

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL CLOSED SESSION

Friday - July 20, 2007 - 1:00 p.m.

AGENDA

- 1) CLOSED SESSION**
 - A. Public Employment**
Public Employment Pursuant to Government Code
Section 54957
Title: General Manager
 - B. Conference with Labor Negotiators**
Agency Designated Representatives: Acting GM, Legal Counsel
Employees: Operations Staff
- 2) RECONVENE TO OPEN SESSION**
Public report of closed session action.

NOTICE: *Due to the rescheduling of the Regular July Board of Directors Meeting, the meeting will not be televised by Mid Coast Community Television (MCTV) the next evening following the meeting as is customary, but will instead be televised on Wednesday, July 25, 2007 at 7:00 p.m.*

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Friday, July 20, 2007 – 3:00 p.m.

AGENDA

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC ANNOUNCEMENTS**

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The chair requests that each person addressing the Board limits their presentation to three minutes and complete and submit a Speaker Slip.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month ending June 30, 2007 – Claims: \$613,392.64 Payroll: \$83,265.60 for a total of \$696,658.24 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the June 12, 2007 Board of Directors Meeting ([attachment](#))
- D. Monthly Water Transfer Report ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report ([attachment](#))
- H. June 2007 Leak Report and Revised May 2007 Report ([attachment](#))
- I. Rainfall Reports ([attachment](#))
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for June 2007 ([attachment](#))
- K. Engineering Projects Received for Review during June 2007 ([attachment](#))
- L. Notice of Completion of the Carter Hill East Pipeline Replacement Project ([attachment](#))
- M. Notice of Completion of the Emergency Generator Project ([attachment](#))

5) MEETINGS ATTENDED / SCHEDULED – BOARD OF DIRECTORS INCLUDING COMMITTEES, CUSTOMERS, OTHER AGENCIES, ETC.

- A. Coastside County Water District Advisory Committee Meetings ([attachment](#)):
 - SFPUC Policy Advisory and Future Water Resources Committee – June 27, 2007 – Review, discussion, and direction to staff regarding the District’s Water Supply Evaluation Report for calendar year 2006 - (See item 6C for this report)
 - SFPUC Policy Advisory and Future Water Resources Committee – July 9, 2007 – Meeting of the Pilarcitos Restoration Workgroup
- B. Other Meetings Attended

6) PUBLIC OUTREACH/PROGRAM DEVELOPMENT/WATER RESOURCES ANALYST'S REPORT

- A. Monthly Water Resources Report ([attachment](#))
- B. Coastside County Water District's Water Shortage & Drought Contingency Plan- Monthly Update Report ([attachment](#))
- C. Water Supply Evaluation Report for Calendar year 2006 ([attachment](#))

7) SUPERINTENDENT OF OPERATION'S REPORT

- A. Superintendent of Operations Monthly Report ([attachment](#))
- B. Discussion and possible direction to staff regarding automatic meter reading program ([attachment](#))
- C. Discussion and possible direction to staff regarding Nunes Underground Storage Tank Replacement ([attachment](#))

8) DISTRICT ENGINEER'S REPORT

- A. El Granada Phase 3 Pipeline Replacement Project Work Status Report ([attachment](#))
- B. District Engineer Work Status Report ([attachment](#))

9) GENERAL BUSINESS

- A. Consider approval of Resolution 2007-11 in support of "No Time to Waste: A Blueprint of California Water" ([attachment](#))
- B. Consider approval of license agreement between CCWD and Linda and Eddie Andreini for establishment of electrical connection to property adjacent to Carter Hill parcel ([attachment](#))
- C. Request Board to provide authorization to write off bad debts for fiscal year 2006-2007 ([attachment](#))
- D. Status Report on Capital Improvement Projects ([attachment](#))

10) AGENDA ITEMS AND DIRECTOR COMMENTS

11) ADJOURNMENT

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
9705	CIN02	CINGULAR WIRELESS	06/01/2007	0.00	473.29
9706	FIR06	FIRST NATIONAL BANK	06/01/2007	0.00	207.99
9707	HAR03	HARTFORD LIFE INSURANCE CO.	06/01/2007	0.00	1,823.00
9708	PAC02	PACIFICA CREDIT UNION	06/01/2007	0.00	687.00
9709	PUB01	PUB. EMP. RETIRE SYSTEM	06/01/2007	0.00	14,397.43
9710	STA 03	CA DHS DRINKING WATER PROGRAM	06/01/2007	0.00	80.00
9711	VAL01	VALIC	06/01/2007	0.00	1,495.00
9712	WHE06	JACK WHELEN	06/01/2007	0.00	1,514.20
9713	REL01	RELIABLE WELL & PUMP SERVICE	06/01/2007	0.00	1,064.00
9714	COU 05	RECORDER'S OFFICE	06/01/2007	0.00	10.00
9715	COU 05	RECORDER'S OFFICE	06/01/2007	0.00	10.00
9716	COU 05	RECORDER'S OFFICE	06/07/2007	0.00	13.00
9717	PER09	MICHAEL PEREZ	06/04/2007	0.00	330.30
9718	ALL04	ALLIED WASTE SERVICES #925	06/15/2007	0.00	205.65
9719	ALV01	ALVES PETROLEUM, INC.	06/15/2007	0.00	1,741.02
9720	ASS01	ACWA SERVICES CORPORATION	06/15/2007	0.00	13,788.20
9721	BFI02	BFI OF CALIFORNIA, INC.	06/15/2007	0.00	108.00
9722	CIT 01	CITY OF HALF MOON BAY	06/15/2007	0.00	145,794.00
9723	COA 15	COASTSIDE NET, INC	06/15/2007	0.00	59.95
9724	HAR03	HARTFORD LIFE INSURANCE CO.	06/15/2007	0.00	1,823.00
9725	IDE01	IDES SOCIETY	06/15/2007	0.00	500.00
9726	KAI01	KAISER FOUNDATION HEALTH	06/15/2007	0.00	8,353.00
9727	PAC 01	PACIFIC GAS & ELECTRIC CO.	06/15/2007	0.00	11,049.44
9728	PAC02	PACIFICA CREDIT UNION	06/15/2007	0.00	687.00
9729	PAT05	DONALD PATTERSON	06/15/2007	0.00	97.00
9730	PUB01	PUB. EMP. RETIRE SYSTEM	06/15/2007	0.00	14,392.65
9731	SBC02	AT&T	06/15/2007	0.00	1,027.23
9732	SBC03	AT&T LONG DISTANCE	06/15/2007	0.00	45.46
9733	TUR04	SUSAN TURGEON	06/15/2007	0.00	87.63
9734	VAL01	VALIC	06/15/2007	0.00	1,495.00
9735	EPA01	CALIFORNIA E.P.A.	06/15/2007	0.00	22.50
9736	HAL07	HALF MOON BAY POSTMASTER	06/15/2007	0.00	2,000.00
9737	TUR 01	TURNER CONSTRUCTION, INC.	06/15/2007	0.00	318.75
9738	ADP01	ADP, INC.	06/27/2007	0.00	436.30
9739	ALI01	ALIFANO TECHNOLOGIES LLC	06/27/2007	0.00	1,406.17
9740	AME09	AMERICAN WATER WORKS ASSOC.	06/27/2007	0.00	280.00
9741	AND01	ANDREINI BROS. INC.	06/27/2007	0.00	3,039.20
9742	ATC01	ATCHISON, BARISONE	06/27/2007	0.00	5,321.61
9743	AVE01	AVERY ASSOCIATES	06/27/2007	0.00	1,439.16
9744	AZT01	AZTEC GARDENS	06/27/2007	0.00	190.00
9745	BAS01	BASIC CHEMICAL SOLUTION, LLC	06/27/2007	0.00	8,303.48
9746	BAY07	BAY AREA WATER SUPPLY &	06/27/2007	0.00	7,549.25
9747	BAY10	BAY ALARM COMPANY	06/27/2007	0.00	675.00
9748	BEN01	BENTLEY SYSTEMS INC	06/27/2007	0.00	624.75
9749	BEN04	JOSEPH BENEDETTI	06/27/2007	0.00	193.98
9750	BFI02	BFI OF CALIFORNIA, INC.	06/27/2007	0.00	72.00
9751	BIG01	BIG CREEK LUMBER	06/27/2007	0.00	750.55
9752	BLU01	BPS REPROGRAPIC SERVICES	06/27/2007	0.00	1,166.25
9753	BOR01	BORGES & MAHONEY, INC.	06/27/2007	0.00	4,428.22
9754	BRE01	CATHLEEN BRENNAN	06/27/2007	0.00	57.68
9755	CAL06	CALIFORNIA GENERATOR SERVICE	06/27/2007	0.00	49,626.00
9756	CAL08	CALCON SYSTEMS, INC.	06/27/2007	0.00	748.00
9757	CAL27	GLADYS CALLAN, TRUSTEE	06/27/2007	0.00	169.00
9758	CAL31	CALIFORNIA OVERNIGHT	06/27/2007	0.00	661.46
9759	CAR14	HELEN/ROBERT CAREY	06/27/2007	0.00	284.00
9760	COA 14	COASTSIDE CARPET CLEANERS	06/27/2007	0.00	485.76
9761	COA19	COASTSIDE COUNTY WATER DIST.	06/27/2007	0.00	446.05
9762	COR 04	CORRPRO COMPANIES, INC.	06/27/2007	0.00	1,680.00
9763	DAT01	DATAPROSE	06/27/2007	0.00	1,518.99
9764	DEL07	DEL GAVIO GROUP	06/27/2007	0.00	419.47
9765	EIP 01	EIP ASSOCIATES, INC.	06/27/2007	0.00	16,165.00
9766	FAS01	FAST REPOSE ON-SITE TESTING	06/27/2007	0.00	300.00

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9767	FIR06	FIRST NATIONAL BANK	06/27/2007	0.00	837.37
9768	GAR07	GARDINI ELECTRIC CO., INC.	06/27/2007	0.00	2,003.42
9769	HAC01	HACH CO., INC.	06/27/2007	0.00	7,431.77
9770	HAL 01	HMB BLDG. & GARDEN INC.	06/27/2007	0.00	85.84
9771	HAL 23	HMB ALARM	06/27/2007	0.00	420.00
9772	HAL04	HALF MOON BAY REVIEW	06/27/2007	0.00	1,205.00
9773	HAL24	H.M.B.AUTO PARTS	06/27/2007	0.00	3.68
9774	HAR03	HARTFORD LIFE INSURANCE CO.	06/27/2007	0.00	1,823.00
9775	IRO01	IRON MOUNTAIN	06/27/2007	0.00	201.69
9776	IRV01	IRVINE, DAVID E.	06/27/2007	0.00	2,212.50
9777	JAM01	JAMES FORD, INC.	06/27/2007	0.00	1,773.32
9778	JMT01	JM TURNER ENGINEERING, INC	06/27/2007	0.00	18,814.50
9779	KAE02	J. KAEUPER & COMPANY	06/27/2007	0.00	4,250.00
9780	KAN02	KANO LABORATORIES, INC.	06/27/2007	0.00	230.04
9781	KRU01	KRUG-BIXBY-LONG ASSOC., INC.	06/27/2007	0.00	780.00
9782	KRY01	KRYSTAL KLEEN	06/27/2007	0.00	1,200.00
9783	LAN04	RICOH AMERICAS CORPORATION	06/27/2007	0.00	796.80
9784	MAZ01	MAZE & ASSOCIATES, INC.	06/27/2007	0.00	225.00
9785	MCT01	MCTV6	06/27/2007	0.00	280.00
9786	MET06	METLIFE SBC	06/27/2007	0.00	918.82
9787	MIS01	MISSION UNIFORM SERVICES INC.	06/27/2007	0.00	987.35
9788	MON07	MONTEREY COUNTY LAB	06/27/2007	0.00	9,371.60
9789	NAT08	NATIONAL SEMINARS GROUP	06/27/2007	0.00	179.00
9790	OCE04	OCEAN SHORE CO.	06/27/2007	0.00	1,321.03
9791	OFF01	OFFICE DEPOT	06/27/2007	0.00	941.77
9792	PAC02	PACIFICA CREDIT UNION	06/27/2007	0.00	687.00
9793	PAR 01	JOHN M. PARSONS	06/27/2007	0.00	6,875.00
9794	PAU 01	PAULO'S AUTO CARE	06/27/2007	0.00	463.98
9795	PIT04	PITNEY BOWES	06/27/2007	0.00	465.75
9796	PRI 01	PRINCETON WELDING , INC.	06/27/2007	0.00	716.63
9797	PRY01	FRED PRYOR SEMINARS &	06/27/2007	0.00	50.00
9798	PUB01	PUB. EMP. RETIRE SYSTEM	06/27/2007	0.00	13,479.25
9799	PUM01	PUMP REPAIR SERVICE CO. INC.	06/27/2007	0.00	13,028.87
9800	RAD 01	STRAWFLOWER ELECTRONICS	06/27/2007	0.00	8.97
9801	RAD02	RADIX CORPORATION	06/27/2007	0.00	337.74
9802	REL01	RELIABLE WELL & PUMP SERVICE	06/27/2007	0.00	3,300.00
9803	ROB 01	ROBERTS & BRUNE CO.	06/27/2007	0.00	887.54
9804	ROG01	ROGUE WEB WORKS, LLC	06/27/2007	0.00	412.50
9805	ROM02	ROMEO PACKING COMPANY	06/27/2007	0.00	269.54
9806	SAN 03	SAN FRANCISCO WATER DEPT.	06/27/2007	0.00	117,903.26
9807	SER01	SERVICE STATION SYSTEMS, INC	06/27/2007	0.00	550.00
9808	SER03	SERVICE PRESS	06/27/2007	0.00	3,716.87
9809	SEW 01	SEWER AUTH. MID- COASTSIDE	06/27/2007	0.00	460.00
9810	SIE 02	SIERRA CHEMICAL CO.	06/27/2007	0.00	2,693.00
9811	T&T01	T & T VALVE AND INSTRUMENT, IN	06/27/2007	0.00	19,987.41
9812	TAI02	TAIT ENVIRONMENTAL SYSTEMS	06/27/2007	0.00	400.00
9813	TET 01	JAMES TETER	06/27/2007	0.00	21,498.45
9814	UB*00349	CHRIS SCARBOROUGH	06/27/2007	0.00	6.32
9815	UB*00350	STEVE MINAR	06/27/2007	0.00	2.20
9816	UB*00351	STEVE MINAR	06/27/2007	0.00	6.00
9817	UB*00352	EUGENE/JODY KIM-ENG	06/27/2007	0.00	6.36
9818	UB*00353	DAYNA CHALIF	06/27/2007	0.00	11.24
9819	UB*00354	INGRID DINWIDDIE	06/27/2007	0.00	526.76
9820	UB*00355	ANNETTE CHAN	06/27/2007	0.00	33.98
9821	UB*00356	JOHANNES MASSERER	06/27/2007	0.00	23.43
9822	UB*00357	ORLANDO LEE	06/27/2007	0.00	10.59
9823	UB*00358	PATRICIA ABLE	06/27/2007	0.00	49.33
9824	UB*00359	STEVE MEZAK	06/27/2007	0.00	5.79
9825	UB*00360	GARY NAMAN	06/27/2007	0.00	7.92
9826	UB*00361	GARY SANDERS	06/27/2007	0.00	64.02
9827	UB*00362	LAUREN HOFFMANN	06/27/2007	0.00	46.73
9828	UB*00363	CYNTHIA LOVELL	06/27/2007	0.00	44.64

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
9829	UNI12	UNION BANK OF CALIFORNIA	06/27/2007	0.00	2,498.05
9830	VAL01	VALIC	06/27/2007	0.00	1,495.00
9831	WES11	WEST COAST AGGREGATES, INC.	06/27/2007	0.00	95.29
9832	WHE 03	JOANNE WHELEN	06/27/2007	0.00	7,580.02
9833	WIE 02	WIENHOFF & ASSOCIATES, INC.	06/27/2007	0.00	50.00
9834	YOU04	JEANNETTE YOUNG	06/29/2007	0.00	205.69
Report Total:				0.00	613,392.64

**General Ledger
Period Budget Analysis**

**Coastside County Water District
JUNE 2007**

<u>Account</u>	<u>Description</u>	<u>May 2007</u>	<u>Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget
REVENUE									
4120-00	Water Revenue - All Areas	330,053.28	351,688.00	(21,634.72)	(6.15)	4,750,669.32	4,777,257.00	(26,587.68)	(0.56)
4170-00	Water Taken From Hydrants	1,540.40	2,500.00	(959.60)	(38.38)	12,690.77	30,000.00	(17,309.23)	(57.70)
4180-00	Late Notice - 10% Penalty	4,910.07	4,166.74	743.33	17.84	47,195.75	50,000.00	(2,804.25)	(5.61)
4230-00	Service Connections	1,294.70	500.00	794.70	158.94	238,297.70	236,000.00	2,297.70	0.97
4920-00	Interest Earned	0.00	0.00	0.00	0.00	125,915.92	66,086.00	59,829.92	90.53
4925-00	Interest Revenue T&S Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4930-00	Tax Apportionments/Cnty Checks	41,213.86	112,500.00	(71,286.14)	(63.37)	588,660.35	450,000.00	138,660.35	30.81
4950-00	Miscellaenous Income	4,344.21	6,000.00	(1,655.79)	(27.60)	58,234.01	72,000.00	(13,765.99)	(19.12)
4960-00	CSP Assm. Dist. Processing Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00	271,190.00	173,000.00	98,190.00	56.76
4235-00	CSP Connection T & S Fees	0.00	0.00	0.00	0.00	206,525.00	0.00	206,525.00	0.00
4970-00	Wavecrest Reserve Conn. Fees	3,345.60	0.00	3,345.60	0.00	40,147.20	0.00	40,147.20	0.00
REVENUE Totals		386,702.12	477,354.74	(90,652.62)	(18.99)	6,339,526.02	5,854,343.00	485,183.02	8.29
EXPENSES									
5000-00	Gen. Oper. Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130-00	Water Purchased	117,903.26	92,428.00	25,475.26	27.56	1,189,284.36	1,089,879.00	99,405.36	9.12
5710-00	Deprec. Trucks, Tools, Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230-00	Pump Exp, Nunes T P	1,340.71	1,083.37	257.34	23.75	13,247.37	13,000.00	247.37	1.90
5231-00	Pump Exp, CSP Pump Station	1,598.15	4,729.00	(3,130.85)	(66.21)	189,667.40	154,864.00	34,803.40	22.47
5232-00	Pump Exp, Trans. & Dist.	1,883.50	2,066.74	(183.24)	(8.87)	18,580.17	24,800.00	(6,219.83)	(25.08)
5233-00	Pump Exp, Pilarcitos Can.	221.90	690.00	(468.10)	(67.84)	7,332.55	16,090.00	(8,757.45)	(54.43)
5234-00	Pump Exp. Denniston Proj.	5,546.65	10,638.00	(5,091.35)	(47.86)	42,628.30	77,993.00	(35,364.70)	(45.34)
5242-00	CSP Pump Station Operations	598.85	650.00	(51.15)	(7.87)	8,288.71	7,800.00	488.71	6.27
5235-00	Denniston T.P. Operations	9,547.29	6,121.74	3,425.55	55.96	62,098.72	73,460.00	(11,361.28)	(15.47)
5236-00	Denniston T.P. Maintenance	8,694.10	2,500.00	6,194.10	247.76	26,368.48	30,000.00	(3,631.52)	(12.11)
5240-00	Nunes T P Operations	12,608.40	8,189.49	4,418.91	53.96	106,867.81	98,273.00	8,594.81	8.75
5241-00	Nunes T P Maintenance	1,090.12	4,525.00	(3,434.88)	(75.91)	43,523.97	54,300.00	(10,776.03)	(19.85)
5243-00	CSP Pump Station Maintenance	7,428.78	4,250.00	3,178.78	74.79	54,274.53	51,000.00	3,274.53	6.42
5245-00	Alves/Miramontes Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5400-00	Trans & Dist. Exp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5318-00	Studies/Surveys/Consulting	1,439.16	0.00	1,439.16	0.00	9,054.16	0.00	9,054.16	0.00
5321-00	Water Conservation	8,314.25	3,875.00	4,439.25	114.56	35,962.01	46,500.00	(10,537.99)	(22.66)
5322-00	Community Outreach	4,436.87	1,189.24	3,247.63	273.08	13,652.22	14,270.00	(617.78)	(4.33)
5500-00	General Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5620-00	Office Supplies & Expense	9,327.30	9,010.87	316.43	3.51	101,513.96	108,130.00	(6,616.04)	(6.12)
5621-00	Computer Services	3,849.76	2,900.00	949.76	32.75	57,016.12	34,800.00	22,216.12	63.84
5625-00	Meetings / Training / Seminars	2,026.17	2,333.37	(307.20)	(13.17)	35,067.30	28,000.00	7,067.30	25.24

**General Ledger
Period Budget Analysis**

JUNE 2007

<u>Account</u>	<u>Description</u>	<u>May 2007</u>	<u>Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget
5630-00	Insurance	27,820.26	24,604.24	3,216.02	13.07	435,112.17	458,250.00	(23,137.83)	(5.05)
5681-00	Legal	3,995.61	4,333.37	(337.76)	(7.79)	58,820.65	52,000.00	6,820.65	13.12
5682-00	Engineering	1,456.00	2,500.00	(1,044.00)	(41.76)	23,962.13	30,000.00	(6,037.87)	(20.13)
5683-00	Financial Services	7,100.00	3,181.80	3,918.20	123.14	26,325.22	40,000.00	(13,674.78)	(34.19)
5685-00	Board Meeting Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5686-00	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5687-00	Membership, Dues, Subscript.	480.00	6,122.12	(5,642.12)	(92.16)	46,544.28	38,465.00	8,079.28	21.00
5688-00	Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5690-00	Interest Expenses	2,498.05	0.00	2,498.05	0.00	4,783.84	0.00	4,783.84	0.00
5700-00	San Mateo County Fees	0.00	0.00	0.00	0.00	11,461.00	10,500.00	961.00	9.15
5701-00	Property Taxes	0.00	0.00	0.00	0.00	697.94	700.00	(2.06)	(0.29)
5705-00	State Fees	22.50	0.00	22.50	0.00	40,683.04	24,000.00	16,683.04	69.51
5711-00	Debt Service - Existing Bonds	0.00	0.00	0.00	0.00	84,853.43	270,600.00	(185,746.57)	(68.64)
5712-00	Debt Service - Proposed Bonds	0.00	0.00	0.00	0.00	269,825.68	487,200.00	(217,374.32)	(44.62)
5713-00	Contribution to CIP & Reserves	43,725.00	43,725.00	0.00	0.00	524,700.00	524,700.00	0.00	0.00
5714-00	Transfer of Conn Fees to CSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5725-00	Debt Issuance Amortization Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5743-00	CSP Assm. Dist. Processing Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5744-00	Capital Replacement Contri.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5411-00	Salaries & Wages - Field	92,290.26	91,430.92	859.34	0.94	828,711.44	792,401.00	36,310.44	4.58
5610-00	Salaries/Wages - Administration	44,576.62	62,306.75	(17,730.13)	(28.46)	477,824.77	539,991.00	(62,166.23)	(11.51)
5640-00	Employees Retirement Plan	41,084.74	43,308.54	(2,223.80)	(5.13)	384,917.28	375,340.00	9,577.28	2.55
5684-00	Payroll Tax Expense	15,754.06	11,374.42	4,379.64	38.50	100,443.07	98,578.00	1,865.07	1.89
5412-00	Maintenance - General	11,540.05	9,796.74	1,743.31	17.79	138,308.80	117,560.00	20,748.80	17.65
5414-00	Motor Vehicle Expense	4,510.34	3,291.74	1,218.60	37.02	47,631.02	39,500.00	8,131.02	20.58
5415-00	Maintenance - Well Fields	7,809.20	2,616.74	5,192.46	198.43	9,906.51	31,400.00	(21,493.49)	(68.45)
5745-00	CSP Connect. Reserve Contribu.	0.00	0.00	0.00	0.00	206,525.00	0.00	206,525.00	0.00
5746-00	Wavecrest CSP Connt. Reserve	3,345.60	0.00	3,345.60	0.00	40,147.20	0.00	40,147.20	0.00
EXPENSE Total		505,863.51	465,772.20	40,091.31	8.61	5,776,612.61	5,854,344.00	(77,731.39)	(1.33)
REVENUE Total		386,702.12	477,354.74	(90,652.62)	(18.99)	6,339,526.02	5,854,343.00	485,183.02	8.29
EXPENSE Total		505,863.51	465,772.20	40,091.31	8.61	5,776,612.61	5,854,344.00	(77,731.39)	(1.33)
INCOME Total		(119,161.39)	11,582.54			562,913.41	(1.00)		

COASTSIDE COUNTY WATER DISTRICT

INVESTMENT REPORT

June 30, 2007

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FNB</u>						
OPERATING ACCOUNT			\$398,852.17			\$398,852.17
CSP T&S ACCOUNT					\$961,817.65	\$961,817.65
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$398,852.17	\$0.00	\$961,817.65	\$1,360,669.82
CASH WITH L.A.I.F	\$297,900.00	\$700,000.00	\$1,537,009.09	\$267,655.14	\$2,889,345.90	\$5,691,910.13
UNION BANK - Project Fund Balance			\$5,315,954.57			\$5,315,954.57
CASH ON HAND	\$2,100.00					\$2,100.00
TOTAL DISTRICT CASH BALANCES	\$300,000.00	\$700,000.00	\$7,251,815.83	\$267,655.14	\$3,851,163.55	\$12,370,634.52
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK (FNB)</u>						
REDEMPTION ACCOUNT		\$ 67,050.10				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 67,050.10				
<i>This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next six months.</i>						

**COASTSIDE COUNTY WATER DISTRICT
CRYSTAL SPRINGS PROJECT
CAPITAL PROJECTS FY 06/07**

Jun-07

<u>PROJECT</u>	<u>Actual to date</u>	<u>FY 06/07 CIP Budget</u>	<u>% Completed</u>
El Granada Pipeline Phase 3A (City) 3B (County) 1128-03/04	\$260,002	\$1,000,000	26.0%
Main Street/Hwy 92 Pipeline Replacement Project - Phase 2 1120-93		\$718,000	
Contingency		\$100,000	
TOTALS	\$260,002	\$1,718,000	15.1%

Coastside County Water District
Capital Improvement Projects (Non-CSP) - FY 06/07

DATE: JUNE 2007

DESCRIPTION	ACCT NO	CONTRACT AMOUNT	ACTUAL TO DATE	FY 06/07 CIP BUDGET
<u>PIPELINE PROJECTS</u>				
Main Street/Hwy 92 Widening Project (Non-CSP Portion)	1120-93		\$1,166,121	\$492,000
<u>WATER TREATMENT PLANT PROJECTS</u>				
Denniston Foot Valve for 60hp Pump	1121-22		\$3,008	\$10,000
Denniston Hi Lift Pumps - Refurbish	1121-23		\$32,344	\$20,000
Nunes Level Indicators Clearwell/Recovery Tanks	1121-24		\$6,078	\$10,000
Nunes Filter Media Replacement	1121-25			\$5,000
Nunes Filter Backwash Valves	1121-26		\$21,005	\$5,000
Nunes - Automatic Sludge Valve	1121-27		\$5,228	\$5,000
<u>FACILITIES AND MAINTENANCE PROJECTS</u>				
Denniston Restoration	1120-03		\$42,205	\$25,000
Meter Change Program	1117-06		\$653	\$15,000
City & County Projects (resurfacing/raising boxes)	1120-86		\$18,361	\$30,000
Pave Nunes WTP Road	1121-28		\$13,000	\$30,000
Safety/Security Upgrades	1121-29		\$7,843	\$20,000

EQUIPMENT PURCHASE & REPLACEMENT

Coastside County Water District
Capital Improvement Projects (Non-CSP) - FY 06/07

Vehicle Replacement	1118-04			\$25,000
Computer System	1118-02		\$9,720	\$8,000
Office/Shop Equipment	1118-02		\$1,862	\$1,500
SCADA/Telemetry	1121-82			\$125,000

PUMP STATIONS / TANKS / WELLS

Alves Tank - Paint Sand Blast -	1121-08			\$125,000
CSP Motor and Pump Rehabilitation	1121-30		\$18,739	\$50,000

DEBT RETIREMENT

Nunes WTP & Revenue Bonds				\$185,000
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DENNISTON - SHORT TERM IMPROVEMENTS

Replace Chlorine Gas with New Sodium Hypochlorite	1121-31			\$150,000
Replace Caustic Soda System	1121-32			\$150,000
Construct Treated Water Tank Modifications/Flow Through Operations	1121-33			\$400,000
Configure Plant for Automated Shutdown	1121-34			\$100,000
Install Automated Filter-to-Waste	1121-35			\$100,000

NUNES - SHORT TERM IMPROVEMENTS

Coastside County Water District
Capital Improvement Projects (Non-CSP) - FY 06/07

Replace Chlorine Gas with New Sodium Hypochlorite	1121-36		\$11	\$150,000
Replace Caustic Soda Piping and Add Containment	1121-37		\$11	\$130,000

TOTAL CAPITAL IMPROVEMENT PROJECT BUDGET **\$1,346,189** **\$2,366,500**

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
ANTHONY CONDOTTI
Legal**

Month	Admin (General Legal Fees)	CSP	Transfer Program	CIP	Personnel	Lawsuits 62% Reimbursable	Infrastructure Project Review (Reimbursable)	TOTAL
Jul-06	7,930	1,190		2,081	351		20	11,571
Aug-06	8,040	1,346	254			1,222		10,861
Sep-06	5,739	2,925				225	176	9,064
Oct-06	5,997	1,580	156	39	117	1,133	59	9,080
Nov-06	4,624	15	117	332	176	1,023		6,286
Dec-06	3,757	59		1,073	878	161		5,926
Jan-07	2,873		78	1,326	546			4,823
Feb-07	11,922	1,443		2,262	176		117	15,920
Mar-07	6,045	2,033		1,428	1,170			10,676
Apr-07	4,857	800	156	488	312			6,612
May-07	3,531	1,014	234	566	878		293	6,515
Jun-07	2,716	449	234	117	1,806			5,322
TOTAL	68,032	12,850	1,229	9,710	6,408	3,763	663	102,654

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
Jul-06	2,140	12,685		3,399	304	18,528	304
Aug-06	2,862	11,669	456	4,349		19,336	
Sep-06	995	13,974	456	4,445		19,870	
Oct-06	924	5,507	3,328	13,361	76	23,196	76
Nov-06	1,938	2,414	2,103	16,217		22,672	
Dec-06	924	684		3,703		5,311	
Jan-07	1,532	2,387	456	11,078		15,453	
Feb-07	1,684	3,544	1,064	5,690	684	12,665	684
Mar-07	2,095	867	532	13,605	1,286	18,384	533
Apr-07	3,623	530		11,127	1,961	17,240	152
May-07	1,228	13,388		3,965		18,581	
Jun-07	1,456	4,945		15,097		21,498	
TOTAL	21,399	72,594	8,395	106,036	4,311	212,736	1,749

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

Tuesday, June 12, 2007

1) CLOSED SESSION

A. Conference with Real Property Negotiators (Cal. Govt. Code §54956.8(b)):

Property: Vacant land on north side of Magellan Ave opposite the terminus of The Crossways, in unincorporated San Mateo County (APN 048-021-130)

Property Owners: Helen Josephine Callan Carey, as to an undivided one-third (1/3) Interest; Robert E. and Helen J. Carey, Trustees of the Isabella Trust dated November 6, 2001, as to an undivided one-third (1/3) Interest and Philomena, LLC, as to an undivided one-third (1/3) Interest

Agency Negotiator: Legal Counsel

Negotiating Parties: District and Property Owners

Subject Matter: Potential purchase of temporary and/or permanent easement for construction of Phase 3 El Granada Pipeline Replacement Project

B. Public Employment

Public Employment Pursuant to Government Code Section 54957

Title: General Manager

2) RECONVENE TO OPEN SESSION

The Closed Session convened at 6:00 p.m. with President Larimer and Directors Ascher, Mickelsen, and Coverdell and Legal Counsel Condotti, and reconvened to open session at approximately 7:30 p.m.

President Larimer announced that no reportable action had been taken.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

June 12, 2007

- 1) **ROLL CALL:** President Larimer called the meeting to order at 7:40 p.m. Present at roll call were Directors Ken Coverdell, Chris Mickelsen, and Everett Ascher. Director Feldman was absent.

Also present were; Anthony Condotti, Legal Counsel; Jim Teter, District Engineer; Joe Guistino, Acting General Manager/Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant /Recording Secretary, and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE** - Everyone stood for the Pledge of Allegiance.

- 3) **PUBLIC ANNOUNCEMENTS**

Bob Ptacek - Montara - Spoke as a Board Member of the Association of California Water Agencies (ACWA), Region 5, and requested that the CCWD Board consider joining with ACWA members in supporting the Schwarzenegger Administration in the No Time to Waste: A Blueprint for California Water. He informed the Board that sample letters and a Resolution in support of the initiative are available on ACWA's website.

- 4) **CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month ending May 31, 2007 - Claims: \$432,376.94 Payroll: \$72,273.77 for a total of \$504,650.71
- B. Acceptance of Financial Reports
- C. Minutes of the May 8, 2007 Board of Directors Meeting
- D. Monthly Water Transfer Report
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report
- H. May 2007 Leak Report
- I. Rainfall Reports

- J. San Francisco Public Utilities Commission Hydrological Conditions Report for May 2007
- K. Engineering Projects Received for Review during May 2007

Director Ascher inquired about the details of the leak that occurred on May 20, 2007 with an estimated water loss of 45,000 gallons of water. Mr. Guistino stated that he would have to research the details and background of the incident and would follow up and provide the information to the Board.

Director Mickelsen reported that he had reviewed the financial claims and found all to be in order.

ON MOTION by Director Coverdell and seconded by Director Ascher, the Board voted as follows to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Absent
President Larimer	Aye

5) MEETINGS ATTENDED / SCHEDULED - BOARD OF DIRECTORS

- A. Some Committee reports will be provided in further detail for agenda items contained under the General Business Section of this agenda.

President Larimer stated that the Finance Committee would be reporting on the results of their Committee meeting, later on in the meeting, during the General Business Portion of the agenda, under items 9B and 9C.

- B. Meetings Attended

Director Mickelsen reported on his attendance at the May Bay Area Water Supply and Conservation Agency (BAWSCA) Board of Directors meeting.

- C. Discussion of July Board Meeting / vacation schedules

President Larimer explained that due to the summer vacation schedules of many of the Board members, it would be necessary to reschedule the regular July Board of Directors meeting.

ON MOTION by Director Ascher and seconded by Director Coverdell, the Board voted as follows to reschedule the regular July CCWD Board of Directors meeting from July 10, 2007 to 3:00 p.m. on Friday, July 20, 2007:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Absent
President Larimer	Aye

President Larimer announced that the Public Hearing for the proposed rate increase would still take place on Tuesday, July 10, 2007, and would be the only meeting agenda item. He also reiterated that the regular July Board meeting would be rescheduled for Friday, July 20, 2007, with the meeting to start at 3:00 p.m.

6) PUBLIC OUTREACH/PROGRAM DEVELOPMENT/WATER RESOURCES ANALYST'S REPORT

A. Monthly Report

Ms. Brennan referenced her written staff report, providing highlights of a few of the activities including the advertising of the Smart Rebates Program, meeting with the District's Operations staff for discussion of the Emergency Response Plan and the Urban Water Management Plan and reported that she learned at the recent Bay Area Water Supply and Conservation Agency (BAWSCA) Technical Advisory Committee meeting that the San Francisco Public Utilities Commission (SFPUC) will be using the figures from the year 2004 as a baseline for the ten percent voluntary reduction in water consumption.

Ms. Brennan also discussed the BAWSCA Landscape Gardening Guide that will soon be available to District customers. She also advised that several water saving devices, including aerators, shower heads and garden hose nozzles are available free of charge for District customers.

B. Implementation of Coastside County Water District's Water Shortage & Drought Contingency Plan

Ms. Brennan referenced her staff report for this item, noting that this is the third staff report recently presented to the Board, which has provided a review of the plan, discussion of the existing hydrological conditions and how they relate to the Advisory Stage (Stage 1) and recommended that the Board approve the implementation of the Plan at this time so that staff can proceed with the action items contained in the Advisory Stage. She briefly reviewed some of the required steps contained in the Advisory Stage, including increased public outreach, coordination with regional water suppliers, city, county, state and federal resources agencies, internal actions required by staff, and meetings with public officials, and indicated that there will be a fiscal impact with the implementation of the Plan.

Director Ascher requested that Ms. Brennan provide to the Board, an estimate of the anticipated expenses and associated costs with the Plan implementation at the July Board meeting.

ON MOTION by Director Ascher and seconded by Director Mickelsen, the Board voted as follows to approve the implementation of the Water Shortage and Drought Contingency Plan:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Absent
President Larimer	Aye

C. Discussion, review, and possible acceptance of the Water Supply Evaluation Report for Calendar year 2006

Ms. Brennan referenced the draft report and requested input and suggestions from the Board. Director Ascher recommended that some of the tables be put in graph form, but that the original tables continue to be contained in the report as appendices, with an emphasis on five to ten years of data.

President Larimer agreed that consolidating some of the information into graphs would be very beneficial. He also commented that he noticed some inconsistencies in some of the tables, and recommended

researching that issue further, possibly documenting some of the discrepancies by using footnotes in the report. He also suggested that the draft report be reviewed by the District's Future Water Resources Committee and suggested that the document be posted on the District's website and additionally include the posting of excel spreadsheets, containing all of the data. Director Ascher suggested that prior to a target completion date being established; the Committee should meet and review the report to determine the extent of additional work that will be required.

7) **SUPERINTENDENT OF OPERATION'S REPORT**

A. **Superintendent of Operations Monthly Report**

Mr. Guistino referenced his written staff report and proceeded to discuss a few of the highlighted projects, including the status of the Crystal Springs Telemetry System, the Denniston Well Rehabilitation Project and the Emergency Generator Project. He also reported that the two wells, recently requested to be decommissioned by the property owners, had been completed. Mr. Guistino then addressed a few general operations questions from Board members regarding production, distribution, and service contracts.

8) **DISTRICT ENGINEER'S REPORT**

A. **District Engineer Work Status Report**

Mr. Teter provided an update on the status of the Water Treatment Plant Short Term Improvement Project, explaining the project and bidding schedules.

B. **Phase 3 El Granada Pipeline Replacement Project Status Report**

Mr. Teter reported continued progress on this project, and noted that the shoring design is completed, the archaeological work is underway and that the consultants were all working very well together. He stated that he expected the encroachment permits to be issued from CalTRANS in the very near future. He also addressed a few questions in regards to the proposed project schedule and Mr. Condotti answered questions regarding the status of the project easements.

9) GENERAL BUSINESS

A. Consider approval of grant deed transferring property pursuant to lot line adjustment approved in 1983 (225 San Clemente Avenue, El Granada

Mr. Condotti provided the background of this item, directed the Board's attention to the map provided in the staff report, and explained the lot-line adjustment process and what had transpired in this particular case that caused the discrepancy. Mr. Teter explained further historical details of the situation.

ON MOTION by Director Ascher and seconded by Director Mickelsen, the Board voted as follows to Adopt Resolution 2007-09 Approving Grant Deed to Hervey, Successor Trustee to Bowen Family Trust, U/T/D 5/31/94 of a Portion of Lots 14 and 15, Block 17, El Granada Highlands

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Absent
President Larimer	Aye

B. Consider Approval of Resolution 2007-06 Adopting Statement of Policy for Maintaining Operating Reserves

After President Larimer announced that the District's Finance Committee would be reporting on this item, Director Ascher explained that the Association of California Water Agencies recommends that a reserve for operations, maintenance, and emergencies be established in the amount equal to three months or 25% of the annual budget. He stated that although the District had a policy, it did not describe it in great detail. He also reported that the Finance Committee had recently met and discussed this issue and is recommending approval of the Resolution, Adopting Statement of Policy for Maintaining Operating Reserves.

ON MOTION by Director Ascher and seconded by Director Coverdell, the Board voted as follows to Approve Resolution 2007-06 Adopting Statement of Policy for Maintaining Operating Reserves:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Absent
President Larimer	Aye

C. Status Report of the Finance Committee's Proposed Rate Increase and Budget Recommendations for the July 10, 2007 Public Hearing

Director Ascher reported on this item, announcing that the Finance Committee had first started reviewing the budget in May of 2007 and realized that excess revenue of approximately \$650,000 had been identified with the unanticipated funds associated with County Tax Revenue and Educational Revenue Augmentation funds (ERAF). He further explained that in light of this development, the Finance Committee is recommending that the amount of the proposed rate increase be reduced from 6.6% to 4.6%, so that the District's ratepayers can share in the good fortune of the District's current financial situation.

Director Coverdell added that when the Committee reviewed the Capital Improvement Plan, a schedule had been established recommending proposed rate increases, which allowed for a dependable amount of increases. He further explained that currently, with adequate reserve funds established, he agreed and felt confident that the ratepayers should benefit and share in the success of the District's state of affairs. Director Mickelsen and President Larimer shared their sentiments regarding the budget and proposed rate increase. President Larimer also reminded everyone that the matter of the proposed rate increase will be considered at a Special Board Meeting/Public Hearing, scheduled for Tuesday, July 10, 2007, and all comments and opinions would be welcomed.

D. Consider approval of Resolution 2007-07, calling for and giving notice of a regular District election to be held on Tuesday, November 6, 2007, and requesting County Elections Department to conduct election

Mr. Condotti reviewed the background of this item, explaining that formal action was required on the part of the Board.

ON MOTION by Director Ascher and seconded by Director Coverdell, the Board voted as follows to Approve Resolution 2007-07, Calling for and Giving Notice of a Regular District Election to be held on Tuesday November 6, 2007, and Requesting the County Elections Department to Conduct the Election:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Absent
President Larimer	Aye

E. Consider approval of Resolution 2007-08 - Placing in Nomination a Director as a Board Member of the Association of California Water Agencies (ACWA) Region 5

Mr. Condotti introduced this item, explaining that ACWA's ten regions will be holding elections this year to identify members to serve on the region boards for the upcoming 2008-2009 term. Director Coverdell nominated Director Ascher to serve in this capacity, which he accepted with honor.

ON MOTION by Director Coverdell and seconded by President Larimer, the Board voted as follows to Approve Resolution 2007-08, Placing in Nomination, Everett Ascher, as a Board Member of the Association of California Water Agencies, Region 5:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Absent
President Larimer	Aye

F. Status Report on the Current Major Capital Improvement Projects

Mr. Guistino referenced the written staff report and provided updates on the Main Street/Highway 92 Pipeline Replacement Project, the SCADA System Replacement and the completion of the Carter Hill East Pipeline Replacement Project. He referenced Mr. Teter's report on the status of Phase 3 of the El Granada Pipeline Replacement Project.

G. Correspondence: Outstanding Volunteer Award presented to Steve Twitchell, Coastside County Water District, presented from the Coastside Association and Girl Scout Troop 2352

Mr. Guistino provided the background of this item, followed by Mr. Twitchell, the District's Water Treatment Plant Supervisor, who addressed the Board and explained the District's participation in the Save the Bay Project. Mr. Twitchell was awarded the Outstanding Volunteer Award for his involvement in the program and stated that we was looking forward to continuing the District's work in this outreach project. Mr. Guistino added that he envisions continued community outreach work in this area, especially within the local schools.

10) AGENDA ITEMS AND DIRECTOR COMMENTS

Mr. Guistino reported on his recent attendance at the California Special District Association's Board Secretary Training, which was very informative and enlightening.

11) ADJOURNMENT

The meeting was adjourned at 9:26 p.m. The next meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, July 10, 2007 at 7:00 p.m.

Respectfully submitted,

Joe Guistino, Acting General Manager

Jim Larimer, Board President

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Acting General Manager

Agenda: July 20, 2007

Report

Date: July 16, 2007

Subject: Monthly Water Transfer Approval Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the last Board meeting in June 2007, three non-priority transfer applications were approved. A spreadsheet reporting the transfers for the months of June/July 2007 follows this report as well as the approval letters from Anthony Condotti and the confirmation letters from Glenna Lombardi.

APPROVED AND PROCESSED TRANSFERS FOR THE 2007 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS	DATE
037-320-270	047-142-150	Corado-McComas LP to Van Dessel/Rubio	one---5/8" non-priority	Jun-07
037-320-270	047-142-250	Corado-McComas LP to Tait	one---5/8" non-priority	Jul-07
037-320-270	047-043-190	Corado-McComas LP to Lefever-Mattson	one---5/8" non-priority	Jul-07

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION

333 CHURCH STREET

SANTA CRUZ, CALIFORNIA 95060

WEBSITE: WWW.ABC-LAW.COM

JOHN G. BARISONE
ANTHONY P. CONDOTTI
GEORGE J. KOVACEVICH
BARBARA H. CHOI
SUSAN E. BARISONE
WENDY B. MORGAN
JEFFREY E. BARNES
HEATHER J. LENHARDT

TELEPHONE: (831) 423-8383

FAX: (831) 423-9401

EMAIL: ADMIN@ABC-LAW.COM

June 21, 2007

*Via Facsimile and
United States Mail*

Glenna Lombardi, Ex. Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

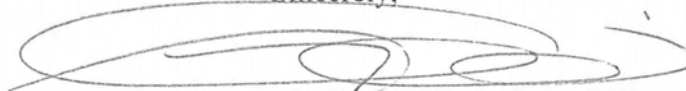
Re: Non-Priority Transfer Application:
Corado/McComas, L.P. to Mark Van Dessel and Valerie Rubio
APN 037-320-270 to APNs 047-142-150 and 047-142-160

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in order and in compliance with the District's transfer policy. *However, I am a bit concerned with the applicants' request to transfer a single 5/8" connection to what appears to be two separate buildable parcels. I would suggest that the connection be assigned to one or the other parcel, to avoid the potential confusion that may arise should the applicants decide not to follow through on their application to combine APNs 047-142-150 and 047-142-160.*

Please feel free to contact me with any questions or comments.

Sincerely,



ANTHONY P. CONDOTTI
District Legal Counsel

RECEIVED

JUN 25 2007

COASTSIDE COUNTY
WATER DISTRICT

July 2, 2007

Corrado Federico, President
Corado, Inc./Corado-McComas LP
1717 N. Bayshore Drive #1432
Miami, Florida 33132



And

Mark Van Dessel and Valerie Rubio
91 Mizpah Street
San Francisco, CA 94131

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

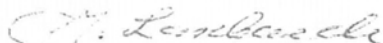
Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has approved your request to transfer a one—5/8" (20 gpm) Crystal Springs Project non-priority water service connection. The result of this transfer is as follows:

- APN 037-320-270 continues to have the remaining right to twenty-six—5/8" (20 gpm) uninstalled non-priority water service connections from Crystal Springs Project ; and
- APN 047-142-150 now has a one---5/8" (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,


Glenna Lombardi

RECEIVED

JUL 02 2007

COASTSIDE COUNTY
WATER DISTRICT

June 28, 2007

Coastside County Water District,

We, (Mark Van Dessel and Valerie Rubio)
would like to have our water hooked
up on Parcel # 047 142 150, Block 10 lot 11
on Portola Ave.

Thank you, Call if you have
any questions.

Valerie Rubio 6-28-07

Valerie Rubio date

Mark Van Dessel 6 28 07

Mark Van Dessel date

LAW OFFICES

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION
333 CHURCH STREET
SANTA CRUZ, CALIFORNIA 95060
WEBSITE: WWW.ABC-LAW.COM

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HEATHER J. LENHARDT

July 11, 2007

*Via Facsimile and
United States Mail*

Glenna Lombardi, Ex. Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

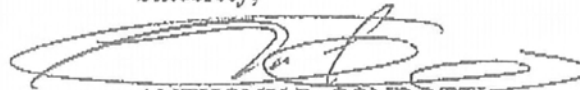
Re: Non-Priority Transfer Application:
Corado/McComas, L.P. to Margaret Tait
APN 037-320-270 to APNs 047-142-250

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in order and in compliance with the District's transfer policy.

Please feel free to contact me with any questions or comments.

Sincerely,



ANTHONY P. CONDOTTI
District Legal Counsel

July 12, 2007

Corrado Federico, President
Corado, Inc./Corado-McComas LP
1717 N. Bayshore Drive #1432
Miami, Florida 33132



And

Margaret Tait
1622 – 35th Avenue
San Francisco, CA 94122

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer a one—5/8” (20 gpm) Crystal Springs Project non-priority water service connection. The result of this transfer is as follows:

- **APN 037-320-270** continues to have the remaining right to twenty-five—5/8” (20 gpm) uninstalled non-priority water service connections from Crystal Springs Project ; and
- **APN 047-142-250** now has a one---5/8” (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in cursive script that reads "Glenna Lombardi".

Glenna Lombardi

LAW OFFICES

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

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233 CHURCH STREET
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HEATHER J. LENHARDT

July 11, 2007

*Via Facsimile and
United States Mail*

Glenna Lombardi, Ex Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

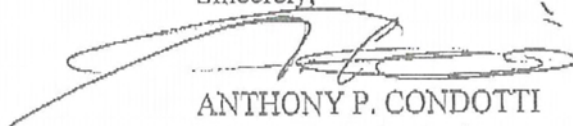
Re: Non-Priority Transfer Application:
Corado/McComas, L.P. to Lefever-Mattson, Inc.
APN 037-320-270 to APNs 047-047-043-190

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in order and in compliance with the District's transfer policy.

Please feel free to contact me with any questions or comments.

Sincerely,



ANTHONY P. CONDOTTI
District Legal Counsel

July 12, 2007

Corrado Federico, President
Corado, Inc./Corado-McComas LP
1717 N. Bayshore Drive #1432
Miami, Florida 33132



And

Kenneth Mattson
LeFever Mattson, Inc.
P.O. Box 5490
Vacaville, CA 95696

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coasts County Water District has **approved** your request to transfer a one—5/8” (20 gpm) Crystal Springs Project non-priority water service connection. The result of this transfer is as follows:

- **APN 037-320-270** continues to have the remaining right to twenty-four—5/8” (20 gpm) uninstalled non-priority water service connections from Crystal Springs Project ; and
- **APN 047-043-190** now has a one---5/8” (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coasts County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

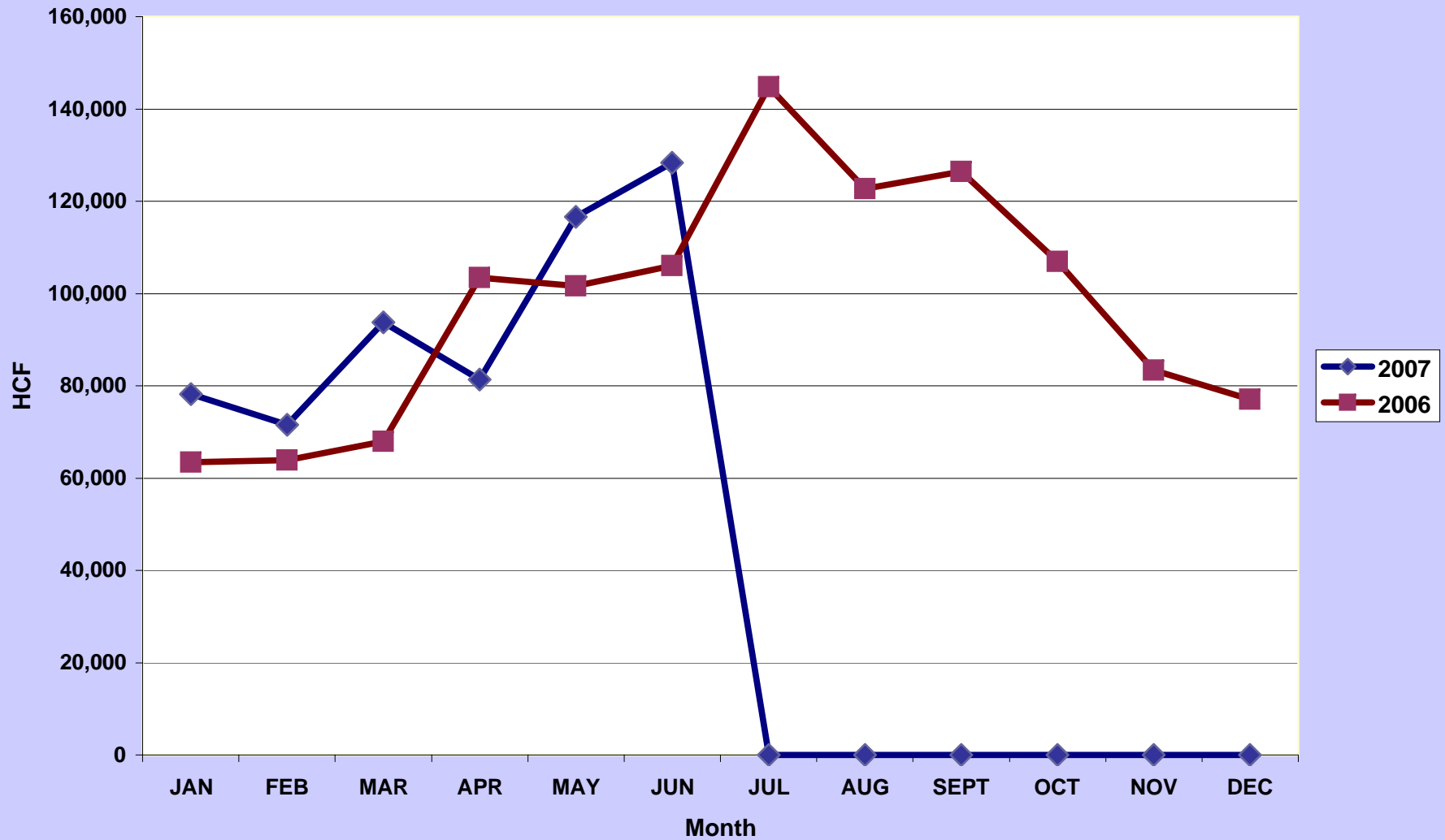
A handwritten signature in cursive script that reads "Glenna Lombardi".

Glenna Lombardi

TOTAL CCWD PRODUCTION (HCF) ALL SOURCES-2007

	PILARCITOS		DENNISTON		CRYSTAL SPRINGS RESERVOIR	SAN VIN. RESERVOIR	RAW WATER TOTAL	UNMETERED USAGE	TOTAL		2006 HCF
	WELLS	LAKE	WELLS	RESERVOIR					HCF	MG	
JAN	7,928	56,832	1,203	12,634	0	0	78,596	357	78,239	58.52	63,436
FEB	7,968	62,941	40	1,083	134	0	72,166	588	71,578	53.54	63,877
MAR	11,243	75,067	628	11,123	0	0	98,061	4,305	93,757	70.13	67,928
APR	0	68,837	628	20,321	0	0	89,786	8,436	81,350	60.85	103,463
MAY	0	89,479	2,500	22,594	6,029	0	120,602	3,944	116,658	87.26	101,604
JUN	0	20,334	3,636	21,457	85,214	0	130,642	2,299	128,342	96.00	106,043
JUL	0	0	0	0	0	0	0	0	0	0.00	144,799
AUG	0	0	0	0	0	0	0	0	0	0.00	122,741
SEPT	0	0	0	0	0	0	0	0	0	0.00	126,430
OCT	0	0	0	0	0	0	0	0	0	0.00	106,898
NOV	0	0	0	0	0	0	0	0	0	0.00	83,369
DEC	0	0	0	0	0	0	0	0	0	0.00	77,112
TOTAL HCF	27,139	373,489	8,636	89,211	91,377	0	589,853	19,929	569,924		
TOTAL MG	20.30	279.37	6.46	66.73	68.35	0.00	441.21	14.907		426.30	
% TOTAL	4.6%	63.3%	1.5%	15.1%	15.5%	0.0%	100.0%	3.4%	96.6%		

2007 vs 2006 Production



**Coastside County Water District Monthly Sales By Category (HCF)
2007**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	HCF to Date	MG to Date
RESIDENTIAL	28435	45890	25051	36631	30745	65857							232,609	173.99
COMMERCIAL	8452	1839	7667	1468	8643	1815							29,884	22.35
RESTAURANT	3063	1	2932	0	3016	2							9,014	6.74
HOTELS/MOTELS	6235	168	5499	167	13587	203							25,859	19.34
SCHOOLS	714	175	1031	125	1541	382							3,968	2.97
MULTI DWELL	7174	8535	6113	7722	6249	8707							44,500	33.29
BEACHES/PARKS	385	31	550	125	1125	152							2,368	1.77
FLORAL	19687	324	19635	297	28987	342							69,272	51.82
RECREATIONAL	103	236	83	273	81	324							1,100	0.82
MARINE	1804	0	1305	0	1822	0							4,931	3.69
IRRIGATION	397	926	143	1186	5266	3127							11,045	8.26
HCF	76,449	58,125	70,009	47,994	101,062	80,911	0	0	0	0	0	0	434,550	
MG	57.18	43.48	52.37	35.90	75.59	60.52	0.00	0.00	0.00	0.00	0.00	0.00		325.04

**Coastside County Water District Monthly Sales By Category (HCF)
2006**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	HCF to Date	MG to Date
RESIDENTIAL	26,648	37,849	22,883	37,829	27,954	67,438							220,601	165.01
COMMERCIAL	8,935	1,598	7,266	1,654	8,837	2,003							30,293	22.66
RESTAURANT	3,075	17	2,789	17	3,183	39							9,120	6.82
HOTELS/MOTELS	6,125	151	5,568	170	6,509	235							18,758	14.03
SCHOOLS	1,121	102	820	91	1,448	186							3,768	2.82
MULTI DWELL	6,746	7,910	5,912	7,364	6,642	9,137							43,711	32.70
BEACHES/PARKS	350	17	309	5	525	130							1,336	1.00
FLORAL	19,797	300	18,090	249	32,609	327							71,372	53.39
RECREATIONAL	144	191	121	229	85	259							1,029	0.77
MARINE	1,844	0	1,450	0	767	0							4,061	3.04
IRRIGATION	2,673	551	481	305	248	3,037							7,295	5.46
HCF	77,458	48,686	65,689	47,913	88,807	82,791	0	0	0	0	0	0	411,344	
MG	57.94	36.42	49.14	35.84	66.43	61.93	0.00	0.00	0.00	0.00	0.00	0.00		307.69

Coastside County Water District Monthly Leak Report June 2007



Date	Location	City	Pipe Type / Size	Repair Material	Estimated Water Loss (gallons)	Estimated Cost of Repair (dollars)
1 June 07	488 Pine Ave	HMB	1" blue plastic svc	10' 1" copp	4000	\$1500
15 June 07	400 Roosevelt	Mir	6" valve	Bonnet and gasket	12640	\$2000
21 June 07	340 Kelly Ave	HMB	1" black plastic svc	15' 1" cop 1 - 1" comp 90 2 - 1" comp nuts 4 tons class 2	1000	\$1600
30 June 07	Roosevelt @ Highway 1	HMB	10" welded steel	1 - 10" x 7 1/2" full circ	5000	\$3700

Estimated Water Loss – 22,640 gallons
Estimated Cost for Repairs - \$8800

**Coastside County Water District
Monthly Leak Report
May 2007**



Date	Location	City	Pipe Type / Size	Repair Material	Estimated Water Loss (gallons)	Estimated Cost of Repair (dollars)
18 May	Malaga Street	EG	2" galv	2" x 7.7" full circle	3200	\$400
18 May	Metzgar Street	HMB	6"	6" x 7.5" full circle	3100	\$600
20 May	561 Ave Alhambra	EG	1" black plastic service	2 cop to cop	4500	\$1150
20 May	970 Francisco St	EG	¾" blue plastic service	¾" cop to cop	100	\$850

Estimated Water Loss – 10900 gallons
 Estimated Cost for Repairs - \$3000

REVISED

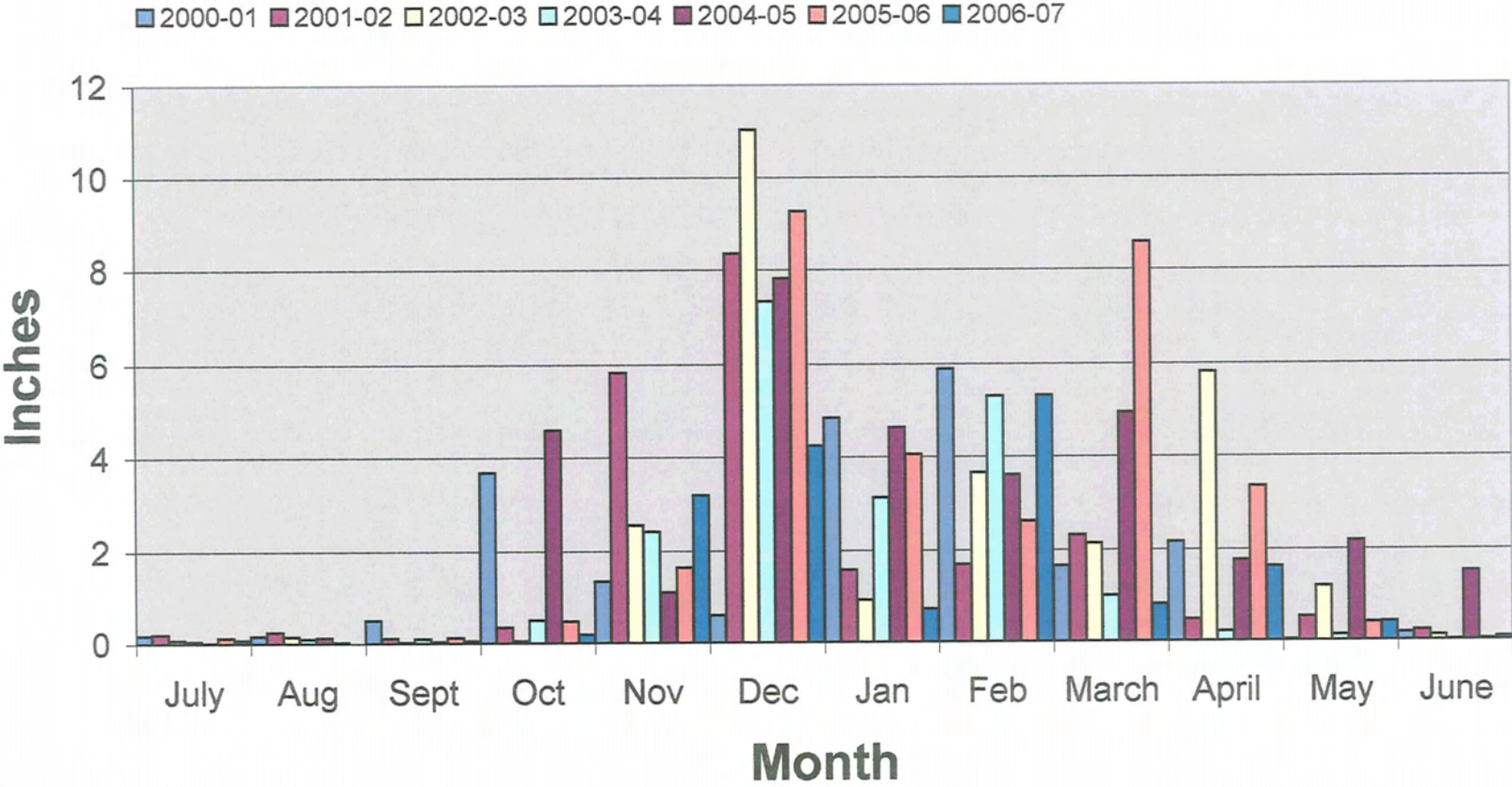
Coastside County Water District
 766 Main Street
 July 2006 - June 2007

District Office
 Rainfall in Inches

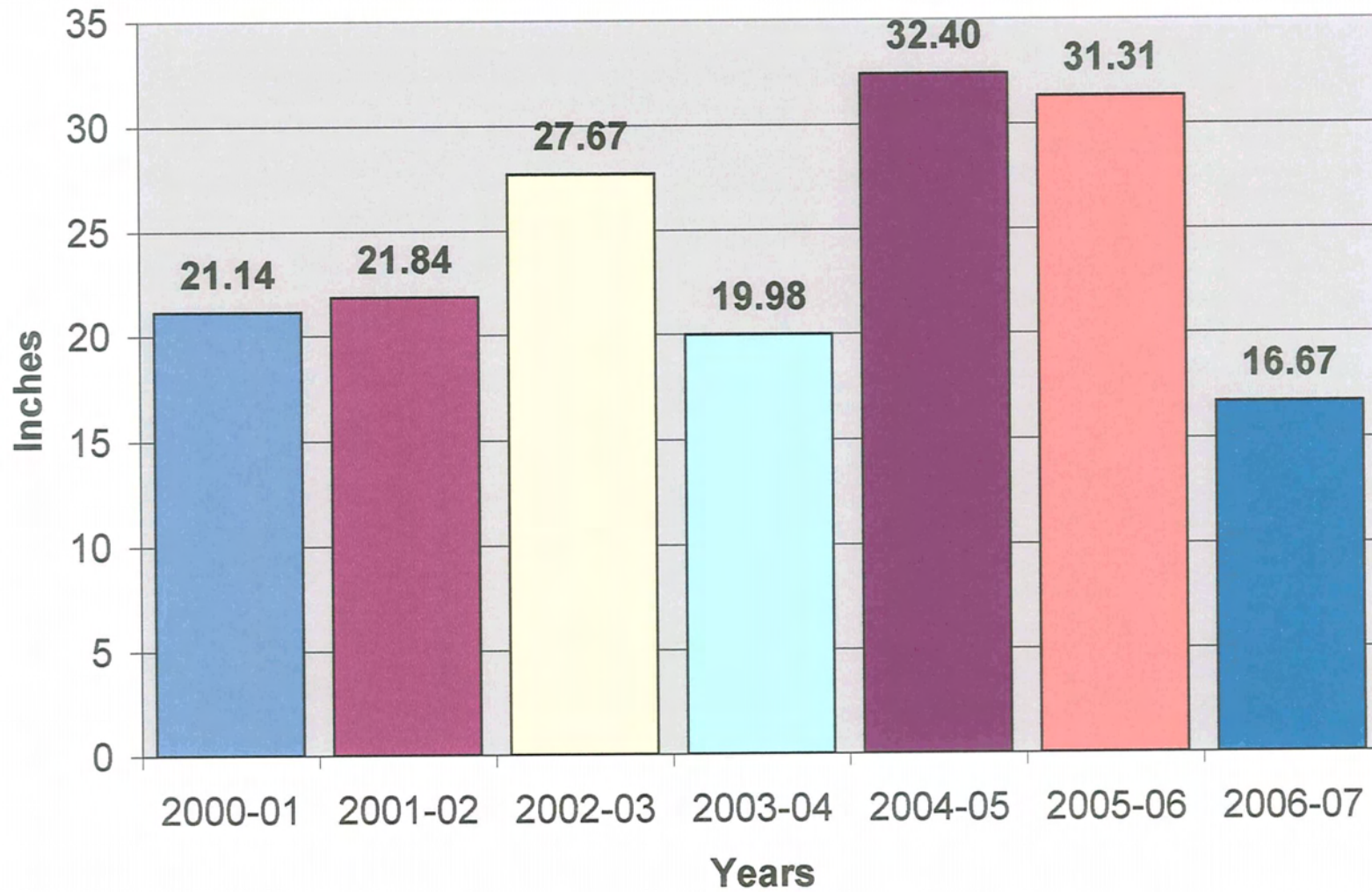
	2006						2007					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0	0.14	0	0.01	0	0.01	0	0	0
2	0	0		0	0.17	0	0	0	0	0	0.15	0.01
3	0	0	0	0	0.33	0	0.01	0	0	0	0.08	0
4	0	0	0	0	0	0	0	0	0	0	0.12	0.03
5	0	0	0	0.06	0.01	0	0	0	0	0	0	0.02
6	0	0	0	0.01	0.01	0	0	0	0	0.01	0	0
7	0	0	0	0	0.02	0	0	0.48	0.04	0.03	0	0
8	0	0	0.02	0	0.16	0.31	0	0.33	0	0	0	0
9	0.02	0	0	0.01	0	0.8	0	0.53	0	0.07	0	0
10	0	0	0.01	0.01	0	0.25	0	1.27	0.01	0	0	0
11	0	0	0	0	0.31	0.02	0	0.15	0.01	0.25	0	0
12	0.02	0	0	0	0	0.95	0	0.48	0	0	0	0
13	0	0	0	0	0.64	0.26	0	0.01	0	0	0	0
14	0.01	0	0	0	0.51	0.08	0	0	0.01	0.33	0	0
15	0	0	0	0	0.01	0.15	0	0.01	0	0	0	0
16	0	0	0	0.04	0	0	0.11	0	0.01	0	0	0.01
17	0	0	0	0.01	0.03	0	0.01	0	0	0	0	0
18	0	0	0	0	0	0.01	0	0	0.01	0	0	0
19	0	0	0.01	0	0.01	0	0	0	0	0.2	0	0
20	0	0	0	0	0	0	0.01	0	0.32	0.12	0	0
21	0	0	0	0	0.02	0.55	0.01	0.03	0	0.34	0.01	0
22	0	0	0	0	0.12	0.05	0	1.01	0	0.25	0	0
23	0	0	0	0	0.01	0	0	0.02	0	0	0	0
24	0	0	0.01	0	0.01	0	0	0.19	0.01	0	0	0
25	0	0	0	0.02	0	0	0	0.2	0.03	0	0	0
26	0	0	0	0.01	0.58	0.76	0.26	0.23	0.35	0	0.01	0
27	0.01	0	0	0.02	0.08	0.03	0.19	0.33	0	0	0.04	0
28	0.01	0	0	0	0.01	0	0.11	0.04	0	0.01	0	0
29	0	0	0	0	0	0	0		0	0	0	0
30	0	0	0	0	0	0	0		0	0.01	0	0
31	0	0		0		0.02	0		0		0	
Mon.Total	0.07	0.00	0.05	0.19	3.18	4.24	0.72	5.31	0.81	1.62	0.41	0.07
Year Total	0.07	0.07	0.12	0.31	3.49	7.73	8.45	13.76	14.57	16.19	16.60	16.67

Rainfall by Month

July 2006 - June 2007



Rain Totals



MONTHLY CLIMATOLOGICAL SUMMARY for JUN. 2007

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	58.8	69.2	2:30p	54.3	5:00a	6.3	0.1	0.00	1.4	10.0	2:30p	SSW
2	57.8	66.6	12:30p	53.8	12:00m	7.2	0.0	0.01	0.7	9.0	1:30p	SW
3	60.5	69.9	3:00p	52.2	5:00a	4.9	0.4	0.00	0.9	9.0	10:00a	SW
4	65.2	77.9	5:30p	56.8	4:30a	2.0	2.2	0.03	1.1	10.0	2:00p	SSW
5	62.1	81.6	6:00p	55.0	12:00m	3.8	0.9	0.02	2.1	13.0	1:30p	SW
6	57.7	73.2	5:30p	50.8	12:00m	7.4	0.1	0.00	3.6	20.0	11:00a	NW
7	57.3	76.5	6:00p	45.0	3:30a	7.9	0.2	0.00	2.0	14.0	2:00p	SSW
8	59.8	69.7	2:00p	53.5	12:00m	5.6	0.4	0.00	1.4	11.0	12:30p	SSW
9	61.4	87.3	6:00p	53.0	1:00a	4.5	0.9	0.00	1.8	10.0	12:00p	SSW
10	62.6	81.7	6:00p	57.0	11:30p	3.4	1.1	0.00	2.4	15.0	3:30p	SSW
11	59.4	82.7	6:00p	50.9	4:00a	6.0	0.4	0.00	2.4	13.0	1:30p	SSW
12	58.4	86.2	6:00p	46.0	5:00a	7.2	0.6	0.00	1.3	12.0	1:00p	SSW
13	61.1	85.2	6:00p	48.8	4:30a	5.7	1.8	0.00	1.1	12.0	1:00p	SSW
14	62.5	88.5	6:00p	51.0	3:30a	4.9	2.4	0.00	1.2	10.0	3:30p	SSW
15	62.2	72.2	3:00p	50.0	5:00a	4.5	1.7	0.00	1.7	10.0	1:00p	SSW
16	61.4	71.1	4:00p	54.4	10:00p	4.3	0.7	0.01	1.9	10.0	3:00p	SSW
17	59.4	81.1	6:00p	51.7	5:00a	6.0	0.4	0.00	1.8	9.0	10:30a	SW
18	62.3	76.5	6:00p	51.4	5:30a	4.5	1.9	0.00	2.0	14.0	2:30p	S
19	62.9	85.6	6:00p	55.6	4:30a	3.5	1.4	0.00	3.3	22.0	2:30p	S
20	61.7	74.9	1:00p	53.8	3:00a	4.8	1.5	0.00	2.3	11.0	11:00a	S
21	61.8	89.0	6:00p	53.0	12:00m	4.3	1.1	0.00	1.8	12.0	4:00p	SW
22	61.0	86.5	6:00p	51.2	3:00a	5.0	1.1	0.00	2.1	13.0	3:30p	SSW
23	59.2	84.3	6:00p	49.3	5:00a	6.3	0.4	0.00	2.5	12.0	11:30a	SW
24	58.5	80.3	6:00p	49.0	3:30a	6.7	0.3	0.00	2.6	14.0	1:30p	SW
25	57.9	85.6	6:00p	45.9	4:30a	7.7	0.6	0.00	0.6	10.0	3:00p	SSW
26	59.8	71.5	12:30p	49.1	2:00a	5.6	0.4	0.00	0.7	8.0	6:00p	SSW
27	62.4	70.9	3:30p	56.4	4:00a	3.3	0.6	0.00	1.7	11.0	10:30a	SSW
28	67.0	93.1	6:00p	56.7	5:30a	1.9	3.8	0.00	0.3	7.0	12:00p	SSW
29	64.6	72.3	11:30a	57.3	12:00m	1.9	1.5	0.00	1.6	12.0	12:00p	SW
30	63.1	80.1	6:00p	55.8	1:00a	3.0	1.1	0.00	1.9	11.0	12:00p	SW
	61.0	93.1	28	45.0	7	150.4	30.1	0.07	1.7	22.0	19	SSW

Max >= 90.0: 1

Max <= 32.0: 0

Min <= 32.0: 0

Min <= 0.0: 0

Max Rain: 0.03 ON 6/04/07

Days of Rain: 2 (>.01 in) 0 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

San Francisco Public Utilities Commission

Hydrological Conditions Report

For June 2007

J. Chester, B. McGurk, M. Tsang, July 3, 2007

Current System Storage

Current Hetch Hetchy System and Local Bay Area storage conditions are summarized in Table 1.

Table 1							
Current Storage							
As of July 1, 2007							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	351,720		360,360		8,640		97.6%
Cherry ^{2/}	248,486		273,340		24,854		90.9%
Lake Eleanor ^{3/}	26,533		27,100		567		97.9%
Water Bank	415,949		570,000		154,051		73.0%
Tuolumne Storage	1,042,688		1,230,800		188,112		84.7%
Local Bay Area Storage							
Calaveras ^{4/}	34,319	11,183	96,824	31,550	62,505	20,367	35.4%
San Antonio	49,448	16,113	50,496	16,454	1,048	342	97.9%
Crystal Springs	38,486	12,541	58,377	19,022	19,891	6,481	65.9%
San Andreas	17,992	5,863	18,996	6,190	1,004	327	94.7%
Pilarcitos	2,143	698	3,100	1,010	957	312	69.1%
Total Local Storage	142,388	46,397	227,793	74,226	85,405	27,829	62.5%
Total System	1,185,076		1,458,593		273,517		81.2%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with flash-boards in.

^{3/} Maximum Lake Eleanor storage with all stop-logs in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The June precipitation index is 0.03 inch, or 5.7% of the average index for the month.

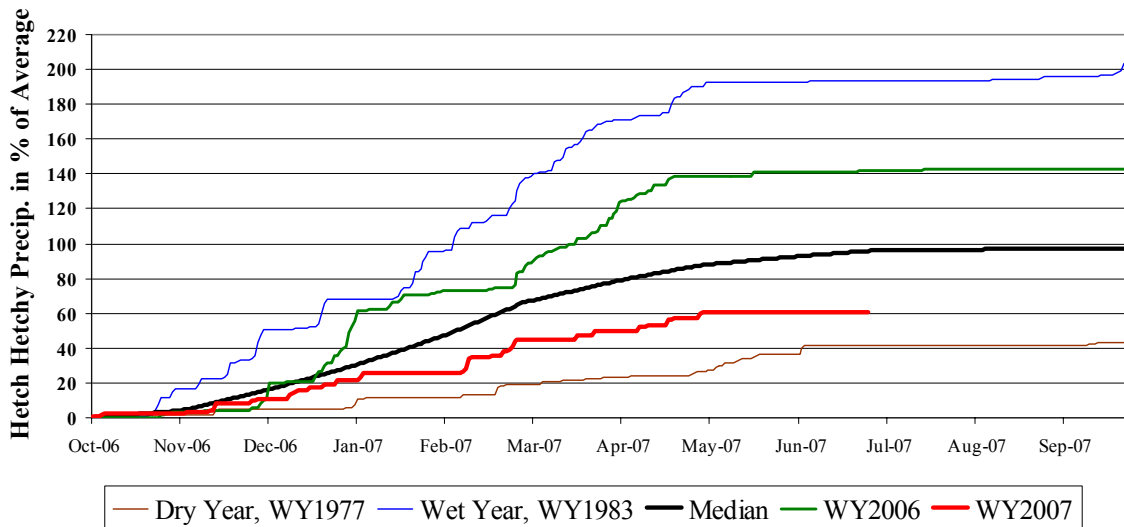
Cumulative Precipitation to Date: The accumulated precipitation index for water year 2007 is 22.8 inches, which is 64.2% of the average annual water year total, or 66.8% of the season-to-date precipitation. The cumulative precipitation for the Hetch Hetchy gauge is shown in Figure 1.

Snow Water Content Index: The April 1, 2007 snowpack in and around the Hetch Hetchy watershed was about 45.9% of the long term April 1 average.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Figure 1: Water Year 2007 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month June. Wet, dry, median, and WY 2006 precipitation for the station at Hetch Hetchy are included for comparison purposes.

Precipitation at Hetch Hetchy: Water Year 2007



Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and Tuolumne River at La Grange as of June 30 is summarized below in Table 2. Water available to the City is also shown in Table 2.

	June 2007				October 1, 2006 through June 30, 2007			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	40,372	224,817	209,150	19.3%	359,048	655,931	652,405	55.0%
Inflow to Cherry Reservoir and Lake Eleanor	10,782	80,689	88,336	12.2%	236,308	425,214	421,114	56.1%
Tuolumne River at La Grange	61,262	336,311	349,652	17.5%	811,226	1,578,513	1,685,416	48.1%
Water Available to the City	0	153,264	191,948	0.0%	100,531	608,468	733,241	13.7%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

After the early snowmelt in May, inflows in June returned to the below-normal range that has occurred in most months of WY2007. Powerdrafts from Hetch Hetchy were high during the first week of June to balance the inflow and minimize the spill, but they returned to just SJPL

deliveries for the remaining three weeks of June. The summer powerdraft from Cherry Lake has been scheduled to target 130,000 acre-feet storage on October 15th to allow maintenance at the Cherry-Eleanor Pump Station. Approximately 140,000 acre-feet of water will be released from Lake Cherry. The water will be captured in the City's Water Bank in New Don Pedro. This year, not much of the seasonal runoff met the entitlement criteria, so adequate room is available to allow the maintenance without affecting water supply.

In early June, 2,493 acre-feet of water were pumped from Lake Eleanor to Cherry Reservoir to avoid spill at Lake Eleanor. Only the minimum stream flow was released from Lake Eleanor.

SJPL Diversion

The average rate of the San Joaquin Pipeline diversion during June was 275 mgd.

Local System

The average rate at the Sunol Valley Water Treatment Plant for June was 16 mgd. The average rate at Harry Tracy Water Treatment Plant for the month of June was 34 mgd. June water demands averaged 276 mgd. Water demand on July 1, 2007 was approximately 282 mgd. June precipitation is presented in Table 3.

Table 3 - Precipitation Totals for June at Three Local Reservoirs

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date ⁷ (inches)	Percentage of Normal for the Year to Date ⁷
Pilarcitos	0.00	0 %	29.03	68 %
Crystal Springs	0.00	0 %	17.73	66 %
Calaveras	0.00	0 %	15.07	68 %

⁷ Since 7-1-2006

Snowmelt and Water Supply

Because the snowmelt was almost over in early June, City did not receive any entitlement water this month. The WY 2007 entitlement balance as of June 30 was 100,531 acre-feet, or about 13.7% of the normal amount for the season. Further entitlement increases are unlikely because runoff is decreasing rapidly.

The HHWP forecast indicates that the median amount of runoff that may occur this year is about 46% of the long-term median (Figure 3). The 2007 median forecast of April-to-July runoff is about 502 TAF, compared to the long-term median runoff for the April-to-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 502 TAF and 530 TAF.

Figure 2: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1, 2006 through June 30, 2007 is 100,531 acre-feet.

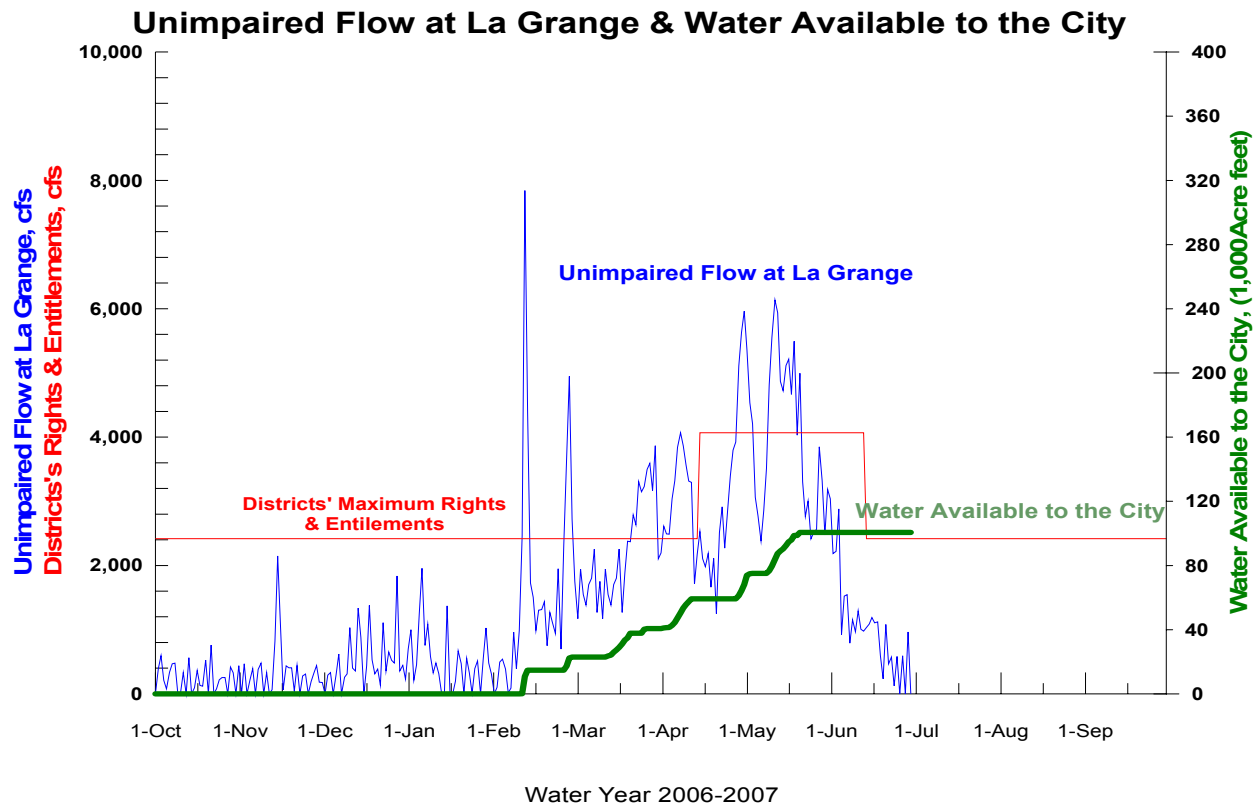
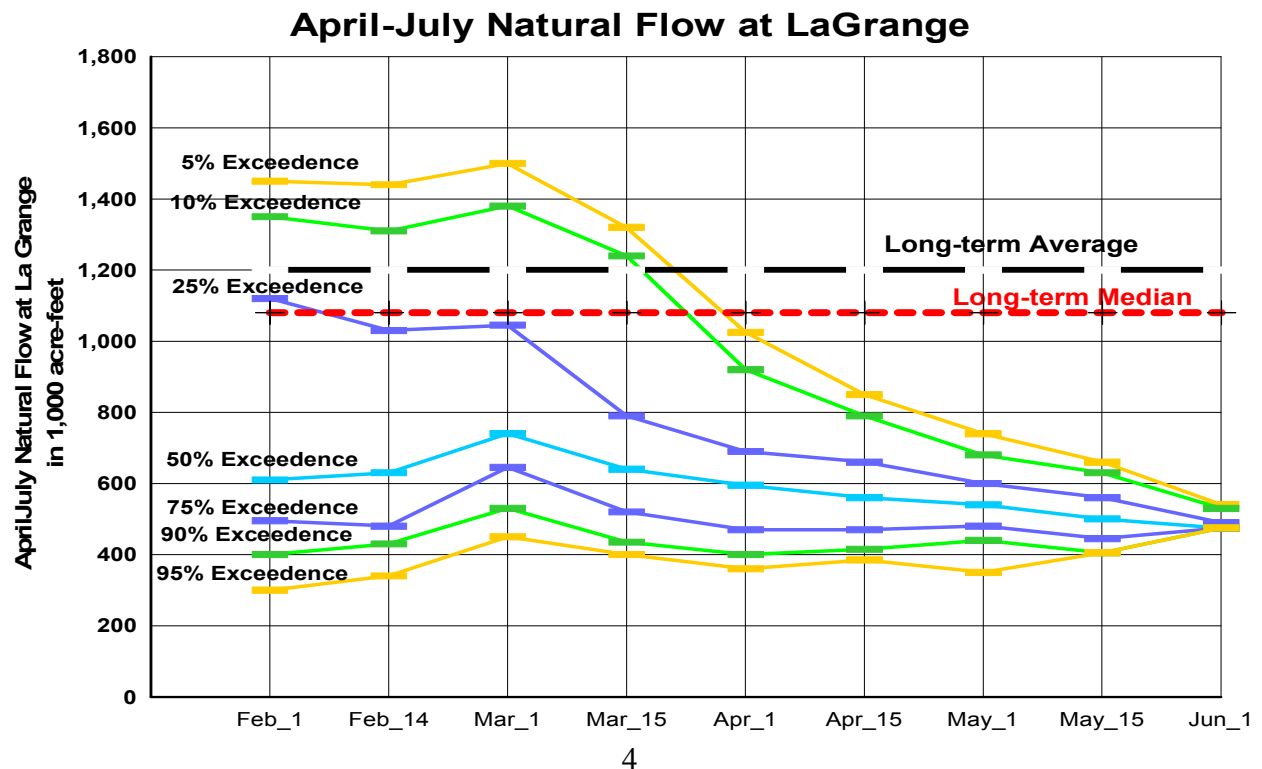


Figure 3: Water supply forecast for the Tuolumne River at La Grange



cc	HHWP Records	DeGraca, Andrew	Kehoe, Paula	Sandkulla, Nicole
	Bauer, Leo	Fong, Mike	Larramendy, Don	Sanguinetti, Dave
	Cameron, David	Gass, Matt	Levin, Ellen	Tsang, Michael
	Carlin, Michael	Hale, Barbara	McGurk, Bruce	
	Chester, John	Hannaford, Margaret	Rickson, Norman	
	Davis, Cheryl	Jensen, Art	Samii, Camron	

STAFF REPORT

To: Board of Directors

From: Jim Teter, District Engineer

Agenda: July 20, 2007

Report Date: July 16, 2007

Subject: Engineering Projects Received for Review During June, 2007

Recommendation:

None. The agenda item is informational.

Background:

The Board of Directors has requested a monthly report from the District Engineer on proposed new developments which have been forwarded to him for engineering review.

Projects Received:

There were no projects received for review.

Fiscal Impact:

None. All costs of engineering review are paid by the project applicant.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Acting General Manager

Agenda: July 20, 2007

Report

Date: June 14, 2007

Subject: Notice of Completion – Carter Hill East Pipeline Replacement Project

Recommendation: The Board of Directors take the following Actions.

- (1) Accept the Carter Hill East Pipeline Replacement Project as complete.
- (2) Authorize the attached Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background:

The District entered into a contract with Stoloski & Gonzales, on November 14, 2006 for the replacement of approximately 560 linear feet of 12 inch ductile iron pipeline, and 55 linear feet of 18 inch diameter steel casing pipe which was constructed under State Hwy. 92.

The project was completed on June 12, 2007.

Fiscal Impact: None.

Recorded at Request of
and Return To:

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: easement.
2. The full name and address of the undersigned is:
COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019
3. On June 12, 2007, there was completed upon the hereinafter described real property a work of improvement as a whole named Carter Hill East Pipeline Replacement Project, consisting of construction of approximately 560 linear feet of 12 inch ductile iron pipeline, and 55 linear feet of 18 inch diameter steel casing pipe which was constructed under State Hwy. 92 by the jack and bore method. Appurtenant work included reconnection of one existing fire hydrant, reconnection of one existing customer water service connection, and asphalt concrete repaving.
4. The name of the original contractor for the work of improvement as a whole was:
Stoloski & Gonzales, 225 S. Cabrillo Highway, Suite 106B, Half Moon Bay, CA 94019.
5. The real property herein referred to is situated in the County of San Mateo, State of California, and described as follows:

The site of the work is approximately 1 mile east of the intersection of State Highways 1 and 92 in Half Moon Bay, and it is just west of the Caltrans highway station post "SM 92 1.12" viewed during traveling in the east direction on Hwy. 92.

COASTSIDE COUNTY WATER DISTRICT

By: _____
Joe Guistino, Acting General Manager

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Acting General Manager

Agenda: July 20, 2007

Report

Date: June 14, 2007

**Subject: Notice of Completion – Emergency Generator
Replacement Project**

Recommendation: The Board of Directors take the following Actions.

- (1) Accept the Emergency Generator Replacement Project as complete.
- (2) Authorize the attached Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background:

The District entered into a contract with California Generator Service Corporation, on January 9, 2007 to remove and discard the existing generator and ATS (automatic transfer switch) located at the District's Main Office, 766 Main Street, Half Moon Bay, California 94019, and properly install a new emergency generator.

The project was completed on June 7, 2007.

Fiscal Impact: None.

Recorded at Request of
and Return To:

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: fee.
2. The full name and address of the undersigned is:
COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019
3. On June 7, 2007 there was completed upon the hereinafter described real property a work of improvement as a whole named Emergency Generator Replacement Project, consisting of removing and discarding of an existing generator and ATS (automatic transfer switch) located at the District's Main Office, 766 Main Street, Half Moon Bay, California 94019, and properly installing a new emergency generator.
4. The name of the original contractor for the work of improvement as a whole was: California Generator Service Corporation, 5433 Clayton Road, #K, Suite 305, Clayton, CA 94517.
5. The real property herein referred to is situated in the County of San Mateo, State of California, and described as follows:

The site of the work is located at 766 Main Street, Half moon Bay, California, and Assessor Parcel Number 056-191-190.

COASTSIDE COUNTY WATER DISTRICT

By: _____
Joe Guistino, Acting General Manager

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

**MEETING OF THE SAN FRANCISCO PUBLIC UTILITIES
COMMISSION POLICY ADVISORY
AND FUTURE WATER RESOURCES COMMITTEE**

Wednesday , June 27, 2007 - 10:00 a.m.

AGENDA

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

- 1) Oral Communications**
- 2) Review, discussion, and direction to staff regarding the District's Water Supply Evaluation Report for calendar year 2006.**
- 3) Adjournment**

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

**MEETING OF THE SAN FRANCISCO PUBLIC UTILITIES
COMMISSION POLICY ADVISORY
AND FUTURE WATER RESOURCES COMMITTEE**

**Monday, July 9, 2007 - 10:00 A.M.
(See Attached Agenda)**

AGENDA

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

- 1) Oral Communications
- 2) Pilarcitos Restoration Workgroup
- 3) Adjournment

Dear Pilarcitos Workgroup:

I look forward to seeing you on July 9th. The day will include the second and final trip (to the lower watershed), review of the first deliverables from PWA, and other items for discussion in the Workgroup. Be sure to bring your lunch, as we will have a working lunch after our field trip. I will send the deliverables ahead of time for your review before our discussion.

Our agenda is as follows (timing may change a bit):

- | | |
|-------------|---|
| 10:00 | Meet at the parking lot of the Train Depot in Half Moon Bay, 110 Higgins Canyon Road, Half Moon Bay |
| 10:00-10:45 | Visit dam sites on Arroyo Leon <ul style="list-style-type: none">• Paul Ringgold, POST and John Giusti, Giusti Farms |
| 10:45-11:00 | Travel to Pilarcitos lagoon |
| 11:00-11:45 | Visit Pilarcitos lagoon |
| 11:45-12:00 | Travel to Sewer Authority Mid-Coastside (SAM) |
| 12:00-12:30 | Tour SAM <ul style="list-style-type: none">• Tony Pullin, SAM |
| 12:30- 2:30 | Workgroup Meeting <ol style="list-style-type: none">1. Open comments2. Assessment of implementation and progress of 1996 Plan<ul style="list-style-type: none">• PWA3. Identification of data gaps<ul style="list-style-type: none">• PWA4. Begin development of objectives for Integrated Watershed Management Plan<ul style="list-style-type: none">• PWA5. Media policy for Workgroup6. Status of MOU signatures7. Project timeline/ next steps8. Public workshop9. Next meeting time and location |

Don't forget to bring your lunch, water, sun block, hat, etcetera! It's going to be a great day!

STAFF REPORT

To: Board of Directors

From: Cathleen Brennan, Water Resources Analyst

Agenda: July 20, 2007

Subject: Water Resources Report

This report is provided as an update on water conservation, outreach, and program development activities to the Board of Directors. No action is required.

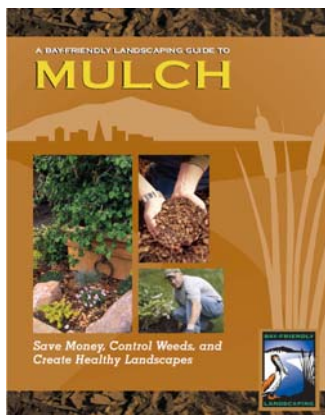


▪ Coastside County Water District (CCWD) placed an order with the Bay Area Water Supply and Conservation Agency (BAWSCA) for 2,000 copies of the Water-Wise Gardening in the Bay Area CD-ROM. The order was received on July 2, 2007. This software is a tool for residential customers interested in water efficient gardening. This tool offers photographs, a searchable plant database, and watering recommendations. Although it was designed for residential customers, landscape professionals might find it useful also.

▪ On June 18, 2007, the 2006 Consumer Confidence Report (CCR) was mailed to our customers. In addition, on June 20, 2007 extra copies were delivered to Half Moon Bay Public Library, Half Moon Bay City Hall, Cabrillo Unified School District, Coastside Family Medical Clinic, Mid-Peninsula Housing, and Canada Cove Mobile Home Park. The CCR is available for viewing on the Coastside County Water District's web site. The CCR has been translated into Spanish.

▪ On June 19, 2007, letters were mailed to the top five (consumption) users regarding the proposed rate increase for fiscal year 2007-2008. These customers were contacted by phone on July 3, 2007, to verify receipt of the letter and to answer any questions the customer might have.

▪ On June 19, 2007, Coastside County Water District (CCWD) received letters from Ann Mangold's 5th grade class at Hatch Elementary School. They appreciated the Water Wise curricular materials that CCWD provided. Each student wrote a letter thanking CCWD. Attached is the letter from Ann Mangold.



▪ The Bay Area Water Supply and Conservation Agency (BAWSCA) provided Coastside County Water District (CCWD) with 200 copies of the Bay Friendly Landscaping Guide to Mulch at no cost. This guide compliments the other landscaping literature that we provide to our customers. This mulch guide discusses the different types of mulch and how to apply the mulch to landscaping. It also provides a list of mulch suppliers and guidance on how to calculate how much mulch you need.

▪ The Bay Area Water Supply and Conservation Agency (BAWSCA) managed the Commercial High Efficiency Toilet (HET) and Urinal (HEU) Direct Install Program for fiscal year 06/07. Coastside County Water District (CCWD) signed an agreement to participate and to fund up to \$10,000 worth of fixture replacements. There were no fixtures replaced in CCWD's service area as a result of this program. CCWD informed BAWSCA during a conference call on 6/27/07 that we would not participate in a similar program for fiscal year 07/08. CCWD is participating in the Smart Rebates program for fiscal year 07/08, so commercial facilities in the service area are still eligible for rebates.



▪ On June 28, 2007, Environmental Water Management performed a landscape irrigation survey at Cypress Cove. Environmental Water Management is sub-contracted by our Landscape Program consultant JB Whitcomb. Coastside County Water District (CCWD) paid for the service to help the home owner's association (HOA) and their landscape contractor evaluate irrigation efficiency and make recommendations for improvements to their irrigation system. Performing the on-site survey provides more accurate measurements and results in a more accurate water budget for the site. A final written report will be made available to Cypress Cove HOA and CCWD.

- The Bay Area Water Supply and Conservation Agency (BAWSCA) - Technical Advisory Committee (TAC) met on July 5th:

1. The City of San Francisco released the Program Environmental Impact Report (PEIR) for the SFPUC Water System Improvement Program (WSIP). BAWSCA has asked member agencies to review the document and provide comments to BAWSCA. BAWSCA would like to present all of the comments from the agencies in one submittal to the City of San Francisco. The City of San Francisco requires comments by October 1, 2007. BAWSCA is holding a workshop on the PEIR comments on August 20th. It would be helpful for BAWSCA to have the comments for the workshop. BAWSCA provided an overview of the PEIR document and provided a list of sections that individual agencies should review. It was noted during the meeting that Coastside County Water District should review Chapter 5 because there are discussions on the Peninsula streams, reservoirs, and ground water. In addition to Chapter 5, it was recommended that each agency review the Summary, Chapter 2 - Existing Region Water System, Chapter 3 – Program Description, Chapter 6-Mitigation Measures, Chapter 7 – Growth Inducement Potential, Chapter 8 – WSIP Variants and Impact Analysis, Chapter 9 – CEQA (California Environmental Quality Act) Alternatives, Appendix E – Growth Inducement Potential and Supporting Information.
2. Copies of BAWSCA’s overview and the PEIR Summary were distributed to the Board of Directors on July 5th.

- I attended the Pilarcitos Integrated Watershed Management Plan (IWMP) Workgroup meeting on July 9th. The agenda included a visit to a dam site on Arroyo Leon (Giusti Farms) and a visit to Pilarcitos Lagoon. In addition, we were given a tour of the Sewer Authority for Mid-Coastside’s (SAM) Waste Water Treatment Plant in Half Moon Bay. The workgroup discussed the *DRAFT Pilarcitos IWMP – Watershed Assessment Update*. Comments on the plan should be sent to Philip Williams and Associates LTD by July 30th. For more information about the work group and to download a copy of the draft plan go to the San Mateo Resource Conservation District’s web site. (http://www.sanmateorcd.org/pilarcitos_iwmp.html)

- California Urban Water Conservation Council (CUWCC) had a plenary meeting (June 13, 2007) to vote on the amendments to Best Management Practice (BMP) 11. BMP 11 is described as Conservation Pricing and requires that water agencies adopt water prices that encourage water conservation. The amendment passed. In summary, the amendment requires that member agencies (signatories of the CUWCC memorandum of understanding) generate at least 70% of their revenue from volumetric rates as opposed to fixed fees and charges. And agencies must report to the CUWCC on annual revenue generated by volumetric charges and fixed charges.

▪ On June 12th, the California Urban Water Conservation Council requested clarification on our FY 2004/2005 (2005) and FY 2005/2006 (2006) Best Management Practices (BMP) Reports. Specifically, they need additional information on the following BMP's:

- BMP 1- Single Family and Multi-Family Water Surveys
- BMP 5 – Large Landscape Program
- BMP 6 – High Efficiency Washing Machines
- BMP 11 – Conservation Pricing
- BMP 12 – Water Conservation Coordinator

I responded to the request on for additional information on June 21, 2007. I spoke on the phone with the Council representative and emailed my response.

▪ Best Management Practice 4 - Metering with Commodity Rates - requires that each agency (signatories of the memorandum of understanding) submit a Meter Plan to the California Water Conservation Council by July 2008. This plan must include:

- A) a census of all meters, by size, type, year installed, customer class served and manufacturer's warranty accuracy when new;
- B) a currently approved schedule of meter testing and repair, by size, type and customer class;
- C) a currently approved schedule of meter replacement by size, type, and customer class, and
- D) identifying intra and inter agency disincentives or barriers to retrofitting mixed use commercial accounts with dedicated landscape meters, and conducting feasibility study(s) to assess the merits of a program to provide incentives to switch mixed use accounts to dedicated landscape meters.

▪ Legislation Watch: The California Urban Water Conservation Council is tracking over 20 Assembly and Senate bills that involve water supplies and planning. I have listed some water conservation legislation that might be of interest to Coastside County Water District. I have highlighted in yellow the legislation that, if passes, would have the most impact on CCWD.

AB5666 by Plescia (water conservation): would require rather than permit, the model ordinance (Water Conservation in Landscaping Act) to include climate information for irrigation scheduling.

AB662 by Ruskin (water conservation): would require that the standards for minimum levels of operating efficiency be based on those efficiencies that will reduce the energy or water consumption growth rates and that do not result in any added total costs over the designed life of the appliance concerned.

AB715 by Laird (water conservation): would require 1.3 gpf (HET) tank type toilets; 0.5 gpf (HEU) urinals by 1/1/2011 and other standards for dual flush and flushometer toilets that are less than what is currently allowed. This legislation would impact new construction and California Building (Plumbing) Code Standards.

AB888 by Lieu and Laird (green building standards): Requires that California building standards would have to meet the USGBC LEED gold rating for new construction and major renovation.

AB 1058 by Lieu and Laird (green building construction best practices): requires the availability of a set of voluntary green building best practices for residential home construction.

AB 1173 by Keene (water charges; multi unit residential structures): would require every water purveyor who furnishes water service to any person residing in a multi-unit residential structure for which a construction permit has been issued on or after January 1, 2008 to require the installation of sub-meters as a condition of anew water service to that person.

AB1404 by Laird (water use measurement information): would require a jointly implemented water use reporting database on the internet for use by water suppliers required by state law to provide such information in the standardized forms (UWMP, BMP's, DMMs); conditional eligibility for certain grants and loans on compliance with reporting requirements.

AB1420 by Laird (water demand management measures: grant or loan funds): eligibility for any grand or loan to an urban water supplier awarded or administered by DWR, SWRCB, or the Bay Delta Authority to be conditioned on the implementation of the water demand management measures described in the UWMP.

AB1435 by Salas (water charges: conservation rate structure): would require a retail water supplier to institute a conservation rate structure based on the amount of water used (volumetric rates).

SB59 by Cogdill (reliable water supply bond act of 2008): would authorize a \$3.96 billion bond act including \$200 million for water use efficiency. (Watch especially regarding language linking funding to integrated regional water management plan)

SB825 by Padilla (water conservation policy): would declare the policy of the state to promote water conservation, water efficiency, and water recycling as the most cost effective means of increasing water supply and protecting the environment.

SB862 by Kuehl (water resources):; would require the UWMP to quantify energy use and production of existing and planned water sources; agencies that do not submit an UWMP would not be eligible for grants; would require a groundwater management plan to be submitted by the local agency to DWR and to provide updates every 5 years.....(this is another try at passing SB1640 that was vetoed by the Governor last year).

Coastside County Water Department
Main Street
Half Moon Bay, California 94019
June 1, 2007

Dear Coastside County Water Department,

Thank you so much for funding my class' participation in the Water Wise Program. As you can see from the letters from my students, they learned so much—not only about conserving water but also about WATER!

I was very impressed with the curricular materials provided by the program. They were well presented and the activities were fun and educational. The equipment provided for us was incredible! Everything seemed to be of the highest quality, and installation was easy. Many of the kids even did the assessments of their water usage and found that to be very interesting.

I would be pleased to have the opportunity to do this program with my students next year! Your generosity in making this available to my students this year was greatly appreciated.

Sincerely,



Ann Mangold
Hatch Elementary School
5th Grade Teacher

STAFF REPORT

To: Board of Directors

From: Cathleen Brennan, Water Resources Analyst

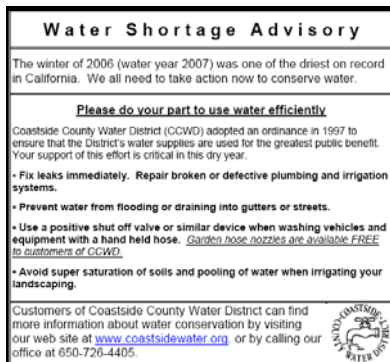
Agenda: July 20, 2007

Subject: Water Shortage and Drought Contingency Plan

This report is provided as an update on the implementation of the Water Shortage and Drought Contingency Plan – Stage 1 (Advisory Stage). No action is required by the Board of Directors.

ADVISORY STAGE – Stage 1

▪ Outreach



An advertisement was placed in the Half Moon Bay Review on June 27, 2007. The message was to alert the public of the Water Shortage Advisory and to remind the public to use water efficiently. The advertisement informed the public of the water waste prohibitions.

The Bay Area Water Supply and Conservation Agency (BAWSCA) is participating with the San Francisco Public Utilities Commission (SFPUC), and the Santa Clara Valley Water District (SCVWD) to promote a regional water conservation marketing campaign. The marketing campaign includes newspaper advertisements, billboard advertisements, radio advertisements and bill inserts. The marketing campaign is using the slogan “be a water saving hero” and has a web site for the public to learn more about water conservation at www.watersavinghero.org

There is a special message on the billing statements this summer asking for a 10% reduction in consumption.

A conservation message was included in the letter to the top five users for the notice of the proposed increase to the rate schedule for FY 2007/2008. Those letters were mailed out in June.

The 2006 Consumer Confidence Report contained a Water Shortage Advisory message requesting customers to conserve water. The CCR was mailed out in June.

Regionally, there continues to be news reports and articles on the status of water supplies and water conservation.



Coastside County Water District's web site was updated on July 6th with a Water Shortage Advisory message on the home page.

▪ Meetings

A planning meeting took place on May 30, 2007 with the Superintendent of Operations, the Office Manager, the Administrative Assistant and the Water Resources Analyst to discuss action items required under the Advisory Stage – Stage 1.

An employee Meeting on June 19, 2007 updated staff on the action plan.

A staff Meeting on July 3, 2007 included a discussion on the action plan.

▪ 10% Water Savings Goal

The SFPUC reports that from June 29th to July 2nd their Peninsula customers are meeting the voluntary reduction in consumption. The SFPUC is not reporting each customer individually but has broken down their customers into three groups; San Francisco customers, Peninsula customers, and South Bay/East Bay customers.

As a reminder, the SFPUC is using the year of 2004 as the base year for comparison for the 10% reductions. The reason for using the year 2004 is that 2004 was a relatively dry year. CCWD produced about 11% less water in June of 2007 when compared to June of 2004.

▪ Financial Impacts

There will be financial impacts from implementing the Water Shortage and Drought Contingency Plan. There is the potential for spending to increase and for revenue to decrease.

Due to the request for a voluntary reduction in consumption by 10%, there will be more outreach and public information materials produced and distributed. More public awareness usually results in more rebate activity for appliances and fixtures. Staff may need to work additional hours to meet the requirements outlined in the plan. Operationally, there may be cost increases, if the district is required to rely more heavily on Crystal Springs Reservoir or there is deterioration in water quality from the water supply sources. The decrease in revenue will be the result of the decrease in consumption (sales).

More information was requested regarding financial impacts at the June 12th Board of Directors meeting. The table below contains estimates on the anticipated expenses (conservation program expenses) from implementing the Advisory Stage, which is expected to be in place through December of 2007.

Estimates of Anticipated Expenses From Implementing The Advisory Stage							
Expenses	1st Quarter			2nd Quarter			Totals
	July	Aug	Sep	Oct	Nov	Dec	
Staff							
Hours	\$63	\$63	\$63	\$63	\$63	\$63	\$379
Outreach							
Bill Stuffers	\$175	\$175		\$175	\$175		\$700
Newspaper		\$300			\$300		\$600
Direct Mailing						\$4,000	\$4,000
Translation Services		\$500					\$500
Devices							
Garden Hose Nozzles			\$1,200				\$1,200
TOTAL	\$238	\$1,038	\$1,263	\$238	\$538	\$4,063	\$7,379
These estimated expenses are in addition to what was planned for the first and second quarter of the 2007-2008 fiscal year.							

STAFF REPORT

To: Board of Directors

From: Cathleen Brennan, Water Resources Analyst

Agenda: July 20, 2007

Subject: Water Supply Evaluation Report 2006

This report is provided as an update on the Water Supply Evaluation Report. No action is required by the Board of Directors.

The Water Supply Evaluation Report for 2006 was sent to the San Francisco Public Utility Commission (SFPUC) Policy Advisory and Future Water Resources Committee (Committee) at the June 12th Board of Directors meeting. The Committee met on June 27, 2007 at 10:00am. Present at the meeting were Vice-President Chris Mickelsen, Director Bob Feldman and Cathleen Brennan, Water Resources Analyst.

The following is a list of items discussed at the meeting.

1. Update title page to represent Board and Staff for date the report was completed.
2. Report should be based on calendar year.
3. Include peak demand data for 2006.
4. Add separate table to represent total connections compared to installed connections.
5. Production chart should include gallons along with percent - graph 3.
6. Emphasis should be on 2006 activity and data. Appendices should include historic data.
7. Make historic data available in excel format on web site.
8. Goal is to have 2006 report completed by August for review by the Committee.
9. Committee and Board of Directors can provide specific direction for 2007 Water Supply Evaluation Report.

Due to comments being required in July and August for both the *Draft Pilarcitos Integrated Watershed Management Plan Assessment Report* and the *San Francisco (SFPUC) Water System Improvements Program Environmental Impact Report (PEIR)*, the date for the next draft of Water Supply Evaluation Report would be in late September.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Superintendent of Operations

Agenda Date: 20 July 2007

Date: 6 July 2007

Subject: Operational Report – June 2007

Source of Supply

Pilarcitos Lake, Denniston Reservoir and Denniston Wells #1, #3 & #9 were the main source of supply up to 11 June. We switched from Pilarcitos to Crystal Springs on 11 June to accommodate the increase in demand. At this time, about 300 MG remains available in Pilarcitos Reservoir for our use.

Systems Improvement:

Short Term Plant Improvements

Denniston WTP - The STI Team met on 8 June to discuss their comments on the final plans for the Denniston Plant.

Nunes WTP - Engineer will proceed on the final plans for Nunes WTP. Once complete the specs for both plants will be compiled and set to bid in the fall.

Denniston Tank Modifications has been sent out to bid. Bid opening will be on 2 August at 14:00.

Main Street Project

Please reference the Status Report on Current Major Capital Improvement Projects.

SCADA System

District Staff and Engineer met with representatives of KBL on 3 July to discuss SCADA needs and replacement of the RUGID system. The SCADA upgrade design will be done in 3 phases. First, we must upgrade the hardware and software presently used at our control counsel so that we can immediately utilize that data that we are receiving. Second, the District Engineer will include the functional description of all STI upgrades to incorporate into the design. Third, KBL will work with the Treatment and Distribution Sections to go over functionality of the Distribution Network. Once the design is established, we will go out to bid for procurement and installation of the SCADA system.

Denniston Well Rehabilitation Project

Maggiora Bros had to replace the Denniston #1 pump and motor due to size issues. The new unit was swapped out and has been running well since.

The contractor has turned in a change order to rehab Denniston Well #4. They will be starting on it this month.

Beautification Efforts

Continue with weed whacking various sites.

Upgrading security boxes around our well sites.

Weed abatement at the Pilarcitos Canyon well sites.

Update on Other Activities:

Denniston Intake

We have installed a screen on the intake of the 60 HP pump to keep debris out of the unit. We are on the fast track to modify the pond intakes to allow drawing water at shallower depths.

Denniston Backwash Return Pump

This pump has been inoperational since 14 June due to air entrainment. Pump Repair will be installing a new packing kit and we are considering other options to this application.

Belleville Main

Upon excavating the foundation of a new home on Belleville Drive, Mr. Luis Costa discovered that one of our 8" mains runs directly under his property, 12 feet outside of it's easement. Verification of the misalignment was made by Jack Ellis, a local surveyor. We are presently working to re-align our pipeline into its easement.

Temporary Worker

Daniel Williams, our new temporary worker, started on 9 July and will be with us for 6 months. He will be used to continue our beautification efforts as well as to assist the crews on special projects.

Crystal Springs Power Failure

There was a power failure affecting the Crystal Springs Pumping Plant at 0245 on Saturday, 16 June. Extra staff was deployed to handle Nunes WTP flows and chemical feeds as well as initiate emergency switchover to our Pilarcitos Reservoir source. PG&E power was resumed at 0545 just prior to the switchover. Don Patterson, Jon Bruce, Sean Donovan and Steve Twitchell responded to this situation and I convey my thanks for their quick and thorough actions.

Safety/Training/Inspections

Safety Committee

The safety committee met on 12 June. In attendance were Steve Twitchell, Stephan Dumont and his successor, Leighton Wood. Discussed 2 accidents last month concerning slip on bank of Denniston Creek while tending to diffuser. Steps carved into bank. Permanent steps will be fabricated in the near future.

Did a safety walk through of the District Center and Shop. All identified items have been addressed. (see attached)

Driver's Training

JPIA conducted drivers training on 6 June. All field staff were in attendance.

Accident

A car struck Treatment/Distribution Operator Jon Bruce on 30 June while he was working on a crew for an emergency main repair. The incident occurred at the corner of Roosevelt and Highway 1. Jon was locating our line when the driver made a hasty right turn from a stopped position without looking into the direction of travel. Jon sustained a concussion, some bruises and abrasions but no broken bones or other serious injury. He remains in recuperation at the time of this writing but is expected to return to work by the end of the month.

Department of Health Services

Coliform Hit

A bacteriological sample collected as part of the Carter Hill East pipeline project came in positive on 7 June. Upon notification, the crews flushed the line in both directions and collected 3 resamples as per SDWA protocol. The resamples came in negative and there was no violation of the Total Coliform Rule. DHS was notified within 24 hours of receiving the call from the laboratory.

Consumer Confidence Report

The 2006 Consumer Confidence Report was certified by DHS and subsequently sent out to our customers on 15 June.

All Employee Meeting

I conducted an All Employee Meeting on Tuesday, 19 June 2007 (a copy of the agenda follows this report).



1675 Neptune Dr.
 San Leandro, CA 94577
 510-895-1595

CCWD
 766 Main St.
 Half Moon Bay, CA 94019

Attn: Joe Guistino, Gina Brazil

RE: Safety Walkthrough, CCWD, 766 Main Street, 06/12/07

HAZARD/UNSAFE CONDITION

CORRECTION (INCLUDE DATE)

ALL:

Fire extinguishers need to be serviced
 (Facility and vehicles)

6 July

Server Room/Office:

Fire extinguisher needs hydrostatic testing

6 July

Gina's Office:

Space heater plugged into surge protector

6 July

Joe's Office:

Non-UL listed extension cord (no ground)
 in use

6 July

Break room:

Exposed junction box below counter under
 Microwave oven

scheduled

- Exterior Building / Front:

Inadequate exterior lighting at night
 (per employees)

scheduled

- Exterior Building / Rear:

Exit stairs (east) missing one hand railing

~~7-3-07~~ PENDING REVIEW

Exit stairs (west) missing two hand railings

~~7-3-07~~ " "

- Carport Area:

Poor storage of portable gas containers

7-3-07

Poor storage of flammables (south wall)

7-3-07

Improper disposal of car batteries

7-3-07

Workshop:

Unlabeled spray bottle, small (outside bench)	7-3-07
Eyewash station blocked	7-3-07
No inspection tag on eyewash station	7-3-07
Eyewash station dirty / contaminated	7-3-07
Acetylene tank unsecured	7-3-07
Poor storage of hedge trimmer	6/25/07
Acids not segregated in flammable cabinet	7-3-07
Poor storage of fiberglass insulation	7-3-07
Unlabeled pump/spray bottle, large near exit	7-3-07
Poor storage of battery acid	7-3-07
No visible MSDS binder	7-3-07
Poor storage of flammables (work bench + shelving)	7-3-07
Compressed gas tanks unsecured	7-3-07

Please print this report, and document any corrections you make to the above hazards.

Thank you,

Leighton S. Wood
Occupational Safety Instructor
Cintas First Aid and Safety
Cell: 510-774-9600

Coastside County Water District

Employee Meeting – Tuesday, June 19, 2007 – 8:00 a.m.

- 1.) General Manger Recruitment / Interviews
- 2.) July Board Meeting Schedule –
 - Tuesday, July 10, 2007 – 7:00 p.m. – Public Hearing – Rate Increase
 - Friday, July 20, 2007 – 3:00 p.m. – Regular Board Meeting
- 3.) Resolution adopting Statement of Policy for Maintaining Operating Reserves – *(attachment)*
- 4.) Status Report of Finance Committee’s proposed rate increase and budget recommendations for the July 10, 2007 Public Hearing – *(attachment)*
- 5.) November 2007 Election – Directors Larimer, Coverdell, & Feldman
- 6.) Status Report on Capital Improvement Projects – *(attachment)*
- 7.) Outstanding Volunteer Award presented to Steve Twitchell, CCWD – presented from the Coastside Associations and Girl Scout Troop 2352 – *(attachment)*
- 8.) Public Outreach/Program Development/Water Resources Analyst’s Report – *(attachments)*
 - Monthly Report
 - Implementation of Water Shortage & Drought Contingency Plan
 - Water Supply Evaluation Report for 2006 – Staff Report
- 9.) Superintendent of Operation’s Report – *(attachments)*
 - Monthly Report
 - El Granada Phase 3 Pipeline Replacement Project
 - Denniston Storage Tank Modifications Project
 - Discussion of Emergency Notification Program
 - Safety
- 10.) Office Manager’s Report
- 11.) Questions, Comments, Concerns
- 12.) Adjournment

June 25, 2007

Mr. Eric L. Lacy, P.E.
State of California Department of Health Services
Santa Clara District
Drinking Water Field Operations Branch
850 Marina Bay Parkway, Building P
Richmond, CA 94804



Reference: 2006 Consumer Confidence Report Certification Form

Dear Mr. Lacy:

Enclosed herewith please find a copy of Coastside County Water District's Consumer Confidence Report (CCR) (Annual Water Quality Report) for the year 2006, as well as a copy of the completed CCR Certification Form.

I would like to thank the Department of Health Services staff, especially Ms. Thuy Van Nguyen, for assistance with the review and recommendations provided to the District in the production of the report this year.

A copy of the CCR was delivered via U.S. Mail to all District customers on June 18, 2007. Additionally included is a copy of the certificate of mailing, issued by the U.S. Postmaster.

The 2006 Consumer Confidence Report was also posted on the District's website at www.coastsidewater.org. Also, as stated on the Certification Form, a copy was distributed for posting at the City of Half Moon Bay offices and the Half Moon Bay Public Library. Multiple copies of the CCR were hand delivered to several coastside locations servicing more than one business or residence, including affordable housing projects, a medical clinic and the local school district.

If you have any questions regarding the report and/or distribution of the District's 2006 Consumer Confidence Report, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Guistino".

Joe Guistino
Interim General Manager

Enclosures

cc: Ms. Thuy Van Nguyen

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino

Agenda: 20 July 2007

Report

Date: 16 July 2007

**Subject: Discussion and possible direction to staff
regarding an automated meter-reading program**

Introduction

In May 2007, the Board of Directors instructed Staff to pursue piloting an automatic meter reading system for the meters located along Highway 92. This report identifies the reasoning behind the selection of the Orion AMR as the technology to use for this pilot study.

Recommendation:

Direct Staff to proceed with acquisition of Orion automatic meter reading system for CCWD's 67 meters located along Highway 92.

Discussion:

I have solicited quotes from Orion, Sensus and Datamatic to provide us with a complete package to automate the 67 meters alongside of Highway 92. These systems reflect 3 different technologies applicable to AMR systems: "bubble up" (Orion), Firefly (Datamatic) and Direct Sequence Spread Spectrum (Sensus). Inquiry with the vendors and their satisfied customers revealed that they all are dependable and provide roughly the same service. In my investigation, they all fared about the same in the following parameters: reliability, reread frequency, leak detection, support services, data profiling, open architecture, battery life and installation costs. The Orion product has the capability to extend to a fixed based system (read from the office) at a much cheaper cost than the other products. Although the quotes were all reasonable in price, they represent an introductory offer. When extrapolated to replacement of our entire system, the cost differences become significant.

The quotes are as follows:

	Orion	Sensus	Datamatic
Introductory offer	\$23,200	\$29,246	\$24,668
Installation	\$4,705	\$2,546	\$2,680
TOTAL	\$27,905	\$31,792	\$27,348
Entire system:	\$1.1 million	\$1.4 million	\$1.5 million

The scope of the pilot study would be to determine the savings in reading time, re-read frequency, high bill complaints and improved customer service. Other utilities using this technology have reported a virtual elimination of read errors. Since all meters can be read every month with a minimal impact on manpower, this technology could detect and notify customers of leaks in their home plumbing before it becomes manifest in a two month billing cycle. Some Districts have shown an increase in revenue since old meters are generally eliminated in a short period of time. By assessing these savings on this pilot program, we may be able to extrapolate to the savings garnered from a partial or full retrofit of our entire system. The workforce savings could then be re-allocated to such programs as unidirectional and dead end flushing programs, a valve exercise program, reservoir cleaning, and service line installations (with subsequent revenue). The estimated revenue generated by service line installations alone can be up to \$75,000 annually. If the District opts to extend the AMR to the entire system, installation costs can be minimized by doing it in-house with a temporary maintenance worker.

Fiscal Impact: Retrofitting the 67 various sized meters along highway 92 with the Orion AMR will cost \$28,000 and is fully funded in our FY 08 budget.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino

Agenda: 20 July 2007

Report

Date: 16 July 2007

Subject: Nunes Underground Storage Tank Replacement

Introduction

The underground storage tank at Nunes WTP contains diesel fuel for the on-site emergency generator. In light of required costly repairs and high annual testing costs for this tank, I would like to propose replacing it with an above ground rig.

Recommendation:

Direct Staff to proceed with the RFP to remove the existing diesel storage tank at Nunes WTP and to replace it with an above ground unit.

Discussion:

Present defects in the underground storage tank at Nunes WTP require about \$13,000 in repairs. Present regulatory requirements mandates monthly, annual and pentannual testing of this tank at a cost of about \$22,000 every 5 years. In the event of a failure, environmental mitigation costs would be very significant. These tanks were traditionally installed underground since an above ground tank was considered an eyesore and there was not the present regulatory climate to maintain compliance. Staff has identified an appropriate site for the above ground rig and are in support of this project.

Fiscal Impact: Initial estimates for removal of the underground tank and replacement with an above ground unit are \$40,000. These funds have been allocated for this project in the FY08 CIP. With the removal of the UST, O&M costs will be reduced by about \$4400 annually.

STAFF REPORT

To: Board of Directors

From: Jim Teter, District Engineer

Agenda: July 20, 2007

Report Date: June 16, 2007

**Subject: Phase 3 El Granada Pipeline Replacement Project
Status Report**

Recommendation:

None. The agenda item is informational.

Background:

Last month's staff report included a listing of numerous items still required to be completed including encroachment permits to be obtained, easements to be obtained, and CDP conditions requiring submittals for compliance. Since that report the following progress has been made:

1. Storm Water Pollution Prevention Plan (SWPPP).
E.I.P.Associates completed the SWPPP on schedule (June 25th). Teter submitted the SWPPP to the City of Half Moon Planning Department on June 30th for compliance with CDP Conditions 7,15,19,20 and 21. Teter submitted the SWPPP to the County of San Mateo Planning Department on June 30th for compliance with CDP Conditions 3. No review comments have been received from either planning department.
2. Caltrans Encroachment Permit for Archeological Investigation.
The Caltrans encroachment permit staff person decided to issue a double permit for this work. I completed the application

STAFF REPORT

Agenda: July 20, 2007

Subject: Phase 3 El Granada Pipeline Replacement Project Status Report

Page Two

- forms for the District's one-half of the permit, and the District's portion of their permit was issued by Caltrans on June 25, 2007. Matthew Clark of Holman & Associates has submitted and resubmitted their application forms, but their portion of the permit has not yet been issued. Matthew Clark has contacted Caltrans by telephone numerous times. Currently it is not known when the permit will be issued. The excavation work involves excavating trenches at 17 different locations along the pipeline route, each trench will be 8-10 feet long and 6 feet deep.
3. Caltrans Encroachment Permit for Pipeline Construction. Teter submitted the SWPPP and revised pipeline drawings to Caltrans on June 28th , and Caltrans issued the Encroachment Permit on July 6.
 4. City of Half Moon Bay Encroachment Permit. Teter submitted the application to the City of Half Moon Bay on July 5th. No response has been received.
 5. County of San Mateo Encroachment Permit. Teter submitted the application to the County of San Mateo on July 5th. It is probable that the County will not issue the permit until the CCWD has completed the easement acquisition process for the required easement through the Mirada Surf property.
 6. Streambed Alteration Permit from State Fish & Game Department. E.I.P. Associates has been working on the permit applications and expects to complete them on July 20th.
 7. Contract Document Completion. Teter has been working on the Contract Documents (plans, specifications, etc.) and expects to complete them by July 31st.

The obvious question is: when is the project ready to be advertised for bids? From the standpoint of the District Engineer the project could be advertised for bids following completion of the archeological

field excavation work if no significant pipeline realignment work is required. But because all items required for project construction have not been completed, the District Engineer has requested that the District legal counsel review the project status and advise the Board of Directors as to when the project should be put out to bid.

The issues are as follow:

1. Archeological Investigation. Assuming that no major relocations of the pipeline are required following completion of the excavation work, should advertising for bids be delayed until the Archeological Investigation report is completed and approved by the permitting agencies?
2. City of Half Moon Bay Encroachment Permit. The permit application has been filed but the permit has not been received. The amount of work to be performed within City streets is very minor. Should advertising for bids be delayed until the encroachment permit is received?
3. County of San Mateo Encroachment Permit. The permit application has been filed, but the permit has not yet been received. It is probable that the County will not issued the permit until the easement through the County-owned Mirada Surf property is obtained. Should advertising for bids be delayed until the Encroachment Permit is received?
4. Easements. The project construction requires the acquisition of at least one and probably two easements. Should advertising for bids be delayed until all easements are obtained?
5. Storm Water Pollution Prevention Plan. The SWPPP has been submitted to both the City of Half Moon Bay Planning Department and the County of San Mateo Planning Department for review for conformance with CDP conditions. Should advertising for bids be delayed until a written response is received from each of these agencies?
6. Stream Alteration Permit from State Fish & Game Department. E.I.P. Associates should complete the application forms by next

STAFF REPORT

Agenda: June 20, 2007

Subject: Phase 3 El Granada Pipeline Replacement Status Report

Page Four

week for the 4 streams which the new pipeline will cross under. It is unlikely that a Permit will be required because no work will be performed within the banks of any of the streams. Should advertising for bids be delayed until a written response is received from the Department of F&G?

Summary

The District Engineer and the other consultants working on the project continue to make progress. The District legal counsel has been requested to review the project status and provide advice to the Board on when the advertising for bid process should begin.

Project Schedule:

Complete archeological investigation	??????
field excavation work	
Advertise for bids	??????
Open Bids	??????
Award Contract	??????
Issue Notice to Proceed	??????
Complete Construction	Summer 2008

Fiscal Impact:

Funding for the Phase 3 El Granada Pipeline Replacement Project is included in the 2007/08 Capital Improvement Program budget.

STAFF REPORT

To: Board of Directors

From: Jim Teter, District Engineer

Agenda: July 20, 2007

Report Date: July 16, 2007

Date:

Subject: District Engineer Work Status Report

Recommendation:

None. The agenda item is informational.

Background:

The Board of Directors has requested a monthly status report from the District Engineer on his activities.

Work Performed Since Last Board Meeting

Work performed since the last Board of Directors meeting includes:

- Water Treatment Plant Short-Term Improvements. Engineering work is continuing.
- Phase 3 El Granada Pipeline Replacement Project: Work continued on coordinating the work of the consultants and on preparing the Contract Documents for the construction work (plans, specifications and other bidding documents).
- Engineering Advice. Provided the District staff with advice on an as-requested basis on engineering-related topics.

Current Work Assignments:

A description and status report on the District Engineer's current work assignments follows:

STAFF REPORT

Agenda: June 20, 2007

Subject: District Engineer's Work Status Report

Page Two

1. Preparation of Design Contract Documents for Phase 3 El Granada Transmission Pipeline Replacement Project. See separate staff report.
2. SCADA System Replacement. A staff meeting was held on July 3rd to discuss the SCADA system replacement. It was decided that (1) the budgeted \$20,000 study was not necessary, and (2) that the first one-half of the replacement work would be performed as part of the Short-Term Water Treatment Plant Improvement Project.
3. Short-Term Improvements at Nunes & Denniston WTPs. The District Engineer is preparing the plans and specifications for these projects:
Denniston WTP Improvements:
 - A. Denniston Storage Tank Modifications Project. A decision has been made to construct the modifications to the Denniston storage tank and the new tank inlet pipeline first. The project is currently being advertised for bids. The bid opening date is August 7, 2007.
 - B. Denniston Water Treatment Plant Improvements. Teter has completed his final Contract Drawings. Next, a structural engineer will be retained for design of the minor modifications to the treatment plant walls and floor.

Nunes WTP Improvements:

Teter is preparing his final Contract Drawings, which will be completed within the next few weeks. Following review by the water treatment plant operating staff, a structural engineer will be retained for design of the concrete chemical containment walls.

Fiscal Impact:

1. Phase 3 El Granada Transmission Pipeline Replacement Project. The FY 07/08 Capital Improvement Program budget contains funding for this project.
2. SCADA System Replacement. The FY 07/08 Capital Improvement Program budget contains funding for this project.
3. Short-Term Water Treatment Plant Improvements. The FY 07/08 Capital Improvement Program budget contains funding for this project.

STAFF REPORT

To: Coastside County Water District Board of Directors

Agenda: July 20, 2007

Report

Date: July 16, 2007

Subject: Consider approval of Resolution 2007-11 in support of "No Time to Waste: A Blueprint of California Water"

Recommendation:

Discuss and approve the attached resolution.

Background:

At the June 12, 2007 Coastside County Water District Board of Directors meeting, Bob Ptacek, speaking as a member of the Association of California Water Agencies (ACWA) Region 5 Board of Directors, requested support from the Coastside County Water District for the "No Time to Waste: A Blueprint for California Water".

The No Time to Waste: A Blueprint for California Water is a document targeted to state and federal leaders and provides a roadmap of what needs to be done to secure the state's water future. A statewide task force, comprised of ACWA members representing water interests from around the state developed this document. All of ACWA's 440 public water agency members had the opportunity to review and provide input before it was formally presented to the Schwarzenegger administration, the legislature, Congress and the Bush administration in May of this year.

STAFF REPORT

Agenda: July 20, 2007

Subject: Consider approval of Resolution 2007-11 in support of "No Time to Waste: A Blueprint of California Water"

Page Two

Recommendations made in the Blueprint include improving the existing water conveyance system in the Sacramento-San Joaquin River Delta; evaluating long-term threats to Delta levees and pursuing actions to reduce risks to the state's water supply and the environment; developing additional groundwater and surface water storage; and supporting and funding local efforts to expand recycled water use, water use efficiency and desalination of seawater and brackish groundwater. The Blueprint acknowledges the increasing role of local agencies in advancing water supply infrastructure and calls again on state and federal leaders to reinvest in the state's critical backbone infrastructure.

Attached to this report are additional materials prepared by ACWA, including a report dated August 2005, Blueprint Facts, Member Outreach – Steps to Take, Talking Points to ACWA Members, a list of Blueprint Endorsements, and a Sample Letter to Legislators and Congressional Representatives.

ACWA recommends passing of the attached Resolution encouraging the immediate implementation of No Time to Waste: A Blueprint for California Water at the local, state and federal levels.

ACWA's No Time to Waste: A Blueprint for California Water

August 2005

Just a few months after its initial release, the Association of California Water Agencies (ACWA) *No Time to Waste: A Blueprint for California Water* is gaining endorsements and momentum around the state. The Blueprint lays out a diverse mix of actions and investments that will help California meet its water supply needs in the coming decades.

June, July and August have been extremely busy months in ACWA's quest to get the Blueprint on the street and into the hands of legislators, water groups, opinion leaders and the media. ACWA staff and members have also been meeting with legislators, legislative staff, and key newspaper editorial boards to let them know the importance of enacting the policies contained within the document without delay.

Recognizing the importance of implementing *No Time to Waste*, a growing number of ACWA members, including (insert agency name) and other concerned groups are taking it upon themselves to pass a resolution in support of the Blueprint.

Those that have already passed resolutions in support of the Blueprint include:

- Helix Water District, Imperial Irrigation District,
- Bear Valley Community Services District,
- Las Virgenes Municipal Water District,
- Valley Center Municipal Water District,
- Mesa Consolidated Water District,
- Metropolitan Water District of Southern California,
- California Infrastructure Coalition,
- County of Kings Board of Supervisors,
- Santa Fe Irrigation District,
- Tulare Lake Basin Water Storage District,
- Castaic Lake Water Agency,
- Sweetwater Authority, and
- Sacramento Suburban Water District.

The Blueprint's recommendations include investments in both infrastructure and programs to improve water supplies, water use efficiency, water quality and environmental health. The recommended actions are designed to address short- and long-term statewide water needs, complement and build on local efforts, and promote integrated regional water management plans that will play a critical role in California's future.

"This document is providing the basis for the discussion of California water issues for years to come," said ACWA Executive Director Steve Hall. "The plan contained in

the Blueprint will lead this state to responsible water management while protecting California's unique natural resources far into the future.”

Developed by a task force representing hundreds of local public water agencies from throughout the state, the ACWA Blueprint is intended to serve as a roadmap for state and federal leaders to follow to ensure California has the water supply system it will need to support people, jobs and ecosystems in the future. The document was formally presented to the Schwarzenegger administration on May 4 at ACWA's 2005 Spring Conference, and circulated to the Bush administration, Congress, the Legislature, opinion leaders and the media.

In addition to the action plan, the Blueprint includes a detailed discussion of pressing regional needs and actions to help address them.

The recommendations include:

- Improve the existing Sacramento-San Joaquin River Delta water conveyance system to increase flexibility and enhance water supply, water quality, levee stability and environmental protection in the near term.
- Evaluate long-term threats to the Delta levee and conveyance system and pursue actions to reduce risks to the state's water supply and the environment.
- Ensure delivery of adequate Colorado River supplies for Southern California and defend California's rights on the Colorado River.
- Implement and fund the Sacramento Valley Water Management Program.
- Develop additional groundwater and surface water storage, including proposed surface storage projects now under study if they are determined to be feasible.
- Support and fund local efforts to expand recycled water use and implement best management practices for urban and agricultural water use efficiency.
- Improve the quality of California's drinking water supplies to safeguard public health and enhance water quality for agriculture and the environment.
- Work with local agencies to overcome constraints to developing seawater and brackish groundwater desalination.
- Modernize the federal Endangered Species Act and other laws and regulations to allow water infrastructure projects, water supply and water quality activities to proceed while protecting species and habitats.
- Expedite the approval process for voluntary water transfers.

- Clarify and expand the state's role in flood control and promote multi-benefit flood control projects.
- Support integrated regional water management plans.

For more information, read the Blueprint on ACWA's Web site, www.acwa.com.

NO TIME TO WASTE

A Blueprint for California Water

Talking Points for ACWA Members

Key Messages

- California has been well served by its water supply system, but it has been 30 years since improvements were made on the scale required to keep pace with the state's growing population and changing water needs.
- ACWA believes that dynamic must end. Significant new investments are needed in our statewide water infrastructure starting now to ensure that California has the water supply system it will need to support people, jobs and ecosystems in the future.
- "No Time to Waste: A Blueprint for California Water" was developed by ACWA to spark discussion of our water future and identify actions and investments to help California meet its water supply needs in the coming decades.
- California cannot just conserve its way or transfer its way or build its way to a secure water future. Instead, it needs a diverse mix of programs and projects that incorporate infrastructure improvements, water use efficiency, water recycling, desalination, voluntary water transfers and a variety of other sound water management techniques to provide the reliability and flexibility required.
- Tremendous progress is being made at the local and regional level to use water more efficiently and develop innovative water management tools. But those efforts alone will not be enough. State and federal leadership is needed to make investments in our statewide infrastructure and to provide funding assistance and support to complement regional efforts.
- While the actions recommended in the Blueprint will come at a cost, ACWA members are prepared to pay their fair share for benefits received because they see the value in investing in water supply and water quality improvements. They also recognize that failure to make those investments will be costlier still.



May 2005

Prepared by

**Association of
California Water
Agencies**

910 K Street, Suite 100
Sacramento, California
95814
(916) 441-4545

All ACWA Blueprint
materials available at:

www.acwa.com

– continued on page 2

TALKING POINTS

Key Features of the Blueprint

- The Blueprint lays out 12 recommendations that include a diverse mix of actions and investments to address short-term and long-term needs. Recommendations include investments in both infrastructure and programs to improve water supplies, water use efficiency, water quality and environmental health.
- The document emphasizes the need for infrastructure improvements because without changes to our water conveyance system and development of additional water storage, California will not have the flexibility to meet future needs. But because infrastructure improvements alone are not enough, the document also calls for additional support and assistance for local efforts to improve water use efficiency, expand recycled water use and pursue desalination of both ocean water and brackish groundwater.
- The Blueprint is unique in that it was developed from the perspective of local water agencies that live and breathe water issues every day.
- While all regions of the state share the need for adequate, reliable and good quality water at affordable rates, each faces unique challenges. ACWA's Blueprint offers an on-the-ground look at pressing regional needs and some of the actions required to help address them. But while regional plans and solutions are critical, they are not enough alone. California also needs improvements in and additions to statewide infrastructure.
- The Blueprint also discusses emerging issues such as climate change and risks to groundwater quality that could change both the availability of California's water supply and the most effective strategies for meeting water needs. These factors require longer-term study and action to ensure the state has the water supply system it will need in the future.
- The Blueprint is not intended to duplicate or replace the latest California Water Plan Update, Bulletin 160-2005. The Blueprint is designed to be a policy document, and as such does not attempt to provide a technical inventory of our water supplies or attempt to quantify the gap between future water demands and water supplies.
- ACWA believes the Blueprint and Bulletin 160-05 will together frame the discussion and guide investments in the programs, policies and infrastructure improvements that will allow California to meet its 21st century water needs.

The Blueprint Process

- It was developed over the course of a year by a task force representing local public water agencies from throughout the state. A draft of the document was sent to all 440 ACWA member agencies for comment in December 2004, and several revisions followed to incorporate member input. The ACWA Board of Directors approved the final Blueprint in March 2005.

Next Steps

- The document has been submitted to the Schwarzenegger Administration, members of the Legislature, members of Congress, the Bush Administration and state and federal agencies involved in water supply and regulatory policy.
- ACWA hopes the document will serve as a roadmap for state and federal leaders to follow and also frame the decision-making needed to ensure all Californians have a reliable water supply in the future.

NO TIME TO WASTE

A Blueprint for California Water

Member Outreach - Steps to Take

ACWA members played an essential role in shaping the Blueprint and will be key in the outreach to target audiences. We are asking members to use the materials contained in this packet to deliver the Blueprint to local elected leaders, including their state legislative and congressional representatives in their district offices and local opinion leaders. These efforts should be coordinated through the ACWA office, working with the association's field representatives.

At the statewide level, ACWA will be briefing Congressional and State Legislative leadership on the water and related committees. ACWA also will be meeting with statewide opinion leaders and major media outlets.

Steps to Take:

- 1) Review the sample material and customize for your agencies' use.
- 2) Using the form that follows to indicate whether your agency would be willing to meet with your legislator at their district office, coordinating with ACWA staff.
- 3) Using the sample letter, request a meeting with your legislator / member of Congress.
- 4) Obtain additional copies of the comprehensive Blueprint or Blueprint Executive Summaries for your meetings (see How To Obtain Copies...)
- 5) Use the talking points in preparing for your meeting, bring along copies of the Blueprint fact sheet, frequently asked questions and the Blueprint to provide to your legislator / member of Congress, staffers or local opinion leaders.
- 6) Complete the attached meeting feedback form and fax it to ACWA at (916) 325-2316 to allow us to track how the Blueprint is being received.

Thank you so much for being part of the Outreach Team on the ACWA Blueprint for California Water.

– continued on page 2



May 2005

Prepared by

**Association of
California Water
Agencies**

910 K Street, Suite 100
Sacramento, California
95814
(916) 441-4545

All ACWA Blueprint
materials available at:

www.acwa.com

STEPS TO TAKE

Member Outreach Meeting Form

Contact information:

Name _____

Agency _____

Phone / Fax _____

Email _____

I am willing to schedule a meeting with my:

(check all that apply)

_____ legislator

_____ member of Congress

_____ local opinion leader / community leader

Who will you be meeting with? *(Please list names and affiliations)*

Please fax to ACWA Outreach (916) 325-2316.



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Issues

Blueprint Endorsements

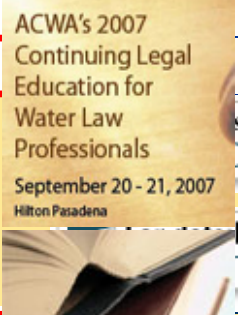


- [Sample Blueprint Board Resolution Memo](#) *Microsoft WORD* - August 2005
- California Association of Sanitation Agencies - April 25, 2006
- Crescenta Valley Water District - March 7, 2006
- Rio Alto Water District - February 16, 2006
- Rancho California Water District - January 12, 2006
- City of Los Alamitos City Council - January 3, 2006
- City of San Juan Capistrano - December 20, 2005
- Scotts Valley Water District - December 15, 2006
- California Buisness Roundtable - December 8, 2005
- El Toro Water District - November 22, 2005
- Western Growers - November 8, 2005
- Tranquillity Irrigation District - November 8, 2005
- Victor Valley Water District - November 2, 2005
- Lakeside Water District - November 1, 2005
- City of Costa Mesa - November 1, 2005
- Laguna Beach County Water District - November 1, 2005
- South Coast Water District - October 27, 2005
- Antelope Valley-East Kern Water Agency - October 25, 2005
- Moulton Niguel Water District - October 20, 2005
- Trabuco Canyon Water District - October 19, 2005
- San Geronio Pass Water Agency - October 17, 2005
- Elsinore Valley Municipal Water District - October 13, 2005
- City Council of the City of Chula Vista - October 11, 2005
- Goleta Water District - October 11, 2005
- Olivenhain Municipal Water District - September 30, 2005
- Cucamonga Valley Water District - September 27, 2005
- Municipal Water District of Orange County - September 19, 2005
- El Dorado County Water Agency - September 14, 2005
- San Juan Water District - September 14, 2005
- Nevada Irrigation District - September 14, 2005
- United Water Conservation District - September 14, 2005
- Rincon del Diablo Municipal Water District - September 13, 2005
- Padre Dam Municipal Water District - September 13, 2005
- Citrus Heights Water District - September 13, 2005
- Kings County Water District - September 8, 2005
- Regional Water Authority - September 8, 2005
- City Council of the City of National City - September 6, 2005
- Mojave Water Agency - August 25, 2005
- Calleguas Municipal Water District - August 17, 2005
- Foothill Municipal Water District - August 17, 2005
- Orange County Water District - August 17, 2005
- Vallecitos Water District - August 17, 2005
- Sacramento Suburban Water District - August 15, 2005
- Sweetwater Authority - August 10, 2005

- Castaic Lake Water Agency - August 10, 2005
- Tulare Lake Basin Water Storage District - August 2, 2005
- Stana Fe Irrigation District - July 21, 2005
- County of Kings Board of Supervisors - July 19, 2005
- [California Infrastructure Coalition](#) *Microsoft WORD* - July 14, 2005
- Metropolitan Water District of Southern California - July 12, 2005
- Mesa Consolidated Water District - July 12, 2005
- Valley Center Municipal Water District - June 20, 2005
- Las Virgenes Municipal Water District - June 14, 2005
- Bear Valley Community Services District - June 11, 2005
- Imperial Irrigation District - May 24, 2005
- Helix Water District - May 18, 2005



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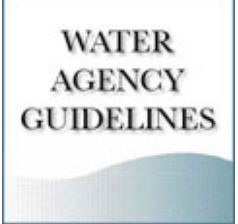
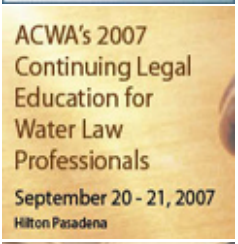
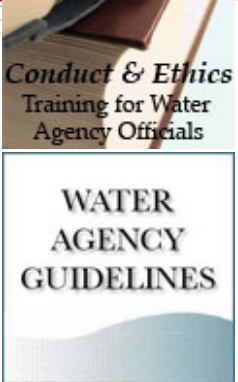


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Sample Letter

From Members to Legislators, Congressional Representatives, or Opinion Leaders

May XX, 2005

Honorable (Insert Name)
P.O. Box XXXX
Sacramento, CA 94249-0001

Dear Assembly Member or Senator (Insert Name):

The Association of California Water Agencies, of which we are a member, has just released *No Time to Waste: A Blueprint for California Water*. ACWA members believed it was time for the water community to come forward with a bold policy statement and action plan for meeting California's future water needs. Developed by a statewide member task force, and with the input of hundreds of additional public water agencies, the ACWA Blueprint is intended to serve as a roadmap for state and federal leaders to follow to ensure California has the water supply system it will need to support people, jobs and ecosystems in the future.

The Blueprint includes a number of recommendations, including a plan for investments in both infrastructure and programs to improve water supplies, and guides to water use efficiency, water quality and sustainable environmental health. The recommended actions are designed to address short- and long-term statewide water needs, complement and build on local efforts, and promote integrated regional water management plans that will play a critical role in California's future.

The document was publicly unveiled at ACWA's 2005 Spring Conference on May 4 and presented to the Schwarzenegger Administration, and has been circulated widely to the Bush Administration, Congress, the Legislature, opinion leaders and the media.

We would like to meet with you and your staff to brief you on this important document and will follow up with you in a few days.

We in the water community believe it is vital to advance the discussion and decision-making required to provide all Californians with adequate supplies of high quality water, a healthy environment and a strong economy for decades to come.

Sincerely,

(Member Agency General Manager)

RESOLUTION NO. 2007-11

**A RESOLUTION OF THE BOARD OF DIRECTORS
IN SUPPORT OF “NO TIME TO WASTE: A
BLUEPRINT FOR CALIFORNIA WATER”**

COASTSIDE COUNTY WATER DISTRICT

WHEREAS, after months of hard work, a statewide task force, with input from hundreds of public water agencies, has developed and the ACWA Board has approved, a comprehensive policy document, *No Time to Waste: A Blueprint for California Water*; and

WHEREAS, the *Blueprint* will frame the discussion and decision-making required to provide all Californians with adequate supplies of high quality water, a healthy environment and a strong economy for decades to come; and

WHEREAS, ACWA members believed it was time for the water community to come forward with a bold policy statement and action plan for meeting California’s future water needs. As the local agencies that deliver water to communities, businesses and farms on a daily basis, ACWA members saw a need to articulate the biggest challenges facing the state’s water future and identify a set of actions to resolve them. They developed the *Blueprint* to layout those issues and provide a roadmap for state and federal officials to follow to ensure California has the water supply system it will need in the future; and

WHEREAS, a task force representing local public water agencies from throughout the state was formed in April 2004 to develop the *Blueprint*. The task force worked with a drafting committee to identify key issues and formulate specific recommendations. Extensive input was solicited from ACWA’s 10 regions and its 440 public water agency members as well as other water-related organizations. A draft of the *Blueprint* was sent to all member agencies for comment in December. Several revisions followed to reflect member input, and the ACWA Board approved a final draft in March 2005; and

WHEREAS, the *Blueprint* is aimed at policy leaders and lawmakers at both the state and federal levels. Its recommendations are geared toward state legislators, members of Congress, the Schwarzenegger Administration, the Bush Administration and all state and federal agencies involved in water supply and regulatory policy. The media, public and other organizations with an interest in resources issues are other key audiences.

WHEREAS, the *Blueprint* makes a number of common sense recommendations that will, when implemented, guarantee clean and safe drinking water, irrigation for our farmers, and protection for California’s spectacular natural resources; and

WHEREAS, the *Blueprint* addresses several factors that could change both the availability of California's water supply and the most effective strategies for meeting water needs. The factors require longer-term study and action to ensure the state has the water supply system it will need in the future. These include: risks to groundwater quality, climate change, and new drinking water issues.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Coastside County Water District hereby supports *No Time to Waste: A Blueprint for California Water*, and encourages all governing bodies to implement, without delay, all provisions contained therein.

PASSED AND ADOPTED this 20th day of July, 2007, by the following votes of the Board of Directors:

AYES:

NOES:

ABSENT:

Jim Larimer, President
Board of Directors
Coastside County Water District

ATTEST:

Secretary of the Board of Directors

STAFF REPORT

To: Board of Directors
From: Joe Guistino, Acting General Manager
Agenda Date: July 20, 2007

Date: July 5, 2007

Subject: License Agreement with Andreini

Introduction

Eddie Andreini has purchased the property adjacent to the Nunes WTP and is requesting access to utility service from the existing electrical connection at the District's Carter Hill property.

Recommendation

Adoption of license agreement with Eddie and Linda Andreini to allow a revocable license to connect to the electric utility service at Nunes WTP.

Discussion

With their recent acquisition of the property adjacent to Nunes WTP, Mr. Andreini has respectfully requested permission to connect to the electrical utilities that run on our property at the Carter Hill Tank site upstream from our power meter. He proposes to make some low impact improvements to the property that will entail a structure to lodge some personal horses.

The terms of the license include a temporary access to install his service to the PG&E underground in a trench as indicated in the attached sketch. The conditions of the agreement insure that he must relocate his lines in the event that they would interfere with any construction or maintenance activities that we must undertake as part of the operation of our facility. Mr. Andreini would be responsible for all liability that may arise out of this work.

LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made and shall be effective on the date that it has been executed by all parties hereto, by and between the COASTSIDE COUNTY WATER DISTRICT (the "Licensor") and LINDA ANDREINI and EDDIE ANDREINI (the "Licensees") who agree as follows:

RECITALS

1. **Recitals.**
 - a. Licensor is the owner of that certain real property located in the County of San Mateo, State of California, generally described as the site of the District's Nunes Water Treatment Plant and Carter Hill Water Storage Tanks (the "Carter Hill Site") and more particularly described in Exhibit A, attached hereto and incorporated herein by reference.
 - b. Licensees are the owners of that certain adjacent real property located in the County of San Mateo, State of California, and more particularly described in Exhibit B, attached hereto and incorporated herein by reference (the "Andreini Property").
 - c. Licensees are planning to construct a horse barn and stable, or similar such facilities, on the Andreini Property, which will receive electrical service from PG&E. Licensees have determined that the most efficient and cost-effective manner of obtaining electric utility service will be by way of connecting to the existing service at the Carter Hill Site.
 - d. Licensor is willing to authorize Licensees to install such electric utility service on the Carter Hill Site to serve the Andreini Property under the terms and conditions set forth herein.
2. Licensor hereby grants Licensees a revocable license to connect to the electric utility service at the Carter Hill Site, by installing such service underground in a trench generally located as shown on the diagram attached hereto as Exhibit C and incorporated herein by reference, together with reasonable access thereto, all at Licensees' sole cost and expense. All work necessary to perform such installation shall be subject to the supervision and to the satisfaction of the District Manager or his designee.
3. Licensees agree that whenever construction, reconstruction, maintenance or any work on the Carter Hill Site by Licensor may be required, the installation provided for herein shall, upon request of Licensor, be immediately relocated or removed by, and at the sole expense of, Licensees. The determination of whether such facilities may be relocated or removed shall be made by Licensor, in its sole discretion.

4. Licensees shall be responsible for all permits and approvals necessitated by the installation provided for herein that may be required from any other agency with jurisdiction over such matters.

5. Licensees agree, by acceptance of this License, to exercise reasonable care to maintain properly all facilities installed by permission of this license, and to exercise reasonable care in inspecting for and immediately repairing and making good any injury to any portion of the Carter Hill Site which occurs as a result of the maintenance of such facilities.

6. Licensees shall be responsible for all liability for personal injury or property damage which may arise out of the work herein permitted or which may arise out of failure on the part of Licensees to perform their obligations under this agreement in respect to maintenance. In the event any claim of such liability is made against Licensor or its officers, employees or agents, Licensees shall indemnify, defend and hold them and each of them harmless from such claim. This License agreement shall not be effective for any purpose unless and until the above-named Licensees file with Licensor the following certificates of insurance: Public Liability in the amount of \$1 million and Property Damage in the amount of \$1 million with "The Coastside County Water District, its officers, employees and agents" named as additional insureds. Licensee shall carry Workers' Compensation Insurance to cover all labor employed on work covered by this License.

7. This license is personal to Licensees, and may not be transferred or assigned by Licensees without the prior written consent of Licensor.

8. If any legal action or proceeding arising out of or relating to this license agreement is brought by either party, the prevailing party shall be entitled to receive from the other party, in addition to any other relief that may be granted, reasonable attorney fees, costs, and expenses incurred in the action by the prevailing party.

9. This license agreement constitutes the entire agreement between Licensor and Licensees relating to the subject matter hereof. Any amendment to this license agreement must be in writing signed by Licensor and Licensees.

LICENSOR

COASTSIDE COUNTY WATER DISTRICT

Dated: _____

By: _____
Jim Larimer, Board President

Attest:

Secretary

LICENSEES

Dated: _____

Eddie Andreini

Dated: _____

Linda Andreini



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MATERIAL HAULING

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April 30, 2007

To: Coastside County Water District

From: Linda and Eddie Andreini
Work 650 726 2065 Cell 650 280 3845

Subject: Utility trench permission

Dear Board Members and Manager:

We have three generations of family on the coast and have over the years been involved in and supported many community activities and projects. Our kids and grand children participate in many outdoor activities including horse back riding.

It is our desire to build a horse barn and stable (maybe an arena) on the property adjacent to the water treatment plant on top of Carter Hill. After talking to Pacific Gas and Electric and evaluating the best access to power we have been advised that the most practical way to access power would be to obtain permission from you to pull power from your adjacent site. Please look at the attached map. We have indicated on it the location of where power could be accessed from your property.

Please consider this proposal.

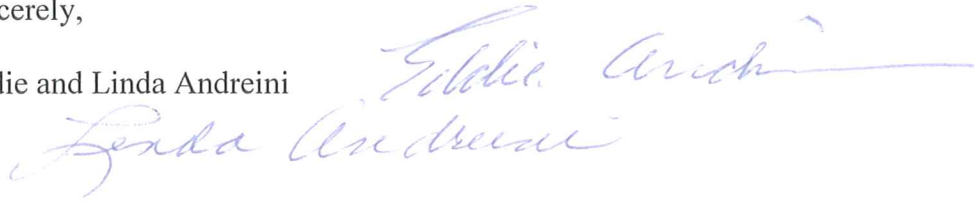
1. Grant us permission to install utility trench as generally shown on the attached map/plot plan.
2. We will pay the expense of preparing the specific description and cost associated with any necessary authorization
3. The installation will be accomplished at our expense with any necessary permits paid for and obtained by us.
4. Utilities will be underground.
5. We will make sure that any assurance and insurance necessary is provided to you.

6. Our company has a history of working with you and we carry all the required insurance and have the experience to do the job.
7. In the event that the need to relocate the easement or do work in the adjacent or immediate area for repair or projects on your property we agree to cover the cost associated with our utilities to accommodate what you need to do.

Please let us know your thoughts and direct us on how you would like to proceed. We have time considerations that are limited. If you have any questions please call.

Sincerely,

Eddie and Linda Andreini

Handwritten signatures of Eddie and Linda Andreini in blue ink. The signature for Eddie is written above the signature for Linda.

D

E

F

G

H

PROPERTY LINE, TYP.

NEW CHAIN LINK FENCING, TYP.

420

410

400

TIE INTO EXISTING POST

390

380

EXISTING CHAIN LINK FENCING

TREATMENT F

NEW UTILITY TRENCH

370

360

EXISTING JOINT BOX

SLUDGE DRYING BED

TIE INTO EXISTING POST

330

320

SLUDGE DRYING BED

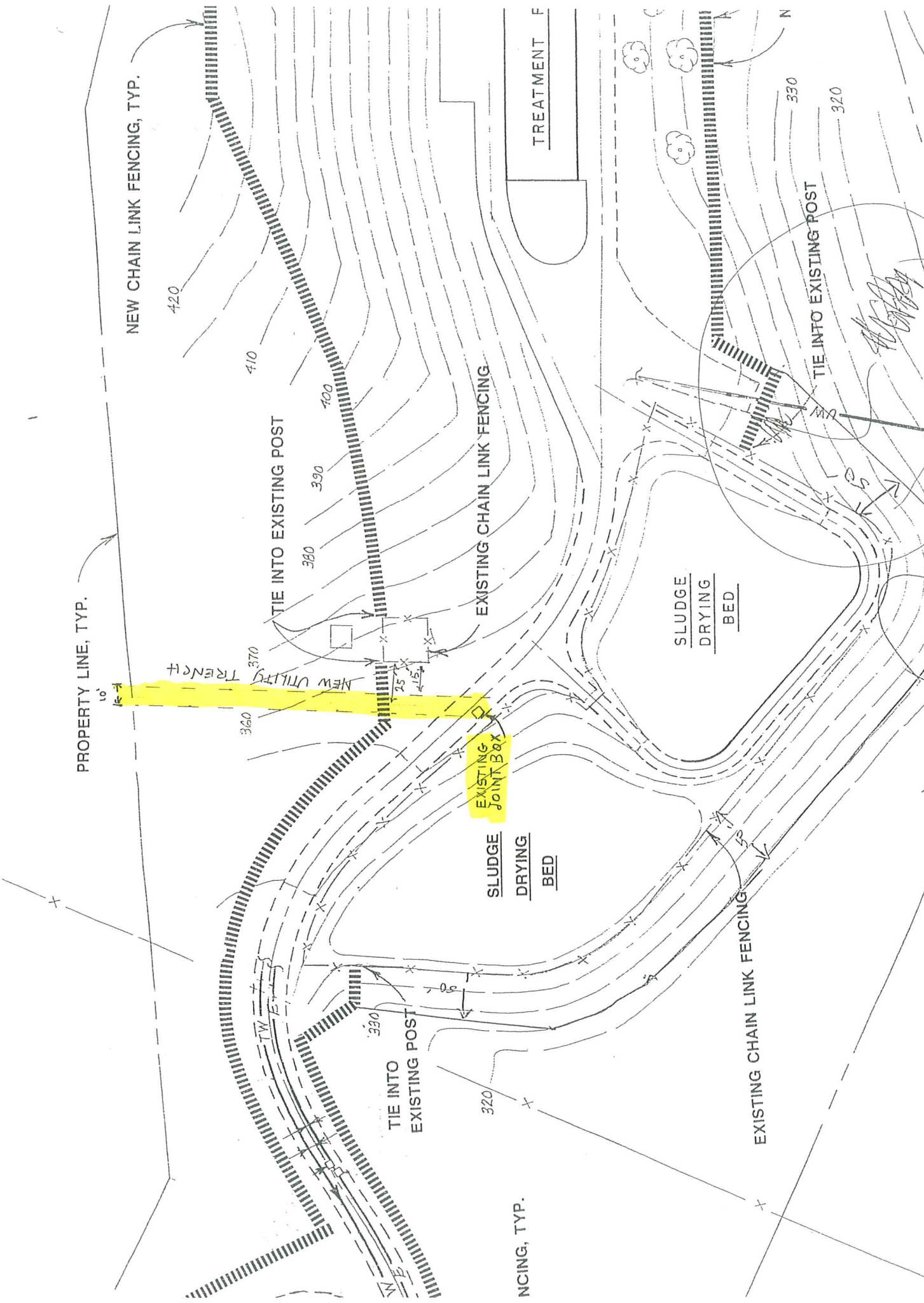
TIE INTO EXISTING POST

320

EXISTING CHAIN LINK FENCING

FENCING, TYP.

[Handwritten signature]



STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Acting General Manager

Agenda: July 20, 2007

Report

Date: July 13, 2007

Subject: Request for Board to provide Authorization to Write Off Bad Debts for Fiscal Year 2006-2007

Recommendation

Authorize staff to write off bad debts for fiscal year 2006-2007 (July 1 2006 through June 30, 2007) in the total amount of \$6621.92.

Background

The process of writing off bad debts takes place annually at the end of each fiscal year. At this time, staff requests that the Board authorize the *Acting* General Manager to write off the debts that have not been collected throughout the fiscal year.

The attached list represents the accounts in which the District has not been able to collect payment. The majority of these customers have discontinued service with the District without rendering payment of their final closing bills. Staff's efforts to locate the customers and collect payment on these accounts have been exhausted. The accounts will be turned over to a collection agency, Accelerated Recovery Systems, Inc. for further action. If this collection agency is able to collect payment on a debt, they will

STAFF REPORT

Agenda: Request for Board to Authorize the General Manager to Write Off Bad Debts for Fiscal year 2006-2007

July 20, 2007

Page Two

retain fifty percent (50%) of the amount collected and forward the remaining fifty percent (50%) as payment to the District. This is the same process followed last year.

The following represents the bad debt amounts written off over the period of the past five (5) years:

2006	\$3,141.85
2005	\$3,191.88
2004	\$5,428.40
2003	\$1,890.61
2002	\$2,981.57

Fiscal Impact: \$6621.92

CCWD
BAD DEBTS JULY 2007

851	CARTER, DOUGLAS	37.81
1839	GALE, JOHN	168.69
3644	MORALES, ALEX	34.85
4399	REINSTADLER, DON	78.56
4465	RIVARD, BILL	1199.99
4717	SCARBOROUGH, CHRIS	75.84
5703	WINDING, DAVID & JEANNE	515.91
9192	ONO HAWAIIAN GRILL	472.31
10139	KOENIG, ANN	40.06
10140	KOENIG, ANN	4.40
10173	DEFRIEST, DAVE	218.00
10306	JAMES, JOHN/DENISE	149.48
11139	CAMACLANG, JACKIE	690.43
11651	STRICKLAND, JIM	53.64
12133	HARO, OCTAVIO	493.56
12167	SOUZA, DANICE	66.87
12350	LOEGERING, KEITH	29.49
12396	GARCIA, CESAR	161.07
12431	RED GINGER RESTAURANT	556.97
12436	ATKINS, CHRISTINE	146.33
12447	ENGLISH, DANA	76.67
12453	MCPMAHON, WILLIAM	75.55
12568	VASSALLO, DYAN	44.16
12686	ANDERSON, DAVID	10.10
12687	ANDERSON, DAVID	750.19
13093	ANDERSON, ZENA	470.99
	TOTAL	6621.92

6/28/07: ACCOUNTS ABOVE IN BOLD TYPE ARE OVER \$100 EACH AND ARE TO BE TURNED OVER TO COLLECTION AGENCY TOTALING \$6004.02. ALL ABOVE ACCOUNTS ARE TO BE WRITTEN OFF BY CCWD'S BOD.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Joe Guistino, Superintendent of Operations/Acting General Manager

Agenda: July 20, 2007

Report

Date: July 16, 2007

Subject: Status Report on the Current Major Capital Improvement Projects

Main Street / Highway 92 Pipeline Replacement Project

- Construction started on Wednesday, November 1st 2006. Work completed to date includes: all of the remaining pipeline has been installed on Main Street and has passed the pressure and bacteriological tests; the new pressure reducing valve (PRV) station has been installed, adjusted and is in service; South Main Street has been put into service from the PRV station to the bridge; 1,355 feet of the 8" pipeline has been installed on Route 92 to the Hilltop Market and has passed the pressure and bacteriological tests; the 10" main line is off from the old Pressure Reducing Valve to South Main Street (just before the bridge); and service tie-ins have been completed on North and South Main Street, the Stone Pine Center, and Highway 92. All new Main Street pipeline installed is now in service. All new installed services include new meters and check valves. Progress on the project continues:
- Two hydrants and the main line across Highway 92 are now complete and scheduled for testing this week.
- Two tie-ins and one service tap remain to be complete.

Water Treatment Plant (WTP) Short-Term Improvements

Progress updates for the Short-Term Improvements for the Nunes and Denniston Water Treatment Plants are provided under the Superintendent of Operation's Report (Agenda Item 7A) and under the District Engineer's Work Status Report – (Agenda Item 8B).

SCADA System Replacement

A complete update on the progress of the SCADA System Replacement Project is provided under the Superintendent of Operation's Report (Agenda Item 7A) and under the District Engineer's Work Status Report – (Agenda Item 8B).

Carter Hill East Pipeline Replacement Project

This project was completed on June 12, 2007.

Phase 3 - El Granada Pipeline Replacement Project **El Granada Pipeline Replacement Project Phase 3** **City and County Portions**

A complete status report on the Phase 3 El Granada Pipeline Replacement Project is provided under the District Engineer's Report – (Agenda Item 8A).