

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, February 25, 2014

- 1) **ROLL CALL** - President Glenn Reynolds called the meeting to order at 2:00 p.m. Present at roll call: Vice President Chris Mickelsen, Directors Ken Coverdell and Arnie Glassberg. Director Steve Flint was absent.

Also present were: David Dickson, General Manager, Patrick Miyaki, Legal Counsel, Cathleen Brennan, Water Resources Analyst and JoAnne Whelen, Administrative Assistant/Recording Secretary.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT** - There were no public comments.
- 4) **GENERAL BUSINESS**
 - A. **Water Shortage Contingency Planning and Analysis**
 - B. **Legal Considerations for Declaration of Drought Emergency**
 - C. **Bay Area Water Supply and Conservation Agency (BAWSCA) Tier 2 Shortage Allocations**
 - D. **Next Steps in Preparing for Possible Drought Emergency**

Mr. Dickson and Ms. Brennan reviewed the elements of the District's Water Shortage Contingency Plan, a requirement for urban water suppliers as part of the Urban Water Management Planning Act (California Water Code 10632). They also presented and reviewed spreadsheets featuring the status of current outreach activities in progress and an anticipated timeline for planned actions and milestones by the State of California, the San Francisco Public Utilities Commission and the District in preparation for water shortage advisories.

Judy Taylor, 42 N. Cabrillo Highway, Half Moon Bay, CA - She expressed her concern with the potential impact of a water connection moratorium on the local coastsiders and economy and suggested that the District staff plan to work with local builders, contractors, and plumbers to develop creative concepts to help in reducing water consumption.

Next, Mr. Miyaki reviewed legal considerations for declaring a drought emergency, explaining in detail, the legal requirements with regards to Proposition 218. He also answered a few questions from the Board about compliance with Proposition 218 requirements.

Following the distribution of handout materials, the Tier 2 Drought Implementation Plan (DRIP) was discussed in depth. Discussion also ensued in regards to the District's monthly water production and the District's local water sources.

In conclusion, staff reviewed the next steps in preparing for a possible drought emergency. Discussion also ensued on the potential impact on the District's budget process, scheduling additional special Board meeting/workshops, providing frequent updates to the Board on the status of the drought conditions and proposed actions, as well as reviewing the results of the rate study and discussion of any proposed rate increases.

Bob Feldman, Half Moon Bay, CA - Expressed his appreciation to staff for their hard work in developing some well-thought out plans for a very complex matter and stressed the importance of communication and public outreach programs in circulating the District's messages regarding water shortage planning.

Irma Mitton, 211 Main Street, Half Moon Bay, CA - Also emphasized the importance of water conservation programs to bring the public and community groups together to work at developing water saving measures.

Jeff Tarantino - E.K.I. - Commented that he was in attendance to learn more about the District's water shortage contingency planning.

Anona Dutton - E.K.I. - Shared that she has been involved in outreach programs and presentations and believed the messages should be brief and concise so as not to overwhelm the public.

In conclusion, President Reynolds thanked the staff for the informative presentation and requested that staff continue to keep the Board updated with a summary of the District's goals and accomplishments associated with the water shortage contingency planning program on a frequent basis.

4) ADJOURNMENT

The meeting was adjourned at 4:21 p.m.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the District

Chris Mickelsen, Vice-President
Board of Directors