

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**December 17, 2019**

**PUBLIC HEARING**

**CONVERSION FROM AN AT-LARGE ELECTORAL SYSTEM  
FOR ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS  
TO ONE BASED ON FIVE (5) ZONES PURSUANT TO  
THE CALIFORNIA VOTING RIGHTS ACT**

- 1) **ROLL CALL** - President Ken Coverdell called the meeting to order 6:01 pm. Present at roll call: Directors Jim Larimer, Bob Feldman, Glenn Reynolds and Vice President Chris Mickelsen.

Also present: Mary Rogren, General Manager; Kimon Manolius, Legal Counsel; and JoAnne Whelen, Administrative Assistant, Recording Secretary. Consultant, Shalice Tilton, Senior Consultant with National Demographics Corporation, was present. Cathleen Brennan, Water Resource Analyst, and Gina Brazil, Office Manager, were present and seated in the audience. There were two members of the public in attendance.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **PRESENTATION REGARDING THE CALIFORNIA VOTING RIGHTS ACT, THE PROCESS OF CONVERSION FROM AN AT-LARGE TO ZONE BASED SYSTEM**

Ms. Rogren introduced Ms. Shalice Tilton, Senior Consultant with National Demographics Corporation (NDC), and Mr. Kimon Manolius, Legal Counsel with Hanson Bridgett. Mr. Manolius proceeded with the presentation by stating that this meeting represents the second public hearing in the process of the conversion from an at-large to a zone-based election system. He also stated that the purpose of this meeting is to once again receive public input with regards to geography, population and communities of interest to assist the District in drawing the five zones and to participate in the Districting Overview presentation, provided this evening by Ms. Tilton.

Ms. Tilton began her presentation by apologizing for not being present at the initial public hearing and assured the Board that NDC staff had reviewed the video tape and are aware of the Board's interests, concerns, and requests, which would be addressed in her presentation.

Ms. Tilton proceeded with briefly reviewing some California Voting Rights Act facts, including some financial impacts and key settlements, and the governance impact, citing the numbers of school districts, cities, community college and special districts that have switched or are in the process of converting. Next Ms. Tilton reviewed the tentative districting process and timeline for the Coastside County Water District, with the final hearing scheduled for February 11, 2020. Next, she summarized the districting rules and goals, highlighting traditional redistricting principles and recapped some of the federal laws.

Ms. Tilton then referenced the demographic summary, based on the total population data from the 2010 census, prepared by NDC and explained the categories and population data and noted that each of the five zones must contain approximately 3,569 residents within each zone. Board discussion ensued concerning the demographic summary, with Ms. Tilton answering several questions from the Board members. Next, Ms. Tilton summarized the population density map, indicating the three distinct pockets of relatively dense population, with sparsely populated areas in between. She reported that during the public hearings, the public will be asked to participate by identifying neighborhoods and communities of interest and she defined some as school attendance areas, natural neighborhood dividing lines, areas around parks and landmarks, neighborhood activities or legislative/election concerns and shared demographic characteristics. Ms. Tilton also presented another factor to consider, with respect to a community interest being united in one zone or to be divided to have a voice within multiple elections.

Ms. Tilton referenced sample compact maps and some sample multiple-representative maps and reviewed some of the City of Half Moon Bay's key concerns when developing their maps, including some of the alternative maps that the City considered and she displayed the final map adopted by the City of Half Moon Bay. Ms. Tilton briefly referenced the maps prepared and the map eventually adopted by the Cabrillo Unified School District.

Following Ms. Tilton's presentation, President Coverdell opened the meeting to receive any public comments. There were no comments expressed from the public. The Board members then each expressed a few remarks about some of the potential map configurations that could be explored at the subsequent public hearings.

- 5) **ADJOURNMENT** - The public hearing was adjourned at 7:18 p.m.

Respectfully submitted,

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Mary Rogren, General Manager  
Secretary to the District

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Chris Mickelsen, President  
Board of Directors