

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE BOARD OF DIRECTORS MEETING**

**Tuesday, March 10, 2009**

- 1) **ROLL CALL:** President Mickelsen called the meeting to order at 7:12 p.m. Present at roll call were Directors Ken Coverdell, Bob Feldman, Jim Larimer, and Everett Ascher.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Steve Twitchell, Water Treatment Plant Supervisor; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS:**

George Muteff - 408 Redondo Beach Board, Half Moon Bay - Commented on the upcoming California Coastal Commission Hearing regarding the Half Moon Bay Local Coastal Program (LCP) Amendment and the associated staff report, referencing page 8 of 23, which addresses future increases in water supply, and page 11 of 23 regarding residential growth.

- 4) **CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month Ending February 28, 2009 - Claims: \$383,346.51; Payroll: \$68,767.92; for a total of \$452,114.43
- B. Acceptance of Financial Reports
- C. Minutes of the February 10, 2009 Board of Directors Meeting
- D. Minutes of the February 26, 2009 Special Board of Directors Meeting - Financing the District Strategic Planning Workshop
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report

- G. CCWD Monthly Sales by Category Report
- H. February 2009 Leak Report
- I. Rainfall Reports
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for February 2009

Director Ascher stated that he had reviewed the monthly claims and found all to be in order.

Director Larimer stated that he had two questions related to items 4-F, Total Production Report and 4-G, Monthly Sales by Category Report. He noted the change in format of the Production Report and requested that staff revert to the previous format of the report, noting that he felt it was a better way of reporting the results. Regarding the Monthly Sales Report, he inquired when the report would be reflecting the monthly readings from the automatic meter reading devices recently installed on the high water consumption customers. Mr. Dickson advised that due to the necessary upgrades in software, staff anticipated instituting monthly billing for these customers in July 2009.

Director Coverdell commented that although the District was below what was originally predicted for revenue, that expenses were reasonable and felt that staff was doing an excellent job with managing the budget. Additionally Director Coverdell requested that staff revise formats of the Rainfall by Month, Rainfall Totals for 2008-2009, and Rain Totals reports for improved clarity. Mr. Dickson advised the Board that the requested revisions would be incorporated into the reports.

**ON MOTION by Director Larimer and seconded by Director Ascher, the Board voted as follows, by roll call vote, to accept the Consent Calendar in its entirety:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Vice-President Feldman</b>	<b>Aye</b>
<b>Director Larimer</b>	<b>Aye</b>
<b>Director Ascher</b>	<b>Aye</b>
<b>President Mickelsen</b>	<b>Aye</b>

**5) DIRECTOR COMMENTS / MEETINGS ATTENDED**

Director Ascher reported on a recent California Special Districts Association Legislative Committee meeting in Sacramento.

President Mickelsen announced that he would be attending the upcoming Bay Area Water Supply and Conservation Agency (BAWSCA) Board of Directors meeting.

**6) GENERAL BUSINESS**

**A. Discussion and Possible Direction to Staff Regarding Water Reclamation**

Mr. Dickson introduced this item and provided the background, including a recap of the recent meetings with the Sewer Authority Mid-Coastside's (SAM) Water Reclamation Committee and the Half Moon Bay City Council. He referenced the passing of the Half Moon Bay City Council's Resolution, authorizing the City Manager to negotiate with the SAM, a work plan and pay up to 50% cost share, up to a maximum amount of \$75,000, for its implementation for the development and use of recycled water to the Ocean Colony Golf Course. He also advised the Board that at the City was organizing a meeting of agency managers and attorneys, scheduled to take place March 17.

Mr. Dickson then distributed an excerpt (page 30 of 156) from the California Coastal Commission Staff Report regarding the San Mateo County Midcoast Local Coastal Program (LCP) Update. President Mickelsen expressed concerns with the language contained in the report, specifically that providing recycled water to the existing Ocean Colony Golf Course would not induce growth, nor provide additional water connections to other commercial, residential, or industrial water users.

Mr. Miyaki commented that this language was contained within one paragraph of a document consisting of a 156-page staff report, which the District just recently obtained. He expressed that he had significant concerns and issues with the content of the entire document and that a review in further detail is required.

Each of the Board members shared their comments, and discussion of the specific language ensued. Director Coverdell requested that it be incorporated into the record that CCWD is enthusiastic and supportive of this project and does not want to get in the way of the project. However, he thought it was important for everyone to realize that CCWD is legally bound to protect the interests of its customers.

President Mickelsen also reported on the results of the recent meeting with Bruce Russell of Ocean Colony Partners in regard to the potential recycling project. The Board continued to discuss many aspects of the potential project, asked questions, and provided suggestions to Mr. Dickson.

John Muller, 923 Miramontes Street, Half Moon Bay – stated that he appreciated all of the Board’s comments and concerns. He supported a meeting at the staff level of all of the involved agencies and stressed the importance of continuing to look at other local water sources.

7) **GENERAL MANAGER’S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS**

Mr. Dickson informed the Board that the District has recently applied for stimulus funding for the water treatment plant short-term improvements project, which is currently in the approval process with the Department of Public Health. He also updated the Board on continuing drought planning activities. Additionally Mr. Dickson commented on the San Mateo County Mid-coastside Local Coastal Program Update document discussed earlier in the meeting, and informed the Board that this has been a long process, originally started approximately five years ago. He advised that the Coastal Commission Hearing on this matter had been postponed from the scheduled date of March 12, 2009, and was anticipated to be rescheduled in approximately August of 2009. Mr. Dickson also addressed questions and provided clarification on Governor Schwarzenegger’s Proclamation, referencing the State of Emergency due to the drought conditions. Mr. Miyaki also shared some comments on his interpretation of the Governor’s Proclamation.

- A. **Monthly Water Resources Report**
- B. **Water Shortage and Drought Contingency Plan Update**
- C. **Operations Report**

Director Larimer referenced the Superintendent of Operations report, requesting that acronyms be avoided.

**8) ADJOURNMENT**

**ON MOTION by Director Coverdell and seconded by Director Ascher, the Board voted unanimously to adjourn the March 10<sup>th</sup> 2009 Meeting of the Coastside County Water District's Board of Directors:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Vice-President Feldman</b>	<b>Aye</b>
<b>Director Larimer</b>	<b>Aye</b>
<b>Director Ascher</b>	<b>Aye</b>
<b>President Mickelsen</b>	<b>Aye</b>

The meeting was adjourned at 8:59 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, April 14, 2009.

Respectfully submitted,

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David R. Dickson, General Manager  
Secretary of the Board

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Chris R. Mickelsen, President  
Board of Directors  
Coastside County Water District