

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, June 17, 2009 - 3:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**

- 2) PLEDGE OF ALLEGIANCE**

- 3) PUBLIC ANNOUNCEMENTS**

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The Chair requests that each person addressing the Board limits their presentation to three (3) minutes and complete and submit a Speaker Slip.

4) GENERAL BUSINESS

- A. Resolution 2009-03 Approving Plans and Specifications, Approving a Notice of Exemption from the California Environmental Quality Act, and Calling for Bids for the Nunes Water Treatment Plant Short-Term Improvements Project ([attachment](#))

5) BUDGET WORKSHOP

- A. Study Session to Review Fiscal Year (FY) 2009-2010 Revenue and Expense Budget and FY 2009-2010 - FY 2018-2019 Capital Improvement Program ([attachment](#))

6) ADJOURNMENT

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 17, 2009

Report

Date: June 12, 2009

Subject: Resolution Approving Plans and Specifications, Approving a Notice of Exemption from California Environmental Quality Act, and Calling for Bids for the Nunes Water Treatment Plant Short-Term Improvements Project

Recommendation:

Approve the attached resolution for the Nunes Short-Term Improvements Project approving plans and specifications and a notice of exemption and calling for bids.

Background:

At its May 12, 2009 meeting, the Board of Directors approved staff's request to authorize soliciting bids for the Nunes Water Treatment Plant Short-Term Improvements Project. The attached resolution further formalizes that approval as well as the approval of the project plans and specifications and takes the necessary additional step of certifying a Notice of Exemption from the California Environmental Quality Act.

Fiscal Impact:

The proposed FY2009-FY2018 CIP includes \$1.8 million in funding for this project.

RESOLUTION NO. 2009-_____

APPROVING PLANS AND SPECIFICATIONS, APPROVING A NOTICE OF EXEMPTION FROM CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND CALLING FOR BIDS FOR THE NUNES WATER TREATMENT PLANT SHORT-TERM IMPROVEMENTS PROJECT

COASTSIDE COUNTY WATER DISTRICT

WHEREAS, District Engineer, James S. Teter, has prepared Plans and Specifications for the Nunes Water Treatment Plant Short-Term Improvements Project consisting of replacement of existing storage and feed systems for caustic soda, polymer, aluminum sulfate and sodium hypochlorite, and associated electrical and control improvements; and

WHEREAS, the General Manager has examined and found the plans to be satisfactory and has recommended that they be approved; and

WHEREAS, based on the description of the Project prepared by the District Engineer, the Project is entitled to a categorical exemption from the California Environmental Quality Act, because it consists of 1) the minor alteration and repair of existing facilities and equipment involving negligible or no expansion of use or capacity and 2) replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced; and

WHEREAS, the District has received all necessary approvals for the Project from the California Department of Public Health.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The plans and specifications prepared by James S. Teter for the Nunes Water Treatment Plant Short-Term Improvements Project are approved and adopted.
2. The Board finds that the Project is exempt from the California Environmental Quality Act and authorizes the filing of a Notice of Exemption.
3. The General Manager, or his designee, is hereby directed to publish a notice inviting sealed proposals for the doing of the work of improvement, in accordance with the plans and specifications and the District's Policies and Procedures for Awarding of Contracts and, upon receipt of bids therefor, to award the bid to the lowest responsible and responsive bidder in accordance with the Policies and Procedures.
4. Pursuant to Section 1773 of the Labor Code of the State of California, the District has obtained from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and

overtime work for each craft, classification, or type of workman required to construct the improvements. A copy of the prevailing rate of per diem wages is on file in the office of the District, to which reference is hereby made for further particulars. The prevailing rate of per diem wages will be made available to any interested party upon request, and the successful bidder shall post a copy thereof at the job site.

PASSED AND ADOPTED this 17th day of June, 2009, by the following votes of the Board of Directors:

AYES:

NOES:

ABSENT:

President, Board of Directors
Coastside County Water District

ATTEST:

Secretary of the Board of Directors

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

NOTICE OF EXEMPTION

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET, HALF MOON BAY, CA 94019

To: San Mateo County
Assessor – Clerk- Recorder
555 County Center, 1st Floor
Redwood City, CA 94063

Project Title: Nunes Water Treatment Plant Short-Term Improvements Project

Project Location: Nunes Water Treatment Plant

Project Description: The District is proposing to replace existing chemical feed and storage systems for caustic soda, polymer, aluminum sulfate, and sodium hypochlorite and to make associated improvements to electrical and control systems. This modernization is required to improve the treatment plant reliability by replacing systems which have reached the end of their useful life, and to bring the facilities into conformance with current safety regulations for chemical containment. The beneficiaries of the project include all the residents of the District who are provided water from the Nunes Water Treatment Plant.

Name of Public Agency Approving Project:

Coastside County Water District, Lead Agency and Agency Carrying Out Project
County of San Mateo, Environmental Services Agency, Coastal Development Permit Exemption

Exempt Status:

- Ministerial (Sec. 21080 (b)(i); 15268);
- Emergency Project (Sec. 21080(b)(4); 15269(b) (c));
- Categorical Exemption. Type: Class 1 (15301), minor alterations to existing structures or facilities; Class 2 (15302), replacement or reconstruction of existing structures and facilities
- Statutory Exemptions. State Code Number: _____
- Project has no possibility for causing a significant effect on the environment (Sec. 15061(b)(3))

Reasons why project is exempt: The project will involve replacement of existing chemical feed and storage systems, along with associated electrical and control system replacements and improvements, all occurring entirely within the existing treatment plant building. The project improvements will not increase the capacity of the treatment plant.

Lead Agency Contact Person: David Dickson, General Manager Telephone: (650) 726-4405

Signature

Title

Date

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 17, 2009

Report

Date: June 12, 2009

Subject: Study Session to Review FY09-10 Revenue and Expense Budget and FY09-10 - FY18-19 Capital Improvement Program

Recommendation:

Study session only. No Board action necessary.

Background:

At the recommendation of the Finance Committee, staff will conduct a study session to present the FY09-10 Budget and the CIP in greater detail and to answer any questions the Board may have. Our presentation will focus on two main elements:

1. Review of the Budget and CIP

In its discussion of the budget on May 12, the Board expressed a desire for CCWD to tighten its belt in recognition of the tough economic times everyone is facing now. With that in mind staff has gone over each account in the expense budget again to make sure budgeted costs are accurate, necessary, consistent with our sales and production assumptions, and reasonable compared to our actual expenditures in the current year. This resulted in a reduction of about \$17,000 versus the budget we presented to the Board on May 12.

Should the Board be interested in further reducing operating expenses, staff has identified some expenses which could be deferred or cut from the budget. These adjustments and the approximate reductions involved include:

\$57,000	Deferred maintenance expenses
\$ 9,000	Office expenses (annual dinner, recognitions)
\$60,000	Personnel expenses (merit increases, temp worker)

Copies of the budget and CIP summary are attached.

2. Multi-Year Rate Model

While it is important for the District to pare down budgeted expenses wherever possible, the cuts may not allow a commensurate reduction in our rate increase because this year's rate increase decision has significant impacts on future years. In order to understand the effects of the rate decision, we have to incorporate the CIP, which is also funded by rates, and look at the District's financial position over a multi-year period. In our presentation, we would like to do this using the rate model Bartle Wells prepared as an element of their rate study effort. A summary chart and supporting tables from the model are attached.

The Bartle Wells model shows what rate increases will be necessary to fund the District's operations and capital program over a ten-year period while maintaining reserves at the level established by District policy. It also indicates the timing and amounts of the borrowings needed to fund the CIP. Based on their analysis using this model, Bartle Wells would recommend a series of rate increases as follows (and as shown in the summary chart): 12%, 12%, 12%, 15%, 15%, 6%, 4%, 4%, 4%. The District would also borrow \$3.5 million in FY10-11 and \$3.0 million in FY11-12.

In our study session presentation to the Board, staff will use the model to show the effects of different possible cost, CIP and rate increase scenarios on the District's financial position.

CCWD Fiscal Year 2009-2010
Revenue and Expense Budget

DRAFT Operations & Maintenance Budget - FY 2009/2010

Account Number	Description	Proposed Budget FY 09/10	Approved FY 08/09	FY 09/10 Budget Vs. FY 08/09 Budget	FY 09/10 Budget Vs. FY 08/09 Budget	Proj Year End	FY 09/10 Budget Vs. FY 08/09 Actual	FY 09/10 Budget Vs. FY 08/09 Actual	YTD Actual FY 08/09 as of May 31, 2009
			Budget	\$ Change	% Change	Actual FY 08/09	\$ Change	% Change	
REVENUE									
4120	Water Sales	\$5,353,881	\$5,716,897	-\$363,016	-6.3%	\$5,162,854	\$191,028	3.7%	\$4,762,854
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$32,350	-\$7,350	-22.7%	\$30,350
4180	Late Penalty	\$50,000	\$50,000	\$0	0.0%	\$52,272	-\$2,272	-4.3%	\$44,272
4230	Service Connections	\$458,000	\$8,000	\$450,000	5625.0%	\$7,991	\$450,009	5631.7%	\$7,241
4920	Interest Earned	\$65,549	\$100,124	-\$34,575	-34.5%	\$94,387	-\$28,838	-30.6%	\$83,387
4930	Property Taxes	\$300,000	\$600,000	-\$300,000	-50.0%	\$678,983	-\$378,983	-55.8%	\$673,983
4950	Miscellaneous	\$37,000	\$76,000	-\$39,000	-51.3%	\$151,426	-\$114,426	-75.6%	\$143,426
4955	Cell Site Lease Income	\$82,200	\$0	\$82,200	0.0%	\$0	\$82,200	0.0%	\$0
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$236,700	-\$136,700	-57.8%	\$236,700
TOTAL REVENUE		\$6,471,630	\$6,676,021	-\$204,391	-3.2%	\$6,416,962	\$54,668	0.8%	\$5,982,212
EXPENSES									
5130	Water Purchased	\$1,610,934	\$1,460,119	\$150,815	10.3%	\$1,334,902	\$276,032	20.7%	\$1,194,902
5230	Electrical Exp. Nunes WTP	\$19,000	\$20,000	-\$1,000	-5.0%	\$18,004	\$996	5.5%	\$16,504
5231	Electrical Expenses, CSP	\$230,407	\$234,299	-\$3,892	-1.7%	\$291,533	-\$61,126	-21.0%	\$290,933
5232	Electrical Expenses/Trans. & Dist.	\$21,700	\$24,800	-\$3,100	-12.5%	\$20,782	\$918	4.4%	\$18,782
5233	Elec Exp/Pilarcitos Cyn.	\$10,016	\$10,000	\$16	0.2%	\$8,492	\$1,524	17.9%	\$8,392
5234	Electrical Exp., Denn	\$53,176	\$74,500	-\$21,324	-28.6%	\$23,178	\$29,998	129.4%	\$15,178
5235	Denn. WTP Oper.	\$30,000	\$89,560	-\$59,560	-66.5%	\$20,141	\$9,859	49.0%	\$49,132
5236	Denn WTP Maint	\$43,000	\$36,000	\$7,000	19.4%	\$40,131	\$2,869	7.1%	\$36,667
5240	Nunes WTP Oper	\$65,400	\$126,400	-\$61,000	-48.3%	\$82,256	-\$16,856	-20.5%	\$109,247
5241	Nunes WTP Maint	\$38,000	\$51,700	-\$13,700	-26.5%	\$41,670	-\$3,670	-8.8%	\$28,909
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$8,024	\$476	5.9%	\$7,124
5243	CSP - Maintenance	\$68,500	\$66,000	\$2,500	3.8%	\$23,877	\$44,623	186.9%	\$13,877
5250	Laboratory Expenses	\$75,000	\$0	\$75,000	0.0%	\$72,482	\$2,518	0.0%	\$64,982
5318	Studies/Surveys/Consulting	\$22,544	\$50,000	-\$27,456	-54.9%	\$54,998	-\$32,454	-59.0%	\$39,998
5321	Water Conservation	\$60,650	\$40,000	\$20,650	51.6%	\$38,048	\$22,602	59.4%	\$33,048
5322	Community Outreach	\$28,700	\$31,700	-\$3,000	-9.5%	\$28,603	\$97	0.3%	\$13,603
5411	Salaries - Field	\$907,674	\$823,397	\$84,277	10.2%	\$857,627	\$50,047	5.8%	\$782,627
5412	Maintenance Expenses	\$189,500	\$180,786	\$8,714	4.8%	\$173,723	\$15,777	9.1%	\$143,723
5414	Motor Vehicle Exp.	\$47,500	\$58,000	-\$10,500	-18.1%	\$45,568	\$1,932	4.2%	\$41,771
5415	Maintenance, Wells	\$15,000	\$25,400	-\$10,400	-40.9%	\$12,642	\$2,358	18.7%	\$11,542
5610	Salaries, Admin.	\$646,607	\$617,719	\$28,888	4.7%	\$596,924	\$49,683	8.3%	\$546,924
5620	Office Expenses	\$131,150	\$139,350	-\$8,200	-5.9%	\$106,754	\$24,396	22.9%	\$96,754
5621	Computer Services	\$64,150	\$53,900	\$10,250	19.0%	\$65,051	-\$901	-1.4%	\$60,051
5625	Meetings/Training/Seminars	\$20,000	\$32,500	-\$12,500	-38.5%	\$22,520	-\$2,520	-11.2%	\$20,020
5630	Insurance	\$500,830	\$493,349	\$7,481	1.5%	\$481,994	\$18,836	3.9%	\$446,994
5640	Employee Retirement	\$447,750	\$395,280	\$52,470	13.3%	\$405,419	\$42,331	10.4%	\$370,419
5645	SIP 401 K Plan	\$20,000	\$0	\$20,000	0.0%	\$10,000	\$10,000	0.0%	\$0
5681	Legal	\$52,000	\$57,000	-\$5,000	0.0%	\$30,392	\$21,608	71.1%	\$26,892
5682	Engineering	\$15,000	\$25,000	-\$10,000	-40.0%	\$13,457	\$1,543	11.5%	\$11,957
5683	Financial Services	\$31,000	\$47,375	-\$16,375	-34.6%	\$27,731	\$3,269	11.8%	\$19,731
5684	Payroll Taxes	\$112,146	\$105,541	\$6,605	6.3%	\$103,909	\$8,237	7.9%	\$95,409
5687	Memberships & Subscriptions	\$53,815	\$51,965	\$1,850	3.6%	\$46,930	\$6,885	14.7%	\$43,430
5688	Election Expense	\$15,000	\$0	\$15,000	0.0%	\$0	\$15,000	0.0%	\$0
5689	Union Expenses	\$12,000	\$15,000	-\$3,000	-20.0%	\$12,000	\$0	0.0%	\$11,000
5700	County Fees	\$10,800	\$9,200	\$1,600	17.4%	\$9,798	\$1,002	10.2%	\$8,798
5705	State Fees	\$10,500	\$33,000	-\$22,500	-68.2%	\$10,711	-\$211	-2.0%	\$10,711
Total Operating Expenses		\$5,687,950	\$5,487,340	\$200,610	3.5%	\$5,140,272	\$547,677	9.6%	\$4,690,032
CAPITAL ACCOUNTS									
5711	Existing Bonds - 1998A	\$270,845	\$266,220	\$4,625	1.7%	\$268,119	\$2,726	1.0%	\$268,119
5712	Existing Bonds - 2006B	\$486,401	\$482,460	\$3,941	0.8%	\$483,305	\$3,096	0.6%	\$483,305
5713	Cont. to CIP & Reserves	\$650,000	\$440,000	\$210,000	47.7%	\$434,000	\$216,000	49.8%	\$397,833
Total Capital Accounts		\$1,407,246	\$1,188,680	\$218,566	15.5%	\$1,185,424	\$221,822	15.8%	\$1,149,257
TOTAL EXPENSES		\$7,095,195	\$6,676,020	\$419,175	5.9%	\$6,325,696	\$769,499	10.8%	

Total Revenue Less Expenses -\$623,565
 Rate Increase -12%

The Water Sales Account has been increased by ---% to balance the Budget for Fy 2009-2010.
 Approved by the Board of Directors - _____

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-May 2009	4,762,854
PROJECTED ACTIVITY to END of FY:	400,000
Projected YEAR END TOTAL:	5,162,854
PROPOSED Line Item Amount:	5,353,881

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	5,716,897
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% Change Actual Year End compared to Proposed Line item amount.	3.7%
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% Change to Previous Year Budget	(6.3%)
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Dollar difference between proposed budget & current budget	-363,016
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NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are not expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be approximately 72 new connections. Increased Consumer awareness in the third year of drought will keep consumption to levels seen in FY 08/09.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2009/2010 Water Sales Projections

MONTH	a	b	c	d	e	f	g	h	i	j	
	Res. hcf 08/09	Res. hcf 09/10	Other hcf 08/09	Other hcf 09/10	TOTAL Units 08/09	TOTAL Units 09/10	Per Cent Diff 08 v. 09 dif	Residential \$ Projected 09/10	Other \$ Projected 4.86 hcf	Base Charge 08/09	Base Charge 09/10
	Actual	Budget	Actual	Budget	Actual	Budget				Actual	Budget
Jul-08	40,193	40,193	97,495	97,495	137,688	137,688	0.0%	\$ 163,987	\$ 473,826	\$71,483	\$80,212
Aug-08	71,795	71,795	15,976	15,976	87,771	87,771	0.0%	\$ 292,924	\$ 77,643	\$86,270	\$96,804
Sep-08	39,820	39,820	81,076	81,076	120,896	120,896	0.0%	\$ 162,466	\$ 394,029	\$74,774	\$83,904
Oct-08	62,098	62,098	14,553	14,553	76,651	76,651	0.0%	\$ 253,360	\$ 70,728	\$86,546	\$97,114
Nov-08	30,939	30,939	30,412	30,412	61,351	61,351	0.0%	\$ 126,231	\$ 147,802	\$74,875	\$84,018
Dec-08	48,195	48,195	8,392	8,392	56,587	56,587	0.0%	\$ 196,636	\$ 40,785	\$86,744	\$97,336
Jan-09	30,878	30,878	37,491	37,491	68,369	68,369	0.0%	\$ 125,982	\$ 182,206	\$75,279	\$84,471
Feb-09	47,241	47,241	5,615	5,615	52,856	52,856	0.0%	\$ 192,743	\$ 27,289	\$86,906	\$97,518
Mar-09	25,240	25,240	37,111	37,111	62,351	62,351	0.0%	\$ 102,979	\$ 180,359	\$75,380	\$84,585
Apr-09	33,834	33,834	14,612	14,612	48,446	48,446	0.0%	\$ 138,043	\$ 71,014	\$73,441	\$82,409
May-09	28,397	28,397	88,644	88,644	117,041	117,041	0.0%	\$ 115,860	\$ 430,810	\$64,511	\$72,388
Jun-09	60,829	60,829	19,445	19,445	80,274	80,274	0.0%	\$ 248,182	\$ 94,503	\$73,731	\$82,734
TOTAL	519,459	519,459	450,822	450,822	970,281	970,281	0.0%	\$ 2,119,393	\$ 2,190,995	\$929,939	\$1,043,494

Average Residential Charge per Unit
\$4.08

Commercial Charge per Unit
\$4.86

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 40 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of approximately 72 new connections next year.
- 3 April - June FY 08/09 - Predicted Base on following:

Actual Sales / Predicted Sales (Jul - Feb)

Residential = 0.91

Other = 1.242

Budgeted Values for Residential & Other

Above multiplied by factor to get predicted water sales.

Res Units	FY 08/09	0.0% FY 09/10	Base Charge	
			FY 08/09	FY 09/10
1-8	\$3.57	\$0.00	5/8"	\$21.87
9 -25	\$3.94	\$0.00	5/8"/ 2 dwelling units	\$48.11
26 - 40	\$5.12	\$0.00	3/4"	\$32.88
41 +	\$6.33	\$0.00	3/4"/ 2 dwelling units	\$65.80
			1"	\$54.80
			1.5"	\$105.83
			2.0"	\$175.40
Comm	\$4.86	\$0.00	3"	\$383.70
			4"	\$1,315.71

DRAFT - June 3, 2009

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-May 2009	30,350
PROJECTED ACTIVITY to END of FY:	2,000
Projected YEAR END TOTAL:	32,350
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	(22.7%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4180 Description: Late Penalty	
Actual Amount As Of: 31-May 2009	44,272
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	52,272
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	(4.3%)
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	0
NARRATIVE:	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-May 2009	7,241
PROJECTED ACTIVITY to END of FY:	750
Projected YEAR END TOTAL:	7,991
PROPOSED Line Item Amount:	458,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	5631.7%
% Change to Previous Year Budget	5625.0%
Dollar difference between proposed budget & current budget	450,000

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
Sale of 25 Connections	\$450,000
TOTAL	\$458,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-May 2009	83,387
PROJECTED ACTIVITY to END of FY:	11,000
Projected YEAR END TOTAL:	94,387
PROPOSED Line Item Amount:	\$ 65,549

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,124
% Change Actual Year End compared to Proposed Line item amount.	(30.6%)
% Change to Previous Year Budget	(34.5%)
Dollar difference between proposed budget & current budget	-34,575

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

Cash on Deposit	Balance	Less CSP \$						
	2,642,664	20,712	2,621,952	x	2.50%	=	\$ 65,549	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4930 Description: Property Taxes	
Actual Amount As Of: 31-May 2009	673,983
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	678,983
PROPOSED Line Item Amount:	300,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	600,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(55.8%)
% Change to Previous Year Budget	(50.0%)
Dollar difference between proposed budget & current budget	-300,000

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$300,000
 TOTAL	 <u><u>\$300,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-May 2009	143,426
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	151,426
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	76,000
% Change Actual Year End compared to Proposed Line item amount.	(75.6%)
% Change to Previous Year Budget	(51.3%)
Dollar difference between proposed budget & current budget	-39,000

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

*** All cell site Leases revenue has been moved to account No. 4955.*

<u>Sub-Account</u>	FY 08/09	FY 09/10
Skylawn	25,000	25,000
Miscellaneous	12,000	12,000
	<u>37,000</u>	<u>37,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 31-May 2009	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0
PROPOSED Line Item Amount:	82,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 0

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget #DIV/0!

Dollar difference between proposed budget & current budget 82,200

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

<u>Sub-Account</u>	FY 09/10
Sprint Spectrum Lease	21,000
Sprint Spectrum Lease	18,000
Metro PCS	21,600
Metro PCS	21,600
	<u><u>82,200</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-May 2009	236,700
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	236,700

PROPOSED Line Item Amount:	100,000
-----------------------------------	----------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(57.8%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs.

Spread:

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-May 2009	1,194,902
PROJECTED ACTIVITY to END of FY:	140,000
Projected YEAR END TOTAL:	1,334,902
PROPOSED Line Item Amount:	1,610,934

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,460,119
% Change Actual Year End compared to Proposed Line item amount.	20.7%
% Change to Previous Year Budget	10.3%
Dollar difference between proposed budget & current budget	150,815

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

Water rates will increase approximately 15.7% from the SFWD this year. Cost per hcf \$1.65

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2009/2010

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs Pilarcitos CSP				SFWD Total		TOTAL PRODUCTION		SFWD COST 1.65 hcf	
	FY 08/09	FY 09/10	FY 08/09	FY 09/10	FY 08/09	FY 09/10	FY 08/09	FY 09/10	FY 08/09	FY 09/10	FY 08/09	FY 09/10	Actual	Plan	Plan	
	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	
Jul-08	13,035	15,000	4,679	4,000	0	0	0	0	100,695	96,000	100,695	96,000	118,409	115,000	\$158,400	
Aug-08	3,409	11,000	441	3,000	0	0	0	0	116,310	105,000	116,310	105,000	120,160	119,000	\$173,250	
Sep-08	0	9,000	0	3,000	0	0	0	0	102,807	99,000	102,807	99,000	102,807	111,000	\$163,350	
Oct-08	0	5,000	0	3,000	0	0	0	0	103,917	101,000	103,917	101,000	103,917	109,000	\$166,650	
Nov-08	0	4,000	0	1,000	0	0	0	0	69,291	60,000	69,291	60,000	69,291	65,000	\$99,000	
Dec-08	0	0	0	0	6,350	8,350	0	0	64,626	52,000	64,626	52,000	70,976	60,350	\$85,800	
Jan-09	0	0	0	0	2,086	8,000	0	49,000	69,799	15,000	69,799	64,000	71,885	72,000	\$105,600	
Feb-09	0	0	0	0	10,080	15,000	3,850	50,000	49,746	0	53,596	52,000	63,676	67,000	\$85,800	
Mar-09	0	12,000	441	1,350	11,160	15,000	54,037	43,000	0	0	54,037	43,000	65,638	71,350	\$70,950	
Apr-09	18,088	20,400	630	2,000	0	0	77,888	77,888	0	0	77,888	76,000	96,606	98,400	\$125,400	
May-09	18,717	22,600	4	4,883	0	0	95,508	89,000	0	0	95,508	83,000	114,229	110,483	\$136,950	
Jun-09	12,233	21,500	3,640	4,890	0	0	40,000	35,000	64,194	62,000	104,194	96,000	120,067	122,390	\$158,400	
TOTALS	65,482	120,500	9,835	27,123	29,676	46,350	271,283	343,888	741,385	590,000	1,012,668	927,000	1,117,661	1,120,973	\$1,529,550	
Base Charge																\$81,384
Grand Total																\$1,610,934

Note: Bold numbers in actual columns are estimates

Expect 72,608 hcf of estimated unmetered water (leaks, plant use, flow tests, etc...)for FY 09/10
7.4% unaccountable water

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-May 2009	16,504
PROJECTED ACTIVITY to END of FY:	1,500
Projected YEAR END TOTAL:	18,004
PROPOSED Line Item Amount:	19,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>20,000</u>
% Change Actual Year End compared to Proposed Line item amount.	5.5%
% Change to Previous Year Budget	(5.0%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY 09/10

PG&E \$19,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-May 2009	290,933
PROJECTED ACTIVITY to END of FY:	600
Projected YEAR END TOTAL:	291,533
PROPOSED Line Item Amount:	230,407

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	234,299
% Change Actual Year End compared to Proposed Line item amount.	(21.0%)
% Change to Previous Year Budget	(1.7%)
Dollar difference between proposed budget & current budget	-3,892

NARRATIVE:

Skylawn is estimated to purchase 40 million gallons.
Anticipated less usage at Crystal Springs as FY 08/09 since Denniston WTP will be on-line more in FY 09/10.

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	590,000	0.349	=	\$	205,910
Non-pumping electrical				\$	6,000
Skylawn Pumping Expenses	53,000	0.349	=	\$	18,497
TOTAL				\$	<u>230,407</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-May 2009	18,782
PROJECTED ACTIVITY to END of FY:	2,000
Projected YEAR END TOTAL:	20,782
PROPOSED Line Item Amount:	21,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,800
% Change Actual Year End compared to Proposed Line item amount.	4.4%
% Change to Previous Year Budget	(12.5%)
Dollar difference between proposed budget & current budget	-3,100

NARRATIVE:

Frenchman's Creek pump station removed.

	Est FY 09/10
Granada #1	\$5,500
Granada #2	\$5,500
Granada #3	\$3,400
Alves Pump Station	\$7,000
Miramontes Tank	\$300
TOTAL	<u><u>\$21,700</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn.	
Actual Amount As Of: 31-May 2009	8,392
PROJECTED ACTIVITY to END of FY:	100
Projected YEAR END TOTAL:	8,492
PROPOSED Line Item Amount:	10,016

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
% Change Actual Year End compared to Proposed Line item amount.	17.9%
% Change to Previous Year Budget	0.2%
Dollar difference between proposed budget & current budget	16

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November. During last three fiscal years this did not occur. Assumes 46,000 units of production, at an energy cost of \$0.20 per unit. Expected to double well #2 output from being refurbish this spring.

Wells #1 & 3	\$ 408	Well #4	\$ 204	
Well #2	\$ 3,000	Well #4A	\$ 3,100	
Well #3A	\$ 204	Well #5	\$ 3,100	
TOTAL	\$ 3,612		\$ 6,404	Total <u>\$ 10,016</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 31-May 2009	15,178
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	23,178
PROPOSED Line Item Amount:	53,176

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	74,500
% Change Actual Year End compared to Proposed Line item amount.	129.4%
% Change to Previous Year Budget	(28.6%)
Dollar difference between proposed budget & current budget	-21,324

NARRATIVE:

Projected year end low due to inoperation of plant for most of FY 08/09. Higher proposed from last year due to expected increased in energy costs. Runs approximately \$.36/unit. Expect to produce 147,000 units.

FY 09/10

Denn Pump Station	\$28,560
Denn Well #1	\$4,080
Denn Well #2,3,4	\$3,400
Denn Well #5	\$2,856
Denn Well #9	\$3,400
Denn WTP	\$8,160
Filter Recycle Pump	\$2,720
TOTAL	<u><u>\$53,176</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5235 Description: Denn. WTP Oper.	
Actual Amount As Of: 31-May 2009	16,641
PROJECTED ACTIVITY to END of FY:	3,500
Projected YEAR END TOTAL:	20,141
PROPOSED Line Item Amount:	30,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	59,560
% Change Actual Year End compared to Proposed Line item amount.	49.0%
% Change to Previous Year Budget	(49.6%)
Dollar difference between proposed budget & current budget	-29,560

NARRATIVE: Proposed vs. projected year end difference due to inoperation of plant for majority of FY 08/09. Chemical costs = \$200/MG Expect to treat 112 MG. Laboratory expenses moved to Account No. 5250

ADMIN	CHEMICALS
Telephone \$400	Caustic Soda \$15,000
Alarm System \$1,600	Alum \$2,000
Charts & Supplies \$3,000	Polymer \$4,000
	KMNo4 \$1,000
	Sodium Hypochlorite \$3,000
	Admin \$5,000
	Chemicals \$25,000
	TOTAL <u>\$30,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-May 2009	36,667
PROJECTED ACTIVITY to END of FY:	3,464
Projected YEAR END TOTAL:	40,131

PROPOSED Line Item Amount:	43,000
-----------------------------------	---------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	36,000
% Change Actual Year End compared to Proposed Line item amount.	7.1%
% Change to Previous Year Budget	19.4%
Dollar difference between proposed budget & current budget	7,000

NARRATIVE:

Increased in year end over proposed for last year due to following activities:
Return Backwash system and safety improvements and electrical and instrumentation upgrades. Needed overhaul of 100 hp pump.

	FY 09/10
Electrical	\$5,000
Instrumentation	\$7,000
Telemetry	\$3,000
Pump Repair	\$15,000
Filter Inspection	\$5,000
Misc. Plumbing & Parts	\$4,000
Sludge Removal	\$4,000
TOTAL	\$43,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5240	Description: Nunes WTP Oper
Actual Amount As Of: 31-May 2009	76,756
PROJECTED ACTIVITY to END of FY:	5,500
Projected YEAR END TOTAL:	82,256
PROPOSED Line Item Amount:	65,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	126,400
% Change Actual Year End compared to Proposed Line item amount.	(20.5%)
% Change to Previous Year Budget	(48.3%)
Dollar difference between proposed budget & current budget	-61,000

NARRATIVE:

Increased Hypochlorite Purchase for 6 months. Chemical costs = \$80/MG.
Expect to treat 733 MG. Laboratory expenses moved to Acct No. 5250.

Telephone	\$1,400	Chemicals	
Alarm System	\$1,000	Caustic	\$15,000
Diesel	\$1,000	Polymer	\$4,000
Charts & Supplies	<u>\$2,000</u>	Alum	\$24,000
Sub total	\$5,400	Hypo Chlor	<u>\$17,000</u>
			\$60,000
TOTAL	<u><u>\$65,400</u></u>		

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-May 2009	28,909
PROJECTED ACTIVITY to END of FY:	12,761
Projected YEAR END TOTAL:	41,670
PROPOSED Line Item Amount:	38,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	51,700
% Change Actual Year End compared to Proposed Line item amount.	(8.8%)
% Change to Previous Year Budget	(26.5%)
Dollar difference between proposed budget & current budget	-13,700

NARRATIVE:

Lower end costs attributed to reduced underground storage tank inspection fees and reduced chlorinator maintenance costs. Did not replace Sed Basin guides.

FY 09/10

Generator Service Contract	\$1,000
Sludge Removal	\$5,000
Electrical	\$6,000
Instrumentation/Controls	\$7,000
Motor & Pump Replacement	\$6,000
Filter Inspection	\$4,000
Sedimentation Basin Guide Replacement and repairs	\$1,000
Annual Electrical PM	\$6,000
Misc.	\$2,000
	<u>\$38,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-May 2009	7,124
PROJECTED ACTIVITY to END of FY:	900
Projected YEAR END TOTAL:	8,024
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
% Change Actual Year End compared to Proposed Line item amount.	5.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

FY 09/10

Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
 TOTAL	 <u><u>\$8,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-May 2009	13,877
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	23,877
PROPOSED Line Item Amount:	68,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	66,000
% Change Actual Year End compared to Proposed Line item amount.	186.9%
% Change to Previous Year Budget	3.8%
Dollar difference between proposed budget & current budget	2,500

NARRATIVE:

Tunnel Cleaning will be schedule in FY 09/10

FY 09/10

Electrical Testing (ETI)	\$10,000
Electrical Repair	\$7,000
Equipment /Valve Maintenance	\$5,000
Pressure Reducing Valves	\$1,000
Misc. Equip/Air Vent	\$1,500
Telemetry & Alarms	\$4,000
Tunnel Cleaning	\$25,000
Pump Maintenance	\$15,000
	<u>\$68,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5250 Description: Laboratory Expenses	
Actual Amount As Of: 31-May 2009	64,982
PROJECTED ACTIVITY to END of FY:	7,500
Projected YEAR END TOTAL:	72,482
PROPOSED Line Item Amount:	75,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	0
% Change Actual Year End compared to Proposed Line item amount.	3.5%
% Change to Previous Year Budget	#DIV/0!
Dollar difference between proposed budget & current budget	75,000

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system and Treatment Plants

	FY 08/09	FY 09/10
Nunes WTP	\$35,000	\$40,000
Denniston WTP	\$30,000	\$35,000
	<u>\$65,000</u>	<u>\$75,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: <i>Studies/Surveys/Consulting</i>	
Actual Amount As Of: 31-May 2009	39,998
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	54,998
PROPOSED Line Item Amount:	\$22,544

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount	(59.0%)
% Change to Previous Year Budget	(54.9%)
Dollar difference between proposed budget & current budget	-27,456

Narrative: Lease consultant agreement offset by Cell Site Lease Agreements in account 4950

Communication Lease Consultant (Til FY 10/11) - New	\$17,544.00
Misc. Studies/Surveys	\$5,000.00
	<u>\$22,544.00</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Conservation	
Actual Amount As Of: 31-May 2009	33,048
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	38,048
PROPOSED Line Item Amount:	60,650

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>40,000</u>
% Change Actual Year End compared to Proposed Line item amount.	59.4%
% Change to Previous Year Budget	51.6%
Dollar difference between proposed budget & current budget	20,650

NARRATIVE:

Increase funding due to:

1. Rebates for toilets and washing machines is being increased in anticipation of losing grant funding, increased rebate amounts and an increase in participation per BAWSCA's WCIP.
2. School education is being increased in anticipation of new BAWSCA sponsored outreach to more grade levels.
3. Funding for residential surveys is a new item in anticipation of outsourcing this program to comply with CUWCC BMP.
4. Low flow device funding is being increased to provide low flow spray rinse valves to restaurants as part of BAWSCA's WCIP.
5. Funds included to install water meter at 766 Main Street to comply with BMP's.
6. Funds included for Pilarcitos IRWMP implementation.
7. Funds included to produce 2010 UWMP, which is due December 2009.

Legend:

BAWSCA - Bay Area Water Supply and Conservation Agency
BMP - Best Management Practices
CUWCC - California Urban Water Conservation Council
IRWMP - Integrated Regional Watershed Management Plan
UWMP - Urban Water Management Plan
WCIP - Water Conservation Implementation Plan

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**Budget Worksheet
Fiscal Year
2009-2010**

Worksheet 5321 A – Water Conservation/Water Resources

Description	Proposed FY 09/10
Washing Machine Rebate Program	
Residential (BMP 6)	\$10,000
CII (BMP 9)	\$1,000
Toilet and Urinal Rebate Program	
Residential (BMP 14)	\$1,000
CII (BMP 9)	\$1,000
Low Flow Device Distribution	
Residential (BMP 2)	\$2,000
New Construction Ordinance (BMP 2)	\$500
Pre-Rinse Spray Valve	
CII (BMP 9)	\$500
School Education	
Water Wise - BAWSCA (BMP8)	\$5,000
Residential Water Surveys	
(BMP 1)	\$5,000
Metering with Commodity Rates	
Meter for 766 Main Street (BMP 4)	\$750
Large Landscape	
Whitcomb – BAWSCA (BMP 5)	\$9,000
California State Model Landscape Ordinance	\$500
Public Information - Outreach	
Materials (BMP 7)	\$2,000
Newspaper/Magazine Ads (BMP 7)	\$3,000
Bill Stuffers (BMP 7)	\$2,000
Direct Mailers (BMP 7)	\$5,000
Fees and Memberships	
Event Fees	\$500
California Urban Water Conservation Council (CUWCC)	\$3,000
California Water Awareness Campaign	\$900
Other	
UWMP 2010	\$5,000
Pilarcitos IRWMP Commitments	\$3,000
TOTALS	\$60,650

Legend:

BAWSCA - Bay Area Water Supply and Conservation Agency

BMP - Best Management Practices

IRWMP - Integrated Regional Watershed Management Plan

UWMP - Urban Water Management Plan

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-May 2009	13,603
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	28,603
PROPOSED Line Item Amount:	28,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	31,700
% Change Actual Year End compared to Proposed Line item amount.	0.3%
% Change to Previous Year Budget	(9.5%)
Dollar difference between proposed budget & current budget	-3,000

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Decrease in MCTV services.

MCTV-Recording meetings(14 @ \$375)	\$5,000
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$8,500
Postage for Public Outreach	\$6,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$5,000

Spread:	TOTAL	28,700			
Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2009/2010

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5411	Description: Salaries - Field
Actual Amount As Of:	31-May 2009	782,627
PROJECTED ACTIVITY to END of FY:		75,000
Projected YEAR END TOTAL:		857,627
PROPOSED Line Item Amount:		907,674

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	823,397
% Change Actual Year End compared to Proposed Line item amount.	5.8%
% Change to Previous Year Budget	10.2%
Dollar difference between proposed budget & current budget	84,277

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
6/3/2009
FY 2009/2010 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE	Current Hrly Rate	COLA 3.0%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411							
Superintendent	54.54	56.17	116,841			10,800	127,641
Distribution Supervisor	43.66	44.97	93,537	120	8,095	7,200	108,832
WTP Supervisor	47.03	48.44	100,746	120	8,718	7,200	116,665
Sr. WTP Oper.	41.56	42.81	89,044	120	7,706	7,200	103,949
Treat/Dist Op	28.00	28.84	59,987	80	3,461	4,800	68,248
Treat/Dist Op	27.31	28.13	58,514	80	3,376	4,800	66,690
Treat/Dist Op	27.31	28.13	58,514	80	3,376	4,800	66,690
Treat/Dist Op	28.00	28.84	59,987	80	3,461	7,200	70,648
Maint Worker	25.40	26.16	54,417	40	1,570	2,400	58,387
Maint Worker	23.01	23.70	49,302	40	1,422	1,200	51,924
Part-Time Help	15.00		15,000				15,000
Part-Time Help	15.00		15,000				15,000
Estimated Annual Merit Increase			18,000				18,000
Standby Pay for On-Call Employees			20,000				20,000
Sub total, Field			808,890		41,184	57,600	907,674

ADMIN #5610							
Gen Manager	85.44	88.00	183,036				183,036
Water Conser.	34.03	35.05	72,895	40	2,103		74,998
Prj Coord. PT	60.00		12,000				12,000
Office Mgr	37.64	38.77	80,635	40	2,326		82,961
Admin Assist.	34.10	35.12	73,056	40	2,107	7,546	82,709
Office Speclst	26.03	26.81	55,756		-		55,756
Office Speclst	23.59	24.30	50,534	40	1,458		51,992
Office Speclst	26.03	26.81	55,756		-	2,400	58,156
Directors			30,000				30,000
Estimated Annual Merit Increase			15,000				15,000
Sub total, Admin			628,667		7,994	9,946	\$646,607

TOTAL 1,437,557 \$1,554,281

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>			<u>Amount</u>
Acct. No.	5412	Description:	Maintenance Expenses
Actual Amount As Of:	31-May 2009		143,723
PROJECTED ACTIVITY to END of FY:			30,000
Projected YEAR END TOTAL:			173,723

PROPOSED Line Item Amount:	189,500
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	180,786
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% Change Actual Year End compared to Proposed Line item amount.	9.1%
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% Change to Previous Year Budget	4.8%
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Dollar difference between proposed budget & current budget	8,714
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NARRATIVE:

Increase due to main repairs (South of Town Pipeline) and other difficult jobs

Laundry	\$2,000	Paving	\$18,000
Service Products	\$7,000	Inventory	\$13,000
Pump Repair	\$6,000	Materials	\$6,000
Uniforms/Jackets/Shoes	\$8,000	Equip. Rental	\$2,000
USA	\$500	Radio Repair	\$1,000
Backfill	\$3,000	Landscape Maint	\$2,000
Hydrant repair	\$20,000		
Tank Inspection	\$5,000	Cathodic Protection	\$8,000
Generator services	\$7,000	Misc. tools, etc.	\$5,000
Safety Supplies	\$4,000	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Main Repairs	\$35,000	Waste Services	\$3,000
		Fence Repairs	\$2,000
Sub totals	\$97,500	Raising Valve (City/County)	\$32,000
TOTAL	\$ 189,500		\$92,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-May 2009	41,771
PROJECTED ACTIVITY to END of FY:	3,797
Projected YEAR END TOTAL:	45,568
PROPOSED Line Item Amount:	47,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	58,000
% Change Actual Year End compared to Proposed Line item amount.	4.2%
% Change to Previous Year Budget	(18.1%)
Dollar difference between proposed budget & current budget	-10,500

NARRATIVE: Decrease due to newer vehicles in the fleet.

	<u>FY 09/10</u>
Gasoline	\$32,000.00
Mobile Phones	\$7,500.00
Service & Repairs	\$8,000.00
	<u><u>\$47,500.00</u></u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-May 2009	11,542
PROJECTED ACTIVITY to END of FY:	1,100
Projected YEAR END TOTAL:	12,642
PROPOSED Line Item Amount:	15,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,400
% Change Actual Year End compared to Proposed Line item amount.	18.7%
% Change to Previous Year Budget	(40.9%)
Dollar difference between proposed budget & current budget	-10,400

NARRATIVE:

FY 09/10 amounts lower from past year due to rehabilitation of wells and upgrades.

	<u>FY 08/09</u>	<u>FY 09/10</u>
Electrical PM	\$1,200	\$1,200
Pumps	\$20,000	\$7,600
Electrical	\$4,000	\$6,000
Plumbing	\$200	\$200
	<u>\$25,400</u>	<u>\$15,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2009/2010

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610	Description: Salaries, Admin.
Actual Amount As Of: 31-May 2008	546,924
PROJECTED ACTIVITY to END of FY:	50,000
Projected YEAR END TOTAL:	596,924
PROPOSED Line Item Amount:	646,607

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	617,719
% Change Actual Year End compared to Proposed Line item amount.	8.3%
% Change to Previous Year Budget	4.7%
Dollar difference between proposed budget & current budget	28,888

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620	Description: Office Expenses
Actual Amount As Of: 31-May 2008	96,754
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	106,754
PROPOSED Line Item Amount:	131,150

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	139,350
% Change Actual Year End compared to Proposed Line item amount.	22.9%
% Change to Previous Year Budget	(5.9%)
Dollar difference between proposed budget & current budget	-8,200

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Increase in postage rates, addition of Online Payments (NetBill) and allowance for bad debt.
Deleted Newsletter costs and reduced office maintenance costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$ 3,000
	Bulk Mailing	\$ 5,000
	Pre-Stamped Envelopes	\$ 6,000
Phone Services PG&E	Monthly Service & Repairs	\$ 4,000
	Monthly Service	\$ 6,000
Office Cleaning	Janitorial Service/Carpet Cleaning	\$ 7,500
Dining	December Holiday Dinner	\$ 3,500
File Storage	Iron Mountain - Offsite Storage	\$ 4,500
Leases	Mail & Copier Machines	\$ 13,000
	Office Alarms and Security Camera	\$ 6,000
Printing	Checks, Forms, Statements	\$ 3,000
Data Prose	Fulfillment Center for Billing Stmnts	\$ 18,000
	NetBill (Online Payments)	\$ 4,800
Emergency	Supplies	\$ 500
Miscellaneous	Office Supplies	\$ 7,500
	Credit Card / Bank Fees	\$ 7,000
	DMV/Pre-Employment Physicals	\$ 750
	Employee Recognition Program	\$ 1,750
	Petty Cash	\$ 2,500
	Director recognition/framing	\$ 750
	ORCC LockBox Services	\$ 600
	Allowance for Bad Debt	\$ 6,000
Maintenance	Office Equipment/Repairs	\$ 5,000
	Office Maintenance/Repairs	\$ 8,000
Payroll	Payroll Processing with ADP	\$ 6,500
TOTAL		\$ 131,150

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5621 Description: Computer Services	
Actual Amount As Of: 31-May 2008	60,051
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	65,051
PROPOSED Line Item Amount:	64,150

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	53,900
% Change Actual Year End compared to Proposed Line item amount:	(1.4%)
% Change to previous year budget:	19.0%
Dollar difference between proposed budget & current budget	10,250

NARRATIVE: Addition of Check Scanner Annual Maintenance costs along with an increase in upgrades to software for water shortage billing module

Maintenance Agreements		Computer Services	
Springbrook	\$10,000	Training	\$ 2,000
Radix	\$3,000	New/Upgrades to software/Cust Rpts	\$ 5,000
ICS	\$15,000	Services/Repairs	\$ 15,000
Hansen	\$2,500	Coastside Net	\$ 1,000
AMR	\$1,500	Rogue Web Works (Website Maint.)	\$ 5,000
XC2 Software	\$800	Sonic.net	\$ 450
<i>(Backflow Prevention)</i>		Spam Filtering	\$ 900
Check Scanner	\$2,000		
<i>Subtotal</i>	<i>\$34,800</i>	Subtotal	\$ 29,350
		Grand Total	\$ 64,150

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-May 2008	20,020
PROJECTED ACTIVITY to END of FY:	2,500
Projected YEAR END TOTAL:	22,520
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	32,500
% Change Actual Year End compared to Proposed Line item amount.	(11.2%)
% Change to Previous Year Budget	(38.5%)
Dollar difference between proposed budget & current budget	-12,500

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 5,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 7,000
*WTO/WDO Renewal/Application Fees	\$ 1,000
TOTAL	<u>\$ 20,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 31-May 2008	446,994
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	481,994
PROPOSED Line Item Amount:	500,830

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **493,349**

% Change Actual Year End compared to Proposed Line item amount.	3.9%
% Change to Previous Year Budget	1.5%
Dollar difference between proposed budget & current budget	7,481

NARRATIVE:

	FY 08/09	FY 09/10
Dental	\$21,904	\$21,253
LTD	\$15,313	\$16,158
Health	\$324,950	\$326,690
Liability	\$50,000	\$55,000
Life	\$4,814	\$5,361
Property	\$20,000	\$20,000
Vision	\$5,636	\$5,636
EAP Program	\$732	\$732
Workers Compensation	\$50,000	\$50,000
TOTAL	\$493,349	\$500,830

Estimated Rate Increases for: Dental Dental (10%), Health (Blue Cross - 13%), EAP (0%), VSP (5%), Life (3%), Health (Kaiser - 13%), LTD (3%)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Current FY 2008/2009

	KAISER	Blue Cross	Dental	Vision	Life/AD&D	LTD Metlife	ACWA EAP	ACWA W/C	ACWA Property	ACWA Liability
July	\$9,216	\$14,279	\$1,695	\$450	\$382	\$1,192	\$61	\$10,381		
August	\$6,548	\$14,104	\$1,673	\$470	\$390	\$1,192	\$61			\$50,014
September	\$8,528	\$14,104	\$1,553	\$470	\$391	\$1,192	\$61			
October	\$8,528	\$14,104	\$1,643	\$470	\$415	\$1,192	\$61	\$9,830		
November	\$8,528	\$14,104	\$1,643	\$470	\$415	\$1,391	\$61			
December	\$8,609	\$15,483	\$1,643	\$470	\$416	\$1,241	\$61			
January	\$8,609	\$15,483	\$1,643	\$470	\$548	\$1,637	\$61	\$12,154		
February	\$8,609	\$15,483	\$1,643	\$470	\$434	\$1,307	\$61		\$16,981	
March	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61			
April	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61	\$15,000		
May	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61			
June	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61			
EE/Retirees Credit	-\$1,700	-\$21,000	-\$4,000	-\$235	-\$150	-\$160				
Sub Total	\$99,911	\$158,076	\$15,577	\$5,382	\$4,977	\$15,411	\$732	\$47,365	\$16,981	\$50,014
FY 08/09 Total	\$103,308	\$185,798	\$19,321	\$5,636	\$5,205	\$15,687	\$732	\$47,365		
June Rate x 12 months										
Approx. Rate Increase	13% \$116,738	13% \$209,952	10% \$21,253	0% \$5,636	3% \$5,361	3% \$16,158	0% \$732	\$50,000	\$20,000	\$55,000
Total Medical	\$326,690									
Total	\$500,830									

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-May 2008	370,419
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	405,419
PROPOSED Line Item Amount:	447,750

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	395,280
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	10.4%
% Change to Previous Year Budget	13.3%
Dollar difference between proposed budget & current budget	52,470

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5645 Description: SIP 401 K Plan	
Actual Amount As Of: 31-May 2008	0
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	10,000
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	0
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	100.0%
% Change to Previous Year Budget	#DIV/0!
Dollar difference between proposed budget & current budget	20,000

NARRATIVE: \$20,000
 Supplemental Income Trust Fund / AIP 401 K Plan base on the
 Memorandum of Understanding between CCWD and the Teamsters Union, Local 856

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
DRAFT
Budget Worksheet

Fiscal Year
2009/2010

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-May 2008	26,892
PROJECTED ACTIVITY to END of FY:	3,500
Projected YEAR END TOTAL:	30,392
PROPOSED Line Item Amount:	52,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	57,000
% Change Actual Year End compared to Proposed Line item amount.	71.1%
% Change to Previous Year Budget	(8.8%)
Dollar difference between proposed budget & current budget	-5,000

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

HansonBridgett	\$50,000
Sherman/Feller	\$2,000
Total	\$52,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-May 2008	11,957
PROJECTED ACTIVITY to END of FY:	1,500
Projected YEAR END TOTAL:	13,457
PROPOSED Line Item Amount:	15,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	11.5%
% Change to Previous Year Budget	(40.0%)
Dollar difference between proposed budget & current budget	-10,000

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Note: Engineer will receive 3.0% increase in the hourly rate effective 7/1/09

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683 Description: Financial Services	
Actual Amount As Of: 31-May 2008	19,731
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	27,731
PROPOSED Line Item Amount:	31,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	47,375
% Change Actual Year End compared to Proposed Line item amount.	11.8%
% Change to Previous Year Budget	(34.6%)
Dollar difference between proposed budget & current budget	-16,375

NARRATIVE:

Annual auditing services performed by Joseph J Arch (new auditor) and Annual accounting/consultation services provided by John Parsons, CPA.

	FY 09/10
Financial Audit Service	\$16,000
Accounting Services	\$15,000
Total	<u><u>\$31,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-May 2008	95,409
PROJECTED ACTIVITY to END of FY:	8,500
Projected YEAR END TOTAL:	103,909
PROPOSED Line Item Amount:	112,146

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	105,541
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	7.9%
% Change to Previous Year Budget	6.3%
Dollar difference between proposed budget & current budget	6,605

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

Line Item

Amount

Acct. No. **5684** Description: Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,554,281			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,445,307	\$ 89,609		\$ 89,609
AMOUNT SUBJECT TO MEDICARE	\$ 1,554,281		\$ 22,537	\$ 22,537
TOTAL				\$ 112,146

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687	Description: Memberships & Subscriptions
Actual Amount As Of: 31-May 2008	43,430
PROJECTED ACTIVITY to END of FY:	3,500
Projected YEAR END TOTAL:	46,930
PROPOSED Line Item Amount:	53,815

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	51,965
% Change Actual Year End compared to Proposed Line item amount.	14.7%
% Change to Previous Year Budget	3.6%
Dollar difference between proposed budget & current budget	1,850

NARRATIVE: See attached worksheet for detail of costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
<u>Line Item: Memberships & Subscriptions</u>		Description	
Acct. No. 5687		Amount	
ACWA	\$10,000	Membership dues	
AWWA	\$2,000	Membership dues and technical publications	
West Group (Formally Barclays)	\$400	Updates on California Code of Regulations regarding construction laws	
BAWSCA	\$23,000	Annual assessment & dues	
Chamber of Commerce	\$800	Membership dues & Farm Day Luncheon Tickets	
CSDA	\$4,000	Membership dues	
HMB Review, sub & ads	\$5,000	Legal notices, newspaper ads, election info, etc.	
Wellness Program	\$2,000	Wellness Program group membership in health club	
Water Education Foundation	\$1,000	Membership dues and technical publications	
Springbrook Users Group	\$65	Annual Users Group for Springbrook Software	
California Emergency Utilities	\$500	Annual Membership	
IAMPO	\$50	Subscription for Backflow Prevention Magazine	
Miscellaneous	\$5,000		
TOTAL	\$53,815		

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5688 Description: Election Expense	
Actual Amount As Of: 31-May 2008	
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0
PROPOSED Line Item Amount:	15,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 0

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget #DIV/0!

Dollar difference between proposed budget & current budget 15,000

NARRATIVE:

2009 November Election for two 4 year terms

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5689 Description: Union Expenses	
Actual Amount As Of: 31-May 2008	11,000
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	12,000
PROPOSED Line Item Amount:	12,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(20.0%)
Dollar difference between proposed budget & current budget	-3,000

NARRATIVE:

Serivces contracted with IEDA (Labor Negotiator)	\$ 12,000
TOTAL	<u>\$ 12,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-May 2008	8,798
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	9,798
PROPOSED Line Item Amount:	10,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	9,200
% Change Actual Year End compared to Proposed Line item amount.	10.2%
% Change to Previous Year Budget	17.4%
Dollar difference between proposed budget & current budget	1,600

NARRATIVE:

1. San Mateo County charges the District for collecting and transmitting property taxes	\$2,000.00
2. The cost of the LAFCo budget, estimated	\$5,000.00
3. Hazardous Material Handling (Nunes & Denniston)	\$3,000.00
4. Property Taxes	<u>\$800.00</u>
	\$10,800.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-May 2008	10,711
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	10,711
PROPOSED Line Item Amount:	10,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	33,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(2.0%)
% Change to Previous Year Budget	(68.2%)
Dollar difference between proposed budget & current budget	-22,500

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants
(DHS Fees - Increase due to additional services regarding new regulations)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$7,500
#2	\$1,000
#3	\$1,000
#4	\$1,000
	<hr/>
	\$10,500

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-May 2008	268,119
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	268,119
PROPOSED Line Item Amount:	270,845

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **266,220**

% Change Actual Year End compared to Proposed Line item amount.	1.0%
% Change to Previous Year Budget	1.7%
Dollar difference between proposed budget & current budget	4,625

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2009 Payment	\$245,610
March 2010 Payment	\$25,235
Spread:	<u>\$270,845</u>

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5712 Description: Existing Bonds - 2006B	
Actual Amount As Of: 31-May 2008	483,305
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	483,305
PROPOSED Line Item Amount:	486,401

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	482,460
% Change Actual Year End compared to Proposed Line item amount.	0.6%
% Change to Previous Year Budget	0.8%
Dollar difference between proposed budget & current budget	3,941

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2008 Payment	\$332,286
March 2009 Payment	<u>\$154,114</u>
	\$486,401

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 31-May 2008	397,833
PROJECTED ACTIVITY to END of FY:	36,167
Projected YEAR END TOTAL:	434,000
PROPOSED Line Item Amount:	650,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	434,000
% Change Actual Year End compared to Proposed Line item amount.	49.8%
% Change to Previous Year Budget	49.8%
Dollar difference between proposed budget & current budget	216,000

NARRATIVE:

Contribution to CIP & Reserves	\$ 650,000
	<u> </u>
	\$ 650,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

CCWD FY09-10 – FY18-19
Capital Improvement Program

DRAFT

COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 09/10 THRU 18/19

Origin		Priority	09/10-18/19												Totals
FY	Number		FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19		
PIPELINE PROJECTS - * Pending Further Pressure Testing															
06	01	Avenue Cabrillo Phase I (Permitting/Design)	2					52,000	100,000						\$152,000
06	01	Avenue Cabrillo Phase II (Construction)	2							1,048,000					\$1,048,000
06	02	Highway #1 South Phase I / II	3					80,000		100,000	1,200,000				\$1,380,000
07	03	Pilarcitos Canyon Pipeline Replacement	1					100,000	1,000,000						\$1,100,000
07	04	Bell-Moon Pipeline Replacement Project	3								60,000	250,000			\$310,000
		* Main Street Pipeline Replacement Project - Phase 3	3									\$90,000.00	\$249,000.00		\$339,000
		* Bridgeport Drive Pipeline Replacement Project	3									\$110,000.00	\$840,000.00		\$950,000
		Main Street/Hwy 92 Widening Project		50,000	20,000										\$20,000
WATER TREATMENT PLANTS															
99	05	Denniston Intake Maintenance	1	27,000	80,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	36,000		\$340,000
08	01	Denniston WTP- Filter Flow Meters	2	6,000											\$0
		Denniston WTP - Intake study/pre-design	1	15,000											\$0
		Denniston WTP - Intake construction	1		100,000										\$100,000
08	02	Nunes WTP- Replace Cl2/pH Analyzer		15,000											\$0
09	03	Nunes - Backwash Variable Rates Project - study	3					15,000							\$15,000
		Nunes - Backwash Variable Rates Project - design/build	3						50,000						\$50,000
09	04	Nunes Backwash and WWR Tank Lights	2	10,000											\$0
07	01	Nunes Filter Media Replacement			50,000										\$50,000
09	05	Nunes Office Heater	2	10,000											\$0
08	03	Nunes UST removal and replaced with AGST		15,000											\$0
08	04	Nunes WTP - Head Loss System Replacement		15,000											\$0
08	05	Nunes WTP - Plant Painting	3			12,500	12,500	12,500	12,500						\$50,000
08	06	Nunes WTP- Filter to Waste System	3					5,000	75,000						\$80,000
08	07	Nunes WTP -Filter Valve Replacement	2							30,000	30,000	30,000	30,000		\$120,000
FACILITIES & MAINTENANCE															
9	6	District Space Planning	2		25,000										\$25,000
09	07	AMR Program + Fixed Network	1	50,000	400,000	400,000	400,000		100,000						\$1,300,000
08	08	PRV Valves Replacement Project**	2	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000		\$180,000
99	01	Meter Change Program**	1	17,000	18,000	19,000	20,000	21,000	22,000	23,000	24,000	25,000	26,000		\$198,000
09	08	Main Office - Replace Skylights (repair leaks)		25,000											\$0
09	09	Fire Hydrant Replacement**	2	40,000	40,000	40,000									\$80,000
09	10	Standardize Chlorine Analyzers at 6 facilities	2			15,000	15,000								\$30,000
09	11	Pilarcitos Culvert Repair	1	50,000	200,000										\$200,000
09	23	District Digital Mapping	3			75,000									\$75,000
EQUIPMENT PURCHASE & REPLACEMENT															
99	02	Vehicle Replacement	1	27,000	28,000	29,000	30,000				30,000	30,000	30,000		\$177,000
99	03	Computer System	1	25,000	5,000	5,000	5,000	6,000	5,000	5,000	5,000	5,000	5,000		\$46,000
99	04	Office Equipment/Furniture	1	20,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000		\$27,000
06	03	SCADA/Telemetry/electrical controls	1	50,000	250,000	500,000	350,000								\$1,100,000
08	09	Dump Truck	1			100,000									\$100,000
08	10	Backhoe	1				80,000								\$80,000
08	12	New Service Truck Box (old dumptruck conversion)	3			50,000									\$50,000

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COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 09/10 THRU 18/19

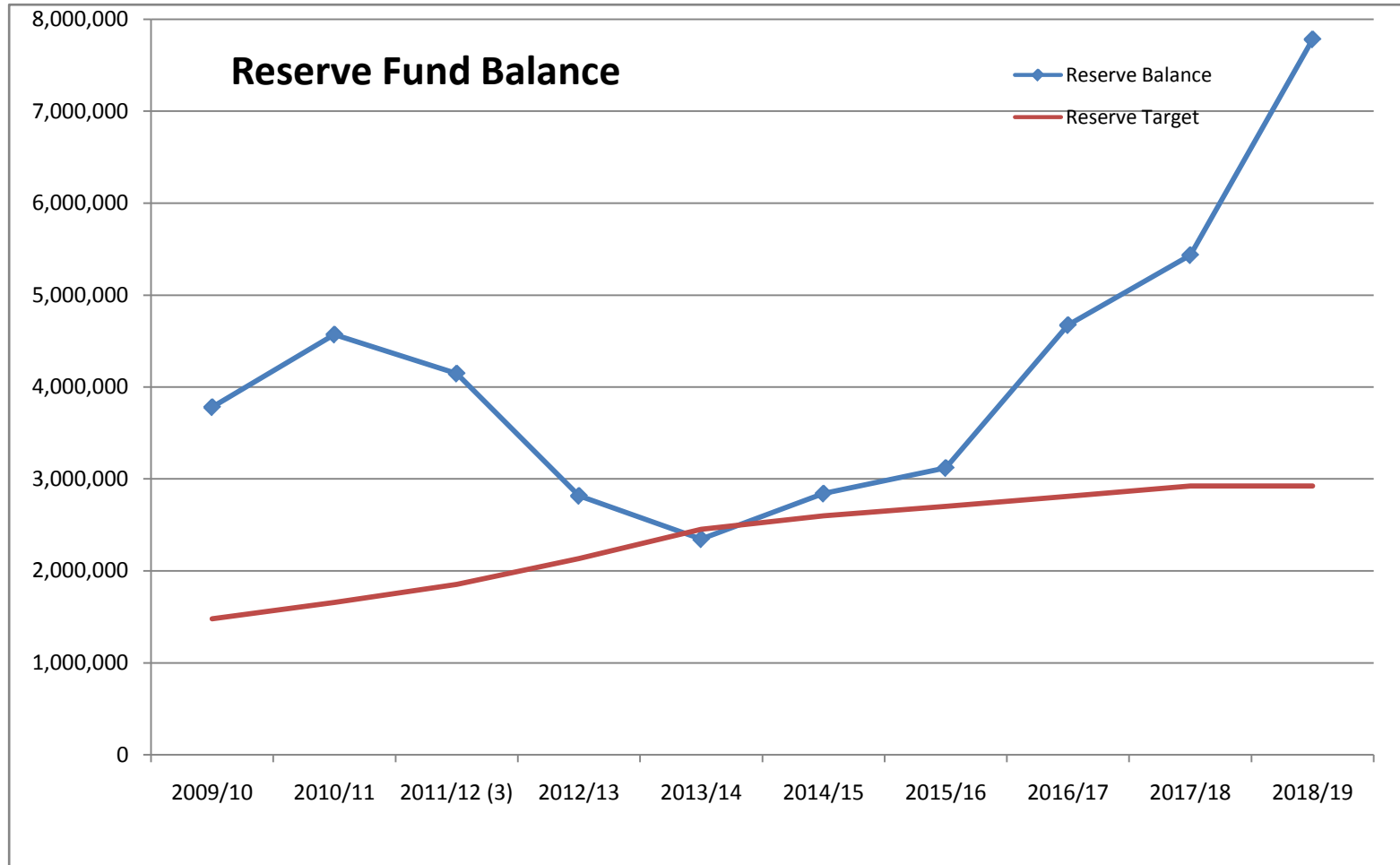
Origin FY	Number	Priority	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	09/10-18/19 Totals	
PUMP STATIONS / TANKS / WELLS															
06	04	Hazen's Tank Replacement	2				280,000							\$280,000	
		Hazen's Tank Fence Upgrade	2	10,000										\$10,000	
09	12	Crystal Springs Reroof and Paint	1	50,000										\$50,000	
09	13	Crystal Springs Soft Starts 1 & 3	1	25,000	25,000									\$25,000	
09	14	CSP Pump #2 Rehabilitation	2	75,000										\$0	
09	17	Crystal Springs Emergency Generator	2					300,000						\$300,000	
10	01	Crystal Springs Check Valve Repair/Replacement	1		100,000									\$100,000	
06	05	Well Rehabilitation	2	60,000	40,000									\$40,000	
08	14	Alves Tank Recoating, Interior+Exterior	1		300,000									\$300,000	
08	15	Miramar Tank Interior Recoat + Mixing	1		230,000									\$230,000	
08	16	Cahill Tank Exterior Recoat	2				150,000							\$150,000	
		Cahill Tank Ladder Replacement			15,000									\$15,000	
08	17	El Granada Tank 2 Recoat + Ladder	2			200,000								\$200,000	
08	18	EG Tank #3 Recoating Interior + Exterior	2				260,000							\$260,000	
		EG Tank #1 security fence			20,000									\$20,000	
		EG Tank #1 pump station pump replacement			23,000									\$23,000	
09	18	New Pilarcitos Well	3		25,000		150,000							\$175,000	
09	19	Pilarcitos Canyon Blending Station	2	50,000	100,000									\$100,000	
		Miramar Tank Fence Upgrade				8,000								\$8,000	
DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															
08	19	Denniston Short Term WTP Modifications	2				800,000	800,000						\$1,600,000	
08	20	Denniston Storage Tank Modification Project	1	686,000										\$0	
DENNISTON WTP (LONG-TERM) IMPROVEMENTS															
08	22	Denniston Pre/Post Treatment Design	1		350,000									\$350,000	
08	23	Denniston Pre/Post Treatment Construction	1			900,000	900,000							\$1,800,000	
NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															
08	24	Nunes WTP Short Term Modifications	1		600,000	600,000	600,000							\$1,800,000	
NUNES WTP (LONG-TERM) IMPROVEMENTS															
08	26	Install Air Scour for Filters	2				100,000							\$100,000	
08	27	Modify Filters for Rate of Flow Control	2		10,000		260,000							\$270,000	
WATER SUPPLY DEVELOPMENT															
09	21	Reclamation Project Planning	1		100,000	100,000	50,000							\$250,000	
09	22	Water Supply Alternatives Evaluation	1		50,000									\$50,000	
														\$0	
<i>indicates new or modified item on list</i>															
FY 10 Totals				\$1,383,000	\$3,287,000	\$3,105,500	\$3,575,500	\$2,005,500	\$1,799,500	\$1,262,000	\$1,406,000	\$598,000	\$1,239,000	\$500,000	\$18,278,000
FY 09 Budget Totals				\$5,402,000	\$4,573,500	\$4,679,500	\$2,236,500	\$254,500	\$1,224,000	\$117,000	\$120,000	\$123,000	\$125,500	\$18,855,500	

CCWD FY09-10 – FY18-19
District Financing and Rate Projections

CCWD Rate Increases Needed to Meet Revenue Requirements

	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Rate Increase	12	12	12	15	15	6	4	4	4	4
Cum Increase	1.12	1.25	1.40	1.62	1.86	1.97	2.05	2.13	2.22	2.30
Loan 1		3500000								
Loan 2			3000000							
Loan 3										

17.92



CCWD Historical and Projected Rate Increases

	Rate Increase		New Rates				Comm. \$/af	Typical Bill - Res 5/8			
	Base	Commodity	5/8 Base	0-8	9-25	Comm.		HCF/Mo	Increase	HCF/Mo	Increase
			11.7	1.76	1.94	2.40		5		9	
Jul-99	5%	5%	12.29	1.85	2.04	2.52	\$1,098	15.57		23.72	
Jul-00	0	0	12.29	1.85	2.04	2.52	\$1,098	15.57	0.00	23.72	0.00
Jul-01	5%	14%	12.90	2.11	2.32	2.87	\$1,251	17.20	1.63	26.49	2.77
Jul-02	4.30%	4.30%	13.45	2.20	2.42	3.00	\$1,305	17.94	0.74	27.63	1.14
Jul-03	9.55%	9.55%	14.74	2.41	2.65	3.28	\$1,430	19.65	1.71	30.26	2.64
Jul-04	3.90%	3.90%	15.31	2.50	2.76	3.41	\$1,486	20.42	0.77	31.45	1.18
Jul-05	15%	15%	17.61	2.88	3.17	3.92	\$1,708	23.48	3.06	36.16	4.72
Jul-06	7%	7%	18.84	3.08	3.39	4.20	\$1,828	25.12	1.64	38.69	2.53
Jul-07	4.60%	4.60%	19.71	3.22	3.55	4.39	\$1,912	26.28	1.16	40.47	1.78
Jul-08	11%	11%	21.88	3.57	3.94	4.87	\$2,122	29.17	2.89	44.92	4.45
Jul-09	12%	12%	24.50	4.00	4.41	5.46	\$2,377	32.67	3.50	50.32	5.39
Jul-10	12%	12%	27.44	4.48	4.94	6.11	\$2,662	36.59	3.92	56.35	6.04
Jul-11	12%	12%	30.74	5.02	5.53	6.85	\$2,982	40.98	4.39	63.12	6.76
Jul-12	15%	15%	35.35	5.77	6.36	7.87	\$3,429	47.13	6.15	72.58	9.47
Jul-13	15%	15%	40.65	6.64	7.32	9.05	\$3,944	54.20	7.07	83.47	10.89
Jul-14	6%	6%	43.09	7.04	7.76	9.60	\$4,180	57.45	3.25	88.48	5.01
Jul-15	4%	4%	44.81	7.32	8.07	9.98	\$4,347	59.75	2.30	92.02	3.54
Jul-16	4%	4%	46.61	7.61	8.39	10.38	\$4,521	62.14	2.39	95.70	3.68
Jul-17	4%	4%	48.47	7.92	8.73	10.79	\$4,702	64.62	2.49	99.53	3.83

Table 1
Coastside County Water District - Financing Plan
Operating Expenses

	Budget	Proposed Budget	Escalation	Estimated								
	2008/09	2009/10	Factor	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Operating Expenses												
Water Purchased (1)	\$1,460,119	\$1,610,934	varies	\$1,894,000	\$2,220,000	\$2,688,000	\$3,054,000	\$3,323,000	\$3,479,000	\$3,458,000	\$3,479,000	\$3,479,000
Electricity	363,599	337,483	10%	371,000	408,000	449,000	494,000	543,000	597,000	657,000	723,000	795,000
Dennison Water Treatment Plant Maint./Oper.	125,560	73,000	5%	77,000	81,000	85,000	89,000	93,000	98,000	103,000	108,000	113,000
Nunes Water Treatment Plant Maint./Oper.	178,100	103,400	5%	109,000	114,000	120,000	126,000	132,000	139,000	146,000	153,000	161,000
Crystal Springs Project Water Treatment Plant Maint./Oper.	74,500	52,000	5%	55,000	58,000	61,000	64,000	67,000	70,000	74,000	78,000	82,000
Salaries/Administration	1,441,116	1,576,545	4%	1,640,000	1,706,000	1,774,000	1,845,000	1,919,000	1,996,000	2,076,000	2,159,000	2,245,000
Other Expenses	1,844,346	1,951,632	4%	2,030,000	2,111,000	2,195,000	2,283,000	2,374,000	2,469,000	2,568,000	2,671,000	2,778,000
Cost Scenario Adjustment			4%									
Total Operating Expenses	5,487,340	5,704,994		6,176,000	6,698,000	7,372,000	7,955,000	8,451,000	8,848,000	9,082,000	9,371,000	9,653,000
Increase from prior fiscal year	530,580	217,654		471,006	522,000	674,000	583,000	496,000	397,000	234,000	289,000	282,000
Percent increase from prior fiscal year		3.97%		8.3%	8.5%	10.1%	7.9%	6.2%	4.7%	2.6%	3.2%	3.0%
Difference				253,352	50,994	152,000	(91,000)	(87,000)	(99,000)	(163,000)	55,000	(7,000)
(1) Projected SFPUC rates distributed to BAWSCA in December 2008												
Source: Coastside County Water District Budget FY 2008/09 and FY 2007/08												
SFPUC Projected Increases	14%	15.7%		17.6%	17.2%	21.1%	13.6%	8.8%	4.7%	-0.6%	0.6%	
SFPUC Wholesale Water Rate	\$1.43	\$1.66		\$1.94	\$2.26	\$2.73	\$3.08	\$3.33	\$3.47	\$3.61	\$3.75	

Table 2
Coastside County Water District - Financing Plan
Capital Improvement Program - 2007/08 thru 2017/08

	Budget	Proposed Budget	Projected									09/10-18/19
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	Total
Pipelines	\$50,000	\$20,000	\$0	\$0	\$152,000	\$1,180,000	\$1,148,000	\$1,260,000	\$450,000	\$1,089,000	\$0	\$5,299,000
Water Treatment Plants	113,000	230,000	41,500	42,500	63,500	169,500	63,000	64,000	65,000	66,000	0	805,000
Facilities and Maintenance	202,000	703,000	569,000	455,000	41,000	142,000	43,000	44,000	45,000	46,000	0	2,088,000
Equipment Purchase and Replacement	122,000	286,000	687,000	468,000	9,000	8,000	8,000	38,000	38,000	38,000	0	1,580,000
Pump Stations/Tanks/Wells	210,000	938,000	208,000	260,000	580,000	300,000	0	0	0	0	0	2,286,000
Dennison WTP	686,000	350,000	900,000	1,700,000	800,000	0	0	0	0	0	0	3,750,000
Nunes WTP	0	610,000	600,000	600,000	360,000	0	0	0	0	0	0	2,170,000
Water Supply Development	0	150,000	100,000	50,000	0	0	0	0	0	0	0	300,000
Scenario Adjustment												0
Total Capital Projects	1,383,000	3,287,000	3,105,500	3,575,500	2,005,500	1,799,500	1,262,000	1,406,000	598,000	1,239,000	0	18,278,000
Escalation Factor	5.00%	1.00	1.05	1.10	1.16	1.22	1.28	1.34	1.41	1.48	1.55	
Escalated CIP	1,383,000	3,287,000	3,260,775	3,941,989	2,321,617	2,187,303	1,610,667	1,884,174	841,446	1,830,567	0	21,165,539

Source: CCWD Budget FY 2009/10. Escalated by BWA by annually 5%.

Table 3
Coastside County Water District - Financing Plan
Financing of Capital Projects - Sources and Uses (SDW-SRF Loans)

	Actual	Budget	Proposed Budget	Projected								
	2007/08	2008/09	2009/10	2010/11	2011/12 (3)	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
SOURCES												
Non-Operating Revenue (1)	1,139,483	\$959,124	\$1,117,442	\$1,151,000	\$1,036,000	\$1,067,000	\$1,099,000	\$1,132,000	\$1,166,000	\$1,201,000	\$1,237,000	\$1,274,000
Cash from Reserves (2)		1,178,489	2,719,097	2,710,386	3,424,363	1,329,806	471,272	0	0	0	0	0
Net Operating Revenue	0	440,000	207,706	446,200	718,900	1,157,400	1,853,800	1,946,300	1,965,200	2,163,700	2,324,500	2,042,500
Proceeds from Borrowing												
Loan 1			0	3,500,000	0	0	0	0	0	0	0	0
Loan 2			0	0	3,000,000	0	0	0	0	0	0	0
Loan 3			0	0	0	0	0	0	0	0	0	0
Total Sources	1,139,483	2,577,613	4,044,246	7,807,586	8,179,263	3,554,206	3,424,072	3,078,300	3,131,200	3,364,700	3,561,500	3,316,500
USES												
Capital Projects	937,000	1,383,000	3,287,000	3,260,775	3,941,989	2,321,617	2,187,303	1,610,667	1,884,174	841,446	1,830,567	0
Existing Debt	754,367	754,613	757,246	754,811	751,274	746,589	750,769	485,889	482,494	483,553	483,919	483,919
New Borrowing												
Loan 1				292,000	292,000	292,000	292,000	292,000	292,000	292,000	292,000	292,000
Loan 2				0	194,000	194,000	194,000	194,000	194,000	194,000	194,000	194,000
Loan 3				0	0	0	0	0	0	0	0	0
Total Debt Service	754,367	754,613	757,246	1,046,811	1,237,274	1,232,589	1,236,769	971,889	968,494	969,553	969,919	969,919
Total Uses	1,691,367	2,137,613	4,044,246	4,307,586	5,179,263	3,554,206	3,424,072	2,582,556	2,852,668	1,810,999	2,800,486	969,919
Net Revenues		440,000	0	3,500,000	3,000,000	0	0	495,744	278,532	1,553,701	761,014	2,346,581
Beginning Capital Expenditures (Cash) Reserves (4)	7,818,519	6,912,036	6,500,000	3,780,903	4,570,516	4,146,154	2,816,348	2,345,076	2,840,820	3,119,352	4,673,053	5,434,066
Ending Capital Expenditures (Cash) Reserves	6,912,036	5,733,547	3,780,903	4,570,516	4,146,154	2,816,348	2,345,076	2,840,820	3,119,352	4,673,053	5,434,066	7,780,648
Reserve Fund Target		1,429,224	1,478,175	1,655,550	1,854,225	2,132,350	2,452,200	2,599,325	2,703,300	2,811,425	2,923,875	2,923,875

(1) Non-Operating Revenue includes property taxes, investment income, connection fees, and miscellaneous income.

(2) Total Uses less Non-Operating Revenue

(3) In 2012/13, decreased Service Connection revenue to \$8,000 and increased Property Tax revenue by \$300,000.

Table 4
Coastside County Water District - Financing Plan
Increase in Operating Revenue To Pay For Increases in Operating Expenses

	<u>2009/10</u>		<u>2010/11</u>		<u>2011/12</u>		<u>2012/13</u>		<u>2013/14</u>		<u>2014/15</u>		<u>2015/16</u>		<u>2016/17</u>		<u>2017/18</u>		<u>2018/19</u>	
	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
Prior year's operating revenue from water sales	\$5,279,176		\$5,912,700		\$6,622,200		\$7,416,900		\$8,529,400		\$9,808,800		\$10,397,300		\$10,813,200		\$11,245,700		\$11,695,500	
Increases needed for operating expense	217,654	4.1%	471,006	8.0%	522,000	7.9%	674,000	9.1%	583,000	6.8%	496,000	5.1%	397,000	3.8%	234,000	2.2%	289,000	2.6%	282,000	2.4%
Total increases	5,912,700	12.0%	6,622,200	12.0%	7,416,900	12.0%	8,529,400	15.0%	9,808,800	15.0%	10,397,300	6.0%	10,813,200	4.0%	11,245,700	4.0%	11,695,500	4.0%	11,695,500	0.0%

Table 5
Coastside County Water District - Financing Plan
Net Revenue Available for Capital Expenditures

	Budget	Proposed Budget	Projected								
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Operating Revenue from Water Sales	\$5,716,897	\$5,912,700	\$6,622,200	\$7,416,900	\$8,529,400	\$9,808,800	\$10,397,300	\$10,813,200	\$11,245,700	\$11,695,500	\$11,695,500
Operating Expenses	5,487,340	5,704,994	6,176,000	6,698,000	7,372,000	7,955,000	8,451,000	8,848,000	9,082,000	9,371,000	9,653,000
Net Available for Capital Plus new debt service	229,557	207,706	446,200	718,900	1,157,400	1,853,800	1,946,300	1,965,200	2,163,700	2,324,500	2,042,500

Table 6
Coastside County Water District - Financing Plan
Debt Service Coverage Calculation

	Budget	Proposed Budget	Estimated								
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Operating Revenue	5,716,897	5,912,700	6,622,200	7,416,900	8,529,400	9,808,800	10,397,300	10,813,200	11,245,700	11,695,500	11,695,500
Non-Operating Revenue	<u>959,124</u>	<u>1,117,442</u>	<u>1,151,000</u>	<u>1,036,000</u>	<u>1,067,000</u>	<u>1,099,000</u>	<u>1,132,000</u>	<u>1,166,000</u>	<u>1,201,000</u>	<u>1,237,000</u>	<u>1,274,000</u>
Total Revenue	6,676,021	7,030,142	7,773,200	8,452,900	9,596,400	10,907,800	11,529,300	11,979,200	12,446,700	12,932,500	12,969,500
Total Operating Expenses	5,487,340	5,704,994	6,176,000	6,698,000	7,372,000	7,955,000	8,451,000	8,848,000	9,082,000	9,371,000	9,653,000
Net Revenue for Debt Service Calculation	1,188,681	1,325,148	1,597,200	1,754,900	2,224,400	2,952,800	3,078,300	3,131,200	3,364,700	3,561,500	3,316,500
Debt Service											
Existing Debt	754,613	757,246	754,811	751,274	746,589	750,769	485,889	482,494	483,553	483,919	483,919
New Debt			292,000	486,000	486,000	486,000	486,000	486,000	486,000	486,000	486,000
Total Debt Service	754,613	757,246	1,046,811	1,237,274	1,232,589	1,236,769	971,889	968,494	969,553	969,919	969,919
Debt Service Calculation	1.58	1.75	1.53	1.42	1.80	2.39	3.17	3.23	3.47	3.67	3.42
Minimum 1.20											