

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, Assistant General Manager

Agenda: January 8, 2019

Report

Date: January 4, 2019

Subject: Quarterly Financial Review

Recommendation:

Information Only.

Background:

The attached Period Budget Analysis summarizes year-to-date revenue and expenses for the first six months of Fiscal Year 2018-2019. Key highlights include:

- Year-to-date revenue is \$204,000 above budget due to higher water sales (\$154,000) and tax receipts (\$50,000).
- Year-to-date expenses are \$340,000 over budget due to:
 - Water purchased from SFPUC is \$613,000 higher than budget, primarily due to our inability to utilize local source water at Denniston until early December, 2018 given the lack of rainfall. This budget overage is offset by:
 - \$154,000 personnel-related cost savings due to vacancies and the partial service retirement of the General Manager resulting in a reduction of his salary expenses.
 - \$119,000 savings due to timing differences in spending.
- Year-to-date loan payments are \$50,000 under budget due to the refinancing of the District's 2006 Series B Bonds that occurred in July, 2018.

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
31-Dec-18

ACCOUNT	DESCRIPTION	YTD BUDGET	YTD ACTUAL	Variance Favorable (Unfavorable)	% Variance
OPERATING REVENUE					
1-0-4120-00	Water Revenue -All Areas	6,582,182.00	6,717,660.56	135,478.56	2.1%
1-0-4170-00	Water Taken From Hydrants	25,000.00	43,178.85	18,178.85	72.7%
TOTAL OPERATING REVENUE		6,607,182.00	6,760,839.41	153,657.41	2.3%
NON-OPERATING REVENUE					
1-0-4180-00	Late Notice -10% Penalty	30,000.00	31,831.07	1,831.07	6.1%
1-0-4230-00	Service Connections	5,000.00	6,305.82	1,305.82	26.1%
1-0-4920-00	Interest Earned	3,118.00	11,140.55	8,022.55	257.3%
1-0-4930-00	Tax Apportionments/Cnty Checks	415,000.00	466,860.61	51,860.61	
1-0-4950-00	Miscellaneous Income	12,500.00	1,649.14	(10,850.86)	-86.8%
1-0-4955-00	Cell Site Lease Income	82,500.00	80,404.82	(2,095.18)	-2.5%
1-0-4965-00	ERAF REFUND -County Taxes	0.00	0.00	0.00	0.0%
TOTAL NON-OPERATING REVENUE		548,118.00	598,192.01	50,074.01	9.1%
TOTAL REVENUES		7,155,300.00	7,359,031.42	203,731.42	2.8%
OPERATING EXPENSES					
1-1-5130-00	Water Purchased	1,060,000.00	1,673,338.71	(613,338.71)	-57.9%
1-1-5230-00	Pump Exp, Nunes T P	21,348.00	21,268.55	79.45	0.4%
1-1-5231-00	Pump Exp, CSP Pump Station	187,956.00	205,805.00	(17,849.00)	-9.5%
1-1-5232-00	Pump Exp, Trans. & Dist.	13,482.00	11,834.08	1,647.92	12.2%
1-1-5233-00	Pump Exp, Pilarcitos Canyon	11,000.00	4,510.11	6,489.89	59.0%
1-1-5234-00	Pump Exp. Denniston Proj.	65,000.00	18,026.02	46,973.98	72.3%
1-1-5242-00	CSP Pump Station Operations	5,350.00	9,831.52	(4,481.52)	-83.8%
1-1-5243-00	CSP Pump Station Maintenance	18,500.00	8,336.51	10,163.49	54.9%
1-1-5246-00	Nunes T P Operations	38,925.00	49,751.97	(10,826.97)	-27.8%
1-1-5247-00	Nunes T P Maintenance	61,250.00	34,955.80	26,294.20	42.9%
1-1-5248-00	Denniston T.P. Operations	23,500.00	8,089.13	15,410.87	65.6%
1-1-5249-00	Denniston T.P. Maintenance	50,925.00	106,182.42	(55,257.42)	-108.5%
1-1-5250-00	Laboratory Services	35,724.00	42,632.19	(6,908.19)	-19.3%
1-1-5260-00	Maintenance -General	145,850.00	152,524.40	(6,674.40)	-4.6%
1-1-5261-00	Maintenance -Well Fields	20,000.00	0.00	20,000.00	100.0%
1-1-5263-00	Uniforms	8,000.00	8,127.76	(127.76)	0.0%
1-1-5318-00	Studies/Surveys/Consulting	60,000.00	33,259.74	26,740.26	44.6%

ACCOUNT	DESCRIPTION	YTD BUDGET	YTD ACTUAL	Variance Favorable (Unfavorable)	% Variance
1-1-5321-00	Water Resources	12,600.00	4,738.96	7,861.04	62.4%
1-1-5322-00	Community Outreach	14,000.00	7,125.69	6,874.31	49.1%
1-1-5381-00	Legal	50,000.00	22,658.50	27,341.50	54.7%
1-1-5382-00	Engineering	30,000.00	5,880.00	24,120.00	80.4%
1-1-5383-00	Financial Services	14,000.00	7,230.00	6,770.00	48.4%
1-1-5384-00	Computer Services	78,000.00	89,143.73	(11,143.73)	-14.3%
1-1-5410-00	Salaries/Wages-Administration	566,940.00	476,532.58	90,407.42	15.9%
1-1-5411-00	Salaries & Wages -Field	700,266.00	673,269.23	26,996.77	3.9%
1-1-5420-00	Payroll Tax Expense	88,868.00	79,888.08	8,979.92	10.1%
1-1-5435-00	Employee Medical Insurance	213,234.00	219,659.98	(6,425.98)	-3.0%
1-1-5436-00	Retiree Medical Insurance	24,228.00	20,810.33	3,417.67	14.1%
1-1-5440-00	Employees Retirement Plan	299,430.00	268,141.64	31,288.36	10.4%
1-1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.0%
1-1-5510-00	Motor Vehicle Expense	30,000.00	41,059.76	(11,059.76)	-36.9%
1-1-5620-00	Office Supplies & Expense	130,800.00	118,692.11	12,107.89	9.3%
1-1-5625-00	Meetings / Training / Seminars	13,000.00	20,915.27	(7,915.27)	-60.9%
1-1-5630-00	Insurance	64,500.00	63,814.82	685.18	1.1%
1-1-5687-00	Membership, Dues, Subscript.	45,000.00	47,088.65	(2,088.65)	-4.6%
1-1-5688-00	Election Expenses	25,000.00	0.00	25,000.00	0.0%
1-1-5689-00	Labor Relations	3,000.00	0.00	3,000.00	100.0%
1-1-5700-00	San Mateo County Fees	13,000.00	5,854.38	7,145.62	
1-1-5705-00	State Fees	4,500.00	26,134.59	(21,634.59)	
TOTAL OPERATING EXPENSES		4,247,176.00	4,587,112.21	(339,936.21)	-8.0%
CAPITAL ACCOUNTS					
1-1-5712-00	Debt Svc/Existing Bonds 2006B	366,963.00	(1,812.44)	368,775.44	0.0%
1-1-5715-00	Debt Svc/CIEDB 11-099 (I-BANK)	264,524.00	264,523.92	0.08	0.0%
1-1-5716-00	Debt Svc/CIEDB 2016 (I-BANK)	231,498.00	231,497.84	0.16	0.0%
1-1-5717-00	Chase Bank - 2018 Loan	0.00	318,974.12	(318,974.12)	
TOTAL CAPITAL ACCOUNTS		862,985.00	813,183.44	49,801.56	5.8%
TOTAL EXPENSES		5,110,161.00	5,400,295.65	(290,134.65)	-5.7%
CONTRIBUTION TO CIP/RESERVES		2,045,139.00	1,958,735.77		