunes WTP Oper	\$80,000	\$80,964	-\$964	-1.2%	\$80,964	-\$964	-1.2%	\$41,958
5247	Nunes WTP Maint	\$132,000	\$122,500	\$9,500	7.8%	\$115,250	\$16,750	14.5%	\$43,472
5248	Denn. WTP Oper.	\$49,000	\$49,000	\$0	0.0%	\$49,000	\$0	0.0%	\$25,562
5249	Denn WTP Maint	\$120,000	\$104,000	\$16,000	15.4%	\$155,000	-\$35,000	-22.6%	\$99,567
5250	Laboratory Expenses	\$75,000	\$75,000	\$0	0.0%	\$75,000	\$0	0.0%	\$28,385
5260	Maintenance Expenses	\$348,000	\$300,000	\$48,000	16.0%	\$340,000	\$8,000	2.4%	\$183,343
5261	Maintenance, Wells	\$20,000	\$40,000	-\$20,000	-50.0%	\$23,000	-\$3,000	-13.0%	\$40,359
5263	Uniforms	\$10,000	\$12,500	-\$2,500	-20.0%	\$12,500	-\$2,500	-20.0%	\$5,230
5318	Studies/Surveys/Consulting	\$140,000	\$160,000	-\$20,000	-12.5%	\$130,000	\$10,000	7.7%	\$26,601
5321	Water Resources	\$26,000	\$26,200	-\$200	-0.8%	\$26,000	\$0	0.0%	\$2,796
5322	Community Outreach	\$58,400	\$56,900	\$1,500	2.6%	\$56,900	\$1,500	2.6%	\$5,778
5381	Legal	\$100,000	\$100,000	\$0	0.0%	\$150,000	-\$50,000	-33.3%	\$49,977
5382	Engineering	\$66,000	\$62,000	\$4,000	6.5%	\$120,000	-\$54,000	-45.0%	\$87,321
5383	Financial Services	\$22,000	\$22,000	\$0	0.0%	\$22,000	\$0	0.0%	\$7,810
5384	Computer Services	\$211,500	\$167,600	\$43,900	26.2%	\$195,000	\$16,500	8.5%	\$85,173
5410	Salaries, Admin.	\$1,226,135	\$1,179,832	\$46,302	3.9%	\$1,050,000	\$176,135	16.8%	\$502,999

YEAR 1 Operations & Maintenance Budget - FY 2020-2021

Account Number	Description	Proposed FY2020/21 Budget	Approved FY 2019/20 Budget	FY20/21 Budget Vs. FY 19/20 Budget \$ Change	FY20/21 Budget Vs. FY 19/20 Budget % % Change	Proj Year End FY19/20	FY 20/21 Budget Vs. FY 19/20 Projected Actual \$ Change	FY 20/21 Budget Vs. FY 19/20 Projected Actual % % Change	YTD Actual FY 19/20 as of December 31, 2019
5411	Salaries - Field	\$1,510,350	\$1,461,020	\$49,330	3.4%	\$1,461,020	\$49,330	3.4%	\$709,605
5420	Payroll Taxes	\$192,290	\$183,582	\$8,708	4.7%	\$183,982	\$8,308	4.5%	\$88,917
5435	Employee Medical Insurance	\$487,559	\$481,419	\$6,140	1.3%	\$481,419	\$6,140	1.3%	\$230,982
5436	Retiree Medical Insurance	\$59,205	\$55,274	\$3,931	7.1%	\$55,274	\$3,931	7.1%	\$23,193
5440	Employee Retirement	\$481,216	\$619,321	-\$138,105	-22.3%	\$500,000	-\$18,784	-3.8%	\$226,021
5445	SIP 401a Plan	\$35,000	\$35,000	\$0	0.0%	\$35,000	\$0	0.0%	\$0
5510	Motor Vehicle Exp.	\$65,000	\$63,000	\$2,000	3.2%	\$90,000	-\$25,000	-27.8%	\$63,656
5620	Office & Facilities Expenses	\$158,500	\$156,219	\$2,281	1.5%	\$145,000	\$13,500	9.3%	\$76,579
5620A	Credit Card/bank Fees & Billing Expenses	\$155,000	\$107,000	\$48,000	44.9%	\$150,000	\$5,000	3.3%	\$65,000
5625	Meetings/Training/Seminars	\$33,000	\$27,000	\$6,000	22.2%	\$30,000	\$3,000	10.0%	\$13,255
5630	Insurance	\$159,000	\$137,000	\$22,000	16.1%	\$155,000	\$4,000	2.6%	\$81,069
5687	Memberships & Subscriptions	\$85,100	\$78,970	\$6,130	7.8%	\$82,000	\$3,100	3.8%	\$50,440
5688	Election Expense	\$25,000	\$0	\$25,000		\$0	\$25,000		\$0
5689	Labor Relations	\$6,000	\$6,000	\$0	0.0%	\$6,000	\$0	0.0%	\$0
5700	County Fees	\$24,000	\$24,000	\$0	0.0%	\$24,000	\$0	0.0%	\$7,580
5705	State Fees	\$36,500	\$36,500	\$0	0.0%	\$36,500	\$0	0.0%	\$27,484
Total Operating Expenses		\$8,971,298	\$8,630,824	\$340,475	3.9%	\$8,775,868	\$195,430	2.2%	\$4,480,332
CAPITAL ACCOUNTS									
5712	Existing Bonds - 2006B	\$0	\$484,831	-\$484,831	-100.0%	\$0	\$0	#DIV/0!	\$0
5715	Existing Bond-CIEDB 11-099	\$335,825	\$335,977	-\$152	0.0%	\$335,977	-\$152	0.0%	\$266,638
5716	CIEDB 16-111	\$323,357	\$323,803	-\$446	-0.1%	\$323,803	-\$446		\$233,204
5717	Chase-2018 Loan	\$433,567		\$433,567		\$433,567	\$0		\$369,096
Total Capital Accounts		\$1,092,748	\$1,144,611	-\$51,863	-4.5%	\$1,093,347	-\$598	-0.1%	\$868,938
TOTAL REVENUE LESS TOTAL EXPENSE		\$3,722,953	\$3,910,135	-\$187,182	-4.8%	\$4,119,085	-\$396,132	-9.6%	\$2,612,523
5713	Cont. to CIP & Reserves	\$3,722,953							

% Budgeted Increase

0%

Project #	Project Name	Priority	# Connections Impacted	# leaks	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY26/27	FY27/28	FY28/29	FY 29/30	Projected FY 20/21 to FY 29/30 Total	
	red = design;															
Equipment Purchase & Replacement																
06-03	SCADA/Telemetry/Electric Controls Replacement				\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 500,000	
15-04	Vactor Truck/Trailer									\$ 500,000					\$ 500,000	
19-04	Valve truck				\$ 225,000										\$ 225,000	
20-04	Asset Management/GIS Software/Planning Software				\$ 130,000										\$ 130,000	
99-02	Vehicle Fleet Replacement						\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 320,000	
	Equipment Purchase & Replacement Totals				\$ 405,000	\$ 50,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 590,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 1,675,000	
Facilities & Maintenance																
08-08	PRV Valves Replacement Project	2			\$ 30,000										\$ 30,000	
09-09	Fire Hydrant Replacement	2				\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 1,260,000	
15-03	District Administration/Operations Center	4									\$ 3,000,000				\$ 3,000,000	
17-15	Pilarcitos Canyon Emergency Road Repairs	3				\$ 100,000									\$ 100,000	
99-01	Meter Change Program	2			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 200,000	
	Facilities and Maintenance Totals				\$ 50,000	\$ 260,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 3,160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 4,590,000	
Pipeline Projects																
13-02	Replace 8 Inch Pipeline Under Creek at Pilarcitos Ave (Strawflower)	1	3000	0	\$ 750,000										\$ 750,000	
14-01	Highway 92 - Replace Welded Steel Line	1	40 + highway traffic	8	\$ 250,000					\$ 2,000,000	\$ 1,000,000				\$ 3,250,000	
14-27	Grandview 2 Inch Replacement	2	60	16	\$ 1,650,000										\$ 1,650,000	
14-29	Replace 2 Inch GS Purissima Way	2	5	2			\$ 125,000								\$ 125,000	
14-33	Miramar Cast Iron Pipeline Replacement	3	400	12					\$ 50,000		\$ 1,000,000	\$ 1,500,000			\$ 2,550,000	
16-09	Slipline 10 Inch Pipeline in Magellan at Hwy 1/Miramar Deadends	3	300	n/a							\$ 450,000				\$ 450,000	
18-01	Pine Willow Oak Pipeline Replacement	2	250	13						\$ 2,300,000					\$ 2,300,000	
20-08	Highway 1 (Silver/Terrace/Grandview/Spindrft) -Replacement of Highway 1 crossings (using jack and bore)	3	?	0	\$ 200,000								\$ 1,800,000		\$ 2,000,000	
21-01	Redondo Beach Loop to St Andrews Road	3	50 (dead end)	n/a								\$ 150,000			\$ 150,000	
NN-00	Unscheduled CIP				\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 3,700,000	
	Pipeline Projects Totals				\$ 2,950,000	\$ 100,000	\$ 225,000	\$ 100,000	\$ 150,000	\$ 4,400,000	\$ 2,550,000	\$ 2,650,000	\$ 2,800,000	\$ 1,000,000	\$ 16,925,000	
Pump Stations/Tanks/Wells																
21-07	Half Moon Bay Tanks #2/#3 Replacement/Rehabilitation	1			\$ 400,000			\$ 4,000,000							\$ 4,400,000	
08-14	Alves Tank Rehabilitation/Replacement	2							\$ 2,000,000						\$ 2,000,000	

Project #	Project Name	Priority	# Connections Impacted	# leaks	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY26/27	FY27/28	FY28/29	FY 29/30	Projected FY 20/21 to FY 29/30 Total
	red = design;														
19-01	EG#1 Tank Demolition/New Pump Station	2			\$ 500,000										\$ 500,000
14-33	Miramar Tank - Chime and Tank Rehab	1			\$ 75,000		\$ 1,600,000								\$ 1,675,000
08-16	Cahill Tank Roof Rehabilitation	1				\$ 50,000									\$ 50,000
20-16	Denniston Tank Roof Rehabilitation	1				\$ 50,000									\$ 50,000
09-18	Pilarcitos Well Field Improvements (well #1)	2					\$ 250,000								\$ 250,000
16-08	Denniston Well Field Improvements	3								\$ 150,000					\$ 150,000
21-02	Pilarcitos Reservoir Spillway - Pump/Emergency Generator	1			\$ 100,000										\$ 100,000
20-01	CSP Pump #1 Replacement	3										\$ 100,000			\$ 100,000
	CSP Pump #3 Replacement	3										\$ 80,000			\$ 80,000
19-05	Tanks - THM Control				\$ 60,000	\$ 50,000									\$ 110,000
	Pump Stations/Tanks/Wells Totals				\$ 1,135,000	\$ 150,000	\$ 1,850,000	\$ 4,000,000	\$ 2,000,000	\$ 150,000	\$ -	\$ 180,000	\$ -	\$ -	\$ 9,465,000
Water Supply Development															
12-12	San Vicente Diversion and Pipeline	1			\$ 250,000	\$ 120,000	\$ 120,000	\$ 1,000,000	\$ 1,000,000						\$ 2,490,000
13-04	Denniston Reservoir Restoration	1							\$ 1,000,000						\$ 1,000,000
17-12	Recycled Water Project Development	3			\$ 100,000										\$ 100,000
	Water Supply Development Totals				\$ 350,000	\$ 120,000	\$ 120,000	\$ 1,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,590,000
Water Treatment Plants															
20-14	Nunes Treatment Plant Improvements (Filter Upgrade; Air Scour, Clear Well Rehab, Sed Basin Redundancy and Rehab)	1			\$ 500,000	\$ 4,000,000	\$ 3,000,000								\$ 7,500,000
18-11	Nunes Bulk Caustic Tank	4					\$ 40,000								\$ 40,000
21-04	Nunes/Denniston Turbidimeter Replacement	1			\$ 75,000										\$ 75,000
21-06	Nunes - Effluent Meter	2				\$ 100,000									\$ 100,000
	Water Treatment Plants Totals				\$ 575,000	\$ 4,100,000	\$ 3,040,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 7,715,000
GRAND TOTAL					\$ 5,465,000	\$ 4,780,000	\$ 5,485,000	\$ 5,350,000	\$ 4,400,000	\$ 5,300,000	\$ 5,800,000	\$ 3,080,000	\$ 3,050,000	\$ 1,250,000	\$ 43,960,000

5 years \$ 25,480,000
5 year average \$ 5,096,000

YEAR 1 Operations & Maintenance Budget - FY 2020-2021

Account Number	Description	Proposed FY2020/21 Budget	Approved FY 2019/20 Budget	FY20/21 Budget Vs. FY 19/20 Budget \$ Change	FY20/21 Budget Vs. FY 19/20 Budget % % Change	Proj Year End FY19/20	FY 20/21 Budget Vs. FY 19/20 Projected Actual \$ Change	FY 20/21 Budget Vs. FY 19/20 Projected Actual % % Change	YTD Actual FY 19/20 as of December 31, 2019
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4230	Service Connections	\$10,000	\$10,000	\$0	0.0%	\$10,000	\$0	0.0%	\$8,708
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5130A	BAWSCA Bond Surcharge	\$226,620	\$170,003	\$56,617	33.3%	\$107,280	\$119,340	111.2%	\$53,640
5230	Electrical Exp. Nunes WTP	\$47,500	\$45,259	\$2,241	5.0%	\$45,259	\$2,241	5.0%	\$20,021
5231	Electrical Expenses, CSP	\$275,000	\$357,305	-\$82,305	-23.0%	\$340,000	-\$65,000	-19.1%	\$200,281
5232	Electrical	\$23,000	\$28,584	-\$5,584	-19.5%	\$22,000	\$1,000	4.5%	\$8,373
5233	Elec Exp/Pilarcitos Cyn	\$43,000	\$42,000	\$1,000	2.4%	\$42,000	\$1,000	2.4%	\$8,836
5234	Electrical Exp., Denn	\$145,000	\$137,800	\$7,200	5.2%	\$137,800	\$7,200	5.2%	\$63,135
5242	CSP - Operation	\$16,200	\$11,128	\$5,072	45.6%	\$16,000	\$200	1.3%	\$9,648
5243	CSP - Maintenance	\$42,000	\$37,000	\$5,000	13.5%	\$37,000	\$5,000	13.5%	\$23,589
5246	Nunes WTP Oper	\$80,000	\$80,964	-\$964	-1.2%	\$80,964	-\$964	-1.2%	\$41,958
5247	Nunes WTP Maint	\$132,000	\$122,500	\$9,500	7.8%	\$115,250	\$16,750	14.5%	\$43,472
5248	Denn. WTP Oper.	\$49,000	\$49,000	\$0	0.0%	\$49,000	\$0	0.0%	\$25,562
5249	Denn WTP Maint	\$120,000	\$104,000	\$16,000	15.4%	\$155,000	-\$35,000	-22.6%	\$99,567
5250	Laboratory Expenses	\$75,000	\$75,000	\$0	0.0%	\$75,000	\$0	0.0%	\$28,385
5260	Maintenance Expenses	\$348,000	\$300,000	\$48,000	16.0%	\$340,000	\$8,000	2.4%	\$183,343
5261	Maintenance, Wells	\$20,000	\$40,000	-\$20,000	-50.0%	\$23,000	-\$3,000	-13.0%	\$40,359
5263	Uniforms	\$10,000	\$12,500	-\$2,500	-20.0%	\$12,500	-\$2,500	-20.0%	\$5,230
5318	Studies/Surveys/Consulting	\$140,000	\$160,000	-\$20,000	-12.5%	\$130,000	\$10,000	7.7%	\$26,601
5321	Water Resources	\$26,000	\$26,200	-\$200	-0.8%	\$26,000	\$0	0.0%	\$2,796
5322	Community Outreach	\$58,400	\$56,900	\$1,500	2.6%	\$56,900	\$1,500	2.6%	\$5,778
5381	Legal	\$100,000	\$100,000	\$0	0.0%	\$150,000	-\$50,000	-33.3%	\$49,977
5382	Engineering	\$66,000	\$62,000	\$4,000	6.5%	\$120,000	-\$54,000	-45.0%	\$87,321
5383	Financial Services	\$22,000	\$22,000	\$0	0.0%	\$22,000	\$0	0.0%	\$7,810
5384	Computer Services	\$211,500	\$167,600	\$43,900	26.2%	\$195,000	\$16,500	8.5%	\$85,173
5410	Salaries, Admin.	\$1,226,135	\$1,179,832	\$46,302	3.9%	\$1,050,000	\$176,135	16.8%	\$502,999

YEAR 1 Operations & Maintenance Budget - FY 2020-2021

Account Number	Description	Proposed FY2020/21 Budget	Approved FY 2019/20 Budget	FY20/21 Budget Vs. FY 19/20 Budget \$ Change	FY20/21 Budget Vs. FY 19/20 Budget % % Change	Proj Year End FY19/20	FY 20/21 Budget Vs. FY 19/20 Projected Actual \$ Change	FY 20/21 Budget Vs. FY 19/20 Projected Actual % % Change	YTD Actual FY 19/20 as of December 31, 2019
5411	Salaries - Field	\$1,510,350	\$1,461,020	\$49,330	3.4%	\$1,461,020	\$49,330	3.4%	\$709,605
5420	Payroll Taxes	\$192,290	\$183,582	\$8,708	4.7%	\$183,982	\$8,308	4.5%	\$88,917
5435	Employee Medical Insurance	\$487,559	\$481,419	\$6,140	1.3%	\$481,419	\$6,140	1.3%	\$230,982
5436	Retiree Medical Insurance	\$59,205	\$55,274	\$3,931	7.1%	\$55,274	\$3,931	7.1%	\$23,193
5440	Employee Retirement	\$481,216	\$619,321	-\$138,105	-22.3%	\$500,000	-\$18,784	-3.8%	\$226,021
5445	SIP 401a Plan	\$35,000	\$35,000	\$0	0.0%	\$35,000	\$0	0.0%	\$0
5510	Motor Vehicle Exp.	\$65,000	\$63,000	\$2,000	3.2%	\$90,000	-\$25,000	-27.8%	\$63,656
5620	Office & Facilities Expenses	\$158,500	\$156,219	\$2,281	1.5%	\$145,000	\$13,500	9.3%	\$76,579
5620A	Credit Card/bank Fees & Billing Expenses	\$155,000	\$107,000	\$48,000	44.9%	\$150,000	\$5,000	3.3%	\$65,000
5625	Meetings/Training/Seminars	\$33,000	\$27,000	\$6,000	22.2%	\$30,000	\$3,000	10.0%	\$13,255
5630	Insurance	\$159,000	\$137,000	\$22,000	16.1%	\$155,000	\$4,000	2.6%	\$81,069
5687	Memberships & Subscriptions	\$85,100	\$78,970	\$6,130	7.8%	\$82,000	\$3,100	3.8%	\$50,440
5688	Election Expense	\$25,000	\$0	\$25,000		\$0	\$25,000		\$0
5689	Labor Relations	\$6,000	\$6,000	\$0	0.0%	\$6,000	\$0	0.0%	\$0
5700	County Fees	\$24,000	\$24,000	\$0	0.0%	\$24,000	\$0	0.0%	\$7,580
5705	State Fees	\$36,500	\$36,500	\$0	0.0%	\$36,500	\$0	0.0%	\$27,484
Total Operating Expenses		\$8,971,298	\$8,630,824	\$340,475	3.9%	\$8,775,868	\$195,430	2.2%	\$4,480,332
CAPITAL ACCOUNTS									
5712	Existing Bonds - 2006B	\$0	\$484,831	-\$484,831	-100.0%	\$0	\$0	#DIV/0!	\$0
5715	Existing Bond-CIEDB 11-099	\$335,825	\$335,977	-\$152	0.0%	\$335,977	-\$152	0.0%	\$266,638
5716	CIEDB 16-111	\$323,357	\$323,803	-\$446	-0.1%	\$323,803	-\$446		\$233,204
5717	Chase-2018 Loan	\$433,567		\$433,567		\$433,567	\$0		\$369,096
Total Capital Accounts		\$1,092,748	\$1,144,611	-\$51,863	-4.5%	\$1,093,347	-\$598	-0.1%	\$868,938
TOTAL REVENUE LESS TOTAL EXPENSE		\$3,722,953	\$3,910,135	-\$187,182	-4.8%	\$4,119,085	-\$396,132	-9.6%	\$2,612,523
5713	Cont. to CIP & Reserves	\$3,722,953							

% Budgeted Increase

0%

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	4120	Description:	Water Sales
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Actual Amount As Of:	31-Dec	2019	6,982,306
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PROJECTED ACTIVITY to END of FY:	5,317,694
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Projected YEAR END TOTAL:	12,300,000
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PROPOSED Line Item Amount:	\$12,150,000 *
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	\$12,300,000
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% Change Actual Year End compared to Proposed Line item amount.	(1.2%)
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% Change to Previous Year Budget	(1.2%)
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Dollar difference between proposed budget & current budget	-150,000
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NARRATIVE:

Budget at 590 MG per year

Bay City Flowers closed its doors in November 2019 - and represented 27 MG of business.

With Bay City Flowers, as of 12.2019, run rate was 606MG. As of 1.2020, Bay City has a tenant for a section of the property - so budget reflects a 50% drop off of revenue for the Bay City address.

FY/2019 sales	11,744,000	600MG
Recalculated at 590 MG	11,548,267	
with FY2020 price adj	12,010,197	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Dec 2019	37,328
PROJECTED ACTIVITY to END of FY:	12,672
Projected YEAR END TOTAL:	50,000
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc. Water can only be supplied to areas within the District Boundary.

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	4180	Description: Late Penalty
Actual Amount As Of:	31-Dec 2019	46,803
PROJECTED ACTIVITY to END of FY:		13,197
Projected YEAR END TOTAL:		60,000

PROPOSED Line Item Amount:	60,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	0
NARRATIVE:	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-Dec 2019	8,708
PROJECTED ACTIVITY to END of FY:	1,292
Projected YEAR END TOTAL:	10,000
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$10,000
TOTAL	\$10,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-Dec 2019	61,632
PROJECTED ACTIVITY to END of FY:	28,368
Projected YEAR END TOTAL:	90,000

PROPOSED Line Item Amount:	\$ 56,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,270
% Change Actual Year End compared to Proposed Line item amount.	(37.8%)
% Change to Previous Year Budget	793.1%
Dollar difference between proposed budget & current budget	49,730

NARRATIVE:

Interest income is derived from cash on deposit with LAIF.

Cash on Deposit	Balance						
	3,500,000	0	3,500,000	x	1.60%	=	\$ 56,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2017/2018**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	4930	Description:	Property Taxes
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Actual Amount As Of:	31-Dec	2019	494,671
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PROJECTED ACTIVITY to END of FY:	355,329
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Projected YEAR END TOTAL:	850,000
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PROPOSED Line Item Amount:	850,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	725,000
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% Change Actual Year End compared to Proposed Line item amount.	0.0%
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% Change to Previous Year Budget	17.2%
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Dollar difference between proposed budget & current budget	125,000
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NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$850,000
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TOTAL	<u>\$850,000</u>
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Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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Jan	Feb	Mar	Apr	May	Jun
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Dec 2019	1,951
PROJECTED ACTIVITY to END of FY:	5,049
Projected YEAR END TOTAL:	7,000
PROPOSED Line Item Amount:	7,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(72.0%)
Dollar difference between proposed budget & current budget	-18,000

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 31-Dec 2019	91,417
PROJECTED ACTIVITY to END of FY:	79,883
Projected YEAR END TOTAL:	171,300
PROPOSED Line Item Amount:	179,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	171,300
% Change Actual Year End compared to Proposed Line item amount.	4.5%
% Change to Previous Year Budget	4.5%
Dollar difference between proposed budget & current budget	7,700

NARRATIVE:

Revenue from Cell Site Leasing - added 4% inflationary increase

<u>Sub-Account</u>	<u>FY20/21</u>	<u>FY21/22</u>
Crown Castle 147386	\$ 33,396	\$ 34,732
Crown Castle 150104	\$ 33,396	\$ 34,732
T Mobile (SF71943)	\$ 36,624	\$ 38,089
T Mobile (SF71842)	\$ 43,860	\$ 45,614
Verizon (Nunes WTP)	\$ 31,488	\$ 32,748
	178,764	\$ 185,915

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>				<u>Amount</u>
Acct. No.	4965	Description:	ERAF Refund	
Actual Amount As Of:	31-Dec	2019		236,976
PROJECTED ACTIVITY to END of FY:				188,024
Projected YEAR END TOTAL:				425,000
PROPOSED Line Item Amount:				425,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	338,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	25.7%
Dollar difference between proposed budget & current budget	87,000

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs. Once the school districts & programs are paid the maximum allowable under law, the law requires the excess to be refunded to the local taxing jurisdiction that contributed to ERAF.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-Dec 2019	1,246,337
PROJECTED ACTIVITY to END of FY:	853,663
Projected YEAR END TOTAL:	2,100,000
PROPOSED Line Item Amount:	2,182,844

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,941,948
% Change Actual Year End compared to Proposed Line item amount.	3.9%
% Change to Previous Year Budget	12.4%
Dollar difference between proposed budget & current budget	240,896

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales. (Water Sales = 596 MG)

- San Francisco Wholesale rates: FY2019 Cost per hcf \$3.71 (\$4.10 less \$.39 treated water discount)
FY2021 and FY2022 assumes a 0% increase
- BAWSCA Bond Surcharge (\$226,620 - up from \$107,280 in FY2019/20. Change is due to prior year true up.)
- SFPUC Base Charge (\$6,782 per month - no increase over prior years)

Budget includes 1% increase in water sales/production over FY2019 levels.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Coastside County Water District - FY2020-21 Budget
Production

In Million Gallons	CCWD Sources									SFPUC Sources											TOTAL PRODUCTION		
	DENNISTON WELLS			DENNISTON RESERVOIR			PILARCITOS WELLS			PILARCITOS LAKE			CRYSTAL SPRINGS RESERVOIR			TOTAL SFPUC SOURCES							
	FY2019 Actual	FY2020	FY2021	FY2019 Actual	FY2020	FY2021	FY2019 Actual	FY2020	FY2021	FY2019	FY2020	FY2021	FY2019	FY2020	FY2021	FY2019	FY2020	FY2021	FY2019	FY2020	FY2021		
JUL	2.36	1.61	2.00	13.98	28.25	15.00	0.00	0.00	0.00	37.74	22.27	45.00	30.90	20.58	20.00	68.64	42.85	65.00	84.98	72.71	82.00		
AUG	0.62	1.44	2.00	3.36	22.18	20.00	0.00	0.00	0.00	27.20	20.20	40.00	36.80	26.36	5.00	64.00	46.56	45.00	67.98	70.18	67.00		
SEPT	0.00	1.43	2.00	0.00	19.67	20.00	0.00	0.00	0.00	30.48	19.19	40.00	39.24	30.98	5.00	69.72	50.17	45.00	69.72	71.27	67.00		
OCT	0.00	0.27	1.00	0.00	5.45	5.00	0.00	0.00	0.00	22.98	9.91	44.00	37.51	48.70	10.00	60.49	58.61	54.00	60.49	64.33	60.00		
NOV	0.00	0.17	0.00	0.00	19.16	15.00	5.78	8.61	6.00	0.00	0.00	27.00	44.10	29.39	0.00	44.10	29.39	27.00	49.88	57.33	48.00		
DEC	1.31	0.02	0.00	11.50	18.87	10.00	14.35	13.91	15.00	7.12	0.00	10.00	2.78	4.10	0.00	9.90	4.10	10.00	37.06	36.90	35.00		
JAN	1.97	0.00	1.00	16.07	18.92	10.00	15.84	14.65	15.00	5.30	0.00	17.00	5.57	1.79	0.00	10.87	1.79	17.00	44.75	35.36	43.00		
FEB	0.00		0.00	7.73		5.00	16.1		15.00	8.89		12.00	0.10		0.00	8.99		12.00	32.82		32.00		
MAR	0.15		0.00	6.77		10.00	22.27		15.00	12.27		15.00	0.09		0.00	12.36		15.00	41.55		40.00		
APR	0.14		0.00	33.31		25.00	0.00		0.00	14.02		15.00	2.83		10.00	16.85		25.00	50.30		50.00		
MAY	0.00		1.00	32.51		25.00	0.00		0.00	13.26		25.00	5.35		0.00	18.61		25.00	51.12		51.00		
JUN	1.31		1.00	35.61		23.00	0.00		0.00	19.50		38.00	5.77		0.00	25.27		38.00	62.19		62.00		
TOTAL	7.86	4.94	10.00	160.84	132.50	183.00	74.34	37.17	66.00	198.76	71.57	328.00	211.04	161.90	50.00	409.79	233.47	378.00	652.83	408.08	637.00		
% TOTAL	1.2%		1.6%	24.6%		28.7%	11.4%		10.4%	30.4%		51.5%	32.3%		7.8%	62.8%		59.3%	100.0%		100.0%		

Water Sales	600	590
Water Loss	8%	7%

In CCF																TOTAL SFPUC SOURCES			Volume Charge SFPUC \$/ccf		Total volume + Base Charge
																FY2019	FY2021	FY2021			FY2021
JUL																91,765	86,898	\$ 322,393			\$ 348,060
AUG																85,561	60,160	\$ 223,195			\$ 248,862
SEPT																93,209	60,160	\$ 223,195			\$ 248,862
OCT																80,869	72,193	\$ 267,834			\$ 293,501
NOV																58,957	36,096	\$ 133,917			\$ 159,584
DEC																13,235	13,369	\$ 49,599			\$ 75,266
JAN																14,528	22,727	\$ 84,318			\$ 109,985
FEB																12,019	16,043	\$ 59,519			\$ 85,186
MAR																16,519	20,053	\$ 74,398			\$ 100,065
APR																22,527	33,422	\$ 123,997			\$ 149,664
MAY																24,880	33,422	\$ 123,997			\$ 149,664
JUN																33,783	50,802	\$ 188,476			\$ 214,143
TOTAL																547,851	505,348	\$ 1,874,840			\$ 2,182,844
% TOTAL																0.0%		0.0%			

Does not assume an SFPUC rate increase for FY2020/21
Budget - Price per ccf 2020/21 \$ 4.10
Treatment -0.39
\$ 3.71 per unit

SFPUC Base Charge \$ 6,782.00 per month
BAWSCA Bond Surcharge = \$ 18,885.00 per month

Reflects 9K/month increase in the BAWSCA Bond Surcharge from FY2019/20

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Dec 2019	20,021
PROJECTED ACTIVITY to END of FY:	25,238
Projected YEAR END TOTAL:	45,259
PROPOSED Line Item Amount:	47,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	45,259
% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	5.0%
Dollar difference between proposed budget & current budget	2,241

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

	FY 20/21	FY 21/22
PG&E	\$47,500	\$50,000
(assumes 5% rate increase)		

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Dec 2019	200,281
PROJECTED ACTIVITY to END of FY:	139,719
Projected YEAR END TOTAL:	340,000
PROPOSED Line Item Amount:	275,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	357,305
% Change Actual Year End compared to Proposed Line item amount.	(19.1%)
% Change to Previous Year Budget	(23.0%)
Dollar difference between proposed budget & current budget	-82,305

NARRATIVE:

Assumes 5% PG&E increase.

Reflects reduction in CSP use - given the Stone Dam pipeline replacement that occurred in FY2019/2020

FY 20/21

FY 21/22

PG&E

(assumes 5% rate increase)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-Dec 2019	8,373
PROJECTED ACTIVITY to END of FY:	13,627
Projected YEAR END TOTAL:	22,000
PROPOSED Line Item Amount:	23,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	28,584
% Change Actual Year End compared to Proposed Line item amount.	4.5%
% Change to Previous Year Budget	(19.5%)
Dollar difference between proposed budget & current budget	-5,584

NARRATIVE:

	FY 20/21	FY 21/22
Granada #1	\$6,000	\$6,300
Granada #2	\$4,000	\$4,200
Granada #3	\$4,000	\$4,200
Alves Pump Station	\$8,000	\$8,400
Miramontes Tank	\$1,000	\$1,100
TOTAL	<u>\$23,000</u>	<u>\$24,200</u>

Assumes 5% rate increase.

FY2020/2021 budget has been adjusted to reflect recent historical use

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
TRUE

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn	
Actual Amount As Of: 31-Dec 2019	8,836
PROJECTED ACTIVITY to END of FY:	33,164
Projected YEAR END TOTAL:	42,000
PROPOSED Line Item Amount:	43,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	42,000
% Change Actual Year End compared to Proposed Line item amount.	2.4%
% Change to Previous Year Budget	2.4%
Dollar difference between proposed budget & current budget	1,000

NARRATIVE:

Assumes that we will focus on well production more so than in the past. Assumes a 5% rate increase.

			FY 20/21	FY 21/22
Well #1	\$	7,000	Well #4	\$ 3,000 \$ 3,200
Well #3	\$	2,000	Well #4A	\$ 11,000 \$ 11,600
Well #3A	\$	11,000	Well #5	\$ 7,000 \$ 7,400
Carter Hill	\$	1,000	Telemetry	\$ 1,000 \$ 1,100
TOTAL			Total	\$ 43,000 \$ 23,300

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 31-Dec 2019	63,135
PROJECTED ACTIVITY to END of FY:	74,665
Projected YEAR END TOTAL:	137,800
PROPOSED Line Item Amount:	145,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	137,800
% Change Actual Year End compared to Proposed Line item amount.	5.2%
% Change to Previous Year Budget	5.2%
Dollar difference between proposed budget & current budget	7,200

NARRATIVE:

Reflects increased electrical costs due to new booster pump station being on line and higher WTP electricity to increase production levels from the plant.
Includes 5% rate increase from PG&E.

	FY 20/21	FY 21/22
Denn Pump Station/Booster Station	\$112,000	\$117,600
Denniston Wells	\$8,000	\$8,400
Denn WTP	\$25,000	\$26,300
TOTAL	<u>\$145,000</u>	<u>\$152,300</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5242	Description:	CSP - Operation
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Actual Amount As Of:	31-Dec	2019	9,648
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PROJECTED ACTIVITY to END of FY:	6,352
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Projected YEAR END TOTAL:	16,000
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PROPOSED Line Item Amount:	16,200
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	11,128
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% Change Actual Year End compared to Proposed Line item amount.	1.3%
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% Change to Previous Year Budget	45.6%
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Dollar difference between proposed budget & current budget	5,072
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NARRATIVE:	FY 20/21	FY 21/22
Telephone & Telemetry/IT	\$14,500	\$15,000
Alarm Co. (Bay Alarm)	\$1,700	\$2,000
TOTAL	\$16,200	\$17,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5246 Description: Nunes WTP Oper	
Actual Amount As Of: 31-Dec 2019	41,957
PROJECTED ACTIVITY to END of FY:	39,007
Projected YEAR END TOTAL:	80,964
PROPOSED Line Item Amount:	80,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	80,964
% Change Actual Year End compared to Proposed Line item amount.	(1.2%)
% Change to Previous Year Budget	(1.2%)
Dollar difference between proposed budget & current budget	-964

NARRATIVE:

Telephone/DSL	\$12,500
Alarm System	<u>\$4,500</u>
Sub total	\$17,000

Chemicals	
Caustic	\$23,000
Alum	\$28,500
Salt	\$9,000
Other	\$2,500
Sub Total	\$63,000

FY20/21	<u>\$80,000</u>
FY21/22	<u>\$84,000</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5247 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Dec 2019	43,472
PROJECTED ACTIVITY to END of FY:	79,028
Projected YEAR END TOTAL:	122,500
PROPOSED Line Item Amount:	132,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	122,500
% Change Actual Year End compared to Proposed Line item amount.	7.8%
% Change to Previous Year Budget	7.8%
Dollar difference between proposed budget & current budget	9,500

NARRATIVE:

	FY 20/21	FY 21/22
Hach Service & Certification	\$7,000	\$ 7,400
Generator Service Contract	\$3,000	\$ 3,100
Sludge Removal	\$10,000	\$ 10,400
Electrical	\$7,000	\$ 7,400
Instrumentation/Controls	\$20,000	\$ 20,800
Tools	\$8,000	\$ 8,400
Motor & Pump Replacement	\$5,000	\$ 5,200
Filter Surveillance	\$10,000	\$ 11,000
Filter Rehab/Media	\$0	\$ -
Pump Service	\$8,000	\$ 8,300
Paving Repairs	\$20,000	\$ 21,000
Trees / Landscape	\$24,000	\$ 25,000
Misc. Expenses / Office Supplies	\$10,000	\$ 11,000
	<u>\$132,000</u>	<u>\$ 139,000</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5248 Description: Denn. WTP Oper.	
Actual Amount As Of: 31-Dec 2019	25,562
PROJECTED ACTIVITY to END of FY:	23,438
Projected YEAR END TOTAL:	49,000
PROPOSED Line Item Amount:	49,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	49,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

ADMIN	CHEMICALS	
Telephone/DSL	\$5,500 Caustic	\$12,500
Alarm System	\$2,500 917	\$13,500
	Salt	\$6,500
	Other	\$8,500

FY20/21	\$49,000
FY21/22	\$51,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

Line Item **Amount**

Acct. No. 5243 Description: CSP - Maintenance

Actual Amount As Of: 31-Dec 2019 23,589

PROJECTED ACTIVITY to END of FY: 13,411

Projected YEAR END TOTAL: 37,000

PROPOSED Line Item Amount: **42,000**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 37,000

% Change Actual Year End compared to Proposed Line item amount. 13.5%

% Change to Previous Year Budget 13.5%

Dollar difference between proposed budget & current budget 5,000

NARRATIVE:

	FY 20/21	FY 21/22
Electrical Testing (ETI)	\$ 7,500	\$ 8,000
Electrical Repair	\$ 6,000	\$ 6,100
Misc. Equipment & Repair	\$ 9,000	\$ 9,000
Telemetry & Alarms	\$ 4,500	\$ 5,000
Pump Maintenance	\$ 15,000	\$ 16,000
	<u>\$42,000</u>	<u>\$44,100</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5249	Description: Denn WTP Maint
Actual Amount As Of: 31-Dec 2019	99,567
PROJECTED ACTIVITY to END of FY:	55,433
Projected YEAR END TOTAL:	155,000

PROPOSED Line Item Amount:	120,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	104,000
% Change Actual Year End compared to Proposed Line item amount.	(22.6%)
% Change to Previous Year Budget	15.4%
Dollar difference between proposed budget & current budget	16,000

NARRATIVE:

FY2020/21 reflects increased flows from Denniston vs. other sources.

	FY 20/21	FY 21/22
Misc Expenses/Office Supplies	\$ 5,000	\$ 5,000
Misc. Plumbing & Parts	\$ 16,000	\$ 16,000
Sludge Removal	\$ 6,500	\$ 7,000
Filter Surveillance	\$ 10,000	\$ 11,000
Treework	\$ 15,000	\$ 16,000
Inst. Controls	\$ 25,000	\$ 26,000
Dredging	\$ 36,500	\$ 38,000
		\$ -
Hach Service	\$ 3,000	\$ 3,000
Other	\$ 3,000	\$ 3,000
TOTAL	\$ 120,000	\$ 125,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5250 Description: Laboratory Expenses	
Actual Amount As Of: 31-Dec 2019	28,385
PROJECTED ACTIVITY to END of FY:	46,615
Projected YEAR END TOTAL:	75,000
PROPOSED Line Item Amount:	75,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	75,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

FY20/21	\$ 75,000
FY21/22	\$ 79,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5260 Description: Maintenance Expenses	
Actual Amount As Of: 31-Dec 2019	183,343
PROJECTED ACTIVITY to END of FY:	156,657
Projected YEAR END TOTAL:	340,000
PROPOSED Line Item Amount:	348,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	300,000
% Change Actual Year End compared to Proposed Line item amount.	2.4%
% Change to Previous Year Budget	16.0%
Dollar difference between proposed budget & current budget	48,000

NARRATIVE:

<u>ACCT 5260</u>		Equipment Rental	\$2,000
Laundry	\$1,500	Radio Repair/PM	\$2,000
Supplies Shop/Breakroom	\$1,250	Landscape Maint	\$7,500
Service Products	\$2,500	Cathodic Protection	\$10,500
Pump Repair	\$10,000	Misc. tools, etc.	\$10,000
USA	\$500	Calcon - Instrumentation	\$30,000
Backfill	\$5,000	Waste Services	\$3,000
Hydrant Repair	\$2,800	Fence Repairs	\$2,000
Tank Maintenance	\$4,000	Raising Valves (City/County)	\$15,000
Generator services	\$8,950	Building Maintenance	\$10,000
Safety Supplies	\$2,500		25000
DMV/Pre-employment Physical	\$1,000	<u>Acct 5260-10</u>	
Tree Removal	\$20,000	Emergency ML Repairs	\$85,000
Inventory	\$20,000	<u>Acct 5260-11</u>	
Materials	\$16,000	Paving	\$50,000

FY2020/21	\$348,000
FY2021/22	\$355,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

Line Item **Amount**

Acct. No. 5261 Description: Maintenance, Wells

Actual Amount As Of: 31-Dec 2019

PROJECTED ACTIVITY to END of FY:

Projected YEAR END TOTAL: 23,000

PROPOSED Line Item Amount: 20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 40,000

% Change Actual Year End compared to Proposed Line item amount. (13.0%)

% Change to Previous Year Budget (50.0%)

Dollar difference between proposed budget & current budget -20,000

NARRATIVE:

Ongoing maintenance of Pilarcitos and Denniston Wells including pump equipment, parts, electrical.

FY20/21	20000
FY21/22	21000

Reflects repairs only

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5263 Description: Uniforms	
Actual Amount As Of: 31-Dec 2019	5,230
PROJECTED ACTIVITY to END of FY:	7,270
Projected YEAR END TOTAL:	12,500
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	12,500
% Change Actual Year End compared to Proposed Line item amount.	(20.0%)
% Change to Previous Year Budget	(20.0%)
Dollar difference between proposed budget & current budget	-2,500

NARRATIVE:

Field Operation Uniforms (8 pants, 12 shirts, 1 Winter & 1 Summer Jacket)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318	Description: Studies/Surveys/Consulting
Actual Amount As Of: 31-Dec 2019	26,600
PROJECTED ACTIVITY to END of FY:	103,400
Projected YEAR END TOTAL:	130,000
PROPOSED Line Item Amount:	\$140,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	160,000
% Change Actual Year End compared to Proposed Line item amount.	7.7%
% Change to Previous Year Budget	(12.5%)
Dollar difference between proposed budget & current budget	-20,000

Narrative:

	FY 20/21	FY 21/22
<u>Consulting studies to include:</u>		
Rate Study/Cost of Service Analysis		\$ 50,000
Annual Water Loss Audit Validation	\$ 10,000	\$ 10,000
Making Water Conservation a Way of Life (state mandate)		\$ 20,000
2020 Urban Water Management Plan	\$ 60,000	
Seismic Risk Assessment (CWC§10632.5) 2020 UWMP	\$ 20,000	
2020 Update for Water Shortage Contingency Plan	\$ 10,000	
Update to Regulations for PUDs and SubDivision		\$ 10,000
Risk & Resiliency Assessment/ERP	\$ 30,000	\$ 30,000
Other Studies	\$ 10,000	\$ 20,000
	<u>\$ 140,000</u>	<u>\$ 140,000</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

Line Item

Amount

Acct. No. **5321** Description: **Water Resources**

Actual Amount As Of: 31-Dec 2019 **2,796**

PROJECTED ACTIVITY to END of FY: **23,204**

Projected YEAR END TOTAL: **26,000**

PROPOSED Line Item Amount:	26,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **26,200**

% Change Actual Year End compared to Proposed Line item amount. **0.0%**

% Change to Previous Year Budget **(0.8%)**

Dollar difference between proposed budget & current budget **-200**

NARRATIVE:

	FY 20/21	FY 21/22
Pilarcitos Creek Intergrated Watershed Management Plan Support	\$ 6,000.00	\$ 6,000.00
BAWSCA - Database hosting/Admin Fees	\$ 1,000.00	\$ 1,000.00
Rebate Program	\$ -	\$ -
High Efficiency Fixture Devices	\$ 1,000.00	\$ 1,000.00
School Education Programs	\$ 8,000.00	\$ 8,000.00
Public Information / Outreach Programs	\$ 10,000.00	\$ 10,000.00
	\$ 26,000.00	\$ 26,000.00

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

Line Item

Amount

Acct. No. 5322 Description: Community Outreach

Actual Amount As Of: 31-Dec 2019 5,778

PROJECTED ACTIVITY to END of FY: 51,122

Projected YEAR END TOTAL*: 56,900

PROPOSED Line Item Amount: 58,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 56,900

% Change Actual Year End compared to Proposed Line item amount. 2.6%

% Change to Previous Year Budget 2.6%

Dollar difference between proposed budget & current budget 1,500

NARRATIVE:

For community outreach between CCWD and our customers.

FY20/21 FY21/22

Pacifica Coast Television - Recording meetings(14 @ \$300) \$ 4,200 \$ 4,200

Montara Fog - Darin Boville (14 @ \$300) \$ 4,200 \$ 4,200

Prop 218/Other Public Notices (Printing/HMB Review/Mailing Services) \$ 10,000 \$ 10,000

Postage for Public Outreach \$ 6,000 \$ 6,000

Design/Printing Annual Reports (Consumer Confidence Report;
Translation & Postage Fees) \$ 28,000 \$ 28,000

Graphic Artist/Photography \$ 2,000 \$ 2,000

Pumpkin Festival \$ 500 \$ 500

Pens for Give Away \$ 1,500 \$ 1,500

Advertisements HMB Review \$ 1,000 \$ 1,000

Direct Mailers \$ 1,000 \$ 1,000

75th Anniversary Celebration Planning \$ 5,000

Total \$ 58,400 \$ 63,400

* Costs generally occur later in the year - Prop 218 Notices

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5381 Description: Legal	
Actual Amount As Of: 31-Dec 2019	49,977
PROJECTED ACTIVITY to END of FY:	100,023
Projected YEAR END TOTAL:	150,000

PROPOSED Line Item Amount:	100,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(33.3%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel

	FY20/21	FY21/22
HansonBridgett	\$90,000	\$90,000
Bartkiewicz (Water Rights)	\$10,000	\$10,000
Total	\$100,000	\$100,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5382	Description: Engineering
Actual Amount As Of: 31-Dec 2019	87,322
PROJECTED ACTIVITY to END of FY:	32,678
Projected YEAR END TOTAL:	120,000

PROPOSED Line Item Amount:	66,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	62,000
% Change Actual Year End compared to Proposed Line item amount.	(45.0%)
% Change to Previous Year Budget	6.5%
Dollar difference between proposed budget & current budget	4,000

NARRATIVE:

This account is to cover the costs of an outside engineering firm (EKI Environmental) to project manage the District's Capital Improvement Program as well as maintaining the District's hydraulic model. (\$180,000/year)
Also includes a \$6,000 retainer for James Teter, for District Engineering services.

	FY20/21	FY21/22
EKI Consulting	\$60,000	\$60,000
James Teter	\$6,000	\$6,000
	\$66,000	\$66,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5383	Description: Financial Services
Actual Amount As Of: 31-Dec 2019	8,430
PROJECTED ACTIVITY to END of FY:	13,570
Projected YEAR END TOTAL:	22,000

PROPOSED Line Item Amount:	22,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	22,000
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% Change Actual Year End compared to Proposed Line item amount.	0.0%
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% Change to Previous Year Budget	0.0%
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Dollar difference between proposed budget & current budget	0
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NARRATIVE:

Annual auditing services performed by Fedak & Brown, CPA (per proposal) and
Other misc services

	FY 20/21	FY 21/22
Financial Audit Service	\$17,000	\$17,000
Accounting/Actuarial Services (OPEB)	\$5,000	\$5,000
Total	\$22,000	\$22,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5384	Description:	Computer Services
Actual Amount As Of:	31-Dec 2019		85,174
PROJECTED ACTIVITY to END of FY:			109,826
Projected YEAR END TOTAL:			195,000

PROPOSED Line Item Amount:	211,500
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	167,600
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% Change Actual Year End compared to Proposed Line item amount.	8.5%
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% Change to previous year budget:	26.2%
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Dollar difference between proposed budget & current budget	43,900
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NARRATIVE:

Includes new licenses for ESRI, Citiworks, Accela Planning; AT&T Internet (redundant) Service

FY 20/21

Maintenance/SAAS Agreements

Tyler	\$40,000	New/Upgrades to software/Cust Rpts	\$5,000
Water Smart	\$13,000	Service/Repairs/Parts	\$5,000
Irvine Consulting Svcs	\$48,000		
Badger	800		
Aclara	\$44,000	Accela License	\$10,000
XC2 Software	\$2,500	AT&T Internet	\$9,000
Remit Plus/Ck Scanner)	\$2,000	Coastside Net	\$1,500
GIS License (CalCAD)	\$5,000	Rogue Web Works (Website Maint.)	\$6,000
Web Filtering (Barracuda)	\$1,400	DCU location rental	\$2,400
CalCad Assessor Update	\$4,000	Spam Filtering	\$900
		Comcast Internet	\$3,000
		CalCAD Annual Application Maint.	\$3,000
		CalCAD Updates	\$5,000
		Subtotal	\$50,800
Subtotal	\$160,700	Grand Total	\$211,500

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5410	Description: Salaries, Admin.
Actual Amount As Of: 31-Dec 2019	502,999
PROJECTED ACTIVITY to END of FY:	547,001
Projected YEAR END TOTAL:	1,050,000

PROPOSED Line Item Amount:	1,226,135
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,179,832
% Change Actual Year End compared to Proposed Line item amount.	16.8%
% Change to Previous Year Budget	3.9%
Dollar difference between proposed budget & current budget	46,303

NARRATIVE:

Admin Salaries include:

* Reflects an estimated 3.0% COLA adjustment (TBD-COLA is based upon the Department of Labor Statistics information for February to February timeframe.) Also includes step increases effective 7/1/2020.

FY2019-2020 Actual reflects half time General Manager from July-October 2019; plus vacancies

(See Spreadsheet of Account #5411A for Admin and Board of Directors Salaries)

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-Dec 2019	709,605
PROJECTED ACTIVITY to END of FY:	751,415
Projected YEAR END TOTAL:	1,461,020
PROPOSED Line Item Amount:	1,510,350

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,461,020
% Change Actual Year End compared to Proposed Line item amount.	3.4%
% Change to Previous Year Budget	3.4%
Dollar difference between proposed budget & current budget	49,330

NARRATIVE:

* Reflects an estimated 3.8% COLA adjustment (TBD-COLA is based upon the Department of Labor Statistics information for February to February timeframe.) Also includes step increases effective 7/1/2019.

Salaries reflect addition of (1) operator position partially offset by the elimination of temporary staff.

COASTSIDE COUNTY WATER DISTRICT
7/1/2019
FY 2019/2020 BUDGET WORKSHEET (5411 A)
SALARY INFORMATION - Accounts 5411 & 5410

EMPLOYEE		Current Hrly Rate	With Step Due 7/1/2019**	COLA 3.00%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411									
Superintendent		79.928	79.93	82.33	171,238			13,200	184,438
Distribution Supervisor		55.190	56.57	58.27	121,195	80	6,992	4,800	132,987
WTP Supervisor		70.647	70.65	72.77	151,354	140	15,281	9,600	176,235
Sr. WTP Oper.		51.247	52.53	54.10	112,536	140	11,362	7,800	131,698
Distribution Operator		36.881	37.80	38.94	80,989	140	8,177	4,800	93,966
Distribution Operator (Senior)		45.371	46.51	47.90	99,633	140	10,059	9,600	119,292
Treatment Operator (WTP)		42.868	43.94	45.26	94,136	140	9,504	8,400	112,041
Distribution Operator		42.779	42.78	44.06	91,650	140	9,253	8,400	109,303
Distribution Operator		42.779	42.78	44.06	91,650	140	9,253	4,800	105,703
Treatment Operator (WTP)		47.322	47.32	48.74	101,383	140	10,236	8,400	120,018
Distribution Operator		41.885	42.779	44.06	91,650	140	9,253	4,800	105,703
Distribution Operator		36.881	37.80	38.94	80,989	140	8,177	4,800	93,966
Other (Superintendent relocation)									-
Standby Pay for On-Call Employees					25,000				25,000
Sub total, Field					1,313,403		107,547	89,400	1,510,350

ADMIN #5410									
Gen Manager		110.577	110.58	113.89	236,900			3,600	240,500
Asst. General Manager		91.710	91.71	94.46	196,480			3,600	200,080
Water Resource Analyst		59.636	59.64	61.43	127,764	100	9,214	1,200	138,178
Office Mgr		56.324	56.32	58.01	120,669	100	8,702		129,371
Admin Assist.		51.957	51.96	53.52	111,313	100	8,027	1,200	120,540
Utility Billing Specialist		47.560	46.04	47.42	98,636	100	7,113	600	106,349
Customer Service Specialist II		39.058	37.81	38.94	81,004	50	2,921		83,925
Customer Service Specialist I		35.405	34.27	35.30	73,420	50	2,647		76,067
Customer Service Specialist II		39.058	37.81	38.94	81,004	50	2,921		83,925
Water Cons/Outreach					-		-		-
Other - Car Allowance					7,200				7,200
Part-Time Help		20.00			20,000				20,000
Directors					20,000				20,000
Sub total, Admin					1,174,389		41,545	10,200	\$1,226,135

TOTAL

2,487,792

\$2,736,484

General Manager is budgeted at full time.

** Step increases are given annually - 1X per year at 7/1/2018.

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5420 Description: Payroll Taxes	
Actual Amount As Of: 31-Dec 2019	88,917
PROJECTED ACTIVITY to END of FY:	95,065
Projected YEAR END TOTAL:	183,982
PROPOSED Line Item Amount:	192,290

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	183,582
% Change Actual Year End compared to Proposed Line item amount.	4.5%
% Change to Previous Year Budget	4.7%
Dollar difference between proposed budget & current budget	8,708

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

Line Item

Amount

Acct. No.

5420

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 2,736,484			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 2,461,467	\$ 152,611		\$ 152,611
AMOUNT SUBJECT TO MEDICARE	\$ 2,736,484		\$ 39,679	\$ 39,679
TOTAL				<u>\$ 192,290</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

Line Item

Amount

Acct. No. **5435** Description: **Employee Medical Insurance**

Actual Amount As Of: 31-Dec 2019 **230,982**

PROJECTED ACTIVITY to END of FY: **250,437**

Projected YEAR END TOTAL: **481,419**

PROPOSED Line Item Amount: 487,559

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **481,419**

% Change Actual Year End compared to Proposed Line item amount. **1.3%**

% Change to Previous Year Budget **1.3%**

Dollar difference between proposed budget & current budget **6,140**

NARRATIVE: Reflects active employees only. Assumes rate increases effective 1/1/2021
7% Kaiser and 7% Anthem.

<u>Active Employees:</u>	FY 20/21
Medical	432,825
Dental	27,840
Vision	5,430
Life/AD&D	14,071
LTD	6,799
EAP	594
<hr/>	
487,559 Total	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5436	Description: Retiree Medical Insurance
Actual Amount As Of: 31-Dec 2019	23,193
PROJECTED ACTIVITY to END of FY:	32,081
Projected YEAR END TOTAL:	55,274
PROPOSED Line Item Amount:	59,205
Approved Line Item Amount:	
PREVIOUS YEAR BUDGET:	55,274
% Change Actual Year End compared to Proposed Line item amount.	7.1%
% Change to Previous Year Budget	7.1%
Dollar difference between proposed budget & current budget	3,931

NARRATIVE: Retiree Medical Insurance (see insurance breakdown for more detail)
Assumes 5% rate increase - Kaiser; 5% Anthem ---- effective 1/1/2021.

<u>Retirees:</u>	FY 19/20
Medical	55,436
Dental	1,697
Vision	2,073
	59,205 Total

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

ACCOUNT No. 5435 / Insurance Benefits for Active Employees - Current Year 2019/2020

ACTIVE EMPLOYEES

	Kaiser	Blue Cross	Dental	Vision	Life/AD&D	LTD	EAP
July-20	17,105	18,084	2,297	448	1,161	561	49
August-20	17,105	18,084	2,297	448	1,161	561	49
September-20	17,105	18,084	2,297	448	1,161	561	49
October-20	17,105	18,084	2,297	448	1,161	561	49
November-20	17,105	18,084	2,297	448	1,161	561	49
December-20	17,105	18,084	2,297	448	1,161	561	49
January-21	17,960	18,988	2,343	457	1,184	572	50
February-21	17,960	18,988	2,343	457	1,184	572	50
March-21	17,960	18,988	2,343	457	1,184	572	50
April-21	17,960	18,988	2,343	457	1,184	572	50
May-21	17,960	18,988	2,343	457	1,184	572	50
June-21	17,960	18,988	2,343	457	1,184	572	50

Total Active	\$ 210,392	\$ 222,433	\$ 27,840	\$ 5,430	\$ 14,071	\$ 6,799	\$ 594
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Rate increase assumption	5%	5%	2%	2%	2%	2%	2%
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ACCOUNT No. 5436 / Insurance Benefits for Retirees - Current Year 2019/2020

RETIREEES/COBRA

	Kaiser	Blue Cross	Dental	Vision
July-20	330	4,177	140	171
August-20	330	4,177	140	171
September-20	330	4,177	140	171
October-20	330	4,177	140	171
November-20	330	4,177	140	171
December-20	330	4,177	140	171
January-21	347	4,386	143	174
February-21	347	4,386	143	174
March-21	347	4,386	143	174
April-21	347	4,386	143	174
May-21	347	4,386	143	174
June-21	347	4,386	143	174

Total Retiree	\$ 4,059	\$ 51,377	\$ 1,697	\$ 2,073
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5440 Description: Employee Retirement	
Actual Amount As Of: 31-Dec 2019	226,021
PROJECTED ACTIVITY to END of FY:	273,979
Projected YEAR END TOTAL:	500,000
PROPOSED Line Item Amount:	481,216

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	619,321
% Change Actual Year End compared to Proposed Line item amount.	(3.8%)
% Change to Previous Year Budget	(22.3%)

Dollar difference between proposed budget & current budget -138,105

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board

2.5% @ 55 Employer Rate increased from 12% for FY19/20 to 13.146% in FY20/21. In addition, the amount \$256930 will be added for our unfunded liability. Employees pay 100% of the employee contribution, or (8%).
2% @ 60 Employer Rate increased from 8.346% in FY19/20 to 9.332% FY20/21.) In addition \$2,013 will be added to cover this year's contribution to the unfunded liability. Employees pay 100% of the employee contribution, or (7%).
2% @ 62 - New Tier - Effective January 1, 2013 (PERS Pension Reform Act 2013 - PEPR) Employer rate increase from 7.3% in FY 19/20 to 7.874% in FY20/21. In addition, \$7,344 will be added to cover our unfunded liability. Member Contribution (7.25%) 100% paid by Employee

Spread:

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5445	Description: SIP 401a Plan
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Actual Amount As Of:	31-Dec	2019	0
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PROJECTED ACTIVITY to END of FY:	35,000
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Projected YEAR END TOTAL:	35,000
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PROPOSED Line Item Amount:	35,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,000
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% Change Actual Year End compared to Proposed Line item amount.	0.0%
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% Change to Previous Year Budget	0.0%
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Dollar difference between proposed budget & current budget	0
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NARRATIVE:

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5510 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-Dec 2019	63,656
PROJECTED ACTIVITY to END of FY:	26,344
Projected YEAR END TOTAL:	90,000
PROPOSED Line Item Amount:	65,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	63,000
% Change Actual Year End compared to Proposed Line item amount.	(27.8%)
% Change to Previous Year Budget	3.2%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

	<u>FY 20/21</u>	<u>FY21/22</u>
Fuel	\$32,000	\$32,000
Mobile Phones/Radios	\$15,000	\$16,000
Service & Repairs	\$18,000	\$20,000

	<u>\$65,000</u>	<u>\$68,000</u>
Total		

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620 Description: Office & Billing Expenses	
Actual Amount As Of: 31-Dec 2019	141,579
PROJECTED ACTIVITY to END of FY:	153,421
Projected YEAR END TOTAL:	295,000

PROPOSED Line Item Amount:	313,500
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	263,219
% Change Actual Year End compared to Proposed Line item amount.	6.3%
% Change to Previous Year Budget	19.1%
Dollar difference between proposed budget & current budget	50,281

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item
Category was underbudgeted in prior years given recent historical activity.

5620-00	General Office	\$	30,000	
5620-30	Billing & Fulfillment Services	\$	55,000	
5620-31	Payroll	\$	10,000	
5620-32	Equipment Leases/Maint	\$	21,000	
5620-33	Credit Card/Bank Fees	\$	85,000	
5620-34	Office Facilities/Communication	\$	102,500	
5620-35	Bad Debt Expense	\$	10,000	<u>\$ 313,500</u>

Account 5620 - Detail of Account

Acct No	Account Name	Description	Amount
5620-00	General Office	Postage/Printing	\$ 10,000
		Office Supplies	\$ 18,000
		Recruitment/HR Related	\$ 2,000
			\$ 30,000
5620-30	Billing Fulfillment Services	Dataprose (reflects move to monthly billing)	\$ 55,000
	Monthly Billing		
	Bill package	\$ 6,800.00 \$ 0.16	\$ 1,054.00
	Search & Viewbill	\$ 7,500.00 \$ 0.02	\$ 112.50
	NCOALink	\$ 50.00 \$ 0.50	\$ 25.00
	Additional Impressions	\$ 1,400.00 \$ 0.04	\$ 49.00
	Bill suppression	\$ 700.00 \$ 0.05	\$ 35.00
	Oversize surcharge	\$ 10.00 \$ 0.20	\$ 2.00
		\$ 10.00 \$ 4.00	\$ 40.00
	Postage	\$ 6,800.00 \$ 0.40	\$ 2,720.00
	Late package		\$ 300.00
	Cost adjustments		\$ 250.00
	Total Monthly - Dataprose		<u>\$ 4,587.50</u>
	Annual		<u>\$ 55,050.00</u>
5620-31	Payroll	Payroll Processing with ADP	\$ 10,000
5620-32	Leases/Equipment Maint	Pitney Bowes	\$ 3,000
		Ricoh Copy Machine	\$ 12,000
		Office Equipment Repairs	\$ 2,000
		Office Alarms and Security Camera	\$ 4,000
			\$ 21,000
5620-33	Credit Card/Bank Fees	Insite Transaction Fees	\$ 10,000
		Bank Fees	\$ 75,000
			\$ 85,000
5620-34	Office Facilities/Communications	Janitorial Service	\$ 16,000
		Pest Control	\$ 4,000
		Office Building	\$ 5,000
		Iron Mountain - Offsite Storage	\$ 9,000
		PG&E - District Office	\$ 9,500
		TPX Communications	\$ 24,000
		AT&T	\$ 35,000
			\$ 102,500
5620-35	Bad Debt Expense		\$ 10,000
			\$ 313,500

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625	Description: Meetings/Training/Seminars
Actual Amount As Of: 31-Dec 2019	13,254
PROJECTED ACTIVITY to END of FY:	16,746
Projected YEAR END TOTAL:	30,000
PROPOSED Line Item Amount:	33,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	27,000
% Change Actual Year End compared to Proposed Line item amount.	10.0%
% Change to Previous Year Budget	22.2%
Dollar difference between proposed budget & current budget	6,000

FY 19/20

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 12,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 5,000
Safety Training	\$ 7,000
WTO/WDO Renewal/Application Fees	\$ 2,000
Water Resource Meetings, Training, Seminars	\$ 4,000
TOTAL	\$ 33,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5630	Description:	Insurance
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Actual Amount As Of:	31-Dec	2019	81,069
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PROJECTED ACTIVITY to END of FY:	73,931
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Projected YEAR END TOTAL:	155,000
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PROPOSED Line Item Amount:	159,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	137,000
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% Change Actual Year End compared to Proposed Line item amount.	2.6%
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% Change to Previous Year Budget	16.1%
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Dollar difference between proposed budget & current budget	22,000
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NARRATIVE: FY 19/20

Auto/General Liability	\$65,000
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Property Program	\$24,000
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Workers Compensation	\$70,000
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TOTAL	\$159,000
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Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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Jan	Feb	Mar	Apr	May	Jun
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5687	Description:	Memberships & Subscriptions
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Actual Amount As Of:	31-Dec	2019	50,440
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PROJECTED ACTIVITY to END of FY:	31,560
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Projected YEAR END TOTAL:	82,000
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PROPOSED Line Item Amount:	85,100
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	78,970
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% Change Actual Year End compared to Proposed Line item amount.	3.8%
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% Change to Previous Year Budget	7.8%
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Dollar difference between proposed budget & current budget	6,130
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NARRATIVE: See attached worksheet for detail of costs

FY 20/21	FY21/22
\$ 85,100	\$ 88,500

	A	B	C	D
1		Worksheet 5687A		
2			Budget Detail Worksheet	
3		<u>Line Item: Memberships & Subscriptions</u>		Description
4		Acct. No. 5687	Amount	
5				
6		Alliance for Water Efficiency	\$ 500	Annual Membership
7		ACWA	\$ 19,500	Membership dues/Delta Sustainability
8		AWWA	\$ 3,000	Membership dues and technical publications
9		BAWSCA	\$ 34,000	Annual assessment & dues
10		California Emergency Utilities	\$ 500	Annual Membership
11		California Special Districts	\$ 8,000	Annual membership
12		California Water Efficiency Partnership (CalWEP)	\$ 3,300	Annual Membership
13		Chamber of Commerce	\$ 600	Membership dues
14		Costco	\$ 100	Annual Membership
15		Half Moon Bay Review	\$ 100	Annual Subscription
16		IAMPO	\$ 100	Subscription for Backflow Prevention Magazine
17		IAPMO	\$ 200	Subscription for Plumbing and Mechanical Codes
18		Miscellaneous	\$ 4,000	Miscellaneous Dues/Memberships/Subscriptions
19		Tyler User Groups	\$ 2,000	Tyler Software
20		Underground Service Alert	\$ 2,500	Annual Membership
21		Water Education Foundation	\$ 1,200	Membership dues and technical publications
22		Water Net	\$ 250	Publication & Membership
23		Water Research Foundation	\$ 1,200	Annual Membership Dues
24		Water ReUse	\$ 700	Annual Association Dues
25		Wellness Program	\$ 2,100	Wellness Program
26		West Group (Formally Barclays)	\$ 600	Updates on California Code of Regulations regarding construction laws
27		Wienhoff & Associates	\$ 650	Consortia Fee
28		TOTAL	<u>\$ 85,100</u>	
29				
30				

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

Line Item

Amount

Acct. No. **5688** Description **Election Expense**

Actual Amount As Of: 31-Dec 2019 **0**

PROJECTED ACTIVITY to END of FY: **0**

Projected YEAR END TOTAL: **0**

PROPOSED Line Item Amount: 25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **0**

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget

Dollar difference between proposed budget & current budget 25,000

NARRATIVE:

Next election is November 2020- County of San Mateo election costs

FY 20/21 FY21/22

\$ 25,000 \$ -

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

Line Item

Amount

Acct. No. **5689** Description: **Labor Relations**

Actual Amount As Of: 31-Dec 2019 **0**

PROJECTED ACTIVITY to END of FY: **6,000**

Projected YEAR END TOTAL: **6,000**

PROPOSED Line Item Amount: 6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **6,000**

% Change Actual Year End compared to Proposed Line item amount. **0.0%**

% Change to Previous Year Budget **0.0%**

Dollar difference between proposed budget & current budget **0**

NARRATIVE:

	FY 20/21	FY21/22
Union Consultation	\$ 6,000	\$ 6,000
TOTAL	\$ 6,000	\$ 6,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Dec 2019	7,580
PROJECTED ACTIVITY to END of FY:	16,420
Projected YEAR END TOTAL:	24,000
PROPOSED Line Item Amount:	24,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	FY 20/21	FY21/22
1. The cost of the LAFCo budget, estimated	\$9,000.00	\$9,500.00
2. Hazardous Material Handling (Nunes & Denniston)	\$6,000.00	\$6,000.00
3. Property Taxes	\$1,500.00	\$1,500.00
4. Annual Encroachment Permit	\$6,000.00	\$6,000.00
5. District Digital Mapping - Secured Master Data	\$1,500.00	\$2,000.00
	\$24,000.00	\$25,000.00

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2020/21

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5705	Description:	State Fees
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Actual Amount As Of:	31-Dec	2019	27,484
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PROJECTED ACTIVITY to END of FY:	9,016
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Projected YEAR END TOTAL:	36,500
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PROPOSED Line Item Amount:	36,500
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	36,500
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% Change Actual Year End compared to Proposed Line item amount.	0.0%
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% Change to Previous Year Budget	0.0%
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Dollar difference between proposed budget & current budget	0
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NARRATIVE:

Large water systems fee - State Water Resource Control Board; plus applications and annual permits/reports on operation of the Nunes & Denniston Water Treatment Plants

#2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente

#3 RWQCB NPDES Annual Fee

#4 Bay Area Air Quality Management Dist - Permits to Operate

FY 20/21	#1	\$27,000
	#2	\$2,000
	#3	\$2,000
	#4	\$5,500
		<hr/>
		\$36,500

FY 21/22	#1	\$28,000
	#2	\$2,500
	#3	\$2,000
	#4	\$5,500
		<hr/>
		\$38,000

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5715	Description:	Existing Bond-CIEDB 11-099
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Actual Amount As Of:	31-Dec	2019	266,638
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PROJECTED ACTIVITY to END of FY:	69,339
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Projected YEAR END TOTAL:	335,977
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PROPOSED Line Item Amount:	335,825
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	335,977
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% Change Actual Year End compared to Proposed Line item amount.	(0.0%)
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% Change to Previous Year Budget	(0.0%)
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Dollar difference between proposed budget & current budget	-152
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NARRATIVE:

California Infrastructure & Economic Development Bank (I-Bank) - CIEDB-11-099

FY2020/21

July 2020 Payment	\$268,811
January 2021 Payment	\$67,014
	<u>\$335,825</u>

FY2021/22

July 2021 Payment	\$ 271,045
January 2022 Payment	\$ 64,624
	<u>\$ 335,669</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5716	Description:	CIEDB 16-111
Actual Amount As Of:	31-Dec	2019	233,204
PROJECTED ACTIVITY to END of FY:			90,599
Projected YEAR END TOTAL:			323,803

PROPOSED Line Item Amount:	323,357
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	323,803
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% Change Actual Year End compared to Proposed Line item amount.	(0.1%)
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% Change to Previous Year Budget	(0.1%)
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Dollar difference between proposed budget & current budget	-446
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NARRATIVE:

Agreement #ISRF16-111 (2016 Ibank Loan)

FY2020/21

July 2020 Payment	\$234,969
January 2021 Payment	\$88,388
	<u>\$323,357</u>

FY2021/22

July 2021 Payment	\$ 236,795
January 2022 Payment	\$ 86,100
	<u>\$ 322,895</u>

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2020/21**

<u>Line Item</u>	<u>Amount</u>
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Acct. No.	5717	Description:	Chase 2018
Actual Amount As Of:	31-Dec	2019	369,096
PROJECTED ACTIVITY to END of FY:			21,190
Projected YEAR END TOTAL:			390,286

PROPOSED Line Item Amount:	433,567
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:

% Change Actual Year End compared to Proposed Line item amount.	11.1%
% Change to Previous Year Budget	#DIV/0!
Dollar difference between proposed budget & current budget	433,567

NARRATIVE:

Reflects new Ibank loan per loan schedule

FY2020/21

September, 2020 Payment	\$370,586
March 2021 Payment	\$62,980
	<u>\$433,567</u>

FY2021/22

September, 2021 Payment	\$ 376,657
March 2022 Payment	\$ 58,511
	<u>\$ 435,168</u>