

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING**

**Tuesday, September 11, 2018**

- 1) **ROLL CALL** - President Robert Feldman called the meeting to order at 7:00 p.m. Present at roll call: Directors Chris Mickelsen, Arnie Glassberg, Glenn Reynolds and Vice-President Ken Coverdell.

Also present: David Dickson, General Manager; Mary Rogren, Assistant General Manager; Patrick Miyaki, Legal Counsel; James Derbin, Superintendent of Operations, JoAnne Whelen, Administrative Assistant/Recording Secretary; Cathleen Brennan, Water Resources Analyst and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **SPECIAL ORDER OF BUSINESS - PUBLIC HEARING**

**Coastside County Water District Ordinance 2018-01 - An Ordinance of Coastside County Water District Updating Water Use Efficiency Regulations**

**Staff Presentation** - Ms. Brennan provided a brief background regarding the purpose of the Indoor Water Use Efficiency Ordinance, a mandatory water efficiency measure that was designed to reduce per capita indoor water consumption for new and expanded water services in the District's service area. She then reviewed the proposed amendments to the ordinance to align the District's requirements with recent state legislation, changes in the California Plumbing Code and Green Building Standards. Ms. Brennan then reviewed the proposed amendments and for the record, stated that this public hearing had been properly noticed in the Half Moon Bay Review newspaper.

**Open Public Hearing** - President Feldman opened the Public Hearing at 7:16 p.m. to receive public comments and consider adoption of Ordinance 2018-01 Updating Water Use Efficiency Regulations.

There were no public comments stated.

**Close Public Hearing** - President Feldman closed the Public hearing at 7:16 p.m. and suggested consideration of adoption of Ordinance 2018-01.

**ON MOTION BY Vice-President Coverdell and seconded by Director Reynolds, the Board voted by roll call vote to adopt Ordinance 2018-01 Updating Water Use Efficiency Regulations:**

<b>Vice-President Coverdell</b>	<b>Aye</b>
<b>Director Glassberg</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Director Reynolds</b>	<b>Aye</b>
<b>President Feldman</b>	<b>Aye</b>

**5) CONSENT CALENDAR**

- A.** Approval of disbursements for the month ending August 31, 2018:  
Claims: \$903,874.25; Payroll: \$98,198.03 for a total of \$1,002,072.28
- B.** Acceptance of Financial Reports
- C.** Approval of Minutes of August 14, 2018 Regular Board of Directors Meeting
- D.** Monthly Water Service Connection Transfer Report
- E.** Installed Water Connection Capacity and Water Meters Report
- F.** Total CCWD Production Reports
- G.** CCWD Monthly Sales by Category Report –August 2018
- H.** Monthly Planned Plant or Tank Discharge and New Water Line Flushing Report
- I.** Monthly Rainfall Reports

Director Reynolds reported that he had reviewed the monthly financial claims and found all to be in order.

President Feldman suggested that the District’s Facilities Committee members meet soon to discuss the progress of the District’s Capital Improvement Program.

Vice-President Coverdell suggested that the District’s budget be reviewed further in terms of the amount initially budgeted for water purchased.

**ON MOTION BY Director Glassberg and seconded by Director Reynolds, the Board voted by roll call vote to approve the Consent Calendar in its entirety:**

<b>Vice-President Coverdell</b>	<b>Aye</b>
<b>Director Glassberg</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Director Reynolds</b>	<b>Aye</b>
<b>President Feldman</b>	<b>Aye</b>

**6) MEETINGS ATTENDED / DIRECTOR COMMENTS**

Director Mickelsen provided a brief report on a recent meeting with the San Francisco Public Utilities Commission (SFPUC) that he had attended as a representative of the Bay Area Water Supply and Conservation Agency (BAWSCA) and spoke to urge SFPUC to

seek a negotiated settlement with the State Water Resources Control Board over the Bay Delta Plan.

7) **GENERAL BUSINESS**

A. **Comments submitted by Coastside County Water District to the Department of Water Resources on the Draft 2018 SGMA (Sustainable Groundwater Management Act) Basis Prioritization**

Mr. Dickson summarized the background of this matter and shared the comments that staff had recently submitted to the Department of Water Resources regarding the 2018 Basin Prioritization of the Half Moon Bay Terrace Basin. Brief discussion ensued, with Mr. Dickson advising that updates would be provided to the Board on this process and any determinations made by the Department of Water Resources.

8) **MONTHLY INFORMATIONAL REPORTS**

A. **Superintendent of Operations Report**

Mr. Derbin reviewed the monthly projects and source of supply highlights.

9) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

Director Reynolds referenced a recent article and summarized current issues with the Colorado River and suggested that although not urgent, he proposed that he and Director Mickelsen could meet as members of the Water Resources Committee to discuss the situation at some point in the future.

President Feldman reported that he had recently discussed with Mr. Dickson the interest in scheduling a follow up meeting to the last District Strategic Planning Session and suggested that the Board meet in the early part of 2019 to discuss a water use plan, including water security and availability issues.

There was a brief break provided at 8:12 p.m. to clear the Board room to prepare for discussion of the Closed Session agenda item. The Closed Session discussion began at 8:24 p.m.

10) **CLOSED SESSION**

A. **Public Employee Performance Evaluation  
Pursuant to California Government Section 54957  
Title: General Manager**

- 11) **RECONVENE TO OPEN SESSION** - The meeting reconvened to open session at 8:33p.m. with David Dickson reporting that no action was taken in the closed session.
  
- 12) **ADJOURNMENT** - The meeting was adjourned at 8:33 p.m.

Respectfully submitted,

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David R. Dickson, General Manager  
Secretary to the District

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Robert C. Feldman, President  
Board of Directors