

*COASTSIDE COUNTY WATER DISTRICT*

*766 MAIN STREET*

*HALF MOON BAY, CA 94019*

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

**April 21, 2021**

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, as revised on March 31, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Boardroom was not open for the April 21, 2021 Regular Meeting of the Coastside County Water District. The Special Meeting was conducted remotely via teleconference.

The Public was able to participate in the public meeting by joining the meeting through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

**1) ROLL CALL** – Vice-President Feldman called the meeting to order at 8:31 a.m. participating in roll call via Zoom Video Conference: Directors John Muller, Ken Coverdell, Chris Mickelsen. President Reynolds arrived at the meeting at 8:34am.

Also participating: Mary Rogren, General Manager, Patrick Miyaki, Legal Counsel; James Derbin, Superintendent of Operations; Cathleen Brennan, Water Resource Analyst; Gina Brazil, Office Manager, Denise Ford, Administrative Assistant/Recording Secretary.

Richard Stratton, PE and Ambarish Ravi, PE with HDR Inc. were identified as participants in the meeting.

**2) PUBLIC COMMENT** – There were no public comments.

**3) NUNES WATER TREATMENT PLANT (WTP) IMPROVEMENT PROJECT OVERVIEW, BID RESULTS, AND POTENTIAL AWARD OF CONTRACT**

Ms. Rogren opened the discussion with a history of the Nunes Water Treatment Plant which was initially constructed in 1981 as a direct filtration plant, and then expanded to a conventional treatment plant in 1992 as part of the Crystal Springs Project. In 2008, upgrades were made to the chemical delivery systems, but there have been limited replacements or upgrades to the Nunes facility since the major expansion in 1992.

Mr. Derbin continued with a timeline since 2015 when filter valve failures started to occur. A study conducted by West Yost & Associates Inc. in 2018 further revealed wear and lifecycle issues with the existing sedimentation basin mechanical components, lack of redundancy, and the need for significant rehabilitation of the 4 filter basins, valves and actuators. A 2018 dive inspection of the clear well identified the need for recoating and repair/replacement of the internal components.

In February 2020, the Board approved a contract with HDR Engineering, Inc. ("HDR") for a Basis of Design Report (BDR) for the Nunes WTP Improvements Project, and again in June 2020, approved a contract with HDR for a detailed design of upgrades to the Nunes facility. The design includes installation of an additional sedimentation basin, rehabilitation of all four filters, replacement of all filter valves and actuators, rehabilitation, and recoating of the clear well, and an expanded caustic soda storage chemical conveyance system.

HDR's Final engineering design was completed in January 2021, and the project went out to bid in late January, 2021. The Engineer's Estimate for the construction was \$6,000,000. On March 3, 2021, four bids were submitted, with Ranger Pipeline Inc. as the lowest responsive bidder at \$8.3 million. Bids ranged from \$8.3 to \$8.8 million.

HDR engineers, Richard Stratton and Ambarish Ravi presented an overview of the project. Discussions ensued regarding technical aspects of the design and the differences between the Engineer's Estimate and the final bids which came in 30%+ higher. Board members voiced their surprise by the huge discrepancy between the Engineer's Estimate and the bids.

Staff noted that subsequent to the bid opening, they met with HDR multiple times, and on two occasions with the Facilities Committee to review the discrepancy between the Engineer's Estimate and bids. HDR noted that materials and equipment pricing was based on market conditions pre-pandemic and prior to recent steep price escalations, and that the cost of materials and equipment has significantly increased since the engineers estimate was provided to staff.

After discussion, the Board requested additional information and that the discussion continue at the next Board meeting on May 11, 2021.

**4) CLOSED SESSION - The Closed Session began at 9:40 a.m.**

Pursuant to California Government Code Section 54956.9(d)(2)  
Conference with Legal Counsel-Anticipated Litigation  
Significant Exposure to Litigation  
One Potential Case

**5) RECONVENE TO OPEN SESSION**

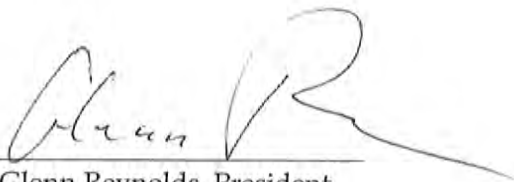
The closed Session concluded at 10:11 a.m., and the Board reconvened to open session, Mr. Miyaki report that the Board took no action in the closed session.

6) ADJOURNMENT-The special meeting was adjourned at 10:11 a.m.

Respectfully submitted,



Mary Rogren, General Manager  
Secretary to the District



Glenn Reynolds, President  
Board of Directors