

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 9, 2023

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** -Vice President Chris Mickelsen called the meeting to order at 7:05 p.m. Present at roll call: Director Ken Coverdell; Director Bob Feldman, Director Glenn Reynold. President John Muller was absent.

Also present: Mary Rogren, General Manager, Patrick Miyaki, Legal Counsel; James Derbin, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; Gina Brazil, Office Manager; and Lisa Sulzinger, Administrative Analyst

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending April 30, 2023:
Claims: \$ 560,390.86; Payroll: \$ 196,667.05 for a total of \$ 757,057.91
April 2023 Monthly Financial Claims reviewed and approved by Director Coverdell
- B. Acceptance of Financial Reports
- C. Approval of Minutes of April 11, 2023, Regular Board of Directors Meeting
- D. Installed Water Connection Capacity and Water Meters Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report April 2023
- G. Leak/Flushing Report - April 2023
- H. Monthly Rainfall Reports
- I. SFPUC Hydrological Conditions Report - March 2023
- J. Notice of Completion - Grandview Water Main Replacement Project

Director Coverdell stated he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Director Coverdell and seconded by Director Reynolds, the Board voted by roll call vote to approve the Consent Calendar:

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Aye
Vice-President Mickelsen	Aye
President Muller	Absent

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

- Director Reynolds is currently attending the Association of California Water Agencies (ACWA) Spring Conference in Monterey CA.
- Vice President Mickelsen and Director Feldman will also be attending the ACWA Conference later this week.

6) GENERAL BUSINESS

A) Rescinding Ordinance 2022-01, Declaring a Water Shortage Emergency and Implementing Mandatory Water Use Restrictions and Prohibitions under Stage 2 - Water Shortage Emergency Warning - of the District's Water Shortage Contingency Plan.

Ms. Brennan summarized that since March 2022 the District has been in a Stage 2 Water Shortage Emergency. An extremely wet winter in water year 2023 has resulted in improved water supply conditions across California and the SFPUC Regional Water System. On April 11, 2023, the SFPUC rescinded its water shortage emergency but was not able to rescind the voluntary system-wide water use reduction until the State Water Resources Control Board (SWRCB) modifies or ends the emergency conservation regulations, which are due expire on June 10, 2023. With the adoption of Ordinance 2023-01, the District's Water Shortage Emergency Ordinance No. 2002-01 will be rescinded effective immediately upon the expiration or termination of the State Water Resources Control Board's Emergency Conservation Regulations and at that time the District's Stage 2 Water Shortage Contingency Plan Emergency will be over.

ON MOTION BY Director Reynolds and seconded by Director Feldman, the Board voted by roll call vote to adopt Ordinance 2023-01 rescinding Ordinance 2022-01, which declared a water shortage emergency and implemented mandatory water use restrictions and prohibitions under Stage 2 of the District's Water Shortage Contingency Plan, to be effective immediately upon the expiration or termination of the State Water Resources Control Board's emergency conservation regulation that requires the District to implement all demand reduction actions in Stage 2 of its Water Shortage Contingency Plan.

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Aye
Vice-President Mickelsen	Aye
President Muller	Absent

B) Overview of Draft Fiscal Year 2023-2024 Operations and Maintenance Budget and Draft Fiscal Year 2023/2024 to Fiscal Year 2032/2033 Capital Improvement Program

Staff met with the Facilities Committee on April 25, 2023, and the Finance Committee on May 2, 2023. Ms. Rogren shared her presentation, featuring a brief summary of the projected revenue, operating expenses and debt service for Operations and Maintenance Budget for Fiscal Year 2023-2024. She also provided a Draft 10-year Capital Improvement Program (Fiscal Year 2023/2024 to 2032/2034) and the resulting cash reserve impact.

C) Consider Resolution 2023-05 Support of the Nomination of Ernesto A. Avila of the Contra Costa Water District to the Association of California Water Agencies ("ACWA") Vice President

ACWA has invited member agencies to submit nomination to elect the positions of President and Vice President of ACWA. Ernesto A. Avila of Contra Costa Water District has requested the District's support of his nomination by submitting a supporting resolution.

ON MOTION BY Director Reynolds and seconded by Director Coverdell, the Board voted by roll call vote to adopt resolution 2023-05 support in nomination of Ernesto A. Avila of Contra Costa Water District to Association of California Water Agencies ("ACWA") Vice President

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Aye
Vice-President Mickelsen	Aye
President Muller	Absent

D) Consider Resolution 2023-06 Approving Placing in Nomination John Muller as a Member of the Association of California Water Agencies ("ACWA") Region 5 Board of Directors

The Nominating Committee of ACWA is currently seeking candidates for the Region 5 Board for the term of 2024-2025. Director Muller is currently on the board and has expressed interest in serving another term.

ON MOTION BY Director Reynolds and seconded by Director Coverdell, the Board voted by roll call vote to approve resolution 2023-06 placing in nomination John Muller as a Member of the Association of California Water Agencies ("ACWA") Region 5 Board of Directors.

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Aye
Vice-President Mickelsen	Aye
President Muller	Absent

E) Nunes Water Treatment Plant Upgrades Project - Update # 21

Mr. Derbin gave an update on the progress made at the Nunes Water Treatment Plant during April 2023.

7) MONTHLY INFORMATIONAL REPORTS

A. General Manager's Report

- On May 1, 2023, FEMA representatives conducted a site inspection visit to assess the damage sustained by the District in the late December 2022/early January 2023 Storms. The District's FEMA application is due by June 2, 2023.
- The Association of California Water Agencies (ACWA) is leading a coalition to oppose three legislative bills (AB460, AB 1337, and SB 389) that if passed, would significantly change California's water rights system and oversight. The General Manager has signed on to ACWA's coalition opposition letter.
- Ms. Rogren updated the Board on the recruitment of the Assistant General Manager.

B. Superintendent of Operations Report

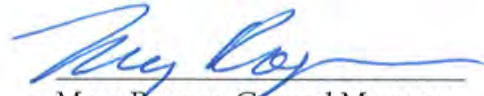
Mr. Derbin summarized the Operation Highlights for the month of April 2023.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

There were no requests for future agenda items.

9) ADJOURNMENT - Board Meeting Adjourned at 7:46 p.m.

Respectfully submitted,



Mary Kogren, General Manager
Secretary to the District



Chris Mickelsen, Vice President
Board of Directors

