

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, October 9, 2012 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending September 30, 2012: Claims: \$1,697,527.07; Payroll: \$71,393.43 for a total of \$1,768,920.50 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Monthly Water Transfer Report ([attachment](#))
- D. Approval of Minutes of August 14, 2012 Special Board of Directors Meeting ([attachment](#))
- E. Approval of Minutes of August 14, 2012 Board of Directors Meeting ([attachment](#))
- F. Approval of Minutes of September 7, 2012 Special Board of Directors Meeting ([attachment](#))
- G. Approval of Minutes of September 25, 2012 Special Board of Directors Meeting ([attachment](#))
- H. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- I. Total CCWD Production Report ([attachment](#))
- J. CCWD Monthly Sales by Category Report ([attachment](#))
- K. September 2012 Leak Report ([attachment](#))
- L. Rainfall Reports ([attachment](#))
- M. San Francisco Public Utilities Commission Hydrological Report for September 2012 ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Crystal Springs Spare Pump for 500 HP Unit ([attachment](#))
- B. Denniston Return Wash Water Pump ([attachment](#))
- C. Resolution 2012-08 - Adopting an Amended Conflict of Interest Code ([attachment](#))
- D. Appointment of CCWD Board Member Representative and alternate(s) to participate in San Mateo County Local Agency Formation Commission (LAFCo) election of officers ([attachment](#))

7) GENERAL MANAGER'S REPORT - INCLUDING MONTHLY INFORMATIONAL REPORTS ([attachment](#))

- Stone Dam Pipeline Emergency Interim Replacement Project
 - Modesto Irrigation District Ends SFPUC Water Transfer Negotiations
 - BAWSCA Bond Refinancing
 - Restore Hetch Hetchy Initiative
- A. Operations Report ([attachment](#))
 - B. Water Resources Report ([attachment](#))

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

9) ADJOURNMENT

Accounts Payable

Checks by Date - Summary By Check Number

User: gbrazil
Printed: 9/28/2012 - 10:13 AM



Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17919	ALL04	ALLIED WASTE SERVICES #9:	09/14/2012	0.00	333.63
17920	ASS01	HEALTH BENEFITS ACWA/JPI	09/14/2012	0.00	21,478.23
17921	ATT01	AT&T MOBILTY	09/14/2012	0.00	31.19
17922	ATT02	AT&T	09/14/2012	0.00	1,471.15
17923	COA15	COASTSIDE NET, INC	09/14/2012	0.00	130.31
17924	HAR03	HARTFORD LIFE INSURANCE	09/14/2012	0.00	1,793.07
17925	ICM01	VANTAGEPOINT TRANSFER /	09/14/2012	0.00	40.00
17926	KAI01	KAISER FOUNDATION HEAL	09/14/2012	0.00	8,777.00
17927	OCE04	OCEAN SHORE CO.	09/14/2012	0.00	2,124.38
17928	PAC01	PACIFIC GAS & ELECTRIC CO	09/14/2012	0.00	41,949.08
17929	PUB01	PUB. EMP. RETIRE SYSTEM	09/14/2012	0.00	17,935.80
17930	SAN20	SAN FRANCISCO FIRE CREDI	09/14/2012	0.00	450.00
17931	UNI08	UNION BANK OF CALIFORNIA	09/14/2012	0.00	337,429.26
17932	UNI09	UNION BANK OF CALIFORNIA	09/14/2012	0.00	258,382.50
17933	VAL01	VALIC	09/14/2012	0.00	1,400.00
17934	COU05	RECORDER'S OFFICE	09/20/2012	0.00	21.00
17935	ADP01	ADP, INC.	09/25/2012	0.00	595.70
17936	ADV02	FRANK YAMELLO	09/25/2012	0.00	235.00
17937	AIR01	AIR & TOOL ENGINEERING C	09/25/2012	0.00	1,395.96
17938	ANA01	ANALYTICAL ENVIRONMEN	09/25/2012	0.00	7,849.69
17939	AND01	ANDREINI BROS. INC.	09/25/2012	0.00	34,099.31
17940	AND10	ANDERSON PACIFIC ENGINE	09/25/2012	0.00	474,317.93
17941	ATT03	AT&T LONG DISTANCE	09/25/2012	0.00	126.06
17942	AZT01	AZTEC GARDENS, INC.	09/25/2012	0.00	190.00
17943	BAY10	BAY ALARM COMPANY	09/25/2012	0.00	580.71
17944	BFI02	BFI OF CALIFORNIA, INC.	09/25/2012	0.00	477.79
17945	BIG02	BIG ED'S CRANE SERVICE, IN	09/25/2012	0.00	1,560.00
17946	BRE01	CATHLEEN BRENNAN	09/25/2012	0.00	113.22
17947	CAL08	CALCON SYSTEMS, INC.	09/25/2012	0.00	6,681.39
17948	CAR02	CAROLYN STANFIELD	09/25/2012	0.00	485.00
17949	COA19	COASTSIDE COUNTY WATER	09/25/2012	0.00	111.52
17950	CSG01	CSG SYSTEMS, INC	09/25/2012	0.00	2,263.31
17951	CUL01	CULLIGAN SANTA CLARA, C	09/25/2012	0.00	320.40
17952	DAL01	DAL PORTO ELECTRIC	09/25/2012	0.00	10,240.00
17953	DON02	SEAN DONOVAN	09/25/2012	0.00	172.23
17954	EKI01	EKI INC.	09/25/2012	0.00	39,324.62
17955	ENR01	ENRIQUEZ MD, JOSEFINA	09/25/2012	0.00	125.00
17956	FIR06	FIRST NATIONAL BANK	09/25/2012	0.00	2,508.31
17957	GEN03	GENERAL CHEMICAL PERFO	09/25/2012	0.00	4,630.12
17958	GOL04	GOLDEN STATE FLOW MEAS	09/25/2012	0.00	9,648.34
17959	HAC01	HACH CO., INC.	09/25/2012	0.00	1,181.43
17960	HAL01	HMB BLDG. & GARDEN INC.	09/25/2012	0.00	100.38
17961	HAL04	HALF MOON BAY REVIEW	09/25/2012	0.00	1,190.00
17962	HAL07	HALF MOON BAY POSTMAST	09/25/2012	0.00	190.00
17963	HAL24	H.M.B.AUTO PARTS	09/25/2012	0.00	49.78

Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17964	HAN01	HANSONBRIDGETT. LLP	09/25/2012	0.00	8,046.30
17965	HAW01	HAWKINS DELAFIELD & WOC	09/25/2012	0.00	500.00
17966	HOM01	HOME DEPOT	09/25/2012	0.00	1,034.84
17967	IRO01	IRON MOUNTAIN	09/25/2012	0.00	501.83
17968	IRV01	IRVINE CONSULTING SERVIC	09/25/2012	0.00	2,285.00
17969	IRV02	IRVINE CONSULTING SERVIC	09/25/2012	0.00	399.00
17970	KEN03	KENNEDY/JENKS CONSULTA	09/25/2012	0.00	22,612.50
17971	KOP01	KRZYSTOF/GENOWEFA KOPI	09/25/2012	0.00	68.50
17972	LET01	TED LETH	09/25/2012	0.00	200.00
17973	LOM01	GLENNA LOMBARDI	09/25/2012	0.00	99.00
17974	MET06	METLIFE SBC	09/25/2012	0.00	1,274.80
17975	MIS01	MISSION UNIFORM SERVICES	09/25/2012	0.00	196.66
17976	MON09	MEREDITH MONICA	09/25/2012	0.00	100.00
17977	MUR01	KEVIN MURPHY	09/25/2012	0.00	100.00
17978	OFF01	OFFICE DEPOT	09/25/2012	0.00	332.48
17979	ONT01	ONTRAC	09/25/2012	0.00	80.04
17980	PAS01	PASO ROBLES TANK, INC	09/25/2012	0.00	29,126.82
17981	PAU01	PAULO'S AUTO CARE	09/25/2012	0.00	24.28
17982	PIT04	PITNEY BOWES	09/25/2012	0.00	198.00
17983	POL01	POLLARDWATER.COM	09/25/2012	0.00	992.02
17984	PRE02	PRESIDIO SYSTEMS, INC	09/25/2012	0.00	613.76
17985	PSI01	PSI-PROCESS SOLUTIONS, INC	09/25/2012	0.00	3,268.40
17986	PUM01	PUMP REPAIR SERVICE CO. I	09/25/2012	0.00	12,023.80
17987	RED01	RED WING SHOES	09/25/2012	0.00	169.67
17988	RIC02	RICOH AMERICAS CORP	09/25/2012	0.00	943.29
17989	ROB01	ROBERTS & BRUNE CO.	09/25/2012	0.00	5,037.93
17990	ROG01	ROGUE WEB WORKS, LLC	09/25/2012	0.00	285.00
17991	RYA01	RYAN HERCO PRODUCTS CO.	09/25/2012	0.00	936.66
17992	SAN03	SAN FRANCISCO WATER DEP	09/25/2012	0.00	257,363.57
17993	SAN05	SAN MATEO CTY PUBLIC HE	09/25/2012	0.00	590.00
17994	SER03	SERVICE PRESS	09/25/2012	0.00	692.31
17995	SPR04	SPRINGBROOK SOFTWARE, I	09/25/2012	0.00	175.00
17996	STR02	STRAWFLOWER ELECTRONIC	09/25/2012	0.00	21.60
17997	T&T01	T & T VALVE AND INSTRUME	09/25/2012	0.00	1,668.26
17998	TET01	JAMES TETER	09/25/2012	0.00	11,854.65
17999	UNI15	UNIVAR USA INC	09/25/2012	0.00	2,715.29
18000	UPS01	UPS STORE	09/25/2012	0.00	205.84
18001	VER02	VERIZON WIRELESS	09/25/2012	0.00	330.84
18002	WES11	WEST COAST AGGREGATES,	09/25/2012	0.00	696.96
18003	WHE01	VIRGINIA WHELEN	09/25/2012	0.00	195.00
18004	COU05	RECORDER'S OFFICE	09/26/2012	0.00	50.00
18005	ASS08	ASSOC. CALIF. WATER AGEN	09/27/2012	0.00	9,534.00
18006	CHE01	CHEVRON/TEXACO UNIVERS	09/27/2012	0.00	2,199.15
18007	COU07	COUNTY OF SAN MATEO	09/27/2012	0.00	305.00
18008	HAR03	HARTFORD LIFE INSURANCE	09/27/2012	0.00	1,793.07
18009	ICM01	VANTAGEPOINT TRANSFER /	09/27/2012	0.00	40.00
18010	PUB01	PUB. EMP. RETIRE SYSTEM	09/27/2012	0.00	17,885.34
18011	SAN20	SAN FRANCISCO FIRE CREDI	09/27/2012	0.00	450.00
18012	TEA02	TEAMSTERS LOCAL UNION #	09/27/2012	0.00	657.00
18013	TUR04	SUSAN TURGEON	09/27/2012	0.00	164.95
18014	UB*01064	CATHY RATLIFF	09/27/2012	0.00	104.53
18015	UB*01065	AMANDA TAPIA	09/27/2012	0.00	75.13
18016	UB*01066	KELLI FERREIRA	09/27/2012	0.00	195.48
18017	UB*01067	JENNIFER HAYES	09/27/2012	0.00	69.38
18018	UB*01068	MICHELLE GRIFFITH	09/27/2012	0.00	30.61

Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
18019	UB*01069	BARBARA RUSSO	09/27/2012	0.00	36.76
18020	UB*01070	MICHAEL FAZIO	09/27/2012	0.00	66.97
18021	VAL01	VALIC	09/27/2012	0.00	1,400.00
Report Total:				0.00	1,697,527.07

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
30-Sep-12

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
OPERATING REVENUE									
1-0-4120-00	Water Revenue -All Areas	733,186.68	640,243.00	92,943.68	14.5%	2,280,384.32	1,943,233.00	337,151.32	17.4%
TOTAL OPERATING REVENUE		733,186.68	640,243.00	92,943.68	14.5%	2,280,384.32	1,943,233.00	337,151.32	17.4%
NON-OPERATING REVENUE									
1-0-4170-00	Water Taken From Hydrants	1,195.82	2,083.33	(887.51)	-42.6%	7,366.14	6,249.99	1,116.15	17.9%
1-0-4180-00	Late Notice -10% Penalty	7,018.95	4,167.00	2,851.95	68.4%	22,169.15	12,501.00	9,668.15	77.3%
1-0-4230-00	Service Connections	0.00	666.66	(666.66)	-100.0%	1,431.67	1,999.98	(568.31)	-28.4%
1-0-4920-00	Interest Earned	0.00	0.00	0.00	0.0%	880.29	885.00	(4.71)	-0.5%
1-0-4930-00	Tax Apportionments/Cnty Checks	0.00	0.00	0.00	0.0%	17,816.50	15,000.00	2,816.50	18.8%
1-0-4950-00	Miscellaneous Income	5,405.76	3,083.33	2,322.43	75.3%	16,469.34	9,249.99	7,219.35	78.0%
1-0-4955-00	Cell Site Lease Income	10,071.64	9,793.66	277.98	2.8%	29,869.96	29,380.98	488.98	1.7%
1-0-4965-00	ERAF REFUND -County Taxes	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
TOTAL NON-OPERATING REVENUE		23,692.17	19,793.98	3,898.19	19.7%	96,003.05	75,266.94	20,736.11	27.6%
TOTAL REVENUES		756,878.85	660,036.98	96,841.87	14.7%	2,376,387.37	2,018,499.94	357,887.43	17.7%
OPERATING EXPENSES									
1-1-5130-00	Water Purchased	257,363.57	240,949.00	(16,414.57)	-6.8%	489,812.36	738,123.00	248,310.64	33.6%
1-1-5230-00	Pump Exp, Nunes T P	2,320.75	1,981.00	(339.75)	-17.2%	4,828.90	6,121.00	1,292.10	21.1%
1-1-5231-00	Pump Exp, CSP Pump Station	36,180.35	32,610.00	(3,570.35)	-10.9%	83,849.65	97,830.00	13,980.35	14.3%
1-1-5232-00	Pump Exp, Trans. & Dist.	2,025.79	840.00	(1,185.79)	-141.2%	3,125.79	2,838.00	(287.79)	-10.1%
1-1-5233-00	Pump Exp, Pilarcitos Can.	256.25	147.00	(109.25)	-74.3%	539.52	440.00	(99.52)	-22.6%
1-1-5234-00	Pump Exp. Denniston Proj.	520.17	1,661.00	1,140.83	68.7%	1,104.98	4,984.00	3,879.02	77.8%
1-1-5235-00	Denniston T.P. Operations	351.47	500.00	148.53	29.7%	447.72	1,340.00	892.28	66.6%
1-1-5236-00	Denniston T.P. Maintenance	15.31	3,000.00	2,984.69	99.5%	510.17	9,000.00	8,489.83	94.3%
1-1-5240-00	Nunes T P Operations	9,359.06	10,629.00	1,269.94	11.9%	27,074.10	29,668.00	2,593.90	8.7%
1-1-5241-00	Nunes T P Maintenance	6,154.15	3,333.33	(2,820.82)	-84.6%	14,203.57	9,999.99	(4,203.58)	-42.0%
1-1-5242-00	CSP Pump Station Operations	906.13	708.00	(198.13)	-28.0%	1,950.04	2,124.00	173.96	8.2%
1-1-5243-00	CSP Pump Station Maintenance	4,735.80	3,333.00	(1,402.80)	-42.1%	6,344.36	9,999.00	3,654.64	36.6%
1-1-5250-00	Laboratory Services	670.04	5,923.00	5,252.96	88.7%	2,551.53	14,565.00	12,013.47	82.5%
1-1-5318-00	Studies/Surveys/Consulting	0.00	5,666.60	5,666.60	100.0%	0.00	16,999.80	16,999.80	100.0%
1-1-5321-00	Water Conservation	754.90	6,183.00	5,428.10	87.8%	1,097.08	18,549.00	17,451.92	94.1%
1-1-5322-00	Community Outreach	104.10	2,933.00	2,828.90	96.5%	1,299.10	8,799.00	7,499.90	85.2%
1-1-5411-00	Salaries & Wages -Field	68,661.42	75,793.77	7,132.35	9.4%	257,327.13	265,278.19	7,951.06	3.0%
1-1-5412-00	Maintenance -General	25,761.77	13,650.00	(12,111.77)	-88.7%	64,651.60	40,950.00	(23,701.60)	-57.9%
1-1-5414-00	Motor Vehicle Expense	5,781.66	3,720.00	(2,061.66)	-55.4%	13,543.57	11,160.00	(2,383.57)	-21.4%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5415-00	Maintenance -Well Fields	0.00	500.00	500.00	100.0%	0.00	1,500.00	1,500.00	100.0%
1-1-5610-00	Salaries/Wages-Administration	48,193.06	50,978.77	2,785.71	5.5%	171,788.04	178,425.68	6,637.64	3.7%
1-1-5620-00	Office Supplies & Expense	7,817.21	10,885.00	3,067.79	28.2%	20,105.68	32,655.00	12,549.32	38.4%
1-1-5621-00	Computer Services	3,349.31	6,250.00	2,900.69	46.4%	7,506.62	18,750.00	11,243.38	60.0%
1-1-5625-00	Meetings / Training / Seminars	1,567.22	1,666.66	99.44	6.0%	1,472.55	4,999.98	3,527.43	70.5%
1-1-5630-00	Insurance	15,384.00	6,250.00	(9,134.00)	-146.1%	26,889.62	31,250.00	4,360.38	14.0%
1-1-5635-00	EE/Ret. Medical Insurance	29,286.68	37,656.83	8,370.15	22.2%	87,404.48	112,970.49	25,566.01	22.6%
1-1-5640-00	Employees Retirement Plan	33,759.04	37,428.38	3,669.34	9.8%	119,523.04	130,999.33	11,476.29	8.8%
1-1-5645-00	SIP 401K Plan	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
1-1-5681-00	Legal	7,309.20	5,000.00	(2,309.20)	-46.2%	12,660.00	15,000.00	2,340.00	15.6%
1-1-5682-00	Engineering	480.00	1,166.66	686.66	58.9%	480.00	3,499.98	3,019.98	86.3%
1-1-5683-00	Financial Services	0.00	5,500.00	5,500.00	0.0%	0.00	5,500.00	5,500.00	0.0%
1-1-5684-00	Payroll Tax Expense	8,094.37	9,066.69	972.32	10.7%	30,520.07	31,733.41	1,213.34	3.8%
1-1-5687-00	Membership, Dues, Subscript.	150.00	5,366.66	5,216.66	97.2%	6,022.25	16,099.98	10,077.73	62.6%
1-1-5688-00	Election Expenses	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
1-1-5689-00	Labor Relations	0.00	500.00	500.00	100.0%	0.00	1,500.00	1,500.00	100.0%
1-1-5700-00	San Mateo County Fees	305.00	1,200.00	895.00	0.0%	610.00	1,200.00	590.00	0.0%
1-1-5705-00	State Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
TOTAL OPERATING EXPENSES		577,617.78	592,976.35	15,358.57	2.6%	1,459,243.52	1,874,851.83	415,608.31	22.2%
CAPITAL ACCOUNTS									
1-1-5711-00	Debt Srvc/Existing Bonds 1998A	258,382.50	258,383.00	0.50	0.0%	258,382.50	258,383.00	0.50	0.0%
1-1-5712-00	Debt Srvc/Existing Bonds 2006B	337,929.26	337,429.00	(500.26)	0.0%	337,929.26	337,429.00	(500.26)	0.0%
1-1-5715-00	Debt Srvc/CIEDB 11-099 (I-BANK)	0.00	0.00	0.00	0.0%	261,436.83	261,437.00	0.17	0.0%
TOTAL CAPITAL ACCOUNTS		596,311.76	595,812.00	499.76	0.0%	857,748.59	857,249.00	(499.59)	-0.1%
TOTAL EXPENSES		1,173,929.54	1,188,788.35	14,858.81	1.2%	2,316,992.11	2,732,100.83	415,108.72	15.2%
NET INCOME				(417,050.69)				59,395.26	

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
September 30, 2012**

RESERVE BALANCES

CAPITAL AND OPERATING RESERVE	\$1,731,561.78
RATE STABILIZATION RESERVE	\$250,000.00

TOTAL DISTRICT RESERVES	\$1,981,561.78
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ACCOUNT DETAIL

ACCOUNTS WITH FIRST NATIONAL BANK (FNB)	
CHECKING ACCOUNT	\$377,871.44
CSP T & S ACCOUNT	\$588,456.05

LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$1,013,304.29
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DISTRICT CASH ON HAND	\$1,930.00
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TOTAL ACCOUNT BALANCES	\$1,981,561.78
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This report is in conformity with CCWD's Investment Policy.

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2012-2013**

9/30/2012

		Approved CIP Budget FY 12/13	Actual To Date FY 12/13	Projected Year-End FY 12/13	Projected vs. Budget Variance	Project Status/ Comments
PIPELINE PROJECTS						
06-01	Avenue Cabrillo Phase 1 (Construction)	\$ 550,000	4,797	\$ 450,000	\$ 100,000	Awarded 9/7/12 for \$416,000
07-03	Pilarcitos Canyon Pipeline Replacement	\$ 100,000		\$ 20,000	\$ 80,000	Will delay permanent replacement design work
	Main Street Pipeline Replacement Project	\$ 90,000		\$ 90,000	\$ -	Design 2013, construct 2014 - depends on HMB
	Railroad Avenue Pipeline Replacement Project	\$ 148,000	3,575	\$ 130,000	\$ 18,000	Awarded 9/7/12 for \$122,440
	Avenue Portola Pipeline Replacement Project	\$ 100,000	9,600	\$ 100,000	\$ -	In design
WATER TREATMENT PLANTS						
99-05	Denniston Intake Maintenance	\$ 31,000	\$ 450	\$ 16,000	\$ 15,000	Planned for October 2012
	Denniston - Intake Construction	\$ 100,000		\$ 15,000	\$ 85,000	Modified scope - only replacing screens
	Denniston - Treated Water Booster Station	\$ 200,000		\$ 200,000	\$ -	K/J doing preliminary design
	Nunes Flash Mixer	\$ 15,000		\$ 15,000	\$ -	Order Spring 2013
	Nunes SCADA Integration	\$ 75,000		\$ 75,000	\$ -	
	Nunes Sludge Ponds Level Indication	\$ 15,000		\$ 15,000	\$ -	Seeking bids
	Nunes - Replace Washwater Return Pump #2	\$ 25,000		\$ 25,000	\$ -	Seeking bids
FACILITIES & MAINTENANCE						
08-08	PRV Valves Replacement Program	\$ 20,000	\$ 592	\$ 20,000	\$ -	
99-01	Meter Change Program	\$ 30,000		\$ 30,000	\$ -	
09-09	Fire Hydrant Replacement	\$ 20,000	\$ 8,301	\$ 20,000	\$ -	
09-23	District Digital Mapping	\$ 50,000	\$ 8,170	\$ 50,000	\$ -	GPS locating District assets
EQUIPMENT PURCHASE & REPLACEMENT						
99-03	Computer System	\$ 6,000		\$ 6,000	\$ -	
99-04	Office Equipment/Furniture	\$ 3,000		\$ 3,000	\$ -	
06-03	SCADA / Telemetry / Electrical Controls	\$ 750,000	\$ 1,020	\$ 750,000	\$ -	Retained EKI to get project to bid
	Dump Truck	\$ 100,000		\$ 135,000	\$ (35,000)	Ordered - should arrive 1/2013
PUMP STATIONS / TANKS / WELLS						
	Crystal Springs Rebuild Spare 500 HP	\$ 25,000		\$ 40,000	\$ (15,000)	Award at October 9, 2012 Board Meeting
	Crystal Springs Surge Tank Control Improvements	\$ 30,000		\$ 30,000	\$ -	Seeking bids
	Crystal Springs Check Valve Replacement	\$ 25,000	\$ 12,024	\$ 25,000	\$ -	Will complete by December 1, 2012
	CSPS New Air Control for Surge Tank	\$ 50,000		\$ 50,000	\$ -	In design
06-05	Well Rehabilitation - Denniston #2	\$ 35,000		\$ 35,000	\$ -	Spring 2013
08-14	Alves Tank Recoating (Interior/Exterior)	\$ 100,000			\$ 100,000	Postpone to FY14
	Alves Tank Altitude Valve	\$ 50,000			\$ 50,000	Postpone to FY14
	EG Tank #2 Electrical Panel Upgrade & Pump	\$ 50,000	\$ 8,750	\$ 50,000	\$ -	Electrical done, purchasing pump
08-17	EG Tank #2 Recoat & Ladder	\$ 200,000	\$ 2,961	\$ 200,000	\$ -	Under design by J Teter
	EG Tank #2 Fence Replacement	\$ 25,000		\$ 25,000	\$ -	Postpone to FY14
	Pump Station Chlorine Analyzer Replacements (4)	\$ 10,000		\$ 10,000	\$ -	Complete
	Pilarcitos Canyon Blending Station	\$ 20,000	\$ 28,483	\$ 60,000	\$ (40,000)	Evaluating plan and costs

DENNISTON WTP (LONG-TERM) IMPROVEMENT

COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2012-2013

9/30/2012

		Approved CIP Budget FY 12/13	Actual To Date FY 12/13	Projected Year-End FY 12/13	Projected vs. Budget Variance	Project Status/ Comments
08-23	Denniston WTP Improvement Project	\$ 1,500,000	\$ 1,618,566	\$ 1,800,000	\$ (300,000)	Plant startup December 2012

WATER SUPPLY DEVELOPMENT

	CCWD/MWSD Emergency Intertie - Planning	\$ 25,000		\$ 25,000	\$ -	
	San Vicente Design	\$ 300,000		\$ 300,000	\$ -	

FY 11-12 TOTALS \$ 4,873,000 \$ 1,707,288 \$ 4,815,000 \$ 58,000

Previous CIP Projects - paid in FY 12/13

	HMB Tank #1 Interior/Exterior Recoating		\$ 45,765			
	Denniston Water Supply Development		\$ 3,097			
	Denniston/San Vicente EIR		\$ 14,731			

PREVIOUS YEAR TOTALS \$ - \$ 63,593 \$ - \$ -

UNSCHEDULED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 12/13

	CSP Intake Tunnel Modifications		\$ 41,983			Complete
	EG Pipeline Leak at Arroyo de en Medio		\$ 2,096			Complete
	Stone Dam Emergency Pipeline Replacement		\$ 50			Start late October 2012

NON-BUDGETED TOTALS \$ - \$ 44,129 \$ - \$ -

CIP TOTALS \$ 4,873,000 \$ 1,815,010 \$ 4,815,000

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Transfer Program	CIP	Denniston WTP Improvements Project	Personnel	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
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Oct-11	4,330		319		2,627				7,276
Nov-11	2,766				1,843				4,609
Dec-11	3,272		319		106				3,697
Jan-12	3,910		718						4,628
Feb-12	2,784							825	3,609
Mar-12	1,583		273	2,481				2,020	6,358
Apr-12	3,522			4,844				55	8,421
May-12	4,524		410	6,258				1,365	12,556
Jun-12	3,192				2,059			878	6,129
Jul-12	2,553		410	473				737	4,173
Aug-12	5,351		410					2,375	8,135
Sep-12	7,664		382						8,046

TOTAL	45,451	0	3,240	14,056	6,635	0	0	8,254	77,638
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
Oct-11	480	17,798		3,296	21,574	3,296
Nov-11	480	12,774			13,254	
Dec-11	200	5,067			5,267	
Jan-12	939	23,677		845	25,461	845
Feb-12	1,615	4,651		845	7,111	845
Mar-12	320	2,319			2,639	
Apr-12	734	14,713			15,446	
May-12	480	14,643			15,123	
Jun-12	240	4,551			4,791	
Jul-12	240	8,948		1,183	10,371	1,183
Aug-12	480	459		1,099	2,038	
Sep-12	480	9,600		1,775	11,855	1,775
TOTAL	6,688	119,200	0	9,042	134,930	7,943

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 9, 2012

Report

Date: September 20, 2012

Subject: Monthly Water Transfer Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the previous Board meeting in August 2012, an application to transfer eight---5/8" (20 gpm) non-priority water service connections was approved. A spreadsheet reporting this transfer follows this report as well as the approval memorandum from Patrick Miyaki and the confirmation letter from Glenna Lombardi.

APPROVED WATER TRANSFERS FOR THE 2012 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# of CONNECTIONS	DATE
056-210-060/140	056-210-360	Housing Authority of the County of San Mateo to Same Party	8----5/8" (20 gpm)	Sep-12

Memorandum

VIA ELECTRONIC MAIL

TO: Glenna Lombardi
FROM: Patrick T. Miyaki
DATE: September 18, 2012
RE: **Application to Transfer Uninstalled Non-Priority Water Service Connections from the Housing Authority of the County of San Mateo to the Housing Authority of the County of San Mateo**

Glenna, I reviewed the Application to transfer eight 5/8-inch uninstalled non-priority water service connections from property owned by the Housing Authority of the County of San Mateo (APN 056-210-060 and 056-210-140) to property owned by the Housing Authority of County of San Mateo (APN 056-210-360).

This Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

cc: David Dickson

September 20, 2012

Housing Authority of the County of San Mateo
264 Harbor Boulevard, Building A
Belmont, CA 94002

Attention: Mr. William Lowell, Executive Director

RE: Request to Transfer Water Service Connection Capacity

Dear Property Owners:

This is official confirmation that the Coastside County Water District has approved your request to transfer eight—5/8” (20 gpm) non-priority water service connections. The result of this transfer is as follows:

- APNS **056-210-060 & 056-210-140 (9 Bloom Lane, Half Moon Bay)** have the continuing rights to 17.5—5/8” (20 gpm) PRE-Crystal Springs Project connections which are installed on the property; and
- APN **056-210-360** now has eight---5/8” (20 gpm) uninstalled, non-priority water service connections assigned to it from the Crystal Springs Project.

Please be advised that the City council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

Glenna Lombardi

Cc: David Dickson, General Manager

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, August 14, 2012

- 1) **ROLL CALL** - The Closed Session convened at 6:03 p.m. Present at roll call: President Chris Mickelsen and Directors Ken Coverdell and Bob Feldman. Directors Bryan Hannegan and Glenn Reynolds were absent. David Dickson, General Manager, and Patrick Miyaki, Legal Counsel, were also present.
- 2) **PUBLIC COMMENT** - There were no public comments.
- 3) **CLOSED SESSION**
 - A. **Conference with Legal Counsel**
Pursuant to California Government Code Section §54956.9(b)
Anticipated Litigation - Significant Exposure to Litigation: One Potential Case
- 4) **RECONVENE TO OPEN SESSION** - The Closed Session concluded at 6:59 p.m., at which time President Mickelsen announced that no reportable action had been taken during the Closed Session.
- 5) **ADJOURNMENT** - The Special Meeting was adjourned at 6:59 p.m.

Respectfully submitted,

David R. Dickson, General Manager

Chris R. Mickelsen, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

Tuesday, August 14, 2012

- 1) **ROLL CALL:** President Chris Mickelsen called the meeting to order at 7:08 p.m. Present at roll call: Directors Ken Coverdell and Bob Feldman. Directors Bryan Hannegan and Glenn Reynolds were absent.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENTS** - There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending July 31, 2012:
Claims: \$1,245,897.44; Payroll: \$79,100.58 for a total of \$1,324,998.02
- B. Acceptance of Financial Reports
- C. Monthly Water Transfer Report
- D. Approval of Minutes of July 10, 2012 Board of Directors Special Meeting
- E. Approval of Minutes of July 10, 2012 Board of Directors Meeting
- F. Approval of Minutes of July 18, 2012 Board of Directors Special Meeting
- G. Installed Water Connection Capacity and Water Meters Report and Non-Priority Lottery Recipients Status Update Report
- H. Total CCWD Production Report
- I. CCWD Monthly Sales by Category Report
- J. July 2012 Leak Report
- K. Rainfall Reports

- L. San Francisco Public Utilities Commission Hydrological Report for July 2012
- M. Notice of Completion –Half Moon Bay Tank No. 1 Recoating and Repair Project
- N. Request for Board to Provide Authorization to Write Off Bad Debts for Fiscal Year 2011-2012

President Mickelsen reported that Vice-President Reynolds had reviewed the monthly financial claims and reported that he found all to be in order.

Mr. Dickson distributed a revised Period Budget Analysis, noting that a correction had been made in the report.

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to accept and approve the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Reynolds	Absent
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Director Coverdell provided highlights from the Bay Area Water Supply and Conservation Agency (BAWSCA) Board of Directors meeting that he had recently attended. He also shared that BAWSCA's Long-Term Reliable Water Supply Strategy report was now complete. Mr. Dickson advised that the report is available and can be viewed or downloaded from BAWSCA's website.

6) GENERAL BUSINESS

A. Agreement for Water Distribution Main Extension - Highland Avenue, El Granada

Mr. Dickson noted that the Dan MacLeod, the project's engineer, was in the audience. He then described the location and nature of the project, which includes construction of four hundred feet of 6" diameter pipeline within an extension of Highland Avenue. He explained that the District would accept ownership of the new pipeline and connect it to the District's

water system when there is an approved residential development on one of the parcels served by the extension.

President Mickelsen commented that he wanted to make it clear to the CCWD rate-payers that the developer would be paying all costs associated with this water distribution main extension.

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to approve the agreement for Water Distribution Main Extension between Coastside County Water District and John Dooley for construction of a pipeline extension to serve real property on Highland Avenue in El Granada:

Director Coverdell	Aye
Vice-President Reynolds	Absent
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

B. Approval of Water Service Agreement for Coastside Senior Housing Limited Partners – 925 Main Street Senior Housing Project

Mr. Dickson provided the background of this project, noting that staff has reviewed and approved the water system plans for the development. He also explained that the Senior Coastsiders and Coastside Adult Day Health Center are parties to the agreement because they currently own the land on which the Coastside Senior Housing Limited Partners will build the development. He explained some of the details of the multi-party agreement, and advised that all of the costs of developing the water service agreement and constructing the water system are ultimately paid by the developer.

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to approve the Water Service Agreement for Coastside Senior Housing Limited partners 925 Main Street Senior Housing Project:

Director Coverdell	Aye
Vice-President Reynolds	Absent
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

Tobi Liebermann, Project Manager, Lesley Senior Community – Thanked the Board and staff for all of their efforts associated with approving the water service agreement. He also expressed his appreciation for the excellent work by District staff in repairing a recent water leak at the Lesley Gardens facility and commended the speed, skill, and professionalism of the District’s work crew in repairing the leak and restoring the site.

President Mickelsen thanked Mr. Liebermann for his comments, as well as for the letter sent from Lesley Senior Communities to the District expressing their thanks for the outstanding work performed by the CCWD work crew.

C. Half Moon Bay Terrace Voluntary Cooperative Memorandum of Understanding (MOU)

Dr. Dickson informed the Board that Ms. Brennan would be reporting on this agenda item, as she has spent a great deal of time working on this California Statewide Groundwater Elevation Monitoring (CASGEM) program. Ms. Brennan provided the background and the benefits to the District in participating in the program. She also explained that the Department of Water Resources has recommended that the District partner with Montara Water & Sanitary District in a voluntary cooperative groundwater monitoring association to enable both Districts to qualify under the CASGEM as monitoring entities. Ms. Brennan also reviewed elements of the proposed Memorandum of Understand (MOU) and associated Resolution.

Mr. Dickson complimented Ms. Brennan on her patience and perseverance in working with the Department of Water Resources on this project. He also clarified some of the conditions of the MOU. Mr. Dickson and Ms. Brennan then answered a few questions from the Board related to the monitoring.

ON MOTION BY Director Coverdell and seconded by Director Feldman, the Board voted as follows, by roll call vote, to approve Resolution Number 2012-06 entering into an agreement with Montara Water & Sanitary District to establish the Half Moon Bay Terrace Voluntary Cooperative for the purpose of monitoring groundwater elevations in the Half Moon Bay Terrace Groundwater Basin:

Director Coverdell	Aye
Vice-President Reynolds	Absent
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

D. Coastside County Water District Advisory Committees

President Mickelsen announced that all of the District's Board Committee assignments held by former Director Jerry Donovan would now be assigned to Director Feldman, which includes being a member of the Water Quality Committee, the Water Resources Committee, the Facilities Committee, the Montara Water & Sanitary District Mutual Interest Committee.

E. Denniston Water Treatment Plant Improvement Project Status Update

Mr. Dickson reported on the background and the current status of the project, and also provided details of some of the necessary change orders. He introduced Steve and Jeff Tarantino with EKI, the project's construction management team. Mr. Dickson then provided an extensive review of some of the significant changes and additions in the scope of the project and how it has changed and evolved over the years. He also advised that some additional necessary change orders will be presented in the near future. Each of the Directors then made a few brief comments about the progress of the project and Mr. Dickson and EKI answered questions from the Board.

7) GENERAL MANAGER'S REPORT

1. Kudos from our Customers

Mr. Dickson referenced a letter the District had received from Lesley Senior Communities, complimenting the field crew's professional efforts in repairing a serious water leak in the parking lot of the Lesley Garden's facility.

2. Coastal Commission Action on Big Wave Coastal Development Permit

Mr. Dickson reported on the results of the August 8, 2012 California Coastal Commission hearing, explaining that the Big Wave Developers must now work with Coastal Commission and San Mateo County staff to address project deficiencies identified by Coastal Commission staff.

3. Coastal Commission Approval of County Local Coastal Program Update

Mr. Dickson reviewed the action taken by the California Coastal Commission, which approved San Mateo County's proposed Local Coastal Program (LCP) update, advising that the updated LCP does not place any new restrictions on the District's ability to ensure an adequate water supply.

4. Water Treatment Supervisor Recruitment

Mr. Dickson relayed that staff has initiated the process of recruiting for a new Water Treatment Plant Supervisor to fill the vacancy left by Steve Twitchell's departure, reporting that staff will be conducting interviews in early September.

A. Operations Report

Mr. Guistino reviewed photos of the damage caused by several recently hit fire hydrants, located at Sam's Chowder House, Grand Boulevard, and Nebbia Winery. He also reported on some of the substantial leak repairs and several of the on-going District improvement projects.

B. Water Resources Report

Ms. Brennan informed the Board of the upcoming Protecting Coastal Watersheds workshop that she will be attending on August 25, 2012, which will focus on pollution prevention and also feature topics such as rain gardens, biowales, pervious pavements, irrigation, pesticide use, rainwater harvesting, gray water reuse, permits and other requirements.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

President Mickelsen announced that due to the September travel arrangements of at least two of the Directors, which could possibly result in the lack of a quorum, it was proposed that the regular September Board meeting be rescheduled from September 11, 2012 to Wednesday, September 19, 2012. Mr. Miyaki noted that he had a conflict with that date, but could send another attorney from the firm. Brief discussion ensued among the Board members and they were in agreement to reschedule the regular monthly meeting for September 19, 2012.

Director Feldman suggested revisiting the District's Water Shortage Contingency Plan in the near future

ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted unanimously to adjourn the August 14, 2012 meeting of the Coastside County Water District's Board of Directors:

Director Coverdell	Aye
Vice-President Reynolds	Absent
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

The meeting was adjourned at 8:53 p.m. The next meeting of the Coastside County Water District's Board of Directors has been scheduled for Wednesday, September 19, 2012.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the Board

Chris R. Mickelsen, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Friday, September 7, 2012

- 1) **ROLL CALL:** Vice-President Glenn Reynolds called the special meeting to order at 4:01 p.m. Present at roll call: Directors Ken Coverdell, Bryan Hannegan and Bob Feldman. President Mickelsen was absent.

Also present were: David Dickson, General Manager; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENTS** - There were no public comments.
- 4) **CONSENT CALENDAR**
 - A. Approval of disbursements for the month ending August 31, 2012:
Claims: \$1,180,441.65; Payroll: \$110,589.04 for a total of \$1,291,030.69
 - B. Acceptance of Financial Reports
 - C. Installed Water Connection Capacity and Water Meters Report and Non-Priority Lottery Recipients Status Update Report
 - D. Total CCWD Production Report
 - E. CCWD Monthly Sales by Category Report
 - F. August 2012 Leak Report
 - G. Rainfall Reports
 - H. San Francisco Public Utilities Commission - Hydrological Report for August 2012

Director Feldman reported that he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Director Feldman, and seconded by Director Coverdell, the Board voted as follows, by roll call vote, to accept and approve the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Feldman	Aye
President Mickelsen	Absent

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Director Coverdell reported on a recent meeting he had attended regarding storm water management that was organized by the County of San Mateo.

Vice-President Reynolds informed the Board that he had attended a conference recently in Orange County and shared information he had learned about polyethylene pipe.

6) GENERAL BUSINESS

Mr. Dickson thanked the Board for being available for this Special Board meeting so that important District business would not have to be delayed until the October Board of Directors meeting. He also advised that this meeting agenda was purposely kept to a minimum, with some of the routine monthly reports being deferred to the October 9, 2012 Board meeting.

A. Award of Contract - Railroad Avenue Pipeline Replacement Project

Mr. Guistino described the location of this project and the current condition of the pipeline, noting the frequent and difficult repairs to this old cast iron pipe that have occurred over the years. He explained the scope of the project and reported that the lowest bid submitted was from local contractors, Stoloski & Gonzalez, Inc. to replace the 870 feet of pipeline on Railroad Avenue at a cost of \$122,440.00. He also answered a few questions from the Board.

ON MOTION BY Director Coverdell, and seconded by Director Feldman, the Board voted as follows, by roll call vote, to authorize Staff to enter into a contractual agreement with Stoloski and Gonzalez, Inc. to replace approximately 870 feet of 4 inch and 6 inch pipe on Railroad Avenue in Half Moon Bay at a cost of \$122,440.00:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Feldman	Aye
President Mickelsen	Absent

B. Award of Contract - Phase 1 Avenue Cabrillo Pipeline Replacement Project

Mr. Guistino advised that this project has been part of the District's Capital Improvement Program for many years and that the District is now at the point where there are so many repairs on the pipeline, that it has become a priority for replacement. He explained that District Engineer, Jim Teter, has designed the project in phases and that this first phase replaces the 2-inch galvanized main on The Alameda, Columbus and Malaga between Avenue Cabrillo and Santiago, and looping Columbus and Malaga on both ends. He also advised that the project included the installation of three new fire hydrants and a replacement of one old one. He reported that Stoloski & Gonzalez Inc., submitted the lowest bid at \$415,900.00, which was also below the Engineer's Estimate of \$550,000. Mr. Dickson added that the District had completed all California Environmental Quality Act (CEQA) documents and had obtained Coastal Development Permits for all three phases of the project.

Directors Feldman and Hannegan requested that in the future, Staff include a map or project outline or overview when projects of this nature are submitted for the Board's approval.

ON MOTION BY Director Hannegan, and seconded by Director Feldman, the Board voted as follows, by roll call vote, to authorize Staff to enter into a contractual agreement with Stoloski and Gonzalez, Inc. to replace approximately 2,640 linear feet of 2 and 6 inch diameter water pipeline and 4 fire hydrants, in addition to replacement of 26 existing water service connections, at a cost of \$415,900:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Feldman	Aye
President Mickelsen	Absent

C. Approval of Purchase of New Dump Truck

Mr. Guistino reviewed the background of this item, reporting on the age and condition of the vehicle. He also advised that it will require approximately \$30,000.00 to retrofit and repair the vehicle in order to make it compliant with new diesel vehicle standards. Mr. Guistino indicated that this item has been included in the Capital Improvement Program budget for a number of years and with the new air quality regulations, did not feel that it could be postponed any longer. He briefly reviewed some of the vehicle specifications and answered a few questions from the Board.

ON MOTION BY Vice-President Reynolds, and seconded by Director Feldman, the Board voted as follows, by roll call vote, to initiate purchase of a 2013 7500 SBA 6x4 International Dump Truck from Peterson Trucks Inc., at a cost of \$125,555.00:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Feldman	Aye
President Mickelsen	Absent

D. Cancellation of the September 11, 2012 Regular CCWD Board of Directors Meeting

Mr. Dickson stated that the District's Legal Counsel, Patrick Miyaki, had recommended that this item be placed on the agenda in order to obtain the Board's action to cancel the Regular September CCWD Board of Directors meeting. He also advised that Staff will issue and post a notice of cancellation of the meeting.

ON MOTION BY Director Coverdell, and seconded by Director Hannegan, the Board voted as follows, by roll call vote, to cancel the September 11, 2012 regular CCWD Board of Directors meeting in honor of the people who had died on September 11th :

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Feldman	Aye
President Mickelsen	Absent

7) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Director Coverdell requested that the Board support him in placing the matter of emergency inter-tie connection with the Montara Water & Sanitary District (MWSD) on a future CCWD Board meeting agenda. He reminded the Board that an agreement is in place that has been signed by the Board of Directors from both agencies. He suggested that the General Manager and staff from CCWD schedule a meeting with the General Manager and staff from MWSD in order to discuss the prospective project, including determining a reasonable physical location to make a connection, engineering requirements and a legal analysis. Director Coverdell stated that he was looking forward to working with Director Feldman, as a fellow member of the Montara Water & Sanitary District Mutual Interest Committee, on accomplishing this emergency inter-tie connection.

Mr. Dickson indicated that this is a good topic to agendaize and that staff would consider the associated issues and investigate and create a framework for discussion. He also noted that he had been in contact with MWSD's General Manager recently and they had agreed that the best way to proceed would be to convene a meeting of the mutual interest committee members.

Director Feldman requested that the issue of drought planning be placed on a future Board meeting agenda for discussion.

Vice-President Reynolds requested that the Board revisit the designated list of authorized organizations and meetings the Board is authorized to attend, by placing the matter on a future Board meeting agenda.

ON MOTION BY Director Hannegan, and seconded by Director Feldman, the Board voted as follows, by roll call vote, to adjourn the September 7, 2012 Special Meeting of the Coastside County Water District Board of Directors:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Feldman	Aye
President Mickelsen	Absent

The meeting was adjourned at 4:43 p.m. The next meeting of the Coastside County Water District's Board of Directors will be on Tuesday, October 9, 2012.

Respectfully submitted,

David R. Dickson, General Manager

Chris R. Mickelsen, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

Tuesday, September 25, 2012

- 1) **ROLL CALL:** President Chris Mickelsen called the meeting to order at 3:01 p.m. Present at roll call: Directors Ken Coverdell, and Bob Feldman. Director Bryan Hannegan was absent. Vice-President Glenn Reynolds arrived at 3:04 p.m.

Also present were: David Dickson, General Manager; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager. Patrick Miyaki, Legal Counsel, participated in the meeting via telephone.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC ANNOUNCEMENTS:** There were no public announcements.
- 4) **GENERAL BUSINESS**

A. **Stone Dam Pipeline Emergency Interim Replacement Project**

Mr. Dickson introduced this item, provided some of the background, and described the nature of the proposed project. He emphasized that the recent failure of the Stone Dam pipeline in Pilarcitos Canyon has created an emergency situation that requires immediate action. He explained that given the importance of the Stone Dam pipeline, replacing the existing failed pipe immediately with a temporary line is the only viable alternative that would enable the District to receive water from Pilarcitos Reservoir within the next few months. He informed the Board that the temporary pipeline, which provides the same water supply capacity and serves the same purpose as the failed existing Stone Dam pipeline, can be installed quickly, relatively inexpensively, and with minimal impact. Mr.

Dickson also advised that this approximately 2500 feet of temporary 12-inch plastic line will provide reliable interim service until the District can evaluate, design and complete construction of a permanent replacement for the Stone Dam pipeline. Mr. Dickson also noted that this emergency interim replacement project is exempt from the California Environmental Quality Act (CEQA), because all or some of the project falls within one or more statutory or categorical exemptions. He then addressed the Board members' questions and comments and outlined details of how the District would proceed with the project.

Mr. Dickson then explained that staff is recommending that the Board take three actions; (1) approve the Stone Dam Pipeline Emergency Interim Replacement Project; (2) authorize staff to file a Notice of Exemption from the California Environmental Quality Act; and (3) authorize staff to purchase necessary pipe and related supplies and to contract for installation support as necessary, at an estimated project cost of \$100,000.

Mr. Miyaki interjected via telephone, that he had prepared a Resolution to address the first two requested actions and suggested that the Board take a brief recess to allow staff an opportunity to print the Resolution for presentation to the Board.

The meeting was adjourned for a brief recess at 3:27 p.m. and reconvened at 3:31 p.m. A copy of Resolution 2012-07 was distributed to the Board, and staff, with copies also provided for the public.

ON MOTION by Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to adopt Resolution 2012-07 - Approving the Stone Dam Pipeline Interim Replacement Project and a Notice of Exemption from the California Environmental Quality Act:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

A second motion was then proposed to address the remaining recommended action suggested by staff to address the emergency interim replacement pipeline.

ON MOTION by President Mickelsen and seconded by Director Feldman, the Board voted as follows, by roll call vote, authorizing staff to purchase necessary pipe and related supplies and to contract with a provider for installation support as necessary, at an estimated project cost of \$100,000:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

5) ADJOURNMENT

ON MOTION by President Mickelsen and seconded by Director Coverdell, the Board voted as follows, to adjourn the September 25, 2012 Special Meeting of the Coastside County Water District's Board of Directors:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Absent
Director Feldman	Aye
President Mickelsen	Aye

The meeting was adjourned at 3:34 p.m. The next meeting of the Coastside County Water District's Board of Directors will be on Tuesday, October 9, 2012.

Respectfully submitted,

David R. Dickson, General Manager

Chris R. Mickelsen, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT
Installed Water Connection Capacity & Water Meters

FY 2013

Installed Water Connection Capacity	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
HMB Non-Priority													
0.5" capacity increase													0
5/8" meter													0
3/4" meter		2	2										4
2" meter													0
HMB Priority													
0.5" capacity increase													0
5/8" meter													0
3/4" meter													0
1" meter													0
1 1/2" meter													0
2" meter													0
County Non-Priority													
5/8" meter													0
3/4" meter													0
1" meter													0
County Priority													
5/8" meter													0
3/4" meter													0
1" meter													0
Monthly Total	0	2	2	0	0	0	0	0	0	0	0	0	4

5/8" meter = 1 connection
3/4" meter = 1.5 connections
1" meter = 2.5 connections
2" meter = 8 connections

Installed Water Meters	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
HMB Non-Priority		3	3										6
HMB Priority													0
County Non-Priority													0
County Priority													0
Monthly Total	0	3	3	0	0	0	0	0	0	0	0	0	6

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2013

	PILARCITOS WELLS	PILARCITO S LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	20.63	0.00	0.00	44.25	64.88	-0.13	65.01
AUG	0.00	18.98	0.00	0.00	42.67	61.65	1.13	60.51
SEPT	0.00	0.00	0.00	0.00	57.31	57.31	-0.04	57.35
OCT								
NOV								
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
TOTAL	0.00	39.61	0.00	0.00	144.23	183.84	0.97	182.87
% TOTAL	0.0%	21.5%	0.0%	0.0%	78.5%	100.0%	0.53%	99.5%

12 Month Running Treated Total 644.26

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2012

	PILARCITOS WELLS	PILARCITO S LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	62.65	0.00	0.00	1.03	63.68	-0.18	63.86
AUG	0.00	61.34	0.00	0.00	6.38	67.72	-0.03	67.75
SEPT	0.00	68.54	0.00	0.00	4.81	73.35	0.48	72.87
OCT	0.00	50.99	0.00	0.00	4.67	55.66	0.09	55.57
NOV	11.6	21.80	0.00	0.00	23.48	56.88	-0.28	57.16
DEC	7.2	27.02	0.00	0.00	16.82	51.04	-0.275	51.31
JAN	5.97	0.00	0.00	0.00	32.21	38.18	0.577	37.60
FEB	9.84	0.00	0.00	0.00	27.17	37.01	1.008	36.00
MAR	13.66	6.35	0.00	0.00	22.64	42.65	0.108	42.54
APR	0.00	46.73	0.00	0.00	0.28	47.01	-0.003	47.01
MAY	0.00	68.01	0.00	0.00	1.62	69.63	0.995	68.64
JUN	0	34.09	0.00	0.00	33.78	67.87	2.317	65.56
	48.27	447.52	0.00	0.00	174.89	670.68	4.80	665.87
TOTAL	48.27	447.52	0.00	0.00	174.89	670.68	4.80	665.87
% TOTAL	7.2%	66.7%	0.0%	0.0%	26.1%	100.0%	0.72%	99.3%

COASTSIDE COUNTY WATER DISTRICT

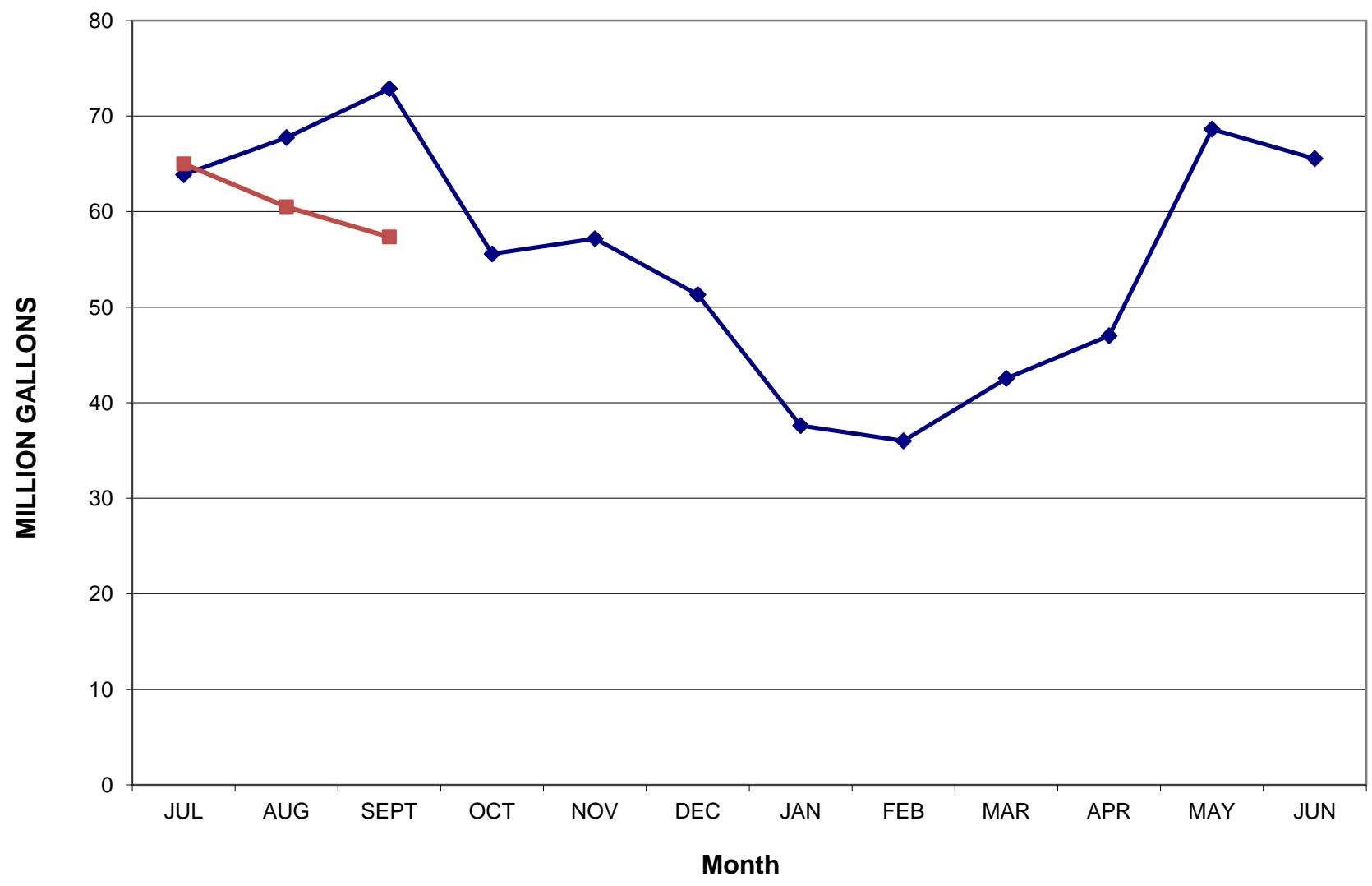
Predicted vs Actual Production - All Sources FY 13

	Denniston Surface			Denniston Wells			Pilarcitos Wells			Pilarcitos Surface			SFWD CSP			SFWD Total	
	Actual MG	Predicted MG	pred-act	Actual MG	Predicted	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG
Jul-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.63	60.52	39.89	44.25	0.00	-44.25	64.88	60.52
Aug-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.98	73.96	54.98	42.67	0.00	-42.67	61.65	73.96
Sep-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.47	30.47	57.31	34.64	-22.67	57.31	65.11
Oct-11			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
Nov-11			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
Dec-11			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
Jan-12			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
Feb-12			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
Mar-12			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
Apr-12			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
May-12			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
Jun-12			#VALUE!			#VALUE!			#VALUE!			#VALUE!			#VALUE!		
MG Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.61	164.95	125.34	144.23	34.64	-109.59	183.84	199.59

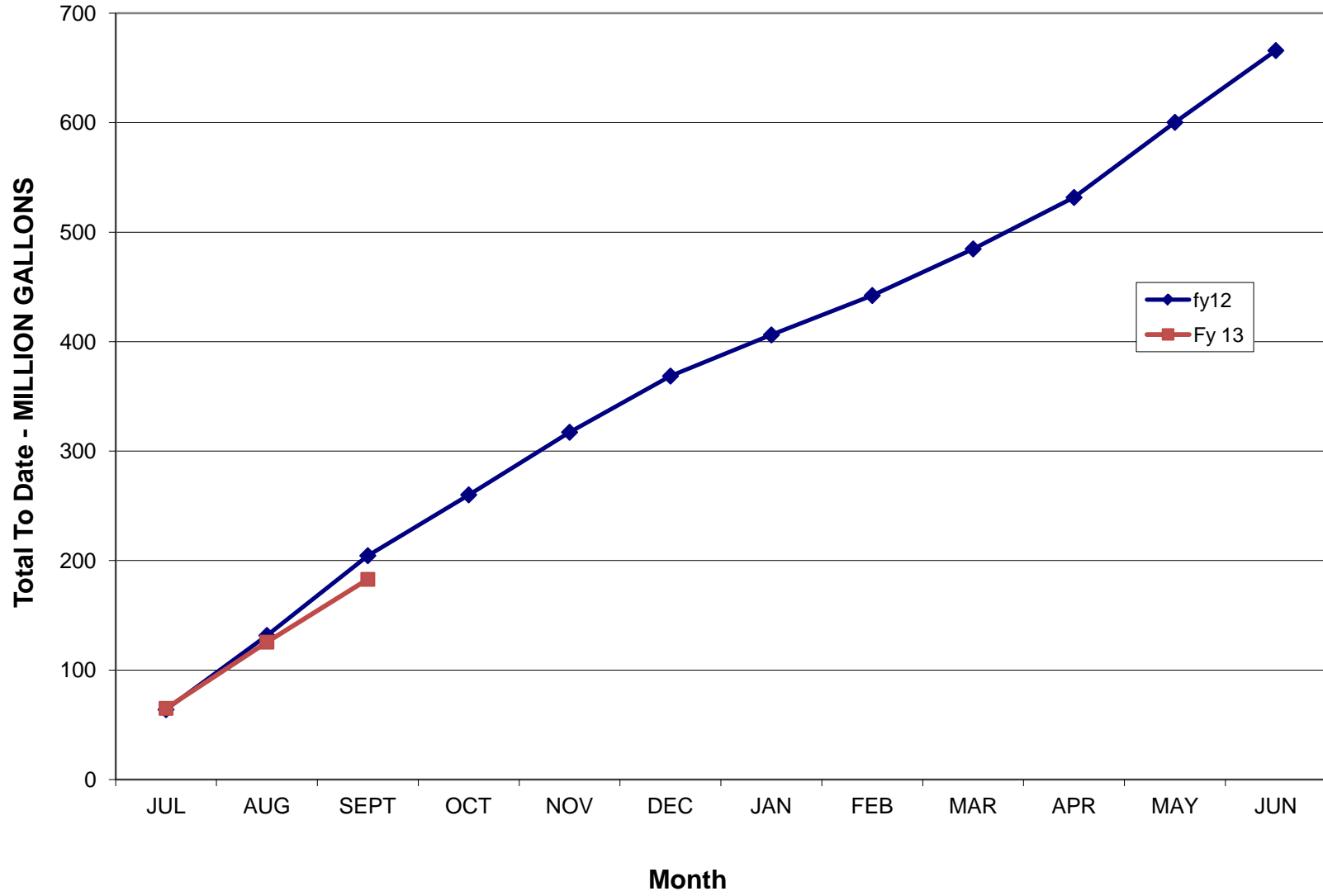
	Actual non SFPUC	Predicted non SFPUC	Actual SFPUC	Predicted SFPUC	TOTAL Actual	TOTAL Predicted	TOTAL Pred-act
	0.00	0.00	183.84	199.59	183.84	199.59	15.75
% Total	0.00%	0.00%	100.00%	100.00%	92.11%		

Adjusted (estimated for meter failure)

Monthly Production FY 12 vs. FY 13



Cumulative Production FY 12 vs. FY13



Plant Water Use			Unmetered Water						2012 MG	
	Denniston Plant	Nunes Plant	Total	Main Flushing	Detector Checks*	Main Breaks	Fire Dept	Tank Level Difference	Total	
JAN	0.000	1.532	1.532	0.000	0.055	0.015	0.010	0.498	0.577	
FEB	0.000	1.439	1.439	0.000	0.007	1.023	0.010	-0.032	1.008	
MAR	0.000	1.527	1.527	0.009	0.011	0.007	0.010	0.071	0.108	
APR	0.000	1.462	1.462	0.000	0.009	0.097	0.010	-0.118	-0.003	
MAY	0.000	1.588	1.588	0.000	0.022	0.019	0.003	0.952	0.995	
JUN	0.000	1.083	1.083	0.250	0.028	2.317	0.003	0.061	2.659	
JUL	0.000	1.887	1.887	0.000	0.019	0.862	0.003	-0.125	0.759	
AUG	0.000	3.550	3.550	0.015	0.015	1.688	0.003	-0.587	1.134	
SEP	0.000	3.130	3.130	0.000	0.013	0.213	0.002	-0.270	-0.043	
OCT	0.000		0.000						0.000	
NOV	0.000		0.000						0.000	
DEC			0.000						0.000	
TOTAL	0.00	17.20	17.20	0.27	0.18	6.24	0.05	0.45	7.19	

**Coastside County Water District Monthly Sales By Category (MG)
FY 2013**

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	27.258	49.337	26.440										103.03
COMMERCIAL	6.155	1.520	5.183										12.86
RESTAURANT	3.000	0.223	2.903										6.13
HOTELS/MOTELS	4.223	1.737	3.863										9.82
SCHOOLS	2.768	1.976	3.189										7.93
MULTI DWELL	3.424	2.725	3.155										9.30
BEACHES/PARKS	0.865	0.053	0.931										1.85
FLORAL	7.336	4.445	5.284										17.06
RECREATIONAL	0.064	0.198	0.055										0.32
MARINE	1.236	0.000	1.266										2.50
IRRIGATION	15.892	12.567	13.331										41.79
Portable Meters	0.000	0.148	0.000										0.15
TOTAL - MG	72.22	74.93	65.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	212.75

Non Residential Usage	44.963	25.593	39.159	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	
Running 12 Month Tot			623.08										
12 mo Ave Residential	30.75	59.46	55.52										
12 mo Ave Non Resider	23.80	24.32	24.91										
Total	54.55												

FY 2012

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	MG to Date
RESIDENTIAL	25.339	44.609	24.355	44.659	20.269	31.474	21.373	37.948	18.862	32.287	20.628	45.267	367.07
COMMERCIAL	6.146	1.226	6.238	1.328	5.307	1.166	5.235	1.429	4.104	1.387	4.717	1.437	39.72
RESTAURANT	2.834	0.188	2.789	0.269	2.554	0.157	2.765	0.166	2.438	0.203	2.969	0.219	17.55
HOTELS/MOTELS	3.510	1.828	3.463	2.167	2.967	0.387	1.690	0.492	2.177	1.720	3.051	1.600	25.05
SCHOOLS	1.668	1.609	1.859	2.000	1.388	0.998	1.093	1.701	0.539	0.525	1.928	2.089	17.40
MULTI DWELL	2.786	2.732	3.041	2.958	2.550	2.366	2.696	2.492	2.452	2.597	2.714	2.580	31.96
BEACHES/PARKS	0.748	0.040	0.742	0.034	0.459	0.120	0.325	0.015	0.298	0.016	0.435	0.046	3.28
FLORAL	4.642	3.490	6.211	8.033	4.965	6.586	6.872	6.512	7.912	7.157	8.143	5.675	76.20
RECREATIONAL	0.052	0.193	0.037	0.221	0.028	0.171	0.046	0.159	0.034	0.442	0.039	0.328	1.75
MARINE	1.050	0.000	1.174	0.000	0.924	0.000	0.788	0.000	1.702	0.000	1.124	0.000	6.76
IRRIGATION	3.577	7.522	6.419	4.132	4.112	0.681	2.907	1.076	3.003	0.881	2.353	9.278	45.94
Portable Meters	0.000	0.539	0.000	0.821	0.000	0.188	0.000	0.148	0.000	0.148	0.000	0.148	1.99
TOTAL - MG	52.35	63.98	56.33	66.62	45.52	44.29	45.79	52.14	43.52	47.36	48.10	68.67	634.68

Non Residential Usage	27.013	19.367	31.972	21.964	25.254	12.820	24.417	14.190	24.661	15.076	27.473	23.400	
Running 12 Month Total													634.68
12 mo Ave Residential	30.86	30.11	30.00	29.74	29.57	29.70	29.85	30.22	30.18	30.27	30.29	30.59	
12 mo Ave Non Resider	21.80	21.29	21.01	20.88	21.34	21.53	22.12	22.18	22.63	22.67	22.43	22.30	
Total	52.66	51.40	51.01	50.62	50.91	51.23	51.97	52.40	52.81	52.94	52.72	52.89	
	Aug-10	Sep-10	Oct-10	Nov-10	Nov-10	Dec-10	Jan-11	Feb-11	Feb-11	Mar-11	Apr-11	Apr-11	

Coastside County Water District Monthly Leak Report

Date	Location	Pipe size/ (Gallons)*	Est. Water Loss (Gallons)*	Material Cost	Employee hours		Manpower and Equipment Costs	Total Costs
					Men	Hours		
9/7/2012	Pilarcitos CR Road	4" bypass	140,000	Total \$120.20	6	11	5150	\$5,270.20
9/13/2012	HWY 92	12WS	60,000	Total \$296.00	2	8.5	\$6,327 1550 \$7,877	\$8,173.00
9/25/2012	Carmel X San Juan EG	6" CI	10,000	Total \$198.33	4	3	1150	\$1,348.33
9/27/2012	347 poplar ST HMB	1" Plastic Service Repair	2500	Total \$66.00	3	3	1000	\$1,066.00
				Total				\$0.00
				Total				\$0.00
				Total				\$0.00

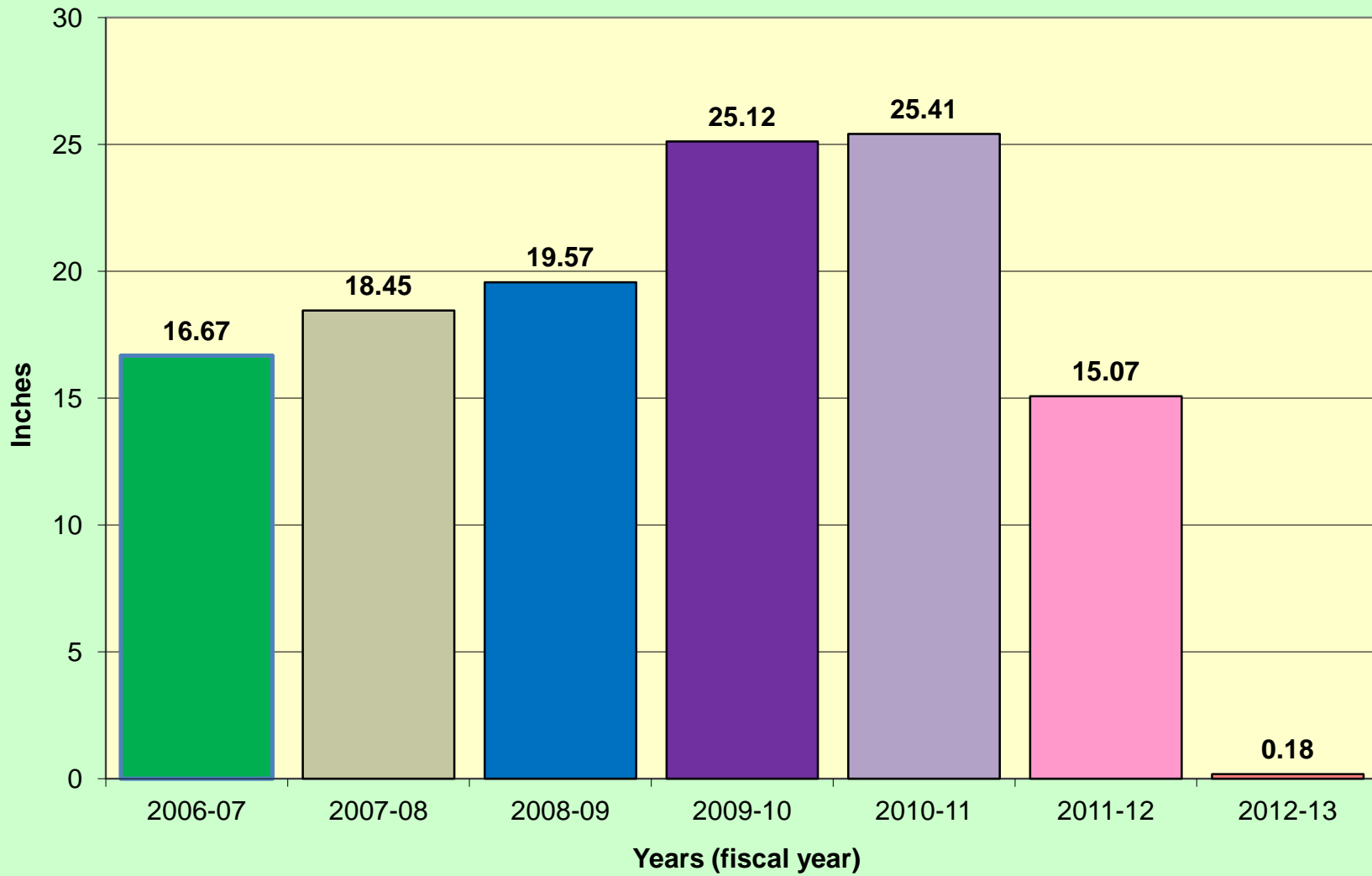
*includes 1,000 gallons for mains to daylight plus 1,000 gallons to flush mains or 100 gallons to flush services

Total			
Water Loss	0.2125 MG	Total Cost	\$23,054

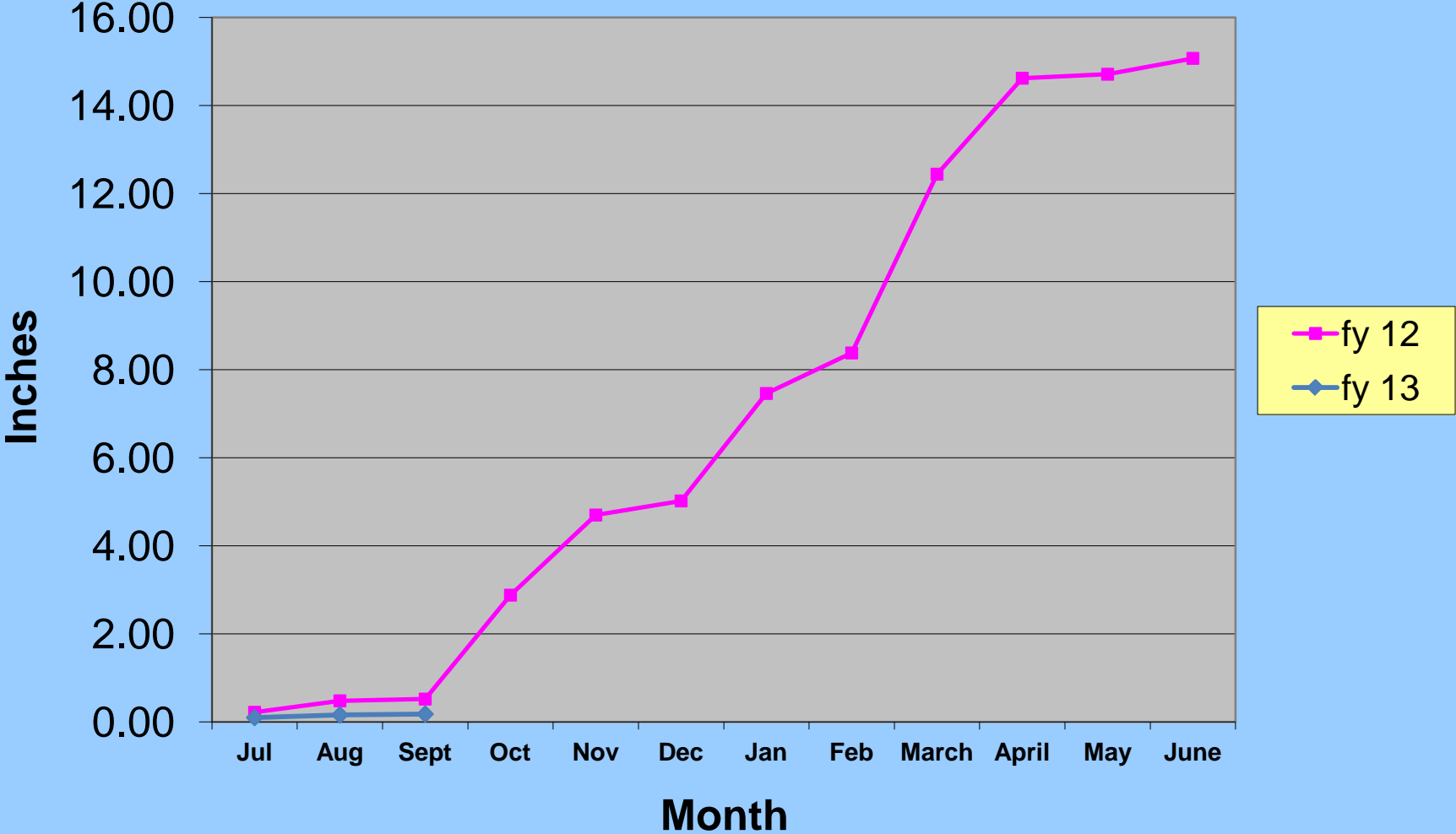
staff	\$50/hr
backhoe	\$50/hr
service truck	\$50/hr
pickup truck	\$25/hr
supvisor time	\$75/hr

Rain Totals

July 2012



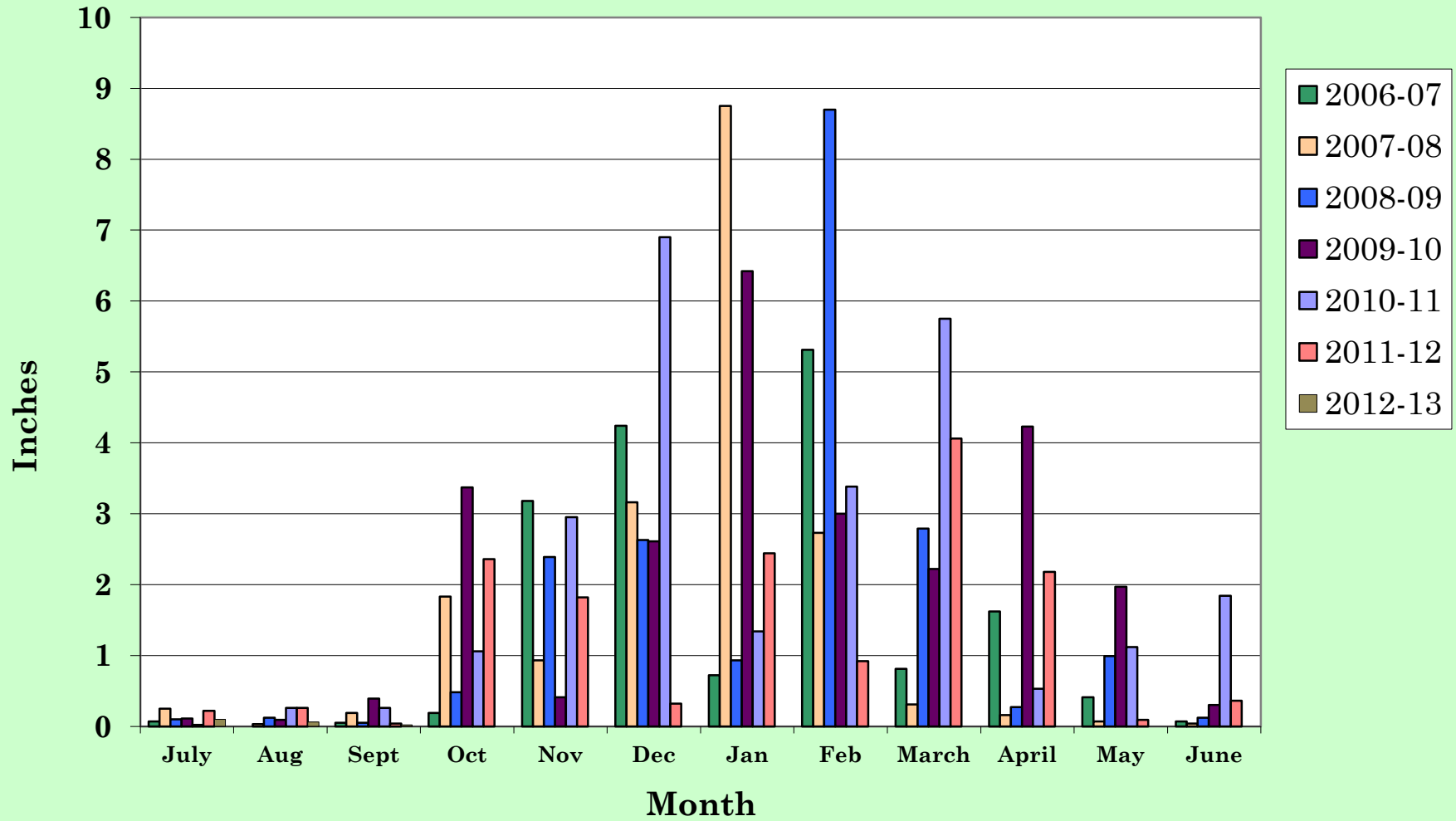
Rainfall Totals FY 2013



Coastside County Water District

Rainfall by Month

July '12 thru Jun '13



MONTHLY CLIMATOLOGICAL SUMMARY for SEP. 2012

NAME: CCWD weather station CITY: STATE:
 ELEV: 80 ft LAT: 37° 18' 00" N LONG: 122° 18' 00" W

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	56.4	60.8	4:00p	52.4	12:00m	8.6	0.0	0.00	1.6	11.0	3:30p	W
2	52.7	61.2	2:30p	46.3	6:00a	12.3	0.0	0.00	1.0	9.0	2:30p	W
3	52.9	63.5	3:30p	43.3	5:30a	12.1	0.0	0.00	1.5	10.0	2:00p	W
4	54.5	60.3	4:30p	50.1	6:30a	10.5	0.0	0.00	1.2	9.0	1:00p	W
5	56.0	61.6	4:00p	52.7	6:30a	9.0	0.0	0.00	1.2	10.0	4:30p	W
6	57.3	62.9	4:00p	50.3	12:00m	7.7	0.0	0.00	1.4	12.0	2:00p	W
7	56.5	65.8	2:30p	47.3	5:30a	8.5	0.0	0.00	1.8	13.0	3:30p	W
8	56.6	62.0	4:00p	50.0	4:30a	8.4	0.0	0.00	2.0	14.0	4:30p	WNW
9	59.0	65.3	2:30p	51.3	7:00a	6.0	0.0	0.00	2.2	14.0	5:00p	W
10	57.4	63.5	2:30p	52.4	12:00m	7.6	0.0	0.00	1.7	9.0	12:00p	W
11	57.8	65.0	12:30p	52.7	7:30a	7.2	0.0	0.00	1.9	11.0	3:00p	WSW
12	57.0	64.5	2:00p	52.1	4:30a	8.0	0.0	0.00	1.4	9.0	3:00p	W
13	56.3	61.9	3:30p	53.3	8:30a	8.7	0.0	0.00	1.4	11.0	2:30p	W
14	57.3	63.9	3:00p	54.1	6:00a	7.7	0.0	0.00	1.8	13.0	1:30p	W
15	55.9	61.4	2:30p	52.0	8:00a	9.1	0.0	0.00	1.7	12.0	12:00p	WNW
16	54.8	60.4	2:30p	50.1	6:30a	10.2	0.0	0.00	1.4	11.0	3:30p	W
17	56.6	63.0	3:30p	53.6	7:30a	8.4	0.0	0.00	1.7	10.0	2:00p	W
18	57.3	63.4	4:30p	53.3	6:00a	7.7	0.0	0.00	2.2	17.0	2:30p	W
19	57.8	63.2	4:00p	55.2	10:30p	7.2	0.0	0.00	2.3	13.0	2:00p	WNW
20	56.5	62.6	4:00p	49.6	12:00m	8.5	0.0	0.00	2.5	16.0	3:30p	W
21	55.6	64.0	4:00p	48.3	1:30a	9.4	0.0	0.00	1.4	10.0	3:00p	W
22	52.5	62.9	5:00p	44.1	6:00a	12.5	0.0	0.00	1.1	10.0	2:00p	W
23	51.8	62.5	4:00p	42.6	7:00a	13.2	0.0	0.00	1.1	9.0	2:30p	W
24	55.8	63.3	12:30p	51.4	12:30a	9.2	0.0	0.00	1.7	11.0	12:30p	WSW
25	53.9	61.5	3:00p	48.7	4:00a	11.1	0.0	0.00	1.2	9.0	1:00p	WSW
26	54.0	56.2	4:30p	51.3	11:00p	11.0	0.0	0.00	1.0	10.0	12:30p	W
27	52.9	59.2	2:30p	48.7	7:30a	12.1	0.0	0.00	0.8	8.0	11:30a	W
28	54.3	58.9	2:30p	49.6	4:00a	10.7	0.0	0.01	1.1	8.0	11:00a	W
29	54.1	58.3	3:30p	50.4	12:00m	10.9	0.0	0.01	0.6	8.0	2:00p	W
30	56.3	69.8	3:30p	44.8	5:00a	9.1	0.4	0.00	1.0	8.0	2:00p	W

	55.6	69.8	30	42.6	23	282.6	0.4	0.02	1.5	17.0	18	W

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0
 Max Rain: 0.01 ON 09/28/12
 Days of Rain: 0 (>.01 in) 0 (>.1 in) 0 (>1 in)
 Heat Base: 65.0 Cool Base: 65.0 Method: Integration

San Francisco Public Utilities Commission Hydrological Conditions Report For September 2012

J. Chester, A. Mazurkiewicz, & M. Tsang, October 3, 2012



East Fork of Cherry Creek (September 28, 2012) has only a trickle in portions of the stream, most of the stream is dry. September typically has the lowest flows, this year flows have nearly ceased in most of the high country streams due to the dry conditions. The first fall storm will bring flows back to these streams.

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1 Current Storage As of October 1, 2012							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	258,880		360,340		101,460		71.8%
Cherry ^{2/}	237,679		273,340		35,661		87.0%
Lake Eleanor ^{3/}	18,698		27,100		8,402		69.0%
Water Bank	549,335		570,000		20,665		96.4%
Tuolumne Storage	1,064,592		1,230,780		166,188		86.5%
Local Bay Area Storage							
Calaveras ^{4/}	20,065	6,538	96,824	31,550	76,758	25,012	20.7%
San Antonio	43,601	14,208	50,496	16,454	6,895	2,247	86.3%
Crystal Springs	51,205	16,685	58,377	19,022	7,172	2,337	87.7%
San Andreas	18,343	5,977	18,996	6,190	653	213	96.6%
Pilarcitos	2,587	843	2,995	976	408	133	86.4%
Total Local Storage	135,801	44,251	227,688	74,192	91,887	29,942	59.6%
Total System	1,200,393		1,458,468		258,075		82.3%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with all flash-boards in.

^{3/} Maximum Lake Eleanor storage with all flash-boards out.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

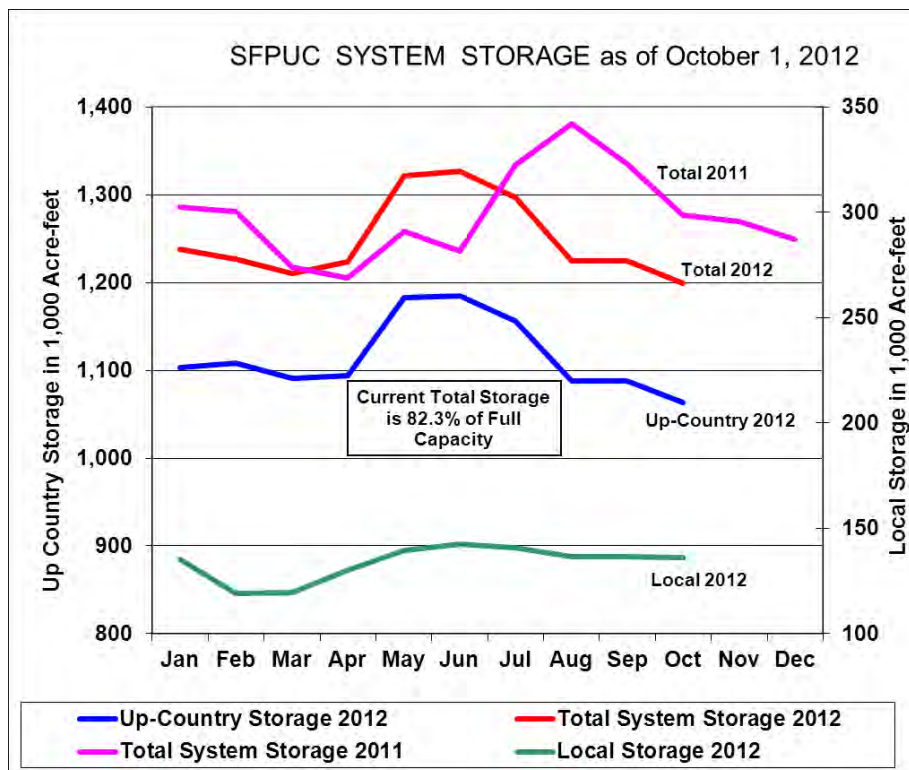


Figure 1: Monthly system storage for water year 2012.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The September six-station precipitation index is 0.03 inch, or 6.0% of the average index for the month. The dry conditions are typical for September.

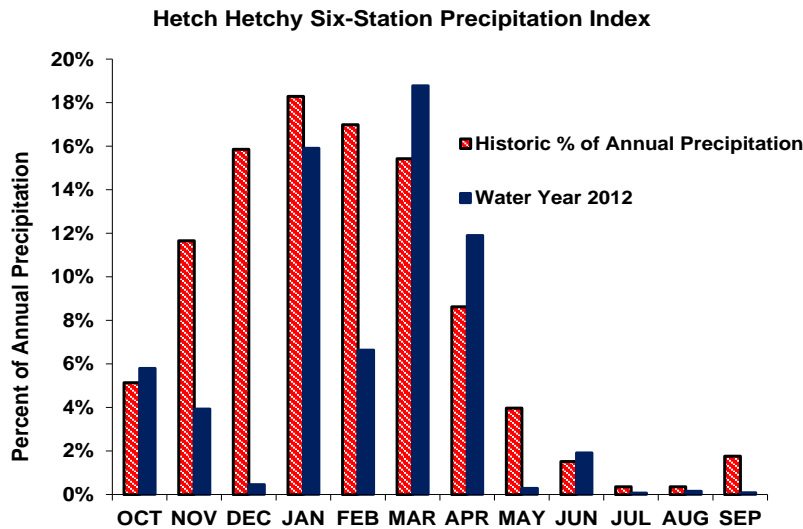


Figure 2: Monthly distribution of the Hetch Hetchy Six-station precipitation index as percent of annual precipitation.

Cumulative Precipitation to Date: The accumulated six-station precipitation index for water year 2012 is 23.35 inches, which is 65.6% of the average annual water year total, or 65.6% of the average annual-to-date. Hetch Hetchy received no precipitation in September. The cumulative Hetch Hetchy precipitation is shown in Figure 3 in red.

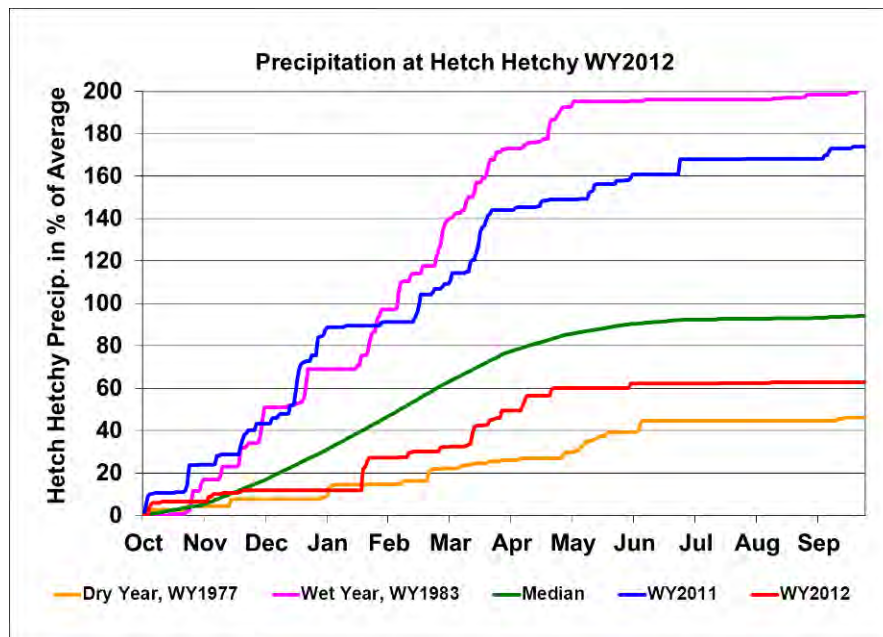


Figure 3. Water year 2012 cumulative precipitation received at Hetch Hetchy Reservoir through September 30th, 2012. Precipitation at the Hetch Hetchy gage for wet, dry, median, and WY 2011 are included for comparison purposes.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Tuolumne Basin Unimpaired Inflow 26.2%

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of September 30th is summarized below in Table 2.

	September 2012				October 1, 2011 through September 30, 2012			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	1,420	3,088	4,874	29.1%	383,823	710,987	746,335	51.4%
Inflow to Cherry Reservoir and Lake Eleanor	0	803	1,908	0%	251,339	446,429	454,270	55.3%
Tuolumne River at La Grange	3,965	7,169	11,184	35.5%	857,198	1,724,534	1,839,667	46.6%
Water Available to the City	0	0	876	0%	174,825	594,746	780,167	22.4%

⁶ Hydrologic Record: 1919 – 2010

Hetch Hetchy System Operations

Draft and releases from Hetch Hetchy Reservoir in September totaled 30,214 acre-feet which met SJPL deliveries and ecological releases.

5,238 acre-feet of power draft was made at Cherry Reservoir to manage reservoir elevation, help meet municipal load, and provide recreational flows. No water was transferred from Lake Eleanor to Cherry Reservoir in August.

Local System Treatment Plant Production

The Sunol Valley Water Treatment Plant was offline for construction and maintenance purposes during the month, the production rate for September was less than 1 MGD. The Harry Tracy Water Treatment Plant rate for the month was 51 MGD.

Local System Water Delivery

Water delivery rates continued to decrease in September. The average rate for the month was 245 MGD an 11% decrease below the August rate of 274 MGD.

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Water Year To Date ⁷ (inches)	Percentage of Normal for the Year-to-Date ⁷
Pilarcitos	0.00	0 %	30.30	77 %
Lower Crystal Springs	0.01	3 %	16.47	61 %
Calaveras	0.00	0 %	14.93	68 %

⁷ WY 2012: Oct. 2011 through Sep. 2012

Local Precipitation

It was a dry beginning to the first day of fall on September 22 as the earth's astronomical passage crossed the Autumnal or Fall Equinox. The September rainfall summary is presented in Table 3 and includes the water year-to-date total precipitation for the water year 2012 (October 2011 through September 2012).

Snowmelt and Water Supply

Water year 2012 is the 13th driest year on record for the Tuolumne River at La Grange, just behind water year 2007. This is result of the 50% of normal winter snowpack and 3rd driest July through September period, due to the lack of summer thunderstorms. Overall system storage is better than would be expected to due to the runoff pattern and the carryover storage in the Water Bank. Hetch Hetchy Reservoir is lower than it has been in the past few years due to the early cessation of snowmelt and SJPL diversions.

October 1st marked the start of water year 2013 and a new wet and dry cycle of the seasons. The water year started with above normal seasonal temperatures with cooling expected. The short term weather horizon is for continued dry conditions. The National Weather Service Climate Prediction Center has downgraded the winter forecast for our region. In August the CPC was forecasting a chance of above normal precipitation. It has been downgraded to equal chance of above/below conditions.

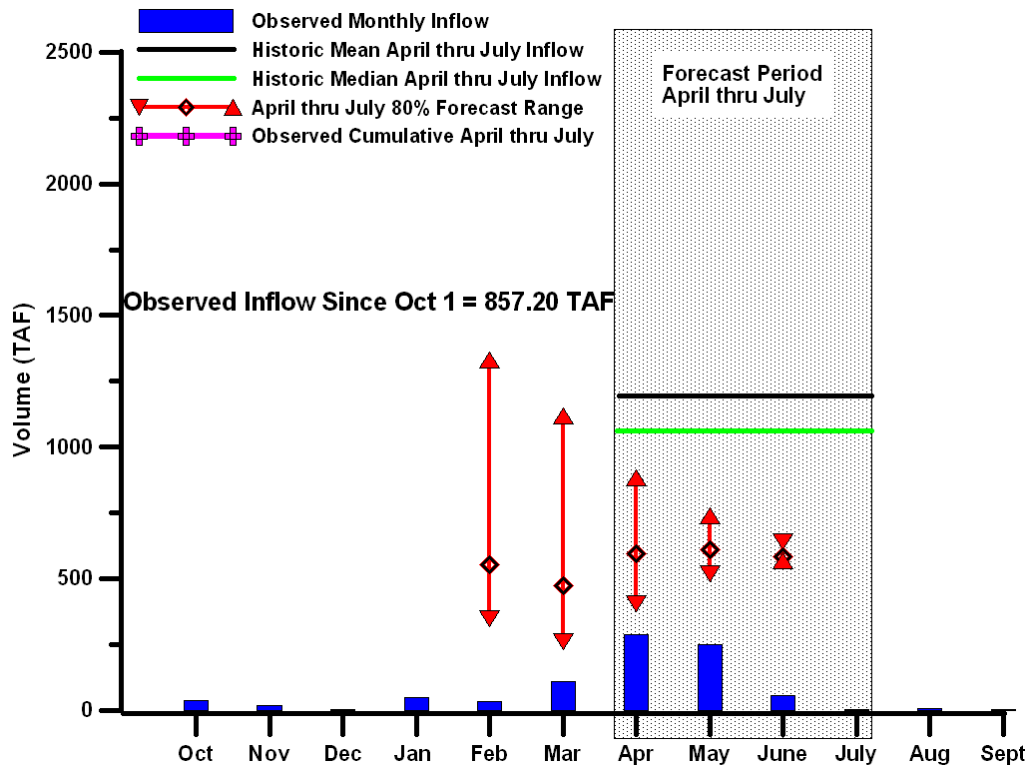


Figure 4: Water Year conditions for the Tuolumne River at La Grange and for the 80% water supply forecast range made during this water year (triangles represent the 90% and 10% forecasts, the open diamond represents the median forecast).

Unimpaired Flow at La Grange & Water Available to the City

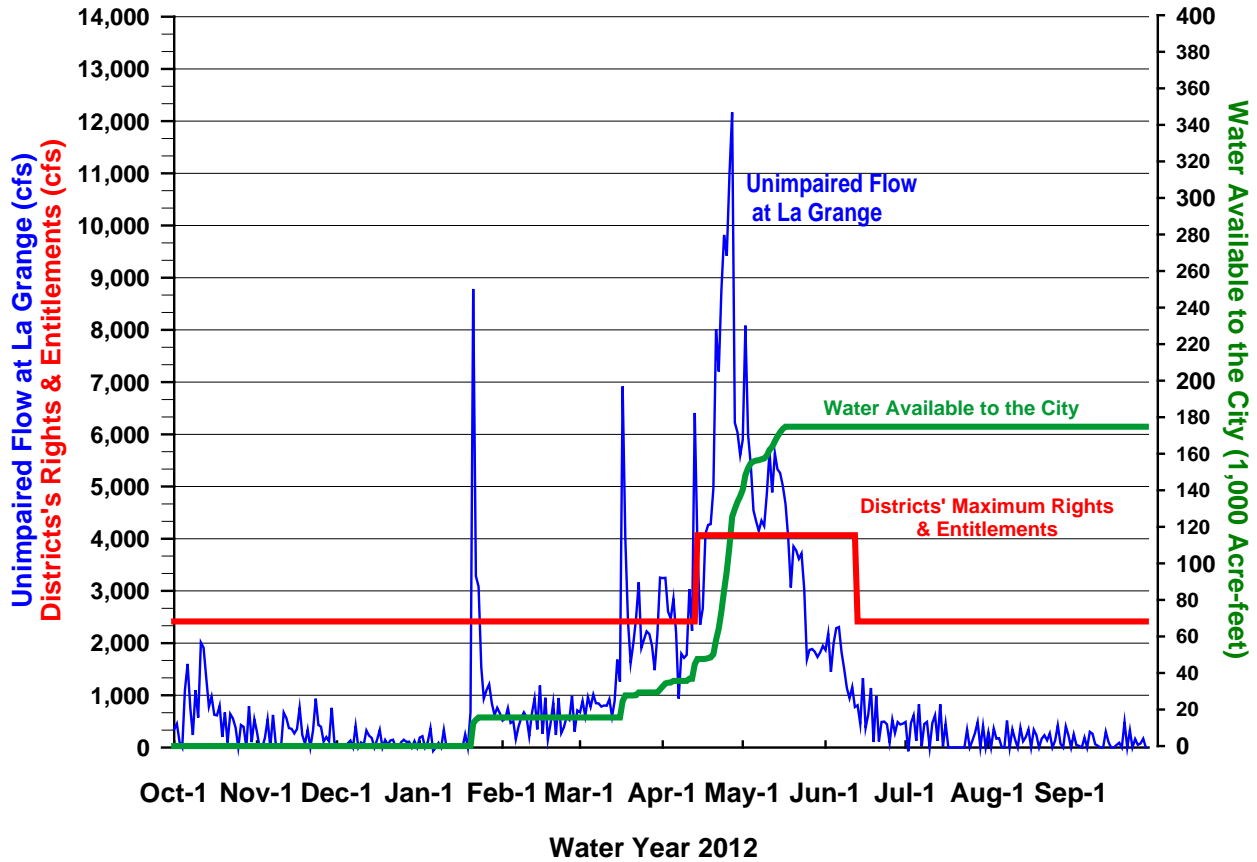


Figure 5: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Total water that was available to the City for water year 2012 was 174,825 acre-feet to date.

cc	HHWP Records	Gibson, Bill	Jue, Tyrone	Ritchie, Steve
	Briggs, David	Graham, Chris	Kehoe, Paula	Rydstrom, Todd
	Cameron, David	Griffin, Pat	Levin, Ellen	Samii, Camron
	Carlin, Michael	Hale, Barbara	Mazurkiewicz, Adam	Sandkulla, Nicole
	Chester, John	Hannaford, Margaret	Meier, Steve	Tsang, Michael
	DeGraca, Andrew	Kelly, Harlan	Nelson, Kent	Williams, Mike
	Dhakal, Amod	Jensen, Art	Patterson, Mike	
	Dufour, Alexis	Griffin, Pat	Ramirez, Tim	

STAFF REPORT

To: Coastside County Water District Board of Directors
From: David R. Dickson Dickson, General Manager
Agenda: October 9, 2012

Date: October 4, 2012

Subject: Crystal Springs Spare Pump for 500 HP Unit

Recommendation:

Authorize staff to purchase a Weir Floway Model 14DKH 10 stage vertical pump from Pump Repair Service Company for a total of \$38,078.

Background:

The 500 horsepower pump is the largest of the three Crystal Springs Pump Station units and we normally keep a spare to allow replacing the pump on short notice. We installed the original spare pump 7 years ago and had planned to refurbish the one we removed. Because the repair of the original pump would cost more than a new unit, we have decided to purchase a new spare.

We have solicited bids for a new pump as follows:

Pump Repair Service Company- \$38,078
E and M Electric - \$41,166

Fiscal Impact:

Refurbishment of this unit was originally estimated in our CIP for \$25,000.

STAFF REPORT

To: Coastside County Water District Board of Directors
From: Dave Dickson, General Manager
Agenda: October 9, 2012

Date: October 4, 2012

Subject: Denniston Return Wash Water Pump

Recommendation:

Authorize staff to purchase a Goulds 10HP Vertical Turbine Pump from Pump Repair Service Company for \$31,655.

Background:

A return wash water system recycles backwash water after the solids have had a chance to settle out. With the increased focus on enforcement actions by the Regional Water Quality Control Board, it becomes critical to minimize any discharges from the treatment process into Denniston Creek. An efficient and reliable return wash water system will be critical in this regard, as well as to maximize overall treatment plant efficiency.

Upgrades to the return wash water system at Denniston were not originally included in the improvement project presently under construction. The original return wash water system, although functional, was not very efficient and required an operator to physically rotate the pump shaft to get it started. Kennedy/Jenks provided a 50% design for new facilities, which included the specifications for a new return wash water pump. Because delivery of the new pump will take 14 to 16 weeks, we will start the improved Denniston plant using the existing system. District personnel, with the assistance of Pump Repair Service, will install the new pump and complete the system after we receive the pump.

We have received two bids for this unit as follows:

Pump Repair Service Company - \$31,655
Pacific Water Resources - \$39,509

Fiscal Impact: Funds for this unit will come out of the funds allotted to the Denniston Treatment Improvement Project.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 9, 2012

Report Date: October 1, 2012

Subject: Conflict-of-Interest Code

Recommendation:

Adopt attached Resolution 2012-08 - Adopting an Amended Conflict-of-Interest Code.

Background:

Under the Political Reform Act, the District is required to review its Conflict-of-Interest Code biennially to determine if it is accurate or, alternatively, if it must be amended. District's Legal Counsel reviewed the applicable laws and regulations and determined that there are no revisions that require the District's Conflict-of-Interest to be modified from a legal perspective. However, there are a number of changes recommended to bring the Conflict-of-Interest Code in line with the latest advice offered by the Fair Political Practices Commission (FPPC). The following revisions have been incorporated into the (attached) District's Conflict-Of-Interest Code:

1. The Water Resource Analyst position was added to the Code based on FPPC guidance stating that "Positions that advise or make recommendations to the decision-maker by conducting research or investigation, preparing or presenting a report, analysis or opinion that requires the exercise of judgment on the part of the employee and the employee is attempting to influence the decision."
2. The introductory first page of the Code was revised, based on the FPPC's recommendation that non-essential information be removed from Conflict-of-Interest Codes in order to facilitate employee compliance.
3. The disclosure categories were also modified based on FPPC guidance. The new categories provide clear, concrete, objective guidance, such as by requiring disclosure of "all interests in real property located in whole or in part within the District's service area or within 2 miles of the District's service area." The revised categories may serve to reduce disclosure requirements for some employees. This was the intention of the FPPC, which has been under pressure to protect the privacy rights of mid-level public officials.

4. Another revision incorporated included changing the word "Consultant" to "Consultant/New Positions" listed under Designated Positions in the Appendix. This addresses the disclosure requirements for positions created between revisions to the Conflict-of-Interest Code.
5. The FPPC also recommended that the chief administrative officers and individuals who manage public investments - including the General Manager and Directors - not be included among the "designated" positions because such individuals are already subject to disclosure requirements under Government Code Section 87200, so this change has been incorporated as well. However, this does not change the Directors and General Manager's form 700 disclosure obligations because under the District's existing Code, these individuals are already required to fully disclose under all categories.

The District's Code-of-Conduct was last amended by Resolution 2006-18 in August of 2006. Upon adoption of the attached Resolution 2012-08 by the Board, staff will submit the District's amended, ratified, Code-of-Conduct to the San Mateo County Clerk, as required.

Fiscal Impact:

None

RESOLUTION NO. - 2012-08
ADOPTING AN AMENDED CONFLICT OF INTEREST CODE
COASTSIDE COUNTY WATER DISTRICT

WHEREAS, California Government Code Section 87306.5 requires that the District review its Conflict of Interest Code and revise it if necessary; and

WHEREAS, the Attorney and General Manager have reviewed the current Conflict of Interest Code and have determined that the Code should be updated to reflect recent guidance from the Fair Political Practices Commission; and

WHEREAS, the Attorney and General Manager recommended adopting the amended Conflict-of-Interest Code.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Coastside County Water District, that the amended Conflict-of-Interest Code is hereby adopted, in the form attached hereto and presented to the Board of Directors; and

BE IT FURTHER RESOLVED that the General Manager is directed to transmit the amended Conflict-of-Interest Code and to the County of San Mateo for its review and approval.

PASSED AND ADOPTED this __th day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

Chris R. Mickelsen, President
Board of Directors
Coastside County Water District

ATTEST:

David R. Dickson, Secretary of the District

CONFLICT-OF-INTEREST CODE
COASTSIDE COUNTY WATER DISTRICT

~~Confirmed~~ Amended on the 18th day of August, 20120
by Resolution No. _____

~~CONFLICT-OF-INTEREST CODE~~
~~COASTSIDE COUNTY WATER DISTRICT~~

A. — PURPOSE

~~The purposes of this Code are to provide for the disclosure of assets, income, and business positions of designated District employees which may be materially affected by their official actions and to provide for the disqualification of designated employees from participation in District decisions in which they may have a financial interest.~~

B. — BACKGROUND

The Political Reform Act ~~of 1974~~, Government Code Sections 81000 et seq., requires state and local government agencies to adopt and promulgate ~~Conflict of Interest~~Conflict-of-Interest Codes. ~~The District adopted a Conflict of Interest Code in 1976 which was approved by the San Mateo County Board of Supervisors in 1978.~~

The California Fair Political Practices Commission has, ~~pursuant to its authority under Section 83112 of the Government Code,~~ adopted a regulation which contains the terms of a standard ~~Conflict of Interest~~Conflict-of-Interest Code. This regulation is codified at Title 2 California Code of Regulations Section 18730. This regulation may be incorporated by reference by local agencies, ~~and, together with the designation of employees and disclosure categories, meets the requirements of the Political Reform Act. After public notice and hearing, the regulation may be amended by the Fair Political Practices Commission to conform to future amendments to the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby~~

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incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the Coastside County Water District (District or CCWD).

~~C. ADOPTION OF CONFLICT OF INTEREST CODE~~

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~~1. The terms of Title 2 California Code of Regulations Section 18730 are hereby incorporated by reference and, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of Coastside County Water District (hereinafter "District").~~

~~2. Pursuant to Section 18730(b)(4)(B) of the Code of Regulations, all Individuals holding designated employees positions shall file ~~statements of economic interests~~ Statements of Economic Interest with the Secretary of the District, which shall make and retain a copy and forward the originals to the County Assessor-Clerk-Recorder, which shall be the filing officer.~~

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~~3. As provided in Government Code Section 82011, the code reviewing body is the San Mateo County Board of Supervisors~~

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~~4. Subsequent amendments to Title 2 California Code of Regulations Section 18730 duly adopted by the Fair Political Practice Commission, after public notice and hearings, are also incorporated by reference unless the Board of Directors of the District, within 90 days after the date on which an amendment to Section 18730 becomes effective, adopts a resolution providing that the amendment is not to be incorporated into this Code.~~

APPENDIX COASTSIDE COUNTY WATER DISTRICT

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LIST OF DESIGNATED EMPLOYEES AND DISCLOSURE CATEGORIES FOR THE COASTSIDE COUNTY WATER DISTRICT CONFLICT-OF-INTEREST CODE

Each person holding any position listed below must file statements disclosing the kinds of financial interest shown for the employee's position. Statements must be filed at the times and on the forms prescribed by law. Failure to file statements on time a resultant penalties including but not limited to fines.

Designated Positions*	Disclosure Category
Superintendent	(1) 1, 2, 3, 4
District Engineer	1, 2, 3, 4
Attorney	(2) 1, 2, 3, 4
Water Resource Analyst	1, 2
(3) Consultants/ <u>New Positions</u> **	1, 2, 3, 4

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* The following positions are not covered by the Conflict-Of-Interest Code because they must file a Statement of Economic Interest pursuant to Government Code Section 87200 and, therefore, are listed for information purposes only: It has been determined that the positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200:

Members, Board of Directors

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General Manager

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the determination whether a position is covered by Section 87200.

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** Consultants and new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination is a public record and shall be retained for public inspection in the same manner and location as this ~~conflict of interest Conflict-of-Interest Code~~.

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~~Nothing herein excuses any consultant from any other provisions of this Conflict of Interest Code, specifically those dealing with disqualification.~~

APPENDIX B:

DISCLOSURE CATEGORIES

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Category 1.

Designated positions assigned to this category shall report:

All interests in real property located in whole or in part within the CCWD service area or within two miles of the CCWD service area. A designated employee assigned to Category 1 is required to disclose investments that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedules of Form 700 for investments.

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Category 2.

Designated positions assigned to this category shall report:

All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the CCWD. A designated employee assigned to Category 2 is required to disclose interests in real property that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedule of Form 700 for interests in real property.

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Category 3. A designated employee assigned to Category 3 is required to disclose income that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedules of Form 700 for income.

Category 4. A designated employee assigned to Category 4 is required to disclose any business entity in which the designated employee is a director, officer, partner, trustee, employee

or holds any position of management that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedules of Form 700 for business positions.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 9, 2012

Report Date: October 3, 2012

Subject: Appointment of CCWD Board Member Representative and alternate(s) to participate in San Mateo County Local Agency Formation Commission (LAFCo) election of officers

Recommendation:

Appoint a CCWD Board Member and alternates to participate in San Mateo County Local Agency Formation Commission (LAFCo) election of officers.

Background:

The Local Agency Formation Commission (LAFCo) is a state mandated, independent agency with countywide jurisdiction over changes in organization and boundaries of cities and special districts, including annexations, detachments, incorporations and formations. The Commission is comprised of two county supervisor members, two city council members, two independent special district members, one public member, and an alternate for each of the four categories. LAFCo recommends that standing voting representatives be designated in case a special district selection committee is called due to a vacancy and the District's presiding officer is not able to attend the meeting.

The District annually designates a Board member and alternates to represent the District for the purposes of participation in the LAFCo election of officers. The District's past practice has been to appoint the Board President as the designated representative, with all other Directors named as alternates. At the January 12, 2012 CCWD Board meeting, the Board appointed President Donovan as the District's representative, with the remaining four Board members designated as alternates. With the departure of former President Donovan, staff recommends the Board revisit this matter and take action to appoint the District's voting representative, including the designation of the remaining Board members as alternates.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: October 9, 2012

Report

Date: October 4, 2012

Subject: General Manager's Report

Recommendation:

None. Information only.

Background:

For this month's report, I would like to highlight the following:

- 1. Stone Dam Pipeline Emergency Interim Replacement Project**

SFPUC staff has been very responsive and helpful in working with us to implement this urgent project. Their real estate division has assigned a staff member to work with us, and they have given us a checklist of information needed to develop the required right-of-way permit for the temporary pipeline. We anticipate that the permit will go before the Public Utilities Commission on November 13 and that we will be able to begin construction shortly thereafter.
- 2. Modesto Irrigation District Ends SFPUC Water Transfer Negotiations**

On September 18, the board of the Modesto Irrigation District voted 5-0 to stop its proposed 2 MGD water sale to San Francisco. MID and SFPUC had been negotiating for nearly a year, and a successful agreement could have set the stage for a subsequent larger water transfer. MID's exit eliminates one of SFPUC's key initiatives for augmenting dry-year supplies.
- 3. BAWSCA Bond Refinancing**

Over the last several months, BAWSCA has been evaluating the possibility of issuing bonds to prepay the SFPUC wholesale customers' \$370 million capital debt to SFPUC. Based on the conclusion that the bond sale is feasible and will save the wholesale customers at least \$20 million over the remaining term of the debt, the BAWSCA board has approved steps necessary to go forward with the bond issue. Anticipating a bond sale as early as January 2013, BAWSCA will ask each wholesale agency to approve a Resolution of Participation by December 2012.

4. Restore Hetch Hetchy Initiative

The Restore Hetch Hetchy group has qualified an initiative for the November ballot in San Francisco that, if passed, would require the City to develop plans to drain Hetch Hetchy Reservoir. The attached statement presents BAWSCA's position on the initiative, which emphasizes that the 2/3 of water system customers who reside outside the City must vote on any such significant change to their water supply.



**Statement by Arthur Jensen, Chief Executive Officer
Bay Area Water Supply and Conservation Agency (BAWSCA),
About Proposal to Drain Hetch Hetchy Reservoir
August 23, 2012**

A group named Restore Hetch Hetchy is attempting to place an initiative before San Francisco voters this November that would require San Francisco to develop plans to drain Hetch Hetchy Reservoir and restore Hetch Hetchy Valley. Draining the Reservoir is a public-policy issue that has been debated for over 100 years.

Decisions of this significance to water users must be put before voters outside of San Francisco or their representatives, as well as by voters inside San Francisco who use less than a third of the water.

The Bay Area Water Supply and Conservation Agency (BAWSCA) represents the water interests of 1.7 million residents, businesses, and community organizations in Alameda, San Mateo, and Santa Clara counties, which depend on San Francisco's Regional Water System. BAWSCA's Board of Directors comprises elected and other public officials from the 26 member agencies that serve these communities.

BAWSCA's member agencies and their customers use two-thirds of the System's water and pay two-thirds of the cost of building, operating and maintaining the System, which is operated by San Francisco.

The Tuolumne River supplies 85 percent of the water delivered by the System. Hetch Hetchy Reservoir is a vital part of the System and stores 117 billion gallons of water, providing significant drought and seasonal water supply reliability for the region. Draining the Reservoir could be a serious threat to the users who depend on it and to the California economy.

If San Francisco or any other governmental body should decide to drain Hetch Hetchy Reservoir, they must first determine how to protect the health, safety and economic well-being of the water users.

The plan to protect the customers must provide for reliable alternative water storage and a supply of high-quality water that is acceptable to those who depend on the System.

The alternate storage and supply must be supported by legally enforceable agreements addressing water rights, ownership, operating responsibilities and other critical issues. Without such issues being resolved, no alternative supply can be as reliable as the existing supply.

If a decision is made to provide alternative water storage, it must be in operation, and all agreements be fully executed, before draining the Reservoir. Otherwise, it is likely that the alternative facilities would never be completed.

BAWSCA is therefore opposed to draining the Hetch Hetchy Reservoir unless and until the voters outside San Francisco whose communities depend on the Reservoir, or their representatives, vote on whether the resulting water supply reliability and water quality are acceptable and whether they are willing to pay their share of initial and on-going operating costs needed to implement such a plan.

If necessary, BAWSCA will pursue administrative or legislative action to protect the water users by securing a vote.

Meanwhile, any such efforts must not delay rebuilding the Bay Area's existing vulnerable water system before the next major earthquake.

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MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: October 9, 2012

Report
Date: October 2, 2012

Monthly Highlights

Stone Dam Pipeline

The old welded steel Stone Dam Pipeline was installed in 1948 and is at the end of its useful life. Recent leaks in this pipe compel Coastside County Water District (CCWD) to install a temporary pipeline on the trail from our property in Pilarcitos Canyon to the Stone Dam meter in order to retain a two source system while Denniston Water Treatment Plant (WTP) is completed.

Treatment Supervisor

We interviewed 4 candidates of which only one was qualified. He turned the job down when offered. We will continue the recruiting/selection process in October.

Pipeline Projects

We have approved and garnered Coastal Development Permits (CDPs) for the Avenue Cabrillo and Railroad Avenue pipeline replacement projects which will be started in October.

Source of Supply

Crystal Springs Reservoir was the main source of supply in September.

Systems Improvement

Beautification

- Work truck cleaned and straightened up after its smog check.
- General housekeeping and weed abatement

Nunes Flocculators

The third and final bank of flocculators have been replaced at Nunes. This eliminates the danger of plant contamination from spilled petroleum based lubricating oil and allows for better maintenance of this asset. We will be ordering a new flash mixer in the spring of 2013.

Shop Electrical Upgrades

We improved the electrical system in the shop by replacing the extension cord based lighting system with one that meets the electrical code, replaced a few substandard electrical outlets and installed a power station for the anti smog device that we had to install on our work truck to comply with new air standards.

New Water Softener

We replaced the old water softener at Nunes with a self regenerating system. This eliminates the need to exchange cylinders monthly. The regeneration backwash will be recycled into the plant.

Nunes Automatic Shutdown

The recent main break on the raw water supply line on highway 92 may have been caused by the automatic shutdown of Nunes WTP on 6 September. We had Calcon modify the shutdown program to slow down the closure of the inlet valve to reduce the effect of water hammer on the raw water line.

Crystal Springs Communication Issues

We have temporarily resolved the crystal springs communications failures that have been plaguing us since the April electrical storm by having Calcon install software that simulates tanks levels when the signal is lost. The problem will be totally solved once the Supervisory Control and Data Acquisition (SCADA) radio system is on line. We are also discussing replacement of the hardwire as a backup.

El Granada Tank 2 Electrical Panel Upgrades

We have upgraded the old electrical panel at El Granada Tank 2 pump station to better accommodate the additional larger pump that we will install and to improve the reliability of the station.

Update on Other Activities:

Nunes Power Issues

Last month I reported a problem with the On Site Hypochlorite Generator (OSG) shutting down whenever a second backwash pump was started. Initial inspection by Calcon indicated that the OSG control software looks at subtle changes in power availability and shuts down the system. We are having Process Solutions Incorporated (PSI), the OSG manufacturer, to look at this issue.

Stone Dam Pipeline

Last month I reported a leak in a very awkward and inaccessible site on the Stone Dam pipeline. We brought in a local contractor to assess the repairs needed and although he said he could do it, it would involve bringing in a small excavator and there would be negative impacts on Pilarcitos Creek during the repair operation. We are in current discussions with San Francisco Public Utility Commission (SFPUC) as to the installation of a temporary pipeline along the old access road between our property at the end of Pilarcitos Canyon and the Stone Dam meter. The temporary

pipeline would stay in use until we can get the design, permitting and construction complete for a permanent pipe.

Treatment Supervisor

We interviewed four candidates for treatment supervisor in September and had offered the position to the best candidate. He initially accepted our offer but later turned it down for personal reasons. I have set up interviews with two more candidates and will be recruiting for the position in San Diego during the Cal/ Nev Section American Water Works Association (AWWA) conference in October.

Safety/Training/Inspections/Meetings

Meetings Attended

- 4, 11, 18, 25 September – Denniston Treatment Plant Upgrade status meetings
- 5 September – Met with John Muller on his pipeline extension plans
- 7 September – Coastside Emergency Planning
- 7 September – Special Board Meeting in lieu of monthly meeting.
- 12 September – Met with surveyor for some easement identification work needed at Nebia Winery
- 12 September – Bay Area Water Supply and Conservations Agency (BAWSCA) Water Quality Committee meeting
- 13 September – Met with cell tower candidates at Hazen’s Tank
- 18 September – Met with Ed Watkins of Cabrillo Unified School District about meter issues at El Granada School
- 19 September – Met with SFPUC about temporary Stone Dam Pipeline
- 20 September – Phone conference with Department of Public Health (DPH) and other utilities about National Sanitation Foundation (NSF) 61 requirements
- 21 September – Facilities Committee meeting
- 25 September – Met with Tom Churchill of PSI to discuss OSG cell failures and mitigation.
- 25 September – Special Board of Director’s meeting to discuss purchase of PVC pipe for Stone Dam Pipeline Project
- 25 September – Met with Erler & Kalinowski, Inc. (EKI) to discuss SCADA integration of Denniston and other projects.
- 26 September – Met with SFPUC Plan Review Committee about temporary Stone Dam Pipeline
- 26 September – All employees meeting

Safety Meetings and Training

CINTAS Safety Training was on Fire Safety/Portable Fire Extinguishers and Bloodborne Pathogens. Damrosch, Winch, Donovan, Duffy and Whelen were in attendance.

Tailgate safety sessions in June

- 4 September – Be Prepared for an Emergency
- 10 September – An Open-and-Shut Case for Gate Valve Safety

17 September – Forklift Safety
25 September – Weld Well – and It Ends Well

Training

I attended a 6 hour class on Friday, 14 September at the San Francisco Airport Holiday Inn on Contract Agreements.

Regulatory Agency Interaction

California DPH

On 21 September, I notified our DPH engineer that we had exceeded the 10% washwater return flow rate by 1% for a few hours on 19 September. She was glad we called and was not overly concerned and was satisfied with my explanation and mitigating factors.

Projects

Denniston Water Treatment Improvement Project

Making progress with underground piping and conduits, mechanical work on the clarifiers, electrical conduits in the filter building, setting chemical feed pumps, alum tank demolition, preparation of the pads for the new alum and caustic tanks, installation of drying bed liners, and completion and tying in of the raw water line. The chemical feed pumps, which have been the major delaying point of this project, arrived damaged. The manufacturer is in the process of replacement and/or repairs.

Portola Avenue Line Replacement

Underground stream flows along the 8" ductile iron main down Avenue Portola in el Granada is deteriorating our pipe resulting in a leak cluster. Jim Teter has been working on the design for this project. We will be installing diversion shields around the pipe to divert the underground flows away from the pipe and to a french drain and finally the street side ditch.

Denniston Dredging 2012

We have arranged for the 2012 dredging of 400 cubic yards of silt to be removed and dried on the week of 9 October. At this time we will also be installing a new intake screen for the Denniston Pump Station (PS) and making repairs to a leak on the intake pipe.

Avenue Cabrillo and Railroad Avenue Main Replacement Projects

We have just garnered our CDP exemption from the City of HMB for the Railroad Avenue Project and will be recording it with the County on 4 October. We will be starting the Avenue Cabrillo Project on 9 October. We have notified the affected neighborhoods of the project.

Nunes WTP Hydro pneumatic System

We will be re-scoping this project and will be taking informal bids in October.

Stone Dam Pipeline Replacement Project

We have been in discussions with SFPUC to install a temporary pipeline above ground on the abandoned road that leads from our property at the end of Pilarcitos Canyon to the Stone Dame meter. Jim Teter has designed the connection points at both ends and the T-posts to keep it anchored in place.

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: October 9, 2012

Subject: Water Resources Report

This report includes:

- Brief Summary of the District's Public Outreach Program
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Background

The District has an outreach budget that is described in account 5322. The outreach budget includes publishing the consumer confidence report, public and legal notices, postage and the broadcasting of Board of Directors meetings. Public outreach is also included in the water resources budget for water use efficiency programs and the computer services budget to maintain and update the District's website. The combined outreach budget for the District is approximately \$56,000 for the current fiscal year.

Public Outreach

Much of the public outreach that the District performs is mandatory under the Brown Act and other legislation, but the District often goes beyond what is mandatory in an effort to be highly visible to the community. As a signatory of the California Urban Water Conservation Council's memorandum of understanding, the District has committed to providing public information and consumer education on water use efficiency.

The District's website is used as the primary source of information regarding the District and its business. The website offers information regarding customer service, the water system, water use efficiency, water education, announcements, agendas, minutes, Board of Directors, forms and regulations. Additionally, website visitors are able to view video of Board meetings.

The Half Moon Bay Review's weekly newspaper is used for public and legal notices and advertising water use efficiency messages. The Half Moon Bay Review also publishes a monthly magazine that the District has used to place advertisements for water use efficiency messages and to promote rebate programs. The Half Moon Bay Review is used to communicate water rationing messages during periods of water shortages.

Board meetings are broadcast on Pacific Coast Television on the Thursday after the regularly scheduled Board meeting. Besides being posted on the website, Board meeting agendas are faxed and emailed to distribution lists of interested parties.

Once a year, the District publishes its Consumer Confidence Report (CCR), also known as the Annual Water Quality Report. This report contains water quality and water system information. This report is posted on the website, available in the lobby and delivered by mail to our service area.

Customers who visit the District's headquarters will find consumer education materials are available on plumbing, landscaping, and rebates in the lobby. The District posts notices and announcements on the bulletin board near the entrance and on the front door itself.

The District has three billing cycles; commercial accounts on a monthly billing cycle, Half Moon Bay bi-monthly cycle and the El Granada bi-monthly cycle. The billing statements include a message section for the District to use to communicate with its customers and billing stuffers (inserts) can be added to the billing statements mailed to customers. In addition, when unusually high consumption is found during a normal meter read, customer service will call or email the customer to inform them of the high consumption and advise them to look for leaks. Residential customers that locate and repair a leak are eligible for a one time leak adjustment to their account to encourage the timely repair of the leak.

Flint Strategies produced a Communications Plan for the District in 2011. One of the strategies suggested in the Communications Plan was to proactively engage customers via electronic mail and social media. In response to this suggestion, the District now uses Constant Contact to distribute e-newsletters and staff created a Facebook page (Coastside County Water District) for the District, opened up a Twitter account (@CoastsideWater) for the District and created a company profile (Coastside County Water District) on LinkedIn.

The annual Pumpkin Festival offers the District a unique opportunity to participate in a community event on District property. The District has an information table available on the Saturday of the event and invites staff from Sewer Authority Mid-Coastside to share our facilities to reach out to the community on water and sewer topics. The District makes an effort to participate in other community and regional events as time and resources allow. This year we participated in a Home Depot Garden Parking Lot Event with the Bay Area Water Supply and Conservation Agency (BAWSCA) in San Carlos and in the recent past we have participated in a Water Summit, Pilarcitos Creek Integrated Watershed Plan Workshops, an Eco-Fair Event, Dream Machines, and the now defunct Flower Market.

Over the years, the District has hosted its own events to celebrate important milestones for the District. The District hosted the El Granada Pipeline Celebration in 2008 and more recently, in 2011, the District celebrated the completion of the improvements at Nunes Water Treatment Plant by hosting Water Day. Currently, District staff is planning a celebration to commemorate the completion of the Denniston Water Treatment Plant Improvement Project combined with outreach on the Denniston Creek and the San Vicente Creek watersheds.

Staff recognizes the importance of public outreach and is making every effort to provide the information and resources our customers and the community expect.