

September 18, 2023



**Notice to Landscape Contractors**  
**Landscape Improvement Project | Coastside County Water District**

**Coastside County Water District** is requesting proposals with cost estimates for landscape improvements to their property at 766 Main Street in Half Moon Bay. Plans for the improvements are provided. The plans include, without limitation:

1. Work shall commence by November 13, 2023.
2. Relocation of existing boulders onsite as specified.
3. New low volume (drip) irrigation system with new irrigation controller as specified.
4. Soil preparation.
5. Installation of new plants as specified.
6. Installation of mulch as specified.

Please provide itemized proposal with a contractor's license number by October 6, 2023, to:

Coastside County Water District  
Attn: Cathleen Brennan  
766 Main Street  
Half Moon Bay, CA 94019  
OR  
cbrennan@coastsidewater.org

Coastside County Water District has specific contract requirements. The District requires insurance, bonds, and prevailing wages. The approved contractor shall abide by the City of Half Moon Bay's restrictions on work hours and noise for the duration of the project. The contractor shall also maintain a safe entry way during normal business hours for visitors and District employees for the duration of the project.

If you have any questions, please contact Cathleen Brennan.

Regards,  
Cathleen Brennan  
Water Resources Analyst  
(650) 276-0861 | cbrennan@coastsidewater.org

## **CERTIFICATES OF INSURANCE**

The Bidder agrees that if the Proposal is accepted, it will, within 15 days furnish the District with certificates and/or policies of insurance as specified in the Contract.

### **INSURANCE**

A. Workers' Compensation. Contractor shall procure and maintain at all times during the performance of such work Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws where applicable and Employers' Liability Insurance, which shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

B. Commercial General Liability Insurance. Contractor also shall procure and maintain at all times during the performance of this Contract Commercial General Liability Insurance with a limit for each occurrence of Two Million Dollars (\$2,000,000) naming as additional insureds, in connection with the Contractor's activities hereunder, the District, and its directors, officers, employees and agents. The Insurer(s) shall endorse that its policy(ies) is Primary Insurance and it shall be liable for the full amount of any loss up to and including the total limit of liability without right of contribution from any other insurance covering District.

C. Automobile Liability Insurance. Contractor also shall procure and maintain at all times during the performance of this Contract Automobile Liability Insurance covering all automobiles owned, hired, or leased by Contractor with a limit of One Million Dollars (\$1,000,000) for each accident naming the District, and its directors, officers, employees, and agents as additional insureds.

With respect to coverages under Subsections B and C above, inclusion of District as an additional insured shall not in any way affect its rights as respects to any claim, demand, suit, or judgment made, brought, or recovered against Contractor. Said policy shall protect Contractor and District in the same manner as though a separate policy had been issued to each. These requirements shall not operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest had been named as an insured. Prior to commencement of work hereunder, Contractor shall deliver to District Certificate(s) of Insurance which shall indicate compliance with all the insurance requirements above and shall stipulate that 30 days' advance written notice of cancellation, non-renewal or reduction in limits shall be given to District.

**CONTRACT BONDS.** The bidder to whom the Contract is awarded shall furnish the following bonds ("Contract Bonds"):

- a. Performance Bond, in an amount not less than 100 percent of the Contract price, to secure faithful performance of the Contract and the guarantees against defective workmanship, materials, or both during the warranty period following final acceptance of the work by District.
- b. Payment Bond, in an amount not less than 100 percent of the Contract price, to secure payment of all persons supplying labor or materials for the construction of the work.

Contract bonds shall be on the forms bound herewith and shall be executed as surety by a corporation authorized to issue surety bonds in the State of California, with a financial condition and record of service satisfactory to District. All alterations, extensions of time, extra and additional work and other changes authorized by the Contract Documents may be made without securing the consent of the surety or sureties on the Contract bonds.

**DEPARTMENT OF INDUSTRIAL RELATIONS COMPLIANCE AND PREVAILING WAGE REQUIREMENTS ON PUBLIC WORKS PROJECTS:** <https://www.dir.ca.gov/public-works/publicworks.html>

1. No Contractor or Subcontractor may be listed on a bid proposal for a public works project (submitted after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 (with the limited exceptions from this requirement for bid purposed only under Labor code Section 1771.1(a)). Register at <https://www.dir.ca.gov/Public-Works/Contractor-Registration.html>
2. No Contractor or Subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.
3. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
4. All Contractors and Subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner at: <https://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>

**PREVAILING WAGES:**

This is a Public Works Contract. The attention of bidders is directed to the applicable federal and state requirements and conditions of employment to be observed and minimum wage rates to be paid under the Contract. Pursuant to Section 1773 of the Labor Code, the Department of Industrial Relations has established prevailing rates of per diem wages and general prevailing rates for holiday and overtime work in the locality in which the work called for by this Contract is to be performed for each craft, classification, or type of worker needed to execute this Contract. These prevailing wage rates are available online at <https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>

**LIST OF SUBCONTRACTORS:**

Contractor shall not subcontract any work to be performed by it under this Contract without the prior written approval of the District. The contractor shall be solely responsible for reimbursing any subcontractors and District shall have no obligation to them. Attention is directed to the requirements of Sections 4100 to 4113, inclusive, of the California Public Contract Code which are applicable to this Contract. Each Contractor shall list the name and business address of each subcontractor to whom the Contractor proposes to subcontract a portion of the work in an amount in excess of one-half of one percent (.5%) of the Total Contract Price, along with a description of the portion of the work which shall be done by each subcontractor, by executing the "List of Subcontractors" form attached to this request. The Contractor is required to furnish the following information in accordance with the provisions of Sections 4100 to 4114, inclusive of the Public Contract Code of the State of California.

NAME UNDER WHICH SUBTRACTOR IS LICENSED	CONTRACTOR'S LICENSE NUMBER	ADDRESS OF PLACE OF BUSINESS	PORTION OF WORK TO BE DONE UNDER SUBCONTRACT
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