

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 10, 2015 - 6:00 p.m.

AGENDA

1) ROLL CALL

2) PUBLIC COMMENT

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

3) CLOSED SESSION

A. Conference with Real Property Negotiators

Pursuant to California Government Code Section 54956.8

Property: 270 and 288 Main Street (Assessor's Parcel Numbers 056-240-080, 056-240-120, and 056-240-130)

Agency Negotiator: David Dickson, General Manager

Negotiating Parties: Tom Minaidis and June Minaidis

Under Negotiation: Price and Terms of Payment

B. Conference with Real Property Negotiators

Pursuant to California Government Code Section 54956.8

Property: 310 and 320 Main Street (Assessor's Parcel Numbers 056-163-080, 056-163-070)

Agency Negotiator: David Dickson, General Manager

Negotiating Parties: Zaballa Square Investments, LP/David Cresson

Under Negotiation: Price and Terms of Payment

4) RECONVENE TO OPEN SESSION

Public report of closed session action.

5) ADJOURNMENT

***Accessible Public Meetings** - Upon request, the Coastside County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, telephone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: Coastside County Water District, Attn: Alternative Agenda Request, 766 Main Street, Half Moon Bay, CA 94019.*

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 10, 2015 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending October 31, 2015:
Claims: \$634,407.05; Payroll: \$85,299.04 for a total of \$719,706.09 ([attachment](#))
➤ *October 2015 Monthly Financial Claims reviewed by Director Flint*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Monthly Water Transfer Report ([attachment](#))
- D. Approval of Minutes of October 13, 2015 Regular Board of Directors Meeting ([attachment](#))
- E. Approval of Minutes of October 29, 2015 Special Board of Directors Meeting ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report - October 2015 ([attachment](#))
- I. October 2015 Leak Report ([attachment](#))
- J. Rainfall Reports ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) MONTHLY INFORMATIONAL REPORTS

- A. Operations Report ([attachment](#))
- B. Water Resources Report ([attachment](#))

7) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

8) ADJOURNMENT

Accounts Payable

Checks by Date - Summary by Check Number

User: GBRAZIL
Printed: 11/4/2015 9:15 AM



Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
21959	ASS01	HEALTH BENEFITS ACWA-JPIA/CB&T	10/09/2015	0.00	21,415.61
21960	CON04	JOHN ARNERICH	10/09/2015	0.00	6,282.06
21961	DEL07	DEL GAVIO GROUP	10/09/2015	0.00	3,838.02
21962	HAS01	HASSETT HARDWARE	10/09/2015	0.00	691.40
21963	ICM01	INTERNATIONAL CITY MGMT ASSOC	10/09/2015	0.00	15.00
21964	KAI01	KAISER FOUNDATION HEALTH PLAN	10/09/2015	0.00	12,886.00
21965	MAS01	MASS MUTUAL FINANCIAL GROUP	10/09/2015	0.00	2,060.65
21966	PAC01	PACIFIC GAS & ELECTRIC CO.	10/09/2015	0.00	58.02
21967	PUB01	PUB. EMP. RETIRE SYSTEM	10/09/2015	0.00	12,525.64
21968	PUB02	CalPERS FISCAL SERVICES DIVISION	10/09/2015	0.00	23,148.00
21969	REP02	REPUBLIC SERVICES	10/09/2015	0.00	364.57
21970	SAN07	SM CTY ENVIRONMENTAL HEALTH	10/09/2015	0.00	1,772.00
21971	SAN20	SAN FRANCISCO FIRE CREDIT UNION	10/09/2015	0.00	100.00
21972	VAL01	VALIC	10/09/2015	0.00	3,090.00
21973	COU05	RECORDER'S OFFICE	10/15/2015	0.00	42.00
21974	LUN01	CRAIG LUNOW	10/15/2015	0.00	5,590.26
21975	PAC07	PG&E CFM/PPC DEPARTMENT	10/15/2015	0.00	6,516.81
21976	LUN01	CRAIG LUNOW	10/22/2015	0.00	10,749.21
21977	ADP01	ADP, INC.	10/27/2015	0.00	608.05
21978	ADV01	ADVANCED AUTOMATIC GATES	10/27/2015	0.00	297.68
21979	ADV02	FRANK YAMELLO	10/27/2015	0.00	235.00
21980	AND01	ANDREINI BROS. INC.	10/27/2015	0.00	7,266.96
21981	ASS08	ASSOC. CALIF. WATER AGENCY	10/27/2015	0.00	11,322.00
21982	ATT02	AT&T	10/27/2015	0.00	2,487.10
21983	ATT03	AT&T LONG DISTANCE	10/27/2015	0.00	149.37
21984	AWD01	AW DIRECT	10/27/2015	0.00	724.89
21985	AZE01	AZEVEDO FEED INC.	10/27/2015	0.00	1,051.20
21986	AZT01	AZTEC GARDENS, INC.	10/27/2015	0.00	225.00
21987	BAL04	BALANCE HYDROLOGICS, INC	10/27/2015	0.00	187.35
21988	BAY05	BAY AREA WATER SUPPLY &	10/27/2015	0.00	7,255.00
21989	BAY10	BAY ALARM COMPANY	10/27/2015	0.00	559.59
21990	BES01	ARDYNNE BESSER	10/27/2015	0.00	75.00
21991	BFI02	BFI OF CALIFORNIA, INC.	10/27/2015	0.00	2,211.96
21992	BRE01	CATHLEEN BRENNAN	10/27/2015	0.00	273.00
21993	CAI01	ALAN/JANICE CAINE	10/27/2015	0.00	36.09
21994	CAL08	CALCON SYSTEMS, INC.	10/27/2015	0.00	9,799.63
21995	CAR02	CAROLYN STANFIELD	10/27/2015	0.00	600.00
21996	CAR08	REGISTER TAPES UNLIMITED, INC.	10/27/2015	0.00	450.00
21997	CEM01	CEMEX	10/27/2015	0.00	11,072.46
21998	CHE01	CHEVRON/TEXACO UNIVERSAL CAR	10/27/2015	0.00	1,389.42
21999	CHE04	CHEMTRADE CHEMICALS US LLC	10/27/2015	0.00	2,639.56
22000	CIN01	CINTAS FIRST AID & SAFETY	10/27/2015	0.00	424.11
22001	COA10	COASTSIDE FIRE PROTECTION DISTR	10/27/2015	0.00	116.00
22002	COA19	COASTSIDE COUNTY WATER DIST.	10/27/2015	0.00	66.92
22003	COU05	RECORDER'S OFFICE	10/27/2015	0.00	18.00
22004	COU05	RECORDER'S OFFICE	10/27/2015	0.00	24.00
22005	CUL01	CULLIGAN SANTA CLARA, CA	10/27/2015	0.00	162.20

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
22006	DAT01	DATAPROSE, LLC	10/27/2015	0.00	2,509.12
22007	ELE01	ELECSYS INTERNATIONAL CORP	10/27/2015	0.00	250.00
22008	FIR06	FIRST NATIONAL BANK	10/27/2015	0.00	2,235.03
22009	G3E01	G3 ENGINEERING, INC.	10/27/2015	0.00	1,006.87
22010	GEM01	GEMPLER'S, INC.	10/27/2015	0.00	262.80
22011	GOL04	GOLDEN STATE FLOW MEASUREMENT	10/27/2015	0.00	2,724.96
22012	GRA03	GRAINGER, INC.	10/27/2015	0.00	712.60
22013	HAL01	HMB BLDG. & GARDEN INC.	10/27/2015	0.00	2,275.87
22014	HAL04	HALF MOON BAY REVIEW	10/27/2015	0.00	1,474.00
22015	HAL24	H.M.B.AUTO PARTS	10/27/2015	0.00	16.45
22016	HEA01	U.S. HEALTHWORKS MEDICAL GROUP	10/27/2015	0.00	280.00
22017	HER04	HERTZ EQUIPMENT RENTAL	10/27/2015	0.00	1,753.47
22018	HOM01	HOME DEPOT	10/27/2015	0.00	654.47
22019	IRO01	IRON MOUNTAIN	10/27/2015	0.00	488.43
22020	IRV01	IRVINE CONSULTING SERVICES, INC.	10/27/2015	0.00	2,384.00
22021	IRV02	IRVINE CONSULTING SERVICES, INC.	10/27/2015	0.00	625.66
22022	JJA01	JJACPA, INC	10/27/2015	0.00	6,240.00
22023	JOY01	KARIN JOYE	10/27/2015	0.00	150.00
22024	KEN03	KENNEDY/JENKS CONSULTANTS	10/27/2015	0.00	1,025.91
22025	LOM01	GLENNA LOMBARDI	10/27/2015	0.00	106.00
22026	MAS01	MASS MUTUAL FINANCIAL GROUP	10/27/2015	0.00	2,195.65
22027	MET06	METLIFE GROUP BENEFITS	10/27/2015	0.00	1,656.16
22028	MIS01	MISSION UNIFORM SERVICES INC.	10/27/2015	0.00	194.70
22029	MON01	DARIN BOVILLE	10/27/2015	0.00	600.00
22030	MON07	MONTEREY COUNTY LAB	10/27/2015	0.00	2,214.00
22031	NAT02	NATIONAL METER & AUTOMATION	10/27/2015	0.00	6,057.57
22032	NOR03	NORTH AMERICAN FENCE & RAILING	10/27/2015	0.00	10,878.00
22033	OFF01	OFFICE DEPOT	10/27/2015	0.00	799.11
22034	OFF02	OFFICIAL PAYMENTS CORPORATION	10/27/2015	0.00	150.00
22035	ONT01	ONTRAC	10/27/2015	0.00	311.42
22036	PAC01	PACIFIC GAS & ELECTRIC CO.	10/27/2015	0.00	48,005.75
22037	PAC06	PACIFICA COMMUNITY TV	10/27/2015	0.00	250.00
22038	PHA01	THOMAS PHARO	10/27/2015	0.00	75.00
22039	PIT04	PITNEY BOWES	10/27/2015	0.00	215.82
22040	PUB01	PUB. EMP. RETIRE SYSTEM	10/27/2015	0.00	12,532.17
22041	RIC01	RICOH USA, INC.	10/27/2015	0.00	897.86
22042	RIC02	RICOH USA INC	10/27/2015	0.00	506.54
22043	ROB01	ROBERTS & BRUNE CO.	10/27/2015	0.00	12,149.56
22044	ROG01	ROGUE WEB WORKS, LLC	10/27/2015	0.00	162.50
22045	SAN03	SAN FRANCISCO WATER DEPT.	10/27/2015	0.00	271,081.70
22046	SAN05	SAN MATEO CTY PUBLIC HEALTH LA	10/27/2015	0.00	790.00
22047	SAN20	SAN FRANCISCO FIRE CREDIT UNION	10/27/2015	0.00	100.00
22048	SEW01	SEWER AUTH. MID- COASTSIDE	10/27/2015	0.00	570.00
22049	SUE01	SUZAN SUER	10/27/2015	0.00	150.00
22050	TEA02	TEAMSTERS LOCAL UNION #856	10/27/2015	0.00	973.00
22051	TEL02	US TELEPACIFIC CORPORATION	10/27/2015	0.00	1,750.04
22052	TET01	JAMES TETER	10/27/2015	0.00	12,704.93
22053	TYL01	TYLER TECHNOLOGIES, INC	10/27/2015	0.00	25,688.33
22054	UB*01374	NICHOLAS OSGOOD	10/27/2015	0.00	118.42
22055	UB*01375	ROBERT COHEN	10/27/2015	0.00	563.68
22056	UB*01376	DAWN Mc CLUNG	10/27/2015	0.00	4.50
22057	UB*01377	DAWN Mc CLUNG	10/27/2015	0.00	68.03
22058	UB*01378	TED MATTHIEU/GAVIN ATKINS	10/27/2015	0.00	45.77
22059	UB*01379	JENNIFER/JASON SEREMET	10/27/2015	0.00	112.47
22060	UB*01380	BRIAN GATT	10/27/2015	0.00	32.64
22061	UB*01381	CATHERINE MULLHALL	10/27/2015	0.00	10.39
22062	UB*01382	CATHERINE MULLHALL	10/27/2015	0.00	393.11

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
22063	UB*01383	FABIOLA PROCOPIO	10/27/2015	0.00	19.64
22064	UB*01384	JACK SCHLICHTING	10/27/2015	0.00	75.00
22065	UNI15	UNIVAR USA INC	10/27/2015	0.00	2,301.95
22066	UPS01	UPS STORE	10/27/2015	0.00	197.10
22067	USA01	USA BLUE BOOK	10/27/2015	0.00	1,355.91
22068	VAL01	VALIC	10/27/2015	0.00	3,090.00
22069	VER02	VERIZON WIRELESS	10/27/2015	0.00	650.20
22070	WSO01	WATER SYSTEMS OPTIMIZATION, IN	10/27/2015	0.00	11,660.00
Report Total (112 checks):				0.00	634,407.05

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
31-Oct-15

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
OPERATING REVENUE									
1-0-4120-00	Water Revenue -All Areas	1,025,864.22	1,034,430.00	(8,565.78)	-0.8%	3,628,993.78	3,816,587.00	(187,593.22)	-4.9%
TOTAL OPERATING REVENUE		1,025,864.22	1,034,430.00	(8,565.78)	-0.8%	3,628,993.78	3,816,587.00	(187,593.22)	-4.9%
NON-OPERATING REVENUE									
1-0-4170-00	Water Taken From Hydrants	10,961.47	3,333.33	7,628.14	228.8%	47,806.07	13,333.32	34,472.75	258.5%
1-0-4180-00	Late Notice -10% Penalty	4,457.78	7,500.00	(3,042.22)	-40.6%	25,668.47	30,000.00	(4,331.53)	-14.4%
1-0-4230-00	Service Connections	1,136.64	833.00	303.64	36.5%	7,196.60	3,332.00	3,864.60	116.0%
1-0-4920-00	Interest Earned	805.42	637.50	167.92	0.0%	1,512.09	1,275.00	237.09	18.6%
1-0-4930-00	Tax Apportionments/Cnty Checks	738.67	0.00	738.67	0.0%	16,142.23	15,000.00	1,142.23	7.6%
1-0-4950-00	Miscellaneous Income	2,600.00	3,083.00	(483.00)	-15.7%	4,128.90	12,332.00	(8,203.10)	-66.5%
1-0-4955-00	Cell Site Lease Income	9,582.02	11,603.75	(2,021.73)	-17.4%	47,387.58	46,415.00	972.58	2.1%
1-0-4965-00	ERAF REFUND -County Taxes	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
1-0-4990-00	Water Sales Refunded	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
TOTAL NON-OPERATING REVENUE		30,282.00	26,990.58	3,291.42	12.2%	149,841.94	121,687.32	28,154.62	23.1%
TOTAL REVENUES		1,056,146.22	1,061,420.58	(5,274.36)	-0.5%	3,778,835.72	3,938,274.32	(159,438.60)	-4.0%
OPERATING EXPENSES									
1-1-5130-00	Water Purchased	296,081.70	265,400.00	(30,681.70)	-11.6%	1,242,100.46	1,191,707.00	(50,393.46)	-4.2%
1-1-5230-00	Pump Exp, Nunes T P	2,878.80	2,458.00	(420.80)	-17.1%	11,706.87	9,832.00	(1,874.87)	-19.1%
1-1-5231-00	Pump Exp, CSP Pump Station	41,930.49	35,689.00	(6,241.49)	-17.5%	171,487.76	162,399.00	(9,088.76)	-5.6%
1-1-5232-00	Pump Exp, Trans. & Dist.	1,644.82	1,067.00	(577.82)	-54.2%	4,546.48	4,268.00	(278.48)	-6.5%
1-1-5233-00	Pump Exp, Pilarcitos Can.	467.10	185.00	(282.10)	-152.5%	2,184.59	789.00	(1,395.59)	-176.9%
1-1-5234-00	Pump Exp. Denniston Proj.	565.63	1,000.00	434.37	43.4%	2,636.72	7,398.00	4,761.28	64.4%
1-1-5235-00	Denniston T.P. Operations	690.01	333.00	(357.01)	-107.2%	2,666.34	2,463.00	(203.34)	-8.3%
1-1-5236-00	Denniston T.P. Maintenance	4,926.71	2,667.00	(2,259.71)	-84.7%	6,946.70	10,668.00	3,721.30	34.9%
1-1-5240-00	Nunes T P Operations	5,552.10	4,611.00	(941.10)	-20.4%	17,716.91	21,054.00	3,337.09	15.9%
1-1-5241-00	Nunes T P Maintenance	5,165.98	4,625.00	(540.98)	-11.7%	32,727.38	18,500.00	(14,227.38)	-76.9%
1-1-5242-00	CSP Pump Station Operations	1,001.17	708.00	(293.17)	-41.4%	2,978.29	2,832.00	(146.29)	-5.2%
1-1-5243-00	CSP Pump Station Maintenance	410.48	3,083.33	2,672.85	86.7%	1,482.53	12,333.32	10,850.79	88.0%
1-1-5250-00	Laboratory Services	3,315.42	3,333.00	17.58	0.5%	11,899.62	13,332.00	1,432.38	10.7%
1-1-5318-00	Studies/Surveys/Consulting	11,660.00	20,000.00	8,340.00	41.7%	30,607.00	80,000.00	49,393.00	61.7%
1-1-5321-00	Water Conservation	1,274.50	3,083.33	1,808.83	58.7%	10,225.30	12,333.32	2,108.02	17.1%
1-1-5322-00	Community Outreach	980.50	7,925.00	6,944.50	87.6%	3,826.48	31,700.00	27,873.52	87.9%
1-1-5325-00	Water Shortage Program	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
1-1-5411-00	Salaries & Wages -Field	83,130.36	86,038.92	2,908.56	3.4%	380,332.26	387,175.14	6,842.88	1.8%
1-1-5412-00	Maintenance -General	15,491.40	22,375.00	6,883.60	30.8%	97,155.34	89,500.00	(7,655.34)	-8.6%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5414-00	Motor Vehicle Expense	2,068.07	4,638.00	2,569.93	55.4%	13,848.65	18,552.00	4,703.35	25.4%
1-1-5415-00	Maintenance -Well Fields	674.46	0.00	(674.46)	0.0%	674.46	40,000.00	39,325.54	98.3%
1-1-5610-00	Salaries/Wages-Administration	80,661.97	81,675.38	1,013.41	1.2%	309,250.73	367,539.21	58,288.48	15.9%
1-1-5620-00	Office Supplies & Expense	15,223.31	13,706.25	(1,517.06)	-11.1%	49,356.43	54,825.00	5,468.57	10.0%
1-1-5621-00	Computer Services	3,432.11	8,650.00	5,217.89	60.3%	15,738.71	34,600.00	18,861.29	54.5%
1-1-5625-00	Meetings / Training / Seminars	1,780.50	2,000.00	219.50	11.0%	5,365.18	8,000.00	2,634.82	32.9%
1-1-5630-00	Insurance	17,955.52	16,250.00	(1,705.52)	-10.5%	36,477.88	45,000.00	8,522.12	18.9%
1-1-5635-00	EE/Ret. Medical Insurance	34,974.48	43,954.75	8,980.27	20.4%	143,022.02	175,819.00	32,796.98	18.7%
1-1-5640-00	Employees Retirement Plan	39,843.01	38,870.92	(972.09)	-2.5%	158,607.32	174,919.14	16,311.82	9.3%
1-1-5645-00	SIP 401K Plan	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
1-1-5681-00	Legal	0.00	5,000.00	5,000.00	100.0%	9,145.90	20,000.00	10,854.10	54.3%
1-1-5682-00	Engineering	480.00	1,166.66	686.66	58.9%	1,920.00	4,666.64	2,746.64	58.9%
1-1-5683-00	Financial Services	6,240.00	0.00	(6,240.00)	0.0%	6,240.00	5,000.00	(1,240.00)	-24.8%
1-1-5684-00	Payroll Tax Expense	10,186.45	11,773.53	1,587.08	13.5%	48,203.31	52,980.91	4,777.60	9.0%
1-1-5687-00	Membership, Dues, Subscript.	7,380.00	5,940.83	(1,439.17)	-24.2%	17,019.80	23,763.32	6,743.52	28.4%
1-1-5688-00	Election Expenses	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
1-1-5689-00	Labor Relations	0.00	500.00	500.00	100.0%	0.00	2,000.00	2,000.00	100.0%
1-1-5700-00	San Mateo County Fees	1,772.00	1,475.00	(297.00)	-20.1%	1,772.00	5,900.00	4,128.00	70.0%
1-1-5705-00	State Fees	0.00	1,333.33	1,333.33	100.0%	0.00	5,333.32	5,333.32	100.0%
TOTAL OPERATING EXPENSES		699,839.05	701,516.23	1,677.18	0.2%	2,849,869.42	3,097,182.32	247,312.90	8.0%
CAPITAL ACCOUNTS									
1-1-5712-00	Debt Srvc/Existing Bonds 2006B	0.00	0.00	0.00	0.0%	350,896.46	349,992.00	(904.46)	0.0%
1-1-5715-00	Debt Srvc/CIEDB 11-099 (I-BANK)	0.00	0.00	0.00	0.0%	258,519.66	257,971.00	(548.66)	-0.2%
TOTAL CAPITAL ACCOUNTS		0.00	0.00	0.00	0.0%	609,416.12	607,963.00	(1,453.12)	-0.2%
TOTAL EXPENSES		699,839.05	701,516.23	1,677.18	0.2%	3,459,285.54	3,705,145.32	245,859.78	6.6%
NET INCOME		356,307.17		319,550.18					

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
October 31, 2015**

RESERVE BALANCES

CAPITAL AND OPERATING RESERVE	\$2,046,703.03
RATE STABILIZATION RESERVE	\$250,000.00

TOTAL DISTRICT RESERVES	\$2,296,703.03
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ACCOUNT DETAIL

ACCOUNTS WITH FIRST NATIONAL BANK (FNB)	
CHECKING ACCOUNT	\$601,428.40
CSP T & S ACCOUNT	\$672,364.38

LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$1,022,280.25
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DISTRICT CASH ON HAND	\$630.00
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TOTAL ACCOUNT BALANCES	\$2,296,703.03
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This report is in conformity with CCWD's Investment Policy.

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2015-2016**

10/31/2015

Approved CIP Budget FY 15/16	Actual To Date FY 15/16	Projected Year-End FY 15/16	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	\$ 150,000	\$ 18,687	\$ 150,000	\$ 200,000	12%	In progress
16-06	Portable Work Lights	\$ 6,000		\$ 6,000		0%	
99-02	Vehicle Replacement	\$ 30,000		\$ 30,000	\$ -	0%	
99-03	Computer Systems	\$ 5,000	\$ 3,065	\$ 5,000	\$ -	61%	
99-04	Office Equipment/Furniture	\$ 3,000		\$ 3,000	\$ -	0%	

Facilities & Maintenance

08-08	PRV Valves Replacement Project	\$ 30,000	\$ 6,820	\$ 30,000	\$ -	23%	
09-09	Fire Hydrant Replacement	\$ 20,000	\$ 17,113	\$ 20,000	\$ -	86%	
09-23	District Digital Mapping	\$ 10,000		\$ 10,000	\$ -	0%	
14-11	Replace 2" and Larger Meters with Omni Meters	\$ 30,000		\$ 30,000	\$ -	0%	
14-13	New Security Fence at Pilarcitos Well Field	\$ 20,000			\$ 20,000	0%	Completed in FY15
15-01	Utility Billing Software Upgrade	\$ 150,000	\$ 30,938	\$ 150,000	\$ -	21%	Software transition to be complete by 3/16
99-01	Meter Change Program	\$ 10,000	\$ 13,186	\$ 10,000	\$ -	132%	

Pipeline Projects

07-03	Pilarcitos Canyon Pipeline Replacement	\$ 100,000	\$ 9,243	\$ 100,000	\$ -	9%	Evaluating design
10-01	El Granada Pipeline Final Phase Replacement Project	\$ 2,000,000	\$ 21,827	\$ 2,000,000	\$ -	1%	Construction early 2016
14-01	Replace 12" Welded Steel Line on Hwy 92 with 8" DI	\$ 300,000	\$ 14,064	\$ 300,000	\$ -		In design
16-09	Slipline 10-inch Pipeline in Magellan at Hwy 1	\$ 100,000	\$ 12,098	\$ 100,000	\$ -	12%	In design

Pump Stations / Tanks / Wells

06-04	Hazen's Tank Replacement	\$ 300,000	\$ 702	\$ -	\$ 300,000	0%	Design complete, may not need tank
13-11	EG Tank #1 & Tank #2 Emergency Generators	\$ 75,000		\$ 75,000	\$ -	0%	

Water Supply Development

10-02	Denniston Pump Station & Pipeline Project (formerly Bridgeport Drive Pipeline Replacement Project)	\$ 110,000	\$ 17,519	\$ 110,000	\$ -		In design
12-04	Denniston Treated Water Booster Station	\$ 200,000		\$ 200,000	\$ -		In design
12-12	San Vicente Diversion & Pipeline	\$ 300,000		\$ 300,000	\$ -		Waiting for SWRCB time extension approval
14-24	Denniston/San Vicente EIR & Permitting	\$ 50,000	\$ 10,973	\$ 50,000	\$ -		
14-25	Water Shortage Plan Development	\$ 100,000		\$ -	\$ 100,000	0%	

Water Treatment Plants

16-01	Denniston WTP Coag Tank Motor Operated Valve	\$ 10,000		\$ 10,000	\$ -	0%	
16-02	Denniston WTP Filter Repairs	\$ 110,000	\$ 6,597	\$ 110,000	\$ -	6%	RFP out August 2015
16-03	Denniston WTP Filter Flow Meter Replacement	\$ 10,000		\$ 10,000	\$ -	0%	
16-04	Denniston WTP Pond Return Pump	\$ 25,000		\$ 25,000	\$ -	0%	

COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2015-2016

10/31/2015

		Approved CIP Budget FY 15/16	Actual To Date FY 15/16	Projected Year-End FY 15/16	Variance vs. Budget	% Completed	Project Status/ Comments
16-05	Nunes Filter Valve Repairs & Replacements	\$ 15,000		\$ 15,000	\$ -	0%	
99-05	Denniston Maintenance Dredging	\$ 35,000		\$ -	\$ 35,000	0%	Will not dredge this year
FY 15/16 TOTALS		\$ 4,304,000	\$ 182,832	\$ 3,849,000	\$ 655,000		

Previous CIP Projects - paid in FY 15/16

	Sand for Nunes Drying Bed		\$ 29,265	\$ 29,265			
PREVIOUS YEAR TOTALS		\$ -	\$ 29,265	\$ 29,265	\$ (29,265)		In Progress

UNSCHEDULED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 15/16

	Ventura/Washington Pipeline Replacement Project		\$ 99,661	\$ 400,000			
	Water Recycling		\$ 8,078	\$ 50,000			
	Valve for Nunes Filter #3		\$ 5,133	\$ 5,133			
	New Fence for District Office		\$ 9,889	\$ 9,889			
NON-BUDGETED TOTALS		\$ -	\$ 122,761	\$ 465,022	\$ (465,022)		

CIP TOTALS \$ 4,304,000 \$ 334,859 \$ 4,343,287 \$ 160,713

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Recycled Water	Transfer Program	CIP	Personnel	Water Shortage	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
Nov-14	3,277				114	4,111			429	7,931
Dec-14	2,460			290		3,793				6,542
Jan-15	1,373	286			57	1,372				3,088
Feb-15	2,660	1,773				1,483			823	6,739
Mar-15	1,411	1,470							1,352	4,233
Apr-15	2,205	88		1,697						3,990
May-15	2,543	559		3,415			4,204			10,720
Jun-15	6,115			554						6,670
Jul-15	5,824					718	1,235			7,777
Aug-15	8,255			625	88					8,968
Sep-15	764		1,147	206	1,348				941	4,405
Oct-15	2,259	88	500	1,609	6,164	504			118	
TOTAL	39,146	4,264	1,646	8,395	7,771	11,981	5,439	0	3,662	71,063

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Studies & Projects	TOTAL	Reimbursable from Projects
Nov-14	480	11,154	3,211	14,845	3,211
Dec-14	360		254	614	254
Jan-15	480		507	987	507
Feb-15	480			480	
Mar-15	480		254	734	254
Apr-15	480		1,014	1,494	1,014
May-15	649	7,192	423	8,264	423
Jun-15	544	16,999		17,543	
Jul-15	480	11,378	1,014	12,872	1,014
Aug-15	480	9,845	85	10,409	85
Sep-15	480	11,362	507	12,349	507
Oct-15	480	10,853	1,372	12,705	1,372
TOTAL	5,873	78,782	8,639	93,294	8,639

Calcon T&M Projects Tracking

Project No.	Name	Acct No.	Proposal Date	Approved Date	Project Budget	Billing Date							Project Total Billing	Project Budget Remaining	CIP Project		
						3/31/15	4/30/15	5/31/15	6/30/15	7/31/15	8/31/15	9/30/15					
CAL-13-EMG	Emergency Callout																
CAL-14-EMG	Emergency Callout						\$925.00										
CAL-15-EMG	Emergency Callout											\$410.48					
CAL-13-00	Calcon Project Admin/Miscellaneous																
CAL-13-01	EG Tank 2 Recoating Project		9/30/13	10/8/13	\$8,220.00							\$8,837.50	-\$617.50	08-17			
CAL-13-02	Nunes Control System Upgrades		9/30/13	10/8/13	\$46,141.00							\$55,363.60	-\$9,222.60	FY13 CIP			
CAL-13-03	Win 911 and PLC Software		9/30/13	10/8/13	\$9,717.00							\$12,231.74	-\$2,514.74				
CAL-13-04	Crystal Springs Surge Tank Retrofit		11/26/13	11/27/13	\$31,912.21							\$66,572.54	-\$34,660.33	6-Dec			
CAL-13-05												\$0.00	\$0.00				
CAL-13-06	Nunes Legacy Backwash System Removal		11/25/13	11/26/13	\$6,516.75							\$6,455.00	\$61.75				
CAL-13-07	Denniston Backwash FTW Valves		11/26/13	11/27/13	\$6,914.21							\$9,518.28	-\$2,604.07				
CAL-14-01	Denniston Wash Water Return Retrofit		1/28/14	2/14/14	\$13,607.00							\$13,591.60	\$15.40				
CAL-14-02	Denniston Calrifier SCADA Data		4/2/14	4/7/14	\$4,125.00							\$4,077.50	\$47.50				
CAL-14-03	Nunes Surface Scatter Turbidimeter		4/2/14	4/7/14	\$2,009.50							\$0.00	\$2,009.50				
CAL-14-04	Phase I Control System Upgrade		4/2/14	4/7/14	\$75,905.56							\$44,459.14	\$31,446.42				
CAL-14-06	Miramar Control Panel		8/28/14	8/28/14	\$37,953.00							\$27,980.71	\$9,972.29				
CAL-14-08	SFWater Flow & Data Logger/Cahill Tank		8/20/2014	8/20/2014	\$1,370.00							\$1,372.00	-\$2.00				
CAL-15-01	Main Street Monitors						\$6,779.42					\$6,779.42	-\$6,779.42				
CAL-15-02	Denniston To Do List							\$1,600.00	\$1,330.00			\$2,930.00	-\$2,930.00				
CAL-15-03	Nunes & Denniston Turbidity Meters				\$6,612.50		\$405.00	\$5,428.26				\$5,833.26	\$779.24				
CAL-15-04	Phase II Control System Upgrade										\$7,292.50						
CAL-15-05	Permanganate Water Flow										\$1,567.15	\$1,567.15	-\$1,567.15				
					\$244,391.23	\$0.00	\$7,184.42	\$7,028.26	\$1,330.00	\$0.00	\$0.00	\$8,859.65	\$267,569.44	-\$16,565.71			

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: November 10, 2015

Report

Date: November 3, 2015

Subject: Monthly Water Transfer Report - October 2015

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

During the month of October, five applications to transfer five (5) -- 5/8" (20 gpm) non-priority water service connection was approved. A spreadsheet reporting these transfers follows this report as well as the approval memorandums from Patrick Miyaki and the confirmation letters from Gina Brazil.

**NON PRIORITY WATER TRANSFERS APPROVED FOR THE 2015 CALENDAR YEAR
MONTH OF OCTOBER 2015**

DONATING APN	PROPERTY OWNER(S)	RECIPIENT APN	PROPERTY OWNER(S)	# of CONNECTIONS	DATE
047-233-340	James Boyle	047-244-240	Cesar Sanchez-Contreras / Moises & Dayna Contreras	1 -- 5/8"	October 7, 2015
047-233-340	James Boyle	056-105-020	Bowman Family Trust (Ema & Lee Bowman)	1 -- 5/8"	October 7, 2015
047-076-170	Thomas J. Carey	048-013-640	Philomena LLC	1 -- 5/8"	October 15, 2015
115-520-170	Charles J. Keenan Tr.	047-131-070	Jeffery & Michelle Anderson (Anderson Family Trust)	1 -- 5/8"	October 16, 2015
047-143-470	Hugh Doherty	047-271-190	Hugh Doherty	1 -- 5/8"	October 28, 2015

Memorandum

TO: Gina Brazil
FROM: Patrick T. Miyaki
DATE: October 7, 2015
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connection from James Boyle to Cesar Sanchez-Contreras and Moises & Dayna Contreras**

Gina, I have reviewed the Application to transfer one 5/8-inch uninstalled non-priority water service connection from property owned by James Boyle (APN 047-233-340) to property owned by Cesar Sanchez-Contreras and Moises & Dayna Contreras (APN 047-244-240).

The Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

PTM:slh

cc: David Dickson

.

October 7, 2015

James Boyle
170 Avenue Portola
Half Moon Bay, CA 94019



and

Cesar Sanchez-Contreras
P. O. Box 1313
El Granada, CA 94018

Moises and Dayna Contreras
250 San Mateo Road, #23
Half Moon Bay, CA 94019

RE: Approval - Request for Transfer of Water Service Connection Capacity

Dear Property Owners:

This is official confirmation that the Coastside County Water District has approved your request to transfer one - 5/8" non-priority water service connection. The result of this transfer is as follows:

- **APN 047-233-340** continues to have the right to three 5/8" (20 gpm) non-priority water service connection from the Coastside County Water District; and
- **APN 047-244-240** now has a one 5/8" (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the City of Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in black ink that reads "Gina Brazil".

Gina Brazil
Office Manager

cc: David Dickson, General Manager

Memorandum

TO: Gina Brazil
FROM: Patrick T. Miyaki
DATE: October 7, 2015
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connection from James Boyle to the Bowman Family Trust**

Gina, I have reviewed the Application to transfer one 5/8-inch uninstalled non-priority water service connection from property owned by James Boyle (APN 047-233-340) to property owned by The Bowman Family Trust (APN 056-105-020).

The Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

PTM:slh

cc: David Dickson

.

October 7, 2015

James Boyle
170 Avenue Portola
Half Moon Bay, CA 94019



and

The Bowman Family Trust
Lee and Ema Bowman
941 Vista Grande
Millbrae, CA 94030

RE: Approval - Request for Transfer of Water Service Connection Capacity

Dear Property Owners:

This is official confirmation that the Coastside County Water District has approved your request to transfer one - 5/8" non-priority water service connection. The result of this transfer is as follows:

- **APN 047-233-340** continues to have the right to four 5/8" (20 gpm) non-priority water service connection from the Coastside County Water District; and
- **APN 056-105-020** now has a one 5/8" (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the City of Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in black ink that reads "Gina Brazil".

Gina Brazil
Office Manager

cc: David Dickson, General Manager

Memorandum

TO: Gina Brazil
FROM: Patrick T. Miyaki
DATE: October 15, 2015
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connection from Thomas J. Carey to Philomena LLC**

Gina, I have reviewed the Application to transfer one 5/8-inch uninstalled non-priority water service connection from property owned by Thomas J. Carey (APN 047-076-170) to property owned by Philomena LLC (APN 048-013-640).

The Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

PTM:slh

cc: David Dickson

.

October 16, 2015

Thomas J. Carey
1580 Laurel Street, Suite C
San Carlos, CA 94070



and

Philomena LLC
1580 Laurel Street, Suite C
San Carlos, CA 94070

RE: **Approval - Request for Transfer of Water Service Connection Capacity**

Dear Property Owners:

This is official confirmation that the Coastside County Water District has approved your request to transfer one - 5/8" non-priority water service connection. The result of this transfer is as follows:

- **APN 047-076-170** has no present right to a water service connection from the Coastside County Water District; and
- **APN 048-013-640** now has a one 5/8" (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the City of Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in blue ink that reads "Gina Brazil".

Gina Brazil
Office Manager

cc: David Dickson, General Manager

Memorandum

TO: Gina Brazil
FROM: Patrick T. Miyaki
DATE: October 16, 2015
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connection from Charles J. Keenan III to Anderson Family Trust**

Gina, I have reviewed the Application to transfer one 5/8-inch uninstalled non-priority water service connection from property owned by Charles J. Keenan III (APN 115-520-170) to property owned by Anderson Family Trust (APN 047-131-070).

The Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

PTM:slh

cc: David Dickson

.

October 16, 2015



Charles Keenan, Trustee
c/o Joyce Yamigiwa
700 Emerson Street
Palo Alto, CA 94301

and

Jeffery & Michelle Anderson
Anderson Family Trust
4870 Luster Leaf Circle, Unit 105
Myrtle Beach, SC 29577

RE: Approval - Request for Transfer of Water Service Connection Capacity

Dear Property Owners:

This is official confirmation that the Coastside County Water District has approved your request to transfer one - 5/8" non-priority water service connections. The result of this transfer is as follows:

- **APN 115-520-170** continues to have the rights to fifty-eight (58) 5/8" (20 gpm) non-priority water service connections from the Coastside County Water District; and
- **APN 047-131-070-** now has one (1) -- 5/8" (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the City of Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in blue ink that reads "Gina Brazil".

Gina Brazil
Office Manager

cc: David Dickson, General Manager

Memorandum

TO: Gina Brazil
FROM: Patrick T. Miyaki
DATE: October 28, 2015
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connection from Hugh Doherty to Hugh Doherty**

Gina, I have reviewed the Application to transfer one 5/8-inch uninstalled non-priority water service connection from property owned by Hugh Doherty (APN 047-143-470) to property owned by Hugh Doherty (APN 047-271-190).

The Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

PTM:slh

cc: David Dickson

.

October 28, 2015

Hugh Doherty
PO Box 264
El Granada, CA 94018



and

Hugh Doherty
PO Box 264
El Granada, CA 94018

RE: Approval - Request for Transfer of Water Service Connection Capacity

Dear Property Owners:

This is official confirmation that the Coastside County Water District has approved your request to transfer one - 5/8" non-priority water service connection. The result of this transfer is as follows:

- APN 047-143-470 has no present right to a water service connection from the Coastside County Water District; and
- APN 047-271-190 now has a one 5/8" (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the City of Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in cursive script that reads "Gina Brazil".

Gina Brazil
Office Manager

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, October 13, 2015

- 1) **ROLL CALL:** President Chris Mickelsen called the meeting to order at 7:00 p.m. Present at roll call: Directors Ken Coverdell, Steve Flint, Glenn Reynolds and Vice-President Arnie Glassberg.

Also present: David Dickson, General Manager; Mary Rogren, Assistant General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; JoAnne Whelen, Administrative Assistant/Recording Secretary; Cathleen Brennan, Water Resources Analyst; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending September 30, 2015:
Claims: \$1,200,191.10; Payroll: \$87,981.24 for a total of \$1,288,172.34
➤ *September 2015 Monthly Financial Claims reviewed and approved by
Director Glenn Reynolds*
- B. Acceptance of Financial Reports
- C. Monthly Water Transfer Report
- D. Approval of Minutes of September 8, 2015 Regular Board of Directors Meeting
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report - September 2015
- H. September 2015 Leak Report
- I. Rainfall Reports
- J. San Francisco Public Utilities Commission Hydrological Report for August 2015
- K. San Francisco Public Utilities Commission Hydrological Report for September 2015

- L. Request for Board to Provide Authorization to Write Off Bad Debts for Fiscal Year ending 2014-2015
- M. Resolution 2015-11 to Amend Resolution 2015-08 Regarding the Rate and Fee Schedule

Director Reynolds reported that he had reviewed the monthly claims and found all to be in order.

ON MOTION BY Director Coverdell and seconded by Director Glassberg, the Board voted as follows, by roll call vote, to accept and approve the Consent Calendar in its entirety:

President Mickelsen	Aye
Director Coverdell	Aye
Director Flint	Aye
Vice-President Glassberg	Aye
Director Reynolds	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Vice-President Glassberg reported that he had attended the recent Recycled Water Committee meeting with Mr. Dickson and Ms. Rogren.

President Mickelsen provided an update on the Mountain Tunnel project as reported at the last BAWSCA meeting.

6) GENERAL BUSINESS

A. El Granada Pipeline Replacement Final Phase Project - Adoption of Mitigated Negative Declaration and Approval of the Project

Mr. Dickson summarized the background of the project, described the project details and reviewed the history of the District's California Environmental Quality Act (CEQA) efforts. Mr. Dickson also introduced Stephen Tarantino, P.E., Vice President of Erler & Kalinowski (EKI) and Jonathan Hidalgo, Environmental Planner with WRA Environmental Consultants.

ON MOTION BY Vice-President Glassberg and seconded by Director Flint, the Board voted by roll call vote, to approve Resolution 2015-12 Adopting a Mitigated Negative Declaration for the El Granada Pipeline Replacement Final Phase Project and Approving the Project:

President Mickelsen	Aye
Director Coverdell	Aye
Director Flint	Aye
Vice-President Glassberg	Aye
Director Reynolds	Aye

B. Quarterly Financial Review

Ms. Rogren reviewed the key highlights of the first quarter of Fiscal Year 2015-2016, including year-to-date revenue of \$154,000 below budget, noting that it is primarily due to greater than projected water use reductions. She also summarized details of the \$244,000 under plan in year-to-date expenses.

7) GENERAL MANAGER'S REPORT AND MONTHLY INFORMATIONAL REPORTS

Mr. Dickson thanked Ms. Rogren and the staff for handling the District's business so competently during his vacation in September. He also updated the Board with details of the recent meetings of the Recycled Water Committee.

A. Operations Report - Mr. Guistino reviewed monthly highlights, including the Washington-Ventura Street Main Replacement Project, the Highway 92 water leak and the updates to the Nunes Caustic Feed System.

B. Water Resources Report - Ms. Brennan provided a report on the water savings update, the 2015 Urban Water Management Plan, and results of the end of water year 2015.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

There were no requests from the Directors for any future agenda items.

9) ADJOURNMENT - The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

David R. Dickson General Manager
Secretary of the District

Chris Mickelsen, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

THURSDAY, OCTOBER 29, 2015

1) **ROLL CALL** - President Chris Mickelsen called the special meeting to order at 2:04 p.m. Present at roll call: Directors Ken Coverdell, Glenn Reynolds and Steve Flint. Vice-President Glassberg was absent. Also present were: David Dickson, General Manager; Mary Rogren, Assistant General Manager, JoAnne Whelen, Administrative Assistant/Recording Secretary; and Cathleen Brennan, Water Resources Analyst.

2) **PUBLIC COMMENT**

There were no public comments.

3) **SPECIAL ORDER OF BUSINESS**

A. **Resolution Readopting a Mitigated Negative Declaration and Adopting Mitigation Monitoring and Reporting Program for the El Granada Pipeline Replacement Final Phase Project and Reapproving the Project**

Mr. Dickson provided the background of this agenda item, explaining that this Resolution will have the effect of correcting a minor inconsistency in the Initial Study/Mitigated Negative Declaration (IS/MND) for the El Granada Pipeline Replacement Final Phase Project, which was discovered after the Board adopted the IS/MND on October 13, 2015. He noted that it also adopts the required Mitigation Monitoring and Reporting Program associated with the IS/MND.

ON MOTION BY Director Coverdell and seconded by Director Reynolds, the Board voted, by roll call vote, to approve Resolution 2015-13 Readopting a Mitigated Negative Declaration and Adopting Mitigation Monitoring and Reporting Program for the El Granada Pipeline Replacement Final Phase Project and Reapproving the Project:

President Mickelsen	Aye
Director Coverdell	Aye
Vice-President Glassberg	Absent
Director Reynolds	Aye
Director Flint	Aye

B. Recycled Water Update

Mr. Dickson recapped the October 19, 2015 Recycled Water Committee meeting that he had attended with Directors Coverdell and Reynolds. He discussed staff-developed financial scenarios suggesting that funding the recycled water project will require water/sewer ratepayer participation. He reminded the Board that currently there is only a guiding principles document available between the Sewer Authority Mid-Coastside (SAM) and Coastside County Water District (CCWD), and that an agreement needs to be developed between SAM and CCWD.

Brief discussion ensued regarding various elements of the potential recycled water project, followed by a public comment period.

Clemens Heldmaier - Stated that he felt that the cost of the project could be lower than indicated by staff's scenarios.

Each of the Directors made a few brief comments about the project, cost analysis and funding, risk assessment, potential additional customers, and the recent progress that has been accomplished among the agencies.

5) ADJOURNMENT

The Special Board meeting was adjourned at 3:26 p.m.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the District

Chris Mickelsen, President
Board of Directors

Fiscal Year 2016 Water Service Installations

FY 2016

APN	Name	Install Address	City/Community	Meter Size	Type	Date Installed	Notes
048-211-060	Taffera, Anthony	421 Wave Ave	HMB	5/8"	dom	10-Jul-15	with 1" fire
056-141-700	Belloni, Paula	456-458 Oak Street	HMB	5/8"	dom	31-Jul	second unit meter
064-092-550	Shaw, Dan	401 Filbert Street	HMB	1"	fire	4-Aug-15	fire only
066-600-080	Carnoustie LLC	241 Bayhill Rd	HMB	3/4"	dom	21-Aug-15	with 2" fire
066-600-110	Carnoustie LLC	116 Carnoustie Dr	HMB	3/4"	dom	21-Aug-15	with 2" fire
066-600-100	Carnoustie LLC	118 Carnoustie Dr	HMB	3/4"	dom	21-Aug-15	with 2" fire
066-600-090	Carnoustie LLC	231 Bayhill Rd	HMB	3/4"	dom	25-Aug-15	with 2" fire
064-231-270	McGregor, Paul	483 Poplar Street	HMB	5/8"	dom	31-Aug-15	with 1" fire
037-320-350	Lea, David and Patricia	6 Denniston Road	EG	3/4"	dom	2-Sep-15	with 2" fire
056-143-330	Taffera, Anthony	447 Laurel Ave	HMB	5/8"	dom	11-Sep-15	with 1" fire
047-113-210	Coffield, Lyle	925 Ferdinand Ave	EG	5/8"	dom	25-Sep-15	with 1" fire
048-054-130	Garrison, Michi	375 Miramar Drive	EG	5/8"	dom	2-Oct-15	with 1" fire
066-600-320	Carnoustie LLC	120 Carnoustie Drive	HMB	3/4"	dom	4-Nov-15	with 2" fire
056-191-070	Mithal, Arti	728 Main Street	HMB	5/8"	dom	5-Nov-15	second unit meter with 1" fire

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2016

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	0.00	0.00	0.00	57.33	57.33	2.57	54.76
AUG	0.00	0.00	0.00	0.00	62.00	62.00	2.07	59.93
SEPT	0.00	0.00	0.00	0.00	59.07	59.07	2.93	56.14
OCT	0.00	0.00	0.00	0.00	56.60	56.60	2.44	54.16
NOV								
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
TOTAL	0.00	0.00	0.00	0.00	235.00	235.00	10.01	224.99
% MONTHLY TOTAL	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	4.30%	95.70%
% ANNUAL TO DATE TOTAL	0.0%	0.0%	0.0%	0.0%	100.0%	100.0%	4.26%	95.7%

Local vs Imported-month 0.0% CCWD vs SFPUC- month 0.00% 100.0%

Local vs Imported-annual 0.0% CCWD vs SFPUC- annual 0.0% 100.0%

Local Source Imported Source

12 Month Running Treated Total 596.96

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2015

	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.48	2.32	0.00	0.00	71.96	74.76	3.10	71.67
AUG	0.10	0.82	0.00	0.00	73.97	74.89	3.00	71.89
SEPT	0.05	0.60	0.00	0.00	59.58	60.23	2.89	57.34
OCT	0.00	0.00	0.00	0.00	57.13	57.13	2.15	54.98
NOV	0.01	0.93	4.43	0.00	41.00	46.37	2.18	44.19
DEC	0.20	2.19	10.67	9.68	16.37	39.11	2.19	36.92
JAN	0.64	13.95	8.44	20.23	10.52	53.78	3.17	50.61
FEB	0.51	12.88	8.56	25.95	2.43	50.33	2.36	47.97
MAR	0.81	12.59	8.8	25.67	2.02	49.89	2.70	47.19
APR	1.31	14.34	0.00	31.85	1.38	48.88	2.54	46.34
MAY	0.60	6.18	0.00	30.04	7.37	44.19	1.65	42.54
JUN	0.00	0.00	0	0.00	56.87	56.87	0.67	56.20
TOTAL	4.71	66.80	40.90	143.41	400.60	656.42	28.58	627.85
% TOTAL	0.7%	10.2%	6.2%	21.8%	61.0%	100.0%	4.35%	95.6%

denotes estimated due to faulty SFPUC meter

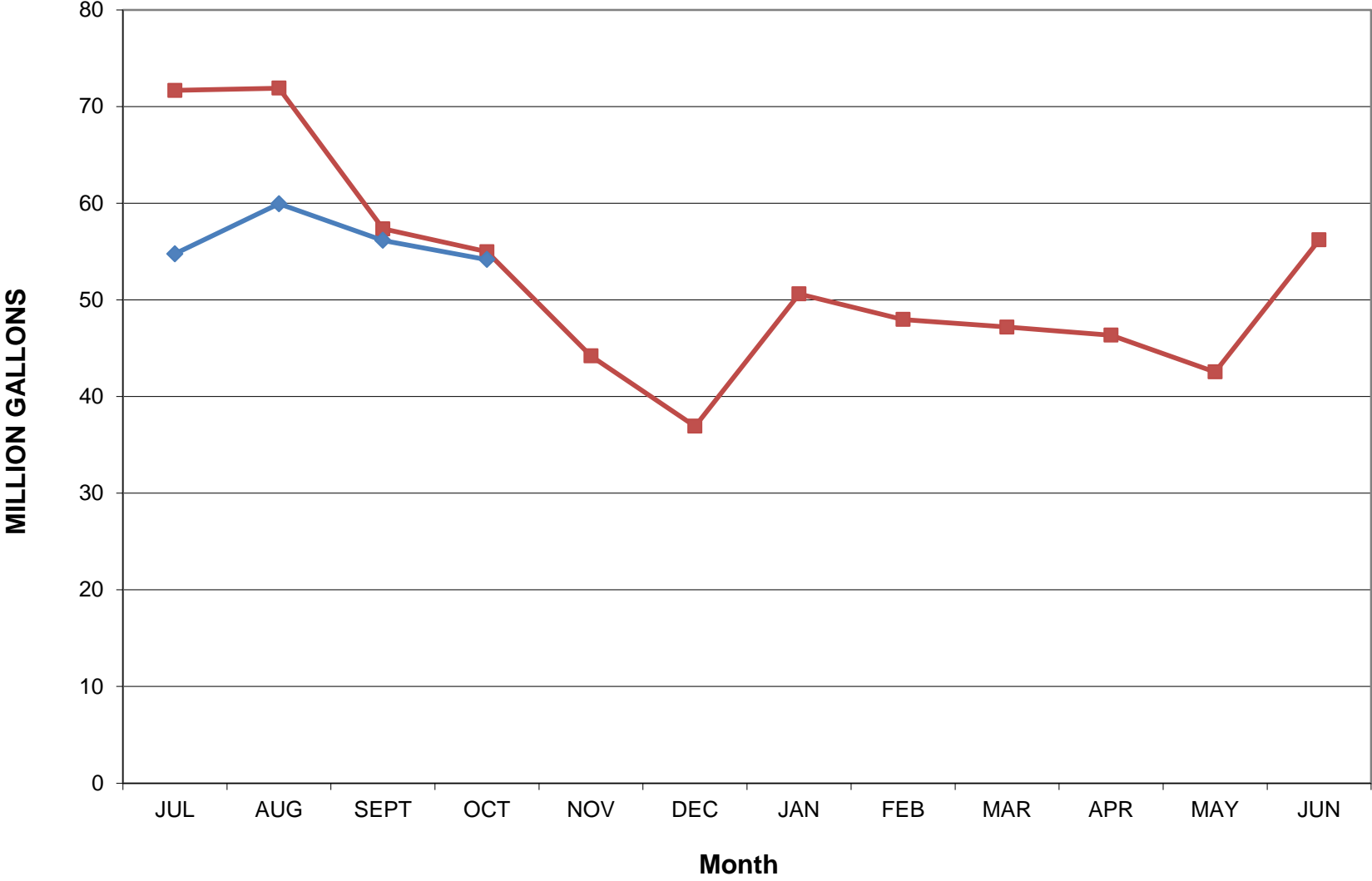
COASTSIDE COUNTY WATER DISTRICT

Predicted vs Actual Production - All Sources FY 16

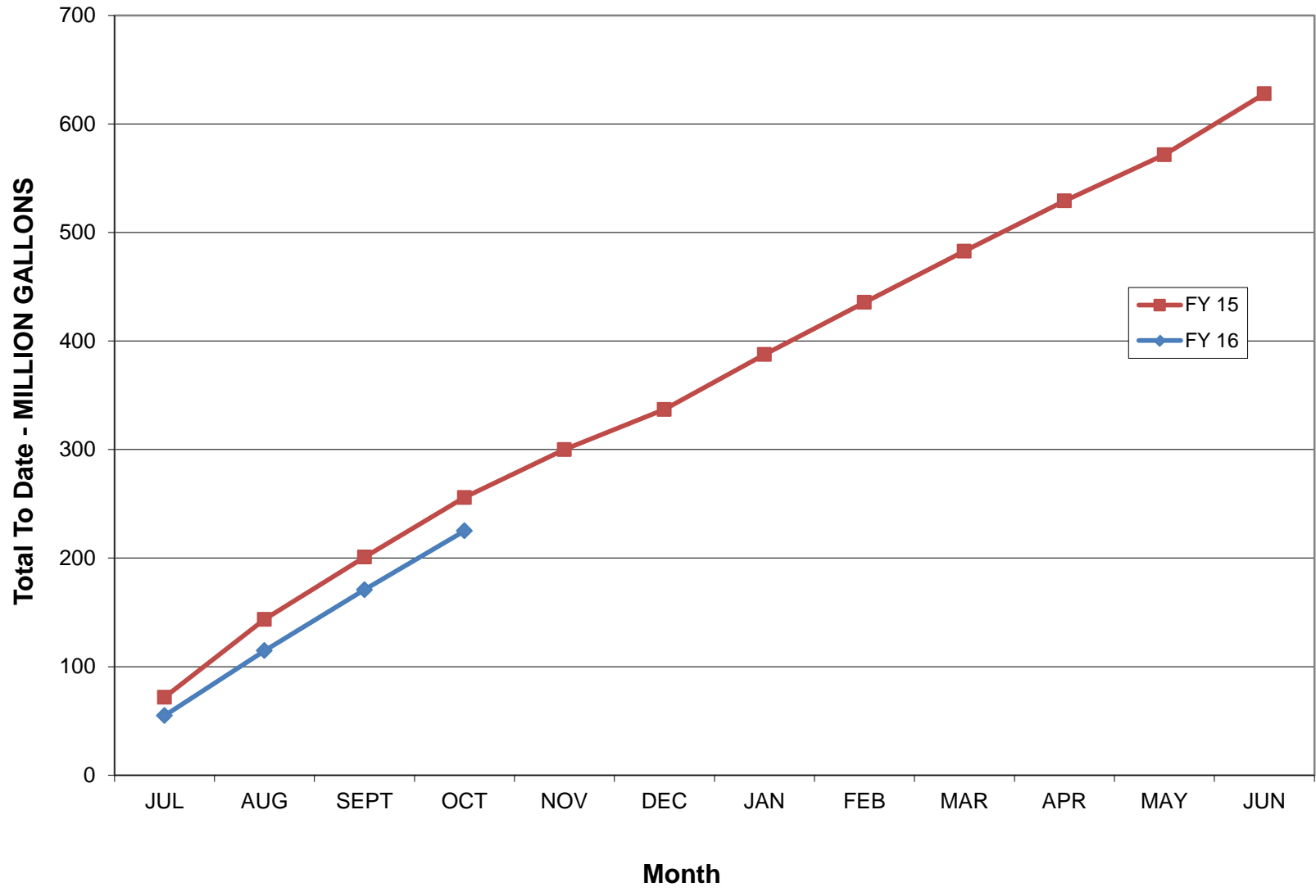
	Denniston Surface			Denniston Wells			Pilarcitos Wells			Pilarcitos Surface			SFWD CSP			SFWD Total	
	Actual MG	Predicted MG	pred-act	Actual MG	Predicted	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG
Jul-15	0.00	2.32	2.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.33	62.94	5.61	57.33	62.94
Aug-15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62.00	65.62	3.62	62.00	65.62
Sep-15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59.07	52.90	-6.17	59.07	52.90
Oct-15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56.60	50.89	-5.71	56.60	50.89
Nov-15			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	35.50
Dec-15			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	23.90
Jan-16			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	36.69
Feb-16			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	21.17
Mar-16			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	29.63
Apr-16			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	41.61
May-16			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	62.06
Jun-16			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!	0.00	58.53
MG Totals	0.00	2.32	2.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	235.00	232.35	-2.65	235.00	541.44

	Actual non SFPUC	Predicted non SFPUC	Actual SFPUC	Predicted SFPUC	TOTAL Actual	Predicted	Pred-act
	0.00	2.32	235.00	232.35	235.00	234.67	-0.33
% Total	0.00%	0.99%	100.00%	99.01%	100.14%		

Monthly Production FY 15 vs FY 16



Cumulative Production FY 15 vs.FY16



Plant Water Use*			Unmetered Water					2015			MG	
	Denniston Plant	Nunes Plant	Total	Main Flushing	Detector Checks*	Main Breaks	Fire Dept	Miscellaneous	Tank Level Difference	Total		
JAN	1.360	1.510	2.870	0.012	0.006	0.118	0.000	0.014	0.146	3.165		
FEB	1.030	1.240	2.270	0.000	0.010	0.000	0.000	0.014	0.066	2.359		
MAR	1.350	1.440	2.790	0.000	0.006	0.020	0.000	0.014	-0.129	2.701		
APR	1.240	1.510	2.750	0.000	0.010	0.014	0.100	0.014	-0.351	2.537		
MAY	0.020	1.580	1.600	0.000	0.007	0.299	0.000	0.014	-0.270	1.650		
JUN	2.090	0.000	2.090	0.000	0.025	0.105	0.000	0.014	0.669	2.904		
JUL	0.000	2.440	2.440	0.000	0.010	0.097	0.006	0.014	0.004	2.571		
AUG	0.000	2.500	2.500	0.000	0.010	0.000	0.000	0.019	-0.456	2.073		
SEP	0.000	2.300	2.300	0.005	0.138	0.065	0.000	0.014	0.408	2.930		
OCT	0.000	2.240	2.240	0.000	0.016	0.008	0.000	0.000	0.172	2.436		
NOV										0.000		
DEC										0.000		
TOTAL	7.09	16.76	23.85	0.02	0.24	0.73	0.11	0.13	0.26	25.33		

Coastside County Water District Monthly Leak Report

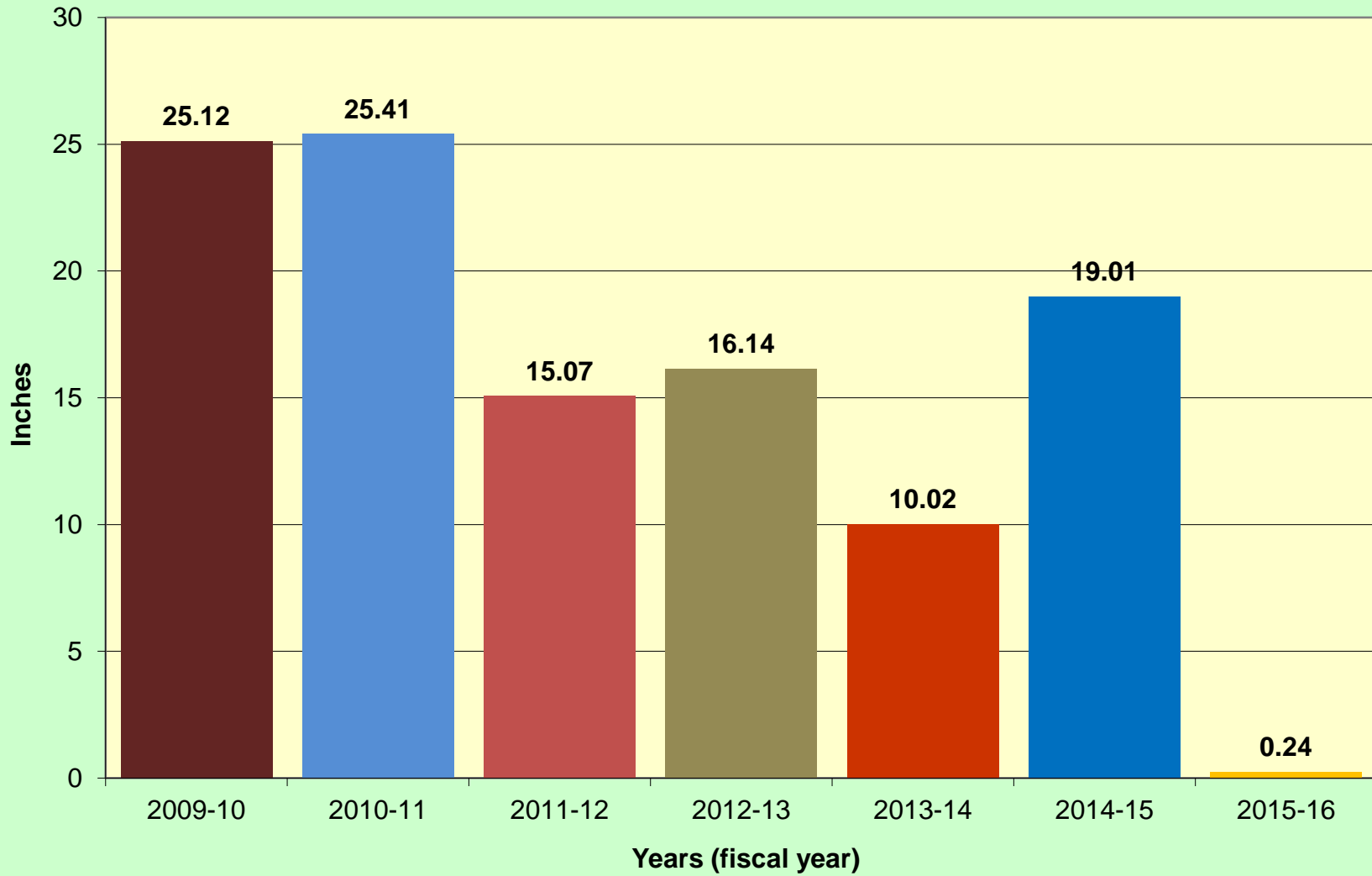
ID	Date Reported Discovered	Date Repaired	Location	Pipe Class	Pipe Size & Type	Estimated Water Loss (Gallons)*	Equipment Costs	Material Costs	Employee hours		Labor Costs	Total Costs
									Staff	Hours		
1	10/2/2015	10/2/15	415 Miramar Dr	M	6"CI	2,500	\$800.00	\$280.00	5	4	\$1,000	\$2,080.00
2	10/22/2015	10/23/2015	930 Palma Street	s	PI	5,000	\$800.00	\$350.00	3	5	\$750	\$1,900.00
3												\$0.00
4												\$0.00
5												\$0.00
6												\$0.00
7												\$0.00
8												\$0.00

Totals						7,500	\$1,600.00	\$630.00	8	9	\$1,750	\$3,980.00
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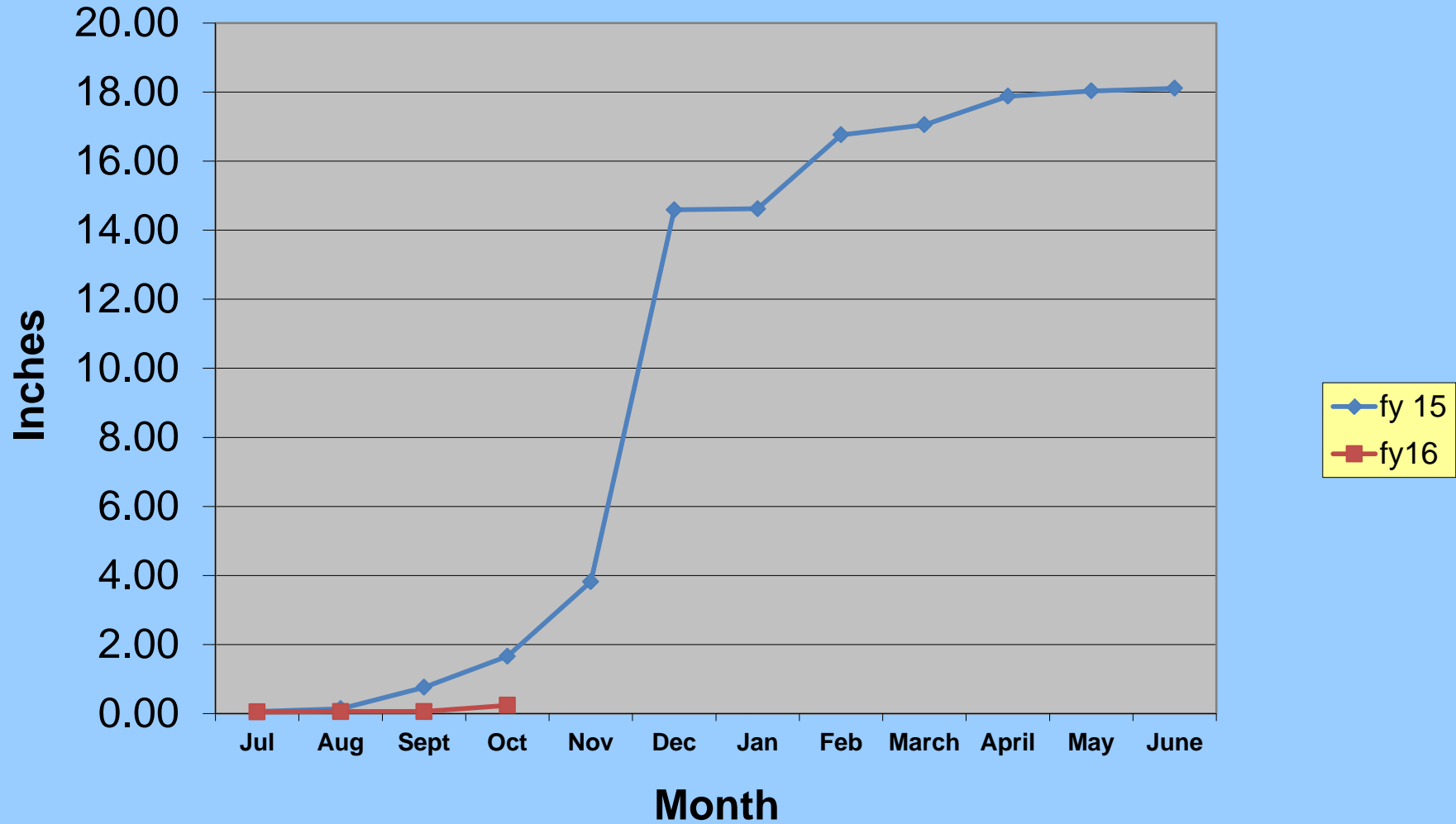
*includes 1,000 gallons for mains to daylight plus 1,000 gallons to flush mains or 100 gallons to flush services	Staff x hours = 72	
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Rain Totals

Fiscal Years 10 - 16



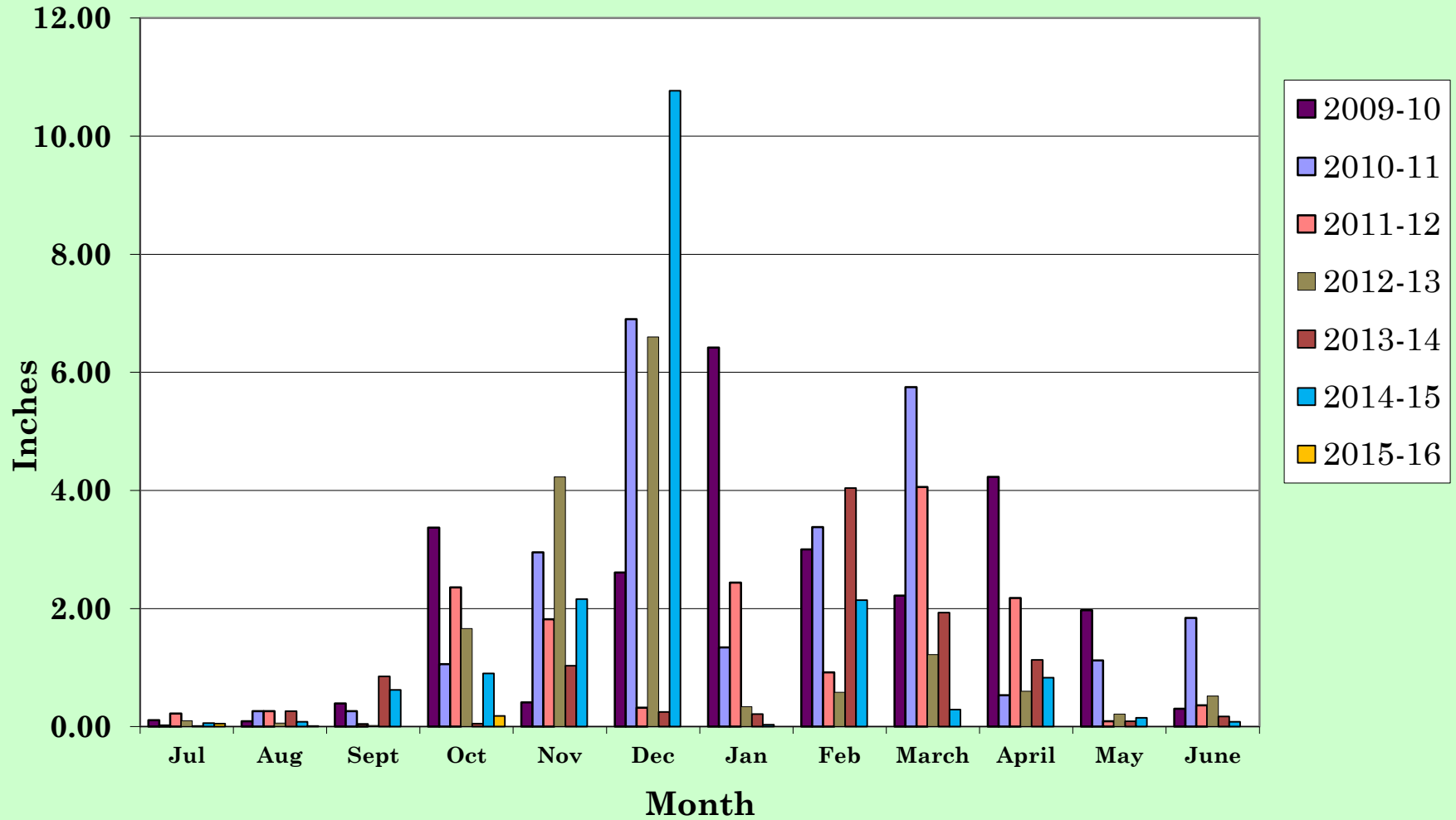
Rainfall Total Comparison Fiscal Years 15 and 16



Coastside County Water District

Rainfall by Month

Fiscal Years 09 - 15



MONTHLY CLIMATOLOGICAL SUMMARY for OCT. 2015

NAME: CCWD weather station CITY: STATE:
 ELEV: 80 ft LAT: 37° 18' 00" N LONG: 122° 18' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	62.5	70.7	5:00p	56.7	11:00p	3.5	1.0	0.00	0.8	10.0	1:30p	W
2	60.1	67.5	2:00p	53.3	6:00a	5.0	0.2	0.00	1.1	12.0	4:00p	W
3	59.5	65.1	12:30p	55.4	6:30a	5.5	0.0	0.00	2.3	16.0	3:00p	W
4	58.7	69.3	3:00p	49.3	5:00a	6.9	0.6	0.00	0.9	10.0	1:00p	W
5	61.6	72.9	2:00p	50.4	4:30a	5.6	2.2	0.00	1.4	12.0	3:00p	WSW
6	63.1	70.9	1:30p	55.2	7:00a	3.4	1.5	0.00	1.3	10.0	2:00p	W
7	61.1	67.3	2:00p	53.9	7:00a	4.0	0.2	0.00	1.1	13.0	3:00p	NE
8	61.8	71.6	2:30p	55.2	8:00a	4.4	1.2	0.00	0.7	10.0	3:00p	W
9	61.7	77.5	2:30p	51.1	7:00a	5.1	1.9	0.00	1.3	14.0	4:00p	WNW
10	62.0	69.3	3:30p	55.8	7:00a	3.8	0.8	0.00	1.2	13.0	2:00p	W
11	59.6	66.5	1:30p	52.9	7:00a	5.5	0.1	0.00	0.8	9.0	12:30p	W
12	60.6	72.1	5:00p	52.1	4:30a	5.6	1.2	0.00	0.7	7.0	3:00p	W
13	64.7	78.1	4:00p	54.2	6:30a	4.0	3.6	0.00	0.4	7.0	2:30p	W
14	62.9	77.5	5:30p	56.2	6:30a	3.8	1.7	0.00	0.5	9.0	12:30p	W
15	61.7	69.0	1:30p	57.5	8:00a	3.6	0.3	0.00	0.5	9.0	1:00a	W
16	62.4	67.6	3:00p	58.7	8:00a	2.8	0.2	0.00	1.1	11.0	4:00p	W
17	63.2	67.5	1:00p	60.7	6:30a	2.1	0.3	0.00	0.6	7.0	1:30p	W
18	63.0	68.6	3:30p	60.7	11:30p	2.5	0.4	0.05	1.2	11.0	1:00p	W
19	61.8	67.0	3:30p	56.9	12:00m	3.3	0.1	0.05	1.5	12.0	2:30p	W
20	59.9	72.8	4:00p	52.0	5:30a	6.1	1.0	0.01	0.8	11.0	2:30p	W
21	57.7	68.5	3:00p	48.8	6:00a	7.5	0.2	0.01	0.7	12.0	2:00p	W
22	60.3	67.3	11:00a	54.2	11:00p	4.9	0.3	0.00	0.8	9.0	11:30a	W
23	57.4	66.9	2:30p	50.1	7:30a	7.7	0.1	0.01	0.4	7.0	3:00p	E
24	58.1	66.7	2:00p	51.4	1:00a	6.9	0.1	0.00	0.6	11.0	3:30p	W
25	59.1	69.2	2:30p	52.8	12:30a	6.2	0.3	0.00	1.0	12.0	3:00p	W
26	57.6	69.3	2:00p	50.0	8:00a	7.7	0.3	0.01	0.5	8.0	2:30p	E
27	61.2	71.1	1:30p	51.9	1:00a	5.1	1.3	0.03	0.9	19.0	4:00p	NE
28	60.9	68.6	3:00p	54.4	12:00m	4.5	0.4	0.00	1.1	13.0	5:30p	NE
29	57.3	68.4	3:30p	47.9	8:00a	8.2	0.5	0.00	1.3	15.0	5:30p	ESE
30	57.4	71.9	4:00p	46.3	6:00a	8.5	0.9	0.01	0.5	9.0	2:30p	E
31	58.0	67.2	3:30p	49.1	6:00a	7.2	0.1	0.00	0.7	9.0	5:00p	W
	60.5	78.1	13	46.3	30	160.9	23.0	0.18	0.9	19.0	27	W

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0

Max Rain: 0.05 ON 10/18/15

Days of Rain: 3 (>.01 in) 0 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STATION (Climatological) **Half Moon Bay** (River Station, if different) MONTH **Oct 2015**

WS FORM B-91 (03-09) U.S. DEPARTMENT OF COMMERCE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION NATIONAL WEATHER SERVICE

STATE **CA** COUNTY **San Mateo** RIVER

TIME (local) OF OBSERVATION RIVER TEMPERATURE **16:00** PRECIPITATION **16:00** STANDARD TIME IN USE

RECORD OF RIVER AND CLIMATOLOGICAL OBSERVATIONS

TYPE OF RIVER GAGE ELEVATION OF RIVER GAGE ZERO FLOOD STAGE NORMAL POOL STAGE

DATE	TEMPERATURE			PRECIPITATION			WEATHER (Observation Day)						RIVER STAGE		REMARKS (SPECIAL OBSERVATIONS, ETC.)							
	24 HRS ENDING AT OBSERVATION		AT OBSN	24 HR AMOUNTS		AT OB	Mark 'X' for all types occurring each day						Condition	Gage reading at ___ AM		Tendency						
	MAX	MIN		Rain, melted snow, etc. (in and hundredths)	Show, ice pellets, hail (ins. and tenths)		Show, ice pellets, hail on ice on ground (in)	A.M.			NOON						P.M.					
1	68	56	67	T																		
2	67	51	65	0.00																		
3	65	56	63	0.00																		
4	66	46	64	0.00																		
5	69	48	67	0.00																		
6	70	55	68	0.00																		
7	68	52	66	0.00																		
8	67	50	65	0.00																		
9	74	48	70	0.00																		
10	71	55	67	0.01																		
11	67	50	64	0.00																		
12	66	53	63	0.00			1	2	3	4	5	6	7	8	9	10	11					
13	70	52	69	0.00																		
14	69	52	64	0.00																		
15	67	56	66	0.00																		
16	66	57	64	0.00																		
17	68	59	66	T																		
18	67	59	65	T																		
19	67	58	65	0.13																		
20	67	49	67	0.00																		
21	68	44	63	T																		
22	65	54	64	0.00			1	2	3	4	5	6	7	8	9	10	11					
23	65	48	64	T																		
24	65	51	64	0.00																		
25	66	50	65	T																		
26	65	50	63	T																		
27	71	49	68	0.00																		
28	71	54	65	0.02																		
29	66	46	65	0.00																		
30	67	42	66	0.00																		
31	66	45	63	0.00																		
	67.5	51.5	SUM	0.16			CHECK BAR (for wire weight) NORMAL CHECK BAR															

CONDITION OF RIVER AT GAGE READING DATE

A. Obstructed by rough ice E. ice gorge below gage
 B. Frozen, but open at gage F. Shore ice
 C. Upper surface smooth ice G. Floating ice
 D. Ice gorge above gage H. Pool stage

Fog ice pel Glaze Thund Hail Dam Winds

OBSERVER

SUPERVISING OFFICE
MTR San Francisco

STATION INDEX NO.
04-3714-04

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: November 10, 2015

Report
Date: November 4, 2015

Monthly Highlights

Nunes Caustic Feed System - Operations staff designed and constructed a pre-caustic feed system that will allow us to add alkalinity to the raw water to prevent aluminum residual carry-over in our treated product.

Denniston Filters Surface Wash Repair Project

The contractor is rendering mechanical repairs and media top-off and the plant should be ready to go back into production by the end of November.

Source of Supply

Crystal Springs was the only source of supply in October, supplying 56 million gallons (MG) of water.

System Improvements

Nunes Caustic Feed System

Treatment Staff completed the modification of the caustic soda feed system to allow for pre-dosing alkalinity to the raw water allowing for more complete hydroxylation of the alum coagulant with the resultant decrease in aluminum ion residual. The system is working as planned. The California Department of Water Resources is pleased.

Hydrant Replacement Program

Installed the final two hydrants as per our Capital Improvement Program (CIP), replacing the old style with new Clow 960s.

Other Activities Update:

Denniston Dam Repairs

Andreini Bros were contracted to install a temporary fix to the leak on the upper portal of the old operating shaft at Denniston Dam. The leak through the old redwood stop-logs had been getting worse over the course of the year. They affixed a ¾" steel plate over the opening to prevent a catastrophic spill in the event that the redwood stop logs failed completely. They had to go back in two weeks later to mitigate a substantial leak-by on one side of the plate.

Pilarcitos Well #1

Pilarcitos Well #1 was redeveloped in October and now provides a yield of 55 gallons per minute (gpm), twice the capacity from before it was refurbished. The District will recoup the cost of the repair in one year.

Pacific Ridge

A tailgate kickoff was conducted on 5 October and by the end of the month all mains and services had been installed for Phase 1 of this project. There were two tie ins associated with Phase 1 that required a small shutdown in the neighborhood. All went well.

Mutual Assistance

On the evening of Friday, 2 October, we received a request for a 6" x15" full circle clamp from Montara Water and Sanitary District. We had one available to lend to them. A new clamp was provided to us the next week.

Regulatory Agency Interaction

California Water Resources Control Board (CWRCB)

Received a brief reminder from our regulator that we need to take nitrate samples from Denniston Well #2 and Pilarcitos Well #3. I explained that we cannot take these samples due to the wells being inoperative and that we plan on their abandonment in the upcoming year.

Safety/Training/Inspections/Meetings

Meetings Attended

- 2 October - Attended Coastside Emergency Action Program (CEAP) meeting.
- 5 October - Pacific Ridge kickoff meeting with contractor and owner reps.
- 7 October - Met with Calcon for update on present and future work
- 7 October - Met with Aclara representative on Automated Meter Infrastructure (AMI) software.
- 14 October - Met with Kennedy/Jenks on 50% design review of Denniston Pump Station and Transmission line.
- 16 October - Met with Teter and San Francisco Public Utility Commission (SFPUC) reps on Stone Dam Pipeline project
- 20 October - Met with Water System Optimization (WSO) on water loss project.
- 26-29 October - Attended California/Nevada American Water Works Association (CA/NV AWWA) fall conference

Tailgate safety sessions in October

- 5 October - Backhoe Safety
- 13 October - Jackhammer Safety
- 19 October - Listen Up to Protect Your Hearing

CINTAS Safety Committee and Training

Our representative was unable to attend the Safety Committee Meeting in October.

The safety training in October was on Permit Required Confined Space Entry. Jahns and Whelen were in attendance.

Safety Inspection

The Coastside Fire Protection District inspected the Denniston Water Treatment Plant (WTP) on 29 October and found no violations.

Training

Treatment/Distribution Operators Jahns, Winch and Duffy attended a 2 hour class on Underground Service Alert (USA) notifications on Wednesday, 7 October.

Treatment/Distribution Operator Raymond Winch completed his training at Nunes WTP and is now taking part in the On-Call rotation.

Projects

Washington-Ventura Street Main Replacement Project

The Washington Street phase of this project has been on hold since 22 September. There are three 12 kilovolt (kv) direct bury high voltage lines that run across the path of the pipeline. PG&E will not allow us to get near the lines and are presently setting up for a power shutdown in the area on the first week of November. The City of Half Moon Bay (HMB) has been notified of the delay.

Denniston Filters Surface Wash Repair Project

The contractor started this project and was able to get most of the repairs completed by the end of October. They will be topping off the anthracite and greensand media the first part of November and the project should be complete by the time we are ready to start up for the rainy season.

Nunes Drying Bed Media Replacement Project

We have received all of the sand media and the bed can be put into service as soon as we complete the spreading of the media.

Denniston Booster Station and Bridgeport Drive Main Replacement Project

We met with Kennedy/Jenks on 14 October to go over the 50% design of the pump station and transmission main. 90% documents will be ready by 25 November with our next design review meeting to take place on 14 December. Final docs should be available by the beginning of January and the project should go out to bid on 2 February with a 3 March bid open date. Construction will take place from May-October 2016 with the project complete by the time we need to start Denniston in the late fall of 2016.

Stone Dam Pipeline

District Engineering Consultant Jim Teter and I met with Guido Ciardi and Mike Weisenburg of SFPUC at the Stone Dam pipeline site to discuss modifications to the temporary pipeline to render it more usable. They will allow us to connect to the aqueduct blow off valve downstream of the present Pilarcitos meter site and to bury the pipeline on the existing pathway down the hill to our property. We are presently awaiting guidance from the plan review committee as to the proper procedures to petition for an extension of our project as well as approval to proceed with the fixes that we have identified. We will be meeting with the SFPUC planning board in November.

STAFF REPORT

To: Board of Directors
From: Cathleen Brennan, Water Resources Analyst
Agenda: November 10, 2015
Report Date: November 4, 2015
Subject: Water Resources

Informational Report



New Water Shortage Data Available

Water systems with fewer than 15 household connections, including individual household wells or surface water supplies, are regulated at the county level. Local and state agencies started receiving anecdotal reports of household water shortages. To improve data collection and reporting of county regulated systems, the Department of Water Resources has created an integrated data system to track and report households reporting that their domestic water supply has failed from lack of water.

This table represents cumulative reports of household (domestic) water shortages by county in the coastal region reported to the state from January, 2014 through October 29, 2015. San Mateo County reported two domestic water supply outages.

COASTAL REGION

County	Reported Outages	Verified Active Outages	Reported Resolved/Interim Solutions Obtained
Alameda	1		
Contra Costa	5		
Del Norte	2		1
Humboldt			
Lake	1		
Marin			
Mendocino			
Monterey			
Napa	1		
San Benito			
San Francisco	No private wells in the county		
San Mateo	2		
Santa Clara			
Santa Cruz			
Solano	2		
Sonoma			
Costal Subtotal	14		1

Cumulatively, there have been over 3,000 reported domestic water outages in the state. For more information for each region, please visit the state's website at <https://mydrywatersupply.water.ca.gov/report/publicpage>

Penalties Against Four Urban Water Suppliers

With the end of summer, the State Water Resources Control Board (SWRCB) issued enforcement actions against four urban water suppliers because they have consistently failed to meet their mandated water conservation goals.

Each of these four water suppliers has been issued a complaint for a \$61,000 penalty. Penalties are based on \$500 per day for violations of the state's emergency regulation. The Board has not issued any Cease and Desist orders to date.

The SWRCB is urging residential water users to continue with their efforts to be water efficient through the fall and winter months. This includes urging urban water suppliers to switch to a once a week watering schedule.