

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL CLOSED SESSION

Tuesday, July 8, 2008 - 6:00 p.m.

AGENDA

1) CLOSED SESSION

A. Conference with Labor Negotiators

(Gov. Code Section §54957.6)

Agency Designated Representatives: General Manager, IEDA

Employee Organization: Teamsters Union, Local 856

2) RECONVENE TO OPEN SESSION

Public report of closed session action.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

July 8, 2008 - 7:00 p.m.

AGENDA

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

1) ROLL CALL

2) PLEDGE OF ALLEGIANCE

3) PUBLIC ANNOUNCEMENTS

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The chair requests that each person addressing the Board limits their presentation to three minutes and complete and submit a Speaker Slip.

4) **PUBLIC HEARING - PROPOSED RATE INCREASE** ([attachment](#))

- Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates up to 14%
- Consideration of Resolution 2008-03 - A Resolution of the Board of Directors of the Coastside County Water District Amending the Rates and Fee Schedule to Increase Water Rates
- Approval of Operations & Maintenance and Capital Improvement Program Budgets for Fiscal Year 2008-2009

5) **CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month ending June 30, 2008- Claims: \$893,374.00; Payroll: \$67,423.97 for a total of \$960,797.97 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the June 10, 2008 Board of Directors Meeting ([attachment](#))
- D. Minutes of the June 26, 2008 Special Board of Directors Meeting ([attachment](#))
- E. Monthly Water Transfer Report ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report ([attachment](#))
- I. June 2008 Leak Report ([attachment](#))
- J. Rainfall Reports ([attachment](#))
- K. Notice of Completion - Acceptance of Nunes Filter 1 and 2 Media Replacement Project ([attachment](#))
- L. San Francisco Public Utilities Commission Hydrological Conditions Report for June 2008 ([attachment](#))

6) DIRECTOR COMMENTS / MEETINGS ATTENDED

7) GENERAL BUSINESS

- A. Discussion and direction to staff regarding Bartle Wells Proposal for Financing Plan and Water Rate Update ([attachment](#))
- B. El Granada Pipeline Phase 3 Construction Progress Update ([attachment](#))

8) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS ([attachment](#))

- A. Monthly Water Resources Report ([attachment](#))
- B. Water Shortage and Drought Contingency Plan Update ([attachment](#))
- C. Operations Report ([attachment](#))

9) ADJOURNMENT

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 8, 2008

Subject:

- **Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates up to 14%**
- **Consider Resolution 2008-__ - A Resolution of The Board of the Coastside County Water District Amending the Rate and Fee Schedule to Increase Water Rates**
- **Approval of Operations & Maintenance and Capital Improvement Program Budgets for Fiscal Year 2008-2009**

Recommendation

- Conduct a public hearing on a water rate increase of up to 14% on commodity charges and base charges.
- Adopt Resolution 2008-__ A Resolution of the CCWD Board - Amending the Rate and Fee Schedule to Increase Water Rates.
- Approve of Operations & Maintenance and Capital Improvement Budgets for Fiscal Year 2008-2009

Background

At its May 13, 2008 meeting, the District Board considered the draft Fiscal Year 2008-2009 Operations and Maintenance budget, discussed the need for a rate increase of up to 14%, and scheduled a public hearing on the proposed rate increase for July 8, 2008. At the June 10, 2008 meeting, the Board again considered the Operations and Maintenance budget and reviewed the proposed FY 08-09 Capital Improvement Program budget. The budgets were reviewed in subsequent meetings of the CCWD Finance & Facilities Committees.

The District has provided public notice of the hearing and the proposed rate increase in accordance with requirements of Proposition 218. Two ads were placed in the HMB Review (June 4th and June 11th), and a copy of the Public Hearing Notice was sent to all of the District's customers on May 23, 2008 (copy attached). We also placed a copy of the notice on the District's website.

As of July 3, we have received no written protests of the proposed increase.

The proposed Fiscal Year 2008-2009 Operations and Maintenance and Capital Improvement Program budgets are attached. Staff will make a presentation on the budgets and answer the Board's questions.

**NOTICE OF PUBLIC HEARING
PROPOSED RATE INCREASE**

Dear CCWD Customer:

NOTICE IS HEREBY GIVEN that the Coastside County Water District (CCWD) Board of Directors will hold a public hearing to consider a proposed increase in the District's water rates. The amount of the rate increase attributable to your property/account is set forth in the table below. **This new proposed rate schedule represents an increase over the current charges for water service of up to 14%.** This proposed rate increase is based on a number of factors beyond the District's control including, most notably, an increase in the wholesale cost of water purchased from the San Francisco Public Utilities Commission.

A Public Hearing will be held on July 8, 2008. Members of the public will have an opportunity to address oral and written communications to the Board at this Hearing, which will be held at the District office, located at 766 Main Street, Half Moon Bay, California and will begin at 7:00 p.m.

The proposed rate increase is necessitated by a number of factors: 1) Bond costs for Capital Improvement Program over next several years; 2) an increase in wholesale water rates from the San Francisco Public Utilities Commission; 3) increased costs of compliance with the changing regulatory requirements; and 4) an infrastructure upgrade program for our two water treatment plants and distribution system required to satisfy new water quality standards imposed upon all water districts in California. The CCWD 2008-2009 fiscal year budget describes the anticipated revenues and expenses in further detail. Copies are available at the District office or online at www.coastsidewater.org.

PROPOSED WATER RATES:

Section 1.A, Base Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

"A. BASE CHARGE" The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

<u>Size of Meter</u>	<u>Existing Base Charge</u>	<u>Proposed Base Charge</u>
5/8 inch	\$19.70	\$22.46
3/4 inch	\$29.62	\$33.77
1.0 inch	\$49.37	\$56.28
1.5 inch	\$95.34	\$108.69
2.0 inch	\$158.02	\$180.14
3.0 inch	\$345.68	\$394.08
4.0 inch	\$1,185.32	\$1,351.26

Section 1.B, Quantity Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

"B. QUANTITY CHARGE"

In addition to the bi-monthly base charge set forth in Section 1.A, the following quantity charges shall be paid per one hundred cubic (hcf) of water delivered:

1. Residential Customers

<u>Quantity Delivered (During Bi-Monthly Billing Period)</u>	<u>Existing Charge per hcf</u>	<u>Proposed Charge per hcf</u>
1 – 8 Units	\$3.22	\$3.67
9 – 25 Units	\$3.55	\$4.05
26 – 40 Units	\$4.61	\$5.26
41 or more Units	\$5.70	\$6.50

2. All Other Customers Existing Rate: \$ 4.38 Proposed Rate: \$ 4.99 per hcf

RESOLUTION NO. 2008-__

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE COASTSIDE COUNTY WATER DISTRICT
AMENDING THE RATE AND FEE SCHEDULE
TO INCREASE WATER RATES**

THIS RESOLUTION IS ADOPTED with reference to the following facts and circumstances which are found and declared by the Board of Directors:

1. The General Manager and Finance Committee, during consideration and preparation of the budget for Fiscal Year 2008-2009, determined that at current rates and projected levels of water sales and expenses, the District's annual operating and maintenance expenses are expected to significantly exceed revenues.

2. The anticipated increases in expenses are attributable to a number of factors including but not limited to, increased costs associated with compliance with regulatory requirements, increased community outreach for water awareness and conservation, payment of debt service for financing of necessary capital improvements and replacement of aging facilities, higher costs for materials and services, and the funding of depreciation on District infrastructure.

3. The Board considered its options for responding to this situation at a public hearing at which the specific rate proposal enacted herein was addressed. Notice of the public hearing was provided to each parcel subject to the proposed rate increase in accordance with the requirements of California Constitution, Article XIID, subd. 6. At the public hearing, the Board of Directors considered all protests against the proposed rate modification, and written protests against the proposed rate increase were not presented by a majority of owners of the parcels subject to the proposed rate increase.

4. After discussion and consideration of the comments received at the public hearing, the Board finds the rates hereinafter set forth to be reasonable and required for the proper operation of the District.

5. The Board further finds that the amount of the rates hereinafter set forth does not exceed the amount of the estimated costs required to provide the services for which the rates are levied.

6. The board further finds that the increases in rates effected by this resolution are exempt from the California Environmental Quality Act, pursuant to Section 21080(b)(8) of the Public Resources Code, because they are for the purposes of (1) meeting operating expenses, (2) purchasing or leasing supplies, equipment and materials, (3) meeting financial reserve requirements, and (4) obtaining funds for capital projects necessary to maintain service within existing service areas.

7. The bi-monthly base charges adopted by this Resolution are imposed based on customers' immediate demand on the District and are not imposed upon real property, nor upon a person as an incident of real property ownership, and such charges may be avoided by surrendering the right to receive water service.

8. The quantity charges adopted by this Resolution are imposed based on the amount of water used by the customer and are not imposed upon real property, nor upon a person as an incident of real property ownership, and such rates may be reduced or avoided by customers' reduction or discontinuance of water use.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District as follows:

1. Section 1.A., Base Charge, of the Rate and Fee Schedule, is amended to read as follows:

"A. BASE CHARGE

The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

<u>Size of Meter</u>	<u>Base Charge</u>
5/8 inch	\$22.46
3/4 inch	\$33.77
1 inch	\$56.28
1 1/2 inch	\$108.69
2 inch	\$180.14
3 inch	\$394.08
4 inch	\$1,351.26

2. Section 1.B, Quantity Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

"B. QUANTITY CHARGE

In addition to the bi-monthly base charge set forth in Section 1.A, the following quantity charges shall be paid per one hundred cubic (hcf) of water delivered:

1. Residential Customers

<u>Quantity Delivered (During Bi-Monthly Billing Period)</u>	<u>Charge per hcf</u>
1-8 Units	\$3.67
9-25 Units	\$4.05
26-40 Units	\$5.26
41 or more Units	\$6.50

2. All Other Customers \$4.99 per hcf

Residential Customers, for purposes of this Section 1.B, are single family homes, duplexes, condominiums, townhouses and all apartment buildings with individual meters for separate residential dwelling units. Apartment houses with a single "master meter" measuring

consumption within multiple dwelling units are not “Residential Customers” for purposes of this Section 1.B.”

3. Section 3.D, Portable Meters, of the Rate and Fee Schedule, is hereby amended to read as follows:

“D. PORTABLE METERS

Customers requesting water service through portable meters shall pay:

1. A deposit in an amount, as estimated by the General Manager, equal to the replacement cost of the meter:
2. A bi-monthly rental charge of \$51.03
3. In addition, customers using portable meters shall pay quantity charges pursuant to Section 1.B.2. (All Other Customers).”

4. This Resolution shall be effective on July 9, 2008, and any billing for the current billing cycle as of the effective date shall be pro-rated.

5. The General Manager shall arrange for the Rate and Fee Schedule to be re-codified to incorporate the changes effected by this Resolution.

6. The General Manager is directed to file a Notice of Exemption with the County Clerk and to take such other actions as may be necessary to give effect to this Resolution.

PASSED AND ADOPTED THIS 8th day of July, 2008, by the following vote of the Board:

AYES:

NOES:

ABSENT:

COASTSIDE COUNTY WATER DISTRICT

Everett Ascher, President of the
Board of Directors

ATTEST:

Secretary of the Board

Operations & Maintenance Budget - FY 2008/2009

Account Number	Description	Proposed Budget FY 08/09	FY 08/09 Budget			FY 08/09 Budget			YTD Actual FY 07/08 as of March 31, 2008
			Approved FY 07/08 Budget	Vs. FY 07/08 Budget \$ Change	FY 08/09 Budget Vs. FY 07/08 Budget % Change	Proj Year End Actual FY 07/08	Vs. FY 07/08 Actual \$ Change	FY 08/09 Budget Vs. FY 07/08 Actual % Change	
4120	Water Sales	\$5,145,830	\$5,302,221	-\$156,391	-3.0%	\$4,985,493	\$160,337	3.1%	\$3,842,681
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$26,477	-\$1,477	-5.9%	\$21,182
4180	Late Penalty	\$50,000	\$60,000	-\$10,000	-20.0%	\$43,687	\$6,313	12.6%	\$34,687
4230	Service Connections	\$8,000	\$6,000	\$2,000	25.0%	\$8,850	-\$850	-10.6%	\$7,080
4920	Interest Earned	\$100,124	\$91,192	\$8,932	8.9%	\$146,913	-\$46,789	-46.7%	\$111,913
4930	Property Taxes	\$600,000	\$600,000	\$0	0.0%	\$624,158	-\$24,158	-4.0%	\$374,158
4950	Miscellaneous	\$76,000	\$72,000	\$4,000	5.3%	\$74,911	\$1,089	1.4%	\$59,911
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$185,959	-\$85,959	-86.0%	\$185,959
TOTAL REVENUE		\$6,104,953	\$6,256,413	-\$151,460	-2.5%	\$6,096,449	\$8,505	0.1%	
5130	Water Purchased	\$1,460,119	\$1,344,656	\$115,463	7.9%	\$1,284,157	\$175,961	12.1%	\$903,157
5230	Electrical Exp. Nunes WTP	\$20,000	\$13,325	\$6,675	33.4%	\$15,493	\$4,507	22.5%	\$11,493
5231	Electrical Expenses, CSP	\$234,299	\$205,118	\$29,181	12.5%	\$260,450	-\$26,151	-11.2%	\$223,450
5232	Electrical Expenses/Trans. & Dist.	\$24,800	\$24,800	\$0	0.0%	\$21,509	\$3,291	13.3%	\$16,009
5233	Elec Exp/Pilarcitos Cyn.	\$10,000	\$11,000	-\$1,000	-10.0%	\$3,670	\$6,330	63.3%	\$3,370
5234	Electrical Exp., Denn	\$74,500	\$69,488	\$5,012	6.7%	\$50,218	\$24,282	32.6%	\$31,218
5235	Denn. WTP Oper.	\$89,560	\$79,060	\$10,500	11.7%	\$76,224	\$13,336	14.9%	\$41,224
5236	Denn WTP Maint	\$36,000	\$33,000	\$3,000	8.3%	\$32,562	\$3,438	9.6%	\$16,562
5240	Nunes WTP Oper	\$126,400	\$107,960	\$18,440	14.6%	\$115,407	\$10,993	8.7%	\$85,407
5241	Nunes WTP Maint	\$51,700	\$48,400	\$3,300	6.4%	\$46,709	\$4,991	9.7%	\$26,709
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$6,698	\$1,802	21.2%	\$5,698
5243	CSP - Maintenance	\$66,000	\$51,000	\$15,000	22.7%	\$34,192	\$31,808	48.2%	\$4,192
5318	Studies/Surveys/Consulting	\$50,000	\$30,450	\$19,550	39.1%	\$61,496	-\$11,496	-23.0%	\$51,496
5321	Water Conservation	\$40,000	\$56,000	-\$16,000	-40.0%	\$37,937	\$2,063	5.2%	\$22,937
5322	Community Outreach	\$31,700	\$24,270	\$7,430	23.4%	\$21,246	\$10,454	33.0%	\$6,246
5411	Salaries - Field	\$823,397	\$807,749	\$15,648	1.9%	\$820,667	\$2,730	0.3%	\$603,197
5412	Maintenance Expenses	\$180,786	\$144,586	\$36,200	20.0%	\$152,108	\$28,678	15.9%	\$117,108
5414	Motor Vehicle Exp.	\$58,000	\$50,500	\$7,500	12.9%	\$53,488	\$4,512	7.8%	\$39,988
5415	Maintenance, Wells	\$25,400	\$23,400	\$2,000	7.9%	\$24,611	\$789	3.1%	\$21,611
5610	Salaries, Admin.	\$617,719	\$567,201	\$50,518	8.2%	\$543,301	\$74,418	12.0%	\$390,594
5620	Office Expenses	\$139,350	\$111,350	\$28,000	20.1%	\$99,119	\$40,231	28.9%	\$79,119
5621	Computer Services	\$53,900	\$41,570	\$12,330	22.9%	\$54,111	-\$211	-0.4%	\$39,111
5625	Meetings/Training/Seminars	\$32,500	\$28,000	\$4,500	13.8%	\$30,520	\$1,980	6.1%	\$20,520
5630	Insurance	\$493,349	\$522,133	-\$28,784	-5.8%	\$464,617	\$28,732	5.8%	\$344,617
5640	Employee Retirement	\$395,280	\$354,874	\$40,406	10.2%	\$372,068	\$23,212	5.9%	\$272,068
5681	Legal	\$57,000	\$57,000	\$0	0.0%	\$50,393	\$6,607	11.6%	\$38,393
5682	Engineering	\$25,000	\$30,000	-\$5,000	-20.0%	\$23,810	\$1,191	4.8%	\$8,810
5683	Financial Services	\$47,375	\$35,300	\$12,075	25.5%	\$24,459	\$22,916	48.4%	\$14,459
5684	Payroll Taxes	\$105,541	\$99,586	\$5,955	5.6%	\$103,639	\$1,902	1.8%	\$73,639
5687	Memberships & Subscriptions	\$51,965	\$48,965	\$3,000	5.8%	\$46,306	\$5,659	10.9%	\$31,306
5688	Election Expense	\$0	\$15,000	-\$15,000		\$34,020	-\$34,020		\$34,020
5689	Labor Relations	\$15,000	\$0	\$15,000	100.0%	\$0	\$15,000	100.0%	\$0
5700	County Fees	\$9,200	\$9,200	\$0	0.0%	\$8,769	\$431	4.7%	\$7,269
5705	State Fees	\$33,000	\$37,000	-\$4,000	-12.1%	\$27,363	\$5,637	17.1%	\$7,363
Total Operating Expenses		\$5,487,340	\$5,090,441	\$396,899	7.2%	\$5,001,337	\$486,003	8.9%	
Capital Accounts									
5711	Existing Bonds - 1998A	\$266,220	\$271,095	-\$4,875	-1.8%	\$270,006	-\$3,786	-1.4%	\$270,006
5712	Existing Bonds - 2006B	\$482,460	\$483,148	-\$688	-0.1%	\$485,418	-\$2,958	-0.6%	\$485,418
5713	Cont. to CIP & Reserves	\$440,000	\$411,729	\$28,271	6.4%	\$411,727	\$28,273	6.4%	\$308,797
Total Capital Accounts		\$1,188,680	\$1,165,972	\$22,708	1.9%	\$1,167,151	\$21,529	1.8%	
TOTAL EXPENSES		\$6,676,020	\$6,256,413	\$419,607	6.3%	\$6,168,488	\$507,532	7.6%	

Total Revenue Less Expenses -\$571,067

Rate Increase

11.1%

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Updated: 6/6/2008 1:23 PM

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-Mar 2008	3,842,681
PROJECTED ACTIVITY to END of FY:	1,142,812
Projected YEAR END TOTAL:	4,985,493
PROPOSED Line Item Amount:	5,145,830

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	5,302,221
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% Change Actual Year End compared to Proposed Line item amount.	3.2%
% Change to Previous Year Budget	(2.9%)
Dollar difference between proposed budget & current budget	-156,391

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be 47 new residential and 10 new commercial customers coming on line during FY 2008/2009. These projections are found in the 2007 Water Supply Evaluation Report. Expect 4.5% increase from 6 years ago.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2008/2009 Water Sales Projections

MONTH	a	b	c	d	e	f	g	h	i	Base Charge 07/08	Base Charge 08/09	Proposed FY 08/09 \$ Budget
	Res. hcf 07/08	Res. hcf 08/09	Other hcf 07/08	Other hcf 08/09	TOTAL Units 07/08	TOTAL Units 08/09	Per Cent Diff 07 v. 08 dif	Residential \$ Projected 08/09	Other \$ Projected 4.38 hcf			
	6-Yr Avg	Budget	6-Yr Avg	Budget	Actual	Budget						
Jul-07	44,487	44,042	101,677	100,660	146,164	144,702	-1.0%	\$ 161,635	\$ 440,892	\$65,276	\$65,929	\$ 668,456
Aug-07	70,773	70,065	18,362	18,178	89,135	88,244	-1.0%	\$ 257,140	\$ 79,621	\$76,685	\$77,452	\$ 414,213
Sep-07	39,473	39,078	136,788	135,420	176,261	174,498	-1.0%	\$ 143,417	\$ 593,140	\$67,438	\$68,112	\$ 804,670
Oct-07	63,132	62,501	16,884	16,715	80,016	79,216	-1.0%	\$ 229,377	\$ 73,212	\$77,512	\$78,288	\$ 380,877
Nov-07	29,263	28,970	63,169	62,537	92,432	91,508	-1.0%	\$ 106,321	\$ 273,913	\$67,667	\$68,344	\$ 448,579
Dec-07	41,326	40,913	11,453	11,338	52,779	52,251	-1.0%	\$ 150,150	\$ 49,662	\$77,442	\$78,216	\$ 278,029
Jan-08	28,302	28,019	52,067	51,546	80,369	79,565	-1.0%	\$ 102,830	\$ 225,773	\$67,797	\$68,475	\$ 397,078
Feb-08	41,511	41,096	11,486	11,371	52,997	52,467	-1.0%	\$ 150,822	\$ 49,806	\$77,512	\$78,287	\$ 278,915
Mar-08	25,051	24,800	45,104	44,653	70,155	69,453	-1.0%	\$ 91,018	\$ 195,580	\$67,808	\$68,486	\$ 355,084
Apr-08	36,631	36,265	11,591	11,475	48,222	47,740	-1.0%	\$ 133,091	\$ 50,261	\$73,441	\$74,175	\$ 257,528
May-08	30,745	30,438	70,317	69,614	101,062	100,051	-1.0%	\$ 111,706	\$ 304,909	\$64,511	\$65,156	\$ 481,770
Jun-08	65,857	65,198	15,425	15,271	81,282	80,469	-1.0%	\$ 239,278	\$ 66,886	\$73,731	\$74,468	\$ 380,632
TOTAL	516,551	511,385	554,323	548,780	1,070,874	1,060,165	1.0%	\$ 1,876,785	\$ 2,403,655	\$856,821	\$865,390	\$ 5,145,830

Ave Charge	Res 07/08	RES 08/09	COM 07/08	COM 08/09
Per Unit	\$3.85	\$0.00	\$4.38	\$4.99

\$ 5,145,830

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 40 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of **22 new Residential connections** in Half Moon Bay
- 3 Anticipation of **5 new Commercial connections** in Half Moon Bay
- 4 Anticipation of **15 new Residential connections** in County area
- 5 Anticipation of **5 new Commercial connections** in County area

**July 2006 water sales were calculated at previous rates due to billing consisting of mostly of June 2006*

<u>Res</u> <u>Units</u>	<u>FY 07/08</u>	<u>%</u> <u>FY 08/09</u>	<u>Base</u> <u>Charge</u>	<u>FY 07/08</u>	<u>%</u> <u>FY 08/09</u>
	1-8	\$3.22		\$3.67	5/8"
9 -25	\$3.55	\$4.05	3/4"	\$29.62	\$33.77
26 - 40	\$4.61	\$5.26	1"	\$49.37	\$56.28
41 +	\$5.70	\$6.50	1.5"	\$95.34	\$108.69
			2.0"	\$158.02	\$180.14
Comm	\$4.38	\$4.99	3"	\$345.68	\$394.08
			4"	\$1,185.32	\$1,351.26

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Mar 2008	21,182
PROJECTED ACTIVITY to END of FY:	5,295
Projected YEAR END TOTAL:	26,477
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	(5.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.) Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2008/2009

<u>Line Item</u>		<u>Amount</u>
Acct. No.	4180	Description: Late Penalty
Actual Amount As Of:	31-Mar 2008	34,687
PROJECTED ACTIVITY to END of FY:		9,000
Projected YEAR END TOTAL:		43,687

PROPOSED Line Item Amount:	50,000
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	14.4%
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	-10,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-Mar 2008	7,080
PROJECTED ACTIVITY to END of FY:	1,770
Projected YEAR END TOTAL:	8,850
PROPOSED Line Item Amount:	8,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(9.6%)
% Change to Previous Year Budget	33.3%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
TOTAL	\$8,000

Spread:

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-Mar 2008	111,913
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	146,913
PROPOSED Line Item Amount:	\$ 100,124

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	91,192
% Change Actual Year End compared to Proposed Line item amount.	(31.8%)
% Change to Previous Year Budget	9.8%
Dollar difference between proposed budget & current budget	8,932

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

Cash on Deposit	Balance	Less CSP \$							
	5,914,434	3,053,756	2,860,678	x	3.50%	=	\$ 100,124		

Spread:

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4930 Description: Property Taxes	
Actual Amount As Of: 31-Mar 2008	374,158
PROJECTED ACTIVITY to END of FY:	250,000
Projected YEAR END TOTAL:	624,158
PROPOSED Line Item Amount:	600,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>600,000</u>
% Change Actual Year End compared to Proposed Line item amount.	(3.9%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$600,000
TOTAL	<u><u>\$600,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Mar 2008	59,911
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	74,911
PROPOSED Line Item Amount:	76,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	72,000
% Change Actual Year End compared to Proposed Line item amount.	1.5%
% Change to Previous Year Budget	5.6%
Dollar difference between proposed budget & current budget	4,000

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

<u>Sub-Account</u>	FY 07/08	FY 08/09
Skylawn	25,000	25,000
Sprint Spectrum Lease	18,000	21,000
Sprint Spectrum Lease	17,000	18,000
Miscellaneous	12,000	12,000
	<u>72,000</u>	<u>76,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-Mar 2008	185,959
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	185,959
PROPOSED Line Item Amount:	100,000
Approved Line Item Amount:	
PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(46.2%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Spread:

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Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-Mar 2008	903,157
PROJECTED ACTIVITY to END of FY:	381,000
Projected YEAR END TOTAL:	1,284,157
PROPOSED Line Item Amount:	1,460,119

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,344,656
% Change Actual Year End compared to Proposed Line item amount.	13.7%
% Change to Previous Year Budget	8.6%
Dollar difference between proposed budget & current budget	115,463

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

Water rates will increase approximately 10% from the SFWD this year. Cost per hcf \$1.43

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE, 2008/2009

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs Pilarcitos CSP				SFWD Total		TOTAL PRODUCTION FY 07/08 FY 08/09		SFWD COST \$1.43 hcf	
	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	Actual hcf	Plan	Plan	
Jul-07	14,559	15,000	4,184	6,494	0	0	0	0	110,508	108,862	110,508	108,862	129,251	130,356	\$155,673	
Aug-07	15,775	15,775	5,000	7,268	0	0	0	0	129,332	128,327	129,332	128,327	150,107	151,370	\$183,508	
Sep-07	15,388	15,387	5,388	6,651	0	0	0	0	98,182	97,901	98,182	97,901	118,958	119,939	\$139,998	
Oct-07	11,016	11,016	3,463	5,850	0	0	40	0	81,150	79,575	81,190	79,575	95,669	96,441	\$113,792	
Nov-07	9,667	9,700	1,179	2,979	0	0	0	0	80,134	79,135	80,134	79,135	90,980	91,814	\$113,163	
Dec-07	1,912	6,700	693	1,000	2,166	6,200	0	57,175	62,644	0	62,644	57,175	67,415	71,075	\$81,760	
Jan-08	0	0	0	0	7,928	15,856	48,436	43,920	0	0	48,436	43,920	56,364	59,776	\$62,806	
Feb-08	0	0	0	0	7,968	15,856	51,123	46,634	134	0	51,257	46,634	59,225	62,490	\$66,687	
Mar-08	0	2,406	0	1,350	11,243	12,085	77,921	54,037	0	0	77,921	54,037	89,164	69,878	\$77,273	
Apr-08	20,321	20,400	630	1,000	0	0	68,837	69,155	0	0	68,837	69,155	89,788	90,555	\$98,892	
May-08	22,594	22,600	2,496	4,883	0	0	95,508	94,076	0	0	95,508	94,076	120,598	121,559	\$134,529	
Jun-08	21,457	21,500	3,640	4,890	0	0	0	0	105,548	105,353	105,548	105,353	130,645	131,743	\$150,655	
TOTALS	132,689	140,484	26,673	42,365	29,305	49,997	341,865	364,997	667,632	599,153	1,009,497	964,150	1,198,164	1,196,996	\$1,378,735	
Base Charge																\$81,384
Grand Total																\$1,460,119

Note: Bold numbers in actual columns are estimates

Expect 12647 hcf of unmetered water for FY 08/09

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Mar 2008	11,493
PROJECTED ACTIVITY to END of FY:	4,000
Projected YEAR END TOTAL:	15,493
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>13,325</u>
% Change Actual Year End compared to Proposed Line item amount.	29.1%
% Change to Previous Year Budget	50.1%
Dollar difference between proposed budget & current budget	6,675

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant. There are no other cost items in this line. Increase from last years projected due to on site hypochlorite generator costs

FY 08/09

PG&E \$20,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Mar 2008	223,450
PROJECTED ACTIVITY to END of FY:	37,000
Projected YEAR END TOTAL:	260,450
PROPOSED Line Item Amount:	234,299

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	205,118
% Change Actual Year End compared to Proposed Line item amount.	(10.0%)
% Change to Previous Year Budget	14.2%
Dollar difference between proposed budget & current budget	29,181

NARRATIVE:

Skylawn is estimated to purchase 40 million gallons. It is anticipated that the District will need to use Crystal Springs between June and November due to low rainfall and water allotment released for fish flows

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	599,153	0.349	=	\$	209,104
Non-pumping electrical				\$	6,000
Skylawn Pumping Expenses	55,000	0.349	=	\$	19,195
TOTAL				\$	234,299

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-Mar 2008	16,009
PROJECTED ACTIVITY to END of FY:	5,500
Projected YEAR END TOTAL:	21,509
PROPOSED Line Item Amount:	24,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,800
% Change Actual Year End compared to Proposed Line item amount.	15.3%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	Est FY 08/09
Frenchman's Creek Pump Station	\$3,393
Granada #1	\$5,090
Granada #2	\$4,977
Granada #3	\$3,167
Alves Pump Station	\$6,334
Miramontes Tank	\$255
Wave Avenue (Emergency Pump)	\$1,584
TOTAL	<u>\$24,800</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn.	
Actual Amount As Of: 31-Mar 2008	3,370
PROJECTED ACTIVITY to END of FY:	300
Projected YEAR END TOTAL:	3,670
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	11,000
% Change Actual Year End compared to Proposed Line item amount.	172.5%
% Change to Previous Year Budget	(9.1%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November. During last two fiscal years this did not occur. Assumes 82,000 units of production, at an energy cost of \$0.134 per unit. Expected to double well #1 output from being refurbish this spring.

Wells #1 & 3	\$ -	Well #4	\$ -	TOTAL
Well #2	\$ -	Well #4A	\$ 5,000	
Well #3A	<u>\$ -</u>	Well #5	<u>\$ 5,000</u>	
TOTAL	\$ -		\$ 10,000	<u><u>\$ 10,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 31-Mar 2008	31,218
PROJECTED ACTIVITY to END of FY:	19,000
Projected YEAR END TOTAL:	50,218
PROPOSED Line Item Amount:	74,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	69,488
% Change Actual Year End compared to Proposed Line item amount.	48.4%
% Change to Previous Year Budget	7.2%
Dollar difference between proposed budget & current budget	5,012

NARRATIVE:

The basis for this projection is an average rainfall year.
 These wells are used to supplement Denniston surface water diversion production.
 Anticipate higher energy costs by \$9K from recycle water pump and hypo generator
 and more viable wells operating.

FY 08/09

Denn Pump Station	\$40,000
Denn Well #1	\$5,000
Denn Well #2,3,4	\$5,000
Denn Well #5	\$1,500
Denn Well #9	\$5,000
Denn WTP	\$9,000
Filter Recycle Pump	\$4,000
On-Site Hypochlorite Generator	\$5,000
TOTAL	<u>\$74,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5235	Description: Denn. WTP Oper.
Actual Amount As Of:	31-Mar 2008	41,224
PROJECTED ACTIVITY to END of FY:		35,000
Projected YEAR END TOTAL:		76,224

PROPOSED Line Item Amount:	89,560
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	79,060
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% Change Actual Year End compared to Proposed Line item amount.	17.5%
% Change to Previous Year Budget	13.3%
Dollar difference between proposed budget & current budget	10,500

NARRATIVE: Increase due to laboratory costs and increase in sampling requirements and use of polymer system, increase costs of sodium hypochlorite vs. chlorine.

ADMIN		CHEMICALS	
Telephone	\$360	Caustic Soda	\$30,000
Alarm System	\$1,600	Alum	\$4,100
Water Samples		Polymer	\$10,000
Monterey Cty. Lab.	\$30,000	KMNO4	\$2,000
Charts & Supplies	\$3,000	Sodium Hypochlorite	\$7,500
		Salt	\$1,000
		Admin	\$34,960
		Chemicals	\$54,600
		TOTAL	<u><u>\$89,560</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-Mar 2008	16,562
PROJECTED ACTIVITY to END of FY:	16,000
Projected YEAR END TOTAL:	32,562

PROPOSED Line Item Amount:	36,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	33,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	10.6%
% Change to Previous Year Budget	9.1%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE:

Increase due to Annual Preventative Maintenance, Filter Return System and Chlorination System Maintenance as well as SCBA maintenance

	FY 08/09
Electrical	\$4,000
Instrumentation	\$7,000
Telemetry	\$2,000
Pump Repair	\$5,000
Filter Inspection	\$5,000
Chlorination System Maintenance	\$2,000
Safety - SCBA Maint.	\$2,000
Misc. Plumbing & Parts	\$2,000
Tree Trimming	\$4,000
Floor Coating	\$1,000
Sludge Removal	\$2,000
TOTAL	\$36,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5240	Description: Nunes WTP Oper
Actual Amount As Of: 31-Mar 2008	85,407
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	115,407

PROPOSED Line Item Amount:	126,400
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	107,960
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% Change Actual Year End compared to Proposed Line item amount.	9.5%
% Change to Previous Year Budget	17.1%
Dollar difference between proposed budget & current budget	18,440

NARRATIVE: Increase in Water Sampling and chemical costs associated with Hypochlorite Purchase for 6 months

Water Samples

Monterey Cty Lab	\$35,000
Misc.	
Telephone	\$400
Alarm System	\$1,000
Diesel	\$1,000
Charts & Supplies	\$3,000
Sub total	<u>\$40,400</u>

Chemicals

Caustic	\$30,000
Polymer	\$7,500
Alum	\$17,000
Salt	\$1,500
<u>Hypo Chlor</u>	<u>\$30,000</u>
	\$86,000

TOTAL	<u><u>\$126,400</u></u>
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Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Mar 2008	26,709
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	46,709
PROPOSED Line Item Amount:	51,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	48,400
% Change Actual Year End compared to Proposed Line item amount.	10.7%
% Change to Previous Year Budget	6.8%
Dollar difference between proposed budget & current budget	3,300

NARRATIVE:

Increase due to Flocculation Maintenance and Sedimentation Basin Drive Guide Replacements

	FY 08/09
Generator Service Contract	\$1,000
Sludge Removal	\$5,000
Electrical	\$6,000
Instrumentation/Controls	\$7,000
Chlorination System Maintenance	\$1,500
Floculator Gear Oil Changout	\$7,000
UST Inspection/Annual Tank Testing	\$1,200
Motor & Pump Replacement	\$5,000
Filter Inspection	\$4,000
Sedimentation Basin Guide Replacement and repairs	\$8,000
Annual Electrical PM	\$4,000
Misc.	\$2,000
	<u>\$51,700</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-Mar 2008	5,698
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	6,698
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
% Change Actual Year End compared to Proposed Line item amount.	26.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE: FY 08/09

Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
TOTAL	<u><u>\$8,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-Mar 2008	4,192
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	34,192
PROPOSED Line Item Amount:	66,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>51,000</u>
% Change Actual Year End compared to Proposed Line item amount.	93.0%
% Change to Previous Year Budget	29.4%
Dollar difference between proposed budget & current budget	15,000

NARRATIVE:

Increase due to Annual PM maintenance and removal/replace pumps and pump motors, which requires Confined Space Rescue. Also added Tunnel Cleaning from CIP Budget.

FY 08/09

Tunnel Cleaning	\$15,000
Electrical Testing (ETI)	\$6,000
Electrical Repair	\$5,500
Equipment /Valve Maintenance	\$4,000
Confined Space Rescue	\$9,000
Pressure Reducing Valves	\$4,000
Construction Oversight	\$5,000
Misc. Equip/Air Vent	\$1,500
Telemetry & Alarms	\$1,000
Pump Maintenance	\$15,000
	<u>\$66,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-Mar 2008	51,496
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	61,496
PROPOSED Line Item Amount:	\$50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,450
% Change Actual Year End compared to Proposed Line item amount.	(18.7%)
% Change to Previous Year Budget	64.2%
Dollar difference between proposed budget & current budget	19,550

GASB 45 Actuarial	\$15,000.00
Strategic Planning	\$35,000.00
Misc. Studies	\$5,000.00
	<u>\$50,000.00</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Conservation	
Actual Amount As Of: 31-Mar 2008	22,937
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	37,937
PROPOSED Line Item Amount:	40,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>56,000</u>
% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	(28.6%)
Dollar difference between proposed budget & current budget	-16,000

NARRATIVE:

Increase due to addition of Water Shortage Drought & Contingency Plan
Also, See attached schedule

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet		
Fiscal Year		
2008-2009		
Worksheet 5321 A – Water Conservation/Water Resources		
Description	FY 07/08	FY 08/09
Washing Machine Rebate Program		
Residential (BMP 6)	\$9,000.00	\$8,000.00
CII (BMP 9)	\$1,000.00	\$1,000.00
Toilet and Urinal Rebate Program		
Residential (BMP 14)	\$9,000.00	\$3,000.00
CII (BMP 9)	\$1,500.00	\$1,000.00
Pre-Rinse Spray Valve		
CII (BMP 9)	\$2,500.00	\$0.00
Waterbroom Rebate		
CII (BMP 9)	\$500.00	\$0.00
Low Flow Device Distribution		
Residential (BMP 2)	\$5,000.00	\$2,500.00
School Education		
Water Wise - BAWSCA (BMP8)	\$9,000.00	\$5,000.00
Water Education Foundation – (BMP 8)	\$0.00	\$700.00
Residential Water Surveys		
(BMP 2)	\$0.00	\$0.00
(BMP 1)	\$0.00	\$0.00
Water Audit		
(BMP 3)	\$0.00	\$0.00
Conservation Pricing		
(BMP 11)	\$0.00	\$0.00
Metering with Commodity Rates		
(BMP 4)	\$0.00	\$0.00
Large Landscape		
Whitcomb – BAWSCA (BMP 5)	\$4,000.00	\$8,000.00
Other BAWSCA Program (BMP 5)	\$0.00	\$0.00
Public Information - Outreach		
Materials (BMP 7)	\$10,000.00	\$2,000.00
Newspaper/Magazine Ads (BMP 7)	\$0.00	\$1,000.00
Bill Stuffers (BMP 7)	\$0.00	\$2,000.00
Direct Mailers (BMP 7)	\$0.00	\$2,000.00
Postage (BMP 7)	\$0.00	\$0.00
Newsletter (BMP 7)	\$0.00	\$0.00
Conservation Coordinator		
(BMP 12)	\$0.00	\$0.00
Fees and Memberships		
CUWCC	\$2,500.00	\$2,500.00
Events Fees	\$1,000.00	\$500.00
California Water Awareness Campaign	\$0.00	\$800.00
Training/Conferences	\$0.00	\$0.00
Other		
Database for Conservation Programs	\$0.00	\$0.00
Water Shortage Drought & Contingency Plan		
TOTALS	\$56,000.00	\$40,000.00

Notes

assumed no mandatory rationing during fiscal year

should receive \$ back from Smart Rebate Program on sign up for bawsca regional program in july

discussion at BAWSCA to re-initiate direct install for CII

discussion at BAWSCA to revitalize this program

no interest in waterbroom rebates in one year - do not continue

interest (treatment staff) in expanding school outreach

might need special springbrook report for complying with this report

added accounts and surveys

discussion at BAWSCA to consider other Landscape (cii) programs

need more outreach on rebates

comes from another account

Determine if there is interest/need for newsletter - frequency

do not include

Landscape Class Rentals - Pilarcitos Workshops-Pumpkin Festival

comes from another account

need database to track conservation programs and savings

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-Mar 2008	6,246
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	21,246
PROPOSED Line Item Amount:	31,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,270
% Change Actual Year End compared to Proposed Line item amount.	49.2%
% Change to Previous Year Budget	30.6%
Dollar difference between proposed budget & current budget	7,430

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Increase due to MCTV additional services.

MCTV-Recording meetings(14 @ \$525)	\$7,500
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$10,000
Postage for Public Outreach	\$5,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$5,000

Spread: TOTAL **31,700**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-Mar 2008	603,197
PROJECTED ACTIVITY to END of FY:	217,470
Projected YEAR END TOTAL:	820,667
PROPOSED Line Item Amount:	823,397

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	807,749
% Change Actual Year End compared to Proposed Line item amount.	0.3%
% Change to Previous Year Budget	1.9%
Dollar difference between proposed budget & current budget	15,648

NARRATIVE:

A COLA of 2.8% was used as a place holder based upon
Dept. of Labor Statistics information for February 2007 to February 2008

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
6/6/2008
FY 2008/2009 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE	Step	Current Hrly Rate	COLA 2.8%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411								
Superintendent	33/6	51.56	53.01	110,253			10,800	121,053
Distribution Supervisor	24/6	41.29	42.45	88,288	80		7,200	95,488
WTP Supervisor	29/5	45.58	46.86	97,461	80	4,193	7,200	108,854
WTP Oper.	21/7	39.30	40.40	84,033	80	3,616	7,200	94,848
Treat/Dist Op	8/4	26.48	27.22	56,621	60	1,827	4,800	63,248
Treat/Dist Op	8/3	25.83	26.55	55,220	60	1,782	4,800	61,802
Treat/Dist Op	8/3	25.83	26.55	55,220	60	1,782	4,800	61,802
Treat/Dist Op	8/4	26.48	27.22	56,621	40	1,218	7,200	65,039
Maint Worker	1B/7	24.01	24.68	51,344	40	1,105	2,400	54,849
Maint Worker	1B/1	20.70	21.28	44,262	40	952	1,200	46,414
Part-Time Help		15.00		15,000				15,000
Part-Time Help		15.00		15,000				15,000
Estimated Annual Merit Increase				18,000				
Standby Pay for On-Call Employees				20,000				20,000
Sub total, Field				767,322		16,475	57,600	823,397

ADMIN #5610								
Gen Manager		79.33	81.55	169,627		-		169,627
Water Conser.	11/7	29.21	30.03	62,463	40	1,344		63,807
Prj Coord. PT		60.00		27,000		-		27,000
Office Mgr	15/8	34.74	35.71	74,277	40	1,598		75,875
Admin Assist.	10/9	31.46	32.34	67,274	40	1,447	7,546	76,268
Office Speclst	1B/9	25.23	25.93	53,937	20	580		54,517
Office Speclst	1B/4	22.30	22.92	47,683	40	1,026		48,709
Office Speclst	1B/9	25.23	25.93	53,937	20	580	2,400	56,917
Directors				30,000				30,000
Part-Time Help	n/a	15.00		15,000				15,000
Estimated Annual Merit Increase				15,000				20,000
Sub total, Admin				601,198		6,575	9,946	\$617,719

TOTAL

1,368,520

\$1,441,116

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5412 Description: Maintenance Expenses	
Actual Amount As Of: 31-Mar 2008	117,108
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	152,108
PROPOSED Line Item Amount:	180,786

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	144,586
% Change Actual Year End compared to Proposed Line item amount.	18.9%
% Change to Previous Year Budget	25.0%
Dollar difference between proposed budget & current budget	36,200

NARRATIVE: The following items and amounts comprise this line item.
 Increase to (3) tank Inspection(s) - underwater dive inspection & purchase of additional tools
 Also moved Valve Raising from CIP to maintenance account

Laundry/Jackets	\$10,000	Paving	\$20,000
Service Products	\$1,400	Inventory	\$10,000
Pump Repair	\$6,000	Materials	\$4,000
Paint-supplies	\$3,000	Equip. Rental	\$2,000
USA	\$500	Radio Repair	\$1,000
Backfill	\$3,000	Landscape Maint	\$2,500
Hydrant repair	\$20,000	Shop Maint	\$3,000
Tank Inspection	\$10,000	Cathodic Protection	\$4,500
Generator services	\$7,886	Misc. tools, etc.	\$11,000
Safety Supplies	\$8,000	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Main Repairs	\$15,000	Waste Services	\$5,000
		Fence Repairs	\$1,000
Sub totals	\$84,786	Raising Valve (City/County)	\$32,000
TOTAL	\$ 180,786		\$96,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-Mar 2008	39,988
PROJECTED ACTIVITY to END of FY:	13,500
Projected YEAR END TOTAL:	53,488
PROPOSED Line Item Amount:	58,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,500
% Change Actual Year End compared to Proposed Line item amount.	8.4%
% Change to Previous Year Budget	14.9%
Dollar difference between proposed budget & current budget	7,500

Increase due to new springs on Service Truck (repairs) and higher gas/Diesel prices

NARRATIVE:	<u>FY 08/09</u>
Gasoline	\$30,000.00
Mobile Phones	\$7,500.00
Service & Repairs (Including Springs for Service Truck)	\$13,000.00
Backhoe Painting & Rental	\$7,000.00
FastTrack	\$500.00
	<u>\$58,000.00</u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-Mar 2008	21,611
PROJECTED ACTIVITY to END of FY:	3,000
Projected YEAR END TOTAL:	24,611
PROPOSED Line Item Amount:	25,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	23,400
% Change Actual Year End compared to Proposed Line item amount.	3.2%
% Change to Previous Year Budget	8.5%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

Added Annual Maintenance for Pumps

	FY 07/08	FY 08/09
Electrical PM	\$1,200	\$1,200
Pumps	\$20,000	\$20,000
Electrical	\$2,000	\$4,000
Plumbing	\$200	\$200
	<u>\$23,400</u>	<u>\$25,400</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610 Description: Salaries, Admin.	
Actual Amount As Of: 31-Mar 2008	390,594
PROJECTED ACTIVITY to END of FY:	152,707
Projected YEAR END TOTAL:	543,301
PROPOSED Line Item Amount:	617,719

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	567,201
% Change Actual Year End compared to Proposed Line item amount.	13.7%
% Change to Previous Year Budget	8.9%
Dollar difference between proposed budget & current budget	50,518

NARRATIVE:

A COLA of 2.8% was used as a place holder based upon
Dept. of Labor Statistics information for February 2007 to February 2008
See worksheet 5411 A for derivations.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620	Description: Office Expenses
Actual Amount As Of: 31-Mar 2008	79,119
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	99,119
PROPOSED Line Item Amount:	139,350

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	111,350
% Change Actual Year End compared to Proposed Line item amount.	40.6%
% Change to Previous Year Budget	25.1%
Dollar difference between proposed budget & current budget	28,000

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Increase due to postage rates and addition of Employee Recognition Program as well as needed office building repairs and maintenance

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$6,000.00
	Bulk Mailing	\$10,000.00
	Pre-Stamped Envelopes	\$5,000.00
Phone Services PG&E	Monthly Service & Repairs	\$4,000.00
	Monthly Service	\$6,000.00
Office Cleaning	Janitorial Service/Carpet Cleaning	\$7,500.00
Dining	December Holiday Dinner	\$3,500.00
File Storage	Iron Mountain - Offsite Storage	\$3,500.00
Newsletter	(Postage, Printing) 2x year	\$5,000.00
Leases	Mail & Copier Machines	\$12,000.00
	Office Alarm and Security Camera	\$2,500.00
Printing	Checks, Forms, Statements	\$3,000.00
Data Prose	Fulfillment Center for Billing Stmnts	\$25,000.00
Emergency	Supplies	\$750.00
Miscellaneous	Office Supplies	\$7,500.00
	Bank Fees	\$600.00
	DMV/Pre-Employment Physicals	\$1,000.00
	Employee Recognition Program	\$1,500.00
	Petty Cash	\$4,500.00
Maintenance	Office Equipment & Repairs	\$5,000.00
	Office Maintenance/Repairs	\$20,000.00
Payroll	Payroll Processing with ADP	\$5,500.00
TOTAL		\$139,350.00

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5621	Description: Computer Services
Actual Amount As Of: 31-Mar 2008	39,111
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	54,111

PROPOSED Line Item Amount:	53,900
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	41,570
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% Change Actual Year End compared to Proposed Line item amount	(0.4%)
-----------------------------------------------------------------------	---------------

% Change to previous year budget:	29.7%
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Dollar difference between proposed budget & current budget	12,330
------------------------------------------------------------	--------

NARRATIVE: Increase due to AMR Maintenance Agmnt

Maintenance Agreements

Springbrook	\$10,000
Radix	\$3,000
ICS	\$17,500
Hansen	\$2,500
AMR	\$3,000
Bently Srvs (WaterCad/Hydr. Model)	\$1,000
<i>Subtotal</i>	<i>\$37,000</i>

Computer Services

Training	\$	2,000
New/Upgrades to software/Cust Rpts	\$	4,000
Repairs	\$	5,000
Opt-InPro (E-mail)	\$	300
Coastside Net	\$	750
Rogue Web Works (Website Maint.)	\$	3,500
Sonic.net	\$	450
Spam Filtering	\$	900
<i>Subtotal</i>	<i>\$</i>	<i>16,900</i>
Grand Total	\$	53,900

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-Mar 2008	20,520
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	30,520

PROPOSED Line Item Amount:	32,500
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	28,000
% Change Actual Year End compared to Proposed Line item amount.	6.5%
% Change to Previous Year Budget	16.1%
Dollar difference between proposed budget & current budget	4,500

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 8,000
Conferences/Seminars (Board of Directors)	\$ 5,000
Staff Training/Seminars/Continuing Education	\$ 9,500
Safety Training (CINTAS)	\$ 8,500
*WTO/WDO Renewal/Application Fees	\$ 1,500
TOTAL	<u>\$ 32,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 31-Mar 2008	344,617
PROJECTED ACTIVITY to END of FY:	120,000
Projected YEAR END TOTAL:	464,617
PROPOSED Line Item Amount:	493,349

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	522,133
% Change Actual Year End compared to Proposed Line item amount.	6.2%
% Change to Previous Year Budget	(5.5%)
Dollar difference between proposed budget & current budget	-28,784

NARRATIVE:	FY 07/08	FY 08/09
Dental	\$19,933	\$21,904
LTD	\$13,596	\$15,313
Health	\$349,024	\$324,950
Liability	\$45,000	\$50,000
Life	\$5,100	\$4,814
Property	\$18,000	\$20,000
Vision	\$5,796	\$5,636
EAP Program	\$684	\$732
Workers Compensation	\$65,000	\$50,000
TOTAL	\$522,133	\$493,349

Estimated Rate Increases for: Dental Dental (10%), Health (Blue Cross - 13%), EAP (0%), VSP (5%), Life (3%), Health (Kaiser - 13%), LTD (3%)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

FY 2007/08

	KAISER	Blue Cross	Dental	Vision	Life/AD&D	LTD Metlife	ACWA EAP	ACWA W/C	ACWA Property	ACWA Liability
July	\$8,353	\$12,820	\$1,551	\$441	\$354	\$1,038	\$61	\$17,919		
August	\$8,353	\$12,820	\$1,551	\$441	\$386	\$1,292	\$61			\$45,098
September	\$8,353	\$12,820	\$1,551	\$441	-\$170	\$1,123	\$61			
October	\$8,353	\$11,921	\$1,495	\$402	\$297	\$1,023	\$61	\$8,106		
November	\$8,353	\$12,820	\$1,551	\$441	\$311	\$1,120	\$61			
December	\$9,216	\$14,748	\$1,659	\$470	\$365	\$1,239	\$61			
January	\$9,216	\$14,748	\$1,659	\$470	\$369	\$1,239	\$61	\$9,583		
February	\$9,216	\$14,748	\$1,659	\$470	\$380	\$1,239	\$61			
March	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61		\$17,017	
April	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61	\$10,000		
May	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61			
June	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61			
EE/Retirees Credit	-\$302	-\$22,659	-\$4,041	-\$235	-\$144					
Sub Total	\$105,975	\$143,779	\$15,275	\$5,218	\$3,706	\$14,268	\$732	\$45,608	\$17,017	\$45,098
FY 07/08 Total	\$110,592	\$176,975	\$19,913	\$5,636	\$4,674	\$14,867	\$732	\$45,608		
June Rate x 12 months										
Approx. Rate Increase	13% \$124,969	13% \$199,981	10% \$21,904	0% \$5,636	3% \$4,814	3% \$15,313	0% \$732	\$50,000	\$20,000	\$50,000
Total Medical	\$324,950									
Total	\$493,350									

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-Mar 2008	272,068
PROJECTED ACTIVITY to END of FY:	100,000
Projected YEAR END TOTAL:	372,068
PROPOSED Line Item Amount:	395,280

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	354,874
% Change Actual Year End compared to Proposed Line item amount.	6.2%
% Change to Previous Year Budget	11.4%
Dollar difference between proposed budget & current budget	40,406

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

375

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

Fiscal Year
2008/2009

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-Mar 2008	38,393
PROJECTED ACTIVITY to END of FY:	12,000
Projected YEAR END TOTAL:	50,393
PROPOSED Line Item Amount:	57,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	57,000
% Change Actual Year End compared to Proposed Line item amount.	13.1%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

Atchinson, Barisone & Condotti	\$55,000
Sherman/Feller	\$2,000
Total	\$57,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-Mar 2008	8,810
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	23,810
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	(16.7%)
Dollar difference between proposed budget & current budget	-5,000

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense

Note: Engineer will receive 2.8% increase in the hourly rate effective 7/1/08

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683 Description: Financial Services	
Actual Amount As Of: 31-Mar 2008	14,459
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	24,459
PROPOSED Line Item Amount:	47,375

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,300
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	93.7%
% Change to Previous Year Budget	34.2%
Dollar difference between proposed budget & current budget	12,075

NARRATIVE:

Audit services are provided by Maze & Associates for the annual audit. Increase in accounting consulting services, provided by John Parsons, CPA. Also addition of water rate modeling analysis for continued years.

	FY 08/09
Audit (Maze & Associates)	\$17,375
Accounting (John Parsons CPA)	\$30,000
Total	<u><u>\$47,375</u></u>
Spread:	

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-Mar 2008	73,639
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	103,639
PROPOSED Line Item Amount:	105,541

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	99,586
% Change Actual Year End compared to Proposed Line item amount.	1.8%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	5,955

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

Line Item

Amount

Acct. No.

5684

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,441,116			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,365,236	\$ 84,645		\$ 84,645
AMOUNT SUBJECT TO MEDICARE	\$ 1,441,116		\$ 20,896	\$ 20,896
TOTAL				\$ 105,541

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687 Description: Memberships & Subscriptions	
Actual Amount As Of: 31-Mar 2008	31,306
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	46,306
PROPOSED Line Item Amount:	51,965

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	48,965
% Change Actual Year End compared to Proposed Line item amount.	12.2%
% Change to Previous Year Budget	6.1%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE: See attached worksheet for detail of costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
<u>Line Item: Memberships & Subscriptions</u>		Description	
Acct. No. 5687	Amount		
ACWA	\$7,800	Membership dues	
AWWA	\$2,000	Membership dues and technical publications	
West Group (Formally Barclays)	\$400	Updates on California Code of Regualtions regarding construction laws	
BAWSCA	\$21,000	Annual assessment & dues	
Chamber of Commerce	\$800	Membership dues & Farm Day Luncheon Tickets	
CSDA	\$3,500	Membership dues	
HMB Review, sub & ads	\$8,000	Legal notices, newspaper ads, election info, etc.	
Wellness Program	\$2,400	Wellness Program group membership in health club	
Water Education Foundation	\$1,000	Membership dues and technical publications	
Springbrook Users Group	\$65	Annual Users Group for Springbrook Software	
Miscellaneous	\$5,000		
TOTAL	\$51,965		

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5688 Description: Election Expense	
Actual Amount As Of: 31-Mar 2008	34,020
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	34,020

PROPOSED Line Item Amount:	0
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	(100.0%)
% Change to Previous Year Budget	
Dollar difference between proposed budget & current budget	-15,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5689 Description: Labor Relations	
Actual Amount As Of: 31-Mar 2008	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0

PROPOSED Line Item Amount:	15,000
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
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<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

New Account - Services contracted with IEDA (Labor Negotiator)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Mar 2008	7,269
PROJECTED ACTIVITY to END of FY:	1,500
Projected YEAR END TOTAL:	8,769
PROPOSED Line Item Amount:	9,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	9,200
% Change Actual Year End compared to Proposed Line item amount.	4.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

1. San Mateo County charges the District for collecting and transmitting property taxes	\$2,000.00
2. The cost of the LAFCo budget, estimated	\$4,000.00
3. Hazardous Material Handling (Nunes & Denniston)	\$2,500.00
4. Property Taxes	<u>\$700.00</u>
	\$9,200.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-Mar 2008	7,363
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	27,363
PROPOSED Line Item Amount:	33,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	20.6%
% Change to Previous Year Budget	(10.8%)
Dollar difference between proposed budget & current budget	-4,000

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants
(DHS Fees - Increase due to additional services regarding new regulations)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$30,000
#2	\$1,000
#3	\$1,000
#4	\$1,000
	<hr/>
	\$33,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-Mar 2008	270,006
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	270,006
PROPOSED Line Item Amount:	266,220

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	271,095
% Change Actual Year End compared to Proposed Line item amount.	(1.4%)
% Change to Previous Year Budget	(1.8%)
Dollar difference between proposed budget & current budget	-4,875

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2008 Payment	\$235,610
March 2009 Payment	<u>\$30,610</u>
Spread:	\$266,220

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5712 Description: Existing Bonds - 2006B	
Actual Amount As Of: 31-Mar 2008	485,418
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	485,418
PROPOSED Line Item Amount:	482,460

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	483,148
% Change Actual Year End compared to Proposed Line item amount.	(0.6%)
% Change to Previous Year Budget	(0.1%)
Dollar difference between proposed budget & current budget	-688

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2008 Payment	\$325,174
March 2009 Payment	\$157,286
	<hr/>
	\$482,460

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 28-Feb 2008	308,797
PROJECTED ACTIVITY to END of FY:	102,930
Projected YEAR END TOTAL:	411,727
PROPOSED Line Item Amount:	434,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	411,729
% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	5.4%
Dollar difference between proposed budget & current budget	22,271

NARRATIVE:

Contribution to CIP & Reserves	<u>\$ 434,000</u>
	\$ 434,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT
PLANNED CAPITAL PROJECTS
FISCAL YEARS 07/08 THRU 17/18**

Origin																	08/09-17/18
FY	Number		Priority	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Totals		
PIPELINE PROJECTS - * Pending Further Pressure Testing																	
06	01	Avenue Cabrillo Phase I (Permitting/Design)	2			52,000	100,000										\$152,000
06	01	Avenue Cabrillo Phase II (Construction)	2					1,048,000									\$1,048,000
06	02	Highway #1 South Phase I / II	1		100,000	100,000	713,000										\$913,000
07	03	Pilarcitos Canyon Pipeline Replacement	2						100,000	1,000,000							\$1,100,000
07	04	Bell-Moon Pipeline Replacement Project	2				60,000	178,000									\$238,000
09	01	Highway 92 - Main Line Replacement (Spanishtown)	1		100,000	250,000											\$350,000
		Main Street/Hwy 92 Widening Project	1	650,000	50,000												\$50,000
WATER TREATMENT PLANTS																	
99	05	Denniston Intake Maintenance	2	26,000	27,000	28,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	36,000			\$315,000
09	02	Denniston Sludge Ponds	1		100,000												\$100,000
08	01	Denniston WTP- Filter Flow Meters	1		6,000												\$6,000
08	02	Denniston WTP- Replace Cl2/pH Analyzer	1		15,000												\$15,000
09	03	Nunes - Backwash Pump VFDs	2				25,000										\$25,000
09	04	Nunes Backwash and WWR Tank Lights	2			10,000											\$10,000
07	01	Nunes Filter Media Replacement	2	50,000	50,000												\$50,000
09	05	Nunes Office Heater	2			10,000											\$10,000
08	03	Nunes UST removal and replaced with AGST	1	60,000	15,000												\$15,000
08	04	Nunes WTP - Head Loss System Replacement	1		15,000												\$15,000
08	05	Nunes WTP - Plant Painting	2			12,500	12,500	12,500	12,500								\$50,000
08	06	Nunes WTP- Filter to Waste System	3			5,000	75,000										\$80,000
08	07	Nunes WTP -Filter Valve Replacement	2				300,000	30,000	30,000	30,000							\$390,000
FACILITIES & MAINTENANCE																	
09	06	District Space Planning	1			25,000											\$25,000
09	07	AMR Program	2		50,000	500,000	500,000	500,000									\$1,550,000
08	08	PRV Valves Replacement Project**	3	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000			\$200,000
99	01	Meter Change Program**	2	16,000	17,000	18,000	19,000	20,000	21,000	22,000	23,000	24,000	25,000	26,000			\$215,000
09	08	Main Office - Replace Skylights (repair leaks)	1		25,000												\$25,000
09	09	Fire Hydrant Replacement**	2		40,000	40,000	40,000										\$120,000
09	10	Standardize Chlorine Analyzers at 6 facilities	2			15,000	15,000										\$30,000
09	11	Pilarcitos Culvert Repair	1		100,000	150,000											\$250,000
09	23	District Digital Mapping	3		75,000												\$75,000
EQUIPMENT PURCHASE & REPLACEMENT																	
99	02	Vehicle Replacement	1	40,000	27,000	28,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	35,000			\$314,000
99	03	Computer System	1	15,000	25,000	5,000	5,000	5,000	6,000	5,000	5,000	5,000	5,000	5,000			\$71,000
99	04	Office Equipment/Furniture	1	20,000	20,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000			\$47,000
06	03	SCADA/Telemetry	1		500,000	100,000	100,000										\$700,000
08	09	Dump Truck	1				80,000										\$80,000
08	10	Backhoe	1					80,000									\$80,000
08	11	Work Truck	1							80,000							\$80,000
08	12	Service Truck	3				130,000										\$130,000
PUMP STATIONS / TANKS / WELLS																	
06	04	Hazen's Tank Replacement	2					280,000									\$280,000
09	12	Crystal Springs Reroof and Paint	2				50,000										\$50,000
08	13	Crystal Springs Spare 350HP Motor	2					50,000									\$50,000
09	13	Crystal Springs VFD Project	2		68,000	68,000	68,000										\$204,000
06	05	Well Rehabilitation	2	40,000	60,000												\$60,000

**COASTSIDE COUNTY WATER DISTRICT
PLANNED CAPITAL PROJECTS
FISCAL YEARS 07/08 THRU 17/18**

Origin		Priority	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	08/09-17/18	
FY	Number													Totals	
08	14	Alves Tank Recoating, Interior+Exterior	1	150,000	55,000									\$205,000	
08	15	Miramar Tank Interior Recoat + Mixing	1	300,000										\$300,000	
08	16	Cahill Tank Exterior Recoat + Ladder	2	160,000										\$160,000	
08	17	El Granada Pump Station #2 Removal Project	2	50,000	459,000	2,156,000								\$2,665,000	
08	18	EG Tank #3 Recoating Interior + Exterior	2	260,000										\$260,000	
09	14	CSP Pump #2 Rehabilitation	2	75,000										\$75,000	
09	15	Tank Staff Gauge Repair	2	15,000										\$15,000	
09	16	Intrusion Alarms at all Tanks	2	50,000										\$50,000	
09	17	Crystal Springs Emergency Generator	2		300,000									\$300,000	
09	18	New Pilarcitos Well	3	10,000	150,000									\$160,000	
09	19	Pilarcitos Canyon Blending Station	2	50,000										\$50,000	
09	20	Tank Ladder Project	2	50,000	50,000									\$100,000	
DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															
08	19	Denniston Short Term WTP Modifications	1	842,000										\$842,000	
08	20	Denniston Storage Tank Modification Project	1	686,000										\$686,000	
DENNISTON WTP (LONG-TERM) IMPROVEMENTS (MEMBRANE FILTRATION)															
08	21	Denniston Electrical System Upgrade/Expansion	1	30,000	350,000									\$380,000	
08	22	Denniston Pre/Post Treatment Study	1	200,000										\$200,000	
08	23	Denniston Pre/Post Treatment Construction	1		1,510,000									\$1,510,000	
NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															
08	24	Nunes WTP Short Term Modifications	1	809,000										\$809,000	
IMPROVEMENTS (UV DISINFECTION)															
08	25	Nunes Electrical System Upgrade/Expansion	1											\$0	
08	26	Install Air Scour for Filters	2			100,000								\$100,000	
08	27	Modify Filters for Rate of Flow Control	1	10,000	260,000									\$270,000	
WATER SUPPLY DEVELOPMENT															
09	21	Reclamation Project Planning	1	100,000										\$100,000	
09	22	Water Supply Alternatives Evaluation	1	50,000										\$50,000	
														\$0	
FY 2008-2009 Totals				\$937,000	\$5,402,000	\$4,573,500	\$4,679,500	\$2,236,500	\$254,500	\$1,224,000	\$117,000	\$120,000	\$123,000	\$125,000	\$18,855,000
FY 2007-2008 Totals				\$4,227,000	\$1,876,000	\$1,951,000	\$6,085,000	\$1,879,000	\$960,000	\$1,151,000	\$155,000	\$159,000	\$163,000		\$18,606,000

CRYSTAL SPRINGS PROJECT - CAPITAL IMPROVEMENT PROGR, FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
<i>This CIP Budget is completely funded from CSP Transmission and Storage Fees</i>					
El Granada Pipeline Phase 3 (City & County)	\$3,000,000	\$2,300,000			
* Main Street Pipeline Replacement Project - Phase 3			\$90,000	\$249,000	
* Bridgeport Drive Pipeline Replacement Project			\$110,000	\$840,000	
Contingency	\$100,000	\$100,000	\$110,000	\$100,000	
TOTALS	\$3,100,000	\$2,400,000	\$310,000	\$1,189,000	\$0

* Project yet to be determined

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-16
Project No	06-01
Category	Pipeline Projects
Classification	
Priority	2

Description:	Avenue Cabrillo Phase I / II
---------------------	------------------------------

Pipeline Replacement Project to increase fire flow and water pressure by replacing 2" pipe to 6" pipe.

Current Status:	
------------------------	--

Initiated Project: FY 2005/2006 **Budgeted:** \$1,047,625

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2005-2006	\$1,047,625	\$120,000			
2006-2007		\$503,750			
2007-2008		\$423,875			
2008-2009					
2009-2010	\$1,200,500	\$52,000			Permitting
2010-2011		\$100,000			Design
2011-2012		\$1,048,000			Construction
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-46
Project No	06-02
Category	Pipeline Projects
Classification	
Priority	1

Description:	Highway One (South) Phase I/II
---------------------	---------------------------------------

Pipeline Replacement Project to increase fire flow and water pressure to maintain minimum pressure per regulations. Pressure test results indicate that we are violating pressure standards.

Current Status:	
------------------------	--

Initiated Project: FY 2005/2006 **Budgeted:** \$435,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
--------------------	-----------------------------	------------------------	--------------------	--------------------------------	-----------------

2006-2007	\$435,000				
2007-2008			\$6,896	\$6,896	
2008-2009		\$100,000			Permitting
2009-2010		\$100,000			Permitting/Constuction
2010-2011		\$713,000			Construction
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1120-82
Project No	06-03
Category	Equip Purchase & Replacement
Classification	
Priority	1

Description:	SCADA / TELEMETRY
---------------------	-------------------

Maintain reliable communication with Pump Stations and Treatment Plants, present equipment is obsolete and no longer supported or available.

Current Status:	
------------------------	--

Initiated Project: 2005-2006

Budgeted: \$75,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2005-2006	\$75,000				
2006-2007			\$658	\$658	
2007-2008			\$8,056	\$8,714	
2008-2009		\$500,000			
2009-2010		\$100,000			
2010-2011		\$100,000			
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	06-04
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Hazen's Tank Replacement
---------------------	--------------------------

reliable Water Quality, maintains adequate water pressure during peak demand periods

Current Status:	
------------------------	--

Initiated Project: 2005-2006 **Budgeted:** \$280,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2005-2006	\$280,000				
2006-2007					
2007-2008					
2008-2009					
2009-2010					
2010-2011					
2011-2012		\$280,000			
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-38
Project No	06-05
Category	
Classification	Pump Stations/Tanks/Wells
Priority	2

Description:	Well Rehabilitation
---------------------	---------------------

Increase quantity of local water supply for present wells

Current Status:	
------------------------	--

Initiated Project: FY 2005/2006 **Budgeted:** \$80,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2005-2006	\$80,000	\$80,000			
2006-2007			\$54,606	\$54,606	
2007-2008		\$40,000	\$27,428	\$82,034	
2008-2009		\$60,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-25
Project No	07-01
Category	Water Treatment Plant
Classification	
Priority	2

Description:	Nunes Filter Media Replacement Project
---------------------	-----------------------------------------------

Existing Media (20+ years old). Replacement only after media sizing test are completed

Current Status:	
------------------------	--

Initiated Project: FY 2006/2007 **Budgeted:** \$50,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2006-2007	\$5,000				
2007-2008		\$50,000	\$7,892	\$7,892	
2008-2009		\$50,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	07-03
Category	Pipeline Replacement
Classification	
Priority	2

Description:	Pilarcitos Canyon Pipeline Replacement Project
---------------------	-------------------------------------------------------

60 years old. Numerous leaks on pipeline, expensive. Replacement will reduce loss of water. May not be needed due to SFPUC augmentation flow.

Current Status:	
------------------------	--

Initiated Project: FY 2006/2007

Budgeted: \$1,100,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2006-2007	\$1,100,000				
2007-2008					
2008-2009					
2009-2010					
2010-2011					
2011-2012					
2012-2013		\$100,000			
2013-2014		\$1,000,000			
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	07-04
Category	Pipeline Project
Classification	
Priority	2

Description:	Bell Moon Pipeline Replacement Project
---------------------	----------------------------------------

60 years old pipeline. Needs to be replaced due to leaking pipeline in industrial area.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$238,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2006-2007	\$238,000				
2007-2008					
2008-2009					
2009-2010					
2010-2011		\$60,000			
2011-2012		\$178,000			
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-01
Category	Water Treatment Plants
Classification	
Priority	1

Description:	Denniston WTP - Filter Flow Meters
---------------------	-------------------------------------------

Replace non-operational filter flow meters with updated units.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$6,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$6,000	\$6,000			
2008-2009		\$6,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-02
Category	Water Treatment Plant
Classification	
Priority	1

Description:	Denniston WTP - Replace Cl2/pH Analyzer
---------------------	-----------------------------------------

Cl2/pH analyzer is at the end of its useful life. Mandated by Department of Public Health

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$15,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007/2008	\$15,000				
2008-2009		\$15,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-04
Category	Water Treatment Plant
Classification	
Priority	1

Description:	Nunes WTP - Head Loss System Replacement
---------------------	-------------------------------------------------

Replace non-operational filter head loss system with updated units. Mandated by Department of Public Health

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$15,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$15,000				
2008-2009		\$15,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-05
Category	Water Treatment Plant
Classification	
Priority	2

Description:	Nunes WTP - Plant Painting
---------------------	-----------------------------------

The plant was painted 8 years ago and is in need of painting. Remove the existing paint and return the paint to bare concrete and then seal concrete with a heavy sealer. This would eliminate the need to paint the plant every 5-7 years.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$50,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$50,000				
2008-2009		\$12,500			
2009-2010		\$12,500			
2010-2011		\$12,500			
2011-2012		\$12,500			
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-43
Project No	08-08
Category	
Classification	Facilities & Maintenance
Priority	3

Description:	PR Valves Replacement Project
---------------------	-------------------------------

Replace on station per year for next 10 years

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$20,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$20,000	\$20,000			
2008-2009		\$20,000			
2009-2010		\$20,000			
2010-2011		\$20,000			
2011-2012		\$20,000			
2012-2013		\$20,000			
2013-2014		\$20,000			
2014-2015		\$20,000			
2015-2016		\$20,000			
2016-2017		\$20,000			
2017-2018		\$20,000			

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1118-04
Project No	08-09
Category	
Classification	Equip Purchase & Replacement
Priority	1

Description:	Purchase of Dump Truck
---------------------	------------------------

Eliminate maintenance costs - Reliable operations

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$80,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$80,000				
2008-2009					
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1118-04
Project No	08-10
Category	
Classification	Equip Purchase & Replacement
Priority	1

Description:	Purchase of Backhoe
---------------------	---------------------

Eliminate maintenance costs - Reliable operations

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$80,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$80,000				
2008-2009					
2009-2010					
2010-2011					
2011-2012		\$80,000			
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1118-04
Project No	08-11
Category	
Classification	Equip Purchase & Replacement
Priority	1

Description:	Purchase of Work Truck
---------------------	-------------------------------

Eliminate maintenance costs - Reliable operations

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$80,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$80,000				
2008-2009					
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-30
Project No	08-13
Category	
Classification	Pump Stations/Tanks/Wells
Priority	2

Description:	Crystal Springs Spare 350 HP motor
---------------------	------------------------------------

If we loose the 350hp motor, we are not allowed to install the 500 hp spare motor in it's place. The replacement of a 350hp motor would take weeks to order. This this occurs during apeak season, we would not be able to meet our demands.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$50,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$50,000				
2008-2009					
2009-2010					
2010-2011		\$50,000			
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-14
Category	
Classification	Pump Stations/Tanks/Wells
Priority	1

Description:	Alves Tank Recoating, Interior/Exterior
---------------------	------------------------------------------------

Maintain tank integrity, eliminate corrosion and appearance.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$150,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$150,000				
2008-2009		\$150,000			
2009-2010		\$55,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-15
Category	
Classification	Pump Stations/Tanks/Wells
Priority	1

Description:	Miramar Tank Interior Recoat & Mixing
---------------------	--------------------------------------------------

Improve water quality, eliminate interior corrosion (huge rust spots)

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$300,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$300,000				
2008-2009		\$300,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-16
Category	
Classification	Pump Stations/Tanks/Wells
Priority	2

Description:	Cahill tank Exterior recoating & Ladder
---------------------	----------------------------------------------------

Showing signs of rust after only 15 years. Primer showing in many spots. High wind area. Fiberglass ladder safety issue.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$160,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$160,000				
2008-2009		\$160,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-17
Category	
Classification	Pump Stations/Tanks/Wells
Priority	2

Description:	EI Granada Pump Station #2 Removal Project
---------------------	---------------------------------------------------

Increase fire flow for EI Granada, eliminate storage tank #2 due to failure and leakage, land parcel too small for required improvements. Pending fire flow analysis by Jim Teter and report on Tank Life. \$50,000 for FY08/09 for feasibility study

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$2,665,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$2,665,000				
2008-2009		\$50,000			
2009-2010		\$459,000			
2010-2011		\$2,156,000			
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-18
Category	
Classification	Pump Stations/Tanks/Wells
Priority	2

Description:	El Granada Tank #3 recoating Interior/Exterior
---------------------	------------------------------------------------

Maintain tank integrity, eliminate corrosion

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$260,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$260,000				
2008-2009		\$260,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-19
Category	
Classification	Denniston WTP ST Improvements
Priority	1

Description:	Denniston Short Term (ST) WTP Modifications
---------------------	----------------------------------------------------

Project consists of hypochlorite generation facilities, chemical metering pump systems, chemical storage tank, flash mixer, mag flow meter, motor operated butterfly valve, piping, electrical/instrumentation, concrete/containment vault, demolition

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$842,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$842,000				
2008-2009		\$842,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-40
Project No	08-20
Category	
Classification	Denniston WTP ST Improvements
Priority	1

Description:	Denniston Storage Tank Modification Project
---------------------	----------------------------------------------------

Improve plant capacity for meeting CT calculations, reduce THM's. Currently the Denniston WTP is limited to approximately one half of its rated capacity (1.0 mgd) due to limitations in meeting CT requirements. Produce THM's which exceed the future regulations. Project consists of Tank Modifications, tank interior coating/recoating, piping work, tank disinfection, tank exterior coating/recoating

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008

Budgeted: \$686,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2006-2007			\$1,734	\$1,734	
2007-2008	\$686,000		\$274,694	\$276,428	
2008-2009		\$686,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-21
Category	
Classification	Denniston WTP LT Improvements
Priority	1

Description:	Denniston Electrical System Upgrade/Expansion
---------------------	-----------------------------------------------

Required for Plant improvements and modifications, i.e. Membrane, UV, air scour blower

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$380,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$380,000				
2008-2009		\$30,000			
2009-2010		\$350,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-22
Category	
Classification	Denniston WTP LT Improvements
Priority	1

Description:	Denniston Pre/Post Treatment Study
---------------------	------------------------------------

Allow us to run Denniston WTP at high rates in winter

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$200,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$200,000				
2008-2009		\$200,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-23
Category	
Classification	Denniston WTP LT Improvements
Priority	1

Description:	Denniston Pre/Post Treatment Construction
---------------------	-------------------------------------------

Allow us to run Denniston WTP at high rates in winter

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$1,510,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$1,510,000				
2008-2009					
2009-2010		\$1,510,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-25
Category	
Classification	Improvements (UV Disinfection)
Priority	1

Description:	Nunes Electrical System Upgrade/Expansion
---------------------	--------------------------------------------------

Required for plant improvements and modifications, i.e. membrane

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$0

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
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2007-2008	\$0				
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2008-2009

2009-2010

2010-2011

2011-2012

2012-2013

2013-2014

2014-2015

2015-2016

2016-2017

2017-2018

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-26
Category	
Classification	Improvements (UV Disinfection)
Priority	2

Description:	Install Air Scours for Filters
---------------------	---------------------------------------

Improve filter backwash which improves filter performance. Results in cleaner filters, lower turbidity spikes and reduces wash water requirements, media will last longer. Use less water, savings in pumping costs.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$100,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$100,000				
2008-2009					
2009-2010					
2010-2011		\$100,000			
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-26
Category	
Classification	Improvements (UV Disinfection)
Priority	1

Description:	Modify Filters for Rate of Flow Control
---------------------	------------------------------------------------

Increased LT2ESWTR regulations on individual filter performance. Will enable to achieve less than 0.3 ntu after backwashes. Need control overflow rate to individual filter.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$270,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$270,000				
2008-2009		\$10,000			
2009-2010		\$260,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-01
Category	Pipeline Projects
Classification	Replacement
Priority	1

Description:	Highway 92 Main Line Replacement Project (Spanishtown)
---------------------	--------------------------------------------------------

Provide fire flow and adequate service by increasing pipe size from 2" to 8" - We were to design an adequate main to provide service and fire protection for Spanishtown and adjacent businesses and residents. Acquired a temporary easement for the present 2". Easement expired and project was deferred for a number of years. REQUIRES PERMIT

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$350,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$350,000	\$100,000			Permitting & design
2009-2010		\$250,000			Construction
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-02
Category	Water Treatment Plants
Classification	
Priority	1

Description:	Denniston Sludge Ponds
---------------------	------------------------

No present way to dry and remove sludge from Denniston. Modify present backwash ponds to drain, allowing better drying capability. Past practice of hauling to dredging spoils site unlawful. Hauling by truck to Nunes for processing not practical or efficient.

Current Status	
-----------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$100,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date	Comments
2008-2009	\$100,000	\$100,000			Design & construction
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-03
Category	Water Treatment Plants
Classification	
Priority	2

Description:	Nunes Backwash Pump VFDs
---------------------	---------------------------------

Greatly improves backwash control and bed stratification by allowing us to vary backwash rates. Will reduce electrical costs and water usage for Nunes.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$25,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$25,000				
2009-2010					
2010-2011		\$25,000			Purchase & installation
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-04
Category	Water Treatment Plants
Classification	
Priority	2

Description:	Nunes Backwash & WWR Tank Lights
---------------------	----------------------------------

To better ascertain when backwash can be terminated. Ned to see inside of holding tank.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$10,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$10,000				
2009-2010		\$10,000			Purchase & installation
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-05
Category	Water Treatment Plants
Classification	
Priority	2

Description:	Nunes Office Heater
---------------------	---------------------

To improve working environment for staff stationed at Nunes.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$10,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$10,000				
2009-2010		\$10,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-41
Project No	09-07
Category	Facilities & Maintenance
Classification	
Priority	2

Description:	Automatic Meter Read (AMR) Program
---------------------	------------------------------------

FY09 budget is for installation of automatic meter reading on largest accounts and other critical locations, modification of software to accommodate monthly billing of large accounts. Future amounts are placeholders pending analysis of benefits of full AMR implementation and assume phased implementation of AMR.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$1,400,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008			\$27,158	\$27,158	
2008-2009	\$1,400,000	\$50,000			Installation on largest accounts, software mods
2009-2010		\$450,000			
2010-2011		\$450,000			
2011-2012		\$450,000			
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-08
Category	Facilities & Maintenance
Classification	
Priority	1

Description:	Main Office/Shop - Replace Skylights (repair leaks)
---------------------	------------------------------------------------------------

Aged skylights leaking throughout main office and shop.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$25,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$65,000	\$25,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-09
Category	Facilities & Maintenance
Classification	
Priority	2

Description:	Fire Hydrant Replacement Program
---------------------	----------------------------------

We have a number of odd ball hydrants in the field that are not standard in which the fire department mandates. Replacement of 20 hydrants per year at \$2,000 each.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$120,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$120,000	\$40,000			
2009-2010		\$40,000			
2010-2011		\$40,000			
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

COASTSIDE COUNTY WATER DISTRICT CAPITAL IMPROVEMENT PROGRAM

Account No	
Project No	09-10
Category	Facilities & Maintenance
Classification	
Priority	2

Description:	Standardize Chlorine Analyzers at 6 Facilities
---------------------	------------------------------------------------

Standardize all analyzers for ease of maintenance and reliability.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$30,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$30,000				
2009-2010		\$15,000			
2010-2011		\$15,000			
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-48
Project No	09-11
Category	Facilities & Maintenance
Classification	
Priority	1

Description:	Pilarcitos Culvert Repair
---------------------	----------------------------------

Culvert damage from January 2008 storms compromises our road to critical facilities. Requires permitting, engineering and close project management, as Pilarcitos Creek is a steelhead habitat. Costs are estimates only.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$250,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008				\$900	
2008-2009	\$250,000	\$100,000		\$900	Permitting and design
2009-2010		\$150,000			Construction
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-12
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Crystal Springs Re-Roof and Paint
---------------------	-----------------------------------

Roof needs to be replaced and building needs to be repainted.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$50,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$50,000				
2009-2010					
2010-2011		\$50,000			
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1121-30
Project No	09-14
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	CSP Pump #2 Rehabilitation
---------------------	-----------------------------------

Last pump that needs to be rehabilitated.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$75,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008			\$18,739	\$18,739	
2008-2009	\$75,000	\$75,000	\$61,124	\$79,863	
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-15
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Tank Staff Gauge Repair
---------------------	-------------------------

To be able to determine what tank levels are during power outage/no power.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$15,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$15,000	\$15,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-16
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Intrusion Alarms at all Tanks
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To alert operations if there are any tank intrusions. Security. These alarms will be inegrated into the SCADA system.

Current Status:	
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Initiated Project: FY 2008/2009 **Budgeted:** \$50,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$50,000	\$50,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-17
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Crystal Springs Emergency Generator
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If we lose power to Crystal Springs Pump Station for any length of time in the summer, we would not be able to meet our demands

Current Status:	
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Initiated Project: FY 2008/2009 **Budgeted:** \$300,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$300,000				
2009-2010		\$300,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-18
Category	Pump Station/Tanks/Wells
Classification	
Priority	3

Description:	New Pilarcitos Well
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Improve our local sources. We could rehabilitate the other wells on Pilarcitos but they are marginal producers. Replace them with a good producing well. \$10k in FY 08/09 for feasibility and permitting.

Current Status:	
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Initiated Project: FY 2008/2009 **Budgeted:** \$160,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$160,000	\$10,000			Planning, permitting
2009-2010		\$150,000			Construction
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

COASTSIDE COUNTY WATER DISTRICT CAPITAL IMPROVEMENT PROGRAM

Account No	
Project No	09-20
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Tank Ladder Project
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CCWD currently has 6 ladders that are substandard and are not up to OSHA specifications

Current Status:	
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Initiated Project: FY 2008/2009 **Budgeted:** \$100,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$100,000	\$50,000			
2009-2010		\$50,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

COASTSIDE COUNTY WATER DISTRICT CAPITAL IMPROVEMENT PROGRAM

Account No	
Project No	09-21
Category	Water Supply Development
Classification	
Priority	1

Description:	Reclamation Project Planning
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Water reclamation can play a key role in the District's future water supply. The FY09 budget provides for preliminary legal, planning and engineering work to develop a water reclamation project.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$100,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$100,000	\$100,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-22
Category	Water Supply Development
Classification	
Priority	1

Description:	Water Supply Alternatives Evaluation
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This FY09 project covers legal, planning, and engineering work to produce recommendations for future water supply development projects.

Current Status:	
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Initiated Project: FY 2008/2009 **Budgeted:** \$50,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$50,000	\$50,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-23
Category	
Classification	Facilities and Maintenance
Priority	2

Description:	District Digital Mapping
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Converting the District's current paper maps to a digital GIS layer will provide numerous benefits in maintaining the system and designing improvements and modifications.

Current Status:	
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Initiated Project: FY 2008/2009

Budgeted: \$75,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$75,000	\$75,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					
2014-2015					
2015-2016					
2016-2017					
2017-2018					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1117-06
Project No	99-01
Category	
Classification	Facilities & Maintenance
Priority	2

Description:	Meter Change Program
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Replacement of old meters

Current Status:	
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Initiated Project: On-Going **Budgeted:** \$215,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008		\$16,000	\$12,565	\$12,565	
2008-2009		\$17,000			
2009-2010		\$18,000			
2010-2011		\$19,000			
2011-2012		\$20,000			
2012-2013		\$21,000			
2013-2014		\$22,000			
2014-2015		\$23,000			
2015-2016		\$24,000			
2016-2017		\$25,000			
2017-2018		\$26,000			

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1118-02
Project No	99-03
Category	
Classification	Equipment Purchase & Replacement
Priority	1

Description:	Computer System
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Replacement of aged computers/hardware. Purchase of Utility Billing On-Line module for payments

Current Status:	
------------------------	--

Initiated Project: On-Going **Budgeted:** \$71,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008		\$15,000	\$13,593	\$13,593	
2008-2009		\$25,000			
2009-2010		\$5,000			
2010-2011		\$5,000			
2011-2012		\$5,000			
2012-2013		\$6,000			
2013-2014		\$5,000			
2014-2015		\$5,000			
2015-2016		\$5,000			
2016-2017		\$5,000			
2017-2018		\$5,000			

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1118-02
Project No	99-04
Category	
Classification	Equipment Purchase & Replacement
Priority	1

Description:	Office Furniture/Equipment
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Purchase storage cabinets for Kitchen and tables for conference room

Current Status:	
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Initiated Project: On-Going **Budgeted:** \$47,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008		\$20,000	\$9,168	\$9,168	
2008-2009		\$20,000			
2009-2010		\$3,000			
2010-2011		\$3,000			
2011-2012		\$3,000			
2012-2013		\$3,000			
2013-2014		\$3,000			
2014-2015		\$3,000			
2015-2016		\$3,000			
2016-2017		\$3,000			
2017-2018		\$3,000			

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	1120-03
Project No	99-05
Category	
Classification	Water Treatment Plants
Priority	2

Description:	Denniston Intake Maintenance
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Maintaining Water Quality through cleaning around intake to pump station, requires permit

Current Status:	
------------------------	--

Initiated Project: On-Going **Budgeted:** \$315,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008		\$26,000	\$28,690	\$28,690	
2008-2009		\$27,000			
2009-2010		\$28,000			
2010-2011		\$29,000			
2011-2012		\$30,000			
2012-2013		\$31,000			
2013-2014		\$32,000			
2014-2015		\$33,000			
2015-2016		\$34,000			
2016-2017		\$35,000			
2017-2018		\$36,000			

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	
Category	
Classification	
Priority	

Description:	
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Current Status:	
------------------------	--

Initiated Project: FY 2008/2009

Budgeted:

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
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- 2008-2009
- 2009-2010
- 2010-2011
- 2011-2012
- 2012-2013
- 2013-2014

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
11008	COU 05	RECORDER'S OFFICE	06/03/2008	0.00	10.00
11009	ALL04	ALLIED WASTE SERVICES #925	06/13/2008	0.00	205.65
11010	ALV01	ALVES PETROLEUM, INC.	06/13/2008	0.00	2,758.43
11011	ASS01	ACWA SERVICES CORPORATION	06/13/2008	0.00	16,236.24
11012	BFI02	BFI OF CALIFORNIA, INC.	06/13/2008	0.00	39.00
11013	CHI01	CHIPMAN CORP/MOVING & STORAGE	06/13/2008	0.00	5,805.54
11014	COA 15	COASTSIDE NET, INC	06/13/2008	0.00	59.95
11015	DON 02	SEAN DONOVAN	06/13/2008	0.00	81.10
11016	HAR03	HARTFORD LIFE INSURANCE CO.	06/13/2008	0.00	2,472.15
11017	JMB01	JMB CONSTRUCTION, INC.	06/13/2008	0.00	521,574.98
11018	KAI01	KAISER FOUNDATION HEALTH	06/13/2008	0.00	9,216.00
11019	LAN04	RICOH AMERICAS CORPORATION	06/13/2008	0.00	784.35
11020	PAC 01	PACIFIC GAS & ELECTRIC CO.	06/13/2008	0.00	12,612.28
11021	PAC02	PACIFICA CREDIT UNION	06/13/2008	0.00	637.00
11022	PUB01	PUB. EMP. RETIRE SYSTEM	06/13/2008	0.00	14,897.04
11023	VAL01	VALIC	06/13/2008	0.00	1,305.00
11024	DAV 03	JOHN DAVIS	06/13/2008	0.00	1,248.80
11025	ADP01	ADP, INC.	06/27/2008	0.00	438.75
11026	AMC01	AM CONSERVATION GROUP	06/27/2008	0.00	1,833.00
11027	AME01	AMERICAN ASPHALT	06/27/2008	0.00	688.27
11028	AND01	ANDREINI BROS. INC.	06/27/2008	0.00	953.58
11029	ASC01	EVERETT ASCHER	06/27/2008	0.00	141.90
11030	ATC01	ATCHISON, BARISONE	06/27/2008	0.00	3,200.00
11031	AZE01	AZEVEDO FEED INC.	06/27/2008	0.00	519.60
11032	AZT01	AZTEC GARDENS	06/27/2008	0.00	190.00
11033	B&H01	B & H SURVEYING, INC.	06/27/2008	0.00	900.00
11034	BAS01	BASIC CHEMICAL SOLUTION, LLC	06/27/2008	0.00	8,820.85
11035	BAY10	BAY ALARM COMPANY	06/27/2008	0.00	712.11
11036	BEN01	BENTLEY SYSTEMS INC	06/27/2008	0.00	624.75
11037	BIG01	BIG CREEK LUMBER	06/27/2008	0.00	36.69
11038	BOR01	BORGES & MAHONEY, INC.	06/27/2008	0.00	1,424.29
11039	CAL08	CALCON SYSTEMS, INC.	06/27/2008	0.00	1,165.00
11040	CAL15	CALIFORNIA URBAN WATER	06/27/2008	0.00	400.68
11041	CAL31	ONTRAC	06/27/2008	0.00	642.64
11042	CAR02	CAROLYN'S CLEANING SERVICE	06/27/2008	0.00	425.00
11043	CIN01	CINTAS FIRST AID & SAFETY	06/27/2008	0.00	428.59
11044	COA19	COASTSIDE COUNTY WATER DIST.	06/27/2008	0.00	222.47
11045	COZ01	J COZZOLINO LANDSCAPE	06/27/2008	0.00	190.00
11046	DAT01	DATAPROSE	06/27/2008	0.00	2,092.82
11047	EIP 01	EIP ASSOCIATES, INC.	06/27/2008	0.00	1,890.00
11048	EWI01	EWING IRRIGATION PRODUCTS	06/27/2008	0.00	224.11
11049	FIR06	FIRST NATIONAL BANK	06/27/2008	0.00	2,613.94
11050	FIS01	FISHER SCIENTIFIC	06/27/2008	0.00	495.93
11051	GRA 03	GRAINGER, INC.	06/27/2008	0.00	669.82
11052	HAC01	HACH CO., INC.	06/27/2008	0.00	2,751.32
11053	HAL 01	HMB BLDG. & GARDEN INC.	06/27/2008	0.00	124.10
11054	HAL 23	HMB ALARM	06/27/2008	0.00	420.00
11055	HAL24	H.M.B.AUTO PARTS	06/27/2008	0.00	12.45
11056	HAR03	HARTFORD LIFE INSURANCE CO.	06/27/2008	0.00	2,472.15
11057	IED01	IEDA, INC.	06/27/2008	0.00	1,000.00
11058	IRO01	IRON MOUNTAIN	06/27/2008	0.00	218.02
11059	IRV01	IRVINE, DAVID E.	06/27/2008	0.00	4,220.00
11060	IRV02	IRVINE, DAVID E.	06/27/2008	0.00	1,772.57
11061	JMT01	JM TURNER ENGINEERING, INC	06/27/2008	0.00	6,420.00
11062	LEW01	LEWIS & TIBBITTS, INC	06/27/2008	0.00	19,687.51
11063	MAG03	MAGGIORA BROS. DRILLING, INC.	06/27/2008	0.00	6,888.14
11064	MAZ01	MAZE & ASSOCIATES, INC.	06/27/2008	0.00	4,150.00
11065	MCT01	MCTV6	06/27/2008	0.00	525.00
11066	MET06	METLIFE SBC	06/27/2008	0.00	1,144.20
11067	MIS01	MISSION UNIFORM SERVICES INC.	06/27/2008	0.00	149.74
11068	MON01	MONTARA FOG	06/27/2008	0.00	600.00
11069	MON07	MONTEREY COUNTY LAB	06/27/2008	0.00	3,937.00

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
11070	MUN01	MUNIQIP, INC	06/27/2008	0.00	2,074.74
11071	OCE04	OCEAN SHORE CO.	06/27/2008	0.00	348.86
11072	OFF01	OFFICE DEPOT	06/27/2008	0.00	696.13
11073	PAC02	PACIFICA CREDIT UNION	06/27/2008	0.00	637.00
11074	PAR 01	JOHN M. PARSONS	06/27/2008	0.00	4,500.00
11075	PAR 02	PARAGON PRESS	06/27/2008	0.00	429.39
11076	PAU 01	PAULO'S AUTO CARE	06/27/2008	0.00	58.86
11077	PIT04	PITNEY BOWES	06/27/2008	0.00	231.00
11078	PRI 01	PRINCETON WELDING , INC.	06/27/2008	0.00	71.11
11079	PUB01	PUB. EMP. RETIRE SYSTEM	06/27/2008	0.00	16,386.39
11080	ROB 01	ROBERTS & BRUNE CO.	06/27/2008	0.00	3,676.38
11081	ROG01	ROGUE WEB WORKS, LLC	06/27/2008	0.00	237.50
11082	ROH01	LEIF ROHRBACH	06/27/2008	0.00	144.61
11083	SAN 02	BAY AREA WATER SUPPLY &	06/27/2008	0.00	2,670.72
11084	SAN 03	SAN FRANCISCO WATER DEPT.	06/27/2008	0.00	146,482.60
11085	SAN05	SAN MATEO CTY PUBLIC HEALTH LA	06/27/2008	0.00	540.00
11086	SBC02	AT&T	06/27/2008	0.00	1,244.59
11087	SBC03	AT&T LONG DISTANCE	06/27/2008	0.00	47.74
11088	SER03	SERVICE PRESS	06/27/2008	0.00	3,687.78
11089	SEW 01	SEWER AUTH. MID- COASTSIDE	06/27/2008	0.00	1,710.00
11090	SHE02	SHERMAN & FELLER	06/27/2008	0.00	200.00
11091	SIE 02	SIERRA CHEMICAL CO.	06/27/2008	0.00	255.00
11092	STA01	STAT PADS, LLC	06/27/2008	0.00	125.00
11093	TAI02	TAIT ENVIRONMENTAL SYSTEMS	06/27/2008	0.00	200.00
11094	TET 01	JAMES TETER	06/27/2008	0.00	13,829.33
11095	TRC01	TRC	06/27/2008	0.00	1,610.00
11096	UB*00494	DOROTHY LLOYD	06/27/2008	0.00	14.98
11097	UB*00495	MICHAEL ALLARD	06/27/2008	0.00	10.67
11098	UB*00496	STEVEN/ELIZABETH SMITH	06/27/2008	0.00	1,352.74
11099	UB*00497	APRIL RIDDELL	06/27/2008	0.00	5.35
11100	UB*00498	RICHARD SHUCK	06/27/2008	0.00	32.58
11101	UB*00499	PATRICIA NOVAK	06/27/2008	0.00	25.33
11102	UB*00500	CHRISTOPHER STOCK	06/27/2008	0.00	75.00
11103	UB*00501	THOMAS PRICE	06/27/2008	0.00	57.40
11104	UB*00502	PAULA TURNER	06/27/2008	0.00	48.72
11105	UB*00503	ROSALEEN HILL	06/27/2008	0.00	54.50
11106	UNI12	UNION BANK OF CALIFORNIA	06/27/2008	0.00	2,728.50
11107	VAL01	VALIC	06/27/2008	0.00	1,305.00
11108	WIL01	JONI/ROBERT WILLIAMSON	06/27/2008	0.00	124.00
11109	ZWI01	IRENNE ZWIERLEIN	06/27/2008	0.00	4,564.00
11110	HAL07	HALF MOON BAY POSTMASTER	06/27/2008	0.00	2,500.00

Report Total: 0.00 893,374.00

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
PERIOD ENDING JUNE 30, 2008

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
REVENUE									
1-0-4120-00	Water Revenue -All Areas	411,968	404,966	7,002	1.7%	5,119,035	5,302,221	(183,186)	(3.5%)
1-0-4170-00	Water Taken From Hydrants	4,581	2,083	2,497	119.9%	27,903	25,000	2,903	11.6%
1-0-4180-00	Late Notice -10% Penalty	4,447	5,000	(553)	(11.1%)	45,110	60,000	(14,890)	(24.8%)
1-0-4230-00	Service Connections	1,456	500	956	191.1%	11,739	6,000	5,739	95.7%
1-0-4235-00	CSP Connection T & S Fees	0	0	0	0.0%	59,245	0	59,245	0.0%
1-0-4920-00	Interest Earned	0	0	0	0.0%	144,940	91,192	53,748	58.9%
1-0-4925-00	Interest Revenue T&S Fees	0	0	0	0.0%	0	0	0	0.0%
1-0-4927-00	Inerest Revenue Bond Funds	0	0	0	0.0%	0	0	0	0.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	1,096	30,000	(28,904)	(96.3%)	649,113	600,000	49,113	8.2%
1-0-4950-00	Miscellaneous Income	4,063	6,000	(1,937)	(32.3%)	74,722	72,000	2,722	3.8%
1-0-4960-00	CSP Assm. Dist. Processing Fee	0	0	0	0.0%	0	0	0	0.0%
1-0-4965-00	ERAF REFUND -County Taxes	0	0	0	0.0%	185,959	100,000	85,959	86.0%
1-0-4970-00	Wavecrest Reserve Conn. Fees	0	0	0	0.0%	20,074	0	20,074	0.0%
REVENUE TOTALS		427,610	448,549	(20,939)	-4.7%	6,337,839	6,256,413	81,426	1.3%
EXPENSES									
1-1-5130-00	Water Purchased	146,483	156,782	10,299	6.6%	1,279,810	1,344,656	64,846	4.8%
1-1-5230-00	Pump Exp, Nunes T P	1,450	1,359	(91)	(6.7%)	15,790	13,325	(2,465)	(18.5%)
1-1-5231-00	Pump Exp, CSP Pump Station	3,510	3,077	(433)	0.0%	227,361	205,118	(22,243)	(10.8%)
1-1-5232-00	Pump Exp, Trans. & Dist.	2,106	2,405	299	12.4%	22,174	24,800	2,626	10.6%
1-1-5233-00	Pump Exp, Pilarcitos Can.	243	0	(243)	0.0%	7,354	11,000	3,646	33.1%
1-1-5234-00	Pump Exp. Denniston Proj.	4,799	5,837	1,038	17.8%	40,414	69,488	29,074	41.8%
1-1-5235-00	Denniston T.P. Operations	7,035	6,639	(396)	(6.0%)	71,397	79,060	7,663	9.7%
1-1-5236-00	Denniston T.P. Maintenance	1,454	2,750	1,296	47.1%	66,660	33,000	(33,660)	(102.0%)
1-1-5240-00	Nunes T P Operations	8,252	10,903	2,651	24.3%	121,237	107,960	(13,277)	(12.3%)
1-1-5241-00	Nunes T P Maintenance	3,207	4,037	830	20.6%	46,199	48,400	2,201	4.5%
1-1-5242-00	CSP Pump Station Operations	592	124	(468)	0.0%	7,642	8,500	858	10.1%
1-1-5243-00	CSP Pump Station Maintenance	248	5,100	4,852	95.1%	14,047	51,000	36,953	72.5%
1-1-5318-00	Studies/Surveys/Consulting	1,000	2,222	1,222	55.0%	58,675	30,450	(28,225)	(92.7%)
1-1-5321-00	Water Conservation	5,571	4,458	(1,112)	(24.9%)	31,606	56,000	24,394	43.6%
1-1-5322-00	Community Outreach	6,803	2,023	(4,781)	(236.4%)	17,517	24,270	6,753	27.8%
1-1-5411-00	Salaries & Wages -Field	61,789	62,135	346	0.6%	829,159	807,749	(21,410)	(2.7%)
1-1-5412-00	Maintenance -General	7,523	12,058	4,535	37.6%	172,040	144,586	(27,454)	(19.0%)
1-1-5414-00	Motor Vehicle Expense	2,914	4,208	1,295	30.8%	53,605	50,500	(3,105)	(6.1%)
1-1-5415-00	Maintenance -Well Fields	37	1,379	1,342	97.3%	23,347	23,400	53	0.2%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5610-00	Salaries/Wages-Administration	44,113	43,631	(482)	(1.1%)	537,871	567,201	29,330	5.2%
1-1-5620-00	Office Supplies & Expense	13,027	9,279	(3,748)	(40.4%)	111,954	111,350	(604)	(0.5%)
1-1-5621-00	Computer Services	7,225	2,364	(4,861)	(205.6%)	57,156	41,570	(15,586)	(37.5%)
1-1-5625-00	Meetings / Training / Seminars	3,263	2,333	(930)	(39.8%)	32,480	28,000	(4,480)	(16.0%)
1-1-5630-00	Insurance	29,897	77,844	47,947	61.6%	445,478	522,133	76,655	14.7%
1-1-5640-00	Employees Retirement Plan	30,338	27,298	(3,040)	(11.1%)	377,784	354,874	(22,910)	(6.5%)
1-1-5681-00	Legal	1,676	4,750	3,074	64.7%	48,824	57,000	8,176	14.3%
1-1-5682-00	Engineering	454	2,500	2,046	81.8%	12,085	30,000	17,916	59.7%
1-1-5683-00	Financial Services	8,650	2,942	(5,708)	(194.0%)	23,478	35,300	11,822	33.5%
1-1-5684-00	Payroll Tax Expense	7,929	7,660	(268)	(3.5%)	102,044	99,586	(2,458)	(2.5%)
1-1-5687-00	Membership, Dues, Subscript.	150	4,080	3,930	96.3%	38,377	48,965	10,588	21.6%
1-1-5688-00	Election Expenses	0	0	0	0.0%	34,020	15,000	(19,020)	(126.8%)
1-1-5689-00	Labor Relations	0	0	0	0.0%	0	0	0	0.0%
1-1-5700-00	San Mateo County Fees	0	250	250	100.0%	7,269	9,200	1,931	21.0%
1-1-5705-00	State Fees	0	0	0	0.0%	21,906	37,000	15,094	40.8%
1-1-5710-00	Deprec, Trucks, Tools, Equipt.	0	0	0	0.0%	0	0	0	0.0%
1-1-5711-00	Debt Svc/Existing Bonds 1998A	0	0	0	0.0%	272,153	271,095	(1,058)	(0.4%)
1-1-5712-00	Debt Svc/Existing Bonds 2006B	2,729	0	(2,729)	0.0%	488,147	483,148	(4,999)	(1.0%)
1-1-5713-00	Contribution to CIP & Reserves	34,311	34,311	0	0.0%	411,729	411,729	0	0.0%
1-1-5745-00	CSP Connect. Reserve Contribu.	0	0	0	0.0%	59,245	0	(59,245)	0.0%
1-1-5746-00	Wavecrest CSP Connt. Reserve	0	0	0	0.0%	20,074	0	(20,074)	0.0%
EXPENSE TOTALS		448,777	506,740	57,963	11.4%	6,208,105	6,256,413	48,308	0.8%
NET INCOME		(21,167)	(58,190)	37,023		129,734	0	129,734	

COASTSIDE COUNTY WATER DISTRICT

INVESTMENT REPORT

June 30, 2008

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FNB</u>						
OPERATING ACCOUNT			\$335,892.60			\$335,892.60
CSP T&S ACCOUNT					\$1,048,364.86	\$1,048,364.86
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$335,892.60	\$0.00	\$1,048,364.86	\$1,384,257.46
CASH WITH L.A.I.F	\$297,900.00	\$700,000.00	\$1,773,009.72	\$267,655.14	\$20,185.44	\$3,058,750.30
UNION BANK - Project Fund Balance			\$4,173,471.31			\$4,173,471.31
CASH ON HAND	\$2,130.00					\$2,130.00
TOTAL DISTRICT CASH BALANCES	\$300,030.00	\$700,000.00	\$6,282,373.63	\$267,655.14	\$1,068,550.30	\$8,618,609.07
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK (FNB)</u>						
REDEMPTION ACCOUNT		\$ 68,535.28				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 68,535.28				
<i>This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next three months.</i>						

**COASTSIDE COUNTY WATER DISTRICT
CRYSTAL SPRINGS PROJECT
CAPITAL PROJECTS FY 07/08**

June 30, 2008

<u>PROJECT</u>	<u>Actual to date</u>	<u>FY 07/08 CIP Budget</u>	<u>% Completed</u>
El Granada Pipeline Phase 3 1128-03	\$3,008,588	\$2,701,000	111.4%
Contingency		\$100,000	
TOTALS	\$3,008,588	\$2,801,000	107.4%

<i>Carryover from FY 06/07</i>	<i>Actual - Ending</i>	
	<i>30-Jun-07</i>	<i>FY 06/07 Budget</i>
	\$260,002	\$1,000,000

COASTSIDE COUNTY WATER DISTRICT
NON-CRYSTAL SPRINGS CAPITAL IMPROVEMENT PROJECTS - FY 2007/2008

DATE: JUNE 2008

DESCRIPTION	ACCT NO	CONTRACT AMOUNT	FY 07/08 ACTUAL TO DATE	FY 07/08 CIP BUDGET	% Completed
<u>PIPELINE PROJECTS</u>					
Main Street/Hwy 92 Widening Project (Non-CSP Portion)	1120-93		\$141,295	\$650,000	22%
<u>WATER TREATMENT PLANTS</u>					
Nunes Filter Media Replacement	1121-25		\$7,552	\$100,000	8%
Nunes WTP- Filter BW Stations	1121-26		\$19,659	\$15,000	131%
Nunes WTP -Raw Water Turbidimeter	1118-10		\$4,588	\$10,000	46%
Nunes UST removal and replaced with AGST	1118-10		\$1,360	\$60,000	2%
Nunes WTP -Plant Lighting	1118-10		\$21,905	\$15,000	146%
Nunes WTP - Filter, BW, and SW Flow Meters Replacement	1118-10		\$12,768	\$12,000	106%
Nunes WTP - Head Loss System Replacement	1118-10			\$15,000	0%
Denniston WTP- Alarm Annunciator Panel	1118-11			\$3,000	0%
Denniston WTP- Filter Valve Replacement	1118-11		\$74,997	\$75,000	100%
Denniston WTP- Honeywell Recorder	1118-11		\$8,529	\$7,000	122%
Denniston WTP- Filter Flow Meters	1118-11			\$6,000	0%
<u>FACILITIES & MAINTENANCE</u>					
Denniston Restoration	1120-03		\$28,690	\$26,000	110%
Meter Pilot Program	1121-41		\$27,158	\$40,000	68%
Meter Change Program	1117-06		\$12,690	\$16,000	79%
City & County Projects (resurfacing/raising boxes)	1120-86		\$13,783	\$31,000	44%
Replace shop roof	1118-01		\$4,169	\$8,000	52%

COASTSIDE COUNTY WATER DISTRICT
NON-CRYSTAL SPRINGS CAPITAL IMPROVEMENT PROJECTS - FY 2007/2008

EQUIPMENT PURCHASE & REPLACEMENT

Vehicle Replacement	1118-04		\$35,834	\$40,000	90%
Computer System	1118-02		\$9,723	\$15,000	65%
Office Equipment/Furniture	1118-02		\$20,880	\$20,000	104%
SCADA/Telemetry	1121-82		\$8,056	\$125,000	6%
New tapping machine	1118-03		\$4,171	\$6,000	70%
Front-end Loader with Scraper Box	1118-04		\$61,296	\$50,000	123%
Portable trailer light stand	1118-03		\$8,119	\$12,000	68%
Valve and vacuum trailer	1118-03		\$46,073	\$50,000	92%

PUMP STATIONS / TANKS / WELLS

Replace tunnel air transport line	1118-12			\$100,000	0%
Sump Pump in main line vault at Crystal Springs	1118-12			\$3,000	0%
Crystal Springs Soft Starts P1 and P3	1118-12			\$45,000	0%
Well Rehabilitation	1121-38		\$27,428	\$80,000	34%
Cahill Tank - Exterior paint and ladder replacement				\$160,000	0%
PRV Valves Replacement Project	1121-43		\$23,621	\$20,000	118%
Wells- Flow Meter and Chart Recorders				\$25,000	0%
CSP Motor and Pump Rehabilitation	1121-30		\$61,124	\$50,000	122%
El Granada Storage Tank Modification Project	1121-42		\$219,987	\$686,000	32%

DENNISTON WTP (PRIORITY) IMPROVEMENTS

Denniston Short Term WTP Modifications - Subproject	1121-21		\$60,700	\$842,000	7%
DENNISTON STORAGE TANK MODIFICATION PROJECT	1121-40		\$275,222		#DIV/0!

COASTSIDE COUNTY WATER DISTRICT
NON-CRYSTAL SPRINGS CAPITAL IMPROVEMENT PROJECTS - FY 2007/2008

NUNES WTP (PRIORITY) IMPROVEMENTS

Nunes WTP Short Term Modifications - Subproject	1121-21		\$27,440	\$809,000	3%
TP/PS - Short Term Improvement Project (work by District Engineer)	1121-21		\$130,358		#DIV/0!

NON-BUDGETED ITEMS (CAPITAL EXPEDITURES)

- SAMPLE STATION (8/07)	1118-03	\$3,011
- BOAT W/OARS (8/07)	1118-11	\$2,152
- Air Powered Cut Off Saw (9/07)	1118-03	\$2,590
- Walk behind Saw	1118-03	\$2,566
- Camera for Corp Yard / Alarm for Shop	1121-29	\$3,500
- Cahill Ridge - Tank Study	1120-47	\$816
- Highway One (South) Pipeline Replacment	1121-46	\$6,896
- Pilarcitos Culvert Repair	1121-48	\$900

TOTALS		\$1,421,602	\$4,227,000	34%
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
ANTHONY CONDOTTI
Legal**

Month	Admin (General Legal Fees)	CSP	Transfer Program	CIP	Personnel	Lawsuits 62% Reimbursable	Infrastructure Project Review (Reimbursable)	TOTAL
Jul-07	4,386	98	117	98	605	3		5,305
Aug-07	4,363	907	156	98	2,223			7,746
Sep-07	6,119	585			176			6,879
Oct-07	4,143	1,326		253	2,906			8,628
Nov-07	2,916	544	254	156	1,424			5,293
Dec-07	3,710			566	59			4,334
Jan-08	3,854	1,386						5,240
Feb-08	1,630	1,305		1,956				4,891
Mar-08	2,353	312		59				2,724
Apr-08	4,718	293	78	1,014				6,102
May-08	3,774	995		234				5,003
Jun-08	1,379	1,373	78	196	176			3,200
TOTAL	43,344	9,121	683	4,628	7,566	3	0	65,345

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimburseable from Projects
Jul-07	2,507	15,158	659	2,175		20,499	
Aug-07	954	8,400		6,548		15,901	
Sep-07	954	4,033		16,982	157	22,126	157
Oct-07	954	6,380		9,120		16,454	
Nov-07	1,190	813		18,697		20,700	
Dec-07	1,347	1,279		5,269		7,894	
Jan-08	1,268	4,593		7,585	3,249	16,696	3,249
Feb-08	1,190	7,099	1,051	6,246		15,586	
Mar-08	954	1,413	314	18,019	157	20,857	157
Apr-08	2,210	1,413	5,535	15,681	1,131	25,970	1,131
May-08	611			14,644		15,255	
Jun-08	454		1,440	9,392	2,544	13,829	
TOTAL	14,591	50,581	8,998	130,358	7,238	211,767	4,694

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

Tuesday - June 10, 2008 - 6:00 p.m.

1) CLOSED SESSION

A. Conference with Labor Negotiators
(Gov. Code Section §54957.6)

Agency Designated Representatives: General Manager, IEDA

Employee Organization: Teamsters Union, Local 856

2) RECONVENE TO OPEN SESSION

The Closed Session convened at 6:00 p.m. with President Ascher and Directors Larimer, Mickelsen, Coverdell and Feldman, General Manager David Dickson, Legal Counsel Tony Condotti and IEDA representative Austris Rungis. The Closed Session concluded at approximately 7:00 p.m., immediately prior to commencement of the regular meeting, at which time President Ascher announced that no reportable action had been taken during the closed session.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, June 10, 2008 – 7:00 p.m.

- 1) **ROLL CALL:** President Ascher called the meeting to order at 7:12 p.m. Present at roll call were Directors Ken Coverdell, Jim Larimer, Chris Mickelsen and Bob Feldman.

Also present were: David Dickson, General Manager; Tony Condotti, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS - None**

- 4) **CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month Ending May 31, 2008- Claims: \$2,043,166.30; Payroll: \$96,932.65 for a total of \$2,140,098.95
- B. Acceptance of Financial Reports
- C. Minutes of the May 13, 2008 Board of Directors Meeting
- D. Minutes of the May 15, 2008 Special Board of Directors Meeting
- E. Minutes of the May 29, 2008 Special Board of Directors Meeting
- F. Monthly Water Transfer Report
- G. Installed Water Connection Capacity and Water Meters Report
- H. Total CCWD Production Report

- I. CCWD Monthly Sales by Category Report
- J. May 2008 Leak Report
- K. Rainfall Reports
- L. San Francisco Public Utilities Commission Hydrological Conditions Report for May 2008

Director Coverdell reported that he had reviewed the financial claims and found all to be in order.

ON MOTION by Vice President Mickelsen and seconded by Director Feldman, the Board voted as follows to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

5) DIRECTOR COMMENTS / MEETINGS ATTENDED

Director Larimer proposed that the Board consider establishing a citizens advisory board, which would utilize the services, knowledge, experience and skills of some of the residents in the local community to assist the Board in making decisions in regards to managing and possibly outsourcing work, contracts, projects, etc.

Directors Feldman, Coverdell and Vice-President Mickelsen shared their comments and views on the concept. President Ascher stated that the Board would not be taking any action on the suggestion, due to the fact that the item was not on the agenda and proposed that the matter be brought back as an agenda item for Board discussion in three months.

Each of the Directors reported on the recent meetings, conferences, and workshops they have attended since the May Board meeting.

6) GENERAL BUSINESS

- A. Fiscal Year 2008-2009 Draft Operations and Maintenance Budget

Mr. Dickson introduced this item, and reviewed the revisions that had been made to the draft budget following discussion at the Finance Committee meeting, and reviewed the Account Variance Explanations section.

The Board members all briefly commented on the budget and proposed rate increase.

B. Capital Improvement Program (CIP) for Fiscal Year 2008-2009 through 2017-2018

Mr. Dickson reported that both the District's Facilities Committee and the Finance Committee had reviewed the CIP and explained that the presentation has been re-formatted to include a summary spreadsheet and a project numbering system. He also explained that for the upcoming fiscal year, staff will focus on executing significant projects, including the water treatment plants short term improvements project, the upgrade of the District's SCADA and control systems, and the coating of various water storage tanks. Additionally Mr. Dickson reviewed the items under water supply development, which include reclamation project planning and water supply alternatives evaluations. Each of the Directors shared their comments on the CIP and its implementation.

C. El Granada Pipeline Phase 3 Construction Progress Update

Mr. Dickson reviewed the current progress on the project and provided an update on the project cost projection and anticipated date of project completion. The Board shared their comments on the satisfaction with the contractor and the project's progress and a brief discussion ensued about planning a celebration to take place upon the project's completion.

7) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS

Mr. Dickson reviewed his report, highlighting the drought situation and noted the water strategic planning workshop scheduled for June 26, 2008.

A. Water Resources Report

B. Water Shortage and Drought Contingency Plan

Ms. Brennan advised the Board on the recent news that Governor Schwarzenegger officially declared a statewide drought.

C. Operations Report

Mr. Guistino highlighted the progress on a few recent projects, including the Nunes Filter Media Replacement Project, and the short-term improvements project.

8) ADJOURNMENT

The meeting was adjourned at 8:50 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, July 8, 2008.

Respectfully submitted,

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President
Board of Directors
Coastside County Water District

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, June 26, 2008 - 1:00 p.m.

- 1) **ROLL CALL:** President Ascher called the meeting to order at 1:07 p.m. Present at roll call were Directors Ken Coverdell, Jim Larimer, Chris Mickelsen and Bob Feldman.

Also present were: David Dickson, General Manager; Tony Condotti, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; and JoAnne Whelen, Administrative Assistant/Recording Secretary.

- 2) **PUBLIC ANNOUNCEMENTS**

John Muller - Councilmember, City of Half Moon Bay - Complimented and thanked the District Board and Staff for conducting this water supply strategic planning workshop, and noted the importance of seeking new water supply sources and implementation of conservation measures.

- 3) **DISCUSSION AND DIRECTION TO STAFF REGARDING AGREEMENT WITH FRISCH ENGINEERING, INC. FOR SHORT TERM IMPROVEMENTS ELECTRICAL DESIGN**

Mr. Dickson provided the background of this project, which has been underway since 2006, and advised that the electrical design services were now required to complete the project documents for bidding. He presented the proposal from Frisch Engineering, Inc. for approval, at an estimated cost of \$79,185.00 and answered a few brief questions from the Board.

ON MOTION by Director Coverdell and seconded by Vice-President Mickelsen, the Board voted as follows to execute an agreement with Frisch Engineering, Inc. for electrical design services needed to complete project documents for the Nunes/Denniston Short Term Improvements Project at an estimated cost of \$79,185.00:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

4) DISCUSSION AND DIRECTION TO STAFF REGARDING APPROVAL OF CELL SITE LEASES WITH METRO PCS COMMUNICATIONS

Mr. Dickson reviewed the details of this item, including the background and summary of the business terms of the proposed agreements for the Alves and Miramar sites and the revenue this project will generate over the initial five-year term. Mr. Condotti reported that he had reviewed all documentation and has been successfully working and negotiating with Aaron Levison of Communication Leasing Services for approximately a year on these agreements.

ON MOTION by Vice President Mickelsen and seconded by Director Feldman, the Board voted as follows to authorize execution of lease agreements with Metro PCS Communications for cell sites at the District’s Alves and Miramar tanks:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

5) WATER SUPPLY STRATEGIC PLANNING WORKSHOP

President Ascher thanked the members of the public who were in attendance and advised that once the workshop commenced, no questions or comments would be taken from the public until the conclusion of the workshop.

Mr. Dickson provided the background and the objectives of the workshop, including the Board's opportunity to discuss water supply strategic planning and to review the District's supply situation to assist in establishing a basis for forming a vision of the District's water supply future.

Mr. Dickson stated that the District is not in a water supply crisis situation and there is time to deal with the District's water supply issues, and with that being said, CCWD does need to develop additional water supplies to accommodate growth that is allowed under the current Local Coastal Plans and to meet the needs of the District's current and future customers during times of drought.

Mr. Dickson then referenced the Water Supply Summary and reviewed the District's multiple water supply sources, both local and imported. He also reviewed the individual tables and charts with the Board and addressed their comments and questions. Discussion also ensued on the graphs detailing "How Much Water Do We Have?" and "How Much Water Do We Need?"

ON MOTION by Director Larimer and seconded by Director Coverdell, the Board voted as follows to adopt an amended policy statement that will become part of the District's Mission Statement that takes the following five points: (1) maximize existing sources; (2) developing new supplies is the District's highest priority; (3) District will invest \$_____ per year; (4) The District will develop _____ MGY of additional supply by _____; (5) CCWD will reduce dependence on SFPUC water to _____; in addition to a sixth point: a commitment to conservation, to be included, which will be adopted by the Board at the August Board of Directors meeting with numerical values for the placeholders being adopted at the September Board of Directors, which will be re-visited on an annual basis:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

President Ascher then opened a public comment period:

Paul Perkovic – Montara - Congratulated Mr. Dickson and his staff for a very informative meeting and noted that his agency, Montara Water & Sanitary District, faces many of the same challenges and goals as CCWD.

Bob Ptacek – Montara – Inquired about some of the proposed reclamation figures used in one of the tables. Mr. Dickson addressed the questions and provided detailed explanations.

Marina Fraser – Half Moon Bay City Council member – Congratulated Coastside County Water District on the successful progress of the El Granada Transmission Pipeline Replacement Project and complimented the District on this workshop, noting the productivity and importance of strategic planning and advised that the Half Moon Bay City Council has their next planning session scheduled in August. She also stated that she was looking forward to everyone working together on a recycled water project.

Director Coverdell commented that he has seen promising results based on the recent Coastside County Water District and Montara Water & Sanitary District's mutual interest committee meeting, including a cordial exchange among members, success in identifying some common ground, and establishment of plans to move forward.

President Ascher thanked the Board and staff for a superb, and informative presentation. Director Larimer stated that this was the best District meeting that he has attended in the seven years that he has served on the Board and thanked Mr. Dickson and the District staff.

6) ADJOURNMENT

The meeting was adjourned at 3:45 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, July 8, 2008.

Respectfully submitted,

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President, Board of Directors
Coastside County Water District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 8, 2008

Report

Date: July 1, 2008

Subject: Monthly Water Transfer Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the last Board meeting in June 2008, one transfer application was approved for a one—5/8" (20 gpm) non-priority water service connection. A spreadsheet reporting the transfer for the month of June 2008 follows this report as well as the approval letter from Anthony Condotti and the confirmation letter from Glenna Lombardi.

APPROVED WATER SERVICE CONNECTION TRANSFERS FOR THE 2008 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS	DATE
048-016-010	048-041-060	Mary C. McDonald 1991 TR to Same Party	one--5/8" non-priority	Jun-08

LAW OFFICES

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION

111 CHURCH STREET

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CELESTIAL CASSMAN

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June 30, 2008

*Via Facsimile and
United States Mail*

Glenna Lombardi, Ex. Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

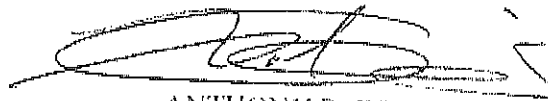
Re: Non-Priority Transfer Application:
Mary Colter McDonald 1991 Trust to Same Party
APN 048-016-010 to APN 048-041-060

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in order and in compliance with the District's transfer policy.

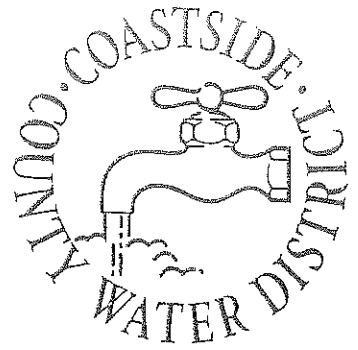
Please feel free to contact me with any questions or comments.

Sincerely,



ANTHONY P. CONDOTTI
District Legal Counsel

July 1, 2008



Mary C. McDonald Trust
C/O Mr. Tom Carey
2920 Woodside Road
Woodside, CA 94062

RE: Request to Transfer an Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owner:

We are pleased to confirm that the Coastside County Water District has approved your request to transfer one—5/8” (20 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 048-016-010** has the remaining right to one—5/8” (20 gpm) priority water service connection assigned to it from the Coastside County Water District; and
- **APN 048-041-060** now has one—5/8” (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

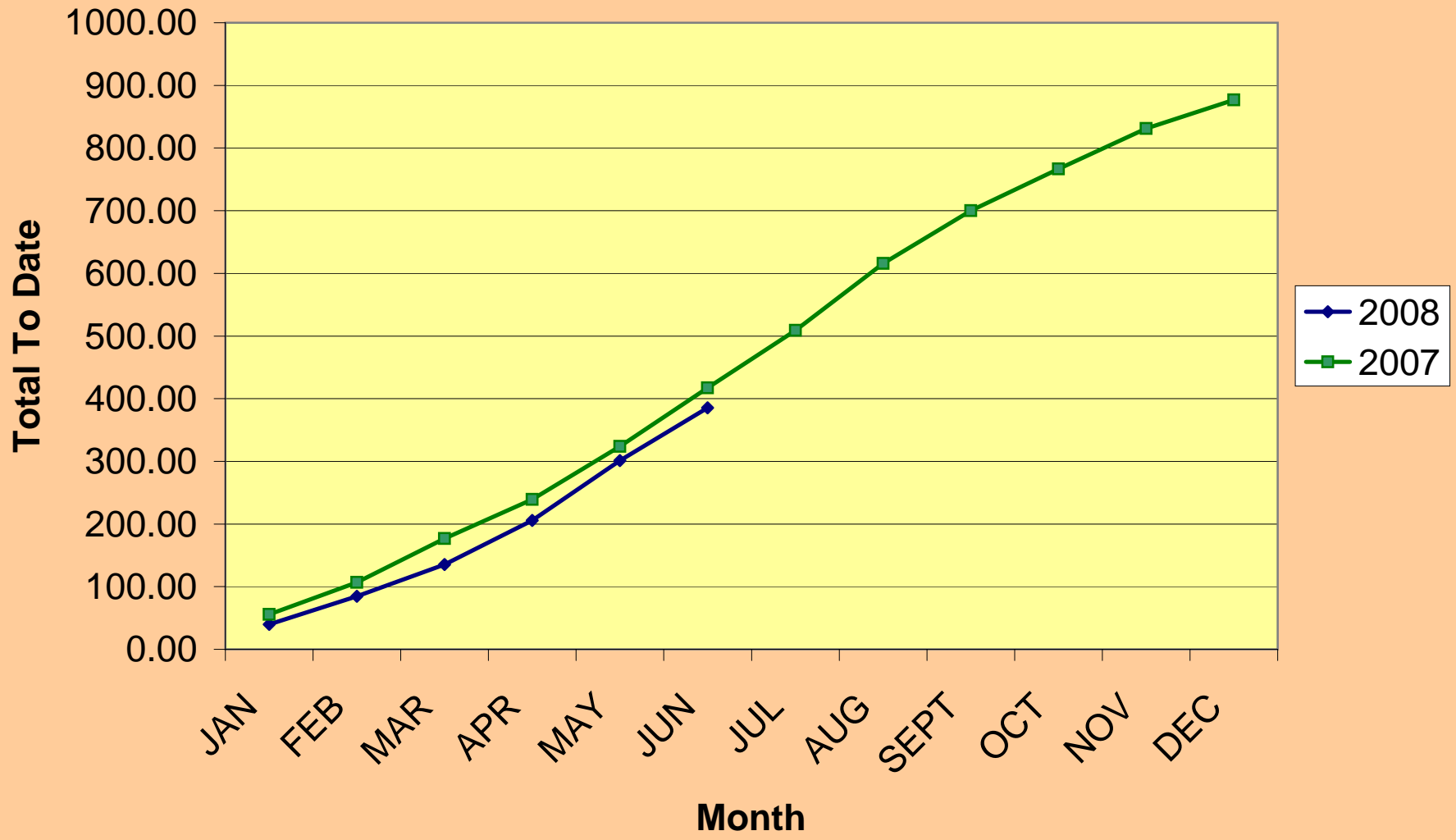

Glenna Lombardi

Cc: David Dickson, General Manager

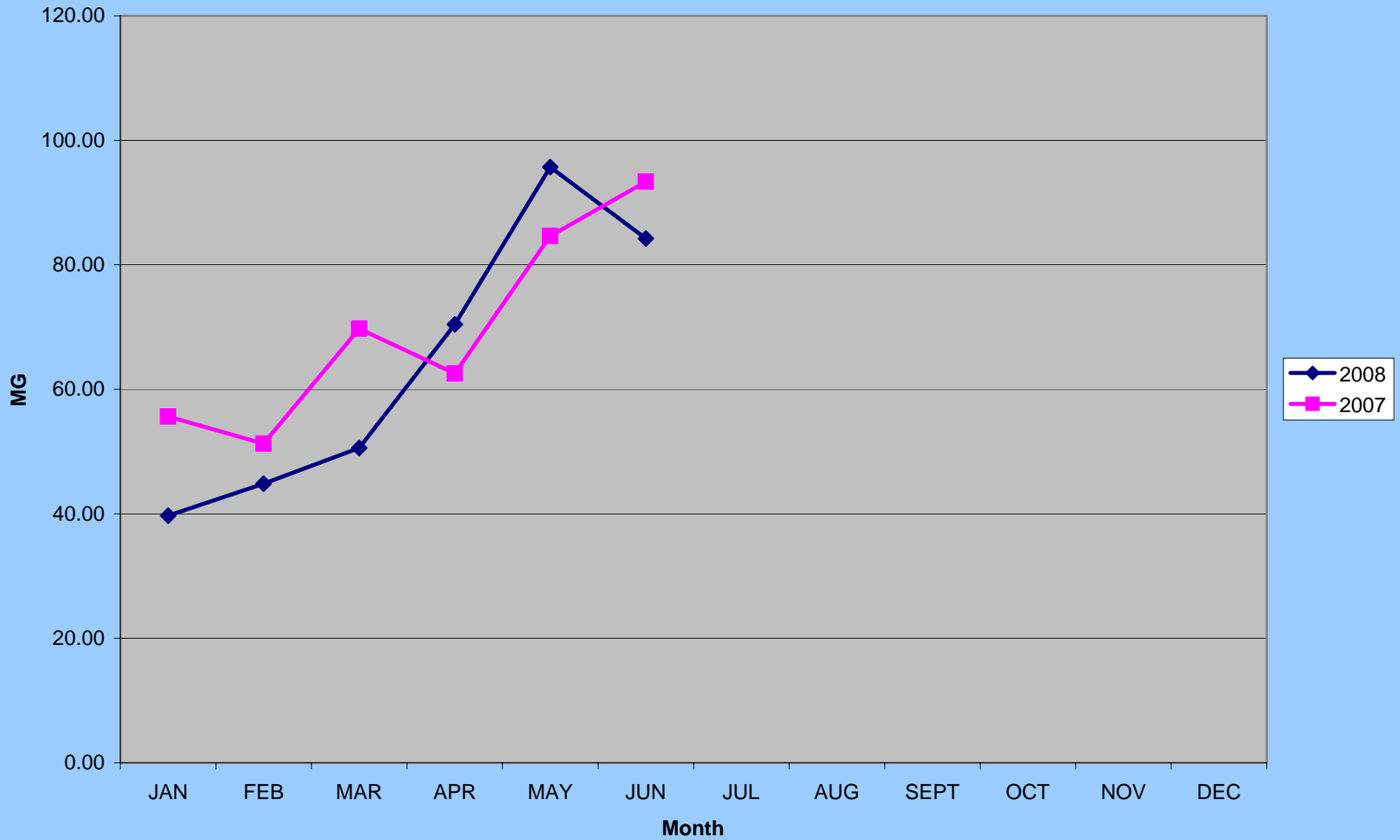
TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2008

	PILARCITOS		DENNISTON		CRYSTAL SPRINGS	SAN VIN.	RAW WATER	UNMETERED	TREATED
	WELLS	LAKE	WELLS	RESERVOIR	RESERVOIR	RESERVOIR	TOTAL	USAGE	TOTAL
JAN	6.47	29.20	0.00	0.00	7.03	0.00	42.70	2.99	39.71
FEB	9.39	38.24	0.00	0.00	0.00	0.00	47.63	2.78	44.85
MAR	9.04	40.42	1.01	3.94	0.00	0.00	54.41	3.83	50.58
APR	0.00	58.26	0.88	13.53	1.84	0.00	74.51	4.06	70.45
MAY	0.00	29.32	2.89	14.00	54.87	0.00	101.08	5.36	95.72
JUN	0.00	0.00	3.32	9.15	77.34	0.00	89.81	5.6	84.21
JUL							0.00		
AUG							0.00		
SEPT							0.00		
OCT							0.00		
NOV							0.00		
DEC							0.00		
TOTAL MG	24.90	195.44	8.10	40.62	141.08	0.00	410.14	24.623	385.52
% TOTAL	6.1%	47.7%	2.0%	9.9%	34.4%	0.0%	100.0%	6.0%	94.0%

CUMULATIVE PRODUCTION



Production 2008 vs 2007



COMPARISON OF SFPUC METERS WITH NUNES INFLUENT METER

		Nunes Meter	BW Return	Wells	Difference	SFPUC Pilarcitos meter	SFPUC CSP meter	Skylawn 1	SFPUC Total	SFPUC - Nunes	% difference
2006	Jun	68.76	3.3	0	65.46	45.54	20.3	0.03	65.81	0.35	0.53
2006	Jul	75.97	3.4	0	72.57	0	91.78	0.00	91.78	19.21	20.93
2006	Aug	71.56	3.42	0	68.14	0	76.55	0.00	76.55	8.41	10.99
2006	Sep	65.09	3.23	0	61.86	0	77.88	0.00	77.88	16.02	20.57
2006	Oct	57.6	3.1	0	54.50	0	64.98	0.00	64.98	10.48	16.13
2006	Nov	50.7	2.96	7.17	40.57	17.2	30.34	0.00	47.54	6.97	14.67
2007	Dec	49.94	3.74	7.6	38.60	45.17	0	0.03	45.14	6.54	14.48
2007	Jan	51.29	2.78	5.93	42.58	42.51	0	0.00	42.51	-0.07	-0.16
2007	Feb	48.57	2.56	5.96	40.05	47.08	0	0.00	47.08	7.03	14.93
2007	Mar	54.47	2.99	8.41	43.07	56.11	0	0.00	56.11	13.04	23.24
2007	Apr	50.28	2.49	0	47.79	51.49	0	0.00	51.49	3.70	7.19
2007	May	59	2.5	0	56.50	66.93	4.51	0.00	71.44	14.94	20.91
2007	Jun	70.71	2.64	0	68.07	15.21	63.74	0	78.95	10.88	13.78
2007	Jul	74.67	2.85	0	71.82	0	82.66	15.12	67.54	-4.28	-6.34
2007	Aug	74.46	2.86	0	71.60	0	96.74	2.4	94.34	22.74	24.10
2007	Sep	71.2	2.74	0	68.46	0	73.44	15.34	58.10	-10.36	-17.83
2007	Oct	56.455	2.61	0	53.85	0.03	60.7	0	60.73	6.89	11.34
2007	Nov	51.59	2.463	0	49.13	0	59.937	2.698	57.24	8.11	14.17
2007	Dec	47.84	3.25	1.62	42.97	0	46.11	0.326	45.78	2.81	6.15
2008	Jan	47.75	2.67	6.69	38.39	29.2	7.03	0.001	36.23	-2.16	-5.96
2008	Feb	46.03	2.71	9.39	33.93	38.24	0	0	38.24	4.31	11.27
2008	Mar	54.08	2.59	9.04	42.45	40.42	0	0	40.42	-2.03	-5.02
2008	Apr	59.51	2.16	0	57.35	58.26	1.84	1.782	58.32	0.97	1.66
2008	May	70.09	3.18	0	66.91	29.32	54.87	9.89	74.30	7.39	9.95
2008	Jun	71.82	3.48	0	68.34	0	77.34	6.94	70.40	2.06	2.93
TOTAL		1499.44	72.67	61.81	1129.90	582.71	990.75	54.56	1518.90	153.94	10.14
AVERAGE		59.98	2.91	2.47	53.80	23.31	39.63	2.18	60.76	6.16	
All results in MG.											

**Coastside County Water District
Monthly Leak Report
June 2008**

Date	Location	City	Pipe Type/Size	Repair Material	Estimated Water Loss (gallons)	Estimated Cost of Repair (dollars)
18-Jun-08	951 Malaga St.	EG	2" Galv	2x12 12" full circle	5,600	\$650
27-Jun-08	Palma St.	EG	3/4" plastic service	2 - 3/4" comp fittings	3,600	\$950
28-Jun-08	Ave. Cabrillo @ Ave. Alhambra	EG	plastic service	6x15 full circle	20,000	\$1,150
TOTAL					29,200	\$2,750

Coastside County Water District
 766 Main Street
 July 2007 - June 2008

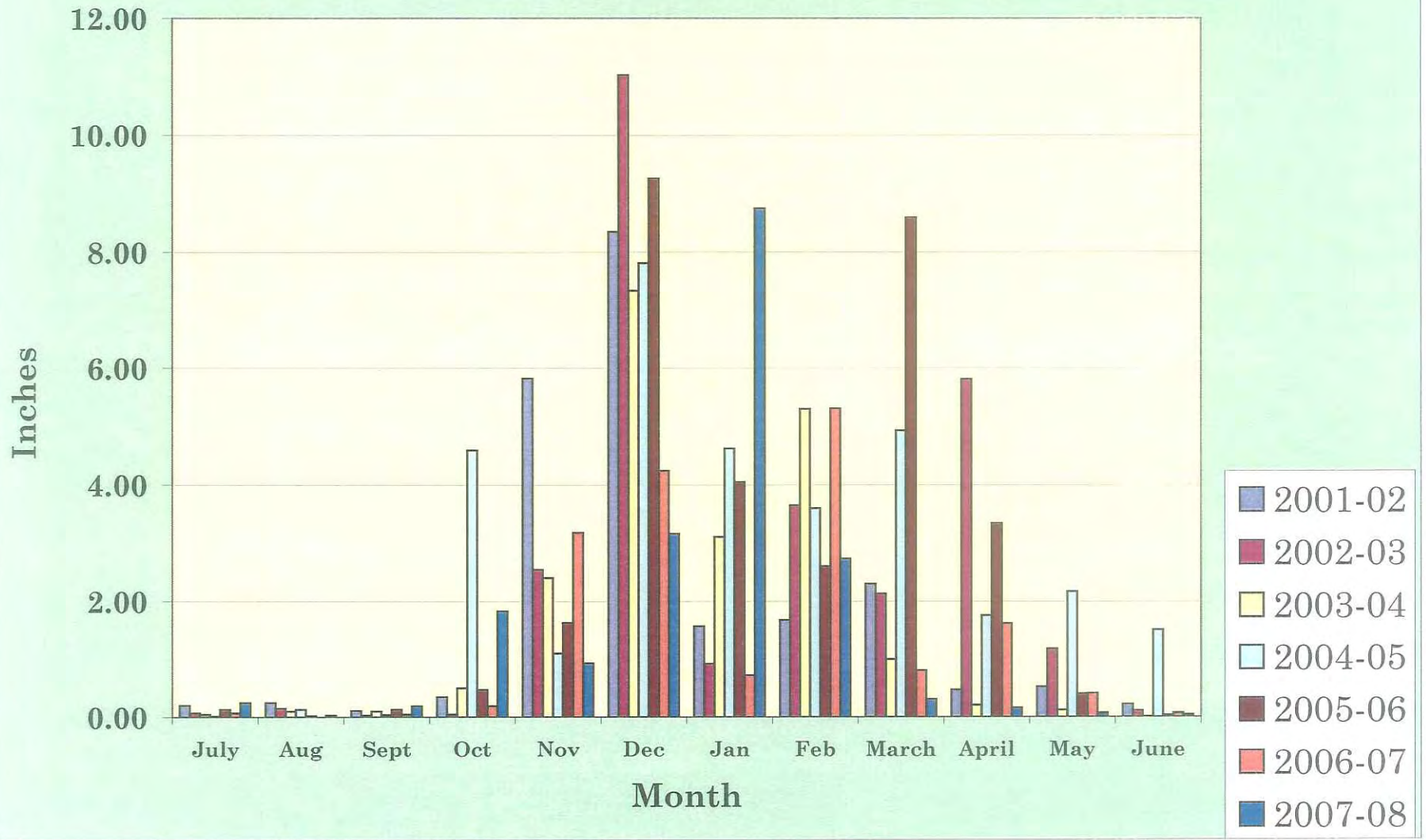
District Office
 Rainfall in Inches

	2007						2008					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0.03	0.01	0	0	0.01	0.02	0	0	0
2	0	0	0	0	0	0	0	0.62	0	0	0	0
3	0	0	0	0	0	0	0.34	0.1	0	0	0	0.02
4	0	0	0.03	0	0	0.31	2.57	0	0	0	0	0
5	0	0.02	0	0	0.01	0	0.58	0	0	0	0	0
6	0	0	0	0	0	0.36	0.09	0.01	0	0	0	0
7	0.02	0	0	0	0	0.1	0.01	0.01	0	0	0	0
8	0	0	0	0	0	0	0.28	0	0	0	0	0
9	0	0.01	0	0.86	0	0	0	0	0	0	0	0
10	0	0	0	0.23	0.8	0	0.13	0	0	0	0.01	0
11	0	0	0	0	0.08	0	0	0.01	0	0.00	0.03	0
12	0	0	0	0.55	0	0	0	0.01	0	0	0	0
13	0	0	0	0	0	0	0	0	0.1	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0.01
15	0.01	0	0	0.02	0	0	0	0	0.02	0	0	0
16	0	0	0	0.02	0.01	0.04	0	0	0	0	0	0.00
17	0.01	0	0	0.01	0	0.34	0	0	0	0	0	0
18	0.07	0	0	0.01	0.01	0.87	0	0	0	0	0	0
19	0	0	0	0.1	0.01	0.08	0	0.72	0.01	0	0	0
20	0	0	0	0	0	0.75	0.01	0.01	0	0.01	0	0
21	0	0	0	0	0	0	0.3	0.17	0	0	0	0
22	0.01	0	0.1	0	0	0	0.2	0.36	0.01	0.14	0	0
23	0.02	0	0	0	0	0	0.05	0.43	0.01	0	0	0
24	0.03	0	0	0	0	0.01	0.42	0.24	0	0.01	0.02	0
25	0.01	0	0	0	0	0	2.5	0.02	0.01	0	0	0
26	0.02	0	0	0	0	0.02	0.26	0	0	0	0	0
27	0.01	0	0	0	0	0.16	0.21	0	0	0	0	0
28	0.02	0	0.05	0	0	0.04	0.06	0	0.09	0	0	0
29	0.02	0	0.01	0	0	0.08	0.05	0.01	0.04	0	0	0
30	0	0	0	0	0	0	0.07		0	0	0	0.01
31	0	0		0		0	0.62		0		0.01	
Mon.Total	0.25	0.03	0.19	1.83	0.93	3.16	8.75	2.73	0.31	0.16	0.07	0.04
Year Total	0.25	0.28	0.47	2.30	3.23	6.39	15.14	17.87	18.18	18.34	18.41	18.45

Coastside County Water District

Rainfall by Month

July '07 thru Jun '08

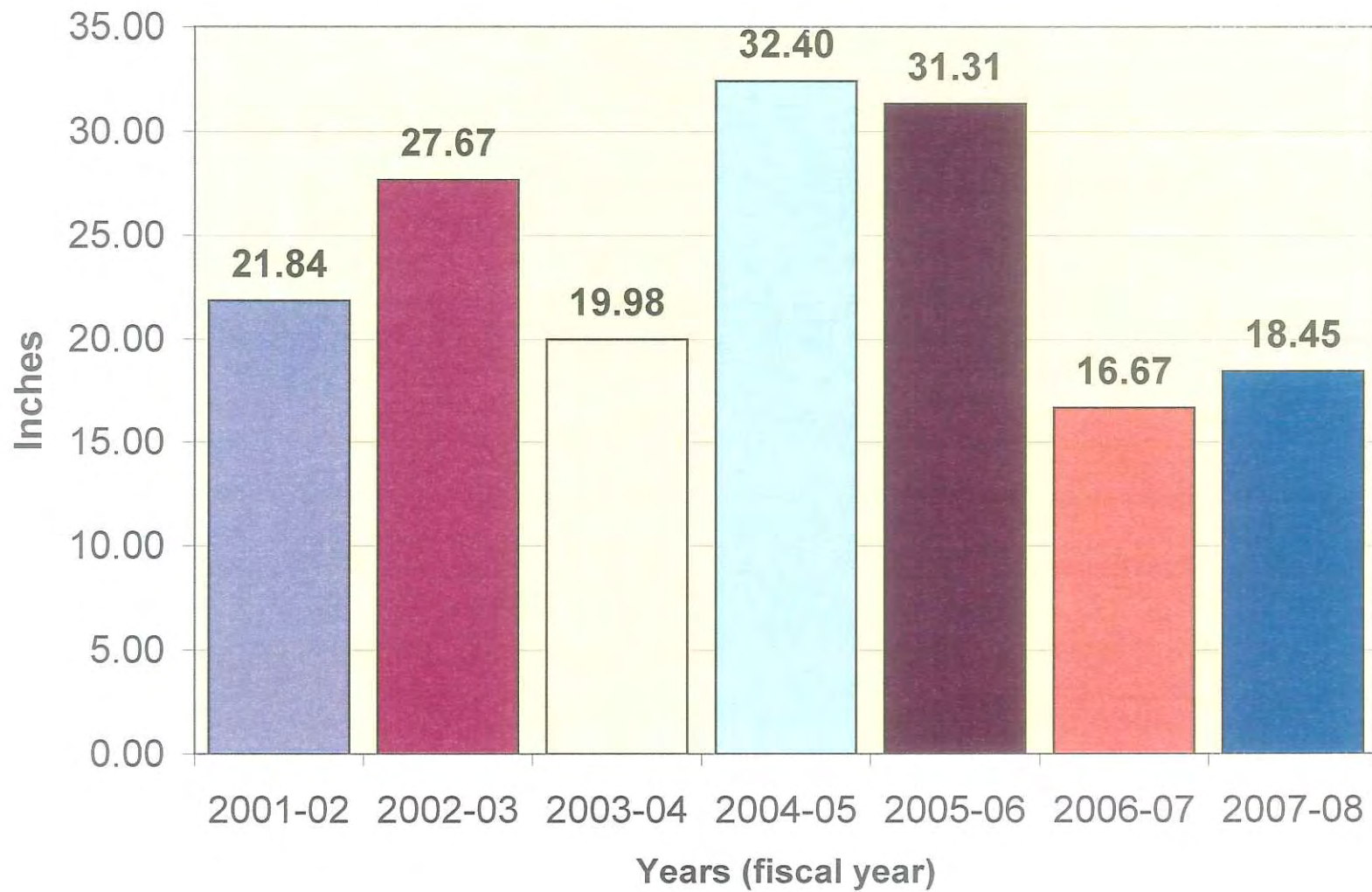


Rainfall by Month

July 2007 - June 2008



Rain Totals



MONTHLY CLIMATOLOGICAL SUMMARY for JUN. 2008

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	58.3	67.2	2:30p	50.9	5:00a	6.7	0.1	0.00	3.2	16.0	12:30p	SW
2	58.9	77.2	5:30p	51.1	12:00m	6.6	0.5	0.00	2.7	12.0	11:00a	SW
3	58.4	67.1	1:30p	51.8	12:30a	6.6	0.1	0.02	1.4	15.0	11:00p	S
4	56.2	74.2	6:00p	50.9	4:30a	9.0	0.1	0.00	4.4	20.0	12:30p	WSW
5	57.3	65.0	3:30p	50.0	5:00a	7.7	0.0	0.00	2.9	17.0	1:00p	SW
6	55.9	72.2	6:00p	50.5	12:00m	9.2	0.1	0.00	4.9	23.0	1:30p	WSW
7	55.9	86.1	6:00p	44.3	5:30a	9.6	0.4	0.00	2.3	14.0	4:30p	SW
8	55.2	80.6	6:00p	44.1	5:00a	10.0	0.3	0.00	1.6	11.0	2:00p	SW
9	59.6	88.7	6:00p	45.4	4:30a	6.9	1.5	0.00	2.1	16.0	3:30p	SSW
10	59.7	83.5	6:00p	49.6	12:00m	5.9	0.6	0.00	1.9	15.0	12:30p	SW
11	59.3	89.1	6:00p	47.1	4:00a	7.2	1.5	0.00	1.8	15.0	2:30p	SSW
12	61.3	89.9	6:30p	46.3	4:30a	6.4	2.7	0.00	1.6	11.0	12:30p	S
13	60.3	72.0	11:00a	48.3	5:00a	5.7	1.0	0.00	1.5	11.0	2:00p	SSE
14	61.4	73.0	1:30p	55.7	6:30a	4.7	1.1	0.01	1.5	10.0	3:00p	S
15	58.0	67.2	12:30p	52.9	11:00p	7.0	0.0	0.00	1.6	10.0	1:30p	S
16	54.8	64.8	2:00p	50.6	2:30a	10.2	0.0	0.00	1.6	8.0	1:00p	SW
17	58.5	89.2	6:00p	50.8	1:30a	7.1	0.6	0.00	1.9	10.0	2:00p	SW
18	58.7	94.6	6:30p	45.2	4:30a	7.4	1.1	0.00	1.6	10.0	2:00p	SSW
19	63.6	104.1	6:00p	46.0	4:00a	5.6	4.3	0.00	1.3	10.0	3:00p	S
20	69.1	102.8	6:00p	54.2	5:30a	2.4	6.5	0.00	1.2	13.0	1:00p	SSW
21	68.0	94.0	6:00p	55.2	12:00m	1.5	4.5	0.00	1.6	13.0	3:00p	SSW
22	59.1	69.0	6:30p	53.2	4:00a	6.0	0.0	0.00	2.2	10.0	12:00p	SW
23	57.6	66.0	2:00p	52.8	5:00a	7.4	0.0	0.00	1.8	9.0	3:30p	SW
24	60.4	85.6	6:30p	51.2	5:00a	5.2	0.6	0.00	2.6	11.0	2:00p	SSW
25	59.0	66.3	2:00p	54.2	4:30a	6.0	0.0	0.00	2.7	11.0	1:30a	SSW
26	61.3	70.9	6:00p	51.6	12:00m	4.7	1.1	0.00	2.2	11.0	12:30p	SSW
27	61.5	74.3	2:00p	50.7	1:30a	5.0	1.5	0.00	1.8	11.0	12:00p	SSW
28	63.5	72.9	3:00p	58.7	3:30a	2.9	1.4	0.00	2.2	11.0	10:30a	SSW
29	61.5	71.9	12:30p	55.9	11:00p	4.4	0.9	0.00	1.6	11.0	3:00p	SSW
30	61.7	73.2	3:00p	53.7	3:00a	4.1	0.8	0.01	1.5	11.0	3:30p	SSW
	59.8	104.1	19	44.1	8	189.2	33.2	0.04	2.1	23.0	6	SSW

Max >= 90.0: 4

Max <= 32.0: 0

Min <= 32.0: 0

Min <= 0.0: 0

Max Rain: 0.02 ON 6/03/08

Days of Rain: 1 (>.01 in) 0 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STATION (Climatological) Halt-Moon Bay (River Station, if different)
 STATE C.A. COUNTY San Mateo MONTH June YEAR 2008
 RIVER Pacific Ocean
 TIME (local) OF OBSERVATION RIVER 08:30 TEMP. PRECIPITATION STANDARD TIME IN USE PACIFIC
 TYPE OF RIVER GAGE ELEVATION OF RIVER GAGE ZERO Ft. FLOOD STAGE Ft. NORMAL POOL STAGE Ft.

RECORD OF RIVER AND CLIMATOLOGICAL OBSERVATIONS

DATE	TEMPERATURE F.			PRECIPITATION														WEATHER (Calendar Day)						RIVER STAGE		REMARKS (Special observations, etc.,)													
	24 HRS. ENDING AT OBSERVATION		AT OBSN.	24-HR AMOUNTS		At Ob.	Draw a straight line (—) through hours precipitation was observed, and a wavy line (~~~~) through hours precipitation probably occurred unobserved.														Mark 'X' for all types occurring each day.						GAGE READING AT	TENDENCY											
	MAX.	MIN.		Rain, melted snow, etc. (Ins. and hundredths)	Snow, ice pellets, (Ins. and tenths)	Snow, ice pellets, hail, ice on ground (Ins.)	A.M.											NOON			P.M.			Fog	Ice Pellets				Glaze	Thunder	Hail	Damaging Winds	Time of observation if different from above	CONDITION					
												1	2	3	4	5	6	7	8	9	10	11	1	2	3		4	5	6	7	8	9	10	11					
1	59	50	55	0.00																										09:00	Ga								
2	60	50	53	0.00																										09:00	T								
3	61	45	55	0.03																										09:15	(G)								
4	58	51	53	0.02																										08:00	(G)								
5	62	43	54	0.00																										08:30	(G)								
6	61	42	52	0.00																										08:00	(G)								
7	60	37	50	0.00																										08:10	(G)								
8	62	38	50	0.00																										08:15	GARBZ								
9	60	39	54	0.00																										08:35	T								
10	69	46	53	0.00																										08:22	JW								
11	69	39	54	0.00																										08:05	Ga								
12	70	40	54	0.00																										08:35	(G)								
13	68	45	51	0.00																										08:00	(G)								
14	60	50	53	0.02																										08:05	(G)								
15	61	59	51	0.01																										08:20	Ga								
16	57	48	50	0.00																										08:20	T								
17	55	48	52	0.00																										08:25	T								
18	63	38	55	0.00																										08:35	(G)								
19	66	39	53	0.00																										08:00	(G)								
20	77	46	58	0.00																										08:00	(G)								
21	77	51	60	0.00																										08:05	(G)								
22	76	81	52	0.00																										08:20	Ga								
23	59	50	52	0.00																										08:35	T								
24	57	50	56	0.00																										09:21	T								
25	63	51	58	0.00																										08:35	T								
26	57	52	54	0.00																										09:30	(G)								
27	61	45	51	0.0																										08:15	(G)								
28	64	50	56	0.00																										08:15	(G)								
29	62	53	53	0.0																										08:30									
30	63	51	52	0.0																										07:43	JW								
31																																							

SUM: CHECK BAR (For wire-weight) NORMAL CK. BAR

CONDITION OF RIVER AT GAGE: A. Obstructed by rough ice. E. Ice gorge below gage. B. Frozen, but open at gage. F. Shore ice. C. Upper surface of smooth ice. G. Floating ice. D. Ice gorge above gage. H. Pool stage.

READING: _____ DATE: _____

WEATHER: Fog Ice Pel. Glaze Thund. Hail Dam. Winds

OBSERVER: S.A.M. OPS

SUPERVISING OFFICE: MTR STATION INDEX NO.: 04-3714

RECEIVED
 JUL 0 12 008
 COASTSIDE COUNTY
 WATER DISTRICT

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: July 8, 2008

Subject: Notice of Completion - Acceptance of Nunes Filter 1 and 2 Media Replacement Project

Recommendation:

The Board of Directors take the following actions:

- (1) Accept the Nunes Filter 1 and 2 Media Replacement Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background

Coastside County Water District entered into a contract with ERS Industrial Services, Inc. on April 1, 2008 for the Nunes Filter 1 and 2 Media Replacement Project.

This project consists of removing and discarding the existing filter media and support gravel located in Filters 1 and 2 at the Nunes Water Treatment Plant, 1 Carter Hill Road, Half Moon Bay, California 94019, inspection and necessary repairs of the Leopold Duel-Parallel Lateral under drain system, testing and properly installing new support gravel, sand and anthracite media to meet the specifications.

The project was completed on June 25, 2008. All of the required testing was completed and found to be satisfactory. The project was constructed according to the plans and specifications and is now in service.

Fiscal Impact: None

**Recorded at Request of
and Return To:**

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: fee.
2. The full name and address of the undersigned is:
COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019
3. On the 25th day of June, 2008 there was completed upon the hereinafter described real property a work of improvement as a whole named Nunes Filter #1 and #2 Media Replacement Project, consisting of removing and discarding the existing filter media and support gravel located in Filters 1 and 2 at the Nunes Water Treatment Plant and testing and properly installing new support gravel, sand and anthracite media to meet the specifications.
4. The name of the original contractor for the work of improvement as a whole was: ERS Industrial Services, Inc, 2120 Warm Springs Ct., Fremont, CA 94539
5. The real property herein referred to is situated in the County of San Mateo, State of California, and described as follows:

The work is located within parcels of land owned by the Coastside County Water District on which the Nunes Water Treatment Plant. The Nunes Water Treatment Plant is located at 500 Lewis Foster Drive in the unincorporated community of Half Moon Bay, California in San Mateo County, Assessor Parcel Number 056-320-090.

COASTSIDE COUNTY WATER DISTRICT

By: _____
David Dickson, General Manager

San Francisco Public Utilities Commission

Hydrological Conditions Report

For June 2008

J. Chester, B. McGurk, A. Mazurkiewicz, M. Tsang, July 1, 2008

Current System Storage

Current Hetch Hetchy System and Local Bay Area storage conditions are summarized in Table 1.

Table 1							
Current Storage							
As of July 1, 2008							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	357,405		360,360		2,955		99.2%
Cherry ^{2/}	255,450		273,340		17,890		93.4%
Lake Eleanor ^{3/}	23,076		27,100		4,024		85.2%
Water Bank	320,646		570,000		249,354		56.3%
Tuolumne Storage	956,577		1,230,800		274,223		77.7%
Local Bay Area Storage							
Calaveras ^{4/}	40,447	13,180	96,824	31,550	56,377	18,370	41.8%
San Antonio	47,578	15,503	50,496	16,454	2,918	951	94.2%
Crystal Springs	42,906	13,981	58,377	19,022	15,471	5,041	73.5%
San Andreas	18,651	6,078	18,996	6,190	345	112	98.2%
Pilarcitos	2,221	724	3,100	1,010	879	286	71.6%
Total Local Storage	151,803	49,466	227,793	74,226	75,990	24,760	66.6%
Total System	1,108,380		1,485,593		350,213		76.0%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with flash-boards in.

^{3/} Maximum Lake Eleanor storage with all stop-logs in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The June 30th precipitation index is 0.01 inch, or 1.3% of the average index for the month.

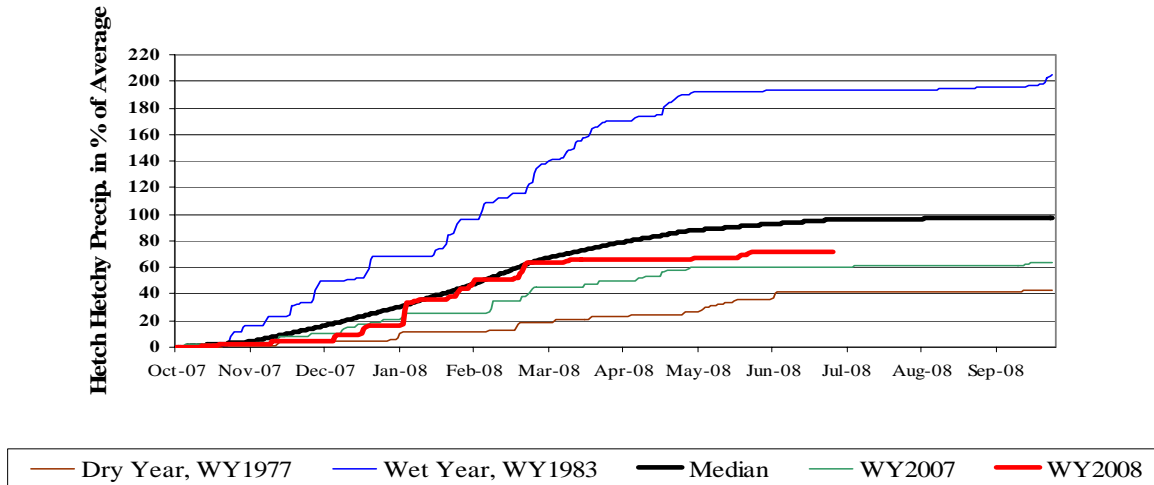
Cumulative Precipitation to Date: The accumulated precipitation index for water year 2008 is 25.79 inches, which is 72.5% of the average annual water year total, or 75.2% of the season-to-date precipitation. The cumulative precipitation for the Hetch Hetchy gauge is shown in Figure 1 in red, and is significantly below the median line.

Snow Water Content: Based on manual snow course measurements in the Stanislaus, San Joaquin, Walker, Mono Lake, Merced and Tuolumne basins, the April 1, 2008 snowpack was about 99.6 % of the season average. May 1st snow course measurements showed that conditions were about 55 % of April 1st normal conditions. No snow surveys were performed in June.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Figure 1: Water year 2008 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month June. Precipitation curves for wet, dry, median, and WY 2007 years for the station at Hetch Hetchy are included for comparison purposes.

Precipitation at Hetch Hetchy: Water Year 2008



Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and Tuolumne River at La Grange as of June 30th is summarized below in Table 2. Water available to the City is also shown in Table 2.

	June 2008				October 1, 2007 through June 30, 2008			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	141,659	224,817	209,150	67.7%	497,895	655,931	652,405	76.3%
Inflow to Cherry Reservoir and Lake Eleanor	47,893	80,689	88,336	54.2%	293,631	425,214	421,114	69.7%
Tuolumne River at La Grange	200,077	336,311	349,652	57.2%	1,077,371	1,578,513	1,685,416	63.9%
Water Available to the City	28,266	153,264	191,948	14.7%	203,755	608,468	733,241	27.8%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

The month of June continued the dry conditions of this spring. No significant precipitation occurred. The inflows this water year remain below the long-term median which continues the Type B year schedule for minimum streamflow releases. While up-country reservoir storage is high, the net water bank balance has been debited due to overall dry conditions.

Hetch Hetchy reservoir filled and spilled on June 15th. Draft from Hetch Hetchy reservoir was increased in early June in order to control spill. In late June drafts were reduced to meet SJPL delivery as inflows continued to recede to summer streamflow rates to maximize the end of runoff storage conditions. During June, about 37.6 TAF of powerdraft was made from Cherry Reservoir to support the City's Municipal load, District Class 1, and rafting flows. All water released from Cherry and Hetch Hetchy was transferred to the City's Water Bank account in Don Pedro Reservoir.

Lake Eleanor was full at the beginning of June and water was pumped into Cherry Reservoir during the entire month of June. Pumping ceased on June 30th with a total of about 17,400 acre-feet transferred from Lake Eleanor to Cherry Reservoir in the month of June.

SJPL Diversion

The average rate of the San Joaquin Pipeline diversion during June was 288 mgd. This was a 3% increase over May's average rate of 279 mgd. The increased diversion was associated with the expected seasonal increase in demand.

Local System Operations

The average rate at the Sunol Valley Water Treatment Plant for June was 19 mgd. The Harry Tracy Treatment Plant for the same period averaged 29 mgd. June water demand averaged 267 mgd, up approximately 4% from May's average demand. Water demand on July 1, 2008 was approximately 253 mgd.

June was seasonably dry with no rainfall measured in the local watersheds. The accumulated year-to-date totals are about 78% of the expected totals. Precipitation totals for key reservoirs are presented in Table 3.

Table 3 - Precipitation Totals for June at Three Local Reservoirs

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date ⁷ (inches)	Percentage of Normal for the Year to Date ⁷
Pilarcitos	0.00	0 %	31.50	80 %
Lower Crystal Springs	0.00	0 %	21.10	78 %
Calaveras	0.00	0 %	16.34	75 %

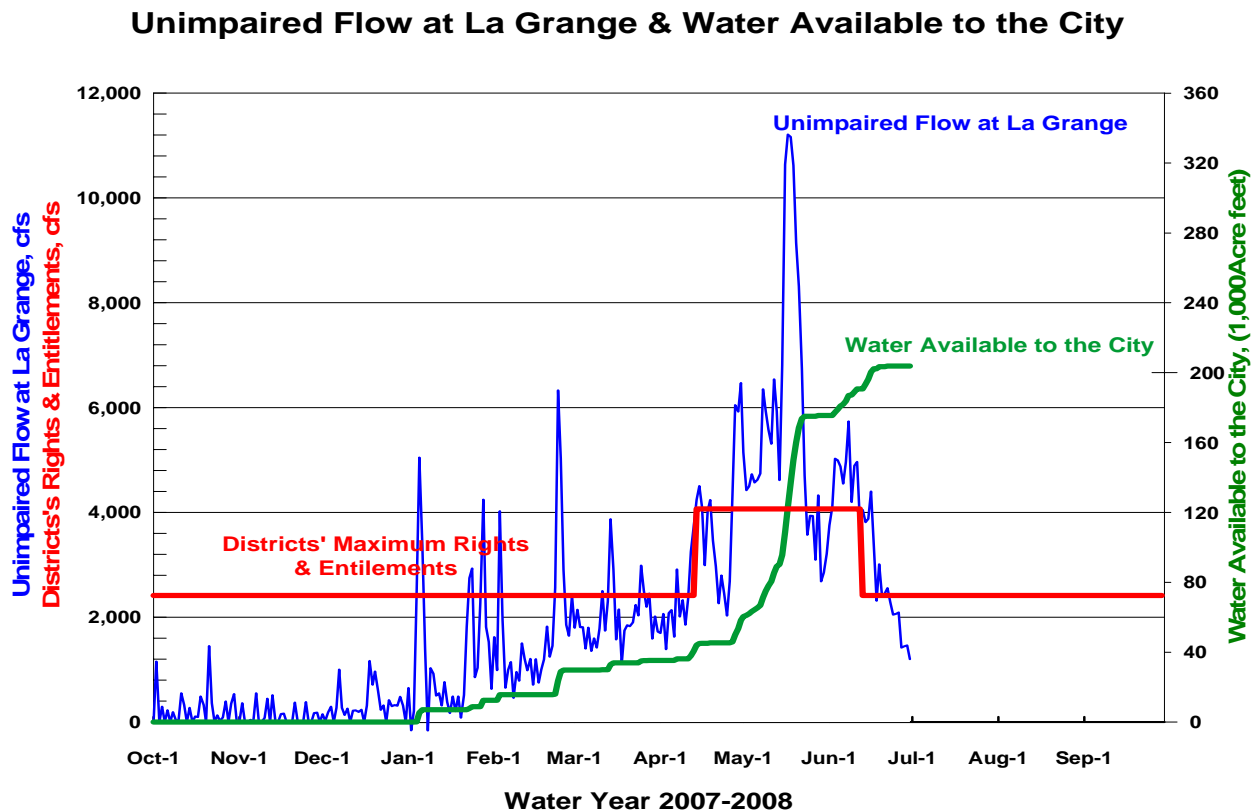
⁷ Since 7-1-2007

Snowmelt and Water Supply

Significant hot periods during June melted most of the remaining high-elevation snowpack, sustaining inflows to Hetch Hetchy through the month. Inflows to Cherry Reservoir and Lake Eleanor peaked in May and have continued to recede. Inflows to all three reservoirs are receding to summer low-flows. These conditions brought the month to about 57% of the long-term average hydrologic conditions on the Tuolumne and brought the season-to-date contribution to water supply up to only 28% of average (Table 2). The City's entitlement during June was 28,226 acre-feet, or 14.7% of average (Table 2).

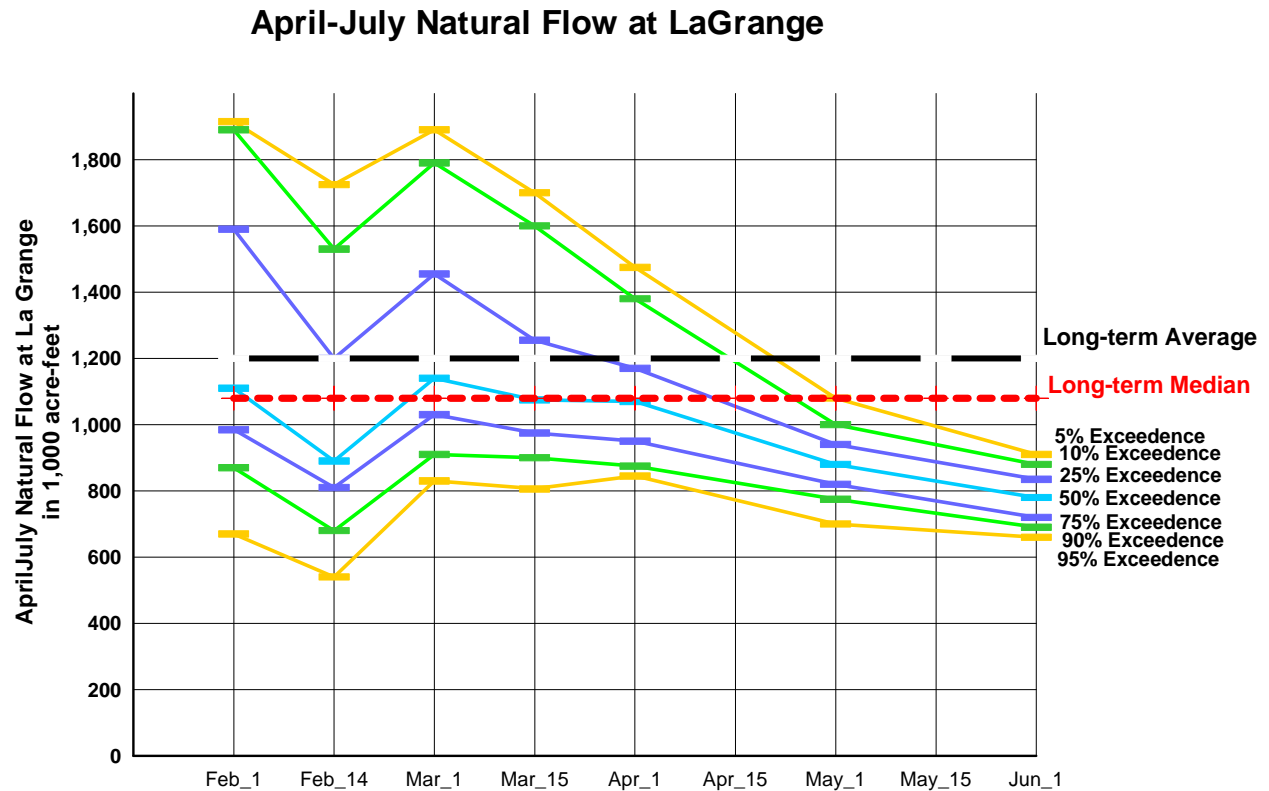
Current weather conditions are dominated by normal temperatures, clear skies, dry and smoke in the high country. Currently there is a 2,700+ acre forest fire (North Mountain Fire) burning on the Tuolumne River and Cherry Creek divide. The fire is outside of watersheds for the SFPUC reservoirs and is east of Early Intake and west of O'Shaughnessy Dam. The fire is currently 75% contained and does not currently pose a threat to up-country water operations. Considerable fire-fighting resources have been on site but will soon be withdrawn due to imminent containment.

Figure 2: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1, 2007 through June 30th, 2008 is 203,755 acre-feet.



The forecast indicates that the median amount of runoff at La Grange that may occur this year is about 72% of the long-term median. The median forecast of April-to-July runoff is about 780 TAF, compared to the long-term median runoff for the April-to-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 690 TAF and 880 TAF.

Figure 3: Tuolumne River at La Grange April-July runoff forecast



cc	HHWP Records	Hale, Barbara	McGurk, Bruce	Sandkulla, Nicole
	Briggs, David	Hannaford, Margaret	Meier, Steve	Sanguinetti, Dave
	Cameron, David	Jensen, Art	Ramirez, Tim	Tsang, Michael
	Carlin, Michael	Kehoe, Paula	Rickson, Norman	Winnicker, Tony
	Chester, John	Levin, Ellen	Riffel, Dave	
	DeGraca, Andrew	Mazurkiewicz, Adam	Samii, Camron	

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 8, 2008

Report

Date: July 3, 2008

Subject: Bartle Wells Proposal for Financing Plan and Water Rate Update

Recommendation:

Authorize execution of an agreement with Bartle Wells Associates for a Financing Plan and Water Rate Update at an estimated not-to-exceed cost of \$38,500.

Background:

The District last addressed its rates and financing plan in a study performed by CDM in 2005. With a substantial proportion of the District's capital reserves now committed to completion of the El Granada Pipeline Replacement Project and the Fiscal Year 2008-2009 Capital Improvement Program, we need to update our financing plan, review the District's rate structure, and evaluate alternatives for funding the District in the future. The proposed financing plan will be the focus of discussion for the Board's strategic planning workshop on Financing the District, to be held in November 2008.

At staff's request, Bartle Wells Associates prepared the attached proposal for a Financing Plan and Water Rate Update. The \$38,500 cost for this study is significantly less than the \$52,000 spent on the 2005 study.

Bartle Wells' practice focuses exclusively on providing financial advice to public agencies. Staff believes that they are highly qualified to provide the experience and expertise the District requires in this area, and we recommend that the District proceed with the proposed study.

Reed Schmidt, the Bartle Wells principal who will be responsible for the study, will be present at the Board meeting to answer any questions the directors may have.

Fiscal Impact:

Cost of \$38,500, included in FY 08-09 budget.

Coastside County Water District

PROPOSAL FINANCING PLAN AND WATER RATE UPDATE

July 1, 2008

BARTLE WELLS ASSOCIATES

Independent Public Finance Consultants

1889 Alcatraz Avenue

Berkeley, California 94703-2714

www.bartlewells.com

Tel: 510/653-3399



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS

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Berkeley, CA 94703
510 653 3399 fax: 510 653 3769
e-mail: bwa@bartlewells.com

July 1, 2008

David Dickson
General Manager
Coastside County Water District
766 Main Street
Half Moon Bay CA 94019

Subject: Proposal Water Financing Plan and Rate Study Update

Bartle Wells Associates is pleased to submit to the Coastside County Water District this proposal to develop a water financing plan and to update the District's water rates.

The attached scope of services presents the work tasks to complete the financing plan and rate update. Also, included are the following items: a general description of Bartle Wells Associates, BWA staff, the firm's experience in water financial planning and rate studies, estimated hours to complete the study, Billing Rate Schedule 2008, and a schedule of insurance.

Reed Schmidt, a principal with the firm, will be assigned to the consulting project as principal in charge and project manager. He will devote the effort and time to see that it is successfully completed to the satisfaction of the District.

We are very interested in working with you on this consulting project and hope this proposal provides a suitable basis for the engagement. Please contact me at 510.653.3399, extension 111, if you have any questions or would like any additional information.

Very truly yours,

BARTLE WELLS ASSOCIATES

Reed V. Schmidt, CIPFA
Principal

Enclosures

COASTSIDE COUNTY WATER DISTRICT
PROPOSAL
FINANCING PLAN AND WATER RATE UPDATE

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BACKGROUND

COASTSIDE COUNTY WATER DISTRICT

Coastside County Water District (CCWD or District) is a special district providing water services in the City of Half Moon Bay and parts of the unincorporated areas of San Mateo County including Miramar, Princeton by the Sea, and El Granada. The District serves more than 6,000 customers, who are predominantly residential.

The District's water supply comes from three sources: local groundwater, local surface water, and surface water supplied from the San Francisco Public Utilities Commission's Hetch Hetchy water system. Around 70% has been supplied through the SFPUC system.

CCWD has a water capital improvement plan, consisting of pipeline projects, water treatment projects, and facility replacements. The total costs of the planned capital projects for fiscal year 2007/08 through 2017/19 are estimated to be \$20 million.

The District's operating revenues for the year ended June 30, 2007 was approximately \$4.8 million and non-operating revenues was approximately \$2.2 million. About 40% of the non-operating revenues was the District's share of the County's general property taxes. Operating expenses (including depreciations) for the year ended June 30, 2007 was approximately \$5.9 million.

The District's current bi-monthly water rate structure is comprised of a base charge and a quantity charge. The base charge is the minimum charge paid by all customers and varies by size of meter serving the customer. The quantity charge applies to the quantity of water delivered to the customer. For residential customers there are four rate tiers. For non-residential customers there is one uniform rate.

CCWD wants a financing plan developed to identify the sources of funding for future water capital projects shown in the capital improvement plan. The financing plan would examine alternative methods to finance future capital projects and balance pay-as-you-go (cash) financing with judicious long-term borrowing. Additionally, the District wants the water rate study conducted in 2005 by CDM Engineers to be updated. The water rate update would evaluate the cost of service and the reasonableness of the District's water rate and charges. Finally, the District would like to examine ways to collect revenue from parties who have purchased or leased water connections but have not yet hooked up to the District's water facilities. The revenue would recover the costs imposed by these non-active customers.

SCOPE OF SERVICES COASTSIDE COUNTY WATER DISTRICT

Bartle Wells Associates (BWA) will perform for the Coastside County Water District (CCWD or District) following services in connection with the a long-range financing plan and water rate update study, working at all times in close cooperation with the District staff, engineering consultants and any other advisors.

INITIATION ORIENTATION AND INFORMATION GATHERING

1. Project Team Orientation

To initiate our work, hold a meeting with the CCWD staff, engineering consultants and others, to accomplish the following:

- Identify members of the District staff and others who will participate in the consulting project.
- Determine the roles and responsibilities of all project participants.
- Identify other parties that have a significant interest in the project, such as citizens committees, and major customers or developers.
- Establish project schedule and key milestone dates.
- Confirm the key goals and expectations of the project team.

2. Investigation and Data Collection

Assemble the information necessary to understand and describe the District's current financial situation and its ability to finance water projects. Assistance and cooperation of the CCWD staff will be needed to assemble the background information.

The objectives of investigation and data collection are to develop an understanding of the individual characteristics of the District, its financial profile, the projects to be financed, and to reach an agreement with the CCWD on the basic assumptions to be used in the study, including water supply arrangements with City and County of San Francisco's Hetch Hetchy system. Information to be collected:

- Financial condition of the water enterprise – historical financial statements and current budget
- Water supply sources and costs
- Type of water customers
- Capital Improvement Program -- facilities to be financed
- Projection and schedule of construction costs
- Current water debt
- Water annual usage and demand characteristics

CCWD staff and consulting engineers will provide project requirements, costs, and schedules of capital expenditures.

Assemble, review, and analyze available legal, financial, engineering, and economic data that have a bearing on the alternative projects. Information to examine and review generally includes the following:

- Capital costs and description of facilities
- Estimated operating costs of new facilities
- Timing of capital improvements
- Amount of water supply provided
- Projection of water consumption
- Sources of available and future funding
- Customer information and development
- Outstanding debt and existing bond covenants
- Pertinent District financial policies

WATER FINANCING PLAN

3. Current Financing Methods

Review District's current financing methods and policy. Review documents on existing debt: 1998A ABAG Water and Wastewater Revenue Refunding Bonds, initial principal amount, \$2,855,000 and final maturity in 2013 and 2006B Water Revenue Bonds, initial principal amount \$7,295,000 and final maturity in 2032.

4. Alternative Financing Strategies

Evaluate a range of capital financing options which may be appropriate for the water projects and select the most suitable approaches.

- Investigate the availability of federal and state grants and loans.
- Develop alternatives demonstrating project financing with cash only (pay-as-you-go) and a combination of cash and debt financing.
- Evaluate the alternative borrowing methods available, including bank loans, bond pools, and competitive sale of certificates of participation.
- Estimate the amount and timing of borrowing if needed to finance the projects.
- Recommend the appropriate type of debt, its term and structure.
- Develop possible combinations of financing methods, such as cash and debt, and a mixture of borrowing options.

Low-cost state and federal grants and loans may be available to fund water projects. Our analysis will also examine the range of capital borrowing methods available to the CCWD, including general obligation and revenue bonds, certificates of participation and other forms of lease financing, and land-supported financing through the use of assessment or Mello-Roos community facilities district bonds.

Each of these debt instruments is secured by one or a combination of revenue sources, including water rates and charges, connection fees, and property taxes.

5. Financing Recommendation

Develop and recommend a plan to finance the capital projects. Base the plan on the policies and direction of the District board, availability of grants and loans, use of cash and prudent long-term borrowing.

6. Cash Flow Projections

Prepare cash flow projections over a future ten-year period showing the financial position of the District's water enterprise. Forecast operating and capital costs. Estimate user fee and connection charge increases required over the project period to maintain the financial integrity of the water enterprise. The cash flow projections will be used to evaluate the impact of the recommended financing plan on the District.

WATER RATE UPDATE

7. Analysis of Water Usage and Annual Costs

Analyze water usage and demand information, and other available information. Estimated maximum day and maximum hour factors. Analyze usage and demand factors between residential and non-residential customers.

Compile water consumption data for past years, where applicable. Develop consumption block analyses. Model impact of tiers on water sales revenue. Evaluate current rate structures for ability to meet cash flow requirements.

8. Revenue Requirement

Determine the revenue requirement for a test year, which will be the fiscal year in which the new water rates will be designed for. Project annual operation and maintenance expenses, annual replacement of capital facilities, annual expenditures for vehicles and equipment and establishing reasonable amounts in capital reserve fund, emergency and contingency fund, accumulated surplus fund, and operating fund. Ensure that the revenue requirement will show net operating revenues sufficient to satisfy debt service coverage requirements related to existing debt and any proposed borrowing.

9. Cost of Service Allocation

Allocate the revenue requirement (i.e., cost of service) for the test year to cost functions such as base capacity, extra capacity (maximum day and maximum hour), customer (meters and services and billing and collection). Further allocate cost of service to variable and fixed costs. Determine unit cost of service for the functional cost components.

10. Alternative Water Rate Structures

Review alternative water rate structure, including the following:

- District's current bi-monthly rate structure consisting of a base charge which varies by size of meter and a quantity charge which has four tiers for residential customers and uniform quantity charge for all other customers.
- Consider revising the tier amounts for residential customers.
- Consider introducing additional tier(s) for non-residential customers.
- Consider significantly increasing the quantity rate for the third or fourth tier to encourage more water conservation.
- Others as may identified in project team orientation meeting.

Review water connection fees and recommend any changes.

Discuss the advantages and disadvantages of each with respect to accomplishing the District's goals for the rate study. Discuss the impacts of Proposition 218 on the various rate elements. Meet with CCWD staff to discuss our findings and to gather input for development of the preliminary rate recommendations.

11. Rate Recommendations

Based on the analysis of current rates and charges, anticipated expenses, and the rate structure alternatives discussed above, recommend an equitable system of water rates and connection fees for various classes of customers. Estimate bi-monthly bills at various estimates of water usage and for different types of customers. Verify that recommended rates would be reasonably expected to collect the annual revenue requirement for the test year. Take into account possible decline in water sales due to rate increases and/or drought.

12. Special Rate Considerations

Estimate the number of non-active customers, i.e., parties who have paid connection fees but have not yet hooked up to the District's water system. Examine ways to charge these customers; consider setting a standby charge. Review District's current policy on connection fees and recommend appropriate changes, such as parties cannot sell, lease or trade connections and that any not-used may be returned to the District. Determine how to collect the difference in connection fees paid by parties in the past with the connection fee in effect when the party actually connects.

13. Bill Comparison

Compare for a typical residential water customer, District's bi-monthly water bill at current rates and proposed rates with bi-monthly bills for neighboring water agencies.

REPORTS SUBMITTALS

14. Submittal of Draft Report

Prepare and submit a report of our findings including a recommended financing plan and recommended changes in the District's rate structure, projected water revenue to be generated by the revised rates, and the impact of the rates on various categories of customers. Submit a preliminary report draft to CCWD staff for review and comment.

15. Public Presentation

If requested, attend a workshop or public hearing to present our preliminary findings and receive input from the Board, and members of the public.

16. Final Report

After CCWD staff review of the draft report and following a public hearing (or workshop), prepare and submit a final report.

17. Proposition 218 Notice

Working with CCWD staff and attorney draft Proposition 218 notice to customers and assist staff in preparing background information explaining proposed rate increases for customers.

AVAILABILITY AND FEE ESTIMATE

1. BWA is prepared to begin work upon authorization to proceed.
2. All work will be performed by Bartle Wells Associates. Reed Schmidt will be the principal in charge and project manager and will devote the time and effort to the consulting project as needed.
3. A not-to-exceed fee for professional services to prepare the update of the water rate study and financial plan is estimated to be \$38,500, including an estimate of direct expenses, as provided in the attached Billing Rate Schedule 2008.
4. The fee estimate is based on the following assumptions:
 - Availability of all necessary information, in a timely manner, from the CCWD, its staff, attorneys, accountants, and engineers.
 - Completion of the update within six months from date of authorization. If the consulting project is delayed due to circumstances over which BWA has no control, BWA is to be reimbursed for time and expenses incurred beyond such date.
 - One draft submittal of any report based on information provided by CCWD staff and other parties. Time and expenses in revising tables and assumptions due to changes in data from the CCWD or in preparing additional draft reports constitute additional services.
 - Attendance at three meetings with CCWD staff and engineering consultants and one presentation to the District Board of Directors. Preparation for and attendance at additional meetings will be billed on an hourly basis plus direct expenses.
5. Progress payments and direct expenses are payable as the work proceeds as provided in Billing Rate Schedule 2008 for all services.
6. BWA will maintain in force, during the full term of the assignment, insurance in the amounts and coverage as provided in the attached schedule of insurance.
7. If the project is terminated for any reason, BWA is to be reimbursed for professional services and direct expenses incurred up to the time BWA receives notification of such termination
8. This proposal may be withdrawn or amended if not accepted within 90 days of its date.

9. If requested, BWA will also provide CCWD with on-going financial consulting services, including written and verbal responses to questions from CCWD staff, council, consultants, and attorneys about the study, participation in management retreats, and preparation of material to respond to inquiries by outside parties. BWA will bill CCWD at its current hourly rates and for direct expenses for these additional, requested consulting services.
10. BWA would be willing to enter into a consulting services agreement with the CCWD.

**Estimate of Hours -- Bartle Wells Associates
Water Financing Plan and Rate Update
Coastside County Water District**

No.	Task	Principal Consultant	Financial Analyst II	Total
<i>Orientation and Information Gathering</i>				
1	Project team meeting	4	4	
2	Investigation and data collection	4	8	
<i>Water Financing Plan</i>				
3	Current financing methods	4	4	
4	Financing strategies	8	12	
5	Recommended financing plan	6	4	
6	Cash flow projections	4	10	
<i>Water Rate Update</i>				
7	Analysis of water usage and customer data	4	12	
8	Revenue requirement	4	6	
9	Cost of service allocation	6	12	
10	Alternative water rate structures	8	16	
11	Rate recommendation	6	6	
12	Special rate considerations	10	4	
13	Bill comparison	2	8	
<i>Reports</i>				
14	Draft report	8	18	
15	Public presentation	4	8	
16	Final report	4	8	
17	Proposition 218 notice	6	4	
	Total hours	92	144	
	Hourly billing rate	\$215.00	\$125.00	
	Cost of consulting effort	\$19,780.00	\$18,000.00	\$37,780.00
	Estimate of direct expenses (travel, copying, overnight delivery, etc.)			\$720.00
	Total professional fee estimate			\$38,500.00

BARTLE WELLS ASSOCIATES
BILLING RATE SCHEDULE 2008

Rates Effective 1/1/2008

Professional Services

Financial Analyst I.....	\$95 per hour
Financial Analyst II.....	\$125 per hour
Senior Financial Analyst.....	\$165 per hour
Senior Consultant	\$195 per hour
Principal Consultant.....	\$225 per hour

The professional time rates include all overhead and indirect costs. Bartle Wells Associates does not charge for secretarial support services and internal computer time. Expert witness, legal testimony or other special limited assignment will be billed at one and one-half times the consultant's hourly rate.

The above rates will be in effect through December 31, 2008 at which time they will be subject to change.

Direct Expenses

Subconsultants will be billed at cost plus ten percent. Word processing and computer-assisted services related to official statement production are charged as direct expenses at \$60 per hour. Other reimbursable direct expenses incurred on behalf of the agency will be billed at cost plus ten percent. These reimbursable costs include, but are not limited to:

- Travel, meals, lodging
- Long distance telephone and fax
- Printing and report binding
- Special statistical analysis
- Outside computer services
- Bond ratings
- Automobile mileage
- Messenger services and mailing costs
- Photocopying
- Graphic design and photography
- Special legal services
- Legal advertisements

Insurance

Bartle Wells Associates maintains insurance in the amounts and coverage as provided in the attached schedule of insurance. Additional or special insurance, licensing, or permit requirements beyond what is shown on the schedule of insurance are billed in addition to the contract amount.

Payment

Fees will be billed monthly for the preceding month, and will be payable within 30 days of the date of the invoice. A late charge of 1.0 percent per month may be applied to balances unpaid after 60 days.

SCHEDULE OF INSURANCE

Insured: BARTLE WELLS ASSOCIATES

Bartle Wells Associates will maintain in force, during the full term of the assignment, insurance in the amounts and coverage as provided in this schedule. If additional insurance is required, and the insurer increases the premium as a result, then the amount of the increase will be added to the contract price.

DESCRIPTION TYPE OF INSURANCE	COMPANY POLICY NUMBER	COVERAGES AND LIMITS	EXPIRATION DATE
Commercial General Liability	Hartford Insurance Company Policy #35-SBA PA6857	<ul style="list-style-type: none"> ▪ \$2,000,000 General Aggregate ▪ \$2,000,000 Products Comp/Op Aggregate ▪ \$1,000,000 Personal & Advertising Injury ▪ \$1,000,000 Each Occurrence 	6/1/09
Automobile Liability	Hartford Insurance Company Policy #35-UEC VU2842	<ul style="list-style-type: none"> ▪ \$1,000,000 Combined Single Limit 	6/1/09
Workers Compensation & Employers' Liability	Hartford Underwriters Insurance Company Policy #35-WEC FG7858	Workers' Compensation: Statutory Limits for the State of California. Employers' Liability: <ul style="list-style-type: none"> ▪ Bodily Injury by Accident - \$1,000,000 each accident ▪ Bodily Injury by Disease - \$1,000,000 each employee ▪ Bodily Injury by Disease - \$1,000,000 policy limit 	6/1/09
Professional Liability	Chubb & Son, Inc. BINDO94045	Solely in the performance of services as municipal financing consultants for others for a fee. Limit: \$1,000,000 Per Occurrence & Aggregate (including defense costs, charges, and expenses)	6/1/09

BARTLE WELLS ASSOCIATES

Bartle Wells Associates is an independent financial advisor to public agencies. Our firm was established in 1964 and is owned and managed by its principal consultants. We have 40 years of practical experience in advising local governments on the complexities and challenges in public finance. We have advised 400 public agency clients in the western United States and completed over 2,500 assignments. We have the diversity of experience and distinctive abilities to evaluate all types of financial issues faced today by local governments and to recommend the best solutions.

Bartle Wells Associates has a stable, well-qualified professional team. Our education and backgrounds include finance, civil engineering, business, and economics. The firm is owned by its principal consultants. Our principal consultants have been with the firm for many years.

Bartle Wells Associates specializes in three professional services—financing plans, project financing, and utility rate studies. We are the only independent financial advisor providing *all three* services to public agencies.

PROFESSIONAL SERVICES

- | |
|-----------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">■ Financing Plans■ Bonds/Grants/Loans■ Rate Studies |
|-----------------------------------------------------------------------------------------------------------------------|

Our *financing plans* for public works programs have explored the wide range of financing options available to public agencies. This analysis balances pay-as-you-go financing with the prudent use of debt. Our objectives are to develop a plan that recommends the best financing approach and that clearly identifies sources of revenues to fund capital projects and to repay any debt. This successful format has been used for over 1,000 financing plans.

Our *project financing* experience includes more than 300 bond sales. Our marketing techniques and official statements have set the highest standards in public finance for over 40 years. We work only for public agencies; we are independent financial advisors and do not buy, trade, or resell bonds. Our work is concentrated on providing solid advice which enables our clients to finance their projects on the most favorable terms—lowest interest rate, smallest issue size, and greatest flexibility.

Our *rate studies* are designed to maintain the financial health of the utility enterprises and to be fair to all customers. We have completed hundreds of utility rate studies since 1964. We are very familiar with the requirements Proposition 218 places on rates and charges. We are also very familiar with the requirements state law (Govt. Code §66000 et seq) places on the development of impact fees for new growth.

In addition to the three services above, BWA specializes in preparing strategic plans for California local governments on how to deal with the ongoing restructuring of the electric industry, analyzing alternative sources of power and helping agencies develop negotiating and purchasing plans.

Bartle Wells Associates is a charter member of the National Association of Independent Public Finance Advisors (NAIPFA), which establishes strict criteria for independent advisory firms. All of our senior consultants are certified NAIPFA members.

Bartle Wells Associates is committed to providing value and the best advice to our clients. Our strength is *quality*—the quality of advice, service, and work we do for all our clients.

PROJECT EXPERIENCE AND CLIENT REFERENCES

Bartle Wells Associates has been advising California public agencies on how to solve complex financial problems for over 40 years. Our experience in the areas of water and sewer finance is without peer. We have completed more than 1,000 rate studies and financial plans for cities and special districts throughout the state.

Two examples of our financial planning and water rate studies are described below. We have consulted with Montara Water & Sanitary District and the City of Benicia for many years.

Montara Water & Sanitary District

Bartle Wells Associates has worked with Montara Water & Sanitary District for many years, both on sewer and water issues. BWA advised MWSD on the successful acquisition of a water system owned by California-American Water Company (Cal-Am).

BWA arranged for long-term financing of the water system acquisition and capital projects by serving as financial advisor on the sale of voter-approved General Obligation Bonds for \$17.5 million. BWA has performed a water rate analysis for MWSD and has developed a tiered water rate structure to encourage water conservation.

BWA prepared a sewer rate analysis for the District and assisted the District in obtaining a California Infrastructure Bank loan for sewer capital improvements.

BWA is currently working with the District to arrange a line of credit with a commercial bank for water capital improvements and arranging for long-term financing through the California Department of Water Resources' State Revolving Fund loan under the Safe Drinking Water Bond Act.

Contact: George F. Irving, District Manger650/728-3545
E-mail..... msd@coastside.net

City of Benicia

Bartle Wells Associates has served as the City's utility rate and financing consultant for more than 10 years. BWA has prepared water and wastewater financing plans, rate studies, connection fee studies, and has served as the City's financial advisor for issuing debt.

In 2002, BWA developed new water and wastewater connection charges. The recommended charges included both a buy-in component for capacity in existing infrastructure plus an expansion component to recover the costs of capital improvements

needed to serve growth. On other assignments within the past year, we have worked on long-range water and wastewater rate projections.

BWA is currently updating the City’s water and sewer rates and making 10-year financial forecasts for the water and wastewater systems. We are also advising the City staff on the impact of the California Supreme Court’s decision in the *Bighorn-Desert View Water Agency* case on future increases in water and sewer rates.

Contact: Chris Tomasik, Utilities Manager.....707/746-4227
 E-mail..... chris.tomasik@ci.benicia.ca.us

Water Rate Experience

The list below demonstrates BWA’s comprehensive experience in water rate analysis for a range of public agencies in California. For most of the public agencies in the list BWA has prepared financing plans for water capital projects.

BARTLE WELLS ASSOCIATES SELECTED EXPERIENCE IN WATER RATE ANALYSIS

Client	Water				
	User Charges	Conservation Rates	Capital Surcharges	Other Charges*	Connection Fee
Alameda CWD	X				
Antelope Valley - East Kern Water Agency					X
Aromas Water District	X	X			
Aromas, City of	X				
Avalon, City of			X	X	X
Barstow, City of	X				
Benicia, City of	X				X
Big Bear City Community Services District	X				X
Buellton, City of	X				X
Calaveras County Water District	X				
Calistoga, City of	X	X			X
Carlsbad Municipal Water District				X	X
Carmichael Water District	X				
Casitas MWD					X
Castroville Water District	X				X
Cotati, City of					
Delano, City of					
Desert Hot Springs CWD					
Dublin - San Ramon Services District	X		X	X	X
El Dorado Irrigatin District	X	X			X
Fairfield, City of	X				
Fort Bragg, City of					X
Foster City, City of	X				X
Frazier Park Public	X				
Grass Valley, City of	X	X			X
Guam Waterworks Authority	X	X			X

Client	Water				
	User Charges	Conservation Rates	Capital Surcharges	Other Charges*	Connection Fee
Hesperia Water District	X	X	X		X
Hughson, City of	X	X			X
Huntington Beach, City of	X		X	X	X
Indian Wells Valley WD	X				X
Irish Beach WD	X		X		X
Joshua Basin water District	X				X
Kern County					
Kern County Water Agency					
Kern Water Bank Authority					
Kirkwood Meadows PUD	X			X	X
Lake Arrowhead Community Services District	X				
Las Virgenes Municipal Water District				X	X
Lodi, City of	X		X	X	
Los Altos, City of					
Marin Municipal Water District	X	X	X	X	X
Marina Coast Water District	X			X	X
Menlo Park, City of	X	X	X		X
Milpitas, City of	X				X
Mojave Water Agency				X	
Montara Water & Sanitary District	X	X	X		
Montecito Water District	X	X	X	X	
Monterey Penin Water Mgt Dist					X
Nevada Irrigation District					
Olivenhain MWD					
Pajaro Valley WMA					
Petaluma, City of					
Pleasanton, City of					
Rainbow MWD					
Rancho California WD					
Redwood City, City of	X				X
Rio Alto WD					
Rio Vista, City of				X	
Rohnert Park, City of					
Sacramento County					
Sacramento, City of					
San Benito County WC & FCD					
San Bernardino, City of	X		X		X
San Clemente, City of					
San Francisco Public Utilities Commission	X			X	
San Gorgino Pass Water Agency					
San Juan Bautista, City of					
San Luis Obispo Co/Atascadero CSD					
San Marcos CWD					
Sanger, City of	X				
Santa Clara Valley WD					
Santa Margarita WD					
Santa Rosa Ranches WD					
Santa Ynez Water Conservation District	X		X	X	X
Solvang, City of	X		X		X
Soquel Creek WD					
South Yuba WD					
Squaw Valley Public SD					
Stinson Beach County Water District	X				
Sunnyslope County Water District					

Client	Water				
	User Charges	Conservation Rates	Capital Surcharges	Other Charges*	Connection Fee
Thousand Oaks, City of	X		X	X	X
Tres Pinos Water District	X	X			
Triunfo Sanitation District	X				X
Tulare, City of	X				
Tustin, City of	X	X	X		
Ukiah, City of	X	X			X
Vacaville, City of	X			X	
Valley Springs Public Utility District	X				
Willits, City of	X				X
Windsor WD	X				
Woodland, City of				X	
Yuba City, City of	X				X
Zone 7 Water Agency			X	X	X

* Other charges include standby, wholesale, seasonal, fire flow, and water supply.

BARTLE WELLS ASSOCIATES

SUMMARY OF PROFESSIONAL STAFF QUALIFICATIONS

Bartle Wells Associates' consultants are well qualified and experienced in financial planning, rate studies, and project financing. BWA's experienced team of consultants have produced more than 2,000 financing plans, rate studies, and project financing along with other consulting assignments with high-quality work, on time, and within budget.

Name	Title	Academic Background	Years With BWA	Years of Professional Experience
Professional Staff				
Thomas E. Gaffney*	Principal Consultant	Engineering/finance	30	33
Reed V. Schmidt*	Principal Consultant	Energy economics	18	29
Douglas R. Dove*	Principal Consultant	Civil engineering	18	20
Alex Handlers*	Principal Consultant	Public administration	9	15
Adam Lynch*	Senior Financial Analyst	Public policy	3	6
Mark McLean	Financial Analyst	Public policy	2	4
Catherine Tseng	Financial Analyst	Urban planning	2	3
Ernest Tedeschi	Financial Analyst	Public policy	1	2
Stephanie Hand*	Office Administrator	Business administration	3	4

*Certified Independent Public Finance Advisor, and professional member of the National Association of Independent Public Finance Advisors

Thomas E. Gaffney **Principal Consultant**

Tom Gaffney is a principal of Bartle Wells Associates and has over 30 years of experience developing utility rates, connection fees, and financial master plans. He is an expert in water, wastewater, and reclaimed water financing plans and institutional programs, utility rate studies, bond marketing programs, and the selection and management of underwriters in negotiated sales. He has worked extensively developing wastewater revenue programs conforming to the State Water Resource Control Board's (SWRCB) Guidelines. He has developed water rate analyses involving virtually every type of fixed and volume water rate configurations. Mr. Gaffney has directed projects involving more than 300 separate agencies in California, Hawaii, Oregon, Washington, and New Mexico.

Mr. Gaffney has developed the key terms and conditions of multiple-agency agreements for many regional financing programs. Tom has served as lead consultant on projects involving such diverse public improvements as hydroelectric projects, electrical distribution systems, public buildings, storm drainage, flood control, and highways, in addition to water and wastewater. He has helped implement utility billing systems for over 20 local agencies.

Mr. Gaffney received his BS (civil engineering) and MBA (finance) degrees from University of California Berkeley. He is a registered civil engineer in California and a Certified Independent Public Finance Advisor (CIPFA).

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**Reed V. Schmidt**  
**Principal Consultant**

Reed V. Schmidt is a principal of Bartle Wells Associates over 25 years of practical experience in financial and economic consulting, research, and analysis. He has directed numerous projects for cities, counties, and special districts in the areas of public utility pricing and valuation, public works financing, and energy planning. He directs the firm's energy program. He has conducted studies of water and electric utility acquisitions.

Mr. Schmidt's expertise is in creating financial plans for local governments to help complete water, wastewater, and reclaimed water projects. His comprehensive plans have analyzed a wide variety of financing mechanisms, both conventional and innovative, and have identified the sources of revenue to pay capital and operating costs. Mr. Schmidt has developed computer models to design water and sewer user charges and connection fees.

On behalf of public agencies, Mr. Schmidt has testified on cost of service and utility rate design in numerous rate cases before the California Public Utilities Commission. Mr. Schmidt has appeared as an expert witness on utility rates and costs before regulatory agencies in California, Nevada, Texas, Arkansas, and Ohio. He has appraised public utility property and has appeared as an expert witness in superior court.

Mr. Schmidt has a BA and an MA in Economics from the University of Houston. He is a Certified Independent Public Finance Advisor (CIPFA).

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Douglas R. Dove
Principal Consultant

Douglas R. Dove is president of Bartle Wells Associates and as such directs the operation of the firm while maintaining a principal consultant's role. With 20 years of consulting experience, he is an expert in strategic financial planning, utility rate setting, and project financing. Since joining Bartle Wells Associates in 1990, he has worked for a wide variety of public agencies and developed financing plans to support small and large capital programs as well as managing bond sales.

Mr. Dove assists public agencies in securing state and federal grants and loans and in marketing tax-exempt securities including certificates of participation (COPs), revenue bonds, general obligation bonds, tax allocation bonds, Marks-Roos revenue bonds, and

other types of debt. He develops rates and charges for financing water, wastewater, and reclaimed water utility enterprises. He is also experienced in evaluating reinvestment opportunities such as forward purchase contracts, reserve fund put agreements, and escrow restructuring.

Mr. Dove holds a BS in civil engineering from Drexel University and an MS in civil engineering from UC Berkeley. He is a registered professional engineer in California and a Certified Independent Public Finance Advisor (CIPFA).

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**Alex T. Handlers**  
**Principal Consultant**

Alex Handlers is a principal consultant with Bartle Wells Associates. He assists public agencies in developing and implementing financial plans, rate studies, and bond sales. Mr. Handlers has developed financial models for public works projects, and analyzed underwriters' bids in the competitive sale of municipal bonds.

He is familiar with the legal requirements of Prop. 218 and AB1600 and has helped agencies implement a wide variety of water and sewer rate and fee structures. He also specializes in evaluating financing alternatives and securing low-cost funding for capital improvement projects. To date, he has helped California agencies obtain over \$1 billion in project financing via bonds, COPs, bank loans, lines of credit, and state and federal grant and loan programs. He is experienced working with community groups, coordinating public outreach efforts, and giving public presentations. Prior to joining Bartle Wells Associates, Mr. Handlers worked as an analyst for a municipal government and as an associate in a strategic communications firm.

Mr. Handlers holds a BA from Lehigh University. He earned his Master of Public Administration from the University of Washington. He is a Certified Independent Public Finance Advisor (CIPFA).

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Adam Lynch
Senior Financial Analyst

Adam J. Lynch is a senior financial analyst at Bartle Wells Associates, and as such, is responsible for directing the fundamental research and analysis of each project. Mr. Lynch works closely with clients to ensure smooth and efficient analysis of wide ranging data sources, and supervises the drafting of all relevant reports and presentations. His work at Bartle Wells has included extensive rate analysis and cash flow modeling for water and sewer agencies throughout California. He has worked to review and update development impact fees, developed capital improvement financing plans, and performed connection and capacity charge analysis. Mr. Lynch is an expert on the California

legislative and policy setting environment, and has worked to draft and secure passage of a variety of ordinances for local agencies.

Mr. Lynch holds a B.A. from the University of Virginia and a Masters in Public Policy from the Goldman School at the University of California, Berkeley. He is a Certified Independent Public Finance Advisor (CIPFA).

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**Mark S. McLean**  
**Financial Analyst**

Mark S. McLean is a financial analyst with Bartle Wells Associates. He develops water and wastewater rates and capital facilities charges. He prepares financial plans to fund capital improvements to water, sewer, and recycled water systems. He has consulted with a variety of public agencies throughout California.

Mr. McLean has B.A. from Davidson College and a Masters in Public Policy from the Goldman School at the University of California, Berkeley.

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Catherine L. Tseng
Financial Analyst

Catherine Tseng is a financial analyst with Bartle Wells Associates. She works closely with public agencies, engineers, legal counsel, and other consultants to develop water, wastewater, and recycled water rates, connection fees and long-term financial plans for utility enterprises. She also helps agencies evaluate financing alternatives for public works projects and coordinate financings and assists in public outreach efforts. She has consulted for a range of public agencies throughout California and has conducted analyses tailored to meet the needs of diverse communities.

Ms. Tseng has a B.A. from the University of California, Berkeley and a Master of Science in Urban Planning from Columbia University, New York.

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**Ernest V. Tedeschi**  
**Financial Analyst**

Ernie Tedeschi is a financial analyst with Bartle Wells Associates. He works on models to design water and sewer rates. He assists with the development of financial projections and creating Excel models to design utility rates and forecast costs. He also develops PowerPoint presentations and public outreach efforts.

Mr. Tedeschi has a B.A. from Stanford University and a Masters in Public Policy from the Goldman School at the University of California, Berkeley.

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Stephanie M. Hand
Office Administrator/Financial Analyst

Stephanie M. Hand is the office administrator and a financial analyst for Bartle Wells Associates. She has extensive experience monitoring and managing project budgets and schedules and coordinates data collection and information management for multiple projects. Stephanie works closely with our clients to ensure that all of our projects are completed in an efficient and cost conscious manner. Additionally, she provides administrative and project management support for bond sales and rate studies.

Ms. Hand has a B.S. in Business Administration from Mary Washington College, Virginia. She is a Certified Independent Public Finance Advisor (CIPFA).

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 8, 2008

Report

Date: July 3, 2008

Subject: El Granada Pipeline Phase 3 Construction Progress Update

Recommendation:

No Board action required. Information only.

Project Progress:

- Arroyo en de Medio Creek Jack and Bore was completed
- At Frenchman's Creek
 - As of July 3rd, Approximantley 280' of casing pipe is installed under Frenchman's Creek
 - The bypass piping system was installed on the north side of the creek
 - The recieving pit was dug
- Approximately 8,700' of 16" ductile iron pipe was tested , about 1,100 of that was installed in June
- Three major tie-ins on the new 8,700 foot section are scheduled for the week of July 7.
- Final clean-up work began in Section 1.
- The seven roadways that were open cut were resorted to Caltrans requirements.
- 130' of pipe was installed on Cortez Ave (COR 19)

Updated Project Cost Projection:

The attached Change Order Request Summary from Carollo's July 2008 Progress Report shows a requested change order total of \$358,826, an increase of about \$115,000 over the June total of \$243,287. The most significant contributions to this increase are COR #24 for \$34,283, covering a required change in piping size from 6" to 8" at Alto Avenue, and COR #25 for \$60,090, covering a line extension for connecting the new 16" pipe to the 8" line serving Frenchman's Creek subdivision which was necessitated by relocation of the receiving pit.

STAFF REPORT

Agenda: July 8, 2008

Subject: El Granada Pipeline Phase 3 Construction Progress Update

Page Two

Cost elements comprising the current total project cost estimate include (figures in thousands):

JMB Original Contract	\$ 4,549
Construction Change Orders	\$359
SAM Reimbursement	(29)
Construction Management Original Estimate	401
CM Additional Cost	120
<hr/>	
Estimated Project Total	\$ 5,400

We are currently projecting that the project will be completed and in service by mid-August, about four weeks ahead of schedule.



Transmission Pipeline Replacement Project

Change Order Request Summary

Coastside County Water District

7925A.30

COR No.	Description	Comment	CO#	RFI	Amount Requested	Amount Approved
1	Additional 4" Fire Service at Station 85+00	Quoted	1		\$4,217.50	\$4,217.50
2	Open Cut vs. Jack & Bore at Road Ways (VE)	Installed per Quote	1		(\$18,414.00)	(\$21,773.00)
3	Potholing of Unknown Utilities	(Place Holder)	0			
4	Re-alignment of 16" DIP waterline at Station 18+15	Time and Materials	0		\$6,204.00	
5	Re-alignment of 16" DIP Waterline at Station 11+50	Time and Materials	0		\$8,062.00	
6	Additional Excavation & Alignment Change	Time and Materials	0		\$9,087.00	
7	Additional Excavation and Shoring at Jacking Pit	Time and Materials	0		\$6,122.25	
8	Additional Paving for services, 3, near station 80	(Will get quote)	0		\$0.00	
9	Installation of Additional Services (77+90 -82+00)	T&M / Quote	0		\$0.00	
10	Additional Fire Service at Station 77+60	Quoted	2		\$8,514.50	\$8,514.50
11	Additional Cost of Disposal of Old Highway 1	Time and Materials	0		\$0.00	
12	Water Service Break at Station 4+80	Time and Materials	0		\$6,895.00	
13	Additional Costs for 8" Bi-Pass at FC Rec. Pit	Installed per Quote	1		\$54,000.08	\$35,439.11
13	Additional Costs for Frenchman's Creek J&B Work	Reviewing	3		\$76,895.00	
14	Clean Up After Service Break at 4+80	Time and Materials	0		\$3,459.00	
15	Additional Shoring and Excavation at Station 0+00	Time and Materials	0		\$5,847.16	
16	Centerline Boring Inc. Delay Costs (Withdrawn)	Withdrawn	0		\$0.00	\$0.00
17	Pipe Re-alignment at Station 7+00	Time and Materials	0		\$5,260.00	
18	Pipe Re-alignment at Station 105+20	Time and Materials	0		\$11,265.00	
19	Install 130-lf of Additional 6" DIP on Cortez Ave	Contract Unit Price	1		\$0.00	\$0.00
20	Install Additional 6" Pipe and Hyd. @ 4rth & Medio	Quoted per Bid Item	2		\$13,962.00	\$13,541.29
21	Install Add. Pipe, Hydrant, & Service @ SAM RD	Quoted	2		\$29,013.00	\$29,013.00
22	Open Cut VS. Jack and Bore at Sta. 89+00 (VE)	Installed per Quote	1		(\$1,678.00)	(\$3,313.00)
23	Late Cancellation for boring crew at Arroyo Creek	Delay Claim	0		\$3,937.50	\$0.00
24	Change of Material at Station 88+50	Instal. per bid Item	0		\$34,283.09	\$0.00
25	Change of Material at Sta. 42+00 to 43+80	Frenchman's Creek	0		\$60,090.27	\$0.00
26	None		0		\$0.00	\$0.00



Transmission Pipeline Replacement Project Change Order Request Summary

Coastside County Water District

7925A.30

COR No.	Description	Comment	CO#	RFI	Amount Requested	Amount Approved
27	Change In Materials at Miramar Drive	Reviewing Quote	0		\$1,695.22	\$0.00
28	Concrete Curb and Gutter	Reviewing Quote	0		\$8,092.20	\$0.00
29	Change in Material: Casing Insulators	Reviewing	0		\$22,016.61	\$0.00
30	Frenchman's Creek Change In Condition	Delay Claim	0		\$0.00	\$0.00
					\$358,826.38	\$65,639.40

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 8, 2008

Report

Date: July 3, 2008

Subject: General Manager's Report

Recommendation:

Information only.

Background:

I would like to highlight the following:

1. Drought situation: SFPUC is still maintaining that they will ask for continued conservation as opposed to imposing mandatory rationing.
2. Our water supply strategic planning workshop was held June 26, 2008. The Board agreed on a policy incorporating several principles. We will bring a proposed water supply policy resolution based on these principles to the Board for consideration at the August 12, 2008 meeting.
3. Staff proposes that additional strategic planning workshops be scheduled as follows:
 - a. District Infrastructure - September 2008
 - b. Funding the District - November 2008
 - c. District Organization - January 2009

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: July 8, 2008

Subject: Water Resources Report

This report is provided as an update on water conservation, outreach, and water resources activities.

- **Pilarcitos Integrated Watershed Management Plan (IWMP)**
The Pilarcitos IWMP workgroup continues to make progress toward finalizing the Pilarcitos Integrated Watershed Management Plan and continues to plan for the next public workshop scheduled for a weekend in August.
- **2007 Consumer Confidence Report - Annual Water Quality Report**
The 2007 Consumer Confidence Report was mailed on June 27, 2008. This report is provided in both English and Spanish. It contains a summary of the District's water sources, water quality tables, contact information and service area. Additional copies are available at the District's office and on the District's website.
- **Summary of Meetings**
Pilarcitos IWMP Workgroup Meeting 6/17/2008
Special Board of Directors Meeting - Water Supply 6/26/2008
Meetings with Commercial Customers Regarding Rate Increase 6/27/2008 & 6/30/2008

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: July 8, 2008
Subject: Water Shortage and Drought Contingency Plan

This report is provided as an update on the implementation of the Water Shortage and Drought Contingency Plan – Stage 1 (Advisory Stage). The Advisory Stage was implemented in June of 2007.

- √ If we look at the water year (October to September), Half Moon Bay is at about 72% of normal to date and about 70% of normal for the water year. Although precipitation amounts were better than last year, current totals are less than average for the year with little expectation of significant precipitation forecast for the rest of the year.

The lack of local precipitation will impact our local surface and groundwater resources. The most impacted source will be the Denniston Project for both groundwater and surface water.

Precipitation for Half Moon Bay													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Totals
Historic Average	1.3	3.4	3.7	5.5	4.8	3.9	1.6	0.6	0.2	0.0	0.1	0.3	25.4
	2007			2008									
Water Year 2008	1.83	0.93	3.16	8.75	2.73	.31	.16	.07	.04				17.98

- √ The District's Consumer Confidence Report for 2007 (Annual Water Quality Report) includes a Water Shortage Advisory message. It urges customers to continue to voluntarily reduce consumption by 10% this summer and fall. It also informs our customers that the Governor has declared a statewide drought. The report was mailed to all of the District's customers on June 27, 2008.
- √ During meetings on June 27th and 30th, with selected commercial customers, the District encouraged voluntary conservation and discussed the possibility of mandatory rationing.

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: July 8, 2008

Report
Date: July 1, 2008

Projects

Denniston Storage Tank Modification

This project has been suspended until system demands start to diminish in the Fall and/or the El Granada Pipeline is complete.

El Granada Phase III Pipeline

The tie in to the Frenchman Creek bypass took place on the night of 17 June. Crews established standby water trucks and fire hoses per Coastside Fire Protection District request for the period of time that the water would be off to the Ruisseau Francais neighborhood. Water was off for 5 hours.

Section 3 of the pipeline was charged up on Thursday, 19 June and passed the pressure test on Friday, 27 June. The line was chlorinated on the week of 30 June. Bacteriological testing and tie ins will take place on the first two weeks of July.

Short Term Improvement Project

The operational SOP for Nunes hypochlorite was sent to DPH and we expect their review by 3 July. Start up estimated to be the week of 7 July and the chlorine removed from this facility by 21 July.

The interim hypochlorite feed system is complete at Denniston. The Operations Plan will be complete and submitted to DPH by 7 July and startup will ensue by 21 July.

Gas will be removed at both facilities by 31 July pending successful start-up and operation.

SCADA Upgrade Project

Met with Rex Hesner of CH2MHill on 11 June to discuss SCADA Project Scoping. He led us through a conceptual design exercise to define our requirements. He submitted some options in a 17 June e-mail laying out options for an RFP to procure a designer, a small-scale design build or an offer to design it themselves.

We discussed similar issues in our meeting with Thomas Frisch on 12 June. He estimates that it would take about 6 months to design. We are expecting him to provide us with a cost for design and RFP development for construction.

Denniston Pre-Treatment

Discussed some pre-treatment options with Craig Thompson and Joel Faller of Kennedy/Jenks on Friday, 27 June. Among the topics of discussion were membrane post treatment, package pretreatment, bank infiltration and an entirely new facility. They will provide us with their ideas in a future correspondence.

Clean Filter Technologies tested their Turbo Clone on the Denniston Pond twice in June. They were able to reduce 88 ntu water (stirred up bottom sediment) to 18 ntu on their first visit and 250 ntu water to 14 ntu on their second visit. There are many questions concerning this technology, the first of which is the sustainability of the process.

Nunes Filter Media Replacement

Filter #2 was disinfected and successfully brought on line in June. Both filters 1 and 2 are performing well and a Notice Of Completion can be issued. Bid packets for filters 3 and 4 will be sent out once the budget is approved for FY 09.

Pilarcitos/Crystal Springs Blending Station

Initiated design discussions with Paul Gasta of Hydeck. He has provided us with a valve design that would reduce the pressure of the Crystal Springs line to be compatible with the Pilarcitos line. We are evaluating this proposal as well as a possible test.

Well Rehabilitation Project

Denniston Wells 1, 3, 4, 5 and 9 are all functioning. The motor savers on D1 and D3 were adjusted to prevent constant tripping off. A local electrician upgraded the electrical panel for D5 and the crews upgraded the enclosure for D9.

Pilarcitos Culvert Replacement Project

I met with the Andreini Brothers design team at the culvert site to discuss design and construction strategies. The area was cleared of vegetation and surveyed. We should be getting a proposal in July.

Systems Improvement:

Beautification Efforts

-The fence that harbored our rock pile at the Burnham Strip was removed this month. I sent the Pillar Point Harbor District a letter indicating that we will no longer be using the site to park our tractor, spoils or fill materials.

-Installed directional signage on Lewis Foster Drive to allow vendors directions to Nunes WTP. The signs indicate "CCWD" and not "Nunes WTP".

Denniston Auto Dialer

An independent auto dialer was procured for Denniston WTP. This auto dialer will provide redundancy to the present auto dialer to insure that any problems occurring at Denniston WTP will be effectively communicated to the on-call operator. This dialer will be operational in July.

Update on Other Activities:

Lead and Copper Sampling

Our Triennial lead and copper sampling will take place in July. Staff is preparing bottles with sampling instructions for the drop-offs on 7 July and pick-up on 9 July.

Staffing

Logan Duffy started permanent employment with CCWD on Monday, 16 June, as Maintenance Worker.

Distribution Supervisor John Davis and I interviewed 3 candidates for the Temporary Maintenance Worker position. We selected our former worker, Matteo Pacheco, for another 6-month stint starting 1 July.

Source Water Progress Report

Submitted the annual report on the progress of our efforts to realize the Denniston Project goals. This report was submitted to the State Water Resources Control Board on 10 June.

Vandalism

Someone threw a Molotov cocktail at El Granada Tank 1. There was no damage other than some burn marks on the side of the tank. We reported it to the Sheriff who filed a report. Copy of the report is pending.

Safety/Training/Inspections/Meetings

Safety Committee

CINTAS Safety Meeting took place on 11 June in our Board Room.

Meetings Attended

4 June - Finance Committee meeting.

4 June - Clayton Jolley on fire protection at Frenchman's Creek during switchover to bypass line.

9 June - Temporary Maintenance Worker interview with Edward Duvivier.

9 June - Temporary Maintenance Worker interview with Eric Pardita.

11 June - Rex Hensler and Dave Dickson on SCADA Project scoping.

12 June - Thomas Frisch, James Teter, Dave Dickson STI update and SCADA scoping.

13 June - Andreini Brothers to discuss Pilarcitos Culvert Repair

16 June - Andreini Brothers design team at Pilarcitos Culvert.

16 June - Toured El Granada Pipeline sites with Camden.

18 June - Pilarcitos Culvert site with Director Coverdell

18 June - Sandy Walker of Solar Bee to discuss Denniston Reservoir maintenance.
23 June - O&M Staff meeting with Twitchell and Davis
23 June - Treatment Plant tour with Director Asher.
26 June - Strategic Water Supply Planning Workshop.
27 June - Reservoir Site tour with Director Larimer.
27 June - Craig Thompson and Joel Faller of Kennedy Jenks and Dave Dickson about Denniston Treatment Options.

Department of Public Health

VOC Detection

Last month I reported that routine VOC sampling detected 1,2 dichloroethane in the Denniston finished water from samples collected in April. Two subsequent samples did not detect the compound. It showed back up on a third resample. DPH was notified on 16 May upon receiving the lab results from the previous testing. We sampled the raw, post chemical addition, post filtration and post chlorine application at the plant on this date and on Monday, 19 May. All of these samples came in negative for VOCs. DPH requires us to sample the Denniston Influent and Effluent monthly for the next 6 months. We shall be deemed to be in compliance if the average concentration of the initial finding, confirmation samples, and six subsequent monthly samples does not exceed the MCL.

9 June 2008

Ms. Thuy Van Tsang
State of California Department of Public Health
Drinking Water Field Operations Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403

Reference: May 2008 Monthly Report

Dear Ms. Tsang:

Enclosed are the following reports for **May**.

Distribution System:

- Monthly Summary of Distribution System Coliform Monitoring. 29 Total Coliform samples completed.

Nunes Water Treatment Plant:

- Nunes Monthly Summary of Monitoring for SWTR page 1
- Nunes Water Treatment Plant Production Page
- Nunes Monthly Summary of Monitoring for SWTR page 2
- Nunes Raw Water Bacteriological Testing Results (1 page)
- Nunes Filter 1 Disinfection and Bacteriological Results (2 pages)
- Nunes Monthly Summary of Monitoring for SWTR page 3, 4 and 5
- CT Compliance spreadsheet for **May**
- Individual Filter Monitoring Report (1 page)
- Monthly Iron and Aluminum for **April**
- Monthly Iron and Aluminum for **May**

Denniston Water Treatment Plant:

- Denniston Monthly Summary of Monitoring for SWTR page 1
- Denniston Water Treatment Plant Production Page
- Denniston Monthly Summary of Monitoring for SWTR page 2
- Denniston Raw Water Bacteriological Testing Results (1 page)
- Denniston Monthly Summary of Monitoring for SWTR page 3, 4 and 5
- CT Compliance spreadsheet for **May**
- Individual Filter Monitoring Report (4 pages)
- Monthly Iron, Manganese and Aluminum Report for **April**
- Monthly Iron, Manganese and Aluminum Report for **May**

If you have any questions with the reports submitted or would like additional information regarding this matter, please do not hesitate to contact me.

Sincerely,

Joe Guistino
Superintendent of Operations
Coastside County Water District