

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, August 8, 2023**

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** - President Muller called the meeting to order at 7:00 p.m. Present at roll call: Vice President Chris Mickelsen, Director Ken Coverdell; Director Bob Feldman, and Director Glenn Reynolds.

Also present: Mary Rogren, General Manager, Patrick Miyaki, Legal Counsel; James Derbin, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; Gina Brazil, Office Manager; Nancy Trujillo, Accounting Manager and Lisa Sulzinger, Administrative Analyst

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending July 31, 2023:  
Claims: \$ 1,712,571.19; Payroll: \$ 204,406.44 for a total of \$ 1,916,977.63  
*July 2023 Monthly Financial Claims reviewed and approved by Director Feldman*
- B. Acceptance of Financial Reports
- C. Approval of Minutes of July 11, 2023, Regular Board of Directors Meeting
- D. Approval of Minutes of July 18, 2023, Special Board of Directors Meeting
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report July 2023
- H. Leak/Flushing Report - July 2023
- I. Monthly Rainfall Reports

J. SFPUC Hydrological Conditions Report – June 2023

Director Feldman stated he had reviewed the monthly financial claims and found all to be in order.

**ON MOTION BY Director Reynolds and seconded by Director Coverdell, the Board voted by roll call vote to approve the Consent Calendar:**

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Aye
Vice-President Mickelsen	Aye
President Muller	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

President Muller announced that he and Director Feldman attended the ACWA Region 5 Board Meeting on July 21, 2023.

6) GENERAL BUSINESS

**A) Waive the District’s Procedural Requirements for Sealed Competitive Bids and Authorize the General Manager to Procure a Redundant Onsite Hypochlorite Generator for the Nunes Water Treatment Plant**

Mr. Derbin summarized that the Nunes Water Treatment Plant hypochlorite generator is 11 years old and will soon require significant investment to rebuild or repair. Staff have engaged Freyer and Lauretta, Inc., for the engineering design for the installation of a redundant hypochlorite generator. Cleanwater1 is the exclusive distributor of the PSI Microchlor Hypochlorite units. If the District requested bids from other vendors those vendors would have to get prices from Cleanwater1.

**ON MOTION BY Director Reynolds and seconded by Director Mickelsen, the Board voted by roll call vote to waive the competitive bidding requirements of Resolution 2016-09 and authorize the General Manager to procure a 100 pound per day redundant onsite hypochlorite generator for Nunes Water Treatment Plant from Cleanwater1, Inc., (formerly named PSI Microchlor) for a not to exceed amount of \$179,793:**

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Aye
Vice-President Mickelsen	Aye
President Muller	Aye

**B) Association of California Water Agencies (ACWA) Election of Board Officers and Region 5 Board Members for the 2024-2025 Term.**

The Board reviewed the ACWA ballot for President (only one Cathy Green) and Vice President. Ms. Rogren reminded the Board that at the May 2023 Board of Directors Meeting, the Board passed a resolution nominating Ernie Avila for ACWA Vice President. A discussion ensued and Board members provided input to vote for Ms. Green and Mr. Avila. The Board also reviewed Region 5 Board Member Candidates that the slate the ACWA Nominating Committee had recommended. Board Members provided input to proceed with the recommended slate. Director Feldman as the Board Representative to ACWA, will cast the votes on behalf of the District.

**C) Approve Contribution to the ACWA Foundation**

In FY 2022-2023, ACWA created a nonprofit 501c3 entity, The ACWA Foundation, with the mission “to serve all Californians by advancing diversity, equity, and inclusion (DEI) within the water industry through education, research, and workforce development.” ACWA leadership has encouraged all of its member agencies to contribute to this effort to develop the future water leaders and workforce and to fund scholarships.

**ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to authorize the General Manager to contribute \$1,000 to the ACWA Foundation to advance the education and development of future water leaders.**

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Aye
Vice-President Mickelsen	Aye
President Muller	Aye

**D) Nunes Water Treatment Plant Upgrades Project Update #24**

Mr. Derbin gave an update on the progress made at the Nunes Water Treatment Plant during July 2023.

**7) MONTHLY INFORMATIONAL REPORTS**

**A. General Manager’s Report**

Ms. Rogren reported that two of the legislative bills regarding water rights that ACWA opposed in Spring 2023, AB 460 and AB 1337, were pulled from the Senate Natural Resources and Water Committee agenda in July, 2023. These bills will now become two-year bills. ACWA legislative staff will continue to engage and seek amendments on these bills in the fall.

A third bill, SB 389, is pending in the Assembly Appropriations Committee. ACWA has moved to a neutral position following recent rewrites of the bill.

**B. Superintendent of Operations Report**

Mr. Derbin summarized the Operation Highlights for the month of July 2023.

**C. Water Resources Informational Report**

Ms. Brennan reported that she took advantage of the Coastside Magazine Environmental issue and posted a water conservation advertisement for California's Save Our Water Campaign

**8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

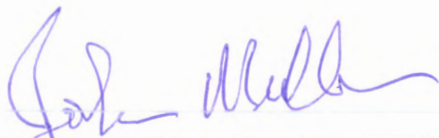
There were no requests for future agenda items.

**9) ADJOURNMENT - Board Meeting Adjourned at 7:47 p.m.**

Respectfully submitted,



Mary Rogren, General Manager  
Secretary to the District



John Muller, President  
Board of Directors