

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, August 13, 2019 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending July 31, 2019:
Claims: \$1,146,217.12; Payroll: \$127,490.75 for a total of \$1,273,707.87
([attachment](#))
➤ *July 2019 Monthly Financial Claims reviewed and approved by Vice-President Mickelsen*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of July 9, 2019 Special and Regular Board of Directors Meetings ([attachment](#))
- D. Approval of Minutes of August 6, 2019 Special Board of Directors Meeting ([attachment](#))
- E. Monthly Water Service Connection Transfer Report ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report – July 2019 ([attachment](#))
- I. Monthly Planned Plant or Tank Discharge and New Water Line Flushing Report ([attachment](#))
- J. Monthly Rainfall Reports ([attachment](#))
- K. S.F.P.U.C. Hydrological Reports for the months of June 2019 ([attachment](#)) and July 2019 ([attachment](#))
- L. Approve Revised Salary Schedule effective July 1, 2019 ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Pilarcitos Creek Crossing Water Main Replacement Project Award of Contract for Engineering Services with EKI Environment and Water, Inc. for Preliminary Engineering Design ([attachment](#))
- B. Approval of Professional Services Agreement with O'Dell Engineering to provide Topographic and Boundary Surveying in Order to Prepare a Base Map for the Design of a Replacement Potable Water Pipeline Adjacent to Highway 92 ([attachment](#))
- C. Notice of Crystal Springs Emergency Pump 1 Replacement and Approval of Purchase of Spare Pump ([attachment](#))
- D. Authorize Purchase of 100 Clow Wet Barrel Hydrants ([attachment](#))
- E. Authorize Purchase of Three Fleet Trucks ([attachment](#))
- F. Appoint Agency Designated Representatives for Labor Negotiations between the District and the Candidate for the General Manager Position, an Unrepresented Employee ([attachment](#))

7) **MONTHLY INFORMATIONAL REPORTS**

- A. Assistant General Manager's Report ([attachment](#))
- B. Superintendent of Operations Report ([attachment](#))
- C. Water Resource Analyst Report ([attachment](#))

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

9) **CLOSED SESSION**

- A. **Pursuant to Government Code Section 54957
Public Employment
Title: General Manager**
- B. **Pursuant to California Government Code Section 54957.6
Conference with Labor Negotiators
Agency Designated Representatives: _____ (TBD by Open
Session Item Above) _____
Unrepresented Employee: General Manager Candidate**

10) **RECONVENE TO OPEN SESSION**

Public Report of closed session action.

11) **ADJOURNMENT**