

*COASTSIDE COUNTY WATER DISTRICT*

*766 MAIN STREET*

*HALF MOON BAY, CA 94019*

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Tuesday July 13, 2021**

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, as revised on March 31, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Boardroom was not open for the July 13, 2021, Regular Meeting of the Coastside County Water District. The Special Meeting was conducted remotely via teleconference.

The Public was able to watch and/or participate in the public meeting by joining the meeting through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

**1) ROLL CALL** – President Glenn Reynolds called the meeting to order at 6:45 p.m. participating in roll call via Zoom Video Conference: Directors John Muller, Ken Coverdell, Chris Mickelsen and Vice President Bob Feldman.

Also present: Mary Rogren, General Manager, Patrick Miyaki, Legal Counsel; James Derbin, Superintendent of Operations; Cathleen Brennan, Water Resource Analyst; Gina Brazil, Office Manager, Denise Ford, Administrative Assistant/Recording Secretary, and Nancy Trujillo, Accounting Manager.

Jonathan Sutter, P.E., of EKI Environment & Water, Inc. was identified as a participant in the meeting.

Members of the public: Michelle Dragony.

**2) PUBLIC COMMENT** – There were no public comments.

**3) GENERAL BUSINESS**

**A. Approval of Water Service Agreement for 477 3<sup>rd</sup> Avenue in Miramar**

Mary reported that this was an urgent mainline extension. The project consists of approximately 25 linear feet of 6" diameter ductile iron pipeline.

ON MOTION BY Director Muller and seconded by Director Mickelsen and Vice-President Feldman, the Board voted by roll call vote to approve the Water Service Agreement between Coastside County Water District and Rita and Stephen Semprevivo for construction of a pipeline extension to 477 3<sup>rd</sup> Avenue in Miramar.

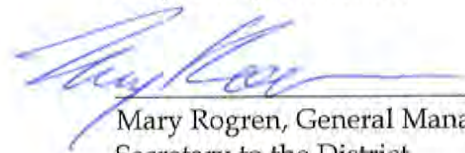
President Reynolds	Aye
Vice-President Feldman	Aye
Director Mickelsen	Aye
Director Coverdell	Aye
Director Muller	Aye

**B. Drought Update/Governor Newsom's July 8, 2021 Drought Executive Order**

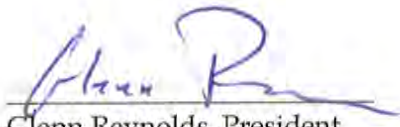
Ms. Rogren summarized Governor Newsom's Drought Executive Order. Governor Newsom issued a statewide voluntary reduction in water use by 15%. The Executive Order expanded the drought emergency to include San Mateo County, along with Santa Clara and Santa Cruz Counties. Cathleen Brennan provided a further explanation of the Governor's order for a voluntary reduction of 15% water usage over 2020 usage and SFPUC's call for a voluntary reduction of 15% of water purchases by both Wholesale and Retail customers. Staff will be researching whether to stay in Stage 1 "Water Shortage Advisory" of the Water Shortage Contingency Plan or move to Stage 2 "Water Shortage Emergency Warning" which would allow the District to issue mandatory cutbacks. Ms. Brennan noted that the District will be ramping up its Outreach Program to customers and will especially be targeting high irrigators.

10) ADJOURNMENT-The Special Board Meeting was adjourned at 7:08 p.m.

Respectfully submitted,



Mary Rogren, General Manager  
Secretary to the District



Glenn Reynolds, President  
Board of Directors