

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, August 12, 2008 - 7:00 p.m.

AGENDA

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

1) ROLL CALL

2) PLEDGE OF ALLEGIANCE

3) PUBLIC ANNOUNCEMENTS

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The chair requests that each person addressing the Board limits their presentation to three minutes and complete and submit a Speaker Slip.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month Ending July 31, 2008– Claims: \$1,407,839.47; Payroll: \$66,956.60 for a total of \$1,474,796.07 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the July 8, 2008 Board of Directors Meeting ([attachment](#))
- D. Approval of letters to Senator Yee and Assembly Member Mullin in support of the Association of California Water Agencies' position Regarding a Comprehensive Water Package ([attachment](#))
- E. Monthly Water Transfer Report ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report ([attachment](#))
- I. July 2008 Leak Report ([attachment](#))
- J. Rainfall Reports ([attachment](#))
- K. San Francisco Public Utilities Commission Hydrological Conditions Report for July 2008 ([attachment](#))

5) DIRECTOR COMMENTS / MEETINGS ATTENDED

6) GENERAL BUSINESS

- A. El Granada Pipeline Phase 3 Construction Progress Update ([attachment](#))
- B. Discussion and Direction to Staff Regarding District Water Supply Goals Policy Statement ([attachment](#))
- C. Discussion and Possible Committee Assignment Regarding Water Reclamation Project Initiative ([attachment](#))

- D. Discussion and Direction to Staff Regarding Potential Impacts Associated with the State of California’s Possible Suspension of Proposition 1A ([attachment](#))
 - E. Discussion of the Coastside County Water District / Montara Water & Sanitary District - Mutual Emergency Supply Agreement ([attachment](#))
 - F. Discussion and Direction to Staff Regarding Installation of Automatic Meter Reading Devices for High Consumption Customers ([attachment](#))
 - G. California Special District ‘s Association (CSDA) – Board of Directors Election – 2008 – Region 3, Seat C ([attachment](#))
 - H. Resolution 2008-__ recognizing Montara Water and Sanitary District on the Occasion of its Anniversary Celebration ([attachment](#))
 - I. Discussion and Direction to Staff Regarding Agreement with San Mateo County Harbor District Regarding Use of CCWD Boardroom ([attachment](#))
 - J. Consider approval of Resolution 2008-__ Establishing Appropriations Limit Applicable to District during fiscal year 2008-2009 ([attachment](#))
- 7) **GENERAL MANAGER’S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS** ([attachment](#))
- A. Monthly Water Resources Report ([attachment](#))
 - B. Water Shortage and Drought Contingency Plan Update ([attachment](#))
 - C. Operations Report ([attachment](#))
- 8) **ADJOURNMENT**

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
11111	COU05	RECORDER'S OFFICE	07/01/2008	0.00	12.00
11112	ALL04	ALLIED WASTE SERVICES #925	07/10/2008	0.00	205.65
11113	ALV01	ALVES PETROLEUM, INC.	07/10/2008	0.00	3,078.47
11114	ASS01	ACWA SERVICES CORPORATION	07/10/2008	0.00	16,807.35
11115	ASS08	ASSOC. CALIF. WATER AGENCY	07/10/2008	0.00	10,381.00
11116	ATT01	AT&T MOBILTY	07/10/2008	0.00	511.54
11117	BFI02	BFI OF CALIFORNIA, INC.	07/10/2008	0.00	36.00
11118	COA 15	COASTSIDE NET, INC	07/10/2008	0.00	59.95
11119	COU05	RECORDER'S OFFICE	07/10/2008	0.00	50.00
11120	GER01	GERBORD FIRE EXTINGUISHER	07/10/2008	0.00	333.56
11121	GUI01	JOE GUISTINO	07/10/2008	0.00	102.29
11122	HAR03	HARTFORD LIFE INSURANCE CO.	07/10/2008	0.00	2,472.15
11123	JMB01	JMB CONSTRUCTION, INC.	07/10/2008	0.00	777,892.19
11124	KAI01	KAISER FOUNDATION HEALTH	07/10/2008	0.00	9,216.00
11125	PAC02	PACIFICA CREDIT UNION	07/10/2008	0.00	687.00
11126	PUB01	PUB. EMP. RETIRE SYSTEM	07/10/2008	0.00	14,937.68
11127	STO01	STOLOSKI & GONZALEZ, INC.	07/10/2008	0.00	21,077.92
11128	UB*00504	DRUSILLA GAGNE	07/10/2008	48.86	0.00
11129	UB*00505	JANINE NAEMURA	07/10/2008	75.00	0.00
11130	VAL01	VALIC	07/10/2008	0.00	1,305.00
11131	ADP01	ADP, INC.	07/28/2008	0.00	472.30
11132	AME11	AMERICAN WATER WORKS	07/28/2008	0.00	500.00
11133	AND01	ANDREINI BROS. INC.	07/28/2008	0.00	2,129.30
11134	ATC01	ATCHISON, BARISONE	07/28/2008	0.00	2,665.50
11135	ATT02	AT&T	07/28/2008	0.00	1,040.42
11136	ATT03	AT&T LONG DISTANCE	07/28/2008	0.00	42.39
11137	AZT01	AZTEC GARDENS	07/28/2008	0.00	190.00
11138	B&H01	B & H SURVEYING, INC.	07/28/2008	0.00	900.00
11139	BAS01	BASIC CHEMICAL SOLUTION, LLC	07/28/2008	0.00	8,672.14
11140	BAY05	BAY AREA WATER SUPPLY &	07/28/2008	0.00	5,819.25
11141	BAY07	BAY AREA WATER SUPPLY &	07/28/2008	0.00	3,858.00
11142	BES02	BEST ACCESS SYSTEMS, INC	07/28/2008	0.00	2,720.77
11143	BIG01	BIG CREEK LUMBER	07/28/2008	0.00	191.27
11144	BIO01	BIOVIR LABORATORIES, INC.	07/28/2008	0.00	884.14
11145	BOR01	BORGES & MAHONEY, INC.	07/28/2008	0.00	1,237.31
11146	CAL08	CALCON SYSTEMS, INC.	07/28/2008	0.00	10,126.14
11147	CAL15	CALIFORNIA URBAN WATER	07/28/2008	0.00	400.68
11148	CAR02	CAROLYN'S CLEANING SERVICE	07/28/2008	0.00	425.00
11149	CAR03	CARROT-TOP INDUSTRIES, INC.	07/28/2008	0.00	140.96
11150	CAR04	CAROLLO ENGINEERS	07/28/2008	0.00	138,842.65
11151	CIT01	CITY OF HALF MOON BAY	07/28/2008	0.00	4,600.00
11152	COA 14	COASTSIDE CARPET CLEANERS	07/28/2008	0.00	495.00
11153	COA19	COASTSIDE COUNTY WATER DIST.	07/28/2008	0.00	166.16
11154	DAL01	DAL PORTO ELECTRIC	07/28/2008	0.00	7,407.70
11155	DAT01	DATAPROSE	07/28/2008	0.00	1,601.71
11156	DEL07	DEL GAVIO GROUP	07/28/2008	0.00	717.70
11157	DON02	SEAN DONOVAN	07/28/2008	0.00	140.00
11158	ENR01	ENRIQUEZ MD, JOSEFINA	07/28/2008	0.00	125.00
11159	ERS01	ERS INDUSTRIAL SERVICES INC.	07/28/2008	0.00	41,803.54
11160	FIR06	FIRST NATIONAL BANK	07/28/2008	0.00	588.57
11161	FRI01	FRISCH ENGINEERING, INC	07/28/2008	0.00	11,450.00
11162	GRA03	GRAINGER, INC.	07/28/2008	0.00	248.02
11163	HAL01	HMB BLDG. & GARDEN INC.	07/28/2008	0.00	154.15
11164	HAL04	HALF MOON BAY REVIEW	07/28/2008	0.00	576.00
11165	HAL24	H.M.B.AUTO PARTS	07/28/2008	0.00	47.37
11166	HAN04	HANSEN INFORMATION TECHNOLOGY	07/28/2008	0.00	2,184.84
11167	HAR03	HARTFORD LIFE INSURANCE CO.	07/28/2008	0.00	2,472.15
11168	IED01	IEDA, INC.	07/28/2008	0.00	1,000.00
11169	IRO01	IRON MOUNTAIN	07/28/2008	0.00	218.02
11170	IRV01	IRVINE, DAVID E.	07/28/2008	0.00	3,725.00
11171	JAM01	JAMES FORD, INC.	07/28/2008	0.00	135.00
11172	MCD01	MARY C. MC DONALD 1991 TRUST	07/28/2008	0.00	122.00

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
11173	MCT01	MCTV6	07/28/2008	0.00	525.00
11174	MET06	METLIFE SBC	07/28/2008	0.00	1,191.56
11175	MIS01	MISSION UNIFORM SERVICES INC.	07/28/2008	0.00	155.04
11176	MON01	MONTARA FOG	07/28/2008	0.00	300.00
11177	MON07	MONTEREY COUNTY LAB	07/28/2008	0.00	4,915.00
11178	OCE04	OCEAN SHORE CO.	07/28/2008	0.00	943.80
11179	OFF01	OFFICE DEPOT	07/28/2008	0.00	294.13
11180	ONT01	ONTRAC	07/28/2008	0.00	709.30
11181	PAC01	PACIFIC GAS & ELECTRIC CO.	07/28/2008	0.00	60,464.50
11182	PAC02	PACIFICA CREDIT UNION	07/28/2008	0.00	687.00
11183	PAR02	PARAGON PRESS	07/28/2008	0.00	429.39
11184	PAT05	DONALD PATTERSON	07/28/2008	0.00	127.91
11185	PIT04	PITNEY BOWES	07/28/2008	0.00	231.00
11186	PUB01	PUB. EMP. RETIRE SYSTEM	07/28/2008	0.00	14,892.42
11187	RED01	RED WING SHOES	07/28/2008	0.00	140.00
11188	RIC01	RICOH AMERICAS CORPORATION	07/28/2008	0.00	1,661.02
11189	RIC04	RICE TRUCKING--SOIL FARM	07/28/2008	0.00	71.45
11190	ROB01	ROBERTS & BRUNE CO.	07/28/2008	0.00	1,094.31
11191	ROG01	ROGUE WEB WORKS, LLC	07/28/2008	0.00	375.00
11192	SAN03	SAN FRANCISCO WATER DEPT.	07/28/2008	0.00	175,926.69
11193	SAN05	SAN MATEO CTY PUBLIC HEALTH LA	07/28/2008	0.00	744.00
11194	SIE02	SIERRA CHEMICAL CO.	07/28/2008	0.00	9,444.45
11195	SIE03	SIERRA OFFICE SUPPLY & PRINTIN	07/28/2008	0.00	29.23
11196	SPR04	SPRINGBROOK SOFTWARE, INC	07/28/2008	0.00	450.00
11197	STR02	STRAWFLOWER ELECTRONICS	07/28/2008	0.00	10.77
11198	TAI02	TAIT ENVIRONMENTAL SYSTEMS	07/28/2008	0.00	200.00
11199	TET01	JAMES TETER	07/28/2008	0.00	4,300.36
11200	TRC01	TRC	07/28/2008	0.00	1,326.25
11201	UB*00506	HELEN ASKER	07/28/2008	0.00	42.24
11202	UB*00507	MATTHEW/TAMARA COLEMAN	07/28/2008	0.00	56.21
11203	UB*00508	DONALD COOPER	07/28/2008	0.00	50.24
11204	UB*00509	C. OROZCO/F. MARISCAL	07/28/2008	0.00	35.57
11205	UB*00510	KEVIN JANIK	07/28/2008	0.00	41.04
11206	UB*00511	SHANNON LOZANO	07/28/2008	0.00	14.21
11207	UB*00512	TIM JANSSEN	07/28/2008	0.00	50.78
11208	UB*00513	JOHN PERKINS	07/28/2008	0.00	30.42
11209	UB*00514	AMBER PADILLA	07/28/2008	0.00	38.08
11210	UB*00515	LOWELL BROWN	07/28/2008	0.00	38.08
11211	UND01	UNDERGROUND SERVICE ALERT	07/28/2008	0.00	277.80
11212	UNI07	UNITED STATES POSTAL SERV.	07/28/2008	0.00	600.00
11213	VAL01	VALIC	07/28/2008	0.00	1,305.00
11214	VEL07	WENDY VELEZ	07/28/2008	0.00	122.50
11215	WES11	WEST COAST AGGREGATES, INC.	07/28/2008	0.00	519.82
11216	ZWI01	IRENNE ZWIERLEIN	07/28/2008	0.00	2,576.00

Report Total: 123.86 1,407,839.47

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
PERIOD ENDING JULY 31, 2008

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
REVENUE									
1-0-4120-00	Water Revenue -All Areas	668,019	742,204	(74,185)	(10.0%)	668,019	742,204	(74,185)	(10.0%)
1-0-4170-00	Water Taken From Hydrants	3,024	2,083	941	45.2%	3,024	2,083	941	45.2%
1-0-4180-00	Late Notice -10% Penalty	4,514	4,167	348	8.3%	4,514	4,167	348	8.3%
1-0-4230-00	Service Connections	648	667	(19)	(2.8%)	648	667	(19)	(2.8%)
1-0-4235-00	CSP Connection T & S Fees	0	0	0	0.0%	0	0	0	0.0%
1-0-4920-00	Interest Earned	32,964	25,031	7,933	0.0%	32,964	25,031	7,933	31.7%
1-0-4925-00	Interest Revenue T&S Fees	0	0	0	0.0%	0	0	0	0.0%
1-0-4927-00	Inerest Revenue Bond Funds	0	0	0	0.0%	0	0	0	0.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	25,665	10,000	15,665	156.7%	25,665	10,000	15,665	156.7%
1-0-4950-00	Miscellaneous Income	4,233	6,333	(2,101)	(33.2%)	4,233	6,333	(2,101)	(33.2%)
1-0-4960-00	CSP Assm. Dist. Processing Fee	0	0	0	0.0%	0	0	0	0.0%
1-0-4965-00	ERAF REFUND -County Taxes	0	0	0	0.0%	0	0	0	0.0%
1-0-4970-00	Wavecrest Reserve Conn. Fees	0	0	0	0.0%	0	0	0	0.0%
REVENUE TOTALS		739,067	790,485	(51,418)	-6.5%	739,067	790,485	(51,418)	(6.5%)
EXPENSES									
1-1-5130-00	Water Purchased	175,927	162,455	(13,472)	(8.3%)	175,927	162,455	(13,472)	(8.3%)
1-1-5230-00	Pump Exp, Nunes T P	1,974	1,667	(308)	(18.5%)	1,974	1,667	(308)	(18.5%)
1-1-5231-00	Pump Exp, CSP Pump Station	48,869	42,170	(6,699)	(15.9%)	48,869	42,170	(6,699)	(15.9%)
1-1-5232-00	Pump Exp, Trans. & Dist.	2,464	2,756	292	10.6%	2,464	2,756	292	10.6%
1-1-5233-00	Pump Exp, Pilarcitos Can.	459	50	(409)	(818.7%)	459	50	(409)	(818.7%)
1-1-5234-00	Pump Exp. Denniston Proj.	6,084	6,208	124	2.0%	6,084	6,208	124	2.0%
1-1-5235-00	Denniston T.P. Operations	8,418	7,463	(955)	(12.8%)	8,418	7,463	(955)	(12.8%)
1-1-5236-00	Denniston T.P. Maintenance	352	3,000	2,648	88.3%	352	3,000	2,648	88.3%
1-1-5240-00	Nunes T P Operations	17,110	14,044	(3,066)	(21.8%)	17,110	14,044	(3,066)	(21.8%)
1-1-5241-00	Nunes T P Maintenance	490	4,308	3,818	88.6%	490	4,308	3,818	88.6%
1-1-5242-00	CSP Pump Station Operations	586	708	122	17.3%	586	708	122	17.3%
1-1-5243-00	CSP Pump Station Maintenance	7,869	2,000	(5,869)	(293.4%)	7,869	2,000	(5,869)	(293.4%)
1-1-5318-00	Studies/Surveys/Consulting	1,000	4,167	3,167	76.0%	1,000	4,167	3,167	76.0%
1-1-5321-00	Water Conservation	4,995	3,333	(1,662)	(49.9%)	4,995	3,333	(1,662)	(49.9%)
1-1-5322-00	Community Outreach	1,584	2,641	1,058	40.0%	1,584	2,641	1,058	40.0%
1-1-5411-00	Salaries & Wages -Field	63,896	63,338	(558)	(0.9%)	63,896	63,338	(558)	(0.9%)
1-1-5412-00	Maintenance -General	7,973	15,066	7,093	47.1%	7,973	15,066	7,093	47.1%
1-1-5414-00	Motor Vehicle Expense	3,794	4,833	1,039	21.5%	3,794	4,833	1,039	21.5%
1-1-5415-00	Maintenance -Well Fields	87	2,117	2,030	95.9%	87	2,117	2,030	95.9%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5610-00	Salaries/Wages-Administration	41,157	47,517	6,360	13.4%	41,157	47,517	6,360	13.4%
1-1-5620-00	Office Supplies & Expense	7,788	11,613	3,825	32.9%	7,788	11,613	3,825	32.9%
1-1-5621-00	Computer Services	7,019	4,492	(2,528)	(56.3%)	7,019	4,492	(2,528)	(56.3%)
1-1-5625-00	Meetings / Training / Seminars	55	2,708	2,653	98.0%	55	2,708	2,653	98.0%
1-1-5630-00	Insurance	41,224	41,112	(112)	(0.3%)	41,224	41,112	(112)	(0.3%)
1-1-5640-00	Employees Retirement Plan	28,880	30,406	1,527	5.0%	28,880	30,406	1,527	5.0%
1-1-5681-00	Legal	1,817	4,750	2,933	61.7%	1,817	4,750	2,933	61.7%
1-1-5682-00	Engineering	963	2,083	1,120	53.8%	963	2,083	1,120	53.8%
1-1-5683-00	Financial Services	0	3,948	3,948	100.0%	0	3,948	3,948	100.0%
1-1-5684-00	Payroll Tax Expense	8,048	8,119	71	0.9%	8,048	8,119	71	0.9%
1-1-5687-00	Membership, Dues, Subscript.	5,762	4,330	(1,432)	(33.1%)	5,762	4,330	(1,432)	(33.1%)
1-1-5688-00	Election Expenses	0	0	0	0.0%	0	0	0	0.0%
1-1-5689-00	Labor Relations	0	1,250	1,250	100.0%	0	1,250	1,250	0.0%
1-1-5700-00	San Mateo County Fees	0	0	0	0.0%	0	0	0	0.0%
1-1-5705-00	State Fees	0	0	0	0.0%	0	0	0	0.0%
1-1-5710-00	Deprec, Trucks, Tools, Equipt.	0	0	0	0.0%	0	0	0	0.0%
1-1-5711-00	Debt Svc/Existing Bonds 1998A	0	0	0	0.0%	0	0	0	0.0%
1-1-5712-00	Debt Svc/Existing Bonds 2006B	0	0	0	0.0%	0	0	0	0.0%
1-1-5713-00	Contribution to CIP & Reserves	36,167	36,167	(0)	(0.0%)	36,167	36,167	(0)	0.0%
1-1-5745-00	CSP Connect. Reserve Contribu.	0	0	0	0.0%	0	0	0	0.0%
1-1-5746-00	Wavecrest CSP Connt. Reserve	0	0	0	0.0%	0	0	0	0.0%
EXPENSE TOTALS		532,811	540,819	8,008	1.5%	532,811	540,819	8,008	1.5%
NET INCOME		206,257	249,666	(43,410)		206,257	249,666	-43,410	

COASTSIDE COUNTY WATER DISTRICT

INVESTMENT REPORT

July 31, 2008

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FNB</u>						
OPERATING ACCOUNT			\$197,346.09			\$197,346.09
CSP T&S ACCOUNT					\$262,922.75	\$262,922.75
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$197,346.09	\$0.00	\$262,922.75	\$460,268.84
CASH WITH L.A.I.F	\$297,900.00	\$700,000.00	\$1,806,130.72	\$267,655.14	\$20,185.44	\$3,091,871.30
UNION BANK - Project Fund Balance			\$4,178,865.82			\$4,178,865.82
CASH ON HAND	\$2,130.00					\$2,130.00
TOTAL DISTRICT CASH BALANCES	\$300,030.00	\$700,000.00	\$6,182,342.63	\$267,655.14	\$283,108.19	\$7,733,135.96
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK (FNB)</u>						
REDEMPTION ACCOUNT		\$ 85,102.75				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 85,102.75				
<i>This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next three months.</i>						

**COASTSIDE COUNTY WATER DISTRICT
CRYSTAL SPRINGS PROJECT
CAPITAL PROJECTS FY 08/09**

July 31, 2008

<u>PROJECT</u>	<u>Actual to date</u>	<u>FY 08/09 CIP Budget</u>	<u>% Completed</u>
El Granada Pipeline Phase 3 1128-03	\$920,616	\$2,300,000	40.0%
TOTALS	\$920,616	\$2,300,000	40.0%

**COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2008-2009**

1-Jul-08

Acct No.	Approved CIP Budget FY 08/09	Actual To Date FY 08-09	% Completed
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PIPELINE PROJECTS

Highway #1 South Phase I / II	1121-46	\$ 100,000		0.0%
Highway 92 - Main Line Replacement (Spanishtown)		\$ 100,000		0.0%
Main Street/Hwy 92 Widening Project	1120-93	\$ 50,000	\$ 4,600	9.2%

WATER TREATMENT PLANTS

Denniston Intake Maintenance	1120-03	\$ 27,000	\$ 1,326	4.9%
Denniston Sludge Ponds		\$ 100,000		0.0%
Denniston WTP- Filter Flow Meters		\$ 6,000		0.0%
Denniston WTP- Replace Cl2/pH Analyzer		\$ 15,000		0.0%
Nunes Filter Media Replacement	1121-25	\$ 50,000	\$ 41,804	83.6%
Nunes UST removal and replaced with AGST	1121-44	\$ 15,000	\$ 68	0.5%
Nunes WTP - Head Loss System Replacement		\$ 15,000		0.0%

FACILITIES & MAINTENANCE

AMR Program	1121-41	\$ 50,000		0.0%
PRV Valves Replacement Project	1121-43	\$ 20,000		0.0%
Meter Change Program	1117-06	\$ 17,000	\$ 318	1.9%
Main Office - Replace Skylights (repair leaks)		\$ 25,000		0.0%
Fire Hydrant Replacement		\$ 40,000		0.0%
Pilarcitos Culvert Repair	1121-48	\$ 100,000	\$ 900	0.9%
District Digital Mapping		\$ 75,000		0.0%

EQUIPMENT PURCHASE & REPLACEMENT

Vehicle Replacement	1118-04	\$ 27,000		0.0%
Computer System	1118-02	\$ 25,000		0.0%
Office Equipment/Furniture	1118-02	\$ 20,000	\$ 718	3.6%
SCADA/Telemetry	1120-82	\$ 500,000	\$ 2,110	0.4%

PUMP STATIONS / TANKS / WELLS

Crystal Springs VFD Project		\$ 68,000		0.0%
Well Rehabilitation		\$ 60,000		0.0%
Alves Tank Recoating, Interior+Exterior		\$ 150,000		0.0%
Miramar Tank Interior Recoat + Mixing		\$ 300,000		0.0%

**COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2008-2009**

1-Jul-08

	Acct No.	Approved CIP Budget FY 08/09	Actual To Date FY 08-09	% Completed
Cahill Tank Exterior Recoat + Ladder		\$ 160,000		0.0%
El Granada Pump Station #2 Removal Project		\$ 50,000		0.0%
EG Tank #3 Recoating Interior + Exterior		\$ 260,000		0.0%
CSP Pump #2 Rehabilitation		\$ 75,000		0.0%
Tank Staff Gauge Repair		\$ 15,000		0.0%
Intrusion Alarms at all Tanks		\$ 50,000		0.0%
New Pilarcitos Well		\$ 10,000		0.0%
Pilarcitos Canyon Blending Station		\$ 50,000		0.0%
Tank Ladder Project		\$ 50,000		0.0%

NUNES/ DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

Nunes / Denniston Short Term WTP Modifications	1121-21	\$ 1,651,000	\$ 13,090	0.8%
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DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

Denniston Storage Tank Modification Project		\$ 686,000	\$ 21,078	3.1%
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DENNISTON WTP (LONG-TERM) IMPROVEMENTS (MEMBRANE FILTRATION)

Denniston Electrical System Upgrade/Expansion		\$ 30,000		0.0%
Denniston Pre/Post Treatment Study		\$ 200,000		0.0%

NUNES WTP (LONG-TERM) IMPROVEMENTS (UV DISINFECTION)

Modify Filters for Rate of Flow Control		\$ 10,000		0.0%
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WATER SUPPLY DEVELOPMENT

Reclamation Project Planning		\$ 100,000		0.0%
Water Supply Alternatives Evaluation		\$ 50,000		0.0%

TOTALS		\$ 5,402,000	\$ 86,012	1.6%
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FY 07/08 CIP Projects - paid in FY 08/09

Nunes WTP Raw Water Turbidimeter	\$	10,000	\$	8,016
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
ANTHONY CONDOTTI
Legal**

Month	Admin (General Legal Fees)	CSP	Transfer Program	CIP	Personnel	Lawsuits 62% Reimbursable	Infrastructure Project Review (Reimbursable)	TOTAL
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Aug-07	4,363	907	156	98	2,223			7,746
Sep-07	6,119	585			176			6,879
Oct-07	4,143	1,326		253	2,906			8,628
Nov-07	2,916	544	254	156	1,424			5,293
Dec-07	3,710			566	59			4,334
Jan-08	3,854	1,386						5,240
Feb-08	1,630	1,305		1,956				4,891
Mar-08	2,353	312		59				2,724
Apr-08	4,718	293	78	1,014				6,102
May-08	3,774	995		234				5,003
Jun-08	1,379	1,373	78	196	176			3,200
Jul-08	1,895	624	78	68				2,666

TOTAL	40,854	9,648	644	4,599	6,962	0	0	62,705
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
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Aug-07	954	8,400		6,548		15,901	
Sep-07	954	4,033		16,982	157	22,126	157
Oct-07	954	6,380		9,120		16,454	
Nov-07	1,190	813		18,697		20,700	
Dec-07	1,347	1,279		5,269		7,894	
Jan-08	1,268	4,593		7,585	3,249	16,696	3,249
Feb-08	1,190	7,099	1,051	6,246		15,586	
Mar-08	954	1,413	314	18,019	157	20,857	157
Apr-08	2,210	1,413	5,535	15,681	1,131	25,970	1,131
May-08	611			14,644		15,255	
Jun-08	454		1,440	9,392	2,544	13,829	
Jul-08	963	681		403	2,254	4,300	

TOTAL	13,048	36,104	8,340	128,585	9,492	195,568	4,694
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COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

Tuesday - July 8, 2008 - 6:00 p.m.

1) CLOSED SESSION

A. Conference with Labor Negotiators
(Gov. Code Section §54957.6)

Agency Designated Representatives: General Manager, IEDA

Employee Organization: Teamsters Union, Local 856

2) RECONVENE TO OPEN SESSION

The Closed Session convened at 6:00 p.m. with President Ascher and Directors Larimer, Mickelsen, Coverdell and Feldman, General Manager David Dickson, and IEDA representative Austris Rungis. The Closed Session concluded at approximately 7:00 p.m., immediately prior to commencement of the regular meeting, at which time President Ascher announced that no reportable action had been taken during the closed session.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, July 8, 2008 – 7:00 p.m.

- 1) **ROLL CALL:** President Ascher called the meeting to order at 7:11 p.m. Present at roll call were Directors Ken Coverdell, Jim Larimer, Chris Mickelsen and Bob Feldman.

Also present were: David Dickson, General Manager; Celestial Cassman, filling in for Tony Condotti as Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS - None**

- 4) **PUBLIC HEARING - PROPOSED RATE INCREASE**

- Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates up to 14%
- Consideration of Resolution 2008-03 - A Resolution of the Board of Directors of the Coastside County Water District Amending the Rates and Fee Schedule to Increase Water Rates
- Approval of Operations & Maintenance and Capital Improvement Program Budgets for Fiscal Year 2008-2009

President Ascher opened the Public Hearing at 7:14 p.m. Mr. Dickson provided a brief background of the fiscal year 2008-2009 proposed budget and highlights of the proposed increase in water rates. Upon completion of his presentation, President Ascher opened the session for public comments:

Wayne Hinthorn – 201 Miramontes Avenue, Half Moon Bay – expressed his concerns with the fact that customers are encouraged to conserve water, yet the District is raising rates and also noted that many local citizens are on fixed incomes and pointed out that there are health issues associated with less water usage.

George Muteff – 408 Redondo Beach Road, Half Moon Bay –

Inquired about the District’s capacity to store water, and the current status of the water source at Denniston and asked what could be done to improve the capacity of this source and if options or resources were being explored by the District.

With there being no further comments from the public, President Ascher closed the public hearing portion of the meeting at 7:48 p.m.

Discussion ensued among the Board members regarding the budget and proposed rate increase, followed by a request that John Parsons, the District’s Certified Public Accountant, provide his comments on the subject. Mr. Parsons stated that he felt the District needed the proposed rate increase of at least 11.1%, at a minimum, due to the number of capital improvement projects scheduled to be completed and the possibility that the District could lose the property tax revenue. The Board continued to discuss the District’s budget and various options for revenue.

ON MOTION by Director Coverdell and seconded by Vice-President Mickelsen, the Board voted as follows, by roll call vote, to adopt Resolution 2008-03 to amend the rate and fee schedule to increase water rates by eleven percent (11%):

Director Coverdell	Aye
Vice-President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

President Ascher then briefly adjourned the meeting for a break at 8:30 p.m.
The meeting was reconvened at 8:40 p.m.

ON MOTION by Director Coverdell and seconded by Director Feldman, the Board voted as follows, by roll call vote, to approve the Operations and Maintenance and Capital Improvement Budgets for Fiscal year 2008-2009:

Director Coverdell	Aye
Vice-President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

5) CONSENT CALENDAR

- A.** Requesting the Board to review disbursements for the month Ending June 30, 2008– Claims: \$893,374.00; Payroll: \$67,423.97 for a total of \$960,797.97
- B.** Acceptance of Financial Reports
- C.** Minutes of the June 10, 2008 Board of Directors Meeting
- D.** Minutes of the June 26, 2008 Special Board of Directors Meeting
- E.** Monthly Water Transfer Report
- F.** Installed Water Connection Capacity and Water Meters Report
- G.** Total CCWD Production Report
- H.** CCWD Monthly Sales by Category Report
- I.** June 2008 Leak Report
- J.** Rainfall Reports
- K.** Notice of Completion – Acceptance of Nunes Filter 1 and 2 Media Replacement Project
- L.** SFPUC Hydrological Conditions Report for June 2008

Director Feldman reported that he had reviewed the monthly claims and found all to be in order.

ON MOTION by Director Larimer and seconded by Director Coverdell, the Board voted as follows to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

6) DIRECTOR COMMENTS / MEETINGS ATTENDED

Directors Feldman, Larimer and President Ascher reported on the meetings they have attended since the June CCWD Board meeting.

President Ascher advised the Board that a customer had contacted him on the previous evening to report a leak and he was very pleased and impressed with the response and prompt and excellent service that had been provided by CCWD Distribution/Treatment Operator Matt Damrosch. He complimented and congratulated Mr. Damrosch on the exceptional service and stated that it was an outstanding example of the level of commitment and dedication demonstrated by the employees to both the District and the rate-payers.

7) GENERAL BUSINESS

A. Discussion and direction to staff regarding Bartle Wells Proposal for Financing Plan and Water Rate Update

Mr. Dickson introduced this item, and provided the background, noting that the District last addressed its rates and financing plan in 2005. He reviewed the proposed scope of work, including analyzing the District's water rates, financing strategies, the distribution of revenue across the rate structures, and looking at alternative water rate structures. He advised the Board that he felt that Bartle Wells had the level of experience, credentials, expertise, and analysis that CCWD needs to put the District's finances and series of rate changes on a solid basis and recommended that the Board consider entering into the agreement with Bartle Wells for the financing plan and water rate update for a not to exceed cost of \$38,500.00. He then introduced Mr. Reed Schmidt.

Mr. Reed Schmidt addressed the Board, provided a brief history of the firm and their services and answered questions from the Board. Lengthy discussion ensued with Mr. Dickson addressing the Board's questions and comments.

ON MOTION by Director Coverdell and seconded by Vice-President Mickelsen, the Board voted as follows, by roll call vote, to table discussion of the proposal for the Financing Plan and Water Rate Update for a future Coastside County Water District Board meeting:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	No
President Ascher	No

B. El Granada Pipeline Phase 3 Construction Progress Update

Mr. Dickson noted that he has been providing the Board with weekly project updates via e-mail and that the most significant recent progress was in the under-crossing at Frenchmen’s Creek, which was the last major project hurdle. He advised that the anticipated date of completion is approximately the middle to the end of August. He also reviewed updated project cost projections.

8) GENERAL MANAGER’S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS

Mr. Dickson reviewed his report, advising the Board that the San Francisco Public Utilities Commission is maintaining that they will ask for continued conservation, as opposed to imposing mandatory rationing. He highlighted the results of the water supply strategic planning workshop and reviewed the proposed dates for the remainder of the strategic planning workshops.

- A. Monthly Water Resources Report**
- B. Water Shortage and Drought Contingency Plan Update**
- C. Operations Report**

Mr. Dickson announced that staff had no additional information to add to their written staff reports, but would be happy to address any questions from the Board on the monthly reports.

9) ADJOURNMENT

The meeting was adjourned at 9:50 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, August 12, 2008.

Respectfully submitted,

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President
Board of Directors
Coastside County Water District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 7, 2008

Subject: Letters to Senator Yee and Assembly Member Mullin in Support of the ACWA Position Regarding a Comprehensive Water Package

Recommendation:

Authorize the Board President to sign the attached letters on behalf of the District supporting the Association of California Water Agencies' position endorsing a comprehensive water package.

Background:

ACWA has encouraged its members to write to their legislators urging action to put a comprehensive water bond package before the voters in November 2008.

Fiscal Impact:

None.

August 13, 2008

Senator Leland Yee
State Capitol, Room 4048
Sacramento, CA 95814

Subject: Comprehensive Water Package

Dear Senator Yee,

On behalf of Coastside County Water District, I am writing to urge your strongest support for a comprehensive water package this legislative session.

California is facing the most severe water crisis in recent history, and we need solutions today. The governor has declared a statewide drought, key species are in collapse, and court-ordered restrictions on water deliveries are creating serious challenges and widespread economic losses in many parts of the state.

These impacts are serious, and they are not going away anytime soon. Every day without a solution is another day of lost water supplies and further deterioration of the Delta ecosystem. It is critical that we move ahead with a comprehensive water bond package for the November ballot so solutions can get under way.

U.S. Senator Dianne Feinstein and Governor Arnold Schwarzenegger have proposed water bond language for the November ballot. We believe the language will work for our area and the state as a whole, and we urge the Legislature to move as quickly as possible to put the package before voters in November 2008.

Recent polling indicates unprecedented public support for a comprehensive water bond this November, even with the state's economic downturn. Fully 80% of voters agree we are in a water crisis that needs immediate attention, and nearly 60% reject the idea of waiting to deal with the issue at a future date.

We cannot overstate the importance of acting on a comprehensive water package in the remaining weeks of the legislative session. Without a solution this year, our water system will continue its downward spiral with even greater cost to species and jobs. We simply must move forward with a solution this year - there is nothing more important to our economy and our environment.

Californians deserve a reliable water supply, and they are counting on their elected officials to take the actions necessary to ensure that our water system works for the economy and the environment. Coastside County Water District respectfully urges you to support a comprehensive water bond package for the November 2008 ballot.

Sincerely,

Everett Ascher, President
Coastside County Water District
Board of Directors

August 13, 2008

Assembly Member Gene Mullin
State Capitol, Room 2163
P.O. Box 942849
Sacramento, CA 94249-0001

Subject: Comprehensive Water Package

Dear Assembly Member Mullin,

On behalf of the Coastside County Water District, I am writing to urge your strongest support for a comprehensive water package this legislative session.

California is facing the most severe water crisis in recent history, and we need solutions today. The governor has declared a statewide drought, key species are in collapse, and court-ordered restrictions on water deliveries are creating serious challenges and widespread economic losses in many parts of the state.

In our service area, a lack of sustainable water supply can and will have devastating consequences for both the economy and livability of our ratepayers.

These impacts are serious, and they are not going away anytime soon. Every day without a solution is another day of lost water supplies and further deterioration of the Delta ecosystem. It is critical that we move ahead with a comprehensive water bond package for the November ballot so solutions can get under way.

U.S. Senator Dianne Feinstein and Governor Arnold Schwarzenegger have proposed water bond language for the November ballot. We believe the language will work for our area and the state as a whole, and we urge the Legislature to move as quickly as possible to put the package before voters in November 2008.

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Californians deserve a reliable water supply, and they are counting on their elected officials to take the actions necessary to ensure that our water system works for the economy and the environment. Coastside County Water District respectfully urges you to support a comprehensive water bond package for the November 2008 ballot.

Sincerely,

Everett Ascher, President
Coastside County Water District
Board of Directors

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 4, 2008

Subject: Monthly Water Transfer Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the last Board meeting in July 2008, one transfer application was approved for a one—5/8" (20 gpm) non-priority water service connection. A spreadsheet reporting the transfer for the month of July 2008 follows this report as well as the approval letter from Anthony Condotti and the confirmation letter from Glenna Lombardi.

APPROVED WATER SERVICE CONNECTION TRANSFERS FOR THE 2008 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS	DATE
047-208-050/060	056-132-100	Chadha & Clamar to Deutsch	one--5/8" non-priority	Jul-08

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION

333 CHURCH STREET

SANTA CRUZ, CALIFORNIA 95060

WEBSITE: WWW.ABC-LAW.COM

JOHN G. BARISONE
ANTHONY P. CONDOTTI
GEORGE J. KOVACEVICH
BARBARA H. CHOI
SUSAN E. BARISONE
CELESTIAL CASSMAN

TELEPHONE: (831) 423-8383
FAX: (831) 423-9401
EMAIL: ADMIN@ABC-LAW.COM

July 28, 2008

*Via Facsimile and
United States Mail*

Glenna Lombardi, Ex. Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

Re: Non-Priority Transfer Application:
Inderjit Chadha and Mario Clamar to Donald and Martha Deutsch
APN 047-208-050/060 to APN 056-132-100

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in compliance with the District's transfer policy.

In response to your inquiries with regard to the letters of approval from holders of security interests in the "transferor" property:

1. From a legal perspective, the fact that a personal letter, not on letterhead, is provided from the beneficiaries would not invalidate the consent letter.

2. In my opinion, it is a good practice to require that the signatures of beneficiaries be acknowledged by a notary. Additionally, in my view the holder of a security interest in the transferor property, such as the beneficiary of a deed of trust, should sign a letter of consent in the capacity in which the security interest is held. In this case, Gregory Yoder signed a letter of consent. The preliminary title report lists Gregory Yoder, an individual, as the beneficiary of a deed of trust in Exception No. 18. However, Exception No. 19 lists Roland and Karen Flores, husband and wife, as beneficiaries under a deed of trust, but the notation below that exception indicates that the Flores' interest was assigned to Gregory Yoder as "Trustee of the Webagencies.com 401K plan." Since he also signed as an individual, I'm not overly concerned about the consent letter's failure to identify Mr. Yoder as trustee of the Webagencies.com 401K plan. With regard to the signature of Narendra Taneja (beneficiary of a deed of trust listed as

RECEIVED

JUL 30 2008

COASTSIDE COUNTY
WATER DISTRICT

Glenna Lombardi, Ex. Assistant
July 28, 2008
Page 2 of 2

Exception No. 20), again, while signature acknowledgment is preferable and a good practice, the District's transfer policy does not expressly require it.

3. In my opinion, obtaining consent of the beneficiary of a deed of trust is sufficient and, in fact, preferable to the trustee, who may just be a title company unfamiliar with the terms of the trust deed.

Please feel free to contact me with any questions or comments.

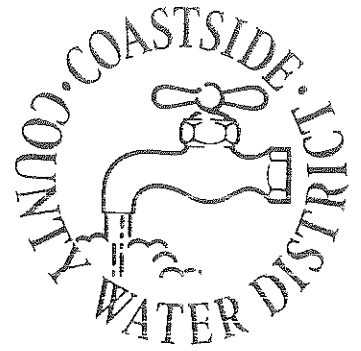
Sincerely,

A handwritten signature in black ink, appearing to read 'A. P. Condotti', written over a horizontal line.

ANTHONY P. CONDOTTI
District Legal Counsel

July 31, 2008

Inderjit Chadha and Mario Clamar
400 Main Street, Suite 204D
Pleasanton, CA 94566



Donald and Martha Deutsch
341 Central
Half Moon Bay, CA 94019

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer one—5/8” (20 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 047-208-050/060** has the remaining right to one—5/8” (20 gpm) uninstalled nonpriority water service connection assigned to it from the Crystal Springs Project; and
- **APN 056-132-100** now has one—5/8” (20 gpm) uninstalled non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

Glenna Lombardi
Glenna Lombardi

Cc: David Dickson, General Manager

COASTSIDE COUNTY WATER DISTRICT
Installed Water Connection Capacity & Water Meters

2008

Installed Water Connection Capacity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
HMB Non-Priority													
5/8" meter	1	1		5	1	2	3	2					15
3/4" meter		1											1
HMB Priority													
5/8" meter		1											1
3/4" meter													0
1" meter													0
County Non-Priority													
5/8" meter				4									4
3/4" meter													0
1" meter													0
County Priority													
5/8" meter													0
3/4" meter		1											1
1" meter													0
Monthly Total	1	4	0	9	1	2	3	2	0	0	0	0	22

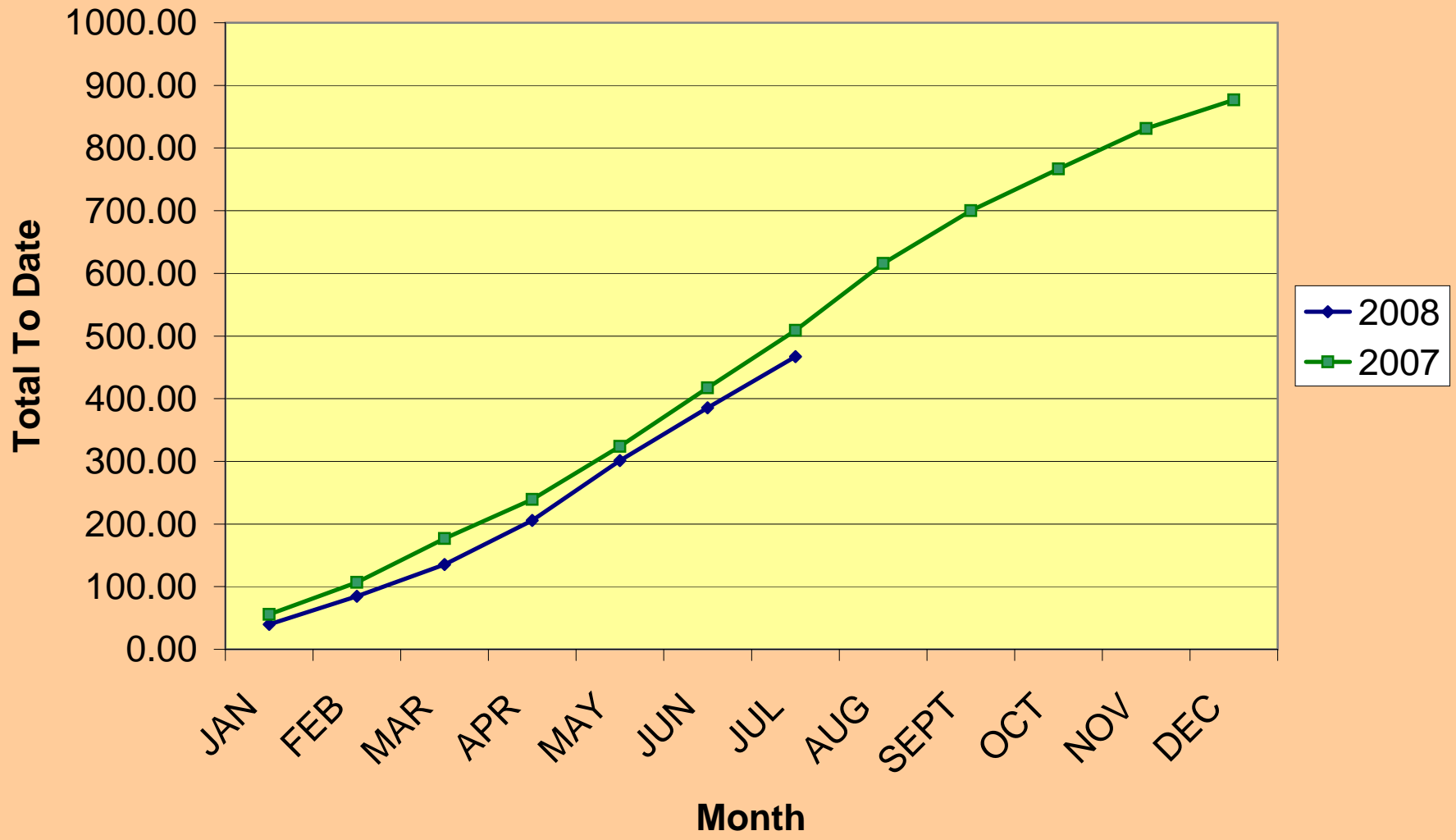
5/8" meter = 1 connection
3/4" meter = 1.5 connections
1" meter = 2.5 connections

Installed Water Meters	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals
HMB Non-Priority	1	2.5		5	1	2	3	2					16.5
HMB Priority		1											1
County Non-Priority				4									4
County Priority		1.5											1.5
Monthly Total	1	5	0	9	1	2	3	2	0	0	0	0	23

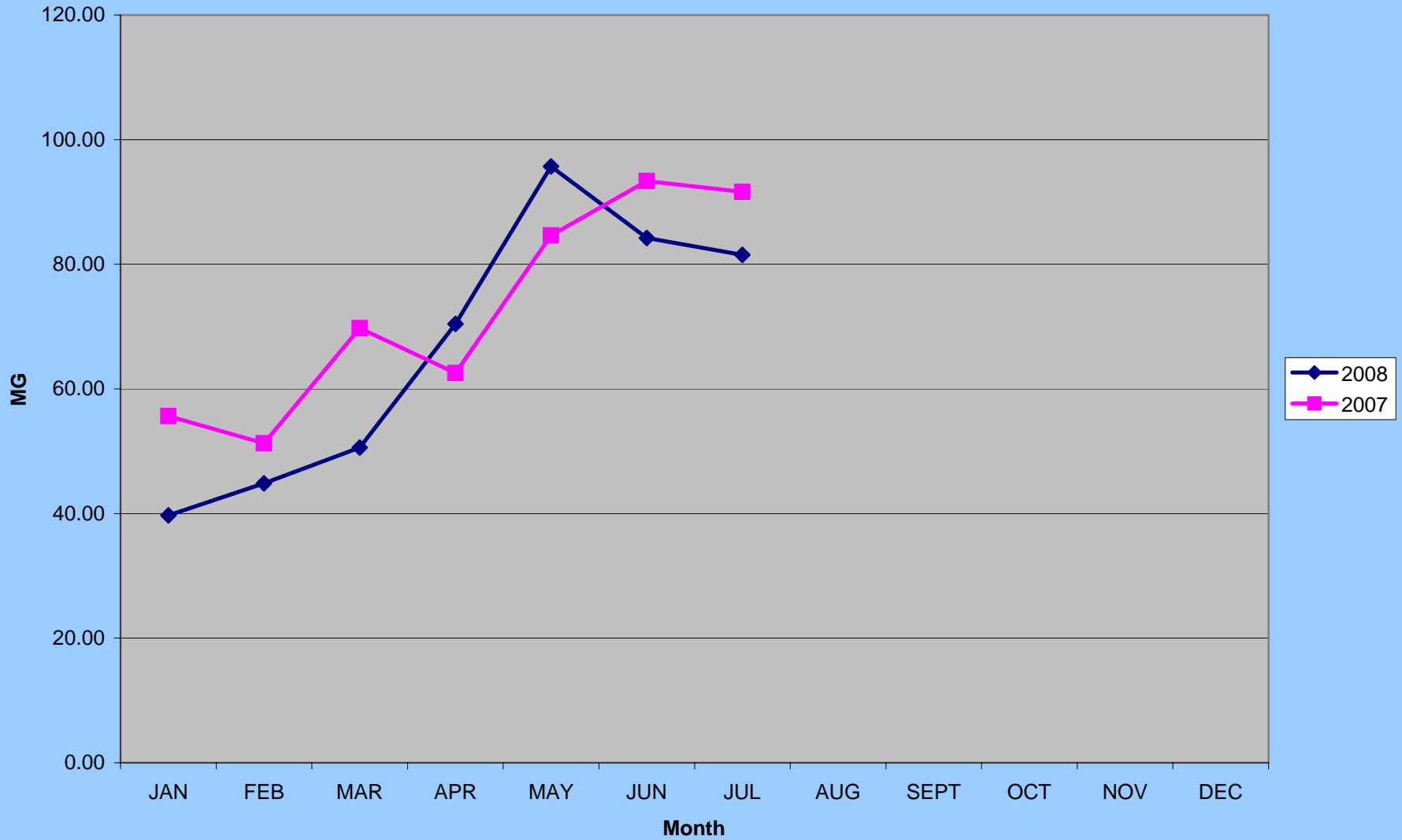
TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2008

	PILARCITOS		DENNISTON		CRYSTAL SPRINGS	SAN VIN.	RAW WATER	UNMETERED	TREATED
	WELLS	LAKE	WELLS	RESERVOIR	RESERVOIR	RESERVOIR	TOTAL	USAGE	TOTAL
JAN	6.47	29.20	0.00	0.00	7.03	0.00	42.70	2.99	39.71
FEB	9.39	38.24	0.00	0.00	0.00	0.00	47.63	2.78	44.85
MAR	9.04	40.42	1.01	3.94	0.00	0.00	54.41	3.83	50.58
APR	0.00	58.26	0.88	13.53	1.84	0.00	74.51	4.06	70.45
MAY	0.00	29.32	2.89	14.00	54.87	0.00	101.08	5.36	95.72
JUN	0.00	0.00	3.32	9.15	77.34	0.00	89.81	5.6	84.21
JUL	0.00	0.00	3.50	9.75	75.32	0.00	88.57	7.044	81.53
AUG							0.00		
SEPT							0.00		
OCT							0.00		
NOV							0.00		
DEC							0.00		
TOTAL MG	24.90	195.44	11.60	50.37	216.40	0.00	498.71	31.667	467.04
% TOTAL	5.0%	39.2%	2.3%	10.1%	43.4%	0.0%	100.0%	6.3%	93.7%

CUMULATIVE PRODUCTION



Production 2008 vs 2007



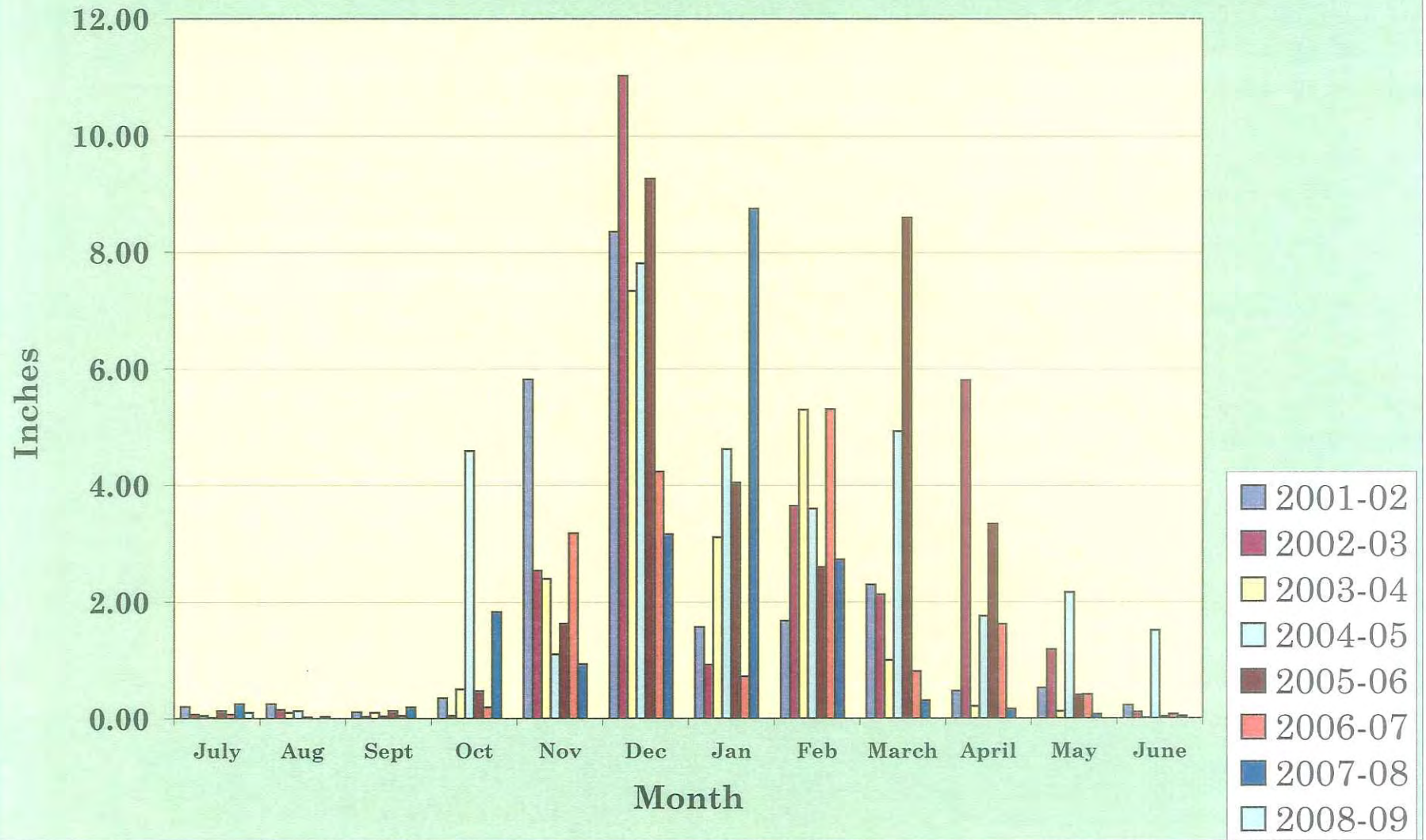
COMPARISON OF SFPUC METERS WITH NUNES INFLUENT METER

		Nunes Meter	BW Return	Wells	Difference	SFPUC Pilarcitos meter	SFPUC CSP meter	Skylawn 1	SFPUC Total	SFPUC - Nunes	% difference
2006	Jun	68.76	3.3	0	65.46	45.54	20.3	0.03	65.81	0.35	0.53
2006	Jul	75.97	3.4	0	72.57	0	91.78	0.00	91.78	19.21	20.93
2006	Aug	71.56	3.42	0	68.14	0	76.55	0.00	76.55	8.41	10.99
2006	Sep	65.09	3.23	0	61.86	0	77.88	0.00	77.88	16.02	20.57
2006	Oct	57.6	3.1	0	54.50	0	64.98	0.00	64.98	10.48	16.13
2006	Nov	50.7	2.96	7.17	40.57	17.2	30.34	0.00	47.54	6.97	14.67
2007	Dec	49.94	3.74	7.6	38.60	45.17	0	0.03	45.14	6.54	14.48
2007	Jan	51.29	2.78	5.93	42.58	42.51	0	0.00	42.51	-0.07	-0.16
2007	Feb	48.57	2.56	5.96	40.05	47.08	0	0.00	47.08	7.03	14.93
2007	Mar	54.47	2.99	8.41	43.07	56.11	0	0.00	56.11	13.04	23.24
2007	Apr	50.28	2.49	0	47.79	51.49	0	0.00	51.49	3.70	7.19
2007	May	59	2.5	0	56.50	66.93	4.51	0.00	71.44	14.94	20.91
2007	Jun	70.71	2.64	0	68.07	15.21	63.74	0	78.95	10.88	13.78
2007	Jul	74.67	2.85	0	71.82	0	82.66	15.12	67.54	-4.28	-6.34
2007	Aug	74.46	2.86	0	71.60	0	96.74	2.4	94.34	22.74	24.10
2007	Sep	71.2	2.74	0	68.46	0	73.44	15.34	58.10	-10.36	-17.83
2007	Oct	56.455	2.61	0	53.85	0.03	60.7	0	60.73	6.89	11.34
2007	Nov	51.59	2.463	0	49.13	0	59.937	2.698	57.24	8.11	14.17
2007	Dec	47.84	3.25	1.62	42.97	0	46.11	0.326	45.78	2.81	6.15
2008	Jan	47.75	2.67	6.69	38.39	29.2	7.03	0.001	36.23	-2.16	-5.96
2008	Feb	46.03	2.71	9.39	33.93	38.24	0	0	38.24	4.31	11.27
2008	Mar	54.08	2.59	9.04	42.45	40.42	0	0	40.42	-2.03	-5.02
2008	Apr	59.51	2.16	0	57.35	58.26	1.84	1.782	58.32	0.97	1.66
2008	May	70.09	3.18	0	66.91	29.32	54.87	9.89	74.30	7.39	9.95
2008	Jun	71.82	3.48	0	68.34	0	77.34	6.94	70.40	2.06	2.93
2008	Jul	70.39	3.71	0	66.68	0	75.32	3.6	71.72	5.04	7.03
TOTAL		1569.83	76.38	61.81	1431.63	582.71	1066.07	58.16	1590.62	158.98	10.00
AVERAGE		60.38	2.94	2.38	53.80	22.41	41.00	2.24	61.18	6.11	8.91
All results in MG.											

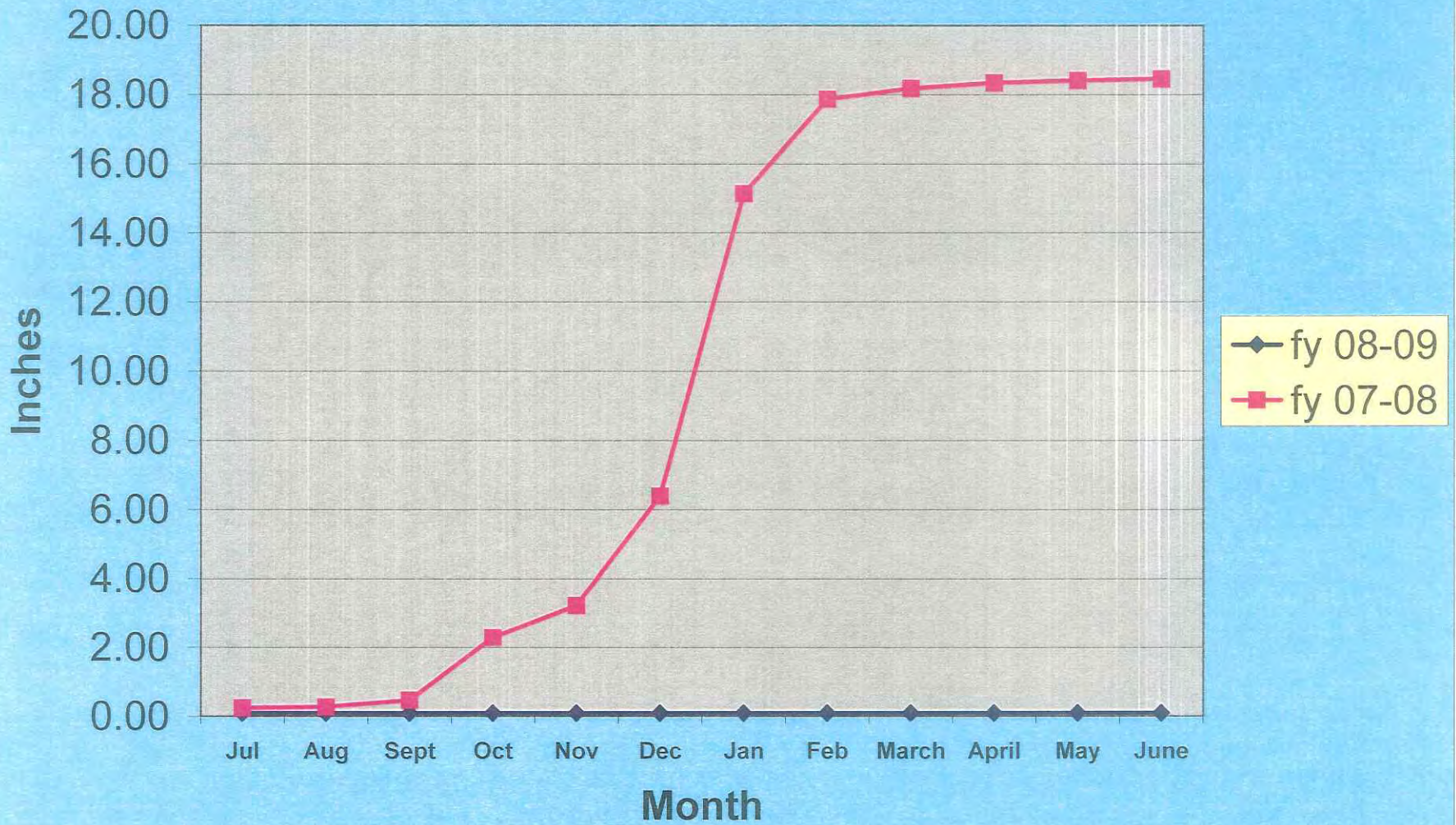
Coastside County Water District

Rainfall by Month

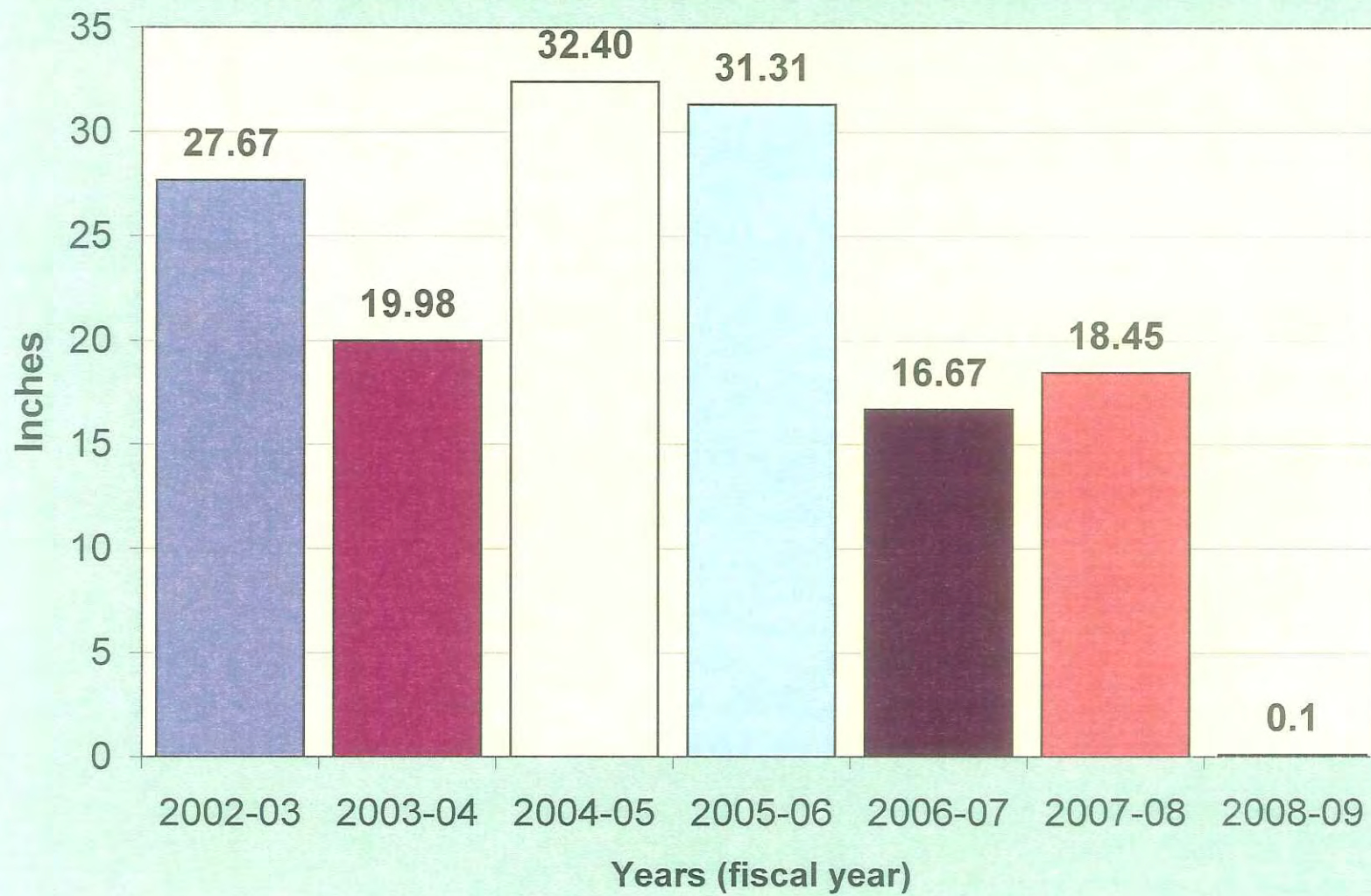
July '07 thru Jun '08



Rainfall Totals fy 08 - 09



Rain Totals



MONTHLY CLIMATOLOGICAL SUMMARY for JUL. 2008

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN		TIME	LOW	TIME	HEAT	COOL	RAIN	AVG		TIME	DOM
	TEMP	HIGH				DEG	DEG		WIND	DIR		
1	61.6	85.8	6:00p	55.6	5:00a	4.0	0.6	0.00	2.4	15.0	3:30p	SW
2	61.2	70.7	12:00p	54.5	3:30a	4.4	0.7	0.00	1.7	11.0	2:00p	SW
3	63.1	73.1	5:00p	54.6	5:30a	3.0	1.1	0.00	1.1	12.0	4:30p	SSW
4	64.1	76.2	1:00p	56.8	3:00a	3.0	2.1	0.01	1.1	9.0	11:30a	SW
5	63.3	73.4	5:00p	56.3	6:00a	3.0	1.3	0.01	1.7	13.0	12:30p	SSW
6	62.6	73.3	6:30p	54.4	12:00m	3.7	1.3	0.01	1.1	9.0	1:00p	SSW
7	63.2	81.2	6:00p	52.5	5:30a	4.1	2.3	0.00	1.2	8.0	2:00p	SSW
8	67.2	88.4	6:00p	53.9	4:00a	2.8	5.0	0.00	1.3	9.0	12:30p	SSW
9	68.6	89.5	6:00p	56.6	5:00a	2.1	5.7	0.00	1.0	8.0	12:30p	SSW
10	66.6	78.5	2:00p	56.1	5:00a	1.9	3.5	0.00	1.5	11.0	12:00p	S
11	69.3	83.4	6:00p	61.3	3:30a	0.5	4.8	0.00	3.4	18.0	11:30a	S
12	68.7	86.0	6:00p	61.7	10:00p	0.5	4.2	0.00	2.4	13.0	12:00p	SSW
13	67.3	75.8	3:30p	61.1	4:00a	0.6	2.9	0.00	1.7	9.0	11:30a	SSW
14	67.7	77.9	1:30p	60.8	4:00a	0.9	3.6	0.00	1.9	10.0	2:00p	SSW
15	67.4	84.8	6:00p	60.6	11:30p	1.2	3.6	0.00	1.8	10.0	1:30p	SW
16	63.3	72.9	3:00p	58.0	4:30a	3.0	1.3	0.00	2.1	12.0	2:30p	SW
17	62.1	73.8	1:30p	56.5	9:30p	3.9	1.0	0.00	1.9	11.0	11:30a	SW
18	60.4	70.0	4:00p	54.9	5:30a	5.1	0.4	0.00	1.9	12.0	1:00p	SW
19	61.4	72.5	1:00p	56.1	11:00p	4.5	1.0	0.00	1.8	9.0	12:30p	SW
20	61.6	72.9	2:00p	54.9	2:00a	4.8	1.3	0.00	2.3	12.0	1:30p	SSW
21	61.8	73.8	2:30p	55.4	6:30a	4.4	1.2	0.01	1.7	10.0	3:00p	SW
22	60.3	73.7	6:00p	51.7	12:00m	5.4	0.8	0.00	0.6	9.0	1:00p	SSW
23	58.2	81.3	6:00p	47.4	5:00a	7.1	0.3	0.00	1.7	12.0	2:30p	SSW
24	61.3	73.3	6:00p	52.0	12:30a	4.4	0.7	0.00	1.8	11.0	1:00p	SSW
25	60.3	83.7	6:00p	52.2	5:30a	5.1	0.3	0.00	2.3	14.0	2:00p	SSW
26	60.7	81.5	6:00p	49.1	5:00a	5.3	1.0	0.00	1.5	16.0	6:30p	SSW
27	62.7	72.7	2:00p	57.3	2:00a	3.4	1.1	0.03	1.2	8.0	3:00p	SSW
28	60.7	69.6	1:30p	56.7	10:00p	4.7	0.4	0.03	0.8	7.0	1:00p	SSW
29	62.2	69.0	5:00p	57.3	12:30a	3.3	0.5	0.00	1.7	10.0	12:00p	SSW
30	63.8	74.1	1:00p	58.9	10:00p	2.5	1.3	0.00	1.3	10.0	3:30p	SSW
31	62.5	72.7	6:00p	55.6	12:00m	3.1	0.5	0.00	1.8	14.0	2:00p	SSW
	63.4	89.5	9	47.4	23	105.8	56.0	0.10	1.7	18.0	11	SSW

Max >= 90.0: 0

Max <= 32.0: 0

Min <= 32.0: 0

Min <= 0.0: 0

Max Rain: 0.03 ON 7/27/08

Days of Rain: 2 (>.01 in) 0 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

San Francisco Public Utilities Commission

Hydrological Conditions Report

For July 2008

J. Chester, B. McGurk, A. Mazurkiewicz, M. Tsang, August 4, 2008

Current System Storage

Current Hetch Hetchy System and Local Bay Area storage conditions are summarized in Table 1.

Table 1							
Current Storage							
As of August 1, 2008							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	342,576		360,360		17,784		95.1%
Cherry ^{2/}	245,570		273,340		27,770		89.8%
Lake Eleanor ^{3/}	22,797		27,100		4,303		84.1%
Water Bank	326,097		570,000		243,903		57.2%
Tuolumne Storage	937,040		1,230,800		293,760		76.1%
Local Bay Area Storage							
Calaveras ^{4/}	37,406	12,189	96,824	31,550	59,418	19,361	38.6%
San Antonio	48,149	15,689	50,496	16,454	2,346	765	95.4%
Crystal Springs	42,553	13,866	58,377	19,022	15,824	5,156	72.9%
San Andreas	18,410	5,999	18,996	6,190	586	191	96.9%
Pilarcitos	2,147	700	3,100	1,010	952	310	69.3%
Total Local Storage	148,665	48,443	227,793	74,226	79,126	25,783	65.3%
Total System	1,085,705		1,458,593		372,888		74.4%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with flash-boards in.

^{3/} Maximum Lake Eleanor storage with all stop-logs in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

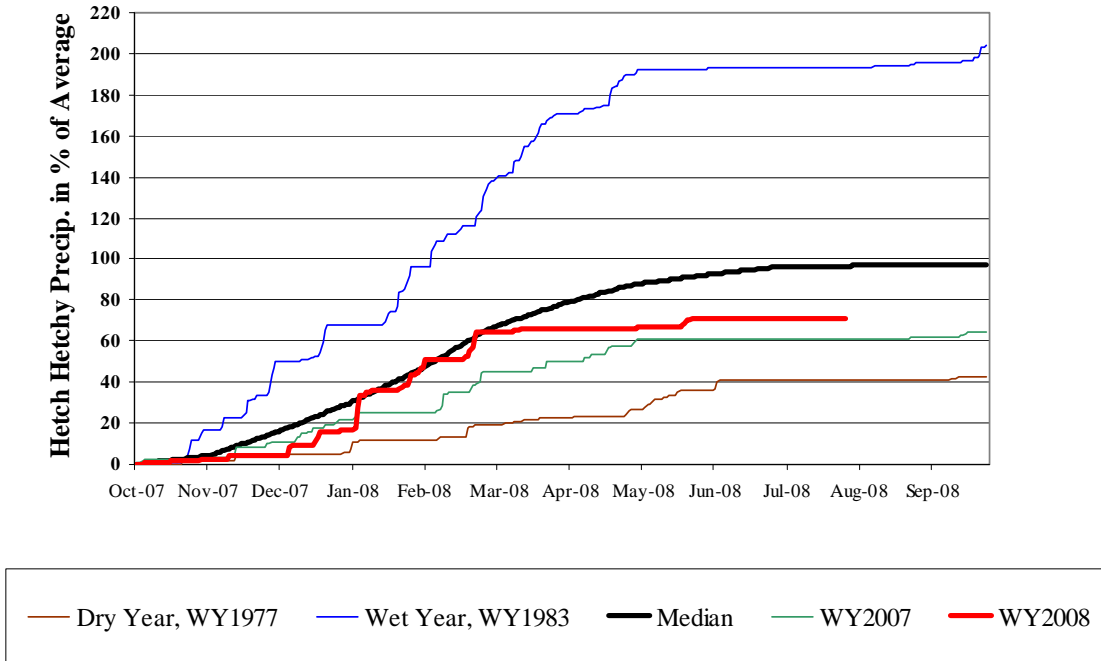
Current Month: The July 31st precipitation index is 0.01 inch, or 8.3% of the average index for the month.

Cumulative Precipitation to Date: The accumulated precipitation index for water year 2008 is 25.8 inches, which is 72.5% of the average annual water year total, or 75.0% of the season-to-date precipitation. The cumulative precipitation for the Hetch Hetchy gauge is shown in Figure 1 in red, and is significantly below the median line.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Figure 1: Water year 2008 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month July. Precipitation curves for wet, dry, median, and WY 2007 years for the station at Hetch Hetchy are included for comparison purposes.

Precipitation at Hetch Hetchy: Water Year 2008



Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and Tuolumne River at La Grange as of July 31st is summarized below in Table 2. Water available to the City is also shown in Table 2.

	July 2008				October 1, 2007 through July 31, 2008			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	24,672	43,119	75,793	32.6%	522,567	699,887	728,198	72.8%
Inflow to Cherry Reservoir and Lake Eleanor	3,731	12,724	25,536	14.6%	297,362	439,790	446,650	66.6%
Tuolumne River at La Grange	32,176	67,160	121,121	26.7%	1,109,547	1,736,350	1,806,537	61.4%
Water Available to the City	0	1,443	47,247	0%	203,755	620,855	780,488	26.1%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

The dry conditions of this water year continued through the month of July. There were scattered local thunderstorms at high elevations during July but the 300-cfs increase in inflow to Hetch Hetchy was short-lived. The inflows this water year remain below the long-term median but above WY2007, so the Type B year schedule for minimum streamflow releases continues. While up-country reservoir storage is substantial, the net water bank balance dropped due to debits in the early part of the month.

After Hetch Hetchy reservoir filled on June 15th, spill stopped on June 23, and drafts from Hetch Hetchy Reservoir in July were made to only meet SJPL delivery and fishery release for a total draft of 39.1 TAF. During July, about 11.8 TAF of powerdraft was made from Cherry Reservoir to support the City's Municipal load, District Class 1, and rafting flows. All water released from Cherry and Hetch Hetchy was transferred to the City's Water Bank account in Don Pedro Reservoir.

Only minimum streamflow releases were made at Lake Eleanor to ensure an adequate pool level for recreation through September. No water was transferred from Lake Eleanor to Cherry Reservoir in the month of July.

SJPL Diversion

The average rate of the San Joaquin Pipeline diversion during July was 290 mgd. This is a slight increase over June's average rate of 288 mgd. The July SJPL rate is consistent with typical summer diversions.

Local System Operations

The average rate at the Sunol Valley Water Treatment Plant for July was 21 mgd. The Harry Tracy Treatment Plant for the same period averaged 29 mgd. July water demand averaged 264 mgd, slightly lower than June's average rate of 267 mgd due in part due to the warmer local temperatures experienced in June.

July was seasonably dry with no rainfall measured in the local watersheds. July 1st marks the beginning of the new precipitation year for the local watersheds. No rainfall has been recorded since July 1, as presented in Table 3.

Table 3 - Precipitation Totals for July at Three Local Reservoirs

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date ⁷ (inches)	Percentage of Normal for the Year to Date ⁷
Pilarcitos	0.00	0 %	0.00	0 %
Lower Crystal Springs	0.00	0 %	0.00	0 %
Calaveras	0.00	0 %	0.00	0 %

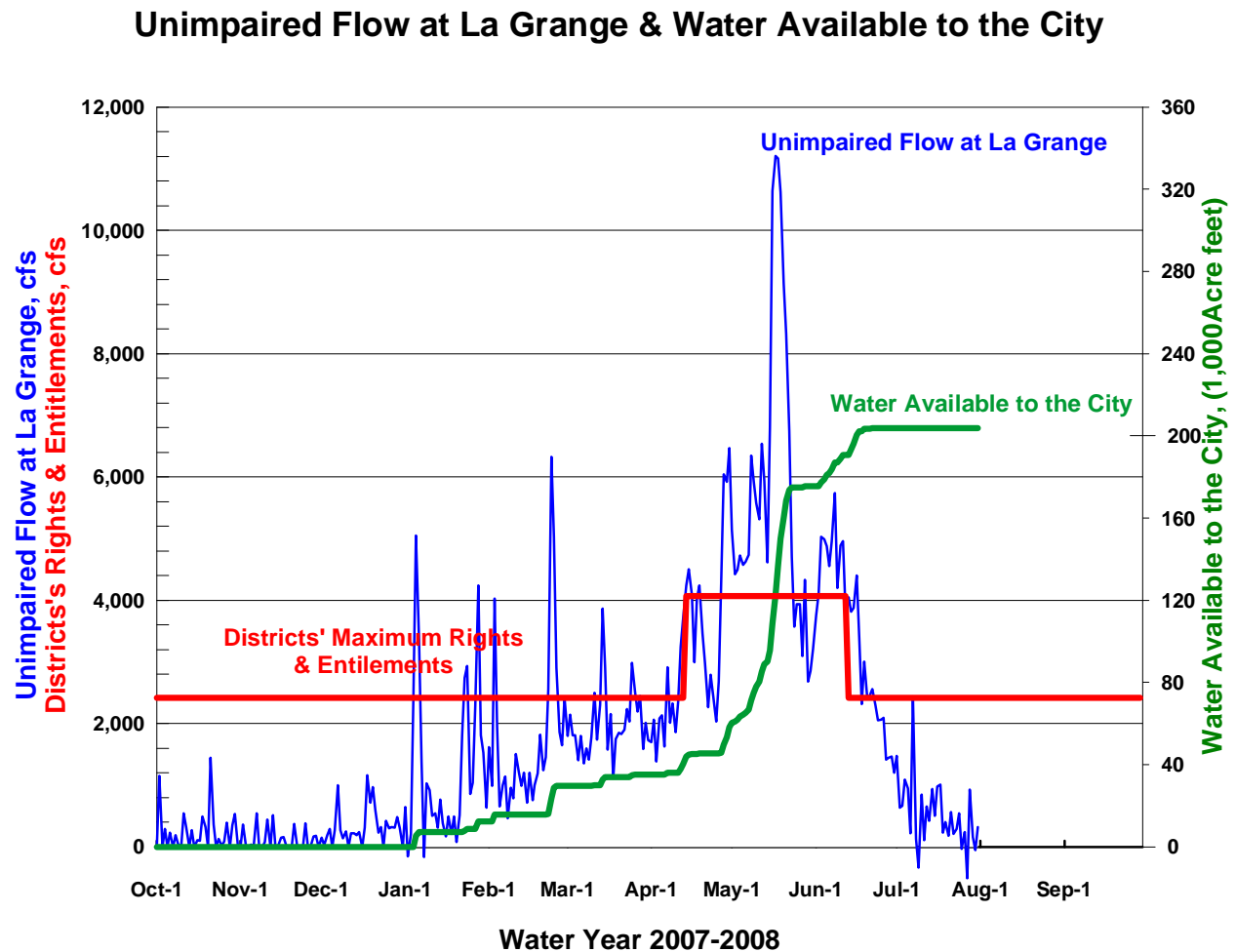
⁷ Since 7-1-2008

Snowmelt and Water Supply

The snowmelt runoff period ended on July 31st for this water year. The total April-through-July inflow into Hetch Hetchy reservoir was 442,891 acre-feet, or about 74.2% of the long term average. The water year started with an above-normal snowpack in February and ended with one of the driest spring seasons on record. These conditions brought the month to about 27% of the long-term average hydrologic conditions for July on the Tuolumne and brought the season-to-date contribution to water supply up to only 26% of average (Table 2). The City did not receive entitlements during July (Table 2).

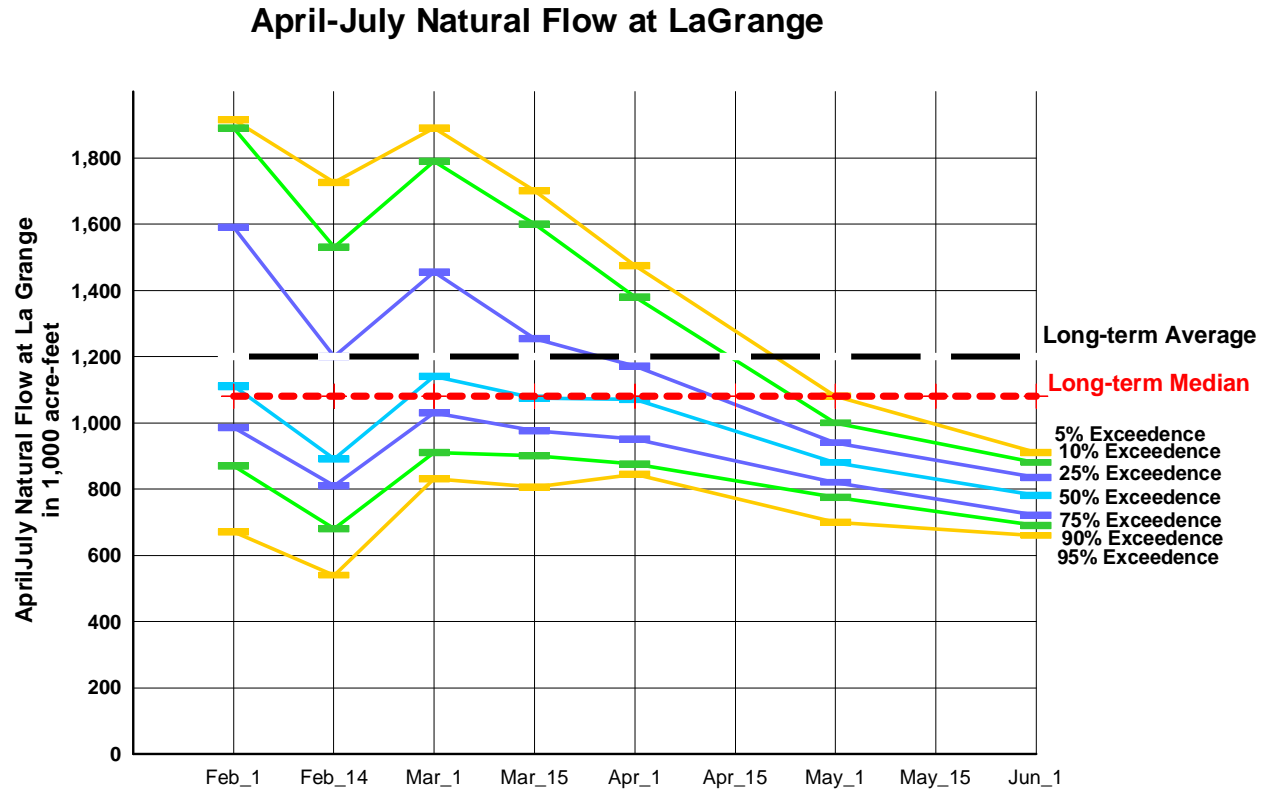
Current weather conditions are dominated by normal temperatures, clear skies, dry, and intermittent smoke along the foothills and in the high country. Currently there is a 34,000 acre forest fire (Telegraph Fire) burning on the north side of the Merced River, 18 miles southeast of Moccasin and 12 miles southwest of Yosemite Park. The fire is outside of watersheds for the SFPUC reservoirs, is currently 95% contained, and does not currently pose a threat to up-country water operations. Considerable fire-fighting resources are on site and officials are suggesting containment may be achieved within a week.

Figure 2: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1, 2007 through July 31st, 2008 is 203,755 acre-feet.



The June 1st forecast indicated that the median amount of runoff at La Grange that would occur April – July was 780 TAF or 72% of the long-term median (1,080 TAF). The calculated natural flow which occurred at La Grange for April – July was 780.2 TAF.

Figure 3: Tuolumne River at La Grange April-July runoff forecast



cc	HHWP Records	Hale, Barbara	McGurk, Bruce	Sandkulla, Nicole
	Briggs, David	Hannaford, Margaret	Meier, Steve	Sanguinetti, Dave
	Cameron, David	Jensen, Art	Ramirez, Tim	Tsang, Michael
	Carlin, Michael	Kehoe, Paula	Rickson, Norman	Winnicker, Tony
	Chester, John	Levin, Ellen	Riffel, Dave	
	DeGraca, Andrew	Mazurkiewicz, Adam	Samii, Camron	

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 7, 2008

Subject: El Granada Pipeline Phase 3 Construction Progress Update

Recommendation:

No Board action required. Information only.

Project Progress:

Construction of the El Granada Phase 3 Pipeline is substantially complete, with a small number of tie-ins and service connections and overall cleanup the only remaining activities. As of the week of August 4, the entire new pipeline is in service, and the Frenchman's Creek pump station has been permanently shut down in preparation for its removal.

Project Activities in July included:

- Jack and bore efforts were completed at Frenchman's Creek. Approximately 360 feet of casing was installed under the creek.
- JMB successfully completed the installation of all 16-inch DIP.
- Approximately 2,000-feet of pipeline (combined 6-inch, 8-inch and 16-inch DIP) was tested and accepted in July.
- About 32 residential services were completed.
- Approximately 10 commercial services / tie-ins were connected in July. (Only 4 major tie-ins remain.)
- Final clean-up efforts are nearly complete in Section 1.

Updated Project Cost Projection:

The attached Change Order Request Summary from Carollo's August 2008 Progress Report shows a requested change order total of \$297,500. The significant decrease relative to the total reported in July (\$358,826) results from Carollo's detailed review of change order requests. To date, 14 of the 37 change orders have been finalized. Carollo has projected that the final change order total will be approximately \$270,000, about 6% of the original contract bid.

STAFF REPORT

Agenda: August 12, 2008

Subject: El Granada Pipeline Phase 3 Construction Progress Update

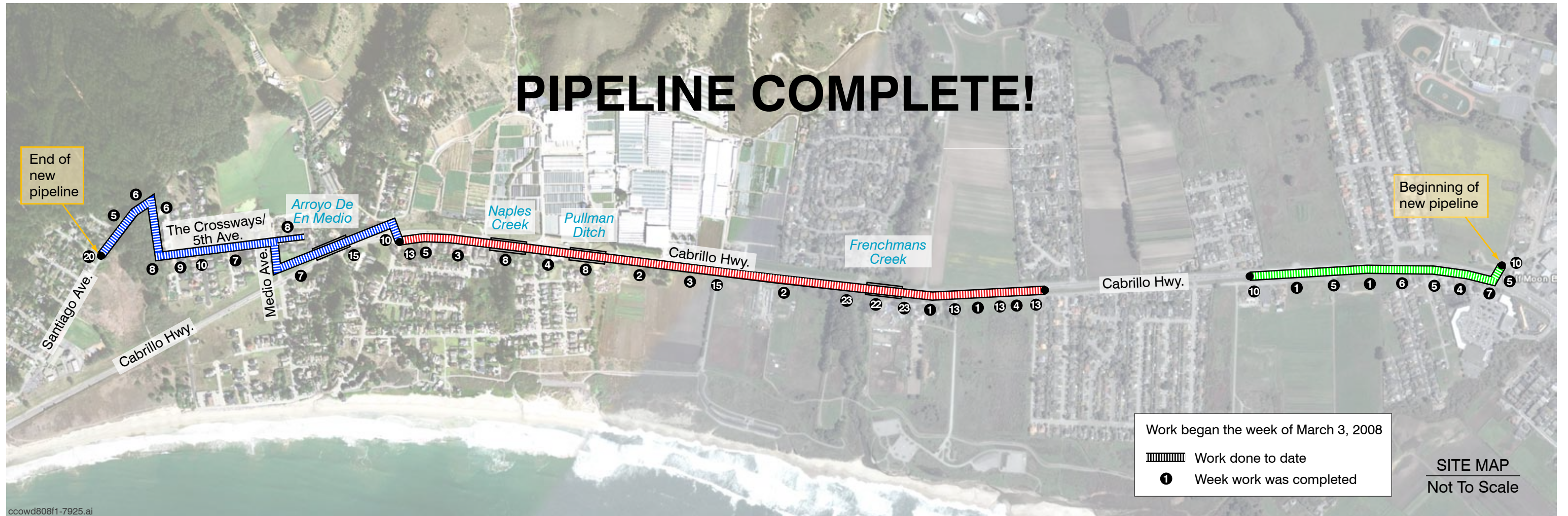
Page Two

Cost elements comprising the updated total project cost estimate include (figures in thousands):

JMB Original Contract	\$ 4,549
Construction Change Orders	\$270
SAM Reimbursement	(29)
<u>Projected Total CM Cost</u>	<u>456</u>
Estimated Project Total	\$ 5,246

PHASE 3 EL GRANADA TRANSMISSION PIPELINE REPLACEMENT PROJECT

PIPELINE COMPLETE!





PROJECT BUDGET STATUS

As of: August 06, 2008

COASTSIDE COUNTY WATER DISTRICT
Phase 3 El Granada Transmission Pipeline Replacement Project
Contractor: JMB Construction, Inc.

CONSTRUCTION CONTRACT STATUS

Contract Times

Start of Contract (NTP):	1/7/2008
Contract Completion Date	9/3/2008
Estimated Completion Date	9/17/2008
Calendar Days - Total	240
Calendar Days - Used	212
Calendar Days Remaining	28

Budget Status

Initial Base Contract Amount	\$4,549,196.25
Executed Change Orders this Month	\$102,660.63
Executed Change Orders this Date	\$168,300.03
Current Contract Amount	\$4,717,496.28
Change Order Percentage to Date	2%

Construction Progress - Including Progress Payment No. 6

Amount Earned this Month Including Change Orders	\$567,516.88
Amount Earned to Date	\$4,419,747.78
Amount of Retainage to Date	\$441,974.78
Payments to Date (Earned Minus Retainage)	\$3,417,007.81
Percent of Work Complete to Date	94%
Percent of Time Expended to Date	88%

CONSTRUCTION MANAGEMENT CONTRACT STATUS

Budget Status

Total Contract Amount	\$351,400.00
Amount Billed in July	\$20,894.53
Amount Billed to Date (as of August 08, 2008)	\$351,400.00
Percent of Contract Amount Billed	100%



Transmission Pipeline Replacement Project

Change Order Request Summary

Coastside County Water District

7925A.30

COR No.	Description	Comment	CO#	RFI	Amount Requested	Amount Approved
1	Additional 4" Fire Service at Station 85+00	Quoted	1		\$4,217.50	\$4,217.50
2	Open Cut vs. Jack & Bore at Road Ways (VE)	Installed per Quote	1		(\$18,414.00)	(\$21,773.00)
3	Potholing of Unknown Utilities	Time and Materials			\$5,379.82	\$1,567.01
4	Realignment of 16" DIP waterline at Station 18+15	Time and Materials			\$6,204.00	\$4,535.97
5	Re-alignment of 16" DIP Waterline at Station 11+50	Time and Materials			\$8,062.00	\$4,023.99
6	Additional Excavation & Alignment Change	Time and Materials			\$9,087.00	\$6,811.36
7	Additional Excavation and Shoring at Jacking Pit	Time and Materials			\$6,122.25	\$6,157.41
8	Additional Paving	Time and Materials			\$1,614.91	\$1,495.45
9	Installation of Additional Services (77+90 -82+00)	Time and Materials			\$0.00	
10	Additional Fire Service at Station 77+60	Installed per Quote	2		\$8,514.50	\$8,514.50
11	Additional Cost of Disposal of Old Highway 1	Will provide quote			\$0.00	
12	Water Service Break at Station 4+80	Time and Materials			\$6,895.00	\$3,538.18
13	(13.1) Additional Costs for 8" Bi-Pass at FC RP	Installed per Quote	1		\$54,000.08	\$35,439.11
13	Additional Costs for Frenchman's Creek J&B Work	Will include in CO#3	3		\$76,895.00	\$76,895.00
14	Clean Up After Service Break at 4+80	Time and Materials			\$3,459.00	\$2,440.07
15	Additional Shoring and Excavation at Station 0+00	Time and Materials			\$5,847.16	\$4,445.28
16	Centerline Boring Inc. Delay Costs (Withdrawn)	Withdrawn			\$0.00	\$0.00
17	Pipe Re-alignment at Station 7+00	Time and Materials			\$5,260.00	\$4,181.70
18	Pipe Re-alignment at Station 105+20	Time and Materials			\$11,265.00	\$8,189.78
19	Install 130-lf of Additional 6" DIP on Cortez Ave	Contract Unit Price	1		\$0.00	\$0.00
20	Install Additional 6" Pipe and Hyd. @ 4rth & Medio	Quoted per Bid Item	2		\$13,962.00	\$13,541.29
21	Install Add. Pipe, Hydrant, & Service @ SAM RD	Quoted	2		\$29,013.00	\$29,013.00
22	Open Cut VS. Jack and Bore at Sta. 89+00 (VE)	Installed per Quote	1		(\$1,678.00)	(\$3,313.00)
23	Late Cancellation for boring crew at Arroyo Creek	Delay Claim			\$3,937.50	\$0.00
24	24r3 Change of Material at Station 88+50	Revised	4		\$5,598.38	\$5,452.74
25	(25 r 2) Frenchman's Creek (Cross, Tee, Hyd).	Revised to 25r3				
25	25r3 Change of Material at Sta. 42+00 to 43+80	Frenchman's Creek	5		\$11,819.65	\$11,544.57



Transmission Pipeline Replacement Project

Change Order Request Summary

Coastside County Water District

7925A.30

COR No.	Description	Comment	CO#	RFI	Amount Requested	Amount Approved
26	Overtime for Arroyo Creek Jack and Bore	Will split with JMB			\$1,758.05	\$900.00
27	Change In Materials at Miramar Drive	Reviewing Quote			\$1,695.22	
28	Concrete Curb and Gutter	Reviewing Quote	4		\$8,092.20	\$7,718.32
29	Change in Material: Casing Insulators	Rejected			\$22,016.61	\$0.00
30	Frenchman's Creek Change In Condition	Delay Claim			\$0.00	\$0.00
31	Legal Description: State Beach Property near F.C.	Lump Sum	5		\$1,050.00	\$1,050.00
32	Additional 1" Services	Bid Item #29	5		\$0.00	\$0.00
33	Additional Fire Hydrant Installation	Bill per Bid Items			\$0.00	\$0.00
34	Frenchman's Creek Backfilling Operation Temp Susp.	Under Review			\$1,801.58	\$0.00
35	Delay While Excavating for Tie-in, South of Mirada	Time and Materials			\$2,509.50	
36	Change in Materail at Station 82+00	Time and Materials			\$1,143.87	
37	Extra Service Work at 2912 Cabrio HW	Time and Materials			\$371.70	\$0.00
					\$297,500.48	\$216,586.23

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 5, 2008

Subject: District Water Supply Goals Policy Statement

Recommendation:

Discuss, refine, and adopt a policy statement that provides a framework for the District's water supply objectives.

Background:

On June 26, 2008 the Board held a Water Supply Strategic Planning Workshop to evaluate the District's current water supply ("How much water do we have?") and future water supply requirements ("How much water do we need?"). The Figure in Attachment A, which the Board considered at the workshop, depicts the District's current and future water supply situation, which can be summarized as follows:

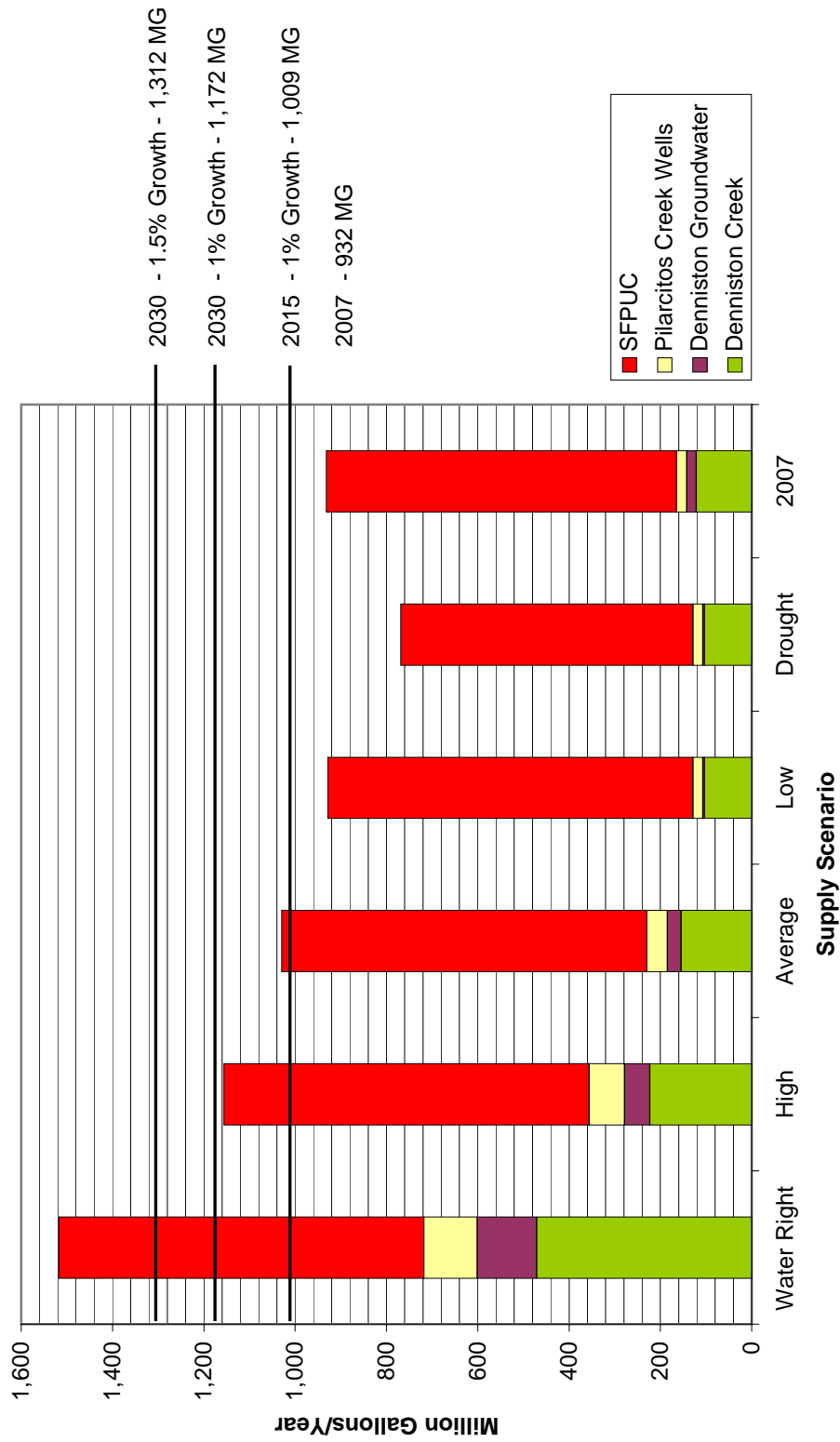
- The District has enough water under normal supply conditions to meet current needs .
- We do not have sufficient supply reserves to meet water needs in the event of a drought or under other conditions which reduce local supply yields.
- The 1% to 1.5% per year growth rate which will continue to occur in our service area will reach the limits of the District's current water supply within ten to fifteen years.
- The District must develop additional water supply sources in order to meet the needs of its current and future customers.

Based on the workshop discussion, the Board directed staff to present for adoption a water supply policy statement which will focus the District on the need to develop additional water sources and serve as a framework for setting specific water supply objectives. Attachment B presents a draft statement based on principles discussed at the workshop.

Fiscal Impact:

Adoption of this policy statement would have no immediate fiscal impact. Developing additional water supply in accordance with the policy will require substantial District investment over the next ten to twenty years and beyond.

How Much Water Do We Need?



Attachment B

Draft Policy Statement

Consistent with Coastside County Water District's mission to develop and provide our customers with high quality water, it shall be the policy of this District that:

- Developing additional reliable and sustainable water supplies to meet the needs of our customers shall be the District's highest priority.
- The District will work to maximize the yield of existing District water sources.
- The District will demonstrate leadership in improving the efficiency of water use through a continuing emphasis on water conservation.
- The District's development efforts will focus on local sources in order to reduce dependence on imported water and to improve the reliability of the District's supply.
- The District's Board of Directors will adopt and annually review specific objectives and schedules for water supply development.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 7, 2008

Subject: Water Reclamation Project Initiative

Recommendation:

Consider appointing a committee to work with the Board of Directors of Sewer Authority Mid-Coastside to develop a water reclamation project.

Background:

Recycled wastewater, a readily available, reliable and drought-proof local resource, has the potential to play a key role in our regional water supply future. Studies done by CCWD and Sewer Authority Mid-Coastside (SAM) have shown that water reclamation is economically attractive and that reclaimed water could serve the needs of CCWD retail customers who now consume up to 200 million gallons per year of potable water. The current threat of drought-induced water shortages and mandatory water cutbacks highlights the need to move forward with reclamation as a means of protecting local businesses and consumers.

Implementing a water reclamation project will require a partnership between the District and SAM. Each agency brings substantial assets to the recycling effort, and neither has both the resources and legal authority to produce and distribute recycled water on its own. The partnership between the agencies can take a number of forms. The essential first step, however, is for the District to open discussions with SAM to establish project objectives and discuss issues of concern to the agencies and key stakeholders.

Staff suggests that the Board consider appointing a committee to work with the SAM Board of Directors toward a water recycling project partnership.

Fiscal Impact:

None.

STAFF REPORT

To: Coastside County Water District Board of Directors
From: David Dickson, General Manager
Agenda: August 12, 2008

Report

Date: August 6, 2008

Subject: Discussion of Potential Impacts Associated with the State of California's Possible Suspension of Proposition 1A

Recommendation:

Discuss and provide direction to staff on budget and rate impacts of possible suspension of Proposition 1A.

Background:

With the State's budget crisis continuing unresolved, there remains a possibility that the legislature will suspend Proposition 1A in order to take property tax revenues from local governments and special districts to reduce the budget shortfall (see Attachment A for more information on Proposition 1A). Given the significant effect this would have on the District's revenues, it is prudent for the District to discuss options for dealing with the resulting funding shortfall.

Property tax revenues are the District's largest source of income after water sales. The Fiscal Year 2008-2009 budget includes \$700,000 in property tax revenues, \$600,000 in current year taxes and \$100,000 of ERAF refund. In Fiscal Year 2007-2008, the District received a total of \$835,072 in property taxes (current year tax and ERAF refund), accounting for 13% of total revenues.

Strategies for making up the budget shortfall caused by loss of property tax revenue may include some or all of the following:

- A significant mid-year rate increase. Note that a full-year increase of over 12% would be necessary to recover the entire \$700,000 shortfall.
- Reductions in operation and maintenance expenditures.
- Deferral or elimination of planned capital projects.
- Sale of non-priority water connections currently held by the District
- Partial or full funding of the shortfall with reserves, which would be replenished in future years through rate increases.

The Board may wish to provide guidance to staff in preparing more detailed contingency plan options for future consideration.

Fiscal Impact:

None. Discussion only.

California Special Districts Association Policy Principles on Suspension of Proposition 1A

The California Special Districts Association (CSDA), representing over 1,000 independent special districts and affiliate organizations in California, is extremely concerned that the state's budget deficit may have negative impacts on special districts and could lead to the suspension of Proposition 1A, resulting in the state "borrowing" revenues from local governments, including property tax from special districts.

What is Proposition 1A?

Proposition 1A, overwhelmingly approved by 83.6 percent of California voters in 2004 as an amendment to the California State Constitution, was intended to restore fiscal predictability and stability to local government services. Some of the major provisions of Proposition 1A include:

1. Prohibiting the Legislature from shifting local governments property tax revenues as the state has done since 1992-93 under the Educational Revenue Augmentation Fund (ERAF), but does allow the Legislature to "borrow" local property tax revenues only in a severe state financial hardship, and only when certain conditions are met, which include:
 - The governor issues a proclamation of "severe state fiscal hardship".
 - The Legislature, by a two-thirds vote in each house, enacts a statute suspending Proposition 1A.
 - The Legislature enacts, at the same time, a statute that provides for the full repayment of total revenue losses, including with interest. Repayment of the borrowed property tax shall be made within three years.
2. Prohibiting the Legislature from borrowing property tax revenues more than two fiscal years in any consecutive 10-year period and only if prior borrowed property tax revenues has been repaid.
3. Limiting the amount of property tax revenues the Legislature may borrow to no more than 8 percent of the total property tax allocation to all local jurisdictions within a county, which is estimated at approximately \$2.1 billion. Proposition 1A does not specify a formula for the Legislature to utilize if it votes to borrow property tax revenues.

Budget deficits have been predicted by the Legislative Analyst's Office (LAO) and others for several years, and are the result of structural overspending, not an emergency. While CSDA will continue to advocate against the suspension of Proposition 1A by the Legislature, should it be suspended, CSDA will oppose any formula adopted for borrowing local property tax revenues that is as not fair and equitable.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 6, 2008

Subject: Coastside County Water District - Montara Water and Sanitary District Mutual Emergency Supply Agreement

Recommendation:

Review and discuss the mutual emergency supply agreement principles developed by the CCWD-MWSD Mutual Interest Committee and provide further direction to committee representatives.

Background:

Recognizing the need for coastside water districts to discuss and cooperate on issues of mutual interest, CCWD and MWSD have formed a committee for the purpose, comprised of two members from each Board of Directors: Ev Ascher and Ken Coverdell of CCWD, Bob Ptacek and Kathryn Slater-Carter of MWSD. The committee met on June 4 and July 2, 2008. General Managers of both districts also attended.

In discussing matters of mutual interest, the committee agreed that it would be desirable for CCWD and MWSD to re-establish an emergency supply agreement which had expired in 2004. Attachment A presents the principles of a mutual emergency supply agreement developed and discussed by the committee. Once approved by both agencies, these principles will form the basis for drafting a more detailed formal agreement between CCWD and MWSD.

Staff and committee members will incorporate the Board's comments into the agreement principles for discussion at the next mutual interest committee meeting, scheduled for Wednesday, August 13 at 3:30 pm.

Fiscal Impact:

None.

Attachment A

CCWD-MWSD MUTUAL EMERGENCY SUPPLY AGREEMENT DRAFT PRINCIPLES 6 August 2008

Agreement to be based on the following key provisions:

1. Supply of water is **temporary, interruptible**, to be used under **emergency** conditions.
2. Agreement is **mutual** in all material respects.
3. Districts will work toward the most efficient and cost-effective way to address the emergency.
4. The agreement will remain in force until terminated by either party with 90 days written notice.
5. Requesting party will provide evidence of need for emergency supply.
6. Providing party will decide in its sole discretion whether it can provide the requested emergency supply.
7. Requesting party will pay for the water on a monthly basis at the providing District's then-prevailing rate for commercial/institutional users.
8. Requesting party will pay for all costs associated with delivery of the water.
9. Providing party will supply potable water from its system as normally served to provider's customers, but requesting party will be solely responsible for the quality of water provided to requesting party's customers, and the providing party shall provide no warranties and shall have no liability for quality of the water provided.
10. Both parties agree to work together to diligently pursue all permits and approvals necessary to effect the agreement.
11. Costs of obtaining permits and approvals will be shared equally between the parties.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 7, 2008

Subject: Installation of Automatic Meter Reading Devices for High Consumption Customers

Recommendation:

Authorize staff to execute a change order to the existing agreement with National Meter and Automation, Inc. to install automatic meter reading equipment on meters of the District's key customers, at a cost not to exceed \$50,000.

Background:

In July 2007, The Board directed staff to proceed with procurement of the Orion Automatic Meter Reading (AMR) System for the meters along highway 92. This installation has proven to save time and allow for in depth analysis of usage patterns for each user. Interviews with our largest customers have yielded a strong interest for installation on their water meters. Such installations will allow them to more closely monitor their water consumption patterns and check for leaks on a monthly basis. The customers also have the option of purchasing a device whereby they can monitor daily usage in-house in order to better understand and control their water consumption.

Staff proposes to install automated reading equipment on meters of the District's key commercial, irrigation, and floriculture customers, beginning with those on the attached list. Once this equipment is installed, we will convert these customers to a monthly reading/billing cycle.

Fiscal Impact:

The approved Fiscal Year 2007-2009 Capital Improvements Budget includes \$50,000 for installation of automatic meter reading equipment.

Automated Meter Reading Equipment Installation List

Route #	Code	Size	Address	Meter #	Acct. #
BAY CITY FLOWERS					
021 1860	02	2	2265 S. CABRILLO HWY	1537952	000362-000
021 1870	02	2	2275 S. CABRILLO HWY	1234217	000370-000
021 1900	02	2	2265 S. CABRILLO HWY	66364449	000363-000
021 2390	02	2	1450 S. CABRILLO HWY	1251776	000368-000
021 2400	12	1 1/2	1450 S. CABRILLO HWY	23757150	000367-000
011 2340	1	1	2351 N. CABRILLO HWY	57066417	0008145-000
NURSERYMEN'S EXCHANGE					
011 2265	02	2	2711 N. CABRILLO HWY	1234208	003823-000
011 2280	02	2	N. CABRILLO HWY	1537945	003818-000
011 2310	03	3	N. CABRILLO HWY	1251443	003819-000
011 2355	12	1 1/2	N. CABRILLO HWY	1562492	003824-000
021 1840	02	2	S. CABRILLO HWY	1177267	003820-000
021 2410	02	2	S. CABRILLO HWY	1315527	003821-000
011 2385	59	5/8	N. CABRILLO HWY		003825-000
011 2235	59	5/8	2901 N. CABRILLO HWY		003817-000
011 2220	59	5/8	N. CABRILLO HWY		003816-000
SAN MATEO COUNTY HARBOR DIST					
271 0120	04	4	VAULT	22750418	004664-000
271 0110	01	1	VAULT	45306779	004665-000
271 0100	96	5/8	DETECTOR CHECK		004666-000
271 0090	98	5/8	DETECTOR CHECK		004663-000
SKYLAWN					
011 3345	03	3	CAHILL RIDGE	67202768	004947-000
011 3375	02	2	SKYLINE & HWY 92 (CANYON)	60603425	004946-000
S.WAVECREST					
021 2340	02	2	LAKE#4	1394758	003845-000
021 2090	01	1	PRO SHOP	52722535	003856-000
021 2100	01	1	CADDY'S PRO SHOP	52725534	003844-000
	3	3	Ocean Colony Irrigation	1478243	003855-000
	58	5/8	Ocean Colony	68831328	003849-000
CABRILLO UNIFIED SCHOOL DIST					
011 1845	02	2	100 SANTIAGO AVE	30040610	000738-000
011 2415	02	2	LEWIS FOSTER DR	1234199	000739-000
011 2430	02	2	LEWIS FOSTER DR	1234204	000740-000
011 2445	02	2	HIGH SCHOOL	1234209	000741-000
021 0030	02	2	498 KELLY AVE	1537949	000747-000
021 0070	02	2	498 KELLY AVE	1234210	000745-000
021 0080	01	1	498 KELLY AVE	45306786	000744-000
021 0090	02	2	498 KELLY AVE	64139843	000743-000
011 1830	96	5/8	100 SANTIAGO - DETECTOR CHECK		000751-000
021 0040	96	5/8	498 KELLY AVE DETECTOR CHECK		000748-000
021 0060	96	5/8	498 KELLY AVE DETECTOR CHECK		000746-000
011 2475	98	5/8	HIGH SCHOOL DETECTOR CHECK		000742-000
KN PROPERTIES					
011 1110	01	1	2930 N. CABRILLO HWY	55135466	006470-000
011 1365	01	1	P.P. RV PARK	54214356	002801-000
011 3255	01	1	251 SAN MATEO RD	67437742	002794-000
	1	1	Harbor Village	55908847	008038-000
	1	1	Harbor Village	57066416	008036-000
	1	1	Harbor Village	56731878	008036-000
	2	2	Harbor Village	1537951	008034-000
	35	3/4"	Harbor Village	55135483	008037-000
	58	5/8"	Harbor Village	2379228	007191-000
	94	5/8"	Harbor Village 4" detector check	55321988	006500-000

Automated Meter Reading Equipment Installation List

Route #	Code	Size	Address	Meter #	Acct. #
CANADA COVE					
021 1950	01	1	CANADA COVE	57066430	000803-000
021 1960	02	2	CANADA COVE	1251780	000804-000
DTRS HALF MOON BAY LLC (RITZ)					
021 1990	04	4	HOTEL	1585692	011176-000
021 2000	6D	6	HOTEL	1584522	011175-000
021 2010	5N	5	HOTEL	2540452	011174-000
021 2020	01	1	3 MIRAMONTES PT RD SWIM POOL	29671621	011173-000
021 2040	12	1 1/2	1 BUNGALOW	1578452	011171-000
021 2070	12	1 1/2	2-A BUNGALOW	1578454	011168-000
021 2080	12	1 1/2	2-B BUNGALOW	1578453	011167-000
021 2030	96	5/8	DETECTOR CHECK		011172-000
021 2050	94	5/8	1 BUNGALOW		011170-000
021-2060	94	5/8	2-A&B BUNGALOW		011169-000

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 4, 2008

Subject: California Special Districts Association (CSDA) - 2008 Board Elections - Region 3, Seat C

Recommendation:

Discussion and selection of Coastside County Water District's vote for a candidate to serve as one of the representatives to the California Special Districts Association (CSDA) Board of Directors in Region 3, Seat C.

Background:

As a member of the California Special Districts Association, the Coastside County Water District's Board of Directors has the opportunity to participate in the Board Elections process by casting a vote for one of the candidates seeking to represent Region 3.

Attached is the CSDA mail ballot information, including the candidate statements for each of the five candidates for the available Board of Directors position for Region 3. Upon the Board's selection of a candidate, staff will complete the ballot and return to CSDA.

Fiscal Impact:

None

RECEIVED

JUL 24 2008

COASTSIDE COUNTY
WATER DISTRICT



CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2008 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in Region 3, Seat C. Each of CSDA's six (6) regional divisions has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its region.

We have enclosed the candidate statements for each candidate who submitted one. Please vote for **only one** candidate to represent your region in Seat C and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

You may choose to send back the ballot via either certified or first class mail. Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Thursday, September 18, 2008**.

Please mail in your ballot to:
California Special Districts Association
Attn: 2008 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

Please contact Diana Zavala toll-free at 877.924.CSDA or dianaz@csda.net with any questions.

Stanley R. Caldwell

California Special Districts Association
Election Region 3, Seat C

I would like to take this opportunity to introduce myself to you. My name is Stanley Caldwell serving within Region 3 in Contra Costa County on the board of directors for Mt. View Sanitary District (MVSD) located in Martinez CA. I have faithfully and diligently served MVSD and my local community.

If elected I would continue to provide the leadership that makes CSDA a success. I am a dedicated active board member of MVSD. By being an active participant at the California Association of Sanitation Agencies (CASA) and the California Special District Association (CSDA), I enhance my ability to serve in a director position. Currently I serve on two CSDA committees; the Fiscal Committee and the Membership & Recruitment Committee. At CASA, I currently serve on the private sewer lateral taskforce workgroup. I am the current MVSD representative to the Local Agency Formation Commission (LAFCO) in Contra Costa County. I have been active in the Contra Costa County Special Districts Local Chapter.

As an experienced elected official I will continue to be effective, efficient, and responsive to special district needs; achieve open communication through teamwork and a spirit of goodwill; continue to support educational and training opportunities at CSDA; ensure that all of the legal requirements are met and applied consistently; work together to pursue and achieve excellence. Together through continued advocacy, education, and the value-added services that CSDA provides we can positively affect all special districts and their operations and service to constituents. I have the dedication, commitment and knowledge to be an effective and responsible board member.

To learn more about the Mt. View Sanitary District please visit the district web site at www.mvsd.org. Please contact me for any additional information. Thank you for your consideration.

Director Stanley Caldwell a candidate for the CSDA Board

Background information and history with Mt. View Sanitary District (MVSD):

I am proud of the pioneering efforts that the Mt. View Sanitary District has taken to help improve the way the district treats and reclaims its wastewater. The District was the first in the entire West Coast to develop and use secondary treated wastewater for the creation and enhancement of wetlands. This was complimented by the District becoming the first publicly owned treatment works (POTW) in Northern California to use ultraviolet disinfection full scale, eliminating the use of all gaseous chemicals and their byproducts.

The following are highlights of my three terms in office at MVSD:

- I have been a board member since December 1993 (Elected November 1993).
- I was on board for the UV Startup in November of 1994.
- Appointed board President November 1994.
- The MVSD education program started up approximately in 1992 with the In-Class Program (1992) followed by The Interpretive Center Program which started in 1996.
- Partnered with Central Contra Costa Sanitary District (CCCSD) to provide Contra Costa County with first permanent Household Hazardous Waste Collection Facility (HHWCF) in 1997 and has exceeded projected use each year since. (Shared CAL/EPA Award for the collection facility).
- I was on the Planning Committee for the construction of the District's Administration Building and Learning Center.
- I helped with arranging for the Conservation Easement with East Bay Regional Parks District (EBRPD) for management of the McNabney Marsh in the spring of 2000.
- While on board we successfully acquired from the San Francisco Bay Regional Water Quality Control Board (SFBRWQCB) several National Pollution Discharge Elimination System (NPDES) permits.
- Every year since being a director the District has been on time and on budget.
- During my time on the Board we have also successfully negotiated several leases that have provided resources for the District:
 - 3 Cellular Sites
 - 2 Billboards
 - Chevron/Valero pipeline servicing station next to the Valero's pigging station.
 - Chevron Wetlands mitigation for the McNabney Marsh.
- During my tenure as a board member we have effectively communicated to constituents via our newsletter and web site. I have written several articles or have suggested articles or content for the newsletter and web site. I have also contributed numerous news articles to the local newspaper the Martinez News Gazette.
- MVSD has held numerous open houses-since 1995.
- We actually reduced rates (after the UV startup) in 1996.
- I promoted and provided much input for the Strategic plan adopted in 2004 and have worked on updates to the plan annually.

- I have served on Finance/Budget committee and Public Information committee at MVSD.
- I worked on a subcommittee with staff and counsel to negotiate the current garbage franchise agreement.

Additional Information

I am a dedicated and active board member. I have served several times as the board president, and currently serve as Vice President. I enhance my ability to serve as a director by being an active participant at California Association of Sanitation Agencies (CASA) and the California Special District Association (CSDA). In 2006 I began serving on the following two committees for the California Special Districts Association; Membership & Recruitment Committee and the Fiscal Committee. I am the current MVSD representative to Local Agency Formation Commission (LAFCO). I have also been active in the Contra Costa County Chapter Special Districts Association.

As past Board President and as a current member of the Finance Committee I have sincere appreciation for the efforts required for the planning, the scheduling, and of delivering all of the materials in a timely manner to create and adopt a budget. I have served on this committee several times. Since being a board member MVSD has had a reliable and accurate budget which has never been exceeded.

I am firmly committed to upgrading essential facilities as required to improve reliability and at the same time protect public health and the environment.

I developed formal written evaluations for manager performance – this was previously not as frequent and it was only done verbally.

Recognition and Awards while serving as board Member

MVSD has received numerous Association Awards such as:

- California Water Environment Association San Francisco Bay Section's Treatment Plant of the Year in 1995, 1996, 1998, 2001 and 2005. Their section and their State level Public Education Award for Small Budget in 1996 for the Interpretive Center Program. Their Engineering Achievement Award in 1995.
- Their Section Public Education Award for 2005.
- California Association of Sanitation Agencies 2001 Public Service Award for Public Education Program.

Mt. View Sanitary District has received numerous awards from governments and professional associations for achievement in plant operations, pollution prevention, and environmental education. Among the awards received in the most recent past are several listed below:

2001

- California Water Environment Association San Francisco Bay Section Plant of the Year Award.
- California Association of Sanitation Agencies Public Service Award Public Information Program.

2003

- National Wildlife Federation School yard habitats Certificate of Achievement.
- Bay Area Green Business Program Certified Green Business.

2004

- Association of Bay Area Governments Recognition for Outstanding Accomplishments and Exemplary Leadership in achieving Green Business Certification.
- MVSD was first publicly owned treatment works in the entire Bay Area to be certified as a green business.

2005

- California Water Environment Association San Francisco Bay Section Plant of the Year Award.
- California Water Environment Association San Francisco Bay Section Public Education Award.

2006

- California Regional Water Quality Control Board- San Francisco Bay Region Excellence in Pollution Prevention Award March 2006.

MVSD which serves parts of the City of Martinez and the eastern portion of unincorporated Martinez received the above award in the category of "Outstanding Public Outreach." MVSD is a leader in developing educational programs and teaching manuals to educate children about pollutants and how they enter the environment. MVSD collaborates with the Lindsay Wildlife Museum to conduct an extensive county-wide pollution prevention education and outreach program. MVSD has developed model educational references about local marsh ecology, aquatic and terrestrial field guides for children, sewer science, and pollution prevention alternatives for the home.

On Going

MVSD often holds or sponsors the following Special Events:

- Earth Day Watershed Cleanup Activity (annually in April)
- Pollution Prevention Week Activity (annually in September)
- American Wetlands Month (annually in May)
- Open Houses

June 29, 2008

Attention: CSDA
Diana Zavala
1112 I Street, Suite 200
Sacramento, Ca 95814

Dear Diana Zavala and members of the CSDA Board:

Please consider this my letter of interest for the CSDA, 2008 Board Vacancy Region 3, Seat C, Board of Directors.

I am well qualified for this position, having served as an elected official on the Moss Landing Harbor District Board of Harbor Commissioners since 2003, running unopposed as an incumbent in the last general election. I currently am serving as Chair of the Moss Landing Harbor District Live-aboard Committee and vice Chair of the Moss Landing Harbor District Property Improvement Committee. I was appointed to the Monterey County Overall Economic Development Commission by the County Board of Supervisors and serves as Vice Chair of its Grants and Finance Committee. By this appointment, I believe the Monterey County Board of Supervisors has demonstrated confidence in my fiscal abilities, experience and insight.

I am retired from the retail food industry where I gained in-depth experience in business economics. I am also an active member of the community, serving on many committees and boards including the Central Coast Federal Credit Union Board of Directors, Vice Chair of the Salinas, California Ichiki-Kushikino Sister City Organization (of which I was named member of the year in 2005), Trustee of Salinas, California Sons of Italy in America Lodge and Chair of the City of Monterey's annual Festa Italia Festival Parade, Salinas Valley Chamber of Commerce, I serve on the Chamber's Government Review Committees, On-Site School Council for Everett Alvarez High School and have just recently retired from coaching high school basketball.

I have also completed the CSDA Special District Governance Academy in Governance Foundations, Setting Direction/Community Leadership, Board's Role in Finance and Fiscal Accountability and Board's Role in Human Resources.

I am very experienced in budgeting, project management, report preparation, public speaking, legislative issues and participate in the SDA of Monterey County. I believe my dedication to special districts makes me an excellent choice to represent local government agencies interests at CSDA.

Sincerely,


Vincent C. Ferrante

Commissioner Moss Landing Harbor District

RAYMOND S. HONAN
CANDIDATE STATEMENT

Experience

- Trustee, San Mateo County Board of Directors Mosquito and Vector Control District
- General Manager, Murphy's Sanitary District
- Environmental Compliance Coordinator, City of South San Francisco

It is with the highest degree of regard for the California Special Districts Association (CSDA) that I have decided to seek a seat on its Board of Directors. My professional career provides me with the experience and qualifications to work effectively as a board member. This coupled with my commitment to public service and the two personal attributes of access and accountability that I consider critical to leadership would serve me well as your representative.

The CSDA has grown steadily in size and scope over the past years. As regulations and state laws change, it is important that the CSDA continue to be a major voice for all Special Districts and enhance its statewide presence.

I believe in the vision of the California Special Districts Association and am excited about its potential. I pledge to work to broaden its outreach and to assist in establishing programs that address the specific needs of our member agencies.

My goals would be to:

- continue to strengthen ties with community leaders,
- work to build more programs for members, and
- focus on the continued growth of the California Special Districts Association (CSDA)

Thank you for your consideration. I respectfully ask for your vote.

NOTES FROM THE DESK OF :

TERRY RIDDLE

**3479 Pleasants Trail
Vacaville, CA 95688-9793
(707) 448-3311**

CSDA Candidate's Statement

Let me introduce myself. I am Terry Riddle, a resident of Solano County for 19 years, and have been retired from a government agency for a number of years. Our family owns a small ranch outside of Vacaville, and we raise Corriedale sheep.

I am a candidate for the California Special Districts Association Board of Directors, Region 3. My association with a variety of county boards and committees can provide the background necessary to fulfill the duties of a director on the CSDA.

I am currently an Associate Director on the Solano Resource Conservation District (SRCD) of Solano County. I have served the SRCD for many years as a Director and Vice President, and as Chairman and Vice Chairman for the Solano County Wildlife Committee. I am currently serving my second term as a Commissioner on the Solano County Parks and Recreation Commission, and I am a member of the Solano County Water Agency's Flood Control Advisory Committee.

To further my service to Solano County, I served two terms on the Solano County Grand Jury. The 2005-2006 Grand Jury conducted an investigation of Special Districts in Solano County. The investigation revealed a lack of public awareness or understanding of Special Districts, their purpose, or how Special Districts benefit the public.

My interest in becoming a Director for the California Special Districts Association is to promote Special Districts and to provide the public with information on the many valuable services Special Districts provide.

Terry Riddle
CSDA Candidate
Region 3 - Seat C

Kathryn Slater-Carter for CSDA Board Region 3

Please vote for me the CSDA Board. Clearly you recognize the importance of a statewide organization for special districts as you are a member of CSDA. If elected I commit to take a very active role in continuing to build the membership and reach of the organization in order to promote the effectiveness of special districts in meeting the needs of communities across the state.

CSDA offers special districts an opportunity to build networks around common areas of interest and concern. As a result we become more effective in delivering our services to our local districts.

CSDA offers districts the opportunity to build bridges to our state legislators. I think the ability of special districts to share a common voice in Sacramento will become even more important in the future as California struggles for solutions to our budget deficit.

I am beginning my fourth term on the Montara Water and Sanitary District. During that time I have watched the importance of our statewide and regional special district organizations grow. This is my second year as president of the San Mateo County Special District Association. I have represented my district there for eight years. I am currently on the CSDA Membership Committee.

At the CSDA events I have met many special districts representatives from all over the state. I have not been surprised to learn that districts have many similar concerns, regardless of their specific function. These are the issues that CSDA is uniquely positioned to address from our knowledgeable staff to the classes and workshops we offer to the readily available on-line support. I will listen and act to improve the accessibility of CSDA to each member organization.

Thank you for your continuing membership in CSDA.

Please vote for me, Kathryn Slater-Carter.



**CSDA BOARD OF DIRECTORS
ELECTION 2008**
ALL FIELDS MUST BE COMPLETED FOR BALLOT TO BE COUNTED.
(Please vote for only one.)

REGION THREE

●
*Seat C - term
ends 2011*

- | | |
|---|---|
| <input type="checkbox"/> Stanley R. Caldwell
<i>Mt. View Sanitary District</i> | <input type="checkbox"/> Terry Riddle
<i>Solano Resource Conservation District</i> |
| <input type="checkbox"/> Vincent Ferrante
<i>Moss Landing Harbor District</i> | <input type="checkbox"/> Kathryn Slater-Carter
<i>Montara Water and Sanitary District</i> |
| <input type="checkbox"/> Ray Honan
<i>San Mateo County Mosquito and Vector Control District</i> | |

no incumbent

Signature: _____ Date: _____

Member District: _____

Must be received by 5pm, September 18, 2008 CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 7, 2008

Subject: Resolution Recognizing Montara Water and Sanitary District on the Occasion of its Anniversary Celebration

Recommendation:

Consider and adopt a resolution recognizing Montara Water and Sanitary District on the occasion of its August 24, 2008 anniversary celebration.

Background:

On Sunday, August 24, 2008 from 1pm to 4pm, Montara Water and Sanitary District will host a public open house to celebrate the District's 50th anniversary and the 5th anniversary of public ownership of its water supply system.

The Board may wish to approve the attached resolution recognizing Montara Water and Sanitary District on the occasion of its anniversary celebration.

Fiscal Impact:

None.

RESOLUTION NO. 2008-__

**A Resolution Commending Montara Water and Sanitary District Upon Its
Fiftieth (50th) Anniversary Celebration**

COASTSIDE COUNTY WATER DISTRICT

WHEREAS, Montara Water and Sanitary District will celebrate its Fiftieth Anniversary on August 24, 2008 in Montara, California; and

WHEREAS, Montara Water and Sanitary District was first established as Montara Sanitary District on August 5, 1958 and as Montara Water and Sanitary District on August 1, 2003; and

WHEREAS, the Montara Water and Sanitary District, through its Board of Directors and employees, has faithfully discharged its duties in providing water and sewer services to the Moss Beach and Montara communities; and

WHEREAS, Coastside County Water District looks forward to working in cooperation with Montara Water and Sanitary District in the future to ensure a safe, reliable, and sustainable water supply for all coastside citizens.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District that Montara Water & Sanitary District is commended on the occasion of its 50th Anniversary for its service to the community.

PASSED AND ADOPTED this 12th day of August 2008, by the following votes of the Board of Directors:

Ayes:

Noes:

Absent:

ATTEST:

David R. Dickson, Secretary

Everett Ascher, President
Board of Directors
Coastside County Water District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 7, 2008

Subject: Agreement with San Mateo County Harbor District Regarding Use of CCWD's Boardroom

Recommendation:

Authorize the General Manager to terminate the January 1, 1996 agreement between CCWD and the Harbor District for use of CCWD's boardroom and to negotiate a new agreement with the Harbor District including compensation for CCWD's cost of providing the boardroom.

Background:

Under an agreement with the San Mateo County Harbor District effective January 1, 1996 (Attachment A), CCWD has allowed the Harbor District the use of CCWD's boardroom for their monthly meetings in exchange for the Harbor District providing an area of land in the Burnham Strip for CCWD's storage of materials and equipment.

As of May 2008, CCWD has ended its use of the Harbor District's land. We notified the Harbor District in a letter dated June 8, 2008 (see Attachment B).

It would now be appropriate for the Harbor District to compensate CCWD for the cost of providing the boardroom, consisting primarily of overtime for our employee who remains in the office during their meeting. Staff proposes to implement this by terminating the existing agreement and negotiating a new agreement that provides for cost recovery.

Fiscal Impact:

No material fiscal impact.

AGREEMENT

THIS AGREEMENT is made as of this 10th day of July, 1996, by and between the SAN MATEO COUNTY HARBOR DISTRICT, a political subdivision of the State of California (hereinafter referred to as "Harbor District") and COASTSIDE COUNTY WATER DISTRICT, a political subdivision of the State of California (hereinafter referred to as "Water District");

WHEREAS, the Water District is the owner of office facilities at 766 Main Street, Half Moon Bay, California; and

WHEREAS, the Harbor District desires the use of the boardroom at said facilities for the purpose of conducting the meetings of the Harbor District Commission on the first Wednesday of each month, and

WHEREAS, the Harbor District is the owner of real property located in El Granada, California, which property is identified on the Assessors Parcel Map as APN #047-260-010 and shown on the map attached hereto as Exhibit "A" (hereinafter referred to as the "Property" or the "Harbor District's Property"); and

WHEREAS, the Water District desires to store construction fill and material excavated from public right-of-ways on the Harbor District Property; and

WHEREAS, the Water District is willing to allow the use of the boardroom by the Harbor District provided that the Harbor District permits the Water District to store construction fill and excavated materials on the Harbor District Property.

NOW, THEREFORE, the parties agree as follows:

1. HARBOR DISTRICT'S PERMITTED USE OF WATER DISTRICT'S BOARDROOM. As consideration for permitting Water District to store construction fill and excavated material on the Harbor District's Property, Harbor District shall be allowed to use the boardroom of the above referenced office facilities belonging to the Water District on the first Wednesday of each calendar month between the hours of 6:30 p.m. to 11:00 p.m. Harbor District may also use the boardroom for special meetings and emergency meetings provided that Harbor District obtains prior written approval from the General Manager of the Water District. Harbor District's permitted use of the Water District's office facilities includes use of the lobby and bathrooms but not the use of any other room or office which is a part of the facilities, or the corporation yard.

Harbor District's use of the Water District's boardroom shall be subject to the following conditions:

- a. No food or beverage will be allowed in the building during the Harbor District meetings.
- b. Harbor District shall use its own equipment, including but not limited to sound and recording equipment.
- c. In the event the Water District facilities are damaged as a result of the conduct of the Harbor District meetings, the Harbor District shall pay for such damages.

2. WATER DISTRICT'S PERMITTED USE OF HARBOR DISTRICT'S PROPERTY FOR STORAGE PURPOSES. As consideration for Harbor District's use of Water District's boardroom, the Water District shall be permitted to store construction fill and excavated materials on a twenty foot (20') by sixty foot (60') portion of the Harbor District Property subject to the following conditions:

a. The area to be used by the Water District for storage shall be as close to the south side of the drainage ditch located on the Property as possible without disturbing the vegetation adjacent to the ditch. The east end of the storage area shall be approximately thirty feet (30') from the paved edge of the roadway abutting the Property.

b. The storage area shall be enclosed by a chain link fence six feet (6') in height with wooded slats inserted in the fence. The fence shall have a double gate which shall remain locked at all times that the storage site is not in use. The fence shall be constructed by the Water District at the Water District's expense.

c. All construction fill and excavated materials shall be stored within the fenced area and shall be stockpiled no more than six feet (6') high.

d. A four foot (4') bulkhead shall be constructed within and along the north end of the fenced area to serve as a wall against which materials may be pushed with a loader to fill the loader bucket.

3. NO RENTAL FEES OR CHARGES. No rental fees or charges shall be required by either party as consideration under this Agreement.

4. INDEMNIFICATION. Harbor District shall indemnify and hold Water District, its directors, officers, employees and agents harmless from any and all claims resulting from Harbor District's use of Water District's office facilities, except where such claim or claims are based on the negligence or willful misconduct of Water District, its directors, officers, employees and agents. Harbor District shall maintain public liability insurance which names Water District, its directors, officers, employees and agents as additional insureds with respect to Harbor District's use of Water District's office facilities. Within ninety (90) days of the date of execution of this Agreement and at any other time Water District so requests, Harbor District shall provide Water District with a certificate of its liability insurance.

Water District shall indemnify and hold Harbor District, its directors, officers, employees and agents harmless from any and all claims resulting from Water District's use of Harbor District's Property for storage purposes, except where such claim or claims are based on the negligence or willful misconduct of Harbor District, its directors, officers, employees and agents. Water District shall maintain public liability insurance which names Harbor District, its directors, officers, employees and agents as additional insureds with respect to Water District's use of Harbor District's Property for storage purposes. Within ninety (90) days of the date of execution of this Agreement and at any other time Harbor District so requests, Water District shall provide Harbor District with a certificate of its liability insurance.

5. TERMINATION. This Agreement may be terminated by either party upon ninety (90) days prior written notice.

6. **NOTICES.** Any notices required or permitted under this Agreement may be given by personal delivery to an authorized representative of the recipient or by mail to the following persons and addresses, unless the parties give written notice of a change:

TO HARBOR DISTRICT: San Mateo County Harbor District
ATTN: General Manager
P.O. Box 39
El Granada, CA 94018

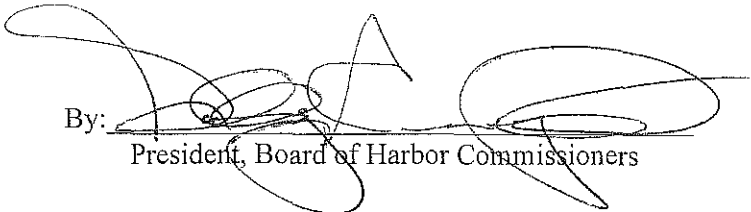
TO COASTSIDE COUNTY WATER DISTRICT: Coastside County Water District
ATTN: General Manager
766 Main Street
Half Moon Bay, CA 94019

7. **GOVERNING LAW.** This Agreement is executed and shall be performed in San Mateo County, California. The Agreement shall be governed by and constructed in accordance with the laws of the State of California.

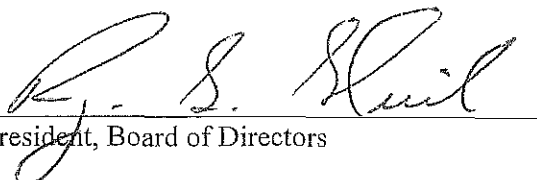
8. **EFFECTIVE DATE.** The effective date of this Agreement shall be January 1, 1996.

9. **ENTIRE AGREEMENT.** This Agreement supersedes the Agreement between the parties dated October 5, 1994 and constitutes the entire agreement on this subject between the parties.

SAN MATEO COUNTY HARBOR DISTRICT

By: 
President, Board of Harbor Commissioners

COASTSIDE COUNTY WATER DISTRICT

By: 
President, Board of Directors

9 June 2008

Harbormaster
Pillar Point Harbor
One Johnson Pier
Half Moon Bay, California 94019

Subject: Burnham Strip

Dear Harbormaster:

Coastside County Water District will no longer be storing our equipment, cutback or spoils on the Burnham Strip site as we have done in the past. We have removed our fencing and will no longer be occupying that site.

The reason for our abandonment of this site is that the salt air was quite rough on our equipment and we also deemed our spoils site to be an eyesore. We have made other arrangements for now and thank you for your cooperation for these past years.

There may be some contractual issues concerning historical agreements between our two respective organizations that will be addressed in follow-up communication.

Sincerely,

Joe Guistino
Superintendent of Operations
Coastside County Water District
650 726 4405

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Anthony P. Condotti, Legal Counsel

Agenda: August 12th, 2008

Report

Date : August 7, 2008

Subject: APPROPRIATIONS LIMIT – FY2008-2009

Recommendation:

ADOPT RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT APPLICABLE TO DISTRICT DURING FY2008-2009.

Background

Article XIII B of the California Constitution, and its implementing legislation, requires each local agency to review the “appropriations limit” applicable to it annually. The “appropriations limit” is the maximum amount of “proceeds of taxes” which the District can appropriate during the fiscal year. Last year, the Board of Directors adopted the appropriations limit applicable during FY 2007-2008. The District has obtained data from the State Department of Finance concerning inflation and population changes from which the limit for the upcoming fiscal year has been calculated. The calculations are shown on the following page.

Fiscal Impact:

Because the appropriations limit is far in excess of the amount of “proceeds of taxes” available to the District, the increase will not have any effect upon the District’s budget this year or in the foreseeable future.

**POPULATION ALLOCATIONS
FOR COASTSIDE COUNTY WATER DISTRICT**

FY 2008-2009

PRIOR POPULATION

CITY	12,860
COUNTY	3,529

PERCENTAGE CHANGE

CITY	1.45%	(Calculated by Dept. of Finance) (Figure is unincorporated county percentage only, not total county change)
COUNTY	.87%	

NEW POPULATION

CITY	13,046	(prior pop. x percentage change)
COUNTY	3,560	(prior pop. x percentage change)

DIFFERENCE:

1.31%

CHANGE IN PER CAPITA PERSONAL INCOME:

4.29%

CALCULATION FOR 2008-2009

1.0131 x 1.0429 = 1.0566

1.0566 x 4,136,333 = 4,370,449

RESOLUTION NO. 2008-____

ESTABLISHING THE APPROPRIATIONS LIMIT APPLICABLE TO THE DISTRICT DURING FISCAL YEAR 2008-2009

COASTSIDE COUNTY WATER DISTRICT

WHEREAS, by Resolution No. 2007-15, the Board of Directors established the appropriations limit applicable to the District during the Fiscal Year 2007-2008 as \$4,136,333.

WHEREAS, Article XIII B of the California Constitution and Sections 7902(b) and 7910 of the Government Code require that each local agency subject thereto establish by resolution the appropriations limit applicable thereto during Fiscal Year 2008-2009 by applying to the limit for Fiscal Year 2007-2008 the factors, as issued by the Department of Finance, reflecting changes in population and per capita income; and

WHEREAS, documentation used in the determination of the calculation has been on file in the District office and available to the public upon request for at least fifteen days; and

WHEREAS, the applicable factors are as follows: (1) the change in the California Per Capita Income was 4.29% and (2) the applicable change in population from January 1, 2007 to January 1, 2008 was 1.31%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District that the appropriations limit for fiscal year 2008-2009 is hereby established as \$4,370,449.

PASSED AND ADOPTED this 12th day of August, 2008, by the following votes of the Board of Directors:

AYES:

NOES:

ABSENT:

Everett Ascher,
President, Board of Directors
Coastside County Water District

ATTEST:

Secretary of the Board of Directors

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: August 12, 2008

Report

Date: August 7, 2008

Subject: General Manager's Report

Recommendation:

Information only.

Background:

I would like to highlight the following:

1. Drought situation: SFPUC is asking for continued conservation as opposed to implementing mandatory rationing. To date, the only Bay Area water utility to declare an emergency and institute mandatory rationing has been East Bay Municipal Utility District. Other Districts are calling for conservation.
2. Denniston shutdown: The effect of two dry winters on local water supply sources became apparent as we had to shut down the Denniston water treatment plant on August 7 due to insufficient flow in Denniston Creek. We had been running the plant at about 320 gallons per minute since March. This situation, which will continue until we get rain to replenish the Denniston watershed, will increase our SFPUC water demand by over 50 million gallons between now and the end of November, at a cost of about \$100,000.
3. San Mateo County 2007-2008 Grand Jury Report: We responded to the Grand Jury Report, a copy of which was sent to all Directors by email on July 15, with the letter in Attachment A. We are talking to consultants who can perform the actuarial analysis required by GASB 45, and we anticipate completing this work by the end of the year.
4. El Granada Pipeline Completion Celebration: We would like to schedule the pipeline completion celebration for the afternoon of Wednesday, September 10. We will confirm the date with key attendees before finalizing any plans for the event.

July 24, 2008

Hon. Joseph C. Scott
Judge of the Superior Court
Hall of Justice
400 County Center; 2nd Floor
Redwood City, CA 94063-1655

**Re: Coastside County Water District Comments and Response
2007-2008 Grand Jury Report
Awareness of Reporting Requirements for Non-Pension Post-Employment
Benefits**

Hon. Judge Scott:

Coastside County Water District is pleased to respond to the Court's July 10, 2008 letter transmitting Grand Jury findings and recommendations on Awareness of San Mateo County Government Agencies of Reporting Requirements for Non-Pension Post-Employment Benefits as follows:

1. The District agrees with the findings in this report as they pertain to Coastside County Water District.
2. The District has not yet implemented the recommendations, as we are not required to comply with GASB 45 until Fiscal Year 2009-2010. We will implement the recommendations by June 30, 2009.

Please call me at 650-726-4405 if there are any questions regarding our response.

Sincerely,

David R. Dickson
General Manager

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: August 12, 2008
Subject: Water Resources Report

This report is provided as an update on water conservation, outreach, and water resources activities.

- **Pilarcitos Integrated Watershed Management Plan (IWMP)**
The Pilarcitos IWMP workgroup continues to make progress toward finalizing the Pilarcitos Integrated Watershed Management Plan and continues to plan for the next public workshop. There has been discussion to delay the final workshop, until the first weekend in November.
- **San Mateo County Green Business Program**
Coastside County Water District inspected another business on behalf of the San Mateo County Green Business Program on July 30, 2008.
- **San Mateo County Watershed Program**
The San Mateo County Board of Supervisors' Environmental Quality Committee directed staff to collect data on the health of the County's 34 watersheds and to assess existing county programs and rules that protect local watersheds.

At the Environmental Quality Committee meeting (July 22, 2008), staff presented a report summarizing the public outreach effort and five recommended next steps, which included developing additional regulatory solutions or new programs.

Staff Recommendation: Adopt a statement of "Purpose and Objectives".

Action: Staff was directed to redraft the statement to reflect that all watersheds are not identical and need individual protection programs. Should also reflect public participation is vital in watershed protection and regulation development.

Staff Recommendation: Improve implementation of existing County programs.

Action: Staff was directed to implement.

Staff Recommendation: Analyze data gaps and problem areas.

Action: Staff was directed to implement.

Staff Recommendation: Develop alternative solutions and enhancement objectives.

Action: No action. Supervisors Gordon and Hill said it was premature to develop new programs or policies without first viewing data from each watershed.

Staff Recommendation: Implement new programs and regulations to respond to existing problems, avoid future problems, and achieve enhancement objectives.

Action: No action. Supervisors Gordon and Hill said it was premature to develop new programs or policies without first viewing data from each watershed.

The Bay Area Regional Water Quality Control Board staff will be invited to present its data that lists some San Mateo County creeks and streams as impaired. During the outreach effort, numerous members of the public questioned why certain creeks or streams are listed as impaired by the Regional Board.

All materials related to the watershed protection outreach effort can be found at www.co.sanmateo.ca.us/ourwatersheds

□ **Summary of Meetings**

BAWSCA Water Conservation/Water Resources Committee Conference Call 7/2/2008

The CA-NV AWWA Water Conservation Certification Committee 7/11-12/2008

Employee Meeting 7/14/2008

Water Education Foundation - Tour of Hetch Hetchy System - 7/23-25/2008

Pilarcitos IWMP Workgroup Meeting 7/29/2008

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: August 12, 2008
Subject: Water Shortage and Drought Contingency Plan

This report is provided as an update on the implementation of the Water Shortage and Drought Contingency Plan – Stage 1 (Advisory Stage). The Advisory Stage was implemented in June of 2007.

- √ If we look at the water year (October to September), Half Moon Bay is at about 72% of normal to date and about 71% of normal for the water year. Although precipitation amounts were better than last year, current totals are less than average for the year with little expectation of significant precipitation forecast for the rest of the year.

Precipitation for Half Moon Bay													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Totals
Historic Average	1.3	3.4	3.7	5.5	4.8	3.9	1.6	0.6	0.2	0.0	0.1	0.3	25.4
	2007			2008									
Water Year 2008	1.83	0.93	3.16	8.75	2.73	.31	.16	.07	.04	0.1			18.08

- √ The California State Department of Water Resources is urging local water suppliers to take immediate action to prepare for the potential of worsening drought conditions in 2009.

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: August 12, 2008

Report
Date: August 5, 2008

Monthly Highlights

Interim Hypochlorite Feed Systems started at both WTPs – We can finally remove the gaseous chlorine from our WTPs in compliance with County Accidental Release Prevention regulations.

Remote Access to Plant Water Quality

Plant operators and On Call Personell can now access WTP water quality information from their home computers.

End of Service Line Replaced

Andreini Brothers replaced the pipeline under Route 1 at the south end of our service area.

Lead and Copper Sampling

Triennial Lead and Copper sampling shows that our corrosion control program remains very effective.

Source of Supply

Crystal Springs Reservoir, Denniston Reservoir and Denniston Wells 1, 3, 4, 5 and 9 were the main source of supply in July.

Systems Improvement:

Beautification Efforts

- Painted over scorch marks on EG1 Tank.
- Weed removal at Treatment Plants, Pilarcitos Well Field and Tank/PS sites
- Cleaned around base of Tanks.
- Painted 15 hydrants in July
- Started office remodel for Field Supervisor.

Interim Hypochlorite Feed Systems

The interim sodium hypochlorite feed systems were completed and operational in July. The Department of Public Health inspector visited and approved our installation at both sites on 9 July. We are no longer feeding elemental chlorine at

our treatment plants. The ton and 150 pound cylinders of chlorine gas will be removed in August and a confirmation letter sent to San Mateo County Department of Public Health affirming such.

Denniston Return Washwater System

Crews started work on an improved return wash water system at Denniston WTP. We will be pumping the supernate water to a holding tank to remove the suction lift on the present sludge pump, which was causing air to become entrained in the flow stream. We poured a pad for the holding tank, which will arrive in August.

Eliminated Dead End

A dead end line on Cortez was tied into the EG3 pipeline at 4th street, incorporating a loop in that neighborhood.

Remote Access to Plant Water Quality

We have established an IP address at both water treatment plants to allow for water quality data to be accessed from personal computers. This is a major step towards gaining better control of system activity for the On-Call personnel.

Update on Other Activities:

Lead and Copper Sampling

Lead and Copper sampling took place on 9 July with 35 of the 39 participating households providing a sample. The results of the testing were quite good. Our 90th percentile levels were 149 ppb for Copper and 5.4 ppb for Lead. Action Levels for the 90th percentiles are 1300 ppb for Copper and 15 ppb for Lead, indicating that our corrosion control program remains effective.

Feasibility Studies

We have retained Jim Teter to design the pipeline improvement project for replacement of the 2" line that runs from Miramontes Point Road to the extreme south end of our system. He will also be assessing the feasibility of an El Granada Highland Improvement Project as well as Increased Production from the Pilarcitos Well Field.

Emergency Replacement of end of the system Highway 1 undercrossing

A leak developed in the 2" galvanized pipeline as it crosses under the highway at the south end of our distribution system. We contracted Andreini Brothers to bore a new line under the highway rather than to close down a lane for 4-6 hours.

Nunes Emergency Generator Flaw

A design flaw was discovered on the Nunes emergency generator during a power failure this month. The generator is cooled by the plant service water. If the power failure occurs when the utility pump is on it's off cycle, the hydropneumatic tank could expel it's water and trip the entire system off, which will prevent the emergency generator from starting. There is an added danger that using plant service water to cool the emergency generator could expose us to a water quality

issue if the cooling jacket were to ever start to leak. We are pursuing a self contained cooling system with a radiator for this emergency generator.

Nunes Leach Field

Nunes WTP staff discovered that the drains from the filters pass through the Nunes septic tank and daylights on the hill heading down to highway 92. Although the filters are only drained on occasion, this activity could lead to erosion issues, especially during the rainy season. We will be modifying the plumbing at the Nunes WTP to divert filter drain water to the sludge drying beds.

Safety/Training/Inspections/Meetings

JPIA

On 10 July, Chuck Wagenseller of JPIA toured our entire system to verify assets to update our insurance coverage.

On 16 July, John Haff from JPIA conducted safety training on traffic control and flagger safety in our Board Room. This was a 3 hour training class.

Hazardous Materials Business Plan

Matt Lowe from CINTAS worked with Treatment Supervisor Steve Twitchell to update our HAZMAT Business Plans at both plants. The plan will be sent to San Mateo Department of Public Health pending my review.

UST Training

Annual training on the identification of leakage from the UST at Nunes was conducted on 21 July. The entire field staff was in attendance.

Meetings Attended

- 7 July - Pepe Ramirez at Ritz Carleton to go over location of all their water meters.
- 8 July - El Granada Phase 3 Pipeline meeting with Carollo and JMB.
- 9 July - Thuy Van Tsang of Department of Public Health to review interim hypochlorite feed system.
- 10 July - Chuck Wagenseller of JPIA to assess District assets.
- 14 July - All employee meeting.
- 16 July - John Haaf safety training.
- 17 July - Cal/Nev Section AWWA Governing Board phone conference.
- 21 July - Tate Engineering on annual UST monitoring.
- 22 July - Jim Teter, Dave Dickson on future CIP projects and feasibility studies.
- 22 July - El Granada Phase 3 Pipeline meeting with Carollo and JMB.
- 23 July - Field Staff and Andreini Brothers about repair of leak under Highway 1.
- 24 July - Tanya Ward, City of Half Moon Bay Planning Department, to discuss and visit site for KC Kelly off of Frenchman's Creek Road.

Department of Public Health

CT Incident Report Sent

The Corrective Action Plan for the CT incident was sent to DPH on 7 July.

Projects

Main Street Project

Some punch list items are still in need of completion.

Left to be complete are:

- Location of fire hydrant on S. Main Street.
- Ladder to be installed in PRV vault
- Valve box lid not flush with sidewalk for fire hydrant at Main St. entrance to Rite Aid
- Valve stem extensions for mainline valves.
- Valve can full of asphalt in front of car wash
- Valve can to be set to grade by Hilltop market.

El Granada Phase III Pipeline

The Frenchman's Creek jack and bore was complete and pressure tested in July, establishing the completion of the contiguous pipeline from HMB to El Granada. John Davis, Jon Bruce and the crews assisted the contractor in water main and service tie-ins throughout the month.

The Contractor hit a major power transmission line on 16 July resulting in a system wide power failure to much of the Coastside. Power was restored within 3 hours.

Short Term Improvement Project

We are presently awaiting the electrical design work to be completed by Frisch Engineering. Electrical design should be complete by mid October.

Nunes Filter Media Replacement

Notice of Completion issued for the Nunes Filters 1&2 Replacement Project on 1 July. The RFP for the Nunes Filters 3&4 Media Replacement Project was sent to prospective contractors and published in trade journals and local newspaper on 21 July. Bids will be opened on 20 August at 14:00.

Pilarcitos/Crystal Springs Blending Station

We are presently seeking a design engineer for this project.

Nunes UST Removal and AGST Installation Project

We are presently reviewing a proposal to change the location of the AGST and will make a decision this week.

Pilarcitos Culvert Replacement Project

We are presently awaiting a proposal for design engineering for this project from Andreini Brothers Construction.

3 July 2008

Ms. Thuy Van Tsang
State of California Department of Public Health
Drinking Water Field Operations Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403

Reference: June 2008 Monthly Report

Dear Ms. Tsang:

Enclosed are the following reports for **June**.

Distribution System:

- Monthly Summary of Distribution System Coliform Monitoring. 24 Total Coliform samples completed.
- Quarterly Disinfection Byproducts Report – TTHM
- Quarterly Disinfection Byproducts Report – HAA5
- Quarterly Report For Disinfection Byproduct Precursors Compliance For Systems Required To Meet The Enhanced Coagulation Requirements
- Quarterly Report For Disinfectant Residuals Compliance For Systems Using Chlorine

Nunes Water Treatment Plant:

- Nunes Monthly Summary of Monitoring for SWTR page 1
- Nunes Water Treatment Plant Production Page
- Nunes Monthly Summary of Monitoring for SWTR page 2
- Nunes Raw Water Bacteriological Testing Results (1 page)
- Nunes Monthly Summary of Monitoring for SWTR page 3, 4 and 5
- CT Compliance spreadsheet for **June**
- Individual Filter Monitoring Report (1 page)
- Monthly Iron and Aluminum for **June**
- Monthly Iron and Aluminum for **May**

Denniston Water Treatment Plant:

- Denniston Monthly Summary of Monitoring for SWTR page 1
- Denniston Monthly Summary of Monitoring for SWTR page 2
- Denniston Raw Water Bacteriological Testing Results (1 page)
- Denniston Monthly Summary of Monitoring for SWTR page 3, 4 and 5
- CT Compliance spreadsheet for **June**
- Individual Filter Monitoring Report (4 pages)
- Monthly Iron, Manganese and Aluminum Report for **May**
- Monthly Iron, Manganese and Aluminum Report for **June**

If you have any questions with the reports submitted or would like additional information regarding this matter, please do not hesitate to contact me.

Sincerely,

Joe Guistino
Superintendent of Operations
Coastside County Water District
(650) 726 4405

6 August 2008

Ms. Thuy Van Tsang
State of California Department of Public Health
Drinking Water Field Operations Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403

Reference: July 2008 Monthly Report

Dear Ms. Tsang:

Enclosed are the following reports for **July**.

Distribution System:

- Monthly Summary of Distribution System Coliform Monitoring. 37 Total Coliform samples completed.

Nunes Water Treatment Plant:

- Nunes Monthly Summary of Monitoring for SWTR page 1
- Nunes Water Treatment Plant Production Page
- Nunes Monthly Summary of Monitoring for SWTR page 2
- Nunes Raw Water Bacteriological Testing Results (1 page)
- Nunes Monthly Summary of Monitoring for SWTR page 3, 4 and 5
- CT Compliance spreadsheet for **July**
- Individual Filter Monitoring Report (1 page)
- Monthly Iron and Aluminum for **June**
- Monthly Iron and Aluminum for **July**

Denniston Water Treatment Plant:

- Denniston Monthly Summary of Monitoring for SWTR page 1
- Denniston Monthly Summary of Monitoring for SWTR page 2
- Denniston Raw Water Bacteriological Testing Results (1 page)
- Denniston Monthly Summary of Monitoring for SWTR page 3, 4 and 5
- CT Compliance spreadsheet for **July**
- Individual Filter Monitoring Report (4 pages)
- Monthly Iron, Manganese and Aluminum Report for **July**
- Monthly Iron, Manganese and Aluminum Report for **June**

If you have any questions with the reports submitted or would like additional information regarding this matter, please do not hesitate to contact me.

Sincerely,

Joe Guistino
Superintendent of Operations
Coastside County Water District
(650) 726 4405