

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, January 10, 2017- 6:00 p.m.

AGENDA

1) ROLL CALL

2) PUBLIC COMMENT

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

3) CLOSED SESSION

Conference with Legal Counsel -- Anticipated Litigation
Pursuant to California Government Code Section 54956.9(d)(2)
Significant Exposure to Litigation
One Potential Case

4) RECONVENE TO OPEN SESSION

Public report of closed session action.

5) ADJOURNMENT

Accessible Public Meetings - Upon request, the Coastside County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, telephone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: Coastside County Water District, Attn: Alternative Agenda Request, 766 Main Street, Half Moon Bay, CA 94019.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, January 10, 2017 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**

- 2) PLEDGE OF ALLEGIANCE**

- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending December 31, 2016:
Claims: \$870,058.37; Payroll: \$139,040.76 for a total of \$1,009,099.13 ([attachment](#))
➤ *December 2016 Monthly Financial Claims reviewed and approved by President Reynolds*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of December 13, 2016 Regular Board of Directors Meeting ([attachment](#))
- D. Monthly Water Transfer Report ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report – November 2016 ([attachment](#))
- H. Monthly Emergency Main & Service Repairs Report and Water Line Flushing Report ([attachment](#))
- I. Rainfall Reports ([attachment](#))
- J. S.F.P.U.C. Hydrological Report for the month of November, 2016 ([attachment](#))
- K. Notice of Completion – Phase 3B Avenue Cabrillo Pipeline Replacement Project ([attachment](#))
- L. Acceptance of Non-Complex Pipeline Extension Project 923/925 Miramontes Street – Muller & Adreveno ([attachment](#))
- M. Acceptance of Non-Complex Pipeline Extension Project Belleville Blvd - TDR Properties ([attachment](#))
- N. Acceptance of Non-Complex Pipeline Extension Project – 456 Grand Blvd – Paul McGregor ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Accept the Coastside County Water District Basic Financial Statements and Independent Auditors Report for Fiscal Year Ended June 30, 2016 ([attachment](#))
- B. Contract with Calcon Systems for Instrumentation and Controls Work ([attachment](#))
- C. Award of Contract for Strawflower Village Pipeline Replacement Project ([attachment](#))
- D. Nunes Filter Wash Valves Replacement Project ([attachment](#))
- E. Quarterly Financial Review ([attachment](#))
- F. Fiscal Year 2017-2018 Budget Process Timeline ([attachment](#))
- G. Coastside County Water District Board Committees ([attachment](#))

H. Appointment of CCWD Board Member Representative Alternate(s) to participate in San Mateo Local Agency Formation Commission (LAFCo) election of officers ([attachment](#))

7) **GENERAL MANAGER'S REPORT AND MONTHLY INFORMATIONAL REPORTS**
([attachment](#))

- Barbara's Fishtrap Service Connection Issue

A. Assistant General Manager's Report ([attachment](#))

B. Operations Report ([attachment](#))

C. Water Resources Report ([attachment](#))

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

9) **ADJOURNMENT**