

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, October 12, 2010 - 6:00 p.m.

AGENDA

1) ROLL CALL

2) PUBLIC COMMENT

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

3) CLOSED SESSION

Public Employee Performance Evaluation
(Cal. Govt. Code §54957): Title: General Manager

4) RECONVENE TO OPEN SESSION - Public report of closed session action.

**A. Possible Amendment to General Manager's Employment Contract/
Compensation**

5) ADJOURNMENT

Accessible Public Meetings - Upon request, the Coastside County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, telephone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: Coastside County Water District, Attn: Alternative Agenda Request, 766 Main Street, Half Moon Bay, CA 94019.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, October 12, 2010- 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENTS**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month Ending September 30, 2010 – Claims: \$1,409,570.88; Payroll: \$71,979.19 for a total of \$1,481,550.07 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the September 14, 2010 Board of Directors Meeting ([attachment](#))
- D. Minutes of the September 29, 2010 Special Board of Directors Meeting ([attachment](#))
- E. Monthly Water Transfer Report ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report ([attachment](#))
- I. September 2010 Leak Report ([attachment](#))
- J. Rainfall Reports ([attachment](#))
- K. San Francisco Public Utilities Commission Hydrological Conditions Report for September 2010 ([attachment](#))
- L. Acceptance of Non-Complex Pipeline Extension Project – Andreini Family Ranch – 308 San Mateo Road (Nunes Water Treatment Plant) ([attachment](#))
- M. Award of Contract for Crystal Springs Vault Lid Fabrication ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Approval of California Environmental Quality Act (CEQA) Notice of Exemption for Pilarcitos Blending Station Project ([attachment](#))
- B. Concepts for a Non-Priority Connection Repurchase Program ([attachment](#))

- C. FY 2009-2010 Year End Financial Review ([attachment](#))
 - D. Approval of Coastside County Water District/Montara Water & Sanitary District Agreement for Emergency Water Supply ([attachment](#))
- 7) **GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS ([attachment](#))**
- Connection Sale Status
 - Water Reclamation Update
 - SFPUC Rate Study
- A. Operations Report ([attachment](#))
 - B. Water Resources Report ([attachment](#))
- 8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**
- 9) **ADJOURNMENT**

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
15122	ALL04	ALLIED WASTE SERVICES #925	09/03/2010	0.00	271.98
15123	ALV01	ALVES PETROLEUM, INC.	09/03/2010	0.00	1,983.92
15124	ATT01	AT&T MOBILTY	09/03/2010	0.00	49.99
15125	COA 15	COASTSIDE NET, INC	09/03/2010	0.00	59.95
15126	HAR03	HARTFORD LIFE INSURANCE CO.	09/03/2010	0.00	1,634.36
15127	PAC02	PACIFICA CREDIT UNION	09/03/2010	0.00	750.00
15128	PUB01	PUB. EMP. RETIRE SYSTEM	09/03/2010	0.00	16,597.20
15129	UNI08	UNION BANK OF CALIFORNIA, N.A.	09/03/2010	0.00	334,113.59
15130	VAL01	VALIC	09/03/2010	0.00	1,320.00
15131	WIN01	RAYMOND WINCH	09/03/2010	0.00	88.32
15132	COU05	RECORDER'S OFFICE	09/23/2010	0.00	24.00
15133	COU05	RECORDER'S OFFICE	09/23/2010	0.00	24.00
15134	COU05	RECORDER'S OFFICE	09/23/2010	0.00	24.00
15135	COU05	RECORDER'S OFFICE	09/30/2010	0.00	24.00
15136	COU05	RECORDER'S OFFICE	09/30/2010	0.00	24.00
15137	COU05	RECORDER'S OFFICE	09/23/2010	0.00	24.00
15138	ASS01	HEALTH BENEFITS AUTHORITY (HBA	09/17/2010	0.00	19,405.95
15139	ATT02	AT&T	09/17/2010	0.00	1,292.83
15140	BFI02	BFI OF CALIFORNIA, INC.	09/17/2010	0.00	118.50
15141	BRE01	CATHLEEN BRENNAN	09/17/2010	0.00	120.00
15142	HAR03	HARTFORD LIFE INSURANCE CO.	09/17/2010	0.00	1,634.36
15143	KAI01	KAISER FOUNDATION HEALTH	09/17/2010	0.00	9,054.00
15144	PAC01	PACIFIC GAS & ELECTRIC CO.	09/17/2010	0.00	22,910.01
15145	PAC02	PACIFICA CREDIT UNION	09/17/2010	0.00	750.00
15146	PUB01	PUB. EMP. RETIRE SYSTEM	09/17/2010	0.00	16,611.51
15147	SAN03	SAN FRANCISCO WATER DEPT.	09/17/2010	0.00	174,158.40
15148	TEA02	TEAMSTERS LOCAL UNION #856	09/17/2010	0.00	755.00
15149	UNI09	UNION BANK OF CALIFORNIA	09/17/2010	0.00	250,234.92
15150	VAL01	VALIC	09/17/2010	0.00	1,320.00
15151	COU05	RECORDER'S OFFICE	09/20/2010	0.00	18.00
15152	ADP01	ADP, INC.	09/27/2010	0.00	516.10
15153	ADV02	FRANK YAMELLO	09/27/2010	0.00	1,571.01
15154	AND01	ANDREINI BROS. INC.	09/27/2010	0.00	3,250.00
15155	ANG01	ANGELO'S MUFFLER	09/27/2010	0.00	239.00
15156	ASS05	ACWA HEALTH BENEFITS AUTHORITY	09/27/2010	0.00	60.18
15157	ATT03	AT&T LONG DISTANCE	09/27/2010	0.00	66.78
15158	AZE01	AZEVEDO FEED INC.	09/27/2010	0.00	305.90
15159	AZT01	AZTEC GARDENS, INC.	09/27/2010	0.00	190.00
15160	BAR01	BARTKIEWICZ, KRONICK & SHANAHA	09/27/2010	0.00	1,523.82
15161	BAR06	WARREN BARMORE	09/27/2010	0.00	256.00
15162	BAS01	BASIC CHEMICAL SOLUTION, LLC	09/27/2010	0.00	8,565.81
15163	BAY05	BAY AREA WATER SUPPLY &	09/27/2010	0.00	3,013.80
15164	BAY10	BAY ALARM COMPANY	09/27/2010	0.00	763.11
15165	BIG01	BIG CREEK LUMBER	09/27/2010	0.00	32.12
15166	BLU02	GREGORY BLUME	09/27/2010	0.00	845.00
15167	BOG01	JOHN/SARAH BOGGS	09/27/2010	0.00	46.60
15168	BOR01	BORGES & MAHONEY, INC.	09/27/2010	0.00	2,008.09
15169	BRE03	JASON BRENNEMAN	09/27/2010	0.00	100.00
15170	BUF01	BUFFINGTON, LEE	09/27/2010	0.00	1,198.46
15171	CAL07	CALIFORNIA TANK LINES, INC	09/27/2010	0.00	555.01
15172	CAL08	CALCON SYSTEMS, INC.	09/27/2010	0.00	41,723.48
15173	CAR02	CAROLYN STANFIELD	09/27/2010	0.00	485.00
15174	CHB02	C.H. BULL CO.	09/27/2010	0.00	238.04
15175	CHE02	JEFFREY CHEW	09/27/2010	0.00	150.00
15176	CIN01	CINTAS FIRST AID & SAFETY	09/27/2010	0.00	81.81
15177	COA19	COASTSIDE COUNTY WATER DIST.	09/27/2010	0.00	181.97
15178	COM01	COMMUNICATION LEASING SERVICES	09/27/2010	0.00	2,253.65
15179	CRO02	CROSNO CONSTRUCTION, INC	09/27/2010	0.00	28,054.14
15180	CSG01	CSG SYSTEMS, INC	09/27/2010	0.00	2,121.38
15181	CUS01	D/B/A CUSTOM TRUCK CUSTOM TOPS, INC.	09/27/2010	0.00	815.87
15182	EKI01	EKI INC.	09/27/2010	0.00	9,592.96
15183	EME01	EMERGENCY VEHICLE SOLUTIONS, I	09/27/2010	0.00	982.64

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
15184	EMP01	EMPLOYMENT DEV. DEPT.	09/27/2010	0.00	1,338.00
15185	FIR06	FIRST NATIONAL BANK	09/27/2010	0.00	1,014.59
15186	FRI01	FRISCH ENGINEERING, INC	09/27/2010	0.00	1,610.00
15187	GAR07	GARDINI ELECTRIC CO., INC.	09/27/2010	0.00	3,258.00
15188	GRA01	GRANDFLOW, INC.	09/27/2010	0.00	332.73
15189	GRA03	GRAINGER, INC.	09/27/2010	0.00	1,428.83
15190	HAL01	HMB BLDG. & GARDEN INC.	09/27/2010	0.00	164.56
15191	HAL04	HALF MOON BAY REVIEW	09/27/2010	0.00	2,573.00
15192	HAL24	H.M.B.AUTO PARTS	09/27/2010	0.00	84.80
15193	HAN01	HANSONBRIDGETT. LLP	09/27/2010	0.00	8,899.60
15194	HER03	JOHN HERNANDEZ	09/27/2010	0.00	268.00
15195	IRO01	IRON MOUNTAIN	09/27/2010	0.00	284.80
15196	IRV01	IRVINE CONSULTING SERVICES, IN	09/27/2010	0.00	2,150.00
15197	IRV02	IRVINE CONSULTING SERVICES, IN	09/27/2010	0.00	6,042.07
15198	JEN02	JENFITCH	09/27/2010	0.00	227.00
15199	KEN03	KENNEDY/JENKS CONSULTANTS	09/27/2010	0.00	82,542.95
15200	KGW01	KG WALTERS CONSTRUCTION CO, IN	09/27/2010	0.00	238,522.30
15201	KLA01	MICHAEL KLASS	09/27/2010	0.00	150.00
15202	LOM01	GLENNA LOMBARDI	09/27/2010	0.00	99.00
15203	MCT01	MCTV6	09/27/2010	0.00	750.00
15204	MET06	METLIFE SBC	09/27/2010	0.00	1,367.09
15205	MIS01	MISSION UNIFORM SERVICES INC.	09/27/2010	0.00	129.26
15206	MON07	MONTEREY COUNTY LAB	09/27/2010	0.00	3,056.00
15207	NAT02	NATIONAL METER & AUTOMATION	09/27/2010	0.00	171.31
15208	OCE04	OCEAN SHORE CO.	09/27/2010	0.00	1,753.33
15209	OFF01	OFFICE DEPOT	09/27/2010	0.00	1,092.94
15210	ONT01	ONTRAC	09/27/2010	0.00	459.06
15211	PET01	PATRICIA PETERSON	09/27/2010	0.00	150.00
15212	PHI03	PHILADELPHIA MIXING SOLUTIONS	09/27/2010	0.00	41,061.70
15213	PIT04	PITNEY BOWES	09/27/2010	0.00	231.00
15214	PRI01	PRINCETON WELDING , INC.	09/27/2010	0.00	150.00
15215	PUM01	PUMP REPAIR SERVICE CO. INC.	09/27/2010	0.00	16,224.55
15216	RIC01	RICOH AMERICAS CORPORATION	09/27/2010	0.00	12.56
15217	RIC02	RICOH AMERICAS CORP	09/27/2010	0.00	788.15
15218	ROB01	ROBERTS & BRUNE CO.	09/27/2010	0.00	6,169.60
15219	ROG01	ROGUE WEB WORKS, LLC	09/27/2010	0.00	195.00
15220	SAN05	SAN MATEO CTY PUBLIC HEALTH LA	09/27/2010	0.00	636.00
15221	SER03	SERVICE PRESS	09/27/2010	0.00	804.20
15222	SIE02	SIERRA CHEMICAL CO.	09/27/2010	0.00	5,999.70
15223	STA08	STANLEY SECURITY SOLUTIONS, IN	09/27/2010	0.00	1,120.42
15224	STR02	STRAWFLOWER ELECTRONICS	09/27/2010	0.00	42.50
15225	TET01	JAMES TETER	09/27/2010	0.00	5,812.64
15226	TJC01	TJC AND ASSOCIATES, INC	09/27/2010	0.00	624.00
15227	TUR04	SUSAN TURGEON	09/27/2010	0.00	166.63
15228	UB*00817	PETER McCLUSKEY	09/27/2010	0.00	8.80
15229	UB*00818	ADOLPH MINERT	09/27/2010	0.00	38.35
15230	UB*00819	JENNY GALEA	09/27/2010	0.00	167.14
15231	UB*00820	SONIA MOSCATELLI	09/27/2010	0.00	9.39
15232	UNI07	UNITED STATES POSTAL SERV.	09/27/2010	0.00	600.00
15233	UPS01	UPS STORE	09/27/2010	0.00	428.26
15234	VER02	VERIZON WIRELESS	09/27/2010	0.00	815.05
15235	WES11	WEST COAST AGGREGATES, INC.	09/27/2010	0.00	166.50
15236	WHE01	VIRGINIA WHELEN	09/27/2010	0.00	195.00
Report Total:				0.00	1,409,570.88

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
31-Aug-10

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
REVENUE									
1-0-4120-00	Water Revenue -All Areas	541,275	609,576	(68,301)	(11.2%)	1,781,307	2,040,573	(259,266)	(12.7%)
1-0-4170-00	Water Taken From Hydrants	982	2,083	(1,101)	(52.9%)	5,837	6,250	(413)	(6.6%)
1-0-4180-00	Late Notice -10% Penalty	6,164	4,167	1,997	47.9%	15,273	12,500	2,773	22.2%
1-0-4230-00	Service Connections	1,404	667	737	110.6%	2,253	2,000	253	12.6%
1-0-4235-00	CSP Connection T & S Fees	0	0	0	0.0%	6,796	0	6,796	0.0%
1-0-4920-00	Interest Earned	0	6,605	(6,605)	0.0%	0	6,605	(6,605)	0.0%
1-0-4925-00	Interest Revenue T&S Fees	0	0	0	0.0%	0	0	0	0.0%
1-0-4927-00	Inerest Revenue Bond Funds	0	0	0	0.0%	0	0	0	0.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	536	0	536	0.0%	21,335	15,500	5,835	37.6%
1-0-4950-00	Miscellaneous Income	5,244	3,083	2,161	70.1%	7,358	9,250	(1,892)	(20.5%)
1-0-4955-00	Cell Site Lease Income	9,491	9,276	215	2.3%	28,172	27,828	344	1.2%
1-0-4960-00	CSP Assm. Dist. Processing Fee	0	0	0	0.0%	0	0	0	0.0%
1-0-4965-00	ERAF REFUND -County Taxes	0	0	0	0.0%	0	0	0	0.0%
1-0-4970-00	Wavecrest Reserve Conn. Fees	0	0	0	0.0%	0	0	0	0.0%
REVENUE TOTALS		565,096	635,456	(70,360.62)	(11.1%)	1,868,333	2,120,506	(252,173)	(11.9%)
EXPENSES									
1-1-5130-00	Water Purchased	174,158	195,106	20,948	10.7%	533,366	655,785	122,419	18.7%
1-1-5230-00	Pump Exp, Nunes T P	1,956	1,583	(373)	(23.5%)	3,958	4,753	795	16.7%
1-1-5231-00	Pump Exp, CSP Pump Station	16,184	42,000	25,816	61.5%	24,998	70,436	45,438	64.5%
1-1-5232-00	Pump Exp, Trans. & Dist.	1,425	1,667	242	14.5%	2,957	5,001	2,044	40.9%
1-1-5233-00	Pump Exp, Pilarcitos Can.	208	60	(148)	(247.5%)	418	180	(238)	(132.5%)
1-1-5234-00	Pump Exp. Denniston Proj.	2,420	1,000	(1,420)	(142.0%)	7,265	3,000	(4,265)	(142.2%)
1-1-5235-00	Denniston T.P. Operations	1,965	480	(1,485)	0.0%	2,105	1,440	(665)	(46.2%)
1-1-5236-00	Denniston T.P. Maintenance	7,546	3,167	(4,379)	(138.3%)	14,806	9,500	(5,306)	(55.8%)
1-1-5240-00	Nunes T P Operations	14,462	5,330	(9,132)	(171.3%)	28,685	17,890	(10,795)	(60.3%)
1-1-5241-00	Nunes T P Maintenance	1,099	3,000	1,901	63.4%	8,914	9,000	86	1.0%
1-1-5242-00	CSP Pump Station Operations	588	708	120	16.9%	1,177	2,124	947	44.6%
1-1-5243-00	CSP Pump Station Maintenance	17,153	4,458	(12,695)	(284.8%)	29,574	13,374	(16,200)	(121.1%)
1-1-5250-00	Laboratory Services	4,151	5,000	849	17.0%	5,068	15,000	9,932	66.2%
1-1-5318-00	Studies/Surveys/Consulting	2,254	1,833	(420)	(22.9%)	4,507	5,500	993	18.0%
1-1-5321-00	Water Conservation	6,028	7,708	1,681	21.8%	27,447	23,125	(4,322)	(18.7%)
1-1-5322-00	Community Outreach	2,021	2,183	163	7.4%	2,571	6,550	3,979	60.8%
1-1-5411-00	Salaries & Wages -Field	70,569	71,560	990	1.4%	220,210	214,680	(5,531)	(2.6%)
1-1-5412-00	Maintenance -General	13,637	16,042	2,405	15.0%	39,970	48,126	8,156	16.9%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5414-00	Motor Vehicle Expense	6,526	3,708	(2,818)	(76.0%)	11,775	11,124	(651)	(5.9%)
1-1-5415-00	Maintenance -Well Fields	0	500	500	100.0%	0	1,500	1,500	100.0%
1-1-5610-00	Salaries/Wages-Administration	46,989	49,259	2,270	4.6%	143,321	147,777	4,457	3.0%
1-1-5620-00	Office Supplies & Expense	8,797	9,906	1,109	11.2%	21,456	29,719	8,263	27.8%
1-1-5621-00	Computer Services	4,517	3,446	(1,071)	(31.1%)	8,972	12,837	3,865	30.1%
1-1-5625-00	Meetings / Training / Seminars	809	1,667	858	51.5%	3,814	5,000	1,186	23.7%
1-1-5630-00	Insurance	33,320	33,658	338	1.0%	161,762	168,473	6,710	4.0%
1-1-5640-00	Employees Retirement Plan	32,126	33,676	1,550	4.6%	80,042	101,028	20,986	20.8%
1-1-5645-00	SIP 401K Plan	0	2,500	2,500	100.0%	0	7,500	7,500	100.0%
1-1-5681-00	Legal	2,848	4,750	1,902	40.0%	13,707	14,250	543	3.8%
1-1-5682-00	Engineering	480	1,167	687	58.9%	1,609	3,500	1,891	54.0%
1-1-5683-00	Financial Services	0	7,750	7,750	0.0%	0	7,750	7,750	0.0%
1-1-5684-00	Payroll Tax Expense	9,470	8,612	(858)	(10.0%)	27,503	25,835	(1,668)	(6.5%)
1-1-5687-00	Membership, Dues, Subscript.	175	363	188	51.7%	6,097	7,088	990	14.0%
1-1-5688-00	Election Expenses	0	0	0	0.0%	0	0	0	0.0%
1-1-5689-00	Labor Relations	0	1,000	1,000	100.0%	2,040	3,000	960	32.0%
1-1-5700-00	San Mateo County Fees	1,198	800	(398)	0.0%	1,198	800	(398)	0.0%
1-1-5705-00	State Fees	0	0	0	0.0%	0	0	0	0.0%
1-1-5711-00	Debt Srvc/Existing Bonds 1998A	250,235	250,235	0	0.0%	250,235	250,235	0	0.0%
1-1-5712-00	Debt Srvc/Existing Bonds 2006B	334,114	334,114	0	0.0%	334,114	334,114	0	0.0%
1-1-5713-00	Contribution to CIP & Reserves	52,311	52,311	0	0.0%	156,933	156,933	0	0.0%
1-1-5745-00	CSP Connect. Reserve Contribu.	0	0	0	0.0%	6,796	0	(6,796)	0.0%
1-1-5746-00	Wavecrest CSP Connt. Reserve	0	0	0	0.0%	0	0	0	0.0%
EXPENSE TOTALS		1,121,738	1,162,306	40,568	3.5%	2,189,368	2,393,926	204,558	8.5%
NET INCOME		(556,642)	(526,849)	(29,793)		(321,035)	(273,420)	-47,615	

**COASTSIDE COUNTY WATER DISTRICT
INVESTMENT REPORT
September 30, 2010**

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK</u>						
OPERATING ACCOUNT			\$239,137.14			\$239,137.14
CSP T&S ACCOUNT					\$151,602.72	\$151,602.72
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$239,137.14	\$0.00	\$151,602.72	\$390,739.86
CASH WITH L.A.I.F	\$298,070.00	\$1,245,721.00	\$805,312.54	\$0.00	\$20,897.46	\$2,370,001.00
UNION BANK - Project Fund Balance			\$229,429.19			\$229,429.19
CASH ON HAND	\$1,930.00					\$1,930.00
TOTAL DISTRICT CASH BALANCES	\$300,000.00	\$1,245,721.00	\$1,273,878.87	\$0.00	\$172,500.18	\$2,992,100.05
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK</u>						
REDEMPTION ACCOUNT		\$ 87,643.96				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 87,643.96				

This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next three months.

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011**

30-Sep-10

	Approved CIP Budget FY 10/11	Actual To Date FY 10/11	Projected Year-End FY 10/11	Projected vs. Budget Variance	Project Status/ Comments
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PIPELINE PROJECTS

	Small Line Decomission Behind Main Street	\$ 25,000			\$ 25,000	planning
	Rebuild Harbor 4" Vault	\$ 20,000			\$ 20,000	planning

WATER TREATMENT PLANTS

99-05	Denniston Intake Maintenance	\$ 29,000	\$ 450	\$ -	\$ 29,000	Denniston dredging project for Year 2010
10-03	Nunes- Backwash Variable Rates Prj (design/build)	\$ 25,000	\$ 8,060	\$ -	\$ 25,000	Assembling parts
10-04	Nunes - Floc Drive Repair	\$ 50,000	\$ 41,062		\$ 50,000	Drives received and installed. Complete for FY10. New mixers on order for 2011, Project to be complete in FY12
08-05	Nunes WTP - Plant Painting	\$ 12,500		\$ -	\$ 12,500	

FACILITIES & MAINTENANCE

09-07	AMR Program & Fixed Network	\$ 100,000			\$ 100,000	Need to present business case to facilities committee and Board
08-08	PRV Valves Replacement Project	\$ 20,000		\$ -	\$ 20,000	On-going program
99-01	Meter Change Program	\$ 30,000	\$ 4,906	\$ -	\$ 30,000	On-going program
09-09	Fire Hydrant Replacement	\$ 20,000		\$ -	\$ 20,000	Variance due to this project gets done when there is extra time.
09-10	Standardize Chlorine Analyzers at 6 Facilities	\$ 25,000	\$ 8,229		\$ 25,000	Purchasing parts and equipment for EG3
09-23	District Digital Mapping	\$ 75,000			\$ 75,000	

EQUIPMENT PURCHASE & REPLACEMENT

99-02	Vehicle Replacement	\$ 20,000	\$ 17,166	\$ -	\$ 20,000	On order
99-03	Computer System	\$ 12,000	\$ 4,005	\$ -	\$ 12,000	
99-04	Office Equipment/Furniture	\$ 3,000		\$ -	\$ 3,000	
06-03	SCADA/Telemetry/electrical controls	\$ 550,000	\$ 10,038	\$ -	\$ 550,000	
	Billing System Upgrade	\$ 75,000			\$ 75,000	

PUMP STATIONS / TANKS / WELLS

09-17	Crystal Springs Emergency Generator	\$ 50,000			\$ 50,000	
	MCC Upgrades Denniston PP	\$ 30,000			\$ 30,000	
	Alves Tank - Recoating (Interior & Exterior)	\$ 100,000			\$ 100,000	Preparing bid documents
	EG Tank 2 - Recoating (and Ladder)	\$ 200,000			\$ 200,000	Preparing bid documents
	EG Tank #2 Pump Station Pump Replacement	\$ 30,000	\$ 23,185		\$ 30,000	In progress
	Half Moon Bay Tank #1 (Int & Ext Recoat)	\$ 200,000			\$ 200,000	Preparing bid documents
	Miramar Tank Fence upgrade	\$ 8,000			\$ 8,000	

DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

08-19	Denniston Short Term WTP Modifications	\$ 50,000		\$ -	\$ 50,000	In design
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**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011**

30-Sep-10

Approved CIP Budget FY 10/11	Actual To Date FY 10/11	Projected Year-End FY 10/11	Projected vs. Budget Variance	Project Status/ Comments
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NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

08-24	Nunes Short Term WTP Modifications	\$ 1,100,000	\$ 541,050	\$ -	\$ 1,100,000	In progress
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DENNISTON WTP (LONG-TERM) IMPROVEMENTS (MEMBRANE FILTRATION)

08-22	Denniston Pre/Post Treatment Design	\$ 400,000		\$ -	\$ 400,000	Design in progress
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WATER SUPPLY DEVELOPMENT

09-21	Reclamation Project Planning	\$ 100,000		\$ -	\$ 100,000	Timing of expenditures difficult to estimate due to slow progress in reaching agreement with SAM for recycling.
09-22	Water Supply Alternatives Evaluation	\$ 100,000	\$ 118,281	\$ -	\$ 100,000	Propose dedicating this budget to Water Supply Master Plan effort and Urban Water Management Plan. Will bring proposal to Board in April.

TOTALS \$ 3,459,500 \$ 776,431 \$ - \$ 3,459,500

FY 09/10 CIP Projects - paid in FY 10/11

1125-02	Retention - Filter Media - Denniston	\$ 8,510.59
1118-12	CSP Exterior Painting Project	\$ 799.00
1121-51	Miramar Tank Recoating Project (retention)	\$ 28,054.14
1121-53	Pilarcitos Canyon Blending Station	\$ 2,556.90
	Total	\$ 39,920.63

NON-BUDGETED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 010/11

1118-12	New Check Scanner for Office	\$ 2,715.56
1118-03	Outback Brush Cutter	\$ 2,511.93
1118-13	Base Station for Shop	\$ 2,500.76
1128-03	El Granada Pipeline - Phase III	\$ 428.26
	Total	\$ 8,156.51

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Recycle Water Analysis	Water Supply Develpmnt	Transfer Program	CIP	Water Conservation	Personnel	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
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Oct-09	4,196			234	1,300					5,730
Nov-09	6,156			234	598				676	7,664
Dec-09	4,940			598	26				910	6,474
Jan-10	3,406	234		2,132					52	5,824
Feb-10	5,334	754		78		2,663				8,829
Mar-10	7,316	79			4,210	236				11,840
Apr-10	7,219	262			3,563	236			131	11,411
May-10	8,056									8,056
Jun-10	4,937			183	3,275	52	863		917	10,228
Jul-10	8,138		3,458	393						11,989
Aug-10	7,161		5,383	2,305			3,698			18,547
Sep-10	2,384		4,768	1,284			464			8,900

TOTAL	69,242	1,329	13,610	7,441	12,972	3,187	5,024	0	2,686	115,490
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
Oct-09	480				2,140	2,620	2,140
Nov-09	1,347			701	1,841	3,889	1,841
Dec-09						0	
Jan-10	646		3,025	1,743	664	6,078	664
Feb-10	1,137			3,320	1,909	6,366	1,909
Mar-10	1,144		1,577	581		3,302	
Apr-10	848			1,411	332	2,591	332
May-10	480		4,048	1,909		6,437	
Jun-10	1,015		2,709	1,743		5,467	
Jul-10	649			1,859	3,924	6,432	
Aug-10	480			169		649	
Sep-10	480		5,333			5,813	
TOTAL	8,706	0	16,691	13,436	10,810	49,643	6,887

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 14, 2010 - 6:30 p.m.

AGENDA

- 1) **ROLL CALL** - The Closed Session convened at 6:33 p.m. Present at roll call: President Chris Mickelsen, Vice-President Bob Feldman, and Directors Ken Coverdell and Jim Larimer. Also present: David Dickson, General Manager and Patrick Miyaki, Legal Counsel. Director Donovan arrived at approximately 6:50 p.m.

- 2) **PUBLIC COMMENT** - There were no public comments.

- 3) **CLOSED SESSION**
Pursuant to California Government Code Section 54956.9(b)
Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation: One Case

- 4) **RECONVENE TO OPEN SESSION** - The Closed Session concluded at 7:00 p.m., immediately prior to commencement of the regular meeting, at which time President Mickelsen announced that no reportable action was taken during the closed session.

- 5) **ADJOURNMENT**

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 14, 2010

- 1) **ROLL CALL** - President Chris Mickelsen called the meeting to order at 7:00 p.m. Present at roll call: Vice-President Bob Feldman and Directors Ken Coverdell, Jim Larimer and Jerry Donovan.

Also present were: David Dickson, General Manager, Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations, Cathleen Brennan, Public Outreach/Program Development/Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENTS**

President Mickelsen, noting that a number of speaker slips had been submitted from members of the public, stated that the matter of a potential cell tower site was not an item on the Board meeting agenda and has not been discussed at all by the Board of Directors. President Mickelsen advised that each speaker would be allowed a maximum of three (3) minutes to state their comments to the Board.

Eleven (11) members of the public stated their opposition to the construction and operation of a cell tower proposed by AT&T for the northwestern corner of San Clemente Road and Isabella Road, (Coastside County Water District's Tank # 1 site) in El Granada. The following El Granada residents provided their comments in opposition to the proposed project:

Gail Holland, Stevan Pasero, Paul Price, Daniel O'Brien, Gene Dillahunte, Gizette Sperinde, Jeff Sperinde Robert Hoexter, Tom Hageman, Kristen O'Brien, Simon Streets.

Dr. Anthony Neri stated that he did not agree with the health information contained in the Stop the Cell Tower flyer produced by the El Granada Neighborhood Action Group.

Bill Kehoe, Moss Beach, identified himself as a member of the Mid-Coast Community Council (MCC) and referenced the San Mateo Local Coastal Program cell tower provisions.

Len Erickson identified himself of a member of the Mid-Coast Community Council and announced that this matter will be an agenda item on their September 22, 2010 meeting.

4) CONSENT CALENDAR

- A. Requesting the Board to review disbursements for the month Ending August 31, 2010 - Claims: \$808,679.94; Payroll: \$72,386.47 for a total of \$881,066.41
- B. Acceptance of Financial Reports
- C. Minutes of the August 10, 2010 Board of Directors Meeting
- D. Monthly Water Transfer Report
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report
- H. August 2010 Leak Report
- I. Rainfall Reports
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for August 2010

ON MOTION BY Director Coverdell and seconded by Director Donovan, the Board voted as follows, by roll call vote, to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Donovan	Aye
President Mickelsen	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Director Coverdell reported on the recent meeting of the District's Facilities Committee and commented that he was very impressed with the progress of the Short-Term Improvements Project at the Nunes Water Treatment Plant.

Vice-President Feldman reported on the meeting of the Human Resources Committee.

6) GENERAL BUSINESS

A. Budget Increase for Nunes Short-Term Improvements Project Construction Management

Mr. Dickson provided the background of the project and reviewed the factors contributing to the cost increase in construction management services provided by Erler & Kalinowski, Inc. (EKI). He further explained that staff believes the budget increase for these services is necessary, reasonable, and justified. Director Larimer agreed that the costs are justified in this case and reported that the tour of the water treatment plant, provided recently to the District's Facilities Committee members, was remarkable. He noted that the upgrades to the facility were impressive and that the District should be proud of the improvements accomplished at this water treatment plant. He complimented the District's management and staff and expressed his appreciation of all of their efforts to make this site a first-rate facility.

ON MOTION BY Director Coverdell and seconded by Director Larimer, the Board voted as follows, by roll call vote, to authorize a \$28,000.00 increase in the construction management budget for the Nunes Short-Term Improvements Project:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Donovan	Aye
President Mickelsen	Aye

7) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS

President Mickelsen acknowledged a speaker slip for discussion of the topic of the Connection Sale Status contained in the General Manager's Report.

Leonard Woren, El Granada - inquired about the District's policy and associated costs of backflow prevention devices for maintaining wells in operation once water service has been established with the District.

- **Recognition to Joe Guistino** - Mr. Dickson advised the Board that the District's Superintendent of Operations, Joe Guistino, recently received the George A. Elliott Memorial Award from the California-Nevada Section of the American Water Works Association, which recognizes outstanding volunteer activities.

Mr. Dickson also acknowledged Mr. Guistino and staff for their achievements in accomplishing all of the recent improvements at the water treatment plants.

- **Water Reclamation Update-** Mr. Dickson informed the Board that he had recently met with Steve Leonard, the new Sewer Authority Mid-Coastside Manager, to discuss recycled water and that Mr. Leonard had indicated that he would make an effort to determine the status of the principles of the agreement, which the CCWD Board approved on February 9, 2010.
- **Connection Sale Status** - Mr. Dickson told the Board that the District had received 37 connection purchase applications and had conducted a lottery on September 1, 2010 to choose 36 purchasers. . He informed the Board that after staff's review of all of the winning applications, it was determined that three of the winners would not qualify under the rules established for the sale, resulting in every qualified applicant being eligible to purchase a connection. He reported that letters had been mailed to all prospective purchasers with instructions for completing the transaction.

Additionally Mr. Dickson advised the Board that the Human Resources Committee has requested a Special Board meeting for the purpose of discussing the General Manger's goals and objections for the upcoming year.

Vice-President Feldman complimented Mr. Dickson and staff for the professional job with handling the connection sales program, from the initial concept, staff's presentation and recommendations to the Board, and the excellent outcome of the project, which will benefit the District and the

community. Mr. Dickson acknowledged Mr. Miyaki for his guidance and role in overseeing the design and administration of the program.

A. Operations Report

Mr. Guistino reviewed the highlights of his monthly report, reporting his progress on improvements to the District's Backflow Prevention Program. He also acknowledged Steve Twitchell, Water Treatment Supervisor, for his efforts and the pride he takes in working at the water treatment plants and for his success in recently securing pricing for the next year for the District's supply of caustic chemicals, necessary in the operation of the treatment plants.

B. Water Resources Report

Ms. Brennan referenced her staff report which emphasized an update on current water resources activities.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Director Coverdell shared that he does not think there is enough emphasis on water conservation and water appreciation in the community. He noted that the month of May is designated as Water Awareness Month, and recommended that CCWD, as a District, schedule a date during the month of May, and conduct a community event to recognize water conservation and the value of water in our lives.

Board discussion ensued and it was recommended that Ms. Brennan present some possible suggestions and ideas for this potential event at the next or a subsequent Board meeting.

9) ADJOURNMENT

The meeting was adjourned at 8:52 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, October 12, 2010.

Respectfully submitted

David R. Dickson, General Manager
Secretary of the Board

Chris R. Mickelsen, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, September 29, 2010

- 1) **ROLL CALL** - President Chris Mickelsen called the meeting to order at 9:02 a.m. Present at roll call: Vice-President Bob Feldman and Directors Ken Coverdell, Jim Larimer and Jerry Donovan.

Also present were: David Dickson, General Manager, and JoAnne Whelen, Administrative Assistant/Recording Secretary

- 2) **PUBLIC COMMENTS:** There were no public announcements.

- 3) **GENERAL BUSINESS**

- A. **Approval of Kennedy/Jenks Proposal for Aerial Mapping and Surveying of Denniston/San Vicente Watershed Easements**

Mr. Dickson introduced this item and provided the background, advising the Board that Peninsula Open Space Trust (POST), owner of the Denniston and San Vicente Creek watershed lands plans to transfer most of the property to the Golden Gate National Recreation Area (POST) unit of the National Park Service (NPS) in the near future. He informed the Board that he and District Counsel Patrick Miyaki, and Special Water Rights Counsel Alan Lilly, have been working intensively over the past several months to address the District's concerns with preservation of the District's property rights acquired through agreements in 1977 and 1985.

Mr. Dickson explained that through discussions with POST and NPS, it is now required that the District gain a more detailed understanding of where the District's easements are located with reference to existing physical features and that the best way to acquire this information is through aerial surveying and mapping. He further explained that Kennedy/Jenks (KJ) has submitted a proposal with a scope of work that

includes aerial survey and mapping of the District's parcels and easements in the watershed area, and a topographic survey and preparation of a background site plan for the Denniston Creek Pump Station.

Board discussion ensued with Mr. Dickson addressing comments and questions from the Board regarding the project site, the scope of work, and the project timing and scheduling.

ON MOTION BY Director Larimer and seconded by Vice-President Feldman, the Board voted as follows, by roll call vote, to authorize the General Manager to execute an agreement with Kennedy/Jenks Consultants to provide professional engineering and surveying/mapping services in an amount not to exceed \$33,600.00

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Donovan	Aye
President Mickelsen	Aye

B. General Manager Objectives for 2010/2011

Mr. Dickson reported that he had recently met with the members of the District's Human Resources Committee and reviewed the process established to set objectives and complete the General Manager's performance evaluation. He referenced his staff report and explained that the focus of his objectives was long term and major themes, rather than an emphasis on the General Manager's day to day operations and responsibilities of running the District. He proceeded to review the goals listed under each of the three major categories, Water Supply, District Infrastructure and District Financing.

The objectives discussed for the District's Water Supply included the completion of the Water Supply Evaluation Report, the tasks involved in preserving and enhancing the local water supply in Denniston, and the steps involved in continuing to pursue a Water Reclamation Project.

Mr. Dickson also identified the current infrastructure improvement projects that are on schedule for completion including the Denniston Improvements, the Supervisory Control and Data Acquisition System

(SCADA) Upgrade Project and the recoating of the Alves and the Half Moon Bay No. 1 tanks.

Mr. Dickson also reviewed his plans to complete a round of loan or bond financing as needed to complete Capital Improvement Projects and maintain the District's reserve fund balances.

The Board was advised of the schedule to complete the General Manager's performance evaluation forms and that the performance evaluation is scheduled for discussion in a closed session at the October 12, 2010 Board of Directors meeting.

4) ADJOURNMENT

The meeting was adjourned at 10:44 a.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, October 12, 2010.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the Board

Chris R. Mickelsen, President
Board of Directors

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 12, 2010

Report

Date: September 30, 2010

Subject: Monthly Water Transfer Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the previous Board meeting in September 2010, seven transfer applications were approved for 17—5/8" (20 gpm) non-priority water service connections. A spreadsheet reporting the transfers for the month of September 2010 follows this report as well as the approvals from Patrick Miyaki and the confirmation letters from Glenna Lombardi.

APPROVED WATER TRANSFERS FOR THE 2010 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS		DATE
056-310-050	048-137-320	Gill-Vista Enterprises to Steven Weed	6---5/8"	non-priority	Sep-10
056-310-050	056-057-520	Gill-Vista Enterprises to Bertina & Robert Moules	1---5/8"	non-priority	Sep-10
056-310-050	056-057-530	Gill-Vista Enterprises to Bertina & Robert Moules	1---5/8"	non-priority	Sep-10
056-310-050	064-271-350	Gill-Vista Enterprises to Richard Lee	.5---5/8"	non-priority	Sep-10
056-310-050	064-271-340	Gill-Vista Enterprises to Moreland LLC	.5---5/8"	non-priority	Sep-10
056-310-050	048-153-280	Gill-Vista Enterprises to Steven Weed	7---5/8"	non-priority	Sep-10
048-023-150/220	064-191-200	Mary C. McDonald 1991 Trust to Same Party	1---5/8"	non-priority	Sep-10

Memorandum

VIA ELECTRONIC MAIL

TO: Glenna Lombardi
FROM: Patrick T. Miyaki
DATE: September 12, 2010
RE: **Applications to Transfer Uninstalled Non-Priority Water Service Connections from Gill-Vista Property**

Glenna, I reviewed the six Applications to transfer uninstalled non-priority water service connections from Gill-Vista Enterprises, a California General Partnership, (APN 056-310-050) to the following six transferees:

1. Steven Weed (APN 047-137-320).
2. Bertina & Robert Moules (APN 056-057-520).
3. Bertina & Robert Moules (APN 056-057-530).
4. Richard Lee (APN 064-271-350).
5. Moreland, LLC (APN 064-271-340).
6. Steven Weed (APN 048-153-280).

The Applications are generally in order and satisfy the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

cc: David Dickson

Memorandum

VIA ELECTRONIC MAIL

TO: Glenna Lombardi
FROM: Patrick T. Miyaki
DATE: September 17, 2010
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connection**

Glenna, I reviewed the Application to transfer one 5/8-inch uninstalled non-priority water service connection from:

The Mary Colter McDonald 1991 Trust (APN 048-023-150/220)

to

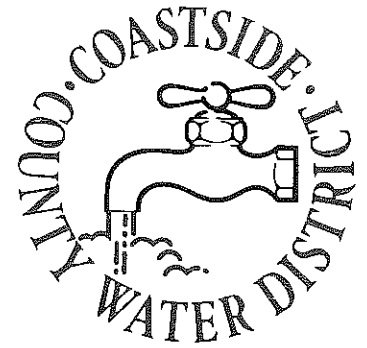
The Mary Colter McDonald 1991 Trust (APN 064-191-200).

The Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

cc: David Dickson

September 15, 2010



Gill-Vista Enterprises
5 Erba Lane, Suite D
Scotts Valley, CA 95066

Steven Weed
2144 Harkins Avenue
Menlo Park, CA 94025

Dear Property Owners:

RE: Request to Transfer Uninstalled Non-Priority Crystal Springs Project Water Service Connections

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer six---5/8" (20 gpm) non-priority Crystal Springs Project water service connections. The result of these transfers are as follows:

- **APN 056-310-050** continues to have the remaining rights to 14---5/8" (20 gpm) uninstalled, non-priority water service connections from the Coastside County Water District; and
- **APN 048-137-320** now has six---5/8" (20 gpm) uninstalled, non-priority water service connections assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in cursive script that reads "Glenna Lombardi".

Glenna Lombardi

Cc: David Dickson, General Manager

September 15, 2010



Gill-Vista Enterprises
5 Erba Lane, Suite D
Scotts Valley, CA 95066

Bertina and Robert Moules
691 Terrace Avenue
Half Moon Bay, CA 94019

Dear Property Owners:

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer one---5/8" (20 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 056-310-050** continues to have the remaining rights to 13---5/8" (20 gpm) uninstalled, non-priority water service connections from the Coastside County Water District; and
- **APN 056-057-520** now has a one---5/8" (20 gpm) uninstalled, non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in cursive script that reads "Glenna Lombardi".

Glenna Lombardi

Cc: David Dickson, General Manager

September 15, 2010



Gill-Vista Enterprises
5 Erba Lane, Suite D
Scotts Valley, CA 95066

Bertina and Robert Moules
691 Terrace Avenue
Half Moon Bay, CA 94019

Dear Property Owners:

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer one---5/8" (20 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 056-310-050** continues to have the remaining rights to 12---5/8" (20 gpm) uninstalled, non-priority water service connections from the Coastside County Water District; and
- **APN 056-057-530** now has a one---5/8" (20 gpm) uninstalled, non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in cursive script that reads "Glenna Lombardi".

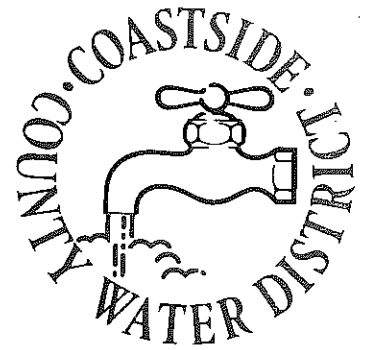
Glenna Lombardi

Cc: David Dickson, General Manager

September 15, 2010

Gill-Vista Enterprises
5 Erba Lane, Suite D
Scotts Valley, CA 95066

Richard Lee
703 Corona Drive
Pacifica, CA 94044



Dear Property Owners:

RE: Request to Transfer a Partial Capacity Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer .5---5/8" (10 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 056-310-050** continues to have the remaining rights to 11.5---5/8" (20 gpm) uninstalled, non-priority water service connections from the Coastside County Water District; and
- **APN 064-271-350** now has a .5---5/8" (10 gpm) uninstalled, non-priority water service connection assigned to it from the Crystal Springs Project. *(Note: This parcel already had a one---3/4" (30 gpm) non-priority water service connection assigned to it from the Crystal Springs Project. The total combined capacity is now two---5/8" (20 gpm) non-priority water service connections.)*

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in cursive script that reads "G. Lombardi".

Glenna Lombardi

Cc: David Dickson, General Manager

September 15, 2010

Gill-Vista Enterprises
5 Erba Lane, Suite D
Scotts Valley, CA 95066

Moreland LLC
423 Broadway, Suite 622
Millbrae, CA 94030

Dear Property Owners:

RE: Request to Transfer a Partial Capacity Uninstalled Non-Priority Crystal Springs Project Water Service Connection

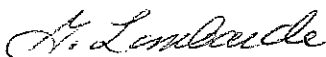
Dear Property Owners:

We are pleased to confirm that the Coastsides County Water District has **approved** your request to transfer .5---5/8" (10 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 056-310-050** continues to have the remaining rights to 11---5/8" (20 gpm) uninstalled, non-priority water service connections from the Coastsides County Water District; and
- **APN 064-271-340** now has a .5---5/8" (10 gpm) uninstalled, non-priority water service connection assigned to it from the Crystal Springs Project. *(Note: This parcel already had a one---3/4" (30 gpm) non-priority water service connection assigned to it from the Crystal Springs Project. The total combined capacity is now two---5/8" (20 gpm) non-priority water service connections.)*

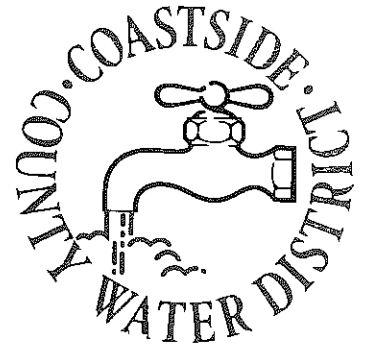
Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastsides County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

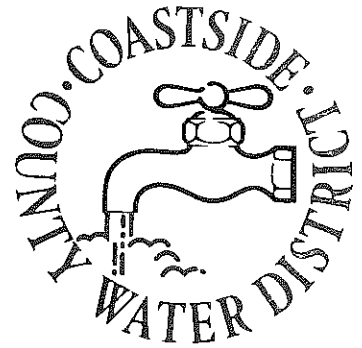


Glenna Lombardi

Cc: David Dickson, General Manager



September 15, 2010



Gill-Vista Enterprises
5 Erba Lane, Suite D
Scotts Valley, CA 95066

Steven Weed
2144 Harkins Avenue
Menlo Park, CA 94025

Dear Property Owners:

RE: Request to Transfer Uninstalled Non-Priority Crystal Springs Project Water Service Connections

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer 7---5/8" (20 gpm) non-priority Crystal Springs Project water service connections. The result of this transfer is as follows:

- **APN 056-310-050** continues to have the remaining rights to 4---5/8" (20 gpm) uninstalled, non-priority water service connections from the Coastside County Water District; and
- **APN 048-153-280** now has 7---5/8" (20 gpm) uninstalled, non-priority water service connections assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

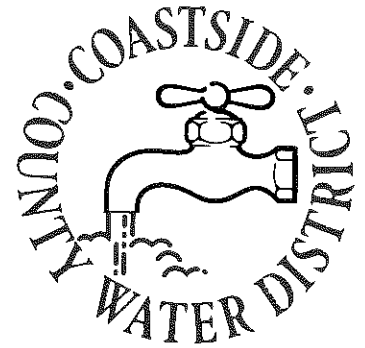
Sincerely,

A handwritten signature in cursive script that reads "Glenna Lombardi".

Glenna Lombardi

Cc: David Dickson, General Manager

September 20, 2010



Mary C. McDonald 1991 Trust
C/O Thomas J. Carey, Trustee
2920 Woodside Road
Woodside, CA 94062

Dear Property Owner:

RE: Request to Transfer An Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owner:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer one---5/8" (20 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **Merged APNs 048-023-150 & 048-023-220** continue to have the remaining right to a one---3/4" (30 gpm) uninstalled, priority water service connection from the Coastside County Water District; and
- **APN 064-191-200** now has a one---5/8" (20 gpm) uninstalled, non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,


Glenna Lombardi

Cc: David Dickson, General Manager

COASTSIDE COUNTY WATER DISTRICT
Installed Water Connection Capacity & Water Meters

2010

Installed Water Connection Capacity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
HMB Non-Priority													
0.5" capacity increase													
5/8" meter	1						3	1	3				8
3/4" meter													0
2" meter													
HMB Priority													
5/8" meter													0
3/4" meter													0
1" meter							1						1
1 1/2" meter													
2" meter													
County Non-Priority													
5/8" meter					1								1
3/4" meter								1					1
1" meter													0
County Priority													
5/8" meter					1								1
3/4" meter													0
1" meter													0
Monthly Total	1	0	0	0	2	0	4	2	3	0	0	0	12

5/8" meter = 1 connection
3/4" meter = 1.5 connections
1" meter = 2.5 connections
2" meter = 8 connections

Installed Water Meters	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals
HMB Non-Priority	1						5.5	1	3				10.5
HMB Priority													0
County Non-Priority					1			1.5					2.5
County Priority					1								1
Monthly Total	1	0	0	0	2	0	5.5	2.5	3	0	0	0	14

TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2010

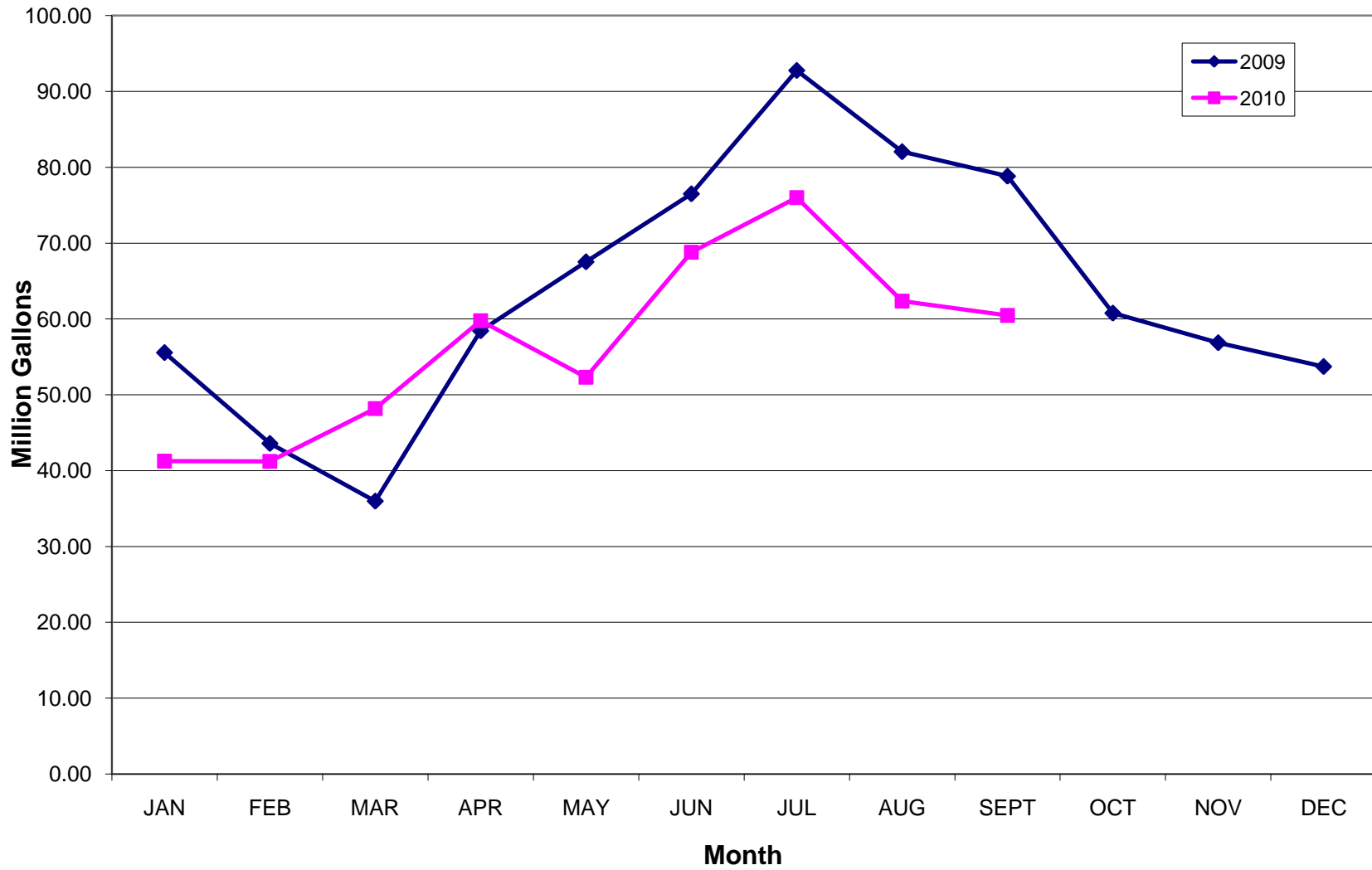
	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JAN	9.51	6.60	0.00	0.00	25.35	41.46	0.19	41.27
FEB	9.93	30.99	0.00	0.00	0.00	40.92	-0.29	41.21
MAR	11.65	37.69	0.00	0.00	0.00	49.34	1.16	48.18
APR	0.00	52.741	1.92	5.55	0.18	60.39	0.64	59.75
MAY	0.00	46.00	1.47	5.43	0.31	53.21	0.90	52.32
JUN	0.00	49.53	1.61	5.29	13.06	69.49	0.69	68.80
JUL	0.00	57.55	1.04	2.07	15.12	75.78	-0.21	75.99
AUG	0.00	41.40	0.80	3.03	18.17	63.40	1.06	62.35
SEPT	0.00	22.17	1.36	3.63	34.64	61.80	1.34	60.46
OCT								
NOV								
DEC								
TOTAL	31.09	344.67	8.20	25.00	106.83	515.79	5.471	510.32
% TOTAL	6.0%	66.8%	1.6%	4.8%	20.7%	100.0%	1.06%	98.9%

12 Month Running Treated Total 679.80

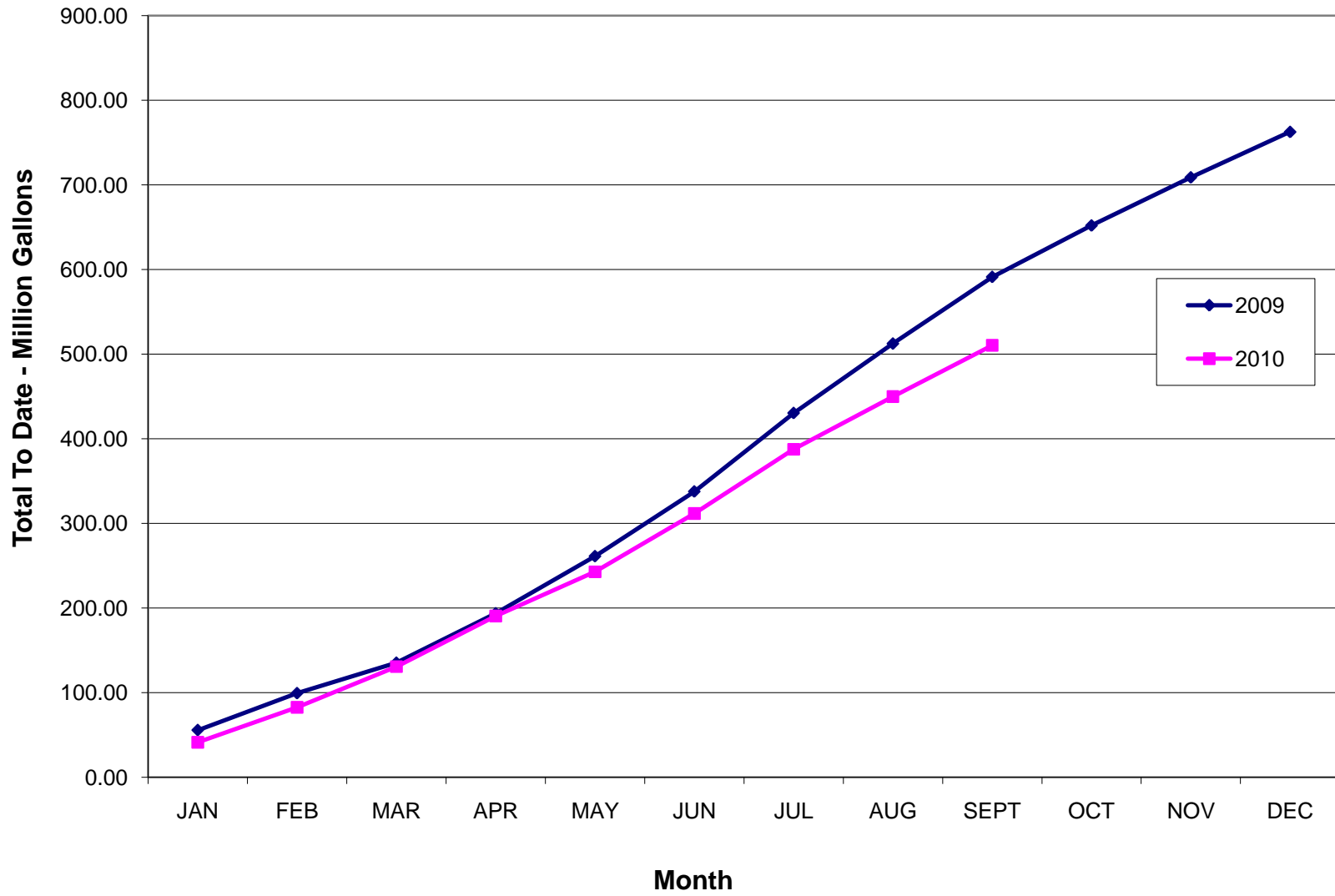
TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2009

	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JAN	1.56	0.00	0.00	0.78	52.21	54.55	-0.96	55.51
FEB	4.19	5.11	0.00	0.00	33.52	42.82	-0.76	43.58
MAR	1.12	35.08	0.00	0.00	0.00	36.20	0.24	35.96
APR	0.00	58.566	0.30	0.76	0.00	59.63	1.23	58.40
MAY	0.00	49.27	2.43	12.46	3.77	67.93	0.45	67.48
JUN	0.00	57.09	2.38	11.07	5.84	76.38	-0.10	76.48
JUL	0.00	1.78	0.00	1.27	90.10	93.15	0.42	92.73
AUG	0.00	0.00	0.00	0.00	82.30	82.30	0.33	81.97
SEPT	0.00	0.00	0.00	0.00	78.74	78.74	-0.07	78.81
OCT	0.00	0.00	0.00	0.00	60.48	60.48	-0.26	60.74
NOV	5.14	0.00	0.69	2.85	48.00	56.68	-0.15	56.83
DEC	7.93	0.00	0.6	3.07	40.13	51.73	-0.185	51.92
TOTAL	19.94	206.90	6.40	32.26	495.09	760.59	0.190	760.40
% TOTAL	2.6%	27.2%	0.8%	4.2%	65.1%	100.0%	0.02%	100.0%

Monthly Production 2010 vs. 2009



Cumulative Production 2010 vs. 2009



**Coastside County Water District Monthly Sales By Category (MG)
2010**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	MG to Date
RESIDENTIAL	20.466	32.739	17.123	32.307	21.012	40.874	27.995	53.667	25.593				271.78
COMMERCIAL	5.336	1.055	5.677	1.046	5.353	1.197	6.625	1.341	6.030				33.66
RESTAURANT	2.192	0.239	2.512	0.206	2.651	0.268	3.245	0.282	2.994				14.59
HOTELS/MOTELS	2.699	1.872	2.512	1.444	3.186	1.940	3.691	2.239	3.483				23.07
SCHOOLS	0.347	0.233	0.367	0.352	0.548	1.126	1.334	1.347	1.378				7.03
MULTI DWELL	2.431	1.722	2.215	2.008	1.656	3.296	3.136	2.895	3.050				22.41
BEACHES/PARKS	0.436	0.004	0.599	0.022	0.669	0.011	0.902	0.113	0.889				3.65
FLORAL	5.243	6.738	7.648	8.280	8.995	7.819	7.238	7.186	7.566				66.71
RECREATIONAL	0.025	0.228	0.018	0.181	0.026	0.217	0.040	0.232	0.032				1.00
MARINE	0.975	0.000	0.779	0.000	0.743	0.000	0.987	0.000	1.055				4.54
IRRIGATION	0.120	0.653	0.046	0.652	0.070	5.187	12.096	9.452	8.749				37.02
Portable Meters	0.000	1.429	0.000	2.639	0.000	1.670	0.000	1.699	0.000				7.44
TOTAL - MG	40.27	46.91	39.50	49.14	44.91	63.61	67.29	80.45	60.82	0.00	0.00	0.00	492.89

Running 12 Month Total

665.88

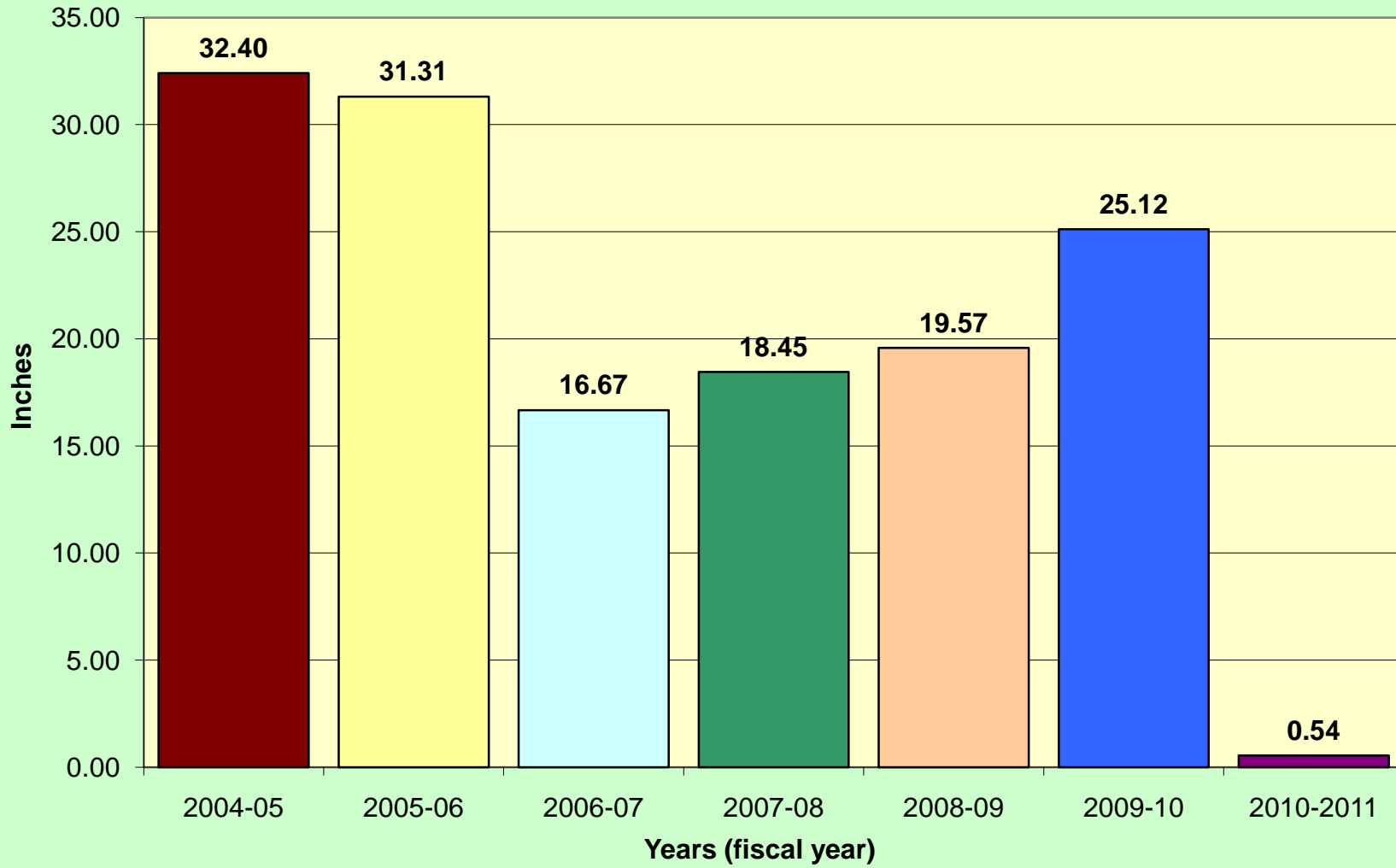
**Coastside County Water District Monthly Sales By Category (MG)
2009**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	MG to Date
RESIDENTIAL	23.097	35.336	18.88	37.224	23.718	48.096	29.420	55.001	29.038	48.765	22.031	34.135	404.74
COMMERCIAL	5.456	0.952	4.953	1.188	5.552	1.217	6.815	1.275	6.710	1.512	5.317	1.047	41.99
RESTAURANT	2.623	0.123	2.585	0.12	2.872	0.126	3.196	0.337	3.279	0.313	2.527	0.272	18.37
HOTELS/MOTELS	3.755	0.085	3.39	0.088	3.928	0.115	4.721	2.061	4.029	1.735	3.473	1.291	28.67
SCHOOLS	0.737	0.034	0.509	0.043	1.615	0.12	2.884	1.989	1.966	1.490	1.079	0.525	12.99
MULTI DWELL	1.863	1.331	2.533	1.277	2.441	1.435	2.872	3.378	3.531	2.424	2.055	2.254	27.39
BEACHES/PARKS	0.405	0.017	0.305	0.052	0.818	0.101	1.049	0.146	1.180	0.074	0.563	0.014	4.72
FLORAL	9.622	0.242	11.549	0.241	16.427	0.158	13.865	7.366	9.049	7.344	8.228	5.018	89.11
RECREATIONAL	0	0.17	0.046	0.221	0.055	0.203	0.070	0.260	0.080	0.194	0.026	0.203	1.53
MARINE	1.006	0	0.812	0	0.802	0	0.966	0.000	1.233	0.000	1.184	0.000	6.00
IRRIGATION	2.042	1.247	1.076	1.213	0.728	2.418	17.384	15.809	11.340	8.194	3.227	3.234	67.91
PORTABLE METERS	0	0.371	0	0.193	0	0.362	0.000	1.739	0.000	1.676	0.000	1.563	
MG	50.61	39.91	46.64	41.86	58.96	54.35	83.24	89.36	71.44	73.72	49.71	49.56	709.34

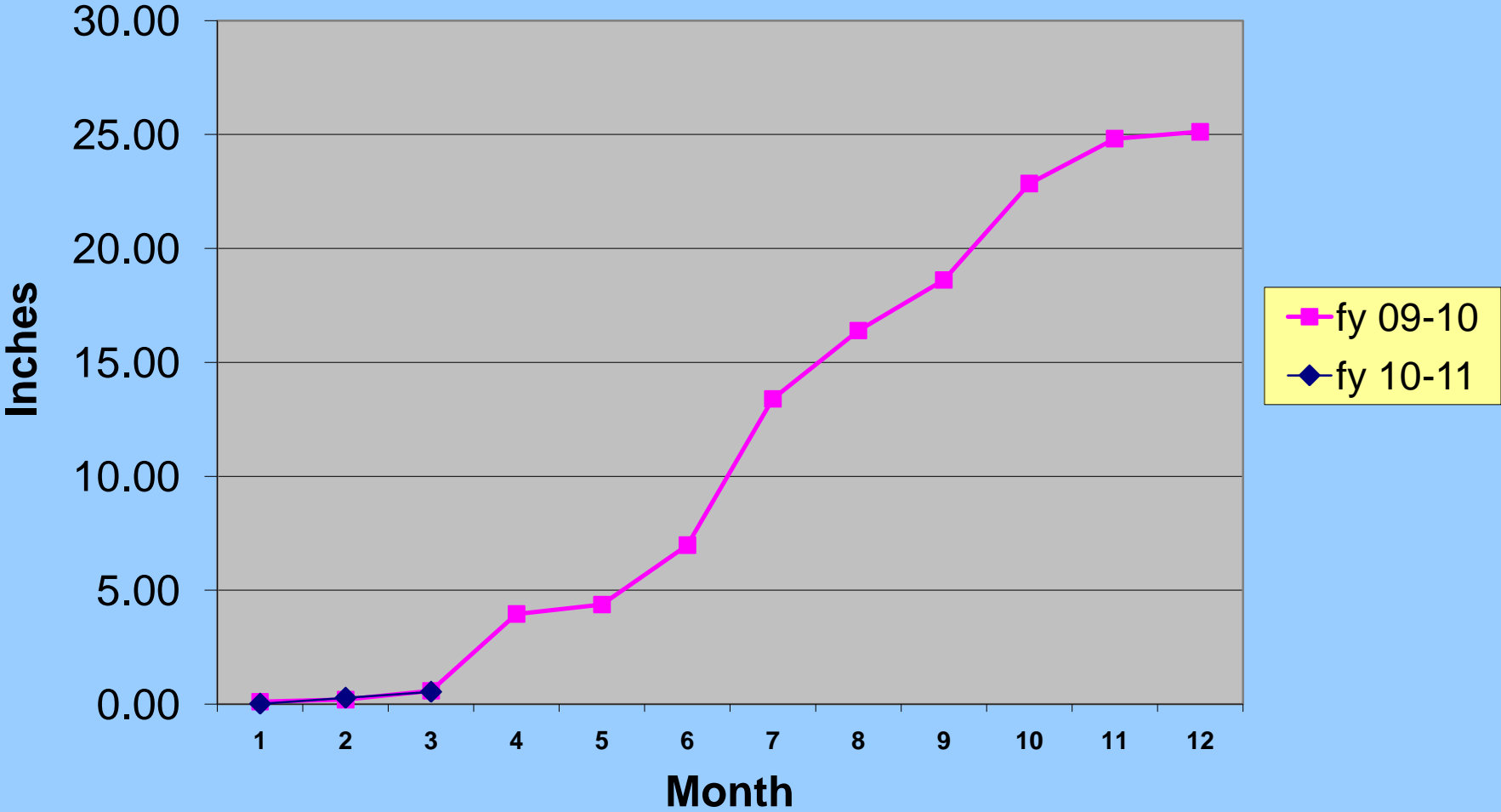
**Coastside County Water District
Monthly Leak Report
September 2010**

Date	Location	City	Pipe Type/Size	Repair Material	Estimated Water Loss (gallons)	Repair Material Costs	Manpower and Equipment Costs	Estimated Cost of Repair (dollars)
07-Sep-10	Hermosa	Miramar	1" blue plastic srv	2 - 3/4" comp 90 / 2 - 3/4 angle stops / 1 - 3/4 corp stop / 1- 1x3/4 comp coupler / 1 - 1 x 3/4 x3/4 comp tee / 6 ft 3/4 copper / 20 ft 1" copper	2,200	\$492.80	\$1,900	\$2,393
12-Sep-10	Valencia	Miramar	1" blue plastic srv	2 - 1" cop x cop / 2' = 4" copper / 6 ton rock	3,100	\$156.03	\$1,850	\$2,006
27-Sep-10	Sonora St	EG	hydrant	1 - 6" x 16" bury / 1 - 6" x 6 x 6 riser / 1 check / 1 hydrant / 3 bolt sets / 3 gaskets / 2 ton	2,100	\$2,735.00	\$1,300.00	\$4,035
28-Sep-10	Portola @ post office	EG	1" plastic	1 - 3/4" angle stop / 1 - 3/4" check / 1 - B9 box / 60' 3/4" copper / 1 - 1x3/4 comp adapt / 8 ton rock	2,100	\$516.56	\$3,100	\$3,617
29-Sep-10	Purisima	HMB	2" galv main	1 - 2 x 7.5 full circle / 1/2 ton rock	1,500	\$56.97	\$1,000	\$1,057
								\$0
TOTAL					11,000.00	3,957.36	9,150.00	10,714.56

Rain Totals



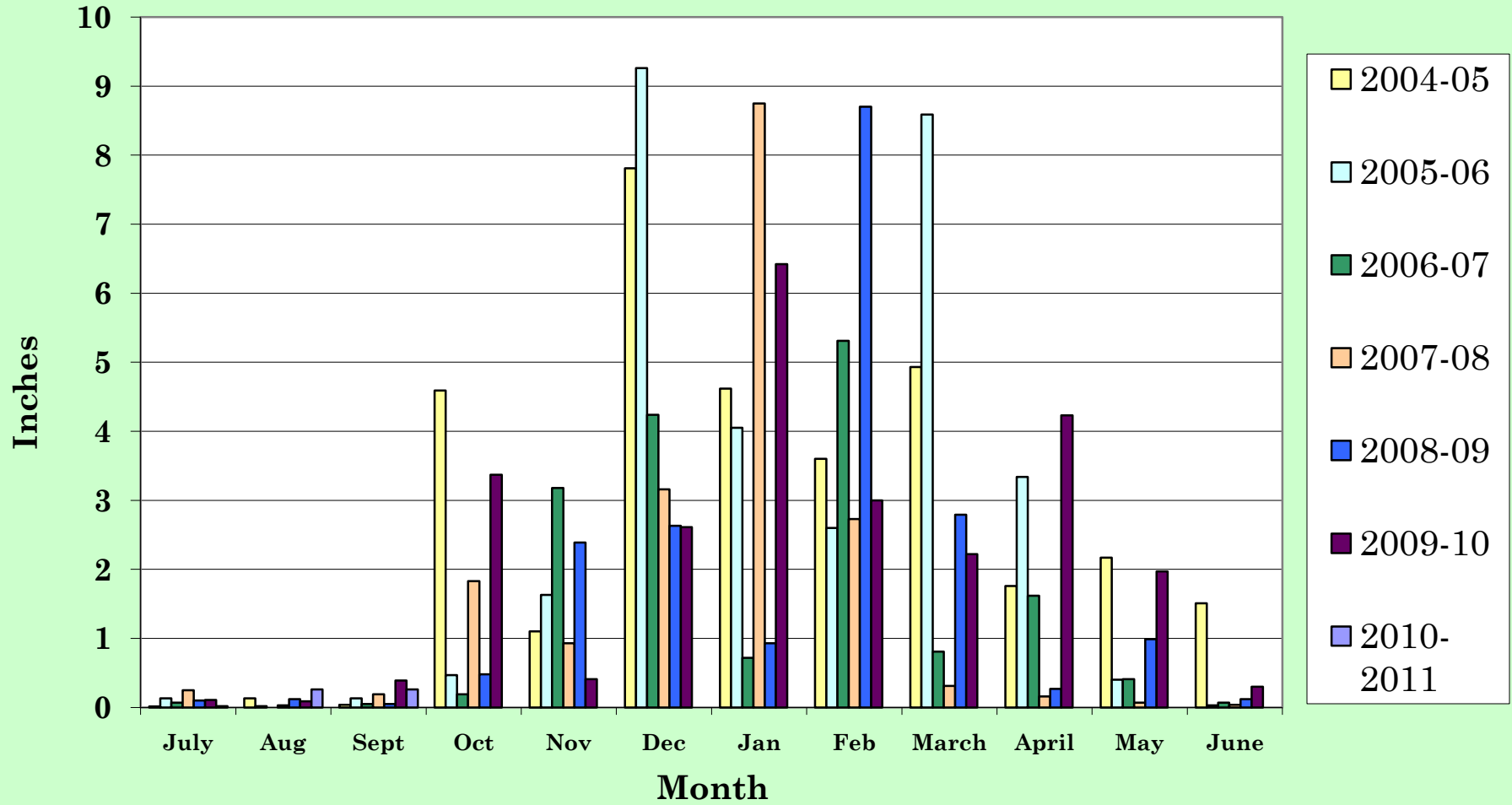
Rainfall Totals fy 10-11



Coastside County Water District

Rainfall by Month

July '10 thru Jun '11



MONTHLY CLIMATOLOGICAL SUMMARY for SEP. 2010

NAME: ccwd CITY: STATE:
 ELEV: 0 ft LAT: LONG:

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1												
2												
3	63.0	71.1	3:30p	54.6	7:00a	2.2	0.7	0.00	1.0	8.0	3:00p	SSW
4	59.6	68.7	1:00p	53.5	12:00m	5.6	0.3	0.00	1.1	9.0	12:30p	SW
5	57.6	65.2	3:00p	50.4	12:00m	7.4	0.0	0.00	1.4	11.0	4:00p	SW
6	57.0	66.4	3:30p	47.1	5:00a	8.0	0.0	0.00	0.9	7.0	11:00a	SSW
7	60.7	69.8	3:00p	51.3	1:30a	4.8	0.5	0.07	2.1	11.0	11:00a	S
8	62.2	69.9	3:30p	57.1	12:00m	3.5	0.7	0.03	1.9	10.0	3:00p	SSW
9	59.8	65.0	9:30a	56.0	1:30a	5.2	0.0	0.00	1.5	10.0	4:00p	SW
10	58.4	64.7	2:00p	51.2	6:30a	6.6	0.0	0.00	1.2	7.0	11:30a	SSW
11	57.8	65.5	2:30p	47.8	6:30a	7.2	0.0	0.00	0.8	7.0	12:30p	SSW
12	59.7	68.0	2:00p	53.6	5:30a	5.6	0.3	0.01	1.3	8.0	12:00p	SSW
13	60.3	70.5	1:00p	54.8	7:30a	5.2	0.5	0.00	1.5	9.0	12:30p	SE
14	58.5	65.7	4:00p	53.6	11:00p	6.5	0.0	0.00	1.4	10.0	12:30p	SW
15	59.5	67.9	2:00p	54.4	1:30a	5.6	0.0	0.03	1.0	10.0	2:30p	SW
16	63.3	73.0	1:00p	55.7	3:30a	3.1	1.4	0.00	0.9	10.0	2:00p	SSW
17	66.3	76.1	1:30p	61.1	6:00a	1.1	2.4	0.03	0.4	9.0	4:00p	SSW
18	66.9	77.4	1:00p	56.9	12:00m	1.2	3.1	0.04	0.9	10.0	12:00p	SW
19	64.4	75.7	12:30p	56.9	12:30a	2.4	1.8	0.02	0.6	8.0	2:30p	SSW
20	60.7	66.8	10:00a	55.8	4:00a	4.4	0.1	0.00	1.1	12.0	2:30p	SSW
21	62.7	72.0	1:00p	57.5	12:00m	3.4	1.0	0.00	2.1	10.0	1:00p	SSW
22	60.4	66.7	2:30p	53.7	6:00a	4.7	0.1	0.01	1.4	10.0	12:00p	SW
23	60.0	67.6	3:30p	50.6	12:00m	5.2	0.2	0.00	1.3	10.0	4:00p	SSW
24	60.4	75.8	11:00a	49.2	3:00a	6.2	1.7	0.00	1.0	13.0	10:00a	SW
25	63.2	80.5	10:30a	51.9	4:00a	4.8	2.9	0.00	1.0	13.0	8:30a	SW
26	59.4	70.0	3:30p	53.2	12:00m	6.0	0.4	0.00	0.7	8.0	2:00p	SSW
27	60.3	72.5	5:00p	50.8	7:00a	5.9	1.2	0.00	0.7	6.0	1:00p	SSW
28	61.8	71.5	4:00p	53.7	5:30a	4.5	1.3	0.00	0.8	6.0	12:30p	SSW
29	59.5	68.8	3:00p	51.7	6:00a	5.9	0.4	0.01	0.7	7.0	11:30a	SSW
30	55.7	66.2	1:30p	48.5	5:00a	5.2	0.0	0.01	0.7	8.0	12:00p	SSW
	60.7	80.5	25	47.1	6	137.4	21.0	0.26	1.1	13.0	24	SSW

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0

Max Rain: 0.07 ON 09/07/10

Days of Rain: 6 (>.01 in) 0 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

San Francisco Public Utilities Commission Hydrological Conditions Report For September 2010

J. Chester, B. McGurk, A. Mazurkiewicz, & M. Tsang, October 5, 2010



Summer Low Flow: Upper – Re-established Falls Creek gage station above Wapama Falls and Hetch Hetchy (M. Tsang); Lower – Pilarcitos Reservoir spillway (A.Dufour)

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1 Current Storage As of October 1, 2010							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	291,840		340,830		48,990		85.6%
Cherry ^{2/}	253,868		268,810		14,942		94.4%
Lake Eleanor ^{3/}	16,157		23,541		7,384		68.6%
Water Bank	570,000		570,000		0		Full
Tuolumne Storage	1,131,865		1,203,181		71,316		94.1%
Local Bay Area Storage							
Calaveras ^{4/}	36,190	11,793	96,824	31,550	60,634	19,757	37.4%
San Antonio	48,149	15,689	50,496	16,454	2,346	765	95.4%
Crystal Springs	53,346	17,383	58,377	19,022	5,031	1,639	91.4%
San Andreas	17,865	5,821	18,996	6,190	1,131	369	94.0%
Pilarcitos	2,342	763	2,995	976	653	213	78.2%
Total Local Storage	157,892	51,449	227,688	74,192	69,795	22,743	69.3%
Total System	1,289,757		1,430,869		141,111		90.1%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates deactivated.

^{2/} Maximum Cherry Reservoir storage with all flash-boards out.

^{3/} Maximum Lake Eleanor storage with all flash-boards out.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: September was the last month of water year 2010 and was a typical dry summer month without precipitation except a trace of rain from thunderstorms at Cherry Reservoir. The September six-station precipitation index is zero or 0.0% of the average index for the month. The precipitation gauge at Hetch Hetchy received no precipitation in September.

Cumulative Precipitation to Date: The accumulated six-station precipitation index for water year 2010 is 39.24 inches, which is 110.3% of the average annual water year total. The water-year cumulative precipitation for the Hetch Hetchy gauge is shown in Figure 1 in red, and is above the median line.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Precipitation at Hetch Hetchy: Water Year 2010

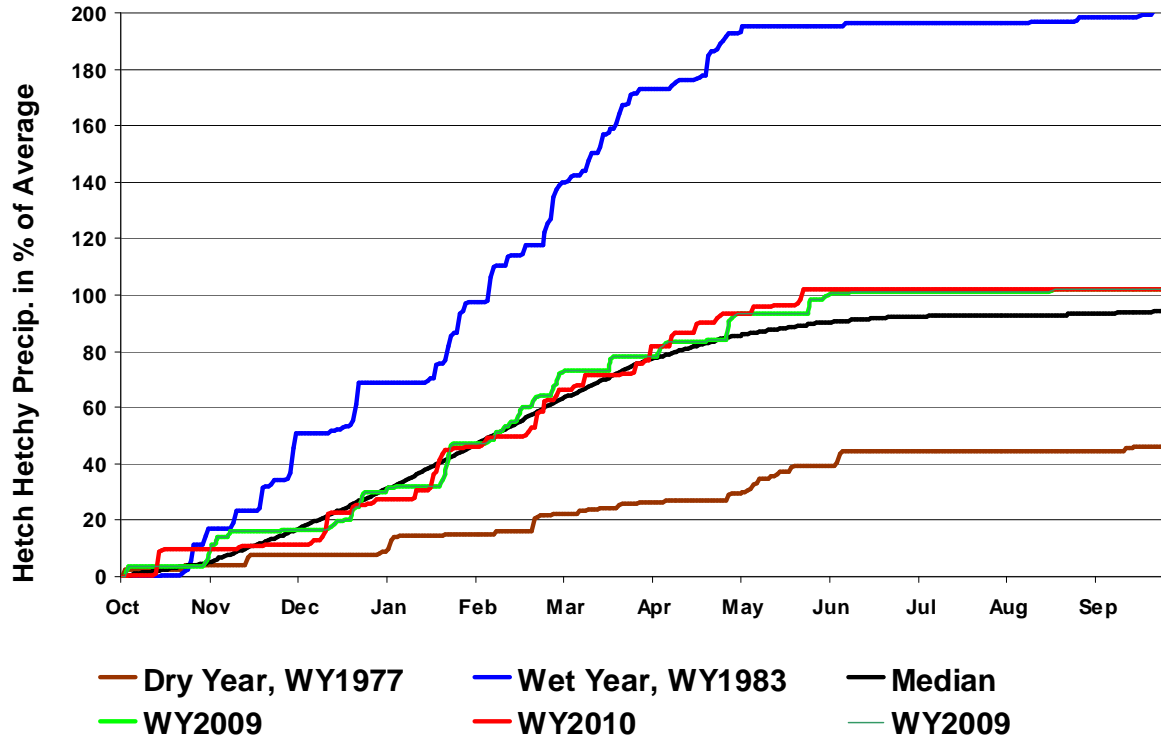


Figure 1: Water year 2010 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month September. Precipitation curves for wet, dry, median, and WY 2009 years for the station at Hetch Hetchy are included for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of September 30th is summarized below in Table 2. Summer inflows were typically low and due to these conditions there was no water available to the City in September.

	September 2010				October 1, 2009 through September 30, 2010			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	1,188	3,114	5,071	23.4%	822,899	707,627	747,585	110.1%
Inflow to Cherry Reservoir and Lake Eleanor	0	757	1,896	0%	502,327	445,914	451,682	111.2%
Tuolumne River at La Grange	6,176	7,325	11,285	54.7%	1,894,781	1,765,935	1,842,552	102.8%
Water Available to the City	0	0	1,448	0%	761,334	620,855	782,891	97.3%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

Draft from Hetch Hetchy Reservoir in September totaled 30,684 acre-feet which met SJPL deliveries and fisheries releases.

A total of 7,539 acre-feet of power draft was made at Cherry Reservoir to support the City's Municipal load, District Class 1, other loads or accounts, sales, and recreational flow releases. No water was transferred from Eleanor to Cherry in September in order to maintain the required minimum lake level to support recreational activities at Lake Eleanor.

Local System Operations

The Sunol Valley Water Treatment Plant average production rate for the month of September was 41 MGD, and the Harry Tracy Water Treatment Plant rate averaged 36 MGD.

Local System Water Delivery

The water delivery rates for the month averaged 259 MGD. This is a 6% decrease under the August average rate of 274 MGD.

Local Precipitation

During the month, isolated showers and fog-induced precipitation dampened the peninsula watershed, and the East Bay remained seasonably dry. The rainfall summary is presented in Table 3.

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Water Year To Date ⁷ (inches)	Percentage of Normal for the Year-to-Date ⁷
Pilarcitos	0.06	12 %	39.53	100 %
Lower Crystal Springs	0.00	0 %	25.21	93 %
Calaveras	0.00	0 %	25.15	115 %

⁷ WY 2010: Oct 2009 through Sep 2010

Snowmelt and Water Supply

Total water year inflows for 2010 were below normal through May, but are now above normal (Table 2), due to the above-normal April-through-July inflows (Figure 2). Overall water year 2010 conditions are considered to be slightly above the normal level. October 1st marked the beginning of a new water year. Water year 2011 has started with showery conditions and thunderstorms in the high country. High-elevation precipitation gages have received up to 3 inches of accumulation in October. These thunderstorms have increased streamflow, but not to problematic levels. Snowfall has been observed, but only at the very high elevations. The short-term weather forecast is for a tapering off of showery conditions and a return to clear skies and seasonal temperatures for the second week of October. The National Weather Service Climate Prediction Center indicates below normal precipitation for the month of October and an equal chance for above or below precipitation over the next three months.

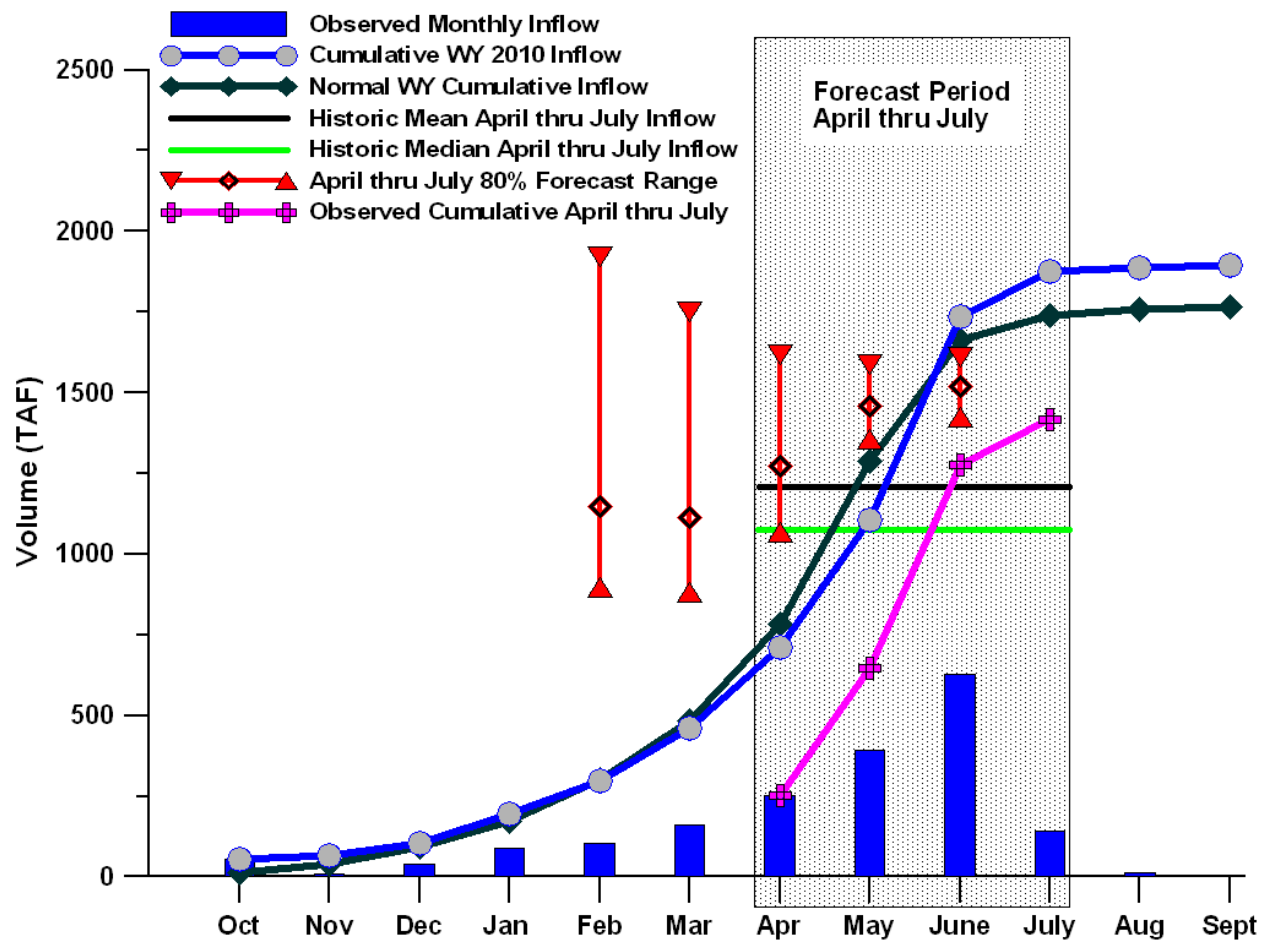


Figure 2: Water year 2010 conditions for the Tuolumne River at La Grange and for the 80% water supply forecast range (triangles represent the 90% and 10% forecasts, open diamonds represent the median forecast).

Unimpaired Flow at La Grange & Water Available to the City

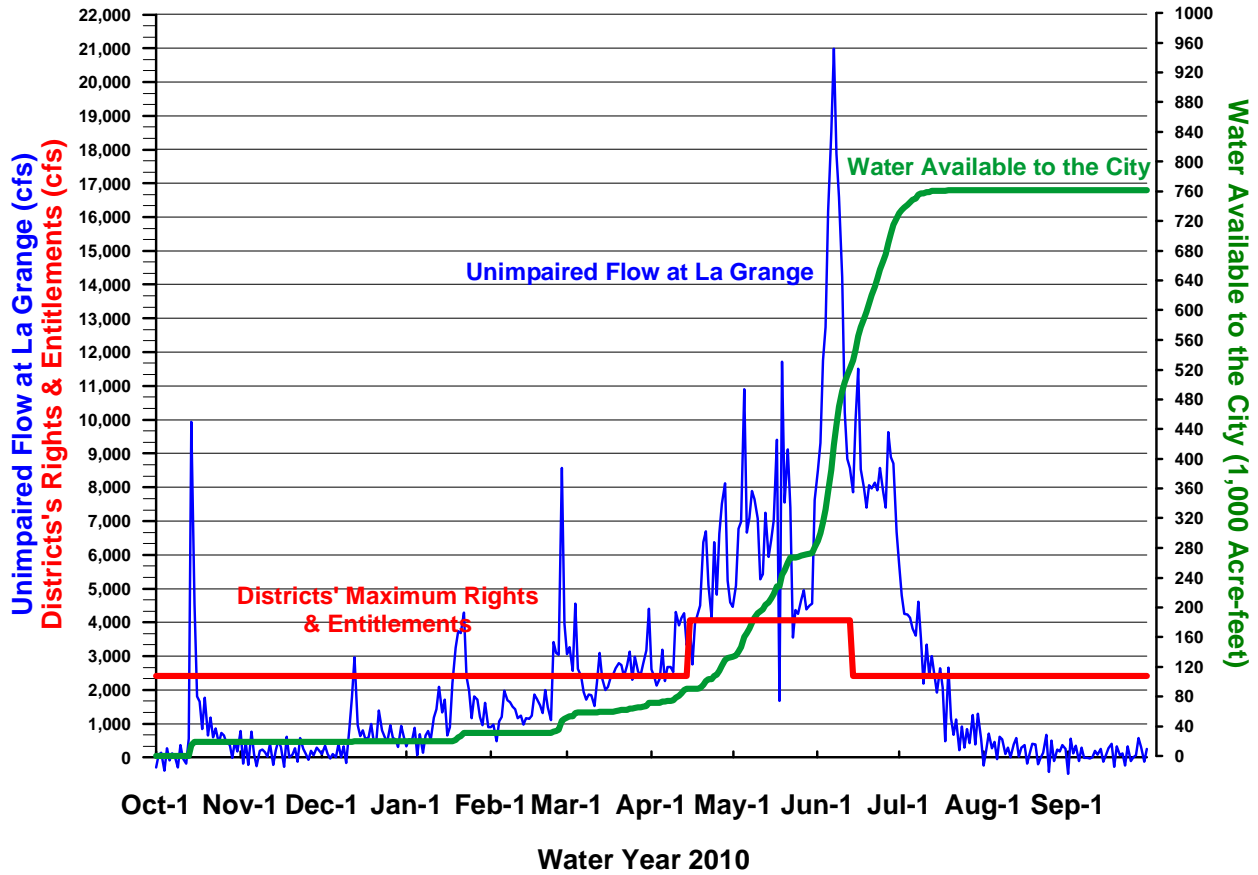


Figure 3: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1st, 2009 through September 30th, 2010 was 761,334 acre-feet.

cc	HHWP Records	Dufour, Alexis	Jue, Tyrone	Patterson, Mike
	Briggs, David	Gibson, Bill	Kehoe, Paula	Ramirez, Tim
	Cameron, David	Griffin, Pat	Levin, Ellen	Ritchie, Steve
	Carlin, Michael	Hale, Barbara	Mazurkiewicz, Adam	Rydstrom, Todd
	Chester, John	Hannaford, Margaret	McGurk, Bruce	Samii, Camron
	DeGraca, Andrew	Harrington, Ed	Meier, Steve	Sandkulla, Nicole
	Dhakal, Amod	Jensen, Art	Nelson, Kent	Tsang, Michael

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: October 12, 2010

Date: October 4, 2010

Subject: Acceptance of Non-Complex Pipeline Extension Project - Andreini Family Ranch - 308 San Mateo Road (Nunes WTP)

Recommendation:

Accept the water system improvements for the Non Complex Pipeline Extension Project at 308 San Mateo Road as complete.

Background:

A non-complex pipeline extension project for Miramontes Street was completed in September 2010.

The District accepts the project utility system according to the conditions listed below:

- √ That the Project Utility System was constructed in accordance with the district regulations.

- √ All costs for the construction of the Project have been borne by the applicant. No outstanding fees are due at this time.

Fiscal Impact: None.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Superintendent of Operations,
via David Dickson, General Manager

Agenda: October 12, 2010

Report

Date: September 30, 2010

Subject: Crystal Springs Main Check Valve Vault Lid

Recommendation:

Authorize staff to contract with Princeton Welding, Inc. to fabricate a lid for the main Crystal Springs check valve vault for a cost of \$35,710.

Background:

The District had replaced the aging main check valve at Crystal Springs earlier this year. In the process, we had to cut up and remove the original poured-in-place concrete vault lid. The replacement lid must be structurally strong enough to support the weight of the crane used to remove the station's pumps. In consultation with Jim Teter, we had Kennedy Jenks design a new steel lid complete with manway. This design will allow us to remove and reuse the lid whenever the valve must be removed in the future. In addition, we now have a larger access hatch for improved operator safety.

We received two bids for this project as follows:

Princeton Welding, Inc.	\$35,710
Andreini Brothers, Inc.	\$42,524

Fiscal Impact:

\$100,000 was initially set aside for the check valve replacement project. We have expended \$69,000 so far for the new valve, installation, and lid design. Due to increases in materials since the engineering estimate was provided, we will go over our initial budget by about \$4,500.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 12, 2010

Report

Date: October 6, 2010

Subject: Approval of CEQA Notice of Exemption for Pilarcitos Blending Station Project

Recommendation:

Approve CEQA Notice of Exemption for the Pilarcitos Blending Station Project.

Background:

The Pilarcitos Blending Station Project, included in the FY 2009-2010 Capital Improvement Program, will modify the District's pressure reducing station in Pilarcitos Canyon to provide precise control of flows from Crystal Springs and allow simultaneous use of the Crystal Springs and Pilarcitos Lake water sources. The project, designed by Kennedy/Jenks Consultants, consists of 1) replacing the existing pressure reducing valve on the Crystal Springs pipeline with an electronically controlled globe valve, 2) installing a probe style magnetic flowmeter into the Stone Dam pipeline, 3) installing an electrical panel, and 4.) extending electrical and communications services from the nearest power pole to the site via underground conduit (approximately 4,000 ft.) in the existing access road.

As authorized by the Board, the District has purchased the electronically controlled valve. Staff plans to solicit bids for project construction within the next two months.

As outlined in the attached Notice of Exemption (NOE), staff has determined that the project is exempt from the California Environmental Quality Act (CEQA). Following Board approval, we will file the NOE with the County Clerk's office.

Fiscal Impact:

None.

NOTICE OF EXEMPTION

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET, HALF MOON BAY, CA 94019

To: San Mateo County
Assessor – Clerk- Recorder
555 County Center, 1st Floor
Redwood City, CA 94063

Project Title: Pilarcitos Canyon Blending Station

Project Location: Pilarcitos Canyon. APN # 056-370-080.
400' N and 300'W of southeast corner of section 10

Project Description: This project consists of piping modifications to improve flow control at the District's existing pressure reducing station in upper Pilarcitos Canyon, where the 16" Crystal Springs pipeline and the 12" Stone Dam pipeline join with the 12" Pilarcitos East pipeline. The project consists of 1) replacing the existing pressure reducing valve on the Crystal Springs pipeline with an electronically controlled globe valve, 2) installing a probe style magnetic flowmeter into the Stone Dam pipeline, 3) installing an electrical panel, and 4.) extending electrical and communications services from the nearest power pole to the site via underground conduit (approximately 4,000 ft.) in the existing access road.

Name of Public Agency Carrying Out Project: Coastside County Water District

Name of Public Agency Approving Project:

Coastside County Water District, Project Sponsor
County of San Mateo, Environmental Services Agency, Coastal Development Permit Exemption

Exempt Status: The Project is exempt from the California Environmental Quality Act because it falls within one or more of the following exemptions:

- Categorical Exemption, Class 1, Existing Facilities (15301)
- Categorical Exemption, Class 4, Minor Alterations to Land (15304)
- Categorical Exemption, Class 2, Replacement or Reconstruction (15302)
- Categorical Exemption, Class 3, New Construction or Conversion of Small Structures (15303)

Reasons why project is exempt: The project is categorically exempt because it involves minor modifications to existing facilities which will not increase existing capacity, replacement of existing facilities on the same site and which serves the same functional purpose, installation of new small facilities and structure, and minor trenching and backfilling where the surface is restored.

Lead Agency Contact Person: David R. Dickson, General Manager

Telephone: (650) 726-4405

Signature

Title

Date

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 12, 2010

Report

Date: October 5, 2010

Subject: Concepts for a Non-Priority Connection Repurchase Program

Recommendation:

Provide direction to staff regarding a possible Non-Priority Connection Repurchase Program.

Background:

Anticipating that the District will soon receive revenue from sale of non-priority connections, Board members have expressed an interest in the possibility of using a portion of the sale proceeds to repurchase uninstalled non-priority connections. There are currently over 1,000 uninstalled Crystal Springs non-priority connections held by property owners.

The repurchase program would follow an approach similar to what we used for the connection sale:

1. The Board would approve a resolution and policy defining justification and procedures for the repurchase program.
2. The Board would decide how many connections would be purchased. The purchase price would be the same as the District's Transmission and Storage Fee.
3. Staff would send notices to all owners of parcels with connections advising them of the opportunity to offer their connections to the District at our current Transmission and Storage Fee.
4. The offer window would remain open for a period of 30-60 days.
5. We would accept offers to sell connections to the District in the order received until the authorized number of connections has been purchased.

Should the Board wish to proceed with repurchasing connections, staff will develop the program details for consideration at a future meeting.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 12, 2010

Report

Date: October 7, 2010

Subject: FY 2009-2010 Year End Financial Review

Recommendation:

Information only.

Background:

As the attached year-end summary shows, the District ended Fiscal Year 2009-2010 with net income slightly ahead of the planned budget. Highlights:

Revenue

- Overall revenue was 2.9% (\$199,000) under (worse than) budget.
- Significant revenue shortfalls in water sales (\$447,000) and service connection sales (\$453,000) were offset by higher-than-budget revenue in tax apportionment, sale of priority connections, miscellaneous income, and ERAF Refund.

Operating Expenses

- Total operating expenses were 4.0% (\$229,000) better than budget.
- SFPUC water purchase cost was \$146,000 less than budgeted.
- Crystal Springs and Nunes Treatment Plant costs were over budget due to lower-than-plan use of Denniston source. These overruns were offset by lower Denniston costs.
- Studies/Surveys/Consulting cost was \$46,000 over budget, primarily due to carryover of financial studies cost into FY10.
- Administrative salary costs were 6.5% (\$42,000) better than budget.
- State Fees were \$31,000 over budget due to penalties paid for Denniston discharge violations.

Net income, or contribution to CIP and reserves, was \$559,000, about 8.1% (\$42,000) better than plan.

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
Fiscal Year 2009 - 2010

ACCOUNT	DESCRIPTION	YTD ACTUAL	YTD BUDGET	Better/(Worse) VARIANCE	B/(W) % VAR
REVENUE					
1-0-4120-00	Water Revenue -All Areas	5,397,855	5,844,903	(447,048)	(7.6%)
1-0-4170-00	Water Taken From Hydrants	13,770	25,000	(11,230)	(44.9%)
1-0-4180-00	Late Notice -10% Penalty	48,333	50,000	(1,667)	(3.3%)
1-1-5745-00	CSP Connection T&S Fees	121,453	0	121,453	
1-0-4230-00	Service Connections	4,988	458,000	(453,012)	(98.9%)
1-0-4920-00	Interest Earned	17,269	65,549	(48,280)	0.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	661,388	300,000	361,388	120.5%
1-0-4950-00	Miscellaneous Income	84,493	37,000	47,493	128.4%
1-0-4955-00	Cell Site Lease Income	108,069	82,200	25,869	31.5%
1-0-4965-00	ERAF REFUND -County Taxes	305,752	100,000	205,752	205.8%
REVENUE TOTALS		6,763,369	6,962,652	(199,283)	(2.9%)
OPERATING EXPENSES					
1-1-5130-00	Water Purchased	1,465,004	1,610,934	145,930	9.1%
1-1-5230-00	Pump Exp, Nunes T P	22,049	19,000	(3,049)	(16.0%)
1-1-5231-00	Pump Exp, CSP Pump Station	249,867	230,407	(19,460)	(8.4%)
1-1-5232-00	Pump Exp, Trans. & Dist.	13,446	21,700	8,254	38.0%
1-1-5233-00	Pump Exp, Pilarcitos Can.	19,538	10,016	(9,522)	(95.1%)
1-1-5234-00	Pump Exp, Denniston Proj.	20,218	53,176	32,958	62.0%
1-1-5235-00	Denniston T.P. Operations	13,048	30,000	16,952	56.5%
1-1-5236-00	Denniston T.P. Maintenance	32,202	43,000	10,798	25.1%
1-1-5240-00	Nunes T P Operations	82,621	65,400	(17,221)	(26.3%)
1-1-5241-00	Nunes T P Maintenance	50,869	38,000	(12,869)	(33.9%)
1-1-5242-00	CSP Pump Station Operations	8,662	8,500	(162)	(1.9%)
1-1-5243-00	CSP Pump Station Maintenance	58,898	68,500	9,602	14.0%
1-1-5250-00	Laboratory Services	63,241	75,000	11,759	15.7%
1-1-5318-00	Studies/Surveys/Consulting	68,271	22,544	(45,727)	(202.8%)
1-1-5321-00	Water Conservation	62,969	60,650	(2,319)	(3.8%)
1-1-5322-00	Community Outreach	33,278	28,700	(4,578)	(15.9%)
1-1-5411-00	Salaries & Wages -Field	897,003	907,674	10,671	1.2%
1-1-5412-00	Maintenance -General	156,934	189,500	32,566	17.2%
1-1-5414-00	Motor Vehicle Expense	46,360	47,500	1,140	2.4%
1-1-5415-00	Maintenance -Well Fields	5,341	15,000	9,659	64.4%
1-1-5610-00	Salaries/Wages-Administration	604,879	646,607	41,728	6.5%
1-1-5620-00	Office Supplies & Expense	125,506	131,150	5,644	4.3%
1-1-5621-00	Computer Services	70,798	64,150	(6,648)	(10.4%)
1-1-5625-00	Meetings / Training / Seminars	23,425	20,000	(3,425)	(17.1%)
1-1-5630-00	Insurance	492,624	500,830	8,206	1.6%
1-1-5640-00	Employees Retirement Plan	434,947	447,750	12,803	2.9%
1-1-5645-00	SIP 401K Plan	20,000	20,000	0	0.0%
1-1-5681-00	Legal	67,393	52,000	(15,393)	(29.6%)
1-1-5682-00	Engineering	11,625	15,000	3,375	22.5%
1-1-5683-00	Financial Services	24,223	31,000	6,777	0.0%
1-1-5684-00	Payroll Tax Expense	110,890	112,146	1,256	1.1%
1-1-5687-00	Membership, Dues, Subscript.	41,637	53,815	12,178	22.6%
1-1-5688-00	Election Expenses	0	15,000	15,000	0.0%
1-1-5689-00	Labor Relations	12,000	12,000	0	0.0%
1-1-5700-00	San Mateo County Fees	7,531	10,800	3,269	30.3%
1-1-5705-00	State Fees	41,988	10,500	(31,488)	(299.9%)
OPERATING EXPENSE TOTALS		5,459,285	5,687,949	228,664	4.0%
NON-OPERATING EXPENSES					
1-1-5711-00	Debt Svc/Existing Bonds 1998A	273,130	270,845	(2,285)	(0.8%)
1-1-5712-00	Debt Svc/Existing Bonds 2006B	491,569	486,401	(5,168)	(1.1%)
NON-OPERATING EXPENSE TOTALS		764,699	757,246	-7,453	(1.0%)
NET CONTRIBUTION TO CIP & RESERVES		539,385	517,457	21,928	4.2%

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 12, 2010

Report

Date: October 8, 2010

Subject: Approval of CCWD-MWSD Agreement for Emergency Water Supply

Recommendation:

Approve the attached Agreement for Emergency Water Supply between Coastside County Water District and Montara Water and Sanitary District (MWSD).

Background:

In discussions which began in June 2008, a mutual interest committee comprised of CCWD Directors Coverdell and Ascher and MWSD Directors Ptacek and Slater-Carter, together with General Managers and Counsel of both agencies, developed an agreement under which either agency could supply water to the other in an emergency. The CCWD Board discussed and approved the principles an emergency supply agreement at their meeting of August 12, 2008. Based on those principles, representatives of the agencies developed the attached Agreement for Emergency Water Supply through a number of subsequent meetings and discussions.

The MWSD Board of Directors approved the Agreement on October 7, 2010.

If the CCWD Board approves the Agreement, we will begin working with MWSD to discuss permitting and logistical issues related to providing an emergency supply.

Fiscal Impact:

None.

AGREEMENT FOR EMERGENCY WATER SUPPLY

THIS AGREEMENT is made and entered into as of _____, 2010 by and between **MONTARA WATER AND SANITARY DISTRICT** ("MWSD") and **COASTSIDE COUNTY WATER DISTRICT** ("CCWD"), public agencies located in the County of San Mateo, California.

RECITALS

WHEREAS, CCWD is a county water district established and operating under the County Water District Law (California Water Code §30000 et seq.); and

WHEREAS, MWSD is a sanitary district established and operating under the Sanitary District Act of 1923 (California Health and Safety Code §6400 et seq.), empowered to operate its water system under the County Water District Law pursuant to Health and Safety Code Section 6512.7; and

WHEREAS, CCWD and MWSD are separate and independent special districts that provide water service to different and distinct communities located in the mid-coastside region of San Mateo County, California and nothing in this Agreement is intended to or should be construed as expanding or decreasing the respective rights and responsibilities of either agency to provide water service to the customers within their respective service areas; and

WHEREAS, CCWD and MWSD desire to provide for a mutual temporary, interruptible water supply in the event they, respectively, incur a water shortage emergency.

NOW THEREFORE, the parties hereto agree as follows:

1. Purpose. This Agreement is entered into for the mutual benefit of the parties to provide a temporary, interruptible supply of water for use during a water shortage emergency as hereinafter described. The parties hereby covenant and agree to cooperate and assist each other in providing such water supply in furtherance of the public health, welfare and necessity.

2. Emergency Water Supply. CCWD hereby agrees to provide an Emergency Water Supply to MWSD and MWSD hereby agrees to provide an Emergency Water Supply to CCWD subject to the terms and conditions of this Agreement. For purposes hereof, "Emergency Water Supply" means a

temporary, interruptible supply of water to help alleviate a water shortage emergency when either CCWD or MWSD finds and determines that the ordinary demands and requirements of its water users cannot be satisfied without depleting its water supply to the extent that there would be insufficient water for human consumption, sanitation and fire protection. The water shortage emergency must be caused by either 1) a sudden, unanticipated lack of water supply due to causes beyond the “Requester’s” (defined in Paragraph 3) reasonable control, or 2) damage to water system facilities as a result of a “Force Majeure” (defined in Paragraph 15).

Neither CCWD nor MWSD may provide an Emergency Water Supply to the other agency for more than ninety (90) consecutive calendar days in a three hundred sixty-five (365) calendar day period. In unusual and unique circumstances when a water shortage emergency cannot be alleviated within the initial ninety (90) calendar day period, CCWD and MWSD may continue to provide an Emergency Water Supply to the other party for up to an additional ninety (90) consecutive calendar day period for a maximum time of no longer than one hundred eighty (180) consecutive calendar days in any three hundred sixty-five (365) calendar day period.

This Agreement is contingent upon approval of such regulatory agency or agencies that has/have jurisdiction over its subject matter. Neither party shall have any obligation to provide an Emergency Water Supply to the other party until all applicable regulatory and governmental permits and approvals have been obtained.

3. Procedure. In the event one of the parties (“Requester”) determines that it has incurred a water shortage emergency that requires an Emergency Water Supply, it shall notify the other party (“Supplier”) thereof in writing (except as hereinafter provided) not less than ten (10) calendar days in advance of the date upon which the Requester desires commencement of the Emergency Water Supply. The notification shall include a concise but complete description of the circumstances upon which the request is based. The Supplier shall respond in writing within five (5) calendar days of the date of the Requester’s notice stating whether it will, will not or will conditionally provide the Emergency Water Supply.

The Supplier shall have sole discretion to determine whether it shall provide the Emergency Water Supply and, if so, under what conditions; provided, that no such condition shall be contrary to, or conflict with, the provisions of this Agreement. If the Supplier agrees to provide the Emergency Water Supply and the Requester agrees to such conditions, if any, required by the Supplier, the parties shall confer regarding, and cooperate in implementing, such matters as location of system connection(s), commencement of service, estimated volume and duration of service, anticipated interruptions of service, obtaining requisite regulatory permits or other entitlements, if any, and other logistical aspects in order to effectuate delivery of the Emergency Water Supply as expeditiously and economically as reasonably feasible. Notwithstanding the above notification procedure, in the event of a serious unanticipated water shortage emergency that imminently threatens the public health, welfare and safety of the Requester's water system users and the Supplier determines that it is able and willing to respond to such emergency, the parties may waive the ten-day notification requirement hereof and proceed, at the Supplier's discretion aforesaid, to effectuate the Emergency Water Supply in the most expeditious manner feasible.

4. Compensation. The Requester shall compensate the Supplier for the Emergency Water Supply based on the volume of water consumed charged at the Supplier's rate or rates for its non-residential users, current at the time the Emergency Water Supply is provided. Payment shall be made on a monthly basis within thirty (30) days of the date of billing.

5. Costs. All costs incurred by the Supplier in providing the Emergency Water Supply shall be borne by the Requester. Undisputed costs shall be due and payable within 30 days of the date of the Supplier's invoice therefor, which shall briefly describe each of the itemized costs. Any disputes regarding costs shall be resolved through the dispute resolution procedure described in paragraph 16.

6. Term. The Term of this Agreement is one year from the date first hereinabove written ("Term"); provided, that the Term shall be renewed automatically for successive one-year Terms, subject to termination set forth in Paragraph 7.

7. Termination. Either party may terminate this Agreement at any time during the Term or any renewed Term by giving the other party written notice thereof not less than ninety (90) days prior to the effective date of termination, which date shall be included in the notice; provided, that if the date of termination is not included in the notice, it shall be deemed to be ninety (90) days from the date of the notice.

8. Hold Harmless; Indemnification. CCWD shall defend, hold harmless and indemnify MWSD, its governing board, officers, employees, agents and consultants from any and all claims, lawsuits, causes of action and liability of any nature or kind for injuries to persons or damage to property arising from the negligent, intentional or wrongful acts or omissions of CCWD, its governing board officers, employees, agents or consultants in the performance or failure to perform any of its or their obligations, express or implied, under this Agreement.

MWSD shall defend, hold harmless and indemnify CCWD, its governing board, officers, employees, agents and consultants from any and all claims, lawsuits, causes of action and liability of any nature or kind for injuries to persons or damage to property arising from the negligent, intentional or wrongful acts or omissions of MWSD, its governing board, officers, employees, agents or consultants in the performance or failure to perform any of its or their obligations, express or implied, under this Agreement.

The duty to indemnify shall include the duty to defend as set forth in Civil Code Section 2778. In the event of the concurrent negligence of the parties, their respective governing boards, officers, employees, agents or consultants in the performance or failure to perform any of its or their respective obligations under this Agreement, then the liability for any and all claims, lawsuits, causes of action and liability of any nature or kind for injuries to persons or damage to property arising out of such concurrent negligence shall be apportioned under California's theory of comparative negligence as presently established, or as may be hereafter modified.

9. Insurance. Each party covenants and warrants to the other that, upon the commencement of the Term and so long as this Agreement is in effect, it is and shall be insured or self-insured in an amount of not less than Three Million

Dollars (\$3,000,000) for each occurrence giving rise to personal injury or property damage liability for which they respectively may be held responsible. Each party shall furnish to the other a Certificate of Insurance and a copy of the declaration page of its insurance policy or documentation of self-insurance satisfactory to the receiving party that evidences the coverage required hereunder and an endorsement or other acknowledgment satisfactory to the receiving party that provides that said party shall be given not less than ten (10) days' prior written notice of any intended cancellation, reduction or change in coverage of such insurance or self-insurance.

10. Limited Responsibility; Release. The Emergency Water Supply delivered by the Supplier to the point of connection of its water system with that of the Requester (i.e. to the point on the Supplier's water system where a temporary meter is installed to measure the Emergency Water Supply) shall comply with the water quality standards established for potable water. The Requester shall be solely responsible for the quality of the Emergency Water Supply from said point of connection and for such other potable water, irrespective of its source, that is provided to the Requester's customers.

Upon taking delivery of the Emergency Water Supply the Requester shall be deemed to release, and hereby does release, the Supplier from any and all liability of any nature or kind arising out of, or pertaining to, the quality of water provided to the Requester's customers, except to the extent that the Emergency Water Supply does not comply with the requirements of the first sentence of the immediately preceding paragraph. Additionally, each party releases and discharges the other party from any and all liability of any nature or kind arising out of, or pertaining to, a decision by either party not to provide an Emergency Water Supply.

The foregoing release is a general release and the parties shall be deemed to, and do hereby, waive the provisions of Civil Code Section 1542 which provides as follows:

“§1542. A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of

executing the release, which if known by him or her must have materially affected his or her settlement with the debtor.”

11. Status. The parties hereto are independent contractors and the officers, employees, agents and consultants of one shall not be deemed to be officers, employees or agents of the other in the performance of their respective duties and obligations hereunder. Furthermore, under no circumstances shall either party be deemed to be a retail user or customer of the other party by entering into this Agreement or by receiving an Emergency Water Supply.

12. Successors. This Agreement and the duties and obligations hereunder shall be binding upon, and the benefits hereof shall inure to, the successors and assigns of CCWD and MWSD, respectively.

13. Non-assignability. This Agreement and the obligations, duties and rights hereunder shall not be assigned by one party without the prior written consent of the other party, which consent shall not unreasonably be withheld.

14. Notices. Notices required or convenient for performance hereunder shall be in writing, unless otherwise specified in writing, and shall be delivered personally, deposited with the United States Postal Service, first-class postage prepaid in an envelope addressed as follows, or by facsimile as follows:

To CCWD: General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

By facsimile: (650) 726-5245

To MWSD: General Manager
Montara Water and Sanitary District
8888 Cabrillo Highway
P.O. Box 370131
Montara, CA 94037

By facsimile: (650) 728-8556

15. Force Majeure. The performance of the parties’ obligations and duties hereunder shall be excused by reason, and for the duration, of Force Majeure. “Force Majeure” as used herein means fire, flood, earthquake, or other natural calamity, or acts of God, governmental action or inaction not caused by the party

claiming excuse of performance, labor strike, slowdown or other labor action, except for strikes, slowdowns or labor actions by employees of a party hereto, civil unrest, acts of terrorism or other cause beyond the control of the party claiming excuse of performance. Upon the cessation of the Force Majeure, the party whose performance was excused thereby shall commence and diligently pursue to completion the obligation or duty excused.

16. Dispute Resolution. In the event a dispute arises between the Parties regarding the interpretation of this Agreement or their performance or failure to perform their respective duties and obligations hereunder, the party claiming a dispute shall give written notice thereof to the other party expressly describing the matter disputed. The parties shall meet and confer within thirty (30) days of the date of the notice and attempt to resolve the dispute informally. If they are unable to resolve the dispute by the informal meeting, the dispute shall be submitted to mediation with a mediator selected by agreement of the parties or by striking names from a list of mediators provided by the San Francisco, California, Office of the American Arbitration Association. Costs of mediation shall be divided equally. If the dispute is not resolved by mediation or by another form of Alternative Dispute Resolution upon which the parties may agree, the parties may pursue such legal or equitable remedies as they may choose.

17. Paragraph Headings. Paragraph headings herein are for convenience of reference and shall not be deemed to modify or amend the provisions of the paragraphs headed thereby.

18. Prior Agreement; Integration. That certain agreement entitled, "Agreement for Temporary, Interruptible, Supplemental Water Supply," dated as of the 15th day of August 2001 by and between Citizens Utility Company of California, predecessor in interest of MWSD, and Coastside County Water District has expired and shall have no further force and effect from and after the date hereof. This Agreement comprises the entire agreement between the parties and supersedes and replaces all prior oral and written agreements, notes, memoranda, or other communications between the parties pertaining to the subject matter hereof.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date first hereinabove written.

**Coastside County Water District
("CCWD")**

By: _____
General Manager

Countersigned:

By: _____
District Secretary

**Montara Water and Sanitary District
("MWSD")**

By: _____
General Manager

Countersigned:

By: _____
District Secretary

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 12, 2010

Report

Date: October 8, 2010

Subject: General Manager's Report

Recommendation:

None. Information only.

Background:

For this month's report, I would like to highlight the following:

1. Connection Sale Status

As reported last month, we notified 34 property owners of their eligibility to purchase non-priority water connections. The deadline for submitting purchase documents and payment is October 12. As of October 7, we have received payment from 12 purchasers and heard from two additional people who intend to purchase. We anticipate that a significant proportion of eligible applicants will not purchase connections.

2. Water Reclamation Update

There is nothing new to report this month. We are waiting for SAM to respond to the principles of agreement the CCWD Board approved on February 9, 2010.

3. SFPUC Rate Study

In keeping with the terms of our individual agency Water Sales Contract, the District requested, in a letter dated 16 October 2009, that the SFPUC perform a rate study to determine whether CCWD should receive a different wholesale rate for untreated water. SFPUC staff has moved very slowly on this effort. After an initial meeting on April 12 at which they agreed to share information with us as the study progressed, we have not heard anything from them. We will be meeting with SFPUC on October 8 to determine the status of the rate study.

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: October 12, 2010

Report
Date: October 1, 2010

Monthly Highlights

Source of Supply - We continue to run on Pilarcitos Reservoir. This is the first time in 5 years that we have not had to run Crystal Springs continuously through the summer.

Backflow Program - We continue to receive positive feedback on our campaign to bring our system into compliance with backflow regulations.

Nunes Short Term Improvement Project - All chemical feed systems are either on line or being tested. This project will be complete by the end of November.

Source of Supply

Crystal Springs, Pilarcitos Reservoir, Denniston Water Treatment Plant (WTP) and Denniston Wells were the major source of supply for the month of September. We switched from Crystal Springs to Pilarcitos source on 17 September, back to Crystal Springs on 28 Sept to take our rate up after an 8 hour shutdown for the STI project and then back to Pilarcitos on 30 Sept.

Systems Improvement

Beautification

- Removed old polymer systems at Nunes WTP
- Cleaned up around Nunes WTP
- Installed new lighting around District Center
- All work trucks cleaned
- Cleaned debris around El Granada Tank #3
- Shop cleaned up
- Weed abatement in Pilarcitos Canyon

Backflow Program

The backflow for Straw Hat Pizza was installed on 30 Sept.

Received a call from Half Moon Bay Properties that they will be installing backflow devices for Burger King and the Baskin Robbins Center.

Processed backflow request letters for the New Leaf Shopping Center and toured the entire site with the property owners.

Flushing

Clipper Ridge was flushed using two hydrant ports to remove the sediment that wasn't removed by the flushing of last Spring. We are confident that we got our main line from Denniston to Clipper Ridge well flushed. We will flush the 12" main from Clipper Ridge to El Granada Tank 1 in October.

Home Dialysis Protection

There are two customers in our service area that are on home dialysis. Special valve locks were installed on their streets to prevent accidental shutdown without prior notification.

Update on Other Activities:

Rugid Computer Breakdowns

The Rugid computers continue to fail. A communication failure between the Process Logic Controller (PLC) operating the Crystal Springs Pump Station (PS) and District Center caused the pumps to run continuously for 2 days. The Cahill Tank overflowed back into the lake for about 36 hours. Our inspection uncovered no damage to the spillway and rip rap. Calcon Systems has adjusted the communications settings and set up a watchdog timer that will alert the on call operator if the communication fails. This problem will be permanently resolved once the Supervisory Control And Data Acquisition (SCADA) system is installed.

Hit Hydrant

A garbage truck from Recology of the Coast struck and damaged a fire hydrant on Wednesday, 22 September on Columbus Avenue in El Granada. Crews repaired the hydrant and cleaned up debris that had flowed into a nearby resident's yard. A police report was filed with the SM County Sheriff's Department and we will be sending an invoice for repairs and damage control to Recology when complete. We received 3 complaints for brown water, one of which reported that her clothes were stained during washing. We delivered a bottle of red-b-gone and she was able to remove the stains.

New Flow Meter

Crews replaced the flow meter at Denniston on 27 September. The orifice plate was original and giving us false low readings.

Safety/Training/Inspections/Meetings

Meetings Attended

8 Sept - Webinar at 1100 on the upcoming Revised Total Coliform Rule viewed from my office computer. Twitchell also in attendance.

8 Sept - Facilities Committee meeting at 1400.

10 Sept – SCADA screen meeting with Cal Con. Twitchell and Davis also in attendance.

15 Sept – Met with agent of Coating Specialist and Inspection Services (CSI), our painting inspectors, to discuss the condition of Half Moon Bay Tank 1 and its needed mechanical repairs.

15 Sept – Operation & Maintenance (O&M) Staff meeting.

23 Sept – Met with Sensus representatives as to some faulty registers that they had sent to us when upgrading large meters. Davis, Jack Whelen also in attendance.

29 Sept – All staff meeting

29 Sept – 50% design review workshop with Kennedy/Jenks on Denniston Pretreatment Upgrade and Short Term Improvement (STI) projects.

Safety Meeting and Training

The Safety Committee met on 8 September. Twitchell in attendance.

Safety Training in September was on fire extinguisher safety and blood borne pathogens. Twitchell, Whelen, Duffy, Merlot, Winch, Bruce and Davis in attendance.

Safety-General

Treatment Staff installed a new eyewash station in the new caustic containment area at Nunes.

Department of Public Health (DPH)

No interaction with DPH in the month of September.

Projects

Tank Recoating Projects

CSI representative inspected Half Moon Bay Tank 1 to go over needed repairs. The tank will need a new annular ring, the entrance port must be expanded to 36", a second entrance port is needed, the top entry hatch will need to be repaired, the noncompliant ladder removed, a catwalk is needed to connect Half Moon Bay (HMB) Tank 1 to tank 2. A second catwalk will be needed to connect to tank 3, and the conduit connecting the tank to tank 2 will need to be expanded to 16 inches.

Denniston Dredging-year 2

Staff has been preparing for the upcoming annual dredging at Denniston. We had sent in an amendment to our permit to Fish and Game requesting to remove the tules and about 3 feet of sediment from the site of last year's dredge operation upstream about 800 feet to connect to the main stream channel. They never got back to us in time but will allow it for next year since it will improve frog habitat as well as provide fresh stream flows past our influents. The spoils site has been cleared and arrangements made for Andreini to dredge in October.

Nunes Short Term Improvement Project

- Coating contractor painting on site generator pad and doors.
- Placed on site hypochlorite generator

- Prepping on site generator room for electrical and plumbing installation
- Plumbed new drains in hypo and alum containment areas
- Electrical and SCADA being installed
- On site generator vents
- Installation of softening units for on site generator
- Installation of static mixer for hypochlorite mixing (8 hour shutdown)
- Factory testing of sodium hypochlorite and alum controls.
 - Hypochlorite system failed due to wrong calibration cylinders. New cylinders will be installed in October.
- Preparing for the 10 day performance testing for Alum and Hypochlorite feed systems to be initiated on the first week of October.

Crystal Springs Painting

Notice to proceed sent to Redwood Painting on 31 August and submittals were sent in and reviewed. They are scheduled to start in October.

Denniston Treated Water Booster Station

Crews fabricated plumbing manifold. Will start excavation for installation in October.

Railroad Avenue Pipeline

Jim Teter provided the first draft design drawings to replace the present 2" galvanized line located on HMB property with a 4" ductile iron pipe which will be located under Railroad Avenue. Staff has reviewed and found it to be satisfactory. Sent notice to Teter to proceed with final drawings and specifications for bid.

Denniston STI and Pretreatment Upgrade Project

Staff reviewed the Kennedy Jenks 50% drawings for this project and met with their representatives on 29 Sept. There are some issues with the original STI design that may be incompatible with present regulations surrounding fire suppression and containment. We will be meeting with the Coastside Fire Protection District in October for clarification as to proper design.

Worked on PowerPoint presentation for this project to be presented at the Cal/Nev Section American Water Works Association (AWWA) Fall Conference in Sacramento in October.

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: October 12, 2010
Subject: Water Resources Report

This report is provided as an update on water resources activities. The report includes the following items:

- New School Assembly Program
 - Public Outreach
 - Half Moon Bay Precipitation Table
 - List of Meetings
-

□ EarthCapades Environmental Vaudeville Assemblies

Coastside County Water District, in partnership with the Bay Area Water Supply and Conservation Agency (BAWSCA), is offering complimentary environmental educational assemblies for elementary schools within the District's service area. These assemblies reinforce learning for STAR testing and use California state science standards.



□ Public Outreach

At the September Board meeting, the Board of Directors expressed an interest in planning a special event to help promote water awareness in the community.

Ideally, staff prefers to participate in regional events that promote a regional message regarding water conservation (water use efficiency) or other water resource topics. Regionally, costs can be shared among multiple agencies and there are more resources available for planning and hosting events. Discussions with BAWSCA staff, regarding a regional approach, concluded that there isn't sufficient staff time or resources this fiscal year to plan a special event. There is the possibility of including funding and staffing resources next fiscal year to plan an event to promote a regional message.

Since a regional event is not possible this fiscal year, District staff proposes increasing outreach to the community during the month of May (Water Awareness Month) 2011. The general message could be that:

A safe and reliable water supply is critical to the success of a community. Water supports jobs and provides for the health and welfare of the public. Water use efficiency is a critical part of planning for a safe and reliable water supply.

This message is consistent with the American Water Works Association’s Drinking Water Week, which is the first week in May. The District could participate in local events, such as the Coastside Farmer’s Market, and increase public outreach through direct mailings, advertisements, and opinion pieces.

□ **Half Moon Bay Precipitation Table**

Water year 2010 has yielded near normal precipitation for Coastside County Water District’s local watersheds.

Precipitation for Half Moon Bay (inches)													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Historic Average	1.3	3.4	3.7	5.5	4.8	3.9	1.6	0.6	0.2	0.0	0.1	0.3	25.4
	2009			2010									
Water Year 2010	3.4	0.4	2.6	6.4	3.0	2.2	4.2	2.0	0.3	0.0	0.3	0.3	25.1

□ **List of Meetings**

- CUWCC Plenary Meeting – Sacramento 9/15/2010
- WaterSense Forum – Webinar 9/16/2010
- San Mateo Resource Conservation District – Teleconference – 9/20/2010
- Pilarcitos Integrated Watershed Management Workgroup Meeting – 9/21/2010
- BAWSCA Lawn Replacement Program Workgroup – 9/23/2010
- BAWSCA Database Training – 9/28/2010
- ACWA Groundwater Committee Meeting – Sacramento – 9/29/2010