

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, December 8, 2009

5:45 p.m.

AGENDA

- 1) ROLL CALL**
- 2) PUBLIC ANNOUNCEMENTS**
- 3) SPECIAL ORDER OF BUSINESS**
 - A.** Administration of Oath of Office to Newly Elected Director: Jerry Donovan
- 4) CLOSED SESSION**
 - A.** Pursuant to California Government Code Section: §54956.9(b)
Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation: One Case
- 5) RECONVENE TO OPEN SESSION**

Public report of closed session action.

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MEETING OF THE BOARD OF DIRECTORS

Tuesday, December 8, 2009- 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) PUBLIC ANNOUNCEMENTS

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The Chair requests that each person addressing the Board limits their presentation to three (3) minutes and complete and submit a Speaker Slip.

4) **SPECIAL ORDER OF BUSINESS** ([attachment](#))

Election of CCWD Board President and Vice-President

5) **CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month ending November 30, 2009 - Claims: \$394,404.22; Payroll: \$72,198.44 for a total of \$466,602.66 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the November 10, 2009 Board of Directors Meeting ([attachment](#))
- D. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- E. Total CCWD Production Report ([attachment](#))
- F. CCWD Monthly Sales by Category Report ([attachment](#))
- G. November 2009 Leak Report ([attachment](#))
- H. Rainfall Reports ([attachment](#))
- I. San Francisco Public Utilities Commission Hydrological Conditions Report for November 2009 ([attachment](#))
- J. Notice of Completion - Pilarcitos Culvert Replacement Project ([attachment](#))

6) **MEETINGS ATTENDED / DIRECTOR COMMENTS**

7) **GENERAL BUSINESS**

- A. CCWD Basic Financial Statements and Independent Auditors Report for the Year Ended June 30, 2009 ([attachment](#))
- B. Fiscal Year 2008-2009 Year End Budget Review ([attachment](#))
- C. Proposed Increase in Transmission and Storage Fees ([attachment](#))

- D. Appointment of CCWD Board Member Representatives and Alternate(s) to participate in San Mateo County Local Agency Formation Commission (LAFCo) Election of Officers ([attachment](#))
 - E. Appointment of CCWD Board Member Representative and an alternate to serve on the Board of Directors of the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) ([attachment](#))
 - F. Coastside County Water District Advisory Committees ([attachment](#))
 - G. Water Reclamation Update ([attachment](#))
- 8) **GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS** ([attachment](#))
- A. Water Resources Report ([attachment](#))
 - B. Water Shortage and Drought Contingency Plan Update ([attachment](#))
 - C. Operations Report ([attachment](#))
- 9) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**
- 10) **ADJOURNMENT**