

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, June 29, 2010 - 6:30 p.m.

AGENDA

1) ROLL CALL

2) PUBLIC COMMENT

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

3) CLOSED SESSION

Conference with Labor Negotiators

Pursuant to California Government Code §54957.6
Agency Designated Representatives: General Manager,
Employee Organization: Teamsters Union, Local 856

4) RECONVENE TO OPEN SESSION

Public report of closed session action.

5) ADJOURNMENT

***Accessible Public Meetings** - Upon request, the Coastside County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, telephone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: Coastside County Water District, Attn: Alternative Agenda Request, 766 Main Street, Half Moon Bay, CA 94019.*

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, June 29, 2010 - 7:00 p.m.

AGENDA

1) ROLL CALL

2) PUBLIC COMMENT

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

3) PUBLIC HEARING - PROPOSED RATE INCREASE ([attachment](#))

Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates up to 14%.

4) Consider Resolution 2010-03 - A Resolution of the Board of Directors of the Coastside County Water District Amending the Rate and Fee Schedule to Increase Water Rates ([attachment](#))

5) Approval of Fiscal Year 2010-2011 Operations and Maintenance Budget and Capital Improvement Program for Fiscal Years 2010-2011 through 2019-2020 ([attachment](#))

6) ADJOURNMENT

***Accessible Public Meetings** - Upon request, the Coastside County Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, telephone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: Coastside County Water District, Attn: Alternative Agenda Request, 766 Main Street, Half Moon Bay, CA 94019.*

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 29, 2010

Subject: Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates

Recommendation:

Conduct a public hearing on a water rate increase of 14% on commodity charges and base charges

Background:

Staff has reviewed the draft budget and Capital Improvement Program (CIP) at several meetings with the District's Finance and Facilities Committee members. The draft budget and CIP have also been reviewed in detail with the full Board of Directors at a public budget work session conducted on April 29, 2010, and at the May 11, 2010 and June 8, regular monthly Board meetings. The District has complied with the public notice requirements of Proposition 218. Two ads were placed in the May 19th and May 26th editions of the Half Moon Bay Review, and the notice was placed on the District's website. Additionally the Board mailed a copy of the notice of this public hearing and the proposed rate increase to all District customers on May 14, 2010 (Exhibit A).

The proposed rate increase is necessitated by a number of factors, including:

1. An increase of 15.2% in wholesale water rates from the San Francisco Public Utilities Commission.
2. Financing costs for required upgrades to the District's water treatment plants and other elements of the Capital Improvement Program.

Proposition 218 specifies that the District may not adopt the proposed rate increase if written protests are received from a majority of owners of affected parcels. As of the date of this report, staff has received fifteen (15) letters regarding the proposed rate increase. Copies of these letters are attached as Exhibit B.

NOTICE OF PUBLIC HEARING
PROPOSED 2010-2011 RATE INCREASES FOR WATER SERVICES

May 14, 2010



NOTICE IS HEREBY GIVEN that the Coastside County Water District (CCWD) Board of Directors will hold a public hearing to consider a proposed increase of up to 14% in the District's water rates. The proposed new rates are shown in the table below. If approved, the new rates will apply to meter readings on and after July 1, 2010.

Under the new rates, the typical residential customer using 14 units (Tier 2) bimonthly would pay an additional \$5.71 per month. A customer using 5 units (Tier 1) bimonthly would pay an additional \$3.06 per month. Customers using 34 (Tier 3) or 41 (Tier 4) units bimonthly would pay an additional \$12.62 or \$15.48 per month, respectively.

The proposed rate increase is necessitated by a number of factors: 1) an increase of 15.2% in wholesale water rates from the San Francisco Public Utilities Commission, 2) financing costs for required upgrades to the District's water treatment plants and other elements of the Capital Improvement Program, and 3) lower water consumption resulting from continued conservation efforts by District customers. The Draft CCWD 2010-2011 fiscal year budget describes the anticipated revenues and expenses in further detail. Copies are available at the District office or online at www.coastsidewater.org.

ATTEND THE PUBLIC HEARING:
Tuesday, June 29, 2010
Meeting begins at 7:00 pm
COASTSIDE COUNTY WATER DISTRICT OFFICE
766 Main Street, Half Moon Bay, CA 94019

YOU CAN BE HEARD: Proposition 218 allows a customer to respond to proposed rate increases prior to the public hearing. If you wish to protest the proposed rate changes, CCWD must receive your **written protest** prior to the close of, or during, the public hearing on June 29, 2010.

You may deliver your protest at the public hearing, or you can deliver the protest in advance by first class mail or personal delivery to:
Attention: General Manager, Coastside County Water District, 766 Main Street, Half Moon Bay, CA 94019
Emails will not be accepted

For your protest to be counted, please include one of the following: address(es) or Assessor Parcel Number(s) of the property(ies) you own, or the utility account number(s) for active utility accounts that are subject to the proposed rate adjustment(s). Protests are limited to one per parcel. If written protests are submitted by a majority of the affected property owners/customers, the proposed rate increases will not be imposed

COASTSIDE COUNTY WATER DISTRICT FY 2010-2011 PROPOSED WATER RATE SCHEDULE

RESIDENTIAL & OTHER - BASE CHARGE

Meter Size	Currently Bimonthly Base Charge	Proposed Bimonthly Base Charge
5/8 inch	\$24.06	\$27.43
5/8 inch for 2 dwelling units	\$52.92	\$60.33
3/4 inch	\$36.17	\$41.23
3/4 inch for 2 dwelling units	\$72.38	\$82.51
1.0 inch	\$60.28	\$68.72
1.5 inch	\$116.41	\$132.71
2.0 inch	\$192.94	\$219.95
3.0 inch	\$422.07	\$481.16
4.0 inch	\$1,447.28	\$1,649.90

RESIDENTIAL - WATER RATE SCHEDULE

Rate Tiers Bimonthly Use	Water Consumption Charge Per Unit	Proposed Water Consumption Charge Per Unit
1 1 – 8 Units	\$3.93	\$4.48
2 9 – 25 Units	\$4.33	\$4.94
3 26 – 40 Units	\$5.63	\$6.42
4 41+ Units	\$6.96	\$7.93

One Unit of water equals 100 cubic feet or 748 gallons

OTHER - WATER RATE SCHEDULE

Current Rate: \$ 5.35 per unit

Proposed Rate: \$6.10 per unit

RECEIVED

JUN 25 2010

COASTSIDE COUNTY
WATER DISTRICT

June 24, 2010

Attention: General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019


To Whom It May Concern:

I am writing to protest the proposed rate increases. The economic downturn has hit many of us hard, and I urge you to postpone the proposed rate increases for another year or two.

My address is 477 Pine Avenue in Half Moon Bay.
My utility account number is 15119-0.

Thank you for considering my protest to the proposed rate increases.

Sincerely,



Margaret M. Turek

477 Pine Avenue
Half Moon Bay, CA 94019

RECEIVED

JUN 21 2010

COASTSIDE COUNTY
WATER DISTRICT

Robert P Cook and Eda S Cook
171 Turnberry Road, Half Moon Bay, CA 94019
Fax: 650-726-3358, Telephone: 650-726-3358

June 20, 2010

General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

RE: Proposed 2010-11 Rate Increases

Dear Sir :

We are writing to protest the proposed 14% increase in water rates. We have already had our rates substantially increased last year, and before that in previous years. We feel we have given enough. The water district has not given back: there have been no cuts in personnel or salary of which we are aware. Considering this and the economic climate, we strongly feel it is inappropriate to continue to push for increases.

The drought is over. Instead of emptying our wallets, why not come up with creative ways to encourage residents to further conserve their water usage.

Sincerely,



Robert P Cook
Eda S Cook
CCWD account # 1091-0

RECEIVED

JUN 16 2010

June 15, 2010

COASTSIDE COUNTY
WATER DISTRICT

Coastside County Water District
766 Main St.
Half Moon Bay, CA 94019

Attn: General Manager

We wish to protest the
proposed rate increases.
The rates in this area
are already very costly
and we do not want to
pay higher rates at this
time.

Thank you,
Dave & Sue Schutty
Acct # 4930-0
261 Coral Reef Ave., HMB
mailing address: P.O. Box 893
El Granada

RECEIVED

JUN 14 2010

COASTSIDE COUNTY
WATER DISTRICT

5-25-10

RECEIVED

JUN 14 2010

COASTSIDE COUNTY
WATER DISTRICT

Dear CCWD Board of Directors,

I am writing to respond to the proposed increase of up to 14% in the District's water rates. I am against this rate increase and wish to have my protest counted.

Lower water consumption resulting from continued conservation efforts by District customers should not be a factor that necessitates a rate increase. These conservation efforts should be recognized with a reduction in water rates, not an increase.

My property address is:

104 AMESPORT LANDINGS
HALF MOON BAY, CA. 94019

Sincerely,
Joanne DeLeon

RECEIVED

JUN - 8 2010

COASTSIDE COUNTY
WATER DISTRICT

Jenny Pereira'Machado
Harry Machado
Post Office Box 644
EL Granada, CA 94018-0644
Service Address: 331 Santiago
Account Number: 4127-0

June 7, 2010

Attention: General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

Regarding: Proposed 2010-2011 Rate Increases for Water Services

We stand in opposition to the 2010-2011 proposed rate increases for water service. Last year you were granted the increase, again this year you are requesting an increase.

Look around, our economy is at it's lowest. We are retired living on a fixed income, with no cost of living increases to our income. Many have lost their homes due to this economy. Seems you should be tightening your belt and cutting where possible in lieu of raising our rates **each** year. You only have to look at our history of water use to see we have cut our usage way below the norm for the amount of people in our home.

Kindly submit this written protest for the Public Hearing on June 29, 2010.

Jenny Pereira'Machado

Harry Machado

June 6, 2010

RECEIVED
JUN - 7 2010
COASTSIDE COUNTY
WATER DISTRICT

Hand delivered
6-7-10

Rolf and Rita Klevmyr
415 Kelly Avenue
Half Moon Bay, CA 94019

CCWD account number . 8129274

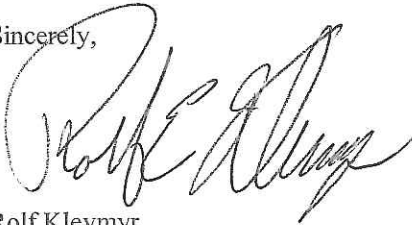
June 6, 2010

Attention: General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

Regarding: Notice of Public Hearing for Proposed 2010-2011 Rate Increases for Water Services

We oppose the proposed water rate increase. Please submit this written protest for the public hearing on June 29, 2010.

Sincerely,



Rolf Klevmyr



Rita Klevmyr

June 1, 2010

Dear General Manager,

My name is Patricia Miyaki
340 BRIDGEPORT DR
HMB, CA 94019
(650) 728-3620

I am protesting the proposed
rate increases. It seems
so unfair to punish customers
for conserving water! Didn't
you just raise our rates a
few months ago?

Patricia Miyaki

RECEIVED

JUN 01 2010

COASTSIDE COUNTY
WATER DISTRICT

COPY

RECEIVED

MAY 26 2010

COASTSIDE COUNTY
WATER DISTRICT

Elizabeth Flores-Zevallos & Cesar Queirolo
431 Saint John Avenue
Half Moon Bay CA 94019
Phone: (650) 726-22-71

May 19, 2010
Coastside County Water District
Attn: City Clerk

Attn: Rate Increase Protest

Elizabeth and I feel that the rates should not be increased at this time, considering the uncertainty of the economy and the social unrest at this time; instead, the city might consider renegotiating with Coastside County Water District a better alternative. Hence, we protest the proposal rate increase.

Thank you very much for your attention

Sincerely

Elizabeth Flores-Zevallos & Cesar Queirolo

March 29, 2010

COPY

RECEIVED

MAY 25 2010

COASTSIDE COUNTY
WATER DISTRICT

General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019
Re: Proposed Water Rates -- Written Protest

We have reviewed the proposed increases in water rates and find the rationale and supporting data for the proposed rate increases to be insufficient. The primary rationale for the increase appears to be based on an increase in the wholesale water rates. Yet, in the same sentence, the rationale is lower water consumption.

It makes little sense to tie either the wholesale water rate increase or consumption, which are both variable expenses, to the fixed base rate charge. In addition, it makes even less sense to promote water conservation as a public goal (and fund the effort from the rate base) then justify the rate increase based on the success of the program.

A few observations from reviewing the Fiscal Year 2010-2011 Revenue and Expense Budget and Capital Improvement Program -- Draft dated May 4, 2010:

1. The Capital Improvement Program expenses may be justified, but no information is presented to evaluate the merits. Where are the goals of the CIP outlined? Do the goals support a water conservation effort that reduces cost as consumption per capita decreases? As this is presented as a Draft 10 year plan, we would assume modifications can be made to lessen the impact of this item.
2. Unmetered water use of 72,608 or 7.4% unaccountable of the total district estimated use is not explained. Is this in-line with other water districts? Are there steps being taken to reduce this? What is the trend line over time?
3. Field and Administrative Salary adjustment of 3% based on a COLA adjustment. Since current COLA is trending near 0% this seems out of touch with current economic realities.
4. Insurance expenses use generic rate increase assumptions across the board. More justification or alternative supply arrangements are required to substantiate.
5. Lastly, no alternative scenarios are presented. Prudent financial and operational assessments require alternative proposals.

Please register our protest to this increase.

Sincerely,



Daniel J. Bohmert

Homeowners: 370 Saint Andrews Lane, Half Moon Bay
Parcel No. 066-372-150



Leigh Dreco

May 23, 2010

COPY

RECEIVED

MAY 25 2010

**COASTSIDE COUNTY
WATER DISTRICT**

Attention: General Manager

I am writing to protest the proposed increase for water services. It is very disheartening to attempt to conserve water only to see the rates increase anyway. With my limited income, the 14% rise in rates will really pinch.

Sincerely,

Janet Rebling

Janet Rebling
178 Harbour Drive
PO Box 392
El Granada, Ca 94018

RECEIVED

COPY

MAY-21-10

MAY 24 2010

COASTSIDE COUNTY
WATER DISTRICT

General Mgr. CoastSide Water Dist

in case
this letter
has been
A copy of
one
made
this
have
lose
if you

IN those times I find it hard to understand why you can raise or think of raising any thing let alone the water rates, especially 15% my God- what are you thinking of = your selves its evident. =

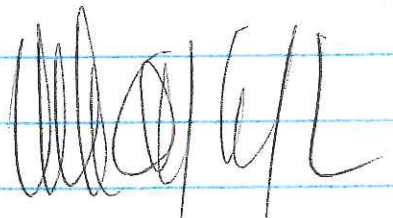
ONE SHOULD CUT RATES NOT RAISE THEM

Bill & GAIL WYLYE
123 ESCALONA AVE
EL GRANADA, CA. 94018
925-443-3910
ID 047-111-070

NO ON 218

NO RAISE

IN those times we should all live within our means

THIS MEANS YOU 

05-18-10

RECEIVED
MAY 19 2010
COASTSIDE COUNTY
WATER DISTRICT

To: General Manager, C.C.W.D

From: Pat Baldwin
560 Palma St. El Granada

Dear General Manager, I am not in favor of the proposed rate increase, and I'm
Protesting.

Regards,



Pat Baldwin

RECEIVED

MAY 18 2010

COASTSIDE COUNTY
WATER DISTRICT

To The Board of directors,
I am writing this in protest to the
Proposed Rate increase for Water
Services in 2010-2011. We are a
family of Three who use our water
consumption carefully. Point #3
says rate increase is necessitated by
lower water consumption? Are we
being penalized for trying to
conserve? A 14% increase seems
like a lot. And as for this tier method
of charging the consumer, is this
a fair method?

Sincerely, Rita Pickering
(Kuchler)

60 San Pablo Ave.
Half Moon Bay, Ca.
726-4158

RECEIVED

MAY 18 2010

COASTSIDE COUNTY
WATER DISTRICT

May 17, 2010

Re: protest of your intent to increase water rate to 14%

Dear Sir:

This is becoming a nasty habit on a yearly basis. All public entities are increasing rates with no regard to customer satisfaction.

OUR WAGES ARE NOT INCREASING. SOME OF US ARE TAKING CUTS. WHAT ABOUT YOU?

HOW ABOUT FREEZING YOUR PENSION SYSTEM AND FURLOUGHING YOUR OFFICE ONE DAY A WEEK TO SAVE MONEY. OF COURSE, KEEP EMERGENCY CREW ON CALL.

START RUNNING THE COASTSIDE COUNTY WATER DISTRICT AS A BUSINESS. LOWER YOUR ACCESS FEES FOR NEW CONSTRUCTION.

MAYBE YOU NEED A FISCAL AUDIT.

THE INCREASE COULD BE LESS THAN 14% ALSO. DID YOU EVER HEAR ABOUT COMPROMISE?

THE MOST INSULTING ISSUE IS THAT WE HAVE CONSERVED WATER AND WE ARE NOW PENALIZED FOR IT.

SINCERELY,

Sandra Varga
SVF PARTNERSHIP

varga.rentals@gmail.com, 415-244-9262

220 MAIN ST., HALF MOON BAY, CA. 056-240-100

May 15, 2010

Attention: General Manager
Coastside County Water District
766 Main St
Half Moon Bay, Ca 94019

RECEIVED
MAY 18 2010
COASTSIDE COUNTY
WATER DISTRICT

Avery Allen
163 Sevilla Ave
El Granada, CA 94018

I wish to protest the proposed rate increases scheduled for July 1, 2010. Put some of your projects on hold until we recover from the financial disaster. Take a pay cut like the rest of us.

Sincerely,

A handwritten signature in black ink that reads "Avery T. Allen". The signature is written in a cursive style with a long horizontal flourish at the end.

Avery T. Allen

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 29, 2010

Subject: Resolution 2010-03 - A Resolution of the Board of Directors of the Coastside County Water District Amending the Rate and Fee Schedule to Increase Water Rates

Recommendation:

Adopt Resolution 2010-03 - A Resolution of the Board of Directors of the Coastside County Water District - Amending the Rate and Fee Schedule to Increase Water Rates.

Background:

Adopting the attached Resolution will amend the Base Charge and Quantity Charges of the Rate and Fee Schedule. The charges shown in the Resolution represent a 14% increase over the charges currently in effect for Fiscal Year 2009-2010. The new charges will be effective July 1.

Staff will arrange for the Rate and Fee Schedule to be re-codified to incorporate the changes effected by this Resolution. Additionally, Staff will proceed with the filing of a Notice of Exemption with the County Clerk and take such other actions as may be necessary to give effect to this Resolution.

RESOLUTION NO. 2010-03

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE COASTSIDE COUNTY WATER DISTRICT AMENDING THE RATE AND FEE
SCHEDULE TO INCREASE WATER RATES**

THIS RESOLUTION IS ADOPTED with reference to the following facts and circumstances which are found and declared by the Board of Directors:

1. The General Manager and Finance Committee, during consideration and preparation of the budget for Fiscal Year 2010-2011, determined that at current rates and projected levels of water sales and expenses, the District's annual expenses are expected to significantly exceed revenues. California Water Code Section 31007 authorizes the District to establish rates and charges to yield an amount sufficient to pay operating expenses, to provide for repairs and depreciation of works owned and operated by the District, to pay interest on bonded debt, and to provide a fund to pay principal on bonded debt.

2. The District's consultant, Bartle Wells Associates, prepared a Water Financing Plan that analyzed the District's revenue requirements, provided a recommendation for increasing the water rates, and established a rationale for the increased charges. The Water Financing Plan has been available to the public since August 2009. This Water Financing Plan is incorporated into this Resolution by this reference.

3. The anticipated increases in expenses are attributable to a number of factors including but not limited to, a 15.2% increase in the cost of water supplied by the San Francisco Public Utilities Commission, increased costs associated with compliance with regulatory requirements, increased community outreach for water awareness and conservation, payment of debt service for financing of necessary capital improvements and replacement of aging facilities, and higher costs for personnel, materials and services.

4. The Board considered its options for responding to this situation at a public hearing at which the specific rate proposal enacted herein was addressed. Notice of the public hearing was provided to each parcel subject to the proposed rate increase in accordance with the requirements of California Constitution, Article XIID, subd. 6. Notice of the public hearing was also advertised in the May 19, 2010 and May 26, 2010 editions of the Half Moon Bay Review newspaper. Additionally, the notice was placed on the District's website. At the public hearing, the Board of Directors considered all protests against the proposed rate modification, and written protests against the proposed rate increase were not presented by a majority of owners of the parcels subject to the proposed rate increase.

5. After discussion and consideration of the comments received at the public hearing, the Board finds the rates hereinafter set forth to be reasonable and required for the proper operation of the District.

6. The Board further finds that the amount of the rates hereinafter set forth does not exceed the amount of the estimated costs required to provide the services for which the rates are levied.

7. The Board further finds that the increases in rates effected by this Resolution are exempt from the California Environmental Quality Act, pursuant to Section 21080(b)(8) of the Public Resources Code, because they are for the purposes of (1) meeting operating expenses, (2) purchasing or leasing supplies, equipment and materials, (3) meeting financial reserve requirements, and (4) obtaining funds for capital projects necessary to maintain service within existing service areas.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District as follows:

1. Section 1.A., Base Charge, of the Rate and Fee Schedule, is amended to read as follows:

“A. BASE CHARGE

The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

Meter Size	Bi-Monthly Base Charge
5/8 inch	\$27.43
5/8 inch for 2 dwelling units	\$60.33
3/4 inch	\$41.23
3/4 inch for 2 dwelling units	\$82.51
1.0 inch	\$68.72
1.5 inch	\$132.71
2.0 inch	\$219.95
3.0 inch	\$481.16
4.0 inch	\$1,649.90

2. Section 1.B, Quantity Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

“B. QUANTITY CHARGE

In addition to the bi-monthly base charge set forth in Section 1.A, the following quantity charges shall be paid per one hundred cubic (hcf) of water delivered:

1. Residential Customers

Use Tiers	Bi-Monthly Water Consumption Charge
1 – 8 Units	\$4.48
9 – 25 Units	\$4.94
26 – 40 Units	\$6.42
41 or more Units	\$7.93

2. All Other Customers \$6.10 per hcf

Residential Customers, for purposes of this Section 1.B, are single family homes, duplexes, condominiums, townhouses and all apartment buildings with individual meters for separate residential dwelling units. Apartment houses with a single “master meter” measuring consumption within multiple dwelling units are not “Residential Customers” for purposes of this Section 1.B.”

3. Section 3.D, Portable Meters, of the Rate and Fee Schedule, is hereby amended to read as follows:

“D. PORTABLE METERS

Customers requesting water service through portable meters shall pay:

1. A deposit in an amount, as estimated by the General Manager, equal to the replacement cost of the meter:
2. A bi-monthly rental charge of \$63.99
3. In addition, customers using portable meters shall pay quantity charges pursuant to Section 1.B.2. (All Other Customers).”

4. This Resolution shall be effective for meter readings after July 1, 2010, and any billing for the current billing cycle as of the effective date shall be pro-rated.

5. The General Manager shall arrange for the Rate and Fee Schedule to be re-codified to incorporate the changes effected by this Resolution.

6. The General Manager is directed to file a Notice of Exemption with the County Clerk and to take such other actions as may be necessary to give effect to this Resolution.

PASSED AND ADOPTED THIS 29th day of June, 2010, by the following vote of the Board:

AYES:

NOES:

ABSENT:

COASTSIDE COUNTY WATER DISTRICT

Chris Mickelsen, President of the
Board of Directors

ATTEST:

David R. Dickson, Secretary of the Board

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 29, 2010

Subject: Approve the Fiscal Year 2010-2011 Operating and Maintenance Budget and Capital Improvement Program for Fiscal Years 2010-2011 through 2019-2020

Recommendation:

Approve Fiscal Year 2010-2011 Operations & Maintenance Budget and Capital Improvement Program for Fiscal Years 2010-2011 through 2010-2011

Background:

Staff has reviewed the draft budget and Capital Improvement Program (CIP) at several meetings with the District's Finance and Facilities Committee members. The draft budget and CIP have also been reviewed in detail with the full Board of Directors at a public budget work session conducted on April 29, 2010, and at the May 11, 2010 and June 8, regular monthly Board meetings

Highlights of the draft budget and CIP include:

Budget

- Total operating expense increase of 1.2% over FY10 budget, 2.5% over projected year-end FY10 expenses.
- Non-operating revenue lower by 14% vs. FY10 budget, 46% vs. projected FY10 actual year-end revenue due to differences in connection sales, tax share.
- Recommended rate increase of 14% based on revenue required to fund CIP, maintain reserves based on multi-year financing model.
- Contribution to CIP and reserves (net revenue) of \$627,000.

CIP

- \$21,433 total CIP (FY11 dollars)
- Increase of \$3 million over previous CIP due to increase in Denniston plant upgrade cost, investment in water supply development/reliability.

Operations & Maintenance Budget - FY 2010/2011

Account Number	Description	Proposed Budget FY 10/11	Approved FY 09/10 Budget	FY 10/11 Budget Vs. FY 09/10 Budget		FY 10/11 Budget Vs. FY 09/10 Actual			YTD Actual FY 09/10 as of March 31, 2010
				\$ Change	% Change	Proj Year End Actual FY 09/10	\$ Change	% Change	
OPERATING REVENUE									
4120	Water Sales (1)	\$6,180,345	\$6,180,345	\$0	0.0%	\$5,421,355	\$758,990	14.0%	\$4,174,443
Total Operating Revenue		\$6,180,345	\$6,180,345	\$0	0.0%	\$5,421,355	\$758,990	14.0%	\$4,174,443
NON-OPERATING REVENUE									
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$17,449	\$7,551	43.3%	\$11,449
4180	Late Penalty	\$50,000	\$50,000	\$0	0.0%	\$55,966	-\$5,966	-10.7%	\$37,966
4230	Service Connections	\$8,000	\$458,000	-\$450,000	-98.3%	\$503,310	-\$495,310	-98.4%	\$3,310
4920	Interest Earned	\$26,418	\$65,549	-\$39,131	-59.7%	\$34,827	-\$8,409	-24.1%	\$19,827
4930	Property Taxes	\$600,000	\$300,000	\$300,000	100.0%	\$693,157	-\$93,157	-13.4%	\$393,157
4950	Miscellaneous	\$37,000	\$37,000	\$0	0.0%	\$85,891	-\$48,891	-56.9%	\$76,891
4955	Cell Site Lease Income	\$111,312	\$82,200	\$29,112	35.4%	\$89,098	\$22,214	24.9%	\$80,098
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$305,752	-\$205,752	-67.3%	\$305,752
Total Non-Operating Revenue		\$957,730	\$1,117,749	-\$160,019	-14.3%	\$1,785,450	-\$827,720	-46.4%	\$928,450
TOTAL REVENUES		\$7,138,075	\$7,298,094	-\$160,019	-2.2%	\$7,206,805	-\$68,730	-1.0%	\$5,102,893
OPERATING EXPENSES									
5130	Water Purchased	\$1,671,874	\$1,610,934	\$60,940	3.8%	\$1,595,664	\$76,210	4.8%	\$1,150,664
5230	Electrical Exp. Nunes WTP	\$19,000	\$19,000	\$0	0.0%	\$20,789	-\$1,789	-8.6%	\$14,289
5231	Electrical Expenses, CSP	\$243,836	\$230,407	\$13,429	5.8%	\$247,477	-\$3,640	-1.5%	\$238,477
5232	Electrical Expenses/Trans. & Dist.	\$15,000	\$21,700	-\$6,700	-30.9%	\$12,140	\$2,860	23.6%	\$9,140
5233	Elec Exp/Pilarcitos Cyn	\$10,016	\$10,016	\$0	0.0%	\$13,462	-\$3,446	-25.6%	\$10,962
5234	Electrical Exp., Denn	\$53,176	\$53,176	\$0	0.0%	\$25,238	\$27,938	110.7%	\$8,238
5235	Denn. WTP Oper.	\$25,600	\$30,000	-\$4,400	-14.7%	\$19,711	\$5,889	29.9%	\$4,711
5236	Denn WTP Maint	\$38,000	\$43,000	-\$5,000	-11.6%	\$101,476	-\$63,476	-62.6%	\$16,476
5240	Nunes WTP Oper	\$64,820	\$65,400	-\$580	-0.9%	\$77,618	-\$12,798	-16.5%	\$59,618
5241	Nunes WTP Maint	\$38,000	\$38,000	\$0	0.0%	\$60,472	-\$22,472	-37.2%	\$43,472
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$10,216	-\$1,716	-16.8%	\$6,116
5243	CSP - Maintenance	\$53,500	\$68,500	-\$15,000	-21.9%	\$47,181	\$6,319	13.4%	\$30,181
5250	Laboratory Expenses	\$60,000	\$75,000	-\$15,000	-20.0%	\$52,109	\$7,891	15.1%	\$33,109
5318	Studies/Surveys/Consulting	\$22,000	\$22,544	-\$544	-2.4%	\$58,050	-\$36,050	-62.1%	\$43,050
5321	Water Conservation	\$92,500	\$60,650	\$31,850	52.5%	\$63,331	\$29,169	46.1%	\$48,331
5322	Community Outreach	\$26,200	\$28,700	-\$2,500	-8.7%	\$24,083	\$2,117	8.8%	\$14,083
5411	Salaries - Field	\$930,278	\$907,674	\$22,604	2.5%	\$905,450	\$24,828	2.7%	\$655,450
5412	Maintenance Expenses	\$192,500	\$189,500	\$3,000	1.6%	\$177,828	\$14,672	8.3%	\$107,828
5414	Motor Vehicle Exp.	\$44,500	\$47,500	-\$3,000	-6.3%	\$42,204	\$2,296	5.4%	\$35,205
5415	Maintenance, Wells	\$6,000	\$15,000	-\$9,000	-60.0%	\$3,713	\$2,287	61.6%	\$2,713
5610	Salaries, Admin.	\$640,368	\$646,607	-\$6,239	-1.0%	\$618,597	\$21,771	3.5%	\$443,597
5620	Office Expenses	\$118,875	\$131,150	-\$12,275	-9.4%	\$113,462	\$5,413	4.8%	\$78,462
5621	Computer Services	\$62,650	\$64,150	-\$1,500	-2.3%	\$57,528	\$5,122	8.9%	\$39,528
5625	Meetings/Training/Seminars	\$20,000	\$20,000	\$0	0.0%	\$21,654	-\$1,654	-7.6%	\$16,654
5630	Insurance	\$528,890	\$500,830	\$28,060	5.6%	\$508,885	\$20,005	3.9%	\$383,885
5640	Employee Retirement	\$437,789	\$447,750	-\$9,961	-2.2%	\$430,257	\$7,532	1.8%	\$305,257
5645	SIP 401 K Plan	\$30,000	\$20,000	\$10,000	50.0%	\$0	\$30,000	0.0%	\$0
5681	Legal	\$57,000	\$52,000	\$5,000	9.6%	\$56,008	\$992	1.8%	\$41,008
5682	Engineering	\$14,000	\$15,000	-\$1,000	-6.7%	\$12,782	\$1,218	9.5%	\$9,282
5683	Financial Services	\$31,000	\$31,000	\$0	0.0%	\$27,563	\$3,438	12.5%	\$19,863
5684	Payroll Taxes	\$111,951	\$112,146	-\$195	-0.2%	\$108,241	\$3,710	3.4%	\$78,241
5687	Memberships & Subscriptions	\$56,950	\$53,815	\$3,135	5.8%	\$48,760	\$8,190	16.8%	\$33,760
5688	Election Expense	\$0	\$15,000	-\$15,000	-100.0%	\$24,358	-\$24,358	-100.0%	\$24,358
5689	Union Expenses	\$12,000	\$12,000	\$0	0.0%	\$12,000	\$0	0.0%	\$9,000
5700	County Fees	\$10,800	\$10,800	\$0	0.0%	\$9,531	\$1,269	13.3%	\$7,531
5705	State Fees	\$10,500	\$10,500	\$0	0.0%	\$9,669	\$831	8.6%	\$8,669
Total Operating Expenses		\$5,758,073	\$5,687,949	\$70,124	1.2%	\$5,617,506	\$140,567	2.5%	\$4,031,207
CAPITAL ACCOUNTS									
5711	Existing Bonds - 1998A	\$269,845	\$270,845	-\$1,000	-0.4%	\$270,844	-\$999	-0.4%	\$270,844
5712	Existing Bonds - 2006B	\$484,966	\$486,400	-\$1,434	-0.3%	\$489,296	-\$4,330	-0.9%	\$489,296
Total Capital Accounts		\$754,811	\$757,245	-\$2,434	-0.3%	\$760,140	-\$5,329	-0.7%	\$760,140
TOTAL REVENUE - TOTAL EXPENSE		\$625,190	\$852,900	-\$227,710	-26.7%	\$829,159	-\$203,968	-24.6%	\$311,546
5713	Cont. to CIP & Reserves	\$625,190							

Notes:

(1) Water sales revenue calculated by applying rate increase to projected year-end sales.

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-Mar 2010	4,174,443
PROJECTED ACTIVITY to END of FY:	1,246,912
Projected YEAR END TOTAL:	5,421,355

PROPOSED Line Item Amount:	\$6,180,345
-----------------------------------	--------------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	5,844,903
-----------------------	------------------

% Change Actual Year End compared to Proposed Line item amount.	14.0%
% Change to Previous Year Budget	5.7%
Dollar difference between proposed budget & current budget	335,442

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are not expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be approximately 35 new connections Increased Consumer awareness in the thrid year of drought will keep consumption to levels seen in FY 09/10.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2010/2011 Water Sales Projections

DRAFT

MONTH	a	b	c	d	e	f	g	h	i	j		Proposed
	Res. hcf 09/10	Res. hcf 10/11	Other hcf 09/10	Other hcf 10/11	TOTAL Units 09/10	TOTAL Units 10/11	Per Cent Diff 09 v. 10 dif	Residential \$ Projected 10/11	Other \$ Projected \$5.35 hcf	Base Charge 09/10	Base Charge 10/11	FY 10/11 \$ Budget
	Actual	Budget	Actual	Budget	Actual	Budget				Actual	Budget	
Jul-09	39,331	39,331	71,954	71,954	111,285	111,285	0.0%					
Aug-09	73,531	73,531	43,611	43,611	117,142	117,142	0.0%					
Sep-09	38,821	38,821	56,680	56,680	95,501	95,501	0.0%					
Oct-09	65,194	65,194	31,123	31,123	96,317	96,317	0.0%					
Nov-09	29,453	29,453	37,004	37,004	66,457	66,457	0.0%					
Dec-09	45,635	45,635	18,527	18,527	64,162	64,162	0.0%					
Jan-10	27,361	27,361	26,474	26,474	53,835	53,835	0.0%					
Feb-10	43,769	43,769	18,945	18,945	62,714	62,714	0.0%					
Mar-10	22,892	22,892	29,916	29,916	52,808	52,808	0.0%					
Apr-10	48,522	48,522	8,739	8,739	57,261	57,261	0.0%					
May-10	30,662	30,662	66,432	66,432	97,094	97,094	0.0%					
Jun-10	62,178	62,178	11,789	11,789	73,967	73,967	0.0%					
TOTAL	527,349	527,349	421,194	421,194	948,543	948,543	0.0%	\$ -	\$ -			

Average Residential Charge per Unit
\$4.60

Commercial Charge per Unit
\$5.35

\$ -

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 40 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of approximately 35 new connections next year.
- 3 April - June - Predicted Base on following:
Actual Sales / Predicted Sales (Jul - Feb)

Residential = 0.91
Other = 1.242

Budgeted Values for Residential & Other
Above multiplied by factor to get predicted
water sales.

Res Units	FY09/10	% FY 10/11	Base Charge	FY 08/09	10.0% FY 09/10
1-8	\$3.93		5/8" 2 dwelling units	\$21.87	\$24.06
9 -25	\$4.33		3/4"	\$48.11	\$52.92
26 - 40	\$5.63		3/4" 2 dwelling units	\$32.88	\$36.17
41 +	\$6.96		1"	\$65.80	\$72.38
			1.5"	\$54.80	\$60.28
			2.0"	\$105.83	\$116.41
			3"	\$175.40	\$192.94
			4"	\$383.70	\$422.07
Comm	\$5.35			\$1,315.71	\$1,447.28

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Mar 2010	11,449
PROJECTED ACTIVITY to END of FY:	6,000
Projected YEAR END TOTAL:	17,449
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	43.3%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4180 Description: Late Penalty	
Actual Amount As Of: 31-Mar 2010	37,966
PROJECTED ACTIVITY to END of FY:	18,000
Projected YEAR END TOTAL:	55,966
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	(10.7%)
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	0
NARRATIVE:	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-Mar 2010	3,310
PROJECTED ACTIVITY to END of FY:	500,000
Projected YEAR END TOTAL:	503,310
PROPOSED Line Item Amount:	8,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	458,000
% Change Actual Year End compared to Proposed Line item amount.	(98.4%)
% Change to Previous Year Budget	(98.3%)
Dollar difference between proposed budget & current budget	-450,000

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
TOTAL	\$8,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-Mar 2010	19,827
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	34,827
PROPOSED Line Item Amount:	\$ 26,418

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	65,549
% Change Actual Year End compared to Proposed Line item amount.	(24.1%)
% Change to Previous Year Budget	(59.7%)
Dollar difference between proposed budget & current budget	-39,131

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

	Balance	Less CSP \$						
Cash on Deposit	2,662,647	20,868	2,641,779	x	1.00%	=	\$	26,418

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4930 Description: Property Taxes	
Actual Amount As Of: 31-Mar 2010	393,157
PROJECTED ACTIVITY to END of FY:	300,000
Projected YEAR END TOTAL:	693,157
PROPOSED Line Item Amount:	600,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	300,000
% Change Actual Year End compared to Proposed Line item amount.	(13.4%)
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	300,000

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$600,000
TOTAL	\$600,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Mar 2010	76,891
PROJECTED ACTIVITY to END of FY:	9,000
Projected YEAR END TOTAL:	85,891
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	(56.9%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

<u>Sub-Account</u>	FY 09/10	FY 10/11
Skylawn	25,000	25,000
Miscellaneous	12,000	12,000
	37,000	37,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 31-Mar 2010	80,098
PROJECTED ACTIVITY to END of FY:	9,000
Projected YEAR END TOTAL:	89,098
PROPOSED Line Item Amount:	111,312

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	82,200
% Change Actual Year End compared to Proposed Line item amount.	24.9%
% Change to Previous Year Budget	35.4%
Dollar difference between proposed budget & current budget	29,112

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

<u>Sub-Account</u>	<u>FY 10/11</u>
Sprint Spectrum Lease	21,852
Sprint Spectrum Lease	19,812
Metro PCS	22,464
Metro PCS	22,464
Verizon	24,720
	111,312

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

<u>Line Item</u>			<u>Amount</u>
Acct. No.	4965	Description:	ERAF Refund
Actual Amount As Of:	31-Mar	2010	305,752
PROJECTED ACTIVITY to END of FY:			0
Projected YEAR END TOTAL:			305,752

PROPOSED Line Item Amount:	100,000
-----------------------------------	----------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(67.3%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-Mar 2010	1,150,664
PROJECTED ACTIVITY to END of FY:	445,000
Projected YEAR END TOTAL:	1,595,664
PROPOSED Line Item Amount:	1,671,874

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,610,934
% Change Actual Year End compared to Proposed Line item amount.	4.8%
% Change to Previous Year Budget	3.8%
Dollar difference between proposed budget & current budget	60,940

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

Water rates will increase approximately 15.2% from the SFWD this year. Cost per hcf \$1.90

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2010/2011

DRAFT

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs				SFWD Total		TOTAL PRODUCTION		SFWD COST
	FY 09/10	FY 10/11	FY 09/10	FY 10/11	FY 09/10	FY 10/11	Pilarcitos		CSP		FY 09/10	FY 10/11	FY 09/10	FY 10/11	1.90 hcf
	hcf	hcf	hcf	hcf	hcf	hcf	FY 09/10	FY 10/11	FY 09/10	FY 10/11	hcf	hcf	Actual	Plan	Plan
Jul-09	1,698	8,311	0	2,756	0	0	0	0	120,454	113,746	120,454	113,746	122,152	124,813	\$216,117
Aug-09	0	0	0	0	0	0	0	0	110,027	121,578	110,027	121,578	110,027	121,578	\$230,998
Sep-09	0	0	0	0	0	0	0	0	105,267	99,118	105,267	99,118	105,267	99,118	\$188,324
Oct-09	0	5,798	0	2,687	0	0	0	0	80,856	96,545	80,856	96,545	80,856	105,030	\$183,436
Nov-09	3,810	5,690	922	2,420	6,872	10,655	0	0	64,171	58,083	64,171	58,083	75,775	76,848	\$110,358
Dec-09	4,104	5,716	802	2,600	10,602	14,653	0	0	53,650	50,709	53,650	50,709	69,158	73,678	\$96,347
Jan-10	0	0	0	0	12,955	15,535	8,342	42,667	33,890	0	42,232	42,667	55,187	58,202	\$81,067
Feb-10	0	0	0	0	13,279	16,640	41,432	51,161	0	0	41,432	51,161	54,711	67,801	\$97,206
Mar-10	0	16,273	0	2,500	15,576	14,508	50,382	25,244	0	0	50,382	25,244	65,958	58,525	\$47,964
Apr-10	20,400	16,630	3,000	2,976	0	0	56,400	42,300	0	0	56,400	42,300	79,800	61,906	\$80,370
May-10	18,000	20,794	3,249	4,052	0	0	65,000	74,983	0	0	65,000	74,983	86,249	99,829	\$142,468
Jun-10	17,326	14,231	3,640	2,961	0	0	40,000	34,074	37,000	26,892	77,000	60,966	97,966	78,158	\$115,835
hcf Totals	65,338	93,443	11,613	22,952	59,284	71,991	261,556	270,429	605,315	566,671	866,871	837,100	1,003,106	1,025,486	\$1,590,490
MG Totals	48.87	69.90	8.69	17.17	44.34	53.85	195.64	202.28	452.78	423.87	648.42	626.15	750.32	767.06	

Base Charge **\$81,384**
Grand Total **\$1,671,874**

Note: Bold numbers in actual columns are estimates

Expect 72,608 hcf of estimated unmetered water (leaks, plant use, flow tests, etc...)for FY 10/11
7.4% unaccountable water

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Mar 2010	14,289
PROJECTED ACTIVITY to END of FY:	6,500
Projected YEAR END TOTAL:	20,789
PROPOSED Line Item Amount:	19,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	19,000
% Change Actual Year End compared to Proposed Line item amount.	(8.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY 10/11

PG&E \$19,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Mar 2010	238,477
PROJECTED ACTIVITY to END of FY:	9,000
Projected YEAR END TOTAL:	247,477

PROPOSED Line Item Amount:	243,836
-----------------------------------	----------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	230,407
-----------------------	---------

% Change Actual Year End compared to Proposed Line item amount.	(1.5%)
% Change to Previous Year Budget	5.8%
Dollar difference between proposed budget & current budget	13,429

NARRATIVE:

Skylawn is estimated to purchase 40 million gallons.
Anticipated less usage at Crystal Springs as FY 09/10 since Denniston WTP will be on-line more in FY 10/11.

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	566,671	0.384	=	\$	217,602
Non-pumping electrical				\$	5,700
Skylawn Pumping Expenses	53,476	0.384	=	\$	20,535
TOTAL				<u>\$</u>	<u>243,836</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-Mar 2010	9,140
PROJECTED ACTIVITY to END of FY:	3,000
Projected YEAR END TOTAL:	12,140
PROPOSED Line Item Amount:	15,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	21,700
% Change Actual Year End compared to Proposed Line item amount.	23.6%
% Change to Previous Year Budget	(30.9%)
Dollar difference between proposed budget & current budget	-6,700

NARRATIVE:

	FY 10/11
Granada #1	\$5,670
Granada #2	\$3,400
Granada #3	\$1,650
Alves Pump Station	\$4,080
Miramontes Tank	\$200
TOTAL	<u>\$15,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn	
Actual Amount As Of: 31-Mar 2010	10,962
PROJECTED ACTIVITY to END of FY:	2,500
Projected YEAR END TOTAL:	13,462
PROPOSED Line Item Amount:	10,016

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,016
% Change Actual Year End compared to Proposed Line item amount.	(25.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November. During last three fiscal years this did not occur. Assumes 46,000 units of production, at an energy cost of \$0.20 per unit. Expected to double well #2 output from being refurbish this spring.

Wells #1 & 3	\$ 1,500	Well #4	\$ 3,600	
Well #2	\$ 370	Well #4A	\$ 1,600	
Well #3A	\$ 370	Well #5	\$ 2,120	
Carter Hill	\$ 256	Telemeter	\$ 200	
TOTAL	\$ 2,496	Total	\$ 7,520	Total <u>\$ 10,016</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 31-Mar 2010	8,238
PROJECTED ACTIVITY to END of FY:	17,000
Projected YEAR END TOTAL:	25,238
PROPOSED Line Item Amount:	53,176

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	53,176
% Change Actual Year End compared to Proposed Line item amount.	110.7%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected year end low due to inoperation of plant for most of FY 09/10.

	FY 10/11
Denn Pump Station	\$28,560
Denn Well #1	\$4,080
Denn Well #2,3,4	\$3,400
Denn Well #5	\$2,856
Denn Well #9	\$3,400
Denn WTP	\$8,160
Filter Recycle Pump	\$2,720
TOTAL	<u><u>\$53,176</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5235	Description: Denn. WTP Oper.
Actual Amount As Of: 31-Mar 2010	4,711
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	19,711
PROPOSED Line Item Amount:	25,600

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
% Change Actual Year End compared to Proposed Line item amount.	29.9%
% Change to Previous Year Budget	(14.7%)
Dollar difference between proposed budget & current budget	-4,400

NARRATIVE:

Chemical costs = \$200/MG Expect to treat 112 MG.

ADMIN		CHEMICALS	
Telephone/DSL	\$1,000	Caustic Soda	\$12,000
Alarm System	\$1,600	Alum	\$1,600
Charts & Supplies	\$3,000	Polymer	\$3,200
		KMNO4	\$800
		Sodium Hypochlorite	\$2,400
		Admin	\$5,600
		Chemicals	\$20,000
		TOTAL	\$25,600

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-Mar 2010	16,476
PROJECTED ACTIVITY to END of FY:	85,000
Projected YEAR END TOTAL:	101,476

PROPOSED Line Item Amount:	38,000
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	43,000
% Change Actual Year End compared to Proposed Line item amount.	(62.6%)
% Change to Previous Year Budget	(11.6%)
Dollar difference between proposed budget & current budget	-5,000

NARRATIVE:

Increased in year end over proposed for last year due to following activities:
Filter Failure

	FY 10/11
Electrical	\$5,000
Instrumentation	\$7,000
Telemetry	\$3,000
Pump Repair	\$15,000
Misc. Plumbing & Parts	\$4,000
Sludge Removal	\$4,000
TOTAL	\$38,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5240	Description: Nunes WTP Oper
Actual Amount As Of:	31-Mar 2010	59,618
PROJECTED ACTIVITY to END of FY:		18,000
Projected YEAR END TOTAL:		77,618
PROPOSED Line Item Amount:		64,820

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	65,400
% Change Actual Year End compared to Proposed Line item amount.	(16.5%)
% Change to Previous Year Budget	(0.9%)
Dollar difference between proposed budget & current budget	-580

NARRATIVE:

Chemical costs = \$87/MG.
Expect to treat 690 MG.

Telephone/DSL	\$2,120	Chemicals	
Alarm System	\$1,000	Caustic	\$14,000
Charts & Supplies	\$2,000	Polymer	\$2,700
Sub total	<u>\$5,120</u>	Alum	\$28,000
		Hypo Chlor	<u>\$15,000</u>
			\$59,700
TOTAL	<u><u>\$64,820</u></u>		

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Mar 2010	43,472
PROJECTED ACTIVITY to END of FY:	17,000
Projected YEAR END TOTAL:	60,472
PROPOSED Line Item Amount:	38,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	38,000
% Change Actual Year End compared to Proposed Line item amount.	(37.2%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Overdraft of maintenance budget due to costs incurred from failure of emergency generator switchgear (\$13,000) as well as failure of alarm system and dial up notification (\$6300).

FY 10/11

Generator Service Contract	\$1,000
Sludge Removal	\$6,000
Electrical	\$6,000
Instrumentation/Controls	\$7,000
Motor & Pump Replacement	\$6,000
Filter Inspection	\$4,000
Annual Electrical PM	\$6,000
Misc.	\$2,000
	<u>\$38,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-Mar 2010	6,116
PROJECTED ACTIVITY to END of FY:	4,100
Projected YEAR END TOTAL:	10,216
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
% Change Actual Year End compared to Proposed Line item amount.	(16.8%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:	FY 10/11
Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
TOTAL	<u><u>\$8,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-Mar 2010	30,181
PROJECTED ACTIVITY to END of FY:	17,000
Projected YEAR END TOTAL:	47,181
PROPOSED Line Item Amount:	53,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	68,500
% Change Actual Year End compared to Proposed Line item amount.	13.4%
% Change to Previous Year Budget	(21.9%)
Dollar difference between proposed budget & current budget	-15,000

NARRATIVE:

Will not be cleaning tunnel in FY 10/11. Anticipate needing more work on instrumentation and controls in FY 10/11.

	FY 10/11
Electrical Testing (ETI)	\$10,000
Electrical Repair	\$10,000
Equipment /Valve Maintenance	\$12,000
Pressure Reducing Valves	\$1,000
Misc. Equip/Air Vent	\$1,500
Telemetry & Alarms	\$4,000
Pump Maintenance	\$15,000
	<u>\$53,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5250	Description: Laboratory Expenses
Actual Amount As Of: 31-Mar 2010	33,109
PROJECTED ACTIVITY to END of FY:	19,000
Projected YEAR END TOTAL:	52,109
PROPOSED Line Item Amount:	60,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	75,000
% Change Actual Year End compared to Proposed Line item amount.	15.1%
% Change to Previous Year Budget	(20.0%)
Dollar difference between proposed budget & current budget	-15,000

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system and Treatment Plants. Reduced testing due to end of IDSE monitoring

FY 10/11

Nunes WTP	\$30,000
Denniston WTP	\$30,000
	\$60,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-Mar 2010	43,050
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	58,050

PROPOSED Line Item Amount:	\$22,000
-----------------------------------	-----------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	22,544
% Change Actual Year End compared to Proposed Line item amount.	(62.1%)
% Change to Previous Year Budget	(2.4%)
Dollar difference between proposed budget & current budget	-544

Narrative: Lease consultant agreement offset by Cell Site Lease Agreements in account 4955

Communication Lease Consultant (Til FY 10/11)	\$17,000.00
Misc. Studies/Surveys	\$5,000.00
	\$22,000.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321	Description: Water Conservation
Actual Amount As Of: 31-Mar 2010	48,331
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	63,331
PROPOSED Line Item Amount:	92,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,650
% Change Actual Year End compared to Proposed Line item amount.	46.1%
% Change to Previous Year Budget	52.5%
Dollar difference between proposed budget & current budget	31,850

NARRATIVE:

Increase funding due to:

1. Rebates for toilets and washing machines is being increased in anticipation of losing grant funding, increased rebate amounts and an increase in participation per BAWSCA's WCIP.
2. School education is being increased in anticipation of new BAWSCA sponsored outreach to more grade levels.
3. Funding for residential surveys is a new item in anticipation of outsourcing this program to comply with CUWCC BMP.
4. Low flow device funding is being increased to provide low flow spray rinse valves to restaurants as part of BAWSCA's WCIP.
5. Funds included to install water meter at 766 Main Street to comply with BMP's.
6. Funds included for Pilarcitos IRWMP implementation.
7. Funds included to produce 2010 UWMP, which is due December 2009.

Legend:

- BAWSCA** - Bay Area Water Supply and Conservation Agency
- BMP** - Best Management Practices
- CUWCC** - California Urban Water Conservation Council
- IRWMP** - Integrated Regional Watershed Management Plan
- UWMP** - Urban Water Management Plan
- WCIP** - Water Conservation Implementation Plan

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet		DRAFT
Fiscal Year		
2010-2011		
Worksheet 5321 A – Water Conservation/Water Resources		Proposed
Description		FY 10/11
Foundational		
1.0 Utility Operations Programs		
1.1 Operations		
	Conservation Coordinator	\$0
	Water Waste Prevention	\$0
1.2 System Water Audits		\$0
1.3 Metering		\$0
1.4 Conservation Pricing		\$0
Subtotal		\$0
2.0 Education Programs		
2.1 Public Information Programs		
	Events	\$0
	Bill Stuffers	\$7,000
	Website	\$0
	Direct Mail	\$0
	Point of Purchase Materials	\$100
	Landscape Workshops	\$0
	Media	\$1,000
	California Water Awareness Campaign	\$900
	Materials (Conservation)	\$2,000
2.2 School Education Programs		
	Curriculum Materials	\$500
	Water Wise (BAWSCA)	\$3,000
	WTP Tours	\$0
Subtotal		\$14,500
Programmatic		
3.0 Residential		
3.1 High Efficiency Fixture Devices (Q=300 each)		\$3,500
3.2 High Efficiency Toilet Rebates (Q=100)		\$15,000
3.3 High Efficiency Clothes Washer Rebates (Q=200)		\$28,060
3.4 Residential Assistance		
	High Bill Relief Outreach (Q=50)	\$0
	Indoor Survey	\$0
	Outdoor Survey	\$0
Subtotal		\$46,560
4.0 Commercial, Industrial and Institutional		
4.1 Rebates		
	High Efficiency Tank Toilets (Q=1)	\$150
	High Efficiency Urinals (Q=1)	\$300
	High Efficiency and Ultra Low Flow Flush Valve Toilets (Q=1)	\$300
	Water Efficient Ice Machines	\$0
	Connectionless Food Steamers	\$0
	Dry vacuum Pumps	\$0
	Cooling Tower (conductivity and pH)	\$0
	San Mateo Green Business Certification Program	\$0
4.2 Give-away		

	Restaurant Spray Valves (Q=1)	\$90
	Subtotal	\$840
5.0 Landscape (Large)		
5.1 Dedicated Irrigation Account Water Budget Reports (Q=44)		\$2,500
5.2 Surveys for Deedicated Irrigation Meters Accounts (1)		\$1,400
5.3 Outreach to CII Mixed Use Meters		\$0
	Subtotal	\$3,900
Water Resources		
	legal	\$0
	UWMP 2010	\$15,000
	SB7 compliance	\$5,000
	Pilarcitos IRWMP Commitments (\$2500)	\$2,500
	California Urban Water Conservation Council Dues	\$3,000
	BAWSCA Assessment (4*5572=22288)	\$0
	CCR (cal yr)	\$0
	WSE (cal yr)	\$0
	Springbrook	\$1,200
	DWR Water System Statistics Report (cal yr)	\$0
	Department of Public Health Annual Report (cal yr)	\$0
	BAWSCA Annual Report (FY)	\$0
	BAWSCA Water Management Charge (estimate=\$19,556.98)	\$0
	California Urban Water Conservation Council Reporting	\$0
	Subtotal	\$26,700
Total		\$92,500

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-Mar 2010	14,083
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	24,083
PROPOSED Line Item Amount:	26,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	28,700
% Change Actual Year End compared to Proposed Line item amount.	8.8%
% Change to Previous Year Budget	(8.7%)
Dollar difference between proposed budget & current budget	-2,500

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Decrease in MCTV services.

MCTV-Recording meetings(14 @ \$375)	\$5,000
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$5,000
Postage for Public Outreach	\$6,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$6,000

Spread:	TOTAL	26,200			
Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-Mar 2010	655,450
PROJECTED ACTIVITY to END of FY:	250,000
Projected YEAR END TOTAL:	905,450
PROPOSED Line Item Amount:	930,278

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	907,674
% Change Actual Year End compared to Proposed Line item amount.	2.7%
% Change to Previous Year Budget	2.5%
Dollar difference between proposed budget & current budget	22,604

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

COASTSIDE COUNTY WATER DISTRICT
5/6/2010
FY 2010/2011 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE		Current Hrly Rate	COLA 3.0%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411								
Superintendent		56.18	57.86	120,349			10,800	131,149
Distribution Supervisor		46.10	47.48	98,765	120	8,547	7,200	114,512
WTP Supervisor		49.65	51.14	106,370	120	9,205	7,200	122,775
Sr. WTP Oper.		43.88	45.20	94,009	120	8,135	7,200	109,344
Treat/Dist Op		29.56	30.45	63,329	80	3,654	4,800	71,783
Treat/Dist Op		28.84	29.70	61,781	80	3,564	4,800	70,146
Treat/Dist Op		28.84	29.71	61,787	80	3,565	4,800	70,151
Treat/Dist Op		29.56	30.45	63,335	80	3,654	7,200	74,189
Maint Worker		26.81	27.61	57,438	40	1,657	2,400	61,495
Maint Worker		24.29	25.02	52,034	40	1,501	1,200	54,735
Part-Time Help		15.00		15,000				15,000
Part-Time Help		15.00		15,000				15,000
Estimated Annual Merit Increase								
Standby Pay for On-Call Employees				20,000				20,000
Sub total, Field				829,196		43,482	57,600	930,278
ADMIN #5610								
Gen Manager		88.00	90.64	188,531				188,531
Water Conser.		35.05	36.10	75,091	40	2,166		77,257
Prj Coord. PT		60.00		12,000				12,000
Office Mgr		38.76	39.93	83,045	40	2,396		85,440
Admin Assist.		35.13	36.18	75,252	40	2,171	7,546	84,969
Office Specst		26.81	27.62	57,443		-		57,443
Office Specst		24.90	25.65	53,346	40	1,539		54,885
Office Specst		26.81	27.62	57,443		-	2,400	59,843
Directors				20,000				20,000
Estimated Annual Merit Increase								
Sub total, Admin				622,151		8,271	9,946	\$640,368
TOTAL				1,451,347				\$1,570,646

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5412 Description: Maintenance Expenses	
Actual Amount As Of: 31-Mar 2010	107,828
PROJECTED ACTIVITY to END of FY:	70,000
Projected YEAR END TOTAL:	177,828
PROPOSED Line Item Amount:	192,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	189,500
% Change Actual Year End compared to Proposed Line item amount.	8.3%
% Change to Previous Year Budget	1.6%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE:

Laundry	\$2,000	Tree Removal	\$13,000
Service Products	\$5,000	Paving	\$15,000
Pump Repair	\$6,000	Inventory	\$13,000
Uniforms/Jackets/Shoes	\$8,000	Materials	\$5,000
USA	\$500	Equip. Rental	\$2,000
Backfill	\$3,000	Radio Repair/PM	\$3,000
Hydrant repair	\$14,000	Landscape Maint	\$2,000
Tank Inspection	\$5,000	Main Repairs/Sml Line Replacmnt	\$28,000
Generator services	\$7,000	Cathodic Protection	\$8,000
Safety Supplies	\$4,000	Misc. tools, etc.	\$4,000
DMV/Pre-employment Physical	\$1,000	(Welder, Drill, Airtools, Sump Pump, Lrg tools)	
Miramar Alt Valve	\$10,000	Waste Services	\$3,000
Miramar Vault Valves	\$4,000	Fence Repairs	\$2,000
Sub totals	\$69,500	Raising Valve (City/County)	\$25,000
TOTAL	\$ 192,500		\$123,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-Mar 2010	35,204
PROJECTED ACTIVITY to END of FY:	7,000
Projected YEAR END TOTAL:	42,204

PROPOSED Line Item Amount:	44,500
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	47,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	(6.3%)
Dollar difference between proposed budget & current budget	-3,000

NARRATIVE:

	<u>FY 10/11</u>
Gasoline	\$29,000.00
Mobile Phones	\$7,500.00
Service & Repairs	\$8,000.00
	<u><u>\$44,500.00</u></u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-Mar 2010	2,713
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	3,713
PROPOSED Line Item Amount:	6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	61.6%
% Change to Previous Year Budget	(60.0%)
Dollar difference between proposed budget & current budget	-9,000

NARRATIVE:

FY 09/10 amounts lower from past year due to rehabilitation of wells and upgrades.

	<u>FY 10/11</u>
Electrical PM	\$1,200
Pumps	\$3,000
Electrical	\$1,600
Plumbing	\$200
	<u>\$6,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610	Description: Salaries, Admin.
Actual Amount As Of: 31-Mar 2010	443,597
PROJECTED ACTIVITY to END of FY:	175,000
Projected YEAR END TOTAL:	618,597
PROPOSED Line Item Amount:	640,368

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	646,607
% Change Actual Year End compared to Proposed Line item amount.	3.5%
% Change to Previous Year Budget	(1.0%)
Dollar difference between proposed budget & current budget	-6,239

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

DRAFT

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620	Description: Office Expenses
Actual Amount As Of: 31-Mar 2010	78,462
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	113,462
PROPOSED Line Item Amount:	118,875

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	131,150
% Change Actual Year End compared to Proposed Line item amount.	4.8%
% Change to Previous Year Budget	(9.4%)
Dollar difference between proposed budget & current budget	-12,275

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$ 2,500
	Bulk Mailing	\$ 5,000
	Pre-Stamped Envelopes	\$ 3,500
Phone Services PG&E	Monthly Service & Repairs	\$ 4,000
	Monthly Service (District Office)	\$ 6,000
Office Cleaning	Janitorial Service/Carpet Cleaning	\$ 7,500
File Storage	Iron Mountain - Offsite Storage	\$ 5,000
Leases	Mail & Copier Machines	\$ 13,000
	Office Alarms and Security Camera	\$ 4,000
Printing	Checks, Forms, Statements	\$ 1,700
Data Prose	Fulfillment Center for Billing Stmtnts	\$ 20,000
	NetBill (Online Payments)	\$ 6,000
Emergency	Supplies	\$ 1,000
	AED Certification	\$ 125
Miscellaneous	Office Supplies	\$ 7,500
	Credit Card / Bank Fees	\$ 7,000
	DMV/Pre-Employment Physicals	\$ 400
	Employee Recognition Program	\$ 1,750
	Petty Cash	\$ 2,500
	Director recognition/framing	\$ 300
	ORCC LockBox Services	\$ 600
	Allowance for Bad Debt	\$ 5,000
Maintenance	Office Equipment/Repairs	\$ 2,500
	Office Maintenance/Repairs	\$ 5,000
Payroll	Payroll Processing with ADP	\$ 7,000
	TOTAL	\$ 118,875

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5621	Description: Computer Services
Actual Amount As Of:	31-Mar 2010	39,528
PROJECTED ACTIVITY to END of FY:		18,000
Projected YEAR END TOTAL:		57,528

PROPOSED Line Item Amount:	62,650
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	64,150
% Change Actual Year End compared to Proposed Line item amount.	8.9%
% Change to previous year budget:	(2.3%)
Dollar difference between proposed budget & current budget	-1,500

NARRATIVE: Addition of Check Scanner Annual Maintenance costs along with an increase in upgrades to software for water shortage billing module

Maintenance Agreements		Computer Services	
Springbrook	\$12,000	New/Upgrades to software/Cust Rpts	\$ 4,000
Radix	\$3,000	Services/Repairs	\$ 15,000
ICS	\$15,000	Coastside Net	\$ 1,000
Hansen	\$2,500	Rogue Web Works (Website Maint.)	\$ 5,000
Badger	\$1,500	Sonic.net	\$ 450
XC2 Software	\$800	Spam Filtering	\$ 900
Check Scanner	\$1,500		
<i>Subtotal</i>	<i>\$36,300</i>	Subtotal	\$ 26,350
		Grand Total	\$ 62,650

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-Mar 2010	16,654
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	21,654
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	20,000
% Change Actual Year End compared to Proposed Line item amount.	(7.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 5,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 7,000
WTO/WDO Renewal/Application Fees	\$ 1,000
TOTAL	<u>\$ 20,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5630	Description:	Insurance
Actual Amount As Of:	31-Mar	2010	383,885
PROJECTED ACTIVITY to END of FY:			125,000
Projected YEAR END TOTAL:			508,885
PROPOSED Line Item Amount:			528,890

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	500,830
% Change Actual Year End compared to Proposed Line item amount.	3.9%
% Change to Previous Year Budget	5.6%
Dollar difference between proposed budget & current budget	28,060

NARRATIVE:	FY 09/10	FY 10/11
Dental	\$21,253	\$23,053
LTD	\$16,158	\$16,777
Health	\$326,690	\$351,723
Liability	\$55,000	\$55,000
Life	\$5,361	\$5,766
Property	\$20,000	\$20,000
Vision	\$5,636	\$5,834
EAP Program	\$732	\$737
Workers Compensation	\$50,000	\$50,000
TOTAL	\$500,830	\$528,890

Estimated Rate Increases for: Dental (10%), Health (Blue Cross - 15%), EAP (2%), VSP (2%), Life (3%), Health (Kaiser - 15%), LTD (3%)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

Current FY 2009/2010

	KAISER	Blue Cross	Dental	Vision	Life/AD&D	LTD Metlife	ACWA EAP	ACWA W/C	ACWA Property	ACWA Liability
July	\$8,609	\$15,483	\$1,610	\$470	\$456	\$1,307	\$60	\$11,664		
August	\$8,609	\$15,483	\$1,610	\$470	\$456	\$1,458	\$60			\$55,000
September	\$7,533	\$11,852	\$1,643	\$470	\$497	\$1,357	\$60			
October	\$8,288	\$15,483	\$1,643	\$470	\$467	\$1,357	\$60	\$13,000		
November	\$6,596	\$15,483	\$1,643	\$470	\$467	\$1,357	\$60			
December	\$9,054	\$16,139	\$1,746	\$477	\$467	\$1,357	\$60			
January	\$9,054	\$16,139	\$1,746	\$477	\$467	\$1,357	\$60	\$11,387		
February	\$9,054	\$16,139	\$1,746	\$477	\$467	\$1,357	\$60		\$17,000	
March	\$9,054	\$16,139	\$1,746	\$477	\$467	\$1,357	\$60			
April	\$9,054	\$16,139	\$1,746	\$477	\$467	\$1,357	\$60	\$12,000		
May	\$9,054	\$16,139	\$1,746	\$477	\$467	\$1,357	\$60			
June	\$9,054	\$16,139	\$1,746	\$477	\$467	\$1,357	\$60			
EE/Retirees Credit	-\$5,904	-\$22,322	-\$4,978	-\$237	-\$169	\$0				
Retiree Reimbursement	\$3,528									
Sub Total	\$100,637	\$164,437	\$15,397	\$5,448	\$5,440	\$16,338	\$722	\$48,051	\$17,000	\$55,000
FY 09/10 Total	\$112,176	\$193,670	\$20,957	\$5,720	\$5,598	\$16,288	\$722	\$48,051		
June Rate x 12 months										
Approx. Rate Increase	15% \$129,002	15% \$222,721	10% \$23,053	2% \$5,834	3% \$5,766	3% \$16,777	2% \$737	\$50,000	\$20,000	\$55,000
Total Medical	\$351,723									
Total	\$528,890									

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-Mar 2010	305,257
PROJECTED ACTIVITY to END of FY:	125,000
Projected YEAR END TOTAL:	430,257
PROPOSED Line Item Amount:	437,789

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	447,750
% Change Actual Year End compared to Proposed Line item amount.	1.8%
% Change to Previous Year Budget	(2.2%)
Dollar difference between proposed budget & current budget	-9,961

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5645 Description: SIP 401 K Plan	
Actual Amount As Of: 31-Mar 2010	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0
PROPOSED Line Item Amount:	30,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **20,000**

% Change Actual Year End compared to Proposed Line item amount.	
% Change to Previous Year Budget	50.0%
Dollar difference between proposed budget & current budget	10,000

NARRATIVE:

Supplemental Income Trust Fund / AIP 401 K Plan base on the Memorandum of Understanding between CCWD and the Teamsters Union, Local 856

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

DRAFT

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-Mar 2010	41,008
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	56,008
PROPOSED Line Item Amount:	57,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	52,000
% Change Actual Year End compared to Proposed Line item amount.	1.8%
% Change to Previous Year Budget	9.6%
Dollar difference between proposed budget & current budget	5,000

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

HansonBridgett	\$55,000
Sherman/Feller	\$2,000
Total	\$57,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-Mar 2010	9,282
PROJECTED ACTIVITY to END of FY:	3,500
Projected YEAR END TOTAL:	12,782
PROPOSED Line Item Amount:	14,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	9.5%
% Change to Previous Year Budget	(6.7%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Note: Engineer will receive 1.8% increase in the hourly rate effective 7/1/10

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683 Description: Financial Services	
Actual Amount As Of: 31-Mar 2010	19,863
PROJECTED ACTIVITY to END of FY:	7,700
Projected YEAR END TOTAL:	27,563

PROPOSED Line Item Amount:	31,000
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	31,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	12.5%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Annual auditing services performed by Joseph J Arch, CPA and
Annual accounting/consultation services provided by John Parsons, CPA.

	FY 10/11
Financial Audit Service	\$16,000
Accounting Services	\$15,000
Total	<u><u>\$31,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-Mar 2010	78,241
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	108,241
PROPOSED Line Item Amount:	111,951

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	112,146
% Change Actual Year End compared to Proposed Line item amount.	3.4%
% Change to Previous Year Budget	(0.2%)
Dollar difference between proposed budget & current budget	-195

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2010/2011**

Line Item

Amount

Acct. No. **5684**

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,570,646			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,438,335	\$ 89,177		\$ 89,177
AMOUNT SUBJECT TO MEDICARE	\$ 1,570,646		\$ 22,774	\$ 22,774
TOTAL				<u><u>\$ 111,951</u></u>

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687 Description: Memberships & Subscriptions	
Actual Amount As Of: 31-Mar 2010	33,760
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	48,760
PROPOSED Line Item Amount:	56,950

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	53,815
% Change Actual Year End compared to Proposed Line item amount.	16.8%
% Change to Previous Year Budget	5.8%
Dollar difference between proposed budget & current budget	3,135

NARRATIVE: See attached worksheet for detail of costs

Increase in BAWSCA Annual Assessments

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

Worksheet 5687A		Budget Detail Worksheet	
<u>Line Item: Memberships & Subscriptions</u>		Description	
Acct. No. 5687	Amount		
ACWA	\$10,000	Membership dues	
ACWA	\$10,000	Delta Sustainability Dues	
AWWA	\$2,000	Membership dues and technical publications	
BAWSCA	\$24,000	Annual assessment & dues	
California Emergency Utilities	\$500	Annual Membership	
Chamber of Commerce	\$600	Membership dues & Farm Day Luncheon Tickets	
CSDA	\$4,000	Membership dues	
IAMPO	\$100	Subscription for Backflow Prevention Magazine	
Miscellaneous	\$1,000	Miscellaneous Dues/Memberships/Subscriptions	
Springbrook Users Group	\$50	Annual Users Group for Springbrook Software	
Water Education Foundation	\$1,000	Membership dues and technical publications	
Water ReUse	\$600	Annual Association Dues	
Wellness Program	\$2,500	Wellness Program group membership in health club	
West Group (Formally Barclays)	\$600	Updates on California Code of Regulations regarding construction laws	
TOTAL	\$56,950		

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5688 Description: Election Expense	
Actual Amount As Of: 31-Mar 2010	24,358
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	24,358
PROPOSED Line Item Amount:	0

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	(100.0%)
% Change to Previous Year Budget	
Dollar difference between proposed budget & current budget	-15,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5689	Description: Union Expenses
Actual Amount As Of:	31-Mar 2010	9,000
PROJECTED ACTIVITY to END of FY:		3,000
Projected YEAR END TOTAL:		12,000
PROPOSED Line Item Amount:		12,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 12,000

% Change Actual Year End compared to Proposed Line item amount. 0.0%

% Change to Previous Year Budget 0.0%

Dollar difference between proposed budget & current budget 0

NARRATIVE:

Serivces contracted with IEDA (Labor Negotiator)	\$ 12,000
TOTAL	\$ 12,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

**Fiscal Year
2010/2011**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Mar 2010	7,531
PROJECTED ACTIVITY to END of FY:	2,000
Projected YEAR END TOTAL:	9,531

PROPOSED Line Item Amount:	10,800
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,800
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	13.3%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

1. San Mateo County charges the District for collecting and transmitting property taxes	\$2,000.00
2. The cost of the LAFCo budget, estimated	\$5,000.00
3. Hazardous Material Handling (Nunes & Denniston)	\$3,000.00
4. Property Taxes	\$800.00
	<hr/>
	\$10,800.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

DRAFT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-Mar 2010	8,669
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	9,669
PROPOSED Line Item Amount:	10,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,500
% Change Actual Year End compared to Proposed Line item amount.	8.6%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

#1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants
(DHS Fees - Increase due to additional services regarding new regulations)

#2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vicente

#3 RWQCB NPDES Annual Fee (estimated)

#4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$7,500
#2	\$1,000
#3	\$1,000
#4	\$1,000
	<u>\$10,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-Mar 2010	270,844
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	270,844
PROPOSED Line Item Amount:	269,845

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 270,845

% Change Actual Year End compared to Proposed Line item amount.	(0.4%)
% Change to Previous Year Budget	(0.4%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2010 Payment	\$250,235
March 2011 Payment	\$19,610
Spread:	<u>\$269,845</u>

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

Line Item Amount

Acct. No.	5712	Description:	Existing Bonds - 2006B
Actual Amount As Of:	31-Mar	2010	489,296
PROJECTED ACTIVITY to END of FY:			0
Projected YEAR END TOTAL:			489,296

PROPOSED Line Item Amount: **484,966**

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	486,400
% Change Actual Year End compared to Proposed Line item amount.	(0.9%)
% Change to Previous Year Budget	(0.3%)
Dollar difference between proposed budget & current budget	-1,434

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2010 Payment	\$334,114
March 2011 Payment	\$150,852
	\$484,966

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2010/2011

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 31-Mar 2008	388,093
PROJECTED ACTIVITY to END of FY:	129,364
Projected YEAR END TOTAL:	517,457
PROPOSED Line Item Amount:	600,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	517,457
% Change Actual Year End compared to Proposed Line item amount.	16.0%
% Change to Previous Year Budget	16.0%
Dollar difference between proposed budget & current budget	82,543

NARRATIVE:

Contribution to CIP & Reserves	\$ 600,000
	<u>\$ 600,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**COASTSIDE COUNTY WATER DISTRICT
PLANNED CAPITAL PROJECTS
FISCAL YEARS 10/11 THRU 19/20**

= new or modified projects
 = completed projects or projects to be deleted

Origin FY	Number	Priority	Budget FY 09/10	Projected FY09/10 Exp	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	10/11-19/20 Totals	FY10-19 Budget
PIPELINE PROJECTS - * Pending Further Pressure Testing																
06	01	Avenue Cabrillo Phase I (Permitting/Design)	2	52,000	3,025		100,000								\$100,000	\$152,000
06	01	Avenue Cabrillo Phase I (Construction)	2					347,000							\$347,000	\$1,048,000
		Avenue Cabrillo Phase II (Construction)								246,000					\$246,000	\$0
		Avenue Cabrillo Phase III (Construction)									479,000				\$479,000	\$0
		Small line decommission behind Main Street			25,000										\$25,000	\$0
06	02	Highway #1 South Phase I / II	3									80,000	100,000	1,200,000	\$1,380,000	\$1,380,000
07	03	Pilarcitos Canyon Pipeline Replacement	1				100,000	1,000,000							\$1,100,000	\$1,100,000
07	04	Bell-Moon Pipeline Replacement Project	3							60,000	250,000				\$310,000	\$310,000
		* Main Street Pipeline Replacement Project - Phase 3	3								90,000	249,000			\$339,000	\$339,000
		* Bridgeport Drive Pipeline Replacement Project	3								110,000	840,000			\$950,000	\$950,000
		Rebuild Harbor 4" service vault			20,000										\$20,000	\$0
05	01	Main Street/Hwy 92 Widening Project		20,000		complete									\$0	\$20,000
															\$5,296,000	\$5,299,000
WATER TREATMENT PLANTS																
99	05	Denniston Intake Maintenance	1	80,000	76,232	29,000	30,000	31,000	32,000	33,000	34,000	35,000	36,000	37,000	\$334,000	\$377,000
08	01	Denniston WTP- Filter Flow Meters	2												\$0	\$0
09		Denniston WTP - Intake study/pre-design	1												\$0	\$0
10	02	Denniston WTP - Intake construction	1	100,000	25,000			100,000							\$100,000	\$100,000
08	02	Nunes WTP- Replace Cl2/pH Analyzer													\$0	\$0
09	03	Nunes - Backwash Variable Rates Project - study	3												\$0	\$0
10	03	Nunes - Backwash Variable Rates Project - design/build	3			25,000									\$25,000	\$50,000
10	04	Nunes - Flocc Drive Repair	2	50,000	45,000	50,000	50,000								\$100,000	\$150,000
09	04	Nunes Backwash and WWR Tank Lights	2												\$0	\$0
07	01	Nunes Filter Media Replacement		50,000	50,000										\$0	\$0
09	05	Nunes Office Heater	2												\$0	\$0
08	03	Nunes UST removal and replaced with AGST													\$0	\$0
08	04	Nunes WTP - Head Loss System Replacement													\$0	\$0
08	05	Nunes WTP - Plant Painting	3			12,500	12,500	12,500	12,500						\$50,000	\$50,000
08	06	Nunes WTP- Filter to Waste System	3					5,000	75,000						\$80,000	\$80,000
08	07	Nunes WTP -Filter Valve Replacement	2						30,000	30,000	30,000	30,000	30,000		\$150,000	\$150,000
															\$839,000	\$957,000
FACILITIES & MAINTENANCE																
9	6	District Space Planning	2	25,000	-										\$0	\$0
09	07	AMR Program + Fixed Network	1	400,000		100,000			300,000	400,000	400,000		100,000		\$1,200,000	\$1,300,000
08	08	PRV Valves Replacement Project**	2	20,000	20,639	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	\$200,000	\$200,000
99	01	Meter Change Program**	1	18,000	39,900	30,000	30,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	\$230,000	\$225,000
09	08	Main Office - Replace Skylights (repair leaks)													\$0	\$0
09	09	Fire Hydrant Replacement**	2	40,000		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	\$200,000	\$80,000
09	10	Standardize Chlorine Analyzers at 6 facilities	2			15,000	15,000								\$30,000	\$30,000
09	11	Pilarcitos Culvert Repair	1	200,000	113,068										\$0	\$200,000
09	23	District Digital Mapping	3			75,000									\$75,000	\$75,000
															\$1,935,000	\$2,110,000
EQUIPMENT PURCHASE & REPLACEMENT																
99	02	Vehicle Replacement	1	28,000		20,000					30,000	30,000	30,000	30,000	\$140,000	\$207,000
99	03	Computer System	1	5,000	5,000	12,000	12,000	6,000	5,000	5,000	5,000	5,000	5,000	5,000	\$60,000	\$46,000
99	04	Office Equipment/Furniture	1	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	\$30,000	\$30,000
06	03	SCADA/Telemetry/electrical controls	1	250,000	200,000	550,000	350,000	\$50K							\$900,000	\$1,100,000
08	09	Dump Truck	1							100,000					\$100,000	\$100,000
08	10	Backhoe	1						80,000						\$80,000	\$80,000
08	12	New Service Truck Box (old dumptruck conversion)	3							50,000					\$50,000	\$50,000
		Billing System Upgrade				75,000									\$75,000	\$0
															\$1,435,000	\$1,613,000
PUMP STATIONS / TANKS / WELLS																
06	04	Hazen's Tank Replacement	2					280,000							\$280,000	\$280,000
10	05	Hazen's Tank Fence Upgrade	2	10,000											\$0	\$0
09	12	Crystal Springs Reroof and Paint	1	50,000											\$0	\$0
09	13	Crystal Springs Soft Starts 1 & 3	1	25,000											\$0	\$0

**COASTSIDE COUNTY WATER DISTRICT
PLANNED CAPITAL PROJECTS
FISCAL YEARS 10/11 THRU 19/20**

= new or modified projects
 = completed projects or projects to be deleted

Origin FY	Number	Priority	Budget FY 09/10	Projected FY09/10 Exp	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	10/11-19/20 Totals	FY10-19 Budget
09	14	CSP Pump #2 Rehabilitation													\$0	\$0
09	17	Crystal Springs Emergency Generator	2		50,000	study		300,000							\$350,000	\$300,000
		Crystal Springs Spare 350 HP pump				50,000									\$50,000	\$0
		Crystal Springs Rebuild spare 500 HP					25,000								\$25,000	\$0
		Replace/rebuild Air relief/Vacuum valves on CSP line						20,000							\$20,000	\$0
10	01	Crystal Springs Check Valve Repair/Replacement	1	100,000	100,000										\$0	\$100,000
		Crystal Springs stainless steel inlet valves (manual safety)								100,000					\$100,000	\$0
		MCC Upgrades Denniston PP			30,000										\$30,000	\$0
06	05	Well Rehabilitation	2	40,000	12,380		25,000								\$25,000	\$100,000
08	14	Alves Tank Recoating, Interior+Exterior	1	300,000		100,000	exterior only		250,000	carried fwd,					\$350,000	\$300,000
08	15	Miramar Tank Interior Recoat + Mixing	1	230,000	300,000										\$0	\$230,000
08	16	Cahill Tank Exterior Recoat	2					150,000							\$150,000	\$150,000
10	06	Cahill Tank Ladder Replacement		15,000	15,000										\$0	\$15,000
08	17	EI Granada Tank 2 Recoat + Ladder	2			200,000									\$200,000	\$200,000
08	18	EG Tank #3 Recoating Interior + Exterior	2				260,000								\$260,000	\$260,000
10	07	EG Tank #1 security fence		20,000	20,000										\$0	\$20,000
10	08	EG Tank #1 pump station pump replacement		23,000	23,000										\$0	\$23,000
		EG Tank #2 pump station pump replacement				30,000									\$30,000	\$0
		Miramar Tank Altitude Valve Replacement							30,000						\$30,000	\$0
		Alves Tank Altitude Valve Replacement						30,000							\$30,000	\$0
		Half Moon Bay Tank #1 Int & Ext Recoat				200,000									\$200,000	\$0
		Half Moon Bay Tank #2 Int & Ext Recoat									200,000				\$200,000	\$0
		Half Moon Bay Tank #3 Int & Ext Recoat											200,000		\$200,000	\$0
		Pump Station Chlorine analyzer replacements (4)				10,000	10,000	10,000	10,000						\$40,000	\$0
09	18	New Pilarcitos Well	3	25,000	10,000			150,000							\$150,000	\$175,000
09	19	Pilarcitos Canyon Blending Station	2	100,000	100,000										\$0	\$100,000
10	09	Miramar Tank Fence Upgrade				8,000									\$8,000	\$8,000
DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															\$2,728,000	\$2,261,000
08	19	Denniston Short Term WTP Modifications	2			50,000	300,000	900,000							\$1,250,000	\$1,600,000
08	20	Denniston Storage Tank Modification Project	1												\$0	\$0
DENNISTON WTP (LONG-TERM) IMPROVEMENTS															\$1,250,000	\$1,600,000
08	22	Denniston Pre/Post Treatment Design	1	350,000	200,000	400,000									\$400,000	\$350,000
08	23	Denniston Pre/Post Treatment Construction	1				1,500,000	2,000,000							\$3,500,000	\$1,800,000
NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															\$3,900,000	\$2,150,000
08	24	Nunes WTP Short Term Modifications	1	600,000	300,000	1,100,000									\$1,100,000	\$1,800,000
NUNES WTP (LONG-TERM) IMPROVEMENTS															\$1,100,000	\$1,800,000
08	26	Install Air Scour for Filters	2						100,000						\$100,000	\$100,000
08	27	Modify Filters for Rate of Flow Control	2	10,000					260,000						\$260,000	\$270,000
WATER SUPPLY DEVELOPMENT															\$360,000	\$370,000
09	21	Reclamation Project Planning	1	100,000	50,000	100,000	50,000								\$150,000	\$250,000
09	22	Water Supply Alternatives Evaluation	1	50,000	50,000	100,000									\$100,000	\$50,000
		Water Supply Development/Reliability Program	1				250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	\$2,250,000	\$0
Totals															\$2,500,000	\$300,000
Totals			\$3,389,000	\$1,761,244	\$3,459,500	\$3,087,500	\$4,339,500	\$2,277,500	\$1,817,000	\$1,451,000	\$863,000	\$1,883,000	\$515,000	\$1,750,000	\$21,443,000	\$18,460,000
FY10 Budget Totals			\$3,337,000		\$3,155,500	\$3,625,500	\$2,005,500	\$1,799,500	\$1,262,000	\$1,406,000	\$598,000	\$1,239,000	\$152,000		\$18,460,000	
FY 09 Budget Totals			\$5,402,000		\$4,679,500	\$2,236,500	\$254,500	\$1,224,000	\$117,000	\$120,000	\$123,000	\$125,500	\$0		\$19,684,000	