

**COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET**

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, June 12, 2012 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENTS**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.

4) SPECIAL ORDER OF BUSINESS – FISCAL YEAR 2012-2013 BUDGET, FISCAL YEAR 2012/2013 TO 2021/22 CAPITAL IMPROVEMENT PROGRAM, RESOLUTION AMENDING THE RATE AND FEE SCHEDULE ([attachment](#))

A. Staff Presentation

- a. Fiscal Year 2012-2013 Operation and Maintenance Budget
- b. Fiscal Year 2012/13 to 2021/22 Capital Improvement Program
- c. Proposed Amendment to Rate and Fee Schedule

B. Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates up to 12% and consideration of Resolution 2012-03 – A Resolution of the Board of Directors of the Coastside County Water District Amending the Rate and Fee Schedule to Increase Water Rates

C. Board Comments / Board Action

- Adoption of Resolution 2012-03 – A Resolution of the Board of Directors of the Coastside County Water District Amending the Rate and Fee Schedule to Increase Water Rates
- Approval of Fiscal Year 2012-2013 Operation and Maintenance Budget and Capital Improvement Program for Fiscal Year 2012/2013 to 2021/2022

5) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending May 31, 2012: Claims: \$796,654.81; Payroll: \$ 72,229.81; for a total of \$868,884.62 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of May 8, 2012 Board of Directors Meeting ([attachment](#))
- D. Installed Water Connection Capacity and Water Meters Report and Non-Priority Lottery Recipients Status Update Report ([attachment](#))
- E. Total CCWD Production Report ([attachment](#))
- F. CCWD Monthly Sales by Category Report ([attachment](#))
- G. May 2012 Leak Report ([attachment](#))
- H. Rainfall Reports ([attachment](#))
- I. San Francisco Public Utilities Commission Hydrological Report for April, 2012 ([attachment](#))
- J. San Francisco Public Utilities Commission Hydrological Report for May 2012 ([attachment](#))

6) MEETINGS ATTENDED / DIRECTOR COMMENTS

7) GENERAL BUSINESS

- A. Vacancy on the District's Board of Directors ([attachment](#))
- B. Approval of Change Order No. 6 for Denniston Creek Water Treatment Plant Improvement Project ([attachment](#))

8) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS ([attachment](#))

- SFPUC Rate Increase
- El Granada Pipeline Leak Repair

- A. Operations Report ([attachment](#))
- B. Water Resources Report ([attachment](#))

9) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

10) ADJOURNMENT

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 12, 2012

Report Date: June 5, 2012

Subject: Public Hearing to Consider Proposed Amendment of Rate and Fee Schedule to Increase Water Rates up to 12%, Consideration of Resolution 2012-03 Amending the Rate and Fee Schedule, Approval of Fiscal Year 2012-2013 Budget and Fiscal Year 2012/2013 to 2021/2022 Capital Improvement Program

Recommendation:

- 1) Conduct a public hearing on a water rate increase of up to 12% on commodity charges and base charges.
- 2) Take actions as follows:
 - a. Adopt Resolution 2012-03 Amending the Rate and Fee Schedule (Exhibit A)
 - b. Approve the Fiscal Year 2012-2013 Operations and Maintenance Budget (Exhibit B) and Fiscal Year 2012/13 to 2021/22 Capital Improvement Program (Exhibit C).

Background:

Tentative Rate Increase

Consistent with an update of the District Financing Plan presented to the Board during the Fiscal Year 2011-2012 (FY12) budget process, the Fiscal Year 2012-2013 (FY13) budget includes a rate increase of 12%. In 2011, the Financing Plan projected that funding the District's operating expenses, debt service, and capital improvement program (CIP) over the ten-year planning period would require the series of rate increases shown in the table below.

<u>Fiscal Year</u>	<u>Rate Change</u>
2011-12	12% (adopted)
2012-13	12% (proposed)
2013-14	12%
2014-15	9%
2015-16	3%
2016-17	3%

Staff has updated the District Financing Plan model and believes, based on current projections, that continuing with the above series of rate increases will meet the District's revenue requirements over the ten-year plan period.

Budget and CIP Highlights

The proposed budget and CIP reflect changes to the current year's budget in the following key areas:

Operations and Maintenance Budget

- Non-operating revenue at the same level as FY12.
- Total operating expense increase of about 1% over FY12 budget, 7% over projected year-end FY12 expenses.
- \$283,000 reduction in SFPUC water purchase cost vs. FY12 budget due to startup of improved Denniston plant.
- \$141,000 increase in Denniston-related expenses vs. FY12 due to plant startup.
- \$88,000 increase in Crystal Springs electrical expense due to lower use of Pilarcitos source.
- Field and administrative salary cost increases of 2.8% vs. FY12 budget, primarily for cost-of-living adjustment.
- Total debt service increase of \$354,000 vs. FY12 budget for I-Bank loan payments.
- Contribution to CIP and reserves (net revenue) of \$849,000, an increase of \$153,000 over the FY12 budget of \$696,000.

CIP

- \$22,483,000 total CIP (FY13 dollars)
- Addition of \$3.2 million in new projects over the ten-year CIP.
- Net decrease of \$2.1 million vs. FY2011/12-2020/21 CIP.

Board and Public Review of the Proposed Budget and CIP

This year's budget process has provided a number of opportunities for the Board of Directors and the District's customers to review the proposed budget, CIP, and Financing Plan. Beginning in January, staff has presented budget information at six noticed public meetings, including three committee meetings and three regular meetings of the Board of Directors. A Budget Workshop conducted at the May 8 Board meeting focused on a detailed discussion of the Financing Plan and possible alternatives to the proposed rate increases for Fiscal Year 2012-13 and subsequent years.

In order to encourage participation in this year's budget process, staff conducted an outreach program that included advertisements in the Half Moon Bay Review and two bill stuffers sent to all District customers. We have also placed notices on the District's

website and made the detailed budget available on the website and at the District's offices.

Proposition 218 Compliance

The District has complied with the public notice requirements of Proposition 218. Two ads were placed in the April 25th and May 2nd editions of the Half Moon Bay Review and the notice was placed on the District's website. Additionally the notice of the public hearing and proposed rate increase was mailed to all District customers on April 18, 2012.

Proposition 218 specifies that the District may not adopt the proposed rate increase if written protests are received from a majority of owners of affected parcels, or approximately 3,300 District customers. As of the date of this report, staff has received 21 letters regarding the proposed rate increase. Copies of these letters are attached as Exhibit D.

EXHIBIT A

RESOLUTION 2012-03 AMENDING THE RATE AND FEE SCHEDULE

RESOLUTION NO. 2012-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COASTSIDE COUNTY WATER DISTRICT AMENDING THE RATE AND FEE SCHEDULE TO INCREASE WATER RATES

THIS RESOLUTION IS ADOPTED with reference to the following facts and circumstances which are found and declared by the Board of Directors:

1. The General Manager and Finance Committee, during consideration and preparation of the budget for Fiscal Year 2012-2013, determined that financing the District's operating expenses, debt service, and capital improvement program will require an increase in water rates. California Water Code Section 31007 authorizes the District to establish rates and charges to yield an amount sufficient to pay operating expenses, to provide for repairs and depreciation of works owned and operated by the District, to pay interest on bonded debt, and to provide a fund to pay principal on bonded debt.

2. The District's financial consultant, Bartle Wells Associates, prepared an August 2009 Water Financing Plan and a June 2011 Water Financing Plan Update (collectively, "Financing Plan") that analyzed the District's revenue requirements, provided a recommendation for increasing the water rates, and established a rationale for the increased charges. The Financing Plan is incorporated into this Resolution by this reference.

3. The anticipated increases in expenses are attributable to a number of factors including but not limited to, increased cost of water supplied by the San Francisco Public Utilities Commission, increased costs associated with compliance with regulatory requirements, payment of capital project costs, debt service for financing of necessary capital improvements and replacement of aging facilities, and higher costs for personnel, materials and services.

4. On April 10, 2012, the Board of Directors at a regular meeting evaluated the proposed modifications to the District's Rate and Fee Schedule and set a public hearing for June 12, 2012 to consider the modifications to the District's Rate and Fee Schedule.

5. The District prepared a notice that described the amounts, the basis for calculating, and the reasons for the increased rates and charges, and identified the date, time, and location for the public hearing on the increased rates and charges, and the procedures for submitting a protest. The District mailed the written notice to the property owners and customers in the District at least 45 days before the date of the public hearing.

6. The Board considered its options for responding to this situation at a public hearing at which the specific rate proposal enacted herein was addressed. Notice of the public hearing was provided to each parcel subject to the proposed rate increase. Notice of the public hearing was also

advertised in the April 25, 2012 and May 2, 2012 editions of the Half Moon Bay Review newspaper. Additionally, the notice was placed on the District’s website. At the public hearing, the Board of Directors considered all protests against the proposed rate modification, and written protests against the proposed rate increase were not presented by a majority of owners of the parcels subject to the proposed rate increase.

7. After discussion and consideration of the comments received at the public hearing, the Board finds the rates hereinafter set forth to be reasonable and required for the proper operation of the District.

8. The Board further finds that the amount of the rates hereinafter set forth does not exceed the amount of the estimated costs required to provide the services for which the rates are levied.

9. The Board further finds that the increases in rates effected by this Resolution are reasonable and required for the proper operation of the District, and are exempt from the California Environmental Quality Act, pursuant to Section 21080(b)(8) of the Public Resources Code, because they are for the purposes of (1) meeting operating expenses, (2) purchasing or leasing supplies, equipment and materials, (3) meeting financial reserve requirements, and (4) obtaining funds for capital projects necessary to maintain service within existing service areas.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District as follows:

1. Section 1.A., Base Charge, of the Rate and Fee Schedule, is amended to read as follows:

“A. BASE CHARGE

The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

Meter Size	Bi-Monthly Base Charge
5/8 inch	\$ 34.41
5/8 inch for 2 dwelling units	\$ 75.68
3/4 inch	\$ 51.72
3/4 inch for 2 dwelling units	\$ 103.50
1.0 inch	\$ 86.21
1.5 inch	\$ 166.48
2.0 inch	\$ 275.90
3.0 inch	\$ 603.57
4.0 inch	\$2,069.64

2. Section 1.B, Quantity Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

“B. QUANTITY CHARGE

In addition to the bi-monthly base charge set forth in Section 1.A, the following quantity charges shall be paid per one hundred cubic (hcf) of water delivered:

1. Residential Customers

Use Tiers	Bi-Monthly Water Consumption Charge
1 - 8 Units	\$5.62
9 - 25 Units	\$6.19
26 - 40 Units	\$8.05
41 or more Units	\$9.95

2. Other – Water Rate Schedule \$7.65 per unit

3. Fire Detector Check Valve \$7.53 per inch

Residential Customers, for purposes of this Section 1.B, are single family homes, duplexes, condominiums, townhouses and all apartment buildings with individual meters for separate residential dwelling units. Apartment houses with a single “master meter” measuring consumption within multiple dwelling units are not “Residential Customers” for purposes of this Section 1.B.”

4. Section 3.D, Portable Meters, of the Rate and Fee Schedule, is hereby amended to read as follows:

“D. PORTABLE METERS

Customers requesting water service through portable meters shall pay:

1. A deposit in an amount, as estimated by the General Manager, equal to the replacement cost of the meter.
2. A bi-monthly rental charge of \$80.27.
3. In addition, customers using portable meters shall pay quantity charges pursuant to Section 1.B.2. (All Other Customers).”

5. This Resolution shall be effective for meter readings after July 1, 2012, and any billing for the current billing cycle as of the effective date shall be pro-rated.

6. The General Manager shall arrange for the Rate and Fee Schedule to be re-codified to incorporate the changes effected by this Resolution.

7. The General Manager is directed to file a Notice of Exemption with the County Clerk and to take such other actions as may be necessary to give effect to this Resolution.

PASSED AND ADOPTED THIS 12th day of June, 2012, by the following vote of the Board:

AYES:

NOES:

ABSENT:

COASTSIDE COUNTY WATER DISTRICT

President Board of Directors

ATTEST:

David R. Dickson, Secretary of the Board

EXHIBIT B

FISCAL YEAR 2012-2013 OPERATIONS AND MAINTENANCE BUDGET

Operations & Maintenance Budget - FY 2012/2013

DRAFT

Account Number	Description	Proposed	Approved	FY 12/13 Budget	FY 12/13	Proj Year End	FY 12/13 Budget	FY 12/13	YTD Actual FY 11/12 as of January 31, 2012
		Budget FY 12/13	FY 11/12	Vs. FY 11/12	Budget	Budget Vs. FY 11/12	Actual	Budget Vs. FY 11/12	
			Budget	\$ Change	% Change	Actual FY 11/12	\$ Change	% Change	
OPERATING REVENUE									
4120	Water Sales (1) *	\$7,144,110	\$6,549,402	\$594,708	9.1%	\$6,378,669	\$765,440	12.0%	\$3,738,536
Total Operating Revenue		\$7,144,110	\$6,549,402	\$594,708	9.1%	\$6,378,669	\$765,440	12.0%	\$3,738,536
NON-OPERATING REVENUE									
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$29,883	-\$4,883	-16.3%	\$17,883
4180	Late Penalty	\$50,000	\$50,000	\$0	0.0%	\$60,713	-\$10,713	-17.6%	\$35,713
4230	Service Connections	\$8,000	\$8,000	\$0	0.0%	\$7,030	\$970	13.8%	\$4,530
4920	Interest Earned	\$3,540	\$7,423	-\$3,883	-52.3%	\$4,841	-\$1,301	-26.9%	\$4,041
4930	Property Taxes	\$600,000	\$600,000	\$0	0.0%	\$655,508	-\$55,508	-8.5%	\$355,508
4950	Miscellaneous	\$37,000	\$37,000	\$0	0.0%	\$45,026	-\$8,026	-17.8%	\$26,526
4955	Cell Site Lease Income	\$117,524	\$113,892	\$3,632	3.2%	\$110,846	\$6,678	6.0%	\$62,846
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$261,256	-\$161,256	-61.7%	\$261,256
Total Non-Operating Revenue		\$941,064	\$941,315	-\$251	0.0%	\$1,175,102	-\$234,038	-19.9%	\$768,302
TOTAL REVENUES		\$8,085,174	\$7,490,717	\$594,457	7.9%	\$7,553,772	\$531,402	7.0%	\$4,506,839
OPERATING EXPENSES									
5130	Water Purchased	\$1,795,164	\$2,059,548	-\$264,384	-12.8%	\$1,964,107	-\$168,942	-8.6%	\$1,146,107
5230	Electrical Exp. Nunes WTP	\$23,000	\$25,000	-\$2,000	-8.0%	\$23,000	\$0	0.0%	\$13,320
5231	Electrical Expenses, CSP	\$215,207	\$127,434	\$87,773	68.9%	\$107,832	\$107,375	99.6%	\$47,832
5232	Electrical Expenses/Trans. & Dist.	\$11,300	\$14,000	-\$2,700	-19.3%	\$10,243	\$1,057	10.3%	\$5,975
5233	Elec Exp/Pilarcitos Cyn	\$17,444	\$16,162	\$1,282	7.9%	\$11,744	\$5,700	48.5%	\$4,744
5234	Electrical Exp., Denn	\$93,000	\$5,940	\$87,060	1465.7%	\$4,043	\$88,957	2200.2%	\$2,749
5235	Denn. WTP Oper.	\$25,000	\$3,000	\$22,000	733.3%	\$2,823	\$22,177	785.6%	\$1,623
5236	Denn WTP Maint	\$37,000	\$5,000	\$32,000	640.0%	\$1,013	\$35,987	3553.2%	\$413
5240	Nunes WTP Oper	\$98,212	\$70,908	\$27,304	38.5%	\$113,680	-\$15,468	-13.6%	\$65,930
5241	Nunes WTP Maint	\$40,000	\$38,000	\$2,000	5.3%	\$41,885	-\$1,885	-4.5%	\$24,294
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$8,565	-\$65	-0.8%	\$4,968
5243	CSP - Maintenance	\$40,000	\$50,000	-\$10,000	-20.0%	\$42,867	-\$2,867	-6.7%	\$12,867
5250	Laboratory Expenses	\$50,000	\$35,000	\$15,000	42.9%	\$28,678	\$21,322	74.4%	\$16,633
5318	Studies/Surveys/Consulting	\$68,000	\$45,000	\$23,000	51.1%	\$23,998	\$44,003	183.4%	\$13,998
5321	Water Conservation	\$74,200	\$62,350	\$11,850	19.0%	\$50,478	\$23,722	47.0%	\$30,478
5322	Community Outreach	\$35,200	\$26,200	\$9,000	34.4%	\$28,824	\$6,376	22.1%	\$3,824
5411	Salaries - Field	\$985,319	\$958,326	\$26,993	2.8%	\$929,051	\$56,268	6.1%	\$499,051
5412	Maintenance Expenses	\$163,800	\$192,500	-\$28,700	-14.9%	\$141,524	\$22,276	15.7%	\$82,084
5414	Motor Vehicle Exp.	\$44,650	\$44,500	\$150	0.3%	\$60,391	-\$15,741	-26.1%	\$39,391
5415	Maintenance, Wells	\$6,000	\$6,000	\$0	0.0%	\$0	\$6,000	0.0%	\$0
5610	Salaries, Admin.	\$662,724	\$644,904	\$17,820	2.8%	\$578,346	\$84,378	14.6%	\$328,346
5620	Office Expenses	\$130,625	\$119,375	\$11,250	9.4%	\$141,742	-\$11,117	-7.8%	\$71,742
5621	Computer Services	\$75,000	\$67,650	\$7,350	10.9%	\$69,350	\$5,650	8.1%	\$24,350
5625	Meetings/Training/Seminars	\$20,000	\$18,000	\$2,000	11.1%	\$15,223	\$4,777	31.4%	\$10,223
5630	Insurance	\$125,000	\$125,000	\$0	0.0%	\$137,533	-\$12,533	-9.1%	\$107,533
5635	Ee/Ret Medical Insurance	\$451,882	\$438,607	\$13,275	3.0%	\$423,847	\$28,035	6.6%	\$212,847
5640	Employee Retirement	\$486,569	\$462,627	\$23,942	5.2%	\$436,423	\$50,145	11.5%	\$242,423
5645	SIP 401a Plan	\$30,000	\$30,000	\$0	0.0%	\$30,000	\$0	0.0%	\$0
5681	Legal	\$60,000	\$60,000	\$0	0.0%	\$42,852	\$17,148	40.0%	\$18,852
5682	Engineering	\$14,000	\$14,000	\$0	0.0%	\$10,412	\$3,588	34.5%	\$4,412
5683	Financial Services	\$26,000	\$31,000	-\$5,000	-16.1%	\$26,690	-\$690	-2.6%	\$16,690
5684	Payroll Taxes	\$117,867	\$114,658	\$3,209	2.8%	\$103,708	\$14,158	13.7%	\$55,708
5687	Memberships & Subscriptions	\$64,400	\$57,950	\$6,450	11.1%	\$61,630	\$2,770	4.5%	\$36,630
5688	Election Expense	\$0	\$25,000	-\$25,000	0.0%	\$0	\$0	0.0%	\$0
5689	Union Expenses	\$6,000	\$6,000	\$0	0.0%	\$0	\$6,000	0.0%	\$0
5700	County Fees	\$15,900	\$16,200	-\$300	-1.9%	\$13,742	\$2,158	15.7%	\$13,142
5705	State Fees	\$18,600	\$19,400	-\$800	-4.1%	\$17,338	\$1,262	7.3%	\$17,338
Total Operating Expenses		\$6,135,562	\$6,043,739	\$91,823	1.5%	\$5,703,581	\$431,982	7.6%	\$3,176,516
CAPITAL ACCOUNTS									
5711	Existing Bonds - 1998A	\$265,273	\$267,993	-\$2,721	-1.0%	\$267,992	-\$2,720	-1.0%	\$254,610
5712	Existing Bonds - 2006B	\$481,296	\$483,281	-\$1,985	-0.4%	\$486,571	-\$5,275	-1.1%	\$339,141
5715	Existing Bond-CIEDB 11-099	\$353,641	\$0	\$353,641	0.0%	\$115,553	\$238,088	206.0%	\$115,553
Total Capital Accounts		\$1,100,209	\$751,274	\$348,935	46.4%	\$870,116	\$230,093	26.4%	\$709,304
TOTAL REVENUE LESS TOTAL EXPENSE		\$849,402	\$695,704	\$153,698	22.1%	\$980,075	-\$130,673	-13.3%	\$621,019
5713	Cont. to CIP & Reserves	\$849,402							

Notes:

(1) Water sales revenue calculated by applying rate increase to projected year-end sales.

* Assumes 12% rate increase

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-Jan 2012	3,738,536
PROJECTED ACTIVITY to END of FY:	2,640,133
Projected YEAR END TOTAL:	6,378,669

PROPOSED Line Item Amount:	\$7,144,110 *
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,549,402
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% Change Actual Year End compared to Proposed Line item amount.	12.0%
% Change to Previous Year Budget	9.1%
Dollar difference between proposed budget & current budget	594,708

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are not expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be approximately 35 new connections Increased Consumer awareness in the third year of drought will keep consumption to levels seen in FY 11/12.

* - Assumes a 12% Increase

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2012/2013 Water Sales Projections

MONTH	a	b	c	d	e	f	g	h	i	j		Proposed FY 12/13 \$ Budget
	Res. hcf 11/12	Res. hcf 12/13	Other hcf 11/12	Other hcf 12/13	TOTAL Units 11/12	TOTAL Units 12/13	Per Cent Diff 11 v. 12 dif	Residential \$ Projected 12/13	Other \$ Projected \$7.65/hcf	Base Charge 11/12	Base Charge 12/13	
	Actual	Budget	Actual	Budget	Actual	Budget				Actual	Budget	
Jul-11	33,876	33,876	36,114	36,114	69,990	69,990	0.0%	\$ 219,178	\$ 276,272	\$94,565	\$105,913	\$ 601,363
Aug-11	59,638	59,638	25,892	25,892	85,530	85,530	0.0%	\$ 385,858	\$ 198,074	\$127,282	\$142,555	\$ 726,487
Sep-11	32,560	32,560	42,743	42,743	75,303	75,303	0.0%	\$ 210,663	\$ 326,984	\$99,332	\$111,252	\$ 648,899
Oct-11	59,705	59,705	29,364	29,364	89,069	89,069	0.0%	\$ 386,291	\$ 224,635	\$128,034	\$143,398	\$ 754,324
Nov-11	27,091	27,091	33,762	33,762	60,853	60,853	0.0%	\$ 175,279	\$ 258,279	\$99,596	\$111,547	\$ 545,105
Dec-11	42,078	42,078	17,139	17,139	59,217	59,217	0.0%	\$ 272,245	\$ 131,113	\$128,337	\$143,738	\$ 547,096
Jan-12	26,144	26,144	25,789	25,789	51,933	51,933	0.0%	\$ 169,152	\$ 197,286	\$99,401	\$111,329	\$ 477,767
Feb-12	44,251	44,251	17,647	17,647	61,898	61,898	0.0%	\$ 286,304	\$ 135,000	\$99,000	\$110,880	\$ 532,183
Mar-12	24,064	24,064	28,075	28,075	52,139	52,139	0.0%	\$ 155,694	\$ 214,774	\$128,000	\$143,360	\$ 513,828
Apr-12	41,444	41,444	19,519	19,519	60,963	60,963	0.0%	\$ 268,143	\$ 149,320	\$99,000	\$110,880	\$ 528,343
May-12	28,075	28,075	40,508	40,508	68,583	68,583	0.0%	\$ 181,645	\$ 309,886	\$128,000	\$143,360	\$ 634,891
Jun-12	55,794	55,794	33,422	33,422	89,216	89,216	0.0%	\$ 360,987	\$ 255,678	\$99,000	\$110,880	\$ 727,545
TOTAL	474,720	474,720	349,974	349,974	824,694	824,694	0.0%	\$ 3,071,438	\$ 2,677,301	\$1,329,547	\$1,489,092	\$ 7,237,831

Average Residential Charge per Unit
\$6.47

Commercial Charge per Unit
\$7.65

\$ 7,237,831

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 50 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of approximately 35 new connections next year.
- 3 April - June - Predicted Base on following:
Actual Sales / Predicted Sales (Jul - Feb)

Residential = 0.91

Other = 1.242

Budgeted Values for Residential & Other
Above multiplied by factor to get predicted
water sales.

Residential Units	FY 11/12	12.0% FY 12/13	Base Charge		
			FY 11/12	12.0% FY 12/13	
			5/8"	\$30.72	\$34.41
			5/8" / 2 dwelling units	\$67.57	\$75.68
			3/4"	\$46.18	\$51.72
			3/4" / 2 dwelling units	\$92.41	\$103.50
			1"	\$76.97	\$86.21
			1.5"	\$148.64	\$166.48
			2.0"	\$246.34	\$275.90
			3"	\$538.90	\$603.57
			4"	\$1,847.89	\$2,069.64
Commercial	\$6.83	\$7.65			
			Fire Detector	\$6.72	\$7.53

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Jan 2012	17,883
PROJECTED ACTIVITY to END of FY:	12,000
Projected YEAR END TOTAL:	29,883
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	(16.3%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4180 Description: Late Penalty	
Actual Amount As Of: 31-Jan 2012	35,713
PROJECTED ACTIVITY to END of FY:	25,000
Projected YEAR END TOTAL:	60,713
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	(17.6%)
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	0
NARRATIVE:	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-Jan 2011	4,530
PROJECTED ACTIVITY to END of FY:	2,500
Projected YEAR END TOTAL:	7,030
PROPOSED Line Item Amount:	8,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	13.8%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
TOTAL	\$8,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-Jan 2012	4,041
PROJECTED ACTIVITY to END of FY:	800
Projected YEAR END TOTAL:	4,841
PROPOSED Line Item Amount:	\$ 3,540

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	7,423
% Change Actual Year End compared to Proposed Line item amount.	(26.9%)
% Change to Previous Year Budget	(52.3%)
Dollar difference between proposed budget & current budget	-3,883

NARRATIVE:

Interest income is derived from cash on deposit with LAIF.

	Balance	Less CSP \$						
Cash on Deposit	1,011,454	0	1,011,454	x	0.35%	=	\$	3,540

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4930 Description: Property Taxes	
Actual Amount As Of: 31-Jan 2012	355,508
PROJECTED ACTIVITY to END of FY:	300,000
Projected YEAR END TOTAL:	655,508
PROPOSED Line Item Amount:	600,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	600,000
% Change Actual Year End compared to Proposed Line item amount.	(8.5%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$600,000
TOTAL	\$600,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Jan 2012	26,526
PROJECTED ACTIVITY to END of FY:	18,500
Projected YEAR END TOTAL:	45,026
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	(17.8%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

	FY 12/13
Skylawn	25,000
Miscellaneous	12,000
	<u>37,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 31-Jan 2012	62,846
PROJECTED ACTIVITY to END of FY:	48,000
Projected YEAR END TOTAL:	110,846
PROPOSED Line Item Amount:	117,524

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	113,892
% Change Actual Year End compared to Proposed Line item amount.	6.0%
% Change to Previous Year Budget	3.2%
Dollar difference between proposed budget & current budget	3,632

NARRATIVE:

Revenue from Cell Site Leasing

<u>Sub-Account</u>	<u>FY 12/13</u>
Sprint Spectrum Lease (Carter Hill)	22,424
Sprint Spectrum Lease (Alves Tank)	20,700
Metro PCS (Miramontes Tank)	24,300
Metro PCS (Miramar Tank)	24,300
Verizon (Nunes WTP)	25,800
	117,524

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-Jan 2012	261,256
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	261,256
PROPOSED Line Item Amount:	100,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(61.7%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs. Once the school districts & programs are paid the maximum allowable under law, the law requires the excess to be refunded to the local taxing jurisdiction that contributed to ERAF.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-Jan 2012	1,146,107
PROJECTED ACTIVITY to END of FY:	818,000
Projected YEAR END TOTAL:	1,964,107
PROPOSED Line Item Amount:	1,795,164

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	2,059,548
% Change Actual Year End compared to Proposed Line item amount.	(8.6%)
% Change to Previous Year Budget	(12.8%)
Dollar difference between proposed budget & current budget	-264,384

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

San Francisco Wholesale rates will increase 11.4%. Cost per hcf \$2.69 (\$2.93 less \$.24)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2012/2013

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs				SFWD Total		TOTAL PRODUCTION		SFWD COST
	FY 11/12	FY 12/13	FY 11/12	FY 12/13	FY 11/12	FY 12/13	Pilarcitos		CSP		FY 11/12	FY 12/13	FY 11/12	FY 12/13	**2.69/hcf
	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	hcf	Actual hcf	Plan	Plan
Jul-11	0	0	0	0	0	0	83,755	80,908	1,376	0	85,131	80,908	85,131	80,908	\$217,643
Aug-11	0	0	0	0	0	0	82,005	98,873	8,533	0	90,538	98,873	90,538	98,873	\$265,968
Sep-11	0	0	0	0	0	0	91,635	40,741	6,436	46,310	98,071	87,051	98,071	87,051	\$234,167
Oct-11	0	0	0	0	0	0	45,936	15,198	6,237	77,967	52,173	93,165	52,173	93,165	\$250,614
Nov-11	0	8,341	0	3,210	14,780	13,000	29,251		31,390	39,101	60,641	39,101	75,421	63,652	\$105,182
Dec-11	0	15,288	0	3,500	9,625	13,000	36,123		22,487	30,745	58,610	30,745	68,235	62,533	\$82,704
Jan-12	0	22,039	0	3,500	7,981	14,000	0		43,061	15,874	43,061	15,874	51,042	55,413	\$42,701
Feb-12	0	22,039	0	3,500	10,000	16,000	0		45,662	24,506	45,662	24,506	55,662	66,045	\$65,921
Mar-12	0	21,797	0	3,500	18,500	19,000	0	11,335	32,305	0	32,305	11,335	50,805	55,632	\$30,491
Apr-12	0	22,039	0	3,500	0	0	70,456	33,839	0	0	70,456	33,839	70,456	59,378	\$91,027
May-12	0	17,434	0	3,500	0	0	84,171	45,866	0	0	84,171	45,866	84,171	66,800	\$123,380
Jun-12	0	7,566	0	3,500	0	0	86,611	75,830	0	0	86,611	75,830	86,611	86,896	\$203,983
hcf Totals	0	136,543	0	27,710	60,886	75,000	609,943	402,590	197,487	234,503	807,430	637,093	868,316	876,346	\$1,713,780
MG Totals	0.00	102.13	0.00	20.73	45.54	56.10	456.24	301.14	147.72	175.41	603.96	476.55	649.50	655.51	

Base Charge **\$81,384**

Grand Total **\$1,795,164**

Note: Bold numbers in actual columns are estimates

Expect 72,608 hcf of estimated unmetered water (leaks, plant use, flow tests, etc...) for FY 11/12
7.4% unaccountable water

** - The San Francisco Wholesale rate is the total of \$2.93 less the untreated water of \$.24.

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Jan 2012	13,320
PROJECTED ACTIVITY to END of FY:	9,680
Projected YEAR END TOTAL:	23,000
PROPOSED Line Item Amount:	23,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(8.0%)
Dollar difference between proposed budget & current budget	-2,000

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY 12/13

PG&E \$23,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Jan 2012	47,832
PROJECTED ACTIVITY to END of FY:	60,000
Projected YEAR END TOTAL:	107,832

PROPOSED Line Item Amount:	215,207
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	127,434
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	99.6%
% Change to Previous Year Budget	68.9%
Dollar difference between proposed budget & current budget	87,773

NARRATIVE:

Skylawn is estimated to purchase 50 million gallons when we are not running Crystal Springs. Denniston back on line.

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	234,503	0.770	=	\$	180,567
Non-pumping electrical				\$	10,000
Skylawn Pumping Expenses	32,000	0.770	=	\$	24,640
TOTAL				\$	215,207

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-Jan 2012	5,975
PROJECTED ACTIVITY to END of FY:	4,268
Projected YEAR END TOTAL:	10,243
PROPOSED Line Item Amount:	11,300

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	14,000
% Change Actual Year End compared to Proposed Line item amount.	10.3%
% Change to Previous Year Budget	(19.3%)
Dollar difference between proposed budget & current budget	-2,700

NARRATIVE:

	FY 12/13
Granada #1	\$4,000
Granada #2	\$2,500
Granada #3	\$1,200
Alves Pump Station	\$3,200
Miramontes Tank	\$400
TOTAL	<u>\$11,300</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn	
Actual Amount As Of: 31-Jan 2012	4,744
PROJECTED ACTIVITY to END of FY:	7,000
Projected YEAR END TOTAL:	11,744

PROPOSED Line Item Amount:	17,444
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	16,162
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	48.5%
% Change to Previous Year Budget	7.9%
Dollar difference between proposed budget & current budget	1,282

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November.
Assumes 75,000 units of production, at an energy cost of \$0.29 per unit.

Wells #1 & 3	\$ 5,585	Well #4	\$ 3,750
Well #2	\$ 255	Well #4A	\$ 3,750
Well #3A	\$ 255	Well #5	\$ 3,193
Carter Hill	\$ 256	Telemeter	\$ 200
TOTAL		Blending Station	\$ 200
		Total	\$ 17,444

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 31-Jan 2012	2,749
PROJECTED ACTIVITY to END of FY:	1,294
Projected YEAR END TOTAL:	4,043
PROPOSED Line Item Amount:	93,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	5,940
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	2200.2%
% Change to Previous Year Budget	1465.7%
Dollar difference between proposed budget & current budget	87,060

NARRATIVE:

Projected to have Denniston back on line and running during FY 12/13

	FY 12/13
Denn Pump Station	\$65,000
Denn Well #1	\$1,000
Denn Well #2,3,4	\$4,000
Denn Well #5	\$1,000
Denn Well #9	\$12,000
Denn WTP	\$8,000
WWR System	\$2,000
TOTAL	<u><u>\$93,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5235 Description: Denn. WTP Oper.	
Actual Amount As Of: 31-Jan 2012	1,623
PROJECTED ACTIVITY to END of FY:	1,200
Projected YEAR END TOTAL:	2,823

PROPOSED Line Item Amount:	25,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	3,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	785.6%
% Change to Previous Year Budget	733.3%
Dollar difference between proposed budget & current budget	22,000

NARRATIVE:

Projected to have Denniston back on line and running during FY 12/13
Assume production of 122 MG

ADMIN		CHEMICALS	
Telephone/DSL	\$2,000	Caustic	\$6,500
Alarm System	\$2,000	Polymer	\$2,500
	<hr/>	Alum	\$6,000
Subtotal	\$4,000	Salt	\$1,500
		Pot. Perm	\$1,500
		Lab Reagents	\$3,000
		Subtotal	\$21,000
		Total	\$25,000
			<hr/>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-Jan 2012	413
PROJECTED ACTIVITY to END of FY:	600
Projected YEAR END TOTAL:	1,013

PROPOSED Line Item Amount:	37,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	5,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	3553.2%
% Change to Previous Year Budget	640.0%
Dollar difference between proposed budget & current budget	32,000

NARRATIVE:

Projected to have Denniston back on line and running during FY 12/13

	FY 12/13
Telemetry	\$ 3,000
Misc. Plumbing & Parts	\$ 4,000
Sludge Removal	\$ 6,000
Annual PM	\$ 3,000
Inst. Controls	\$ 10,000
Office Lab	\$ 3,000
CCTV	\$ 8,000
TOTAL	\$ 37,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5240 Description: Nunes WTP Oper	
Actual Amount As Of: 31-Jan 2012	65,930
PROJECTED ACTIVITY to END of FY:	47,750
Projected YEAR END TOTAL:	113,680
PROPOSED Line Item Amount:	98,212

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	70,908
% Change Actual Year End compared to Proposed Line item amount.	(13.6%)
% Change to Previous Year Budget	38.5%
Dollar difference between proposed budget & current budget	27,304

NARRATIVE:

Chemical costs = \$175/MG.
Expect to treat 532 MG.

Telephone/DSL	\$2,000	Chemicals	
Alarm System	\$1,000	Caustic	\$34,178
Sub total	\$3,000	Polymer	\$3,107
		Alum	\$45,053
		Salt	\$10,874
		Lab Reagents	\$2,000
		Sub Total	\$95,212
		TOTAL	\$98,212

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Jan 2012	24,294
PROJECTED ACTIVITY to END of FY:	17,591
Projected YEAR END TOTAL:	41,885
PROPOSED Line Item Amount:	40,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	38,000
% Change Actual Year End compared to Proposed Line item amount.	(4.5%)
% Change to Previous Year Budget	5.3%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

No change in maintenance costs expected.

FY 12/13

Generator Service Contract	\$1,000
Sludge Removal	\$6,000
Electrical	\$5,000
Instrumentation/Controls	\$8,000
Motor & Pump Replacement	\$9,000
Filter Inspection	\$4,000
Annual Electrical PM	\$5,000
Misc.	\$2,000
	<u>\$40,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-Jan 2012	4,968
PROJECTED ACTIVITY to END of FY:	3,597
Projected YEAR END TOTAL:	8,565
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
% Change Actual Year End compared to Proposed Line item amount.	(0.8%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:	FY 12/13
Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
TOTAL	<u><u>\$8,500</u></u>

Spread:

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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-Jan 2012	12,867
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	42,867
PROPOSED Line Item Amount:	40,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	(6.7%)
% Change to Previous Year Budget	(20.0%)
Dollar difference between proposed budget & current budget	-10,000

NARRATIVE:

Will not be cleaning tunnel in FY 10/11. Anticipate needing more work on instrumentation and controls in FY 10/11.

	FY 12/13
Electrical Testing (ETI)	\$5,000
Electrical Repair	\$7,000
Equipment /Valve Maintenance	\$12,000
Pressure Reducing Valves	\$1,000
Misc. Equip/Air Vent	\$1,000
Telemetry & Alarms	\$4,000
Pump Maintenance	\$10,000
	\$40,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5250 Description: Laboratory Expenses	
Actual Amount As Of: 31-Jan 2012	16,633
PROJECTED ACTIVITY to END of FY:	12,045
Projected YEAR END TOTAL:	28,678
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,000
% Change Actual Year End compared to Proposed Line item amount.	74.4%
% Change to Previous Year Budget	42.9%
Dollar difference between proposed budget & current budget	15,000

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

	FY 12/13
Nunes WTP	\$14,000
Denniston WTP	\$14,000
Source Waters	\$10,000
Distribution	\$7,000
Shipping	\$5,000
	\$50,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-Jan 2012	13,998
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	23,998

PROPOSED Line Item Amount:	\$68,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	45,000
% Change Actual Year End compared to Proposed Line item amount.	183.4%
% Change to Previous Year Budget	51.1%
Dollar difference between proposed budget & current budget	23,000

Narrative:

Communication Lease Consultant	\$5,000.00
CASGEM	\$3,000.00
Irrigation Metering BMP Study	\$10,000.00
Drought Contingency Planning	\$40,000.00
Misc. Studies/Surveys	\$10,000.00
	\$68,000.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Conservation	
Actual Amount As Of: 31-Jan 2012	30,478
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	50,478

PROPOSED Line Item Amount:	74,200
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	62,350
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	47.0%
% Change to Previous Year Budget	19.0%
Dollar difference between proposed budget & current budget	11,850

NARRATIVE:

Increase funding due to:

1. Funding included for new lawn replacement program.

Legend:

- BAWSCA** - Bay Area Water Supply and Conservation Agency
- BMP** - Best Management Practices
- CASGEM**: California Statewide Groundwater Elevation Monitoring
- CUWCC** - California Urban Water Conservation Council
- IRWMP** - Integrated Regional Watershed Management Plan
- UWMP** - Urban Water Management Plan
- WCIP** - Water Conservation Implementation Plan

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

DRAFT Budget Worksheet	
FOR DISCUSSION ONLY	
Fiscal Year 2012-2013	
Worksheet 5321 – Water Resources	FY 2013
Description	Amount
Foundational Best Management Practices	
1.0 Utility Operations Programs	
Subtotal	\$0
2.0 Education Programs	
Subtotal	\$21,500
Programmatic Best Management Practices	
3.0 Residential	
Subtotal	\$33,000
4.0 Commercial, Industrial and Institutional	
Subtotal	\$10,000
5.0 Landscape (Large)	
Subtotal	\$4,500
Flex Track Best Management Practices	
Subtotal	\$5,000
GPCD Compliance (CUWCC/SBx7)	
	\$0
Water Resources	
Subtotal	\$200
Total	\$74,200

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-Jan 2012	3,824
PROJECTED ACTIVITY to END of FY:	25,000
Projected YEAR END TOTAL:	28,824
PROPOSED Line Item Amount:	35,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	26,200
% Change Actual Year End compared to Proposed Line item amount.	22.1%
% Change to Previous Year Budget	34.4%
Dollar difference between proposed budget & current budget	9,000

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage.

Pacifica Coast Television - Recording meetings(14 @ \$250)	\$3,500
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$5,000
Postage for Public Outreach	\$6,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$10,000
Constant Contact/Email	\$1,500
Graphic Artist	\$5,000

Spread: TOTAL **35,200**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-Jan 2012	499,051
PROJECTED ACTIVITY to END of FY:	430,000
Projected YEAR END TOTAL:	929,051
PROPOSED Line Item Amount:	985,319

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	958,326
% Change Actual Year End compared to Proposed Line item amount.	6.1%
% Change to Previous Year Budget	2.8%
Dollar difference between proposed budget & current budget	26,993

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
 6/8/2012
FY 2012/2013 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE	Current Hrly Rate	COLA 3.0%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411							
Superintendent	58.43	60.18	125,170			10,800	135,970
Field Supervisor	46.79	48.19	100,238	120	8,674	7,200	116,112
WTP Supervisor	51.64	53.19	110,628	120	9,574	8,400	128,602
Sr. WTP Oper.	44.53	45.86	95,390	120	8,255	7,200	110,845
Treat/Dist Op	30.00	30.90	64,272	120	5,562	4,800	74,634
Treat/Dist Op	29.26	30.14	62,692	120	5,425	6,000	74,117
Treat/Dist Op	29.26	30.14	61,787	120	5,425	6,000	70,151
Treat/Dist Op	30.75	31.67	65,879	120	5,701	7,200	78,780
Maint Worker	27.21	28.03	58,300	80	3,363	3,600	65,264
Maint Worker	25.26	26.02	54,122	80	3,122	3,600	60,845
Part-Time Help	15.00		15,000				15,000
Part-Time Help	15.00		15,000				15,000
Estimated Annual Merit Increase			15,000				20,000
Standby Pay for On-Call Employees			20,000				20,000
Sub total, Field			863,478		55,102	64,800	985,319
ADMIN #5610							
Gen Manager	89.33	92.00	191,370				191,370
Water Conser.	35.58	36.64	76,216	80	4,397		80,613
Prj Coord. PT	60.00		15,000				15,000
Office Mgr	39.35	40.53	84,303	80	4,864		89,167
Admin Assist.	35.65	36.72	76,377	80	4,406	6,946	87,729
Office Speclst	27.21	28.03	58,300		-		58,300
Office Speclst	25.26	26.02	54,122	80	3,122		57,245
Office Speclst	27.21	28.03	58,300		-		58,300
Directors			20,000				20,000
Estimated Annual Merit Increase			5,000				5,000
Sub total, Admin			638,988		16,790	6,946	\$662,724
TOTAL			1,502,466				\$1,648,043

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5412 Description: Maintenance Expenses	
Actual Amount As Of: 31-Jan 2012	82,084
PROJECTED ACTIVITY to END of FY:	59,440
Projected YEAR END TOTAL:	141,524
PROPOSED Line Item Amount:	163,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	192,500
% Change Actual Year End compared to Proposed Line item amount.	15.7%
% Change to Previous Year Budget	(14.9%)
Dollar difference between proposed budget & current budget	-28,700

NARRATIVE:

Laundry	\$1,000	Tree Removal	\$8,000
Supplies Shop/Breakroom	\$500	Paving	\$24,000
Service Products	\$3,000	Inventory	\$11,000
Pump Repair	\$5,000	Materials	\$6,000
Uniforms/Jackets/Shoes	\$8,000	Equip. Rental	\$2,000
USA	\$500	Radio Repair/PM	\$3,000
Backfill	\$3,000	Landscape Maint	\$2,500
Hydrant repair	\$1,300	Main Repairs/Sml Line Replacmnt	\$16,000
Tank Inspection	\$3,000	Cathodic Protection	\$4,000
Generator services	\$5,000	Misc. tools, etc.	\$2,000
Safety Supplies	\$4,000	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
DMV/Pre-employment Physical	\$1,000	Waste Services	\$4,000
Alves Alt Valve	\$10,000	Fence Repairs	\$1,000
Alves Vault Valves	\$5,000	Raising Valve (City/County)	\$20,000
TOTAL	\$163,800	Building Maintenance	\$10,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-Jan 2012	39,391
PROJECTED ACTIVITY to END of FY:	21,000
Projected YEAR END TOTAL:	60,391

PROPOSED Line Item Amount:	44,650
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	44,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(26.1%)
% Change to Previous Year Budget	0.3%
Dollar difference between proposed budget & current budget	150

NARRATIVE:

	<u>FY 12/13</u>
Gasoline	\$29,000.00
FastTrak	\$150.00
Mobile Phones	\$7,500.00
Service & Repairs	\$8,000.00
	<u>\$44,650.00</u>

Total

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-Jan 2012	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0
PROPOSED Line Item Amount:	6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

FY 12/13 amounts same from past year due to not being able to rehabilitate wells and complete upgrades

	<u>FY 12/13</u>
Electrical PM	\$1,200
Pumps	\$3,000
Electrical	\$1,600
Plumbing	\$200
	<hr/>
	<u>\$6,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610 Description: Salaries, Admin.	
Actual Amount As Of: 31-Jan 2011	328,346
PROJECTED ACTIVITY to END of FY:	250,000
Projected YEAR END TOTAL:	578,346
PROPOSED Line Item Amount:	662,724

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	644,904
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	14.6%
% Change to Previous Year Budget	2.8%
Dollar difference between proposed budget & current budget	17,820

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620 Description: Office Expenses	
Actual Amount As Of: 31-Jan 2011	71,742
PROJECTED ACTIVITY to END of FY:	70,000
Projected YEAR END TOTAL:	141,742
PROPOSED Line Item Amount:	130,625

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	119,375
% Change Actual Year End compared to Proposed Line item amount.	(7.8%)
% Change to Previous Year Budget	9.4%
Dollar difference between proposed budget & current budget	11,250

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Increase due to:

- Postage Rate Increase - Eff. January 22, 2012
- Additional charges for Late Notices to be mailed from CSG Systems
- Office Building Repairs/Maintenance

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$ 3,000
	Bulk Mailing	\$ 5,000
	Pre-Stamped Envelopes	\$ 3,000
Phone Services PG&E	Monthly Service & Repairs	\$ 6,000
	Monthly Service (District Office)	\$ 8,000
Office Cleaning	Janitorial Service/Carpet Cleaning	\$ 7,800
File Storage	Iron Mountain - Offsite Storage	\$ 5,000
	Iron Mountain - Shredding Service	\$ 300
Leases	Mail & Copier Machines	\$ 13,000
	Office Alarms and Security Camera	\$ 5,000
Printing	Checks, Forms, Statements	\$ 1,000
CSG Systems, Inc.	Fulfillment Center for Billing Stmtnts	\$ 25,000
	NetBill (Online Payments)	\$ 6,500
Emergency	Supplies	\$ 1,000
	AED Certification	\$ 125
Miscellaneous	Office Supplies	\$ 6,000
	Credit Card / Bank Fees	\$ 15,000
	Pre-Employment Physicals	\$ -
	Employee Recognition Program	\$ 2,000
	Petty Cash	\$ 2,500
	Director recognition/framing	\$ 300
	ORCC LockBox Services	\$ 600
	Allowance for Bad Debt	\$ 5,000
Maintenance	Office Equipment/Repairs	\$ 1,000
Payroll	Payroll Processing with ADP	\$ 8,500
TOTAL		\$ 130,625

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5621 Description: Computer Services	
Actual Amount As Of: 31-Jan 2011	24,350
PROJECTED ACTIVITY to END of FY:	45,000
Projected YEAR END TOTAL:	69,350
PROPOSED Line Item Amount:	75,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	67,650
% Change Actual Year End compared to Proposed Line item amount.	8.1%
% Change to previous year budget:	10.9%
Dollar difference between proposed budget & current budget	7,350

NARRATIVE:

Maintenance Agreements

Springbrook	\$12,000
Radix	\$3,000
ICS	\$15,000
Hansen	\$2,500
Badger	\$1,500
XC2 Software	\$1,800
Remit Plus/Ck Scanner)	\$2,000
GIS License	\$5,000
Web Filtering (Barracuda)	\$1,400
Sprbrk Server License	\$700
Subtotal	\$44,900

Computer Services

New/Upgrades to software/Cust Rpts	\$6,000
Service/Repairs/Parts	\$15,000
Coastside Net	\$900
Rogue Web Works (Website Maint.)	\$6,000
Sonic.net	\$1,300
Spam Filtering	\$900
Subtotal	\$30,100
Grand Total	\$75,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-Jan 2011	10,223
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	15,223
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	18,000
% Change Actual Year End compared to Proposed Line item amount.	31.4%
% Change to Previous Year Budget	11.1%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 5,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 7,000
WTO/WDO Renewal/Application Fees	\$ 1,000
TOTAL	<u>\$ 20,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 31-Jan 2011	107,533
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	137,533

PROPOSED Line Item Amount:	125,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	125,000
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% Change Actual Year End compared to Proposed Line item amount.	(9.1%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Auto/General Liability	FY 12/13 \$55,000
Property Program	\$20,000
Workers Compensation	\$50,000
TOTAL	<u><u>\$125,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5635 Description: Ee/Ret Medical Insurance	
Actual Amount As Of: 31-Jan 2011	212,847
PROJECTED ACTIVITY to END of FY:	211,000
Projected YEAR END TOTAL:	423,847

PROPOSED Line Item Amount:	451,882
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	438,607
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% Change Actual Year End compared to Proposed Line item amount.	6.6%
% Change to Previous Year Budget	3.0%
Dollar difference between proposed budget & current budget	13,275

NARRATIVE: Employee and Retiree Medical Insurance

<u>Active Employees:</u>	FY 12/13
Medical	294,001
Dental	18,069
Vision	4,242
Life/AD&D	6,320
LTD	16,733
EAP	737
340,103 Subtotal	

<u>Retirees:</u>	
Medical	103,516
Dental	6,516
Vision	1,747
111,779 Subtotal	

451,882 Total

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

ACCOUNT No. 5635 / Insurance Benefits for Active Employees and Retirees - Year 2011/2012

ACTIVE EMPLOYEES

	Kaiser	Blue Cross	Dental	Vision	Life/AD&D	LTD	EAP	
July-11	8,874	12,794	1,380	338	510	1,367	60	
August-11	8,146	12,794	1,269	338	529	1,445	60	
September-11	8,146	12,794	1,343	338	516	1,393	60	
October-11	8,146	12,794	1,343	338	516	1,393	60	
November-11	8,146	12,794	1,343	338	516	1,393	60	
December-11	8,777	13,098	1,407	343	516	1,393	60	
January-12	8,777	13,098	1,407	343	516	1,367	60	
February-12	8,777	13,098	1,407	343	516	1,367	60	
March-12	8,777	13,098	1,407	343	516	1,367	60	
April-12	8,777	13,098	1,407	343	516	1,367	60	
May-12	8,777	13,098	1,407	343	516	1,367	60	
June-12	8,777	13,098	1,407	343	516	1,367	60	
	102,897	155,656	16,528	4,091	6,203	16,586	722	Subtotal
	105,324	157,177	16,887	4,119	6,197	16,405	722	Subtotal (June Rate x 12/mo)
	12%	12%	7%	3%	2%	2%	2%	% Increase
	117,963	176,038	18,069	4,242	6,320	16,733	737	TOTAL
	294,001							

RETIREES

	Kaiser	Blue Cross	Dental	Vision	
July-11	1,582	5,872	483	139	
August-11	1,582	5,872	483	139	
September-11	1,582	5,872	483	139	
October-11	1,582	5,872	483	139	
November-11	1,582	5,872	483	139	
December-11	1,682	6,020	507	141	
January-12	1,682	6,020	507	141	
February-12	1,682	6,020	507	141	
March-12	1,682	6,020	507	141	
April-12	1,682	6,020	507	141	
May-12	1,682	6,020	507	141	
June-12	1,682	6,020	507	141	
		(24,745)	(5,241)		Reimbursement from Retirees
					Medical reimbursement to Retirees
	19,684	46,757	724	1,684	Subtotal
	20,184	72,241	6,090	1,696	Subtotal (June Rate x 12/mo - less Reimbursement)
	12%	12%	7%	3%	% Increase
	22,606	80,910	6,516	1,747	TOTAL
	103,516				

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-Jan 2011	242,423
PROJECTED ACTIVITY to END of FY:	194,000
Projected YEAR END TOTAL:	436,423
PROPOSED Line Item Amount:	486,569

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	462,627
% Change Actual Year End compared to Proposed Line item amount.	11.5%
% Change to Previous Year Budget	5.2%
Dollar difference between proposed budget & current budget	23,942

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5645 Description: SIP 401a Plan	
Actual Amount As Of: 31-Jan 2011	0
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	30,000
PROPOSED Line Item Amount:	30,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Supplemental Income Trust Fund / AIP 401a Plan base on the Memorandum of Understanding between CCWD and the Teamsters Union, Local 856

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-Jan 2011	18,852
PROJECTED ACTIVITY to END of FY:	24,000
Projected YEAR END TOTAL:	42,852
PROPOSED Line Item Amount:	60,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	40.0%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

HansonBridgett	\$60,000
Total	<u>\$60,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-Jan 2011	4,412
PROJECTED ACTIVITY to END of FY:	6,000
Projected YEAR END TOTAL:	10,412
PROPOSED Line Item Amount:	14,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	14,000
% Change Actual Year End compared to Proposed Line item amount.	34.5%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683 Description: Financial Services	
Actual Amount As Of: 31-Jan 2011	16,690
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	26,690

PROPOSED Line Item Amount:	26,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	31,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(2.6%)
% Change to Previous Year Budget	(16.1%)
Dollar difference between proposed budget & current budget	-5,000

NARRATIVE:

Annual auditing services performed by Joseph J Arch, CPA and
Annual accounting/consultation services provided by John Parsons, CPA.

	FY 12/13
Financial Audit Service	\$16,000
Accounting Services	\$10,000
Total	<u><u>\$26,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-Jan 2011	55,708
PROJECTED ACTIVITY to END of FY:	48,000
Projected YEAR END TOTAL:	103,708
PROPOSED Line Item Amount:	117,867

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	114,658
% Change Actual Year End compared to Proposed Line item amount.	13.7%
% Change to Previous Year Budget	2.8%
Dollar difference between proposed budget & current budget	3,209

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

Line Item

Amount

Acct. No. **5684** Description: Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,648,043			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,515,644	\$ 93,970		\$ 93,970
AMOUNT SUBJECT TO MEDICARE	\$ 1,648,043		\$ 23,897	\$ 23,897
TOTAL				\$ 117,867

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687 Description: Memberships & Subscriptions	
Actual Amount As Of: 31-Jan 2011	36,630
PROJECTED ACTIVITY to END of FY:	25,000
Projected YEAR END TOTAL:	61,630
PROPOSED Line Item Amount:	64,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	57,950
% Change Actual Year End compared to Proposed Line item amount.	4.5%
% Change to Previous Year Budget	11.1%
Dollar difference between proposed budget & current budget	6,450

NARRATIVE: See attached worksheet for detail of costs

Increase in BAWSCA Annual Assessments

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
Line Item: Memberships & Subscriptions			Description
Acct. No. 5687		Amount	
	Alliance for Water Efficiency	\$ 200	Annual Membership*
	ACWA	\$ 10,000	Membership dues
	ACWA	\$ 10,000	Delta Sustainability Dues
	AWWA	\$ 2,000	Membership dues and technical publications
	BAWSCA	\$ 28,000	Annual assessment & dues
	California Emergency Utilities	\$ 500	Annual Membership
	California Urban Water Conservation Council	\$ 3,000	Annual Membership*
	Chamber of Commerce	\$ 600	Membership dues & Farm Day Luncheon Tickets
	CSDA	\$ 4,000	Membership dues
	IAMPO	\$ 100	Subscription for Backflow Prevention Magazine
	Miscellaneous	\$ 1,000	Miscellaneous Dues/Memberships/Subscriptions
	Springbrook Users Group	\$ 50	Annual Users Group for Springbrook Software
	Water Education Foundation	\$ 1,000	Membership dues and technical publications
	Water Net	\$ 250	Publication*
	Water ReUse	\$ 600	Annual Association Dues
	Wellness Program	\$ 2,500	Wellness Program group membership in health club
	West Group (Formally Barclays)	\$ 600	Updates on California Code of Regulations regarding construction laws
	TOTAL	\$ 64,400	
			*Additional annual membership

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5688	Description: Election Expense
Actual Amount As Of:	31-Jan 2011	0
PROJECTED ACTIVITY to END of FY:		0
Projected YEAR END TOTAL:		0
PROPOSED Line Item Amount:		0

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 0

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget

Dollar difference between proposed budget & current budget 0

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5689	Description: Union Expenses
Actual Amount As Of:	31-Jan 2011	0
PROJECTED ACTIVITY to END of FY:		0
Projected YEAR END TOTAL:		0
PROPOSED Line Item Amount:		6,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **6,000**

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget **0.0%**

Dollar difference between proposed budget & current budget 0

NARRATIVE:

Union Negotiation Services		\$ 6,000
	TOTAL	<u>\$ 6,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Jan 2011	13,142
PROJECTED ACTIVITY to END of FY:	600
Projected YEAR END TOTAL:	13,742
PROPOSED Line Item Amount:	15,900

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	16,200
% Change Actual Year End compared to Proposed Line item amount.	15.7%
% Change to Previous Year Budget	(1.9%)
Dollar difference between proposed budget & current budget	-300

NARRATIVE:

1. The cost of the LAFCo budget, estimated	\$4,000.00
2. Hazardous Material Handling (Nunes & Denniston)	\$3,500.00
3. Property Taxes	\$1,200.00
4. Annual Encroachment Permit	\$6,000.00
5. District Digital Mapping - Secured Master Data	\$1,200.00
	\$15,900.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

Fiscal Year
2012/2013

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-Jan 2011	17,338
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	17,338
PROPOSED Line Item Amount:	18,600

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	19,400
% Change Actual Year End compared to Proposed Line item amount.	7.3%
% Change to Previous Year Budget	(4.1%)
Dollar difference between proposed budget & current budget	-800

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants (*DHS Fees - Increase due to additional services regarding new regulations*)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$15,000
#2	\$1,000
#3	\$1,600
#4	\$1,000
	<u>\$18,600</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-Jan 2011	254,610
PROJECTED ACTIVITY to END of FY:	13,382
Projected YEAR END TOTAL:	267,992
PROPOSED Line Item Amount:	265,273

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **267,993**

% Change Actual Year End compared to Proposed Line item amount.	(1.0%)
% Change to Previous Year Budget	(1.0%)
Dollar difference between proposed budget & current budget	-2,721

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2012 Payment	\$258,383
March 2013 Payment	\$6,890
	\$265,273

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

Line Item **Amount**

Acct. No. **5712** Description: Existing Bonds - 2006B

Actual Amount As Of: 31-Jan 2011 **339,141**

PROJECTED ACTIVITY to END of FY: **147,430**

Projected YEAR END TOTAL: **486,571**

PROPOSED Line Item Amount:	481,296
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	483,281
% Change Actual Year End compared to Proposed Line item amount.	(1.1%)
% Change to Previous Year Budget	(0.4%)
Dollar difference between proposed budget & current budget	-1,985

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2012 Payment	\$337,429
March 2013 Payment	\$143,867
	\$481,296

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 31-Jan 2011	405,828
PROJECTED ACTIVITY to END of FY:	289,877
Projected YEAR END TOTAL:	695,705
PROPOSED Line Item Amount:	849,402

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	695,705
% Change Actual Year End compared to Proposed Line item amount.	22.1%
% Change to Previous Year Budget	22.1%
Dollar difference between proposed budget & current budget	153,697

NARRATIVE:

Contribution to CIP & Reserves	\$ 849,402
	\$ 849,402

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2012/2013**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5715 Description: Existing Bond-CIEDB 11-099	
Actual Amount As Of: 31-Jan 2011	115,553
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	115,553
PROPOSED Line Item Amount:	353,641

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	0
% Change Actual Year End compared to Proposed Line item amount.	206.0%
% Change to Previous Year Budget	#DIV/0!
Dollar difference between proposed budget & current budget	353,641

NARRATIVE:

California Infrastructure & Economic Development Bank (I-Bank) - CIEDB-11-099

July 2012 Payment	\$261,437
January 2013 Payment	\$92,204
	<u>\$353,641</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

EXHIBIT C

FISCAL YEAR 2012/2013 TO 2021/2022 CAPITAL IMPROVEMENT PROGRAM

COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 12/13 THRU 21/22

8-May-12

Origin FY	Number		Budget FY 11/12	Projected FY 11/12	Budget FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY13-22 Totals
Budget Projects up Priority Level -->															
PIPELINE PROJECTS - * Pending Further Pressure Testing															
06	01	Avenue Cabrillo Phase I (Permitting/Design)	100,000	100,000		-					-	-			\$0
06	01	Avenue Cabrillo Phase I (Construction)	-		550,000		-	-	-	-	-	-			\$550,000
		Avenue Cabrillo Phase II (Construction)	-		-		246,000	-	-	-	-	-			\$246,000
		Avenue Cabrillo Phase III (Construction)	-		-		-	479,000	-	-	-	-			\$479,000
06	02	Highway #1 South Phase I / II			-					80,000	100,000	1,200,000			\$1,380,000
07	03	Pilarcitos Canyon Pipeline Replacement			100,000	1,000,000					-	-			\$1,100,000
07	04	Bell-Moon Pipeline Replacement Project	-							60,000	250,000	-			\$310,000
		* Main Street Pipeline Replacement Project - Phase 3	-		90,000	250,000		-			-	-			\$340,000
		* Bridgeport Drive Pipeline Replacement Project	-		-				110,000	840,000	-	-			\$950,000
		Railroad Ave. Pipeline Relocation			148,000										\$148,000
		Wave Valve Automation				30,000									\$30,000
		Crystal Springs Pipeline Air/Vacuum Relief Valves				20,000									\$20,000
13		Miramar Drive Pipeline Connection				50,000									\$50,000
13		Replace 8" Pipeline Under Creek at Pilarcitos Ave.				100,000									\$100,000
13		Avenue Portola Pipeline Replacement			100,000										\$100,000
12		Pipeline replacement projects							500,000		900,000		1,500,000	1,500,000	\$4,400,000
WATER TREATMENT PLANTS															
99	05	Denniston - Maintenance Dredging	30,000	20,000	31,000	32,000	33,000	34,000	35,000	36,000	37,000	37,000			\$275,000
13		Denniston Reservoir Restoration							1,000,000						\$1,000,000
10	02	Denniston - Intake construction			100,000							0			\$100,000
		Denniston - Treated Water Booster Station			200,000										\$200,000
13		Denniston WTP Emergency Power									500,000				\$500,000
10	04	Nunes - Floc Drive Repair	50,000	50,000								-			\$0
08	05	Nunes - Plant Painting	12,500									-			\$0
08	06	Nunes - Filter to Waste System							80,000			-			\$80,000
08	07	Nunes - Filter Valve Replacement	-		-	-	30,000	30,000	30,000	30,000	30,000	-			\$150,000
08	27	Nunes - Modify Filters for Rate of Flow Control			-				260,000		-	-			\$260,000
12		Nunes - Return Washwater Pump Replacement				25,000									\$25,000
12		Nunes - Hydropneumatic System Improvements	40,000	40,000											\$0
		Nunes - DR5000 Analyzer	8,000	4,000											\$0
		Nunes - Access Road Repaving				100,000									\$100,000
13		Nunes Flash Mixer			15,000										\$15,000
13		Nunes SCADA Integration			75,000										\$75,000
13		Nunes Sludge Ponds Level Indication			15,000										\$15,000
13		Nunes Replace Washwater Return Pump #2			25,000										\$25,000
13		Nunes Replace Sludge Ponds Sump Station Pump #2				10,000									\$10,000
FACILITIES & MAINTENANCE															
09	07	AMR Program + Fixed Network	-		-	300,000	400,000	400,000	100,000		-	-			\$1,200,000
08	08	PRV Valves Replacement Project**	20,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000			\$160,000
99	01	Meter Change Program**	30,000	30,000	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000			\$170,000
09	09	Fire Hydrant Replacement**	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000			\$160,000
09	23	District Digital Mapping	75,000	40,000	50,000	25,000	-	-	-	-	-	-			\$75,000

EQUIPMENT PURCHASE & REPLACEMENT

99	02	Vehicle Replacement	-	-	-	-	-	30,000	30,000	30,000	30,000	-	-	\$120,000
99	03	Computer System	12,000	12,000	6,000	5,000	5,000	5,000	5,000	5,000	5,000	-	-	\$36,000
99	04	Office Equipment/Furniture	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	\$24,000
06	03	SCADA/Telemetry/electrical controls	750,000	-	750,000	150,000	-	-	-	-	-	-	-	\$900,000
08	09	Dump Truck	-	-	100,000	-	-	-	-	-	-	-	-	\$100,000
08	10	Backhoe	-	-	-	-	80,000	-	-	-	-	-	-	\$80,000
08	12	New Service Truck Box	-	-	-	50,000	-	-	-	-	-	-	-	\$50,000
		Billing System Upgrade	70,000	40,000	-	-	-	-	-	-	-	-	-	\$0

PUMP STATIONS / TANKS / WELLS

06	04	Hazen's Tank Replacement	-	-	-	280,000	-	-	-	-	-	-	-	\$280,000
		Crystal Springs Spare 350 HP pump	-	-	-	-	50,000	-	-	-	-	-	-	\$50,000
		Crystal Springs Rebuild spare 500 HP	-	-	25,000	-	-	-	-	-	-	-	-	\$25,000
12		Crystal Springs Surge Tank Control Improvements	-	-	30,000	-	-	-	-	-	-	-	-	\$30,000
		Crystal Springs Check Valve Replacement	25,000	14,000	25,000	-	-	-	-	-	-	-	-	\$25,000
		Crystal Springs stainless steel inlet valves	-	-	-	-	-	-	-	-	100,000	-	-	\$100,000
13		CSPS Spare Replacement Bowl for 350 HP	-	-	-	50,000	-	-	-	-	-	-	-	\$50,000
13		CSPS New Air Control for Surge Tank	-	-	50,000	-	-	-	-	-	-	-	-	\$50,000
06	05	Well Rehabilitation - Denniston #2	-	-	35,000	-	-	-	-	-	-	-	-	\$35,000
08	14	Alves Tank Recoating, Interior+Exterior	100,000	-	100,000	-	250,000	-	-	-	-	-	-	\$350,000
13		Alves Tank Altitude Valve	-	-	50,000	-	-	-	-	-	-	-	-	\$50,000
08	16	Cahill Tank Exterior Recoat	-	-	-	-	150,000	-	-	-	-	-	-	\$150,000
13		EG Tank #1 Emergency Generator	-	-	-	-	200,000	-	-	-	-	-	-	\$200,000
13		EG Tank #2 Electrical Panel Upgrade & Pump	-	-	50,000	-	-	-	-	-	-	-	-	\$50,000
08	17	EG Tank #2 Recoat + Ladder	200,000	-	200,000	-	-	-	-	-	-	-	-	\$200,000
12		EG Tank #2 MCC Repairs & Spare Pump	40,000	30,000	-	-	-	-	-	-	-	-	-	\$0
		EG Tank #2 Fence Replacement	25,000	-	25,000	-	-	-	-	-	-	-	-	\$25,000
08	18	EG Tank #3 Recoating Interior + Exterior	-	-	-	-	260,000	-	-	-	-	-	-	\$260,000
		EG Tank #3 Fence Replacement	25,000	18,000	-	-	-	-	-	-	-	-	-	\$0
		Miramar Tank Altitude Valve Replacement	-	-	-	30,000	-	-	-	-	-	-	-	\$30,000
		Miramar Tank Fence Replacement	25,000	25,000	-	-	-	-	-	-	-	-	-	\$0
		Half Moon Bay Tank #1 Int & Ext Recoat	300,000	300,000	-	-	-	-	-	-	-	-	-	\$0
		Half Moon Bay Tank #2 Int & Ext Recoat	-	-	-	-	-	-	-	200,000	-	-	-	\$200,000
		Half Moon Bay Tank #3 Int & Ext Recoat	-	-	-	-	-	-	-	-	-	200,000	-	\$200,000
		Pump Station Chlorine analyzer replacements (4)	10,000	10,000	10,000	10,000	-	-	-	-	-	-	-	\$20,000
09	18	New Pilarcitos Well	-	-	-	150,000	-	-	-	-	-	-	-	\$150,000
09	19	Pilarcitos Canyon Blending Station	100,000	55,000	20,000	-	-	-	-	-	-	-	-	\$20,000

DENNISTON WTP (LONG-TERM) IMPROVEMENTS

08	23	Denniston Pre/Post Treatment Construction	4,000,000	4,000,000	1,500,000	-	-	-	-	-	-	-	-	\$1,500,000
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WATER SUPPLY DEVELOPMENT

13		CCWD-MWSD Emergency Intertie - Planning	-	-	25,000	-	-	-	-	-	-	-	-	\$25,000
		San Vicente Design	300,000	-	300,000	-	-	-	-	-	-	-	-	\$300,000
		San Vicente Construction	-	-	-	2,000,000	-	-	-	-	-	-	-	\$2,000,000

Prior Year and Unscheduled Project Total 348,000

TOTALS			\$6,370,500	\$5,189,000	\$4,873,000	\$4,680,000	\$1,737,000	\$1,121,000	\$2,213,000	\$1,344,000	\$2,015,000	\$1,500,000	\$1,500,000	\$1,500,000	\$22,483,000
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FY12 Budget Totals			\$6,670,500		\$2,992,500	\$4,122,500	\$2,027,000	\$1,201,000	\$1,113,000	\$1,633,000	\$1,165,000	\$1,500,000	\$1,000,000		\$23,424,500
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EXHIBIT D

RATE INCREASE PROTESTS

RECEIVED

JUN 06 2012

COASTSIDE COUNTY
WATER DISTRICT

Attn Coastside Water

This is a protest over rate hikes
on the coast

Thank you

Dorethy Corall

Address 138 Isabella Ave
El Granada CA 94018

RECEIVED

5/31/2012

JUN 04 2012

COASTSIDE COUNTY
WATER DISTRICT

Am writing you with deep concern for your recent notice of another increase in our water bill. Anyone who does the math will see that we have had a 40+ % increase in a matter of a very few years. This is just unexpectable & a hardship during the worst economy since the great depression. We have large numbers of people unemployed & not able to meet mortgage payments. I question the management and have sadly reflected on how poorly all our city offices are managed in HMIB. I live on a fixed income and cannot

II.

continue to live here, (as so many other residents feel what the future looks like for them). What checks do you have in place & how can you continue this outrageous abuse of HMB residents.

Can you be so out-of-touch with what is happening to the poor & middle class

pls reconsider

Nana Lanter

Resident HMB

RECEIVED

JUN 04 2012

COASTSIDE COUNTY
WATER DISTRICT

Miss Mary Aldrich

+ Gary Aldrich 6/3/12
480 Grove St.
HMB, Ca 94019

Parcel # 064-252-280

CCWD Acct # 79-0

I am "Protesting"
the proposed
rate increase

Thank you
please conserve in
these hard times

Gary Aldrich

*It starts with a gift. It leads to
lives transformed by Christ.*



RECEIVED
MAY 30 2017
COASTSIDE COUNTY
WATER DISTRICT

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

RE: Account 4783-0
9 Patrick Way

Attn: General Manager

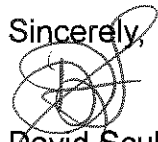
I hereby protest the proposed rate increase of up to 12%.

A review of my payment history shows that the base rate has increased more than 40% over the past 3 years, and the water charge has increased more than 39% over the same period. These are extraordinary increases over a short period of time.

As I am nearing retirement age, further increases, especially of the magnitude noted above, will hinder my quality of life, and the need to further increase rates appears to be a result of ineffective management and/or inappropriate planning.

With all due respect please withdraw this proposed rate increase, and develop new plans that won't demand ongoing rate increases that so significantly impact household budgets.

Sincerely,



David Scullion
Nine Patrick Way
Half Moon Bay, CA 94019

COASTSIDE COUNTY WATER DISTRICT

MAY 30 2012

COASTSIDE COUNTY
WATER DISTRICT

May 29, 2012

32 Erin Lane
Half Moon Bay, CA 94019

General Manager,
CCWD
766 Main Street
Half Moon Bay, CA 94019

Dear General Manager,

I would like to express my opposition to proposed increases in 2012 water rates at the Cypress Cove development.

Yours,



Marc Wolterbeek

May 28, 2012

Mrs. General Manager

R. Property @ 13 Patrick Way Half Moon Bay
94019
Acct # 12915-0

We are writing to protect what appears to be an exorbitant increase in water rates. Despite annual increases in rates for at least the past few years, the water district feels the need to put in place an additional 12% increase for 2012-13 bringing total increases in the past 4 years to more than 50%. In 5/09 our water bill (5/8 meter, 9 units) was \$54.37. If the new rate takes effect, our bill for identical usage will increase to \$65.56. This seems excessive especially during a period when the economy continues to falter.

We are retired and living in a Townhouse community - These rate increases will also impact our Association dues which include charges for irrigation.

We ask that the Board of Directors of CCWD reconsider their proposal to raise rates at this time.

Thank you for your consideration!
Jan Wallace 13 Patrick Way HMB
Jan Wallace

Rupinder Singh
735 Third Avenue,
Half Moon Bay, CA 94019

May 21, 2012

General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

Dear Sir/Madam,

Re: Proposed Rate increases for Water Services

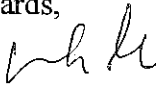
I am writing to formally protest the increase in water service rates. While living in Half Moon Bay for the past six and a half years, I have seen regular increases in rates paid by residents for all forms of utility services, and specifically water, far in excess of the rate of inflation.

While I do realize that some increases are necessary, I do not believe that they are justified in today's economic environment. In recent years most of us have done some belt tightening, and I urge CCWD to do the same, and hold water service rates at the present levels for at least another two years. Once the economy improves, you can consider revising the rates.

My residential address is 735 Third Avenue in Half Moon Bay.

Thank you for your consideration.

Regards,



Rupinder Singh

RECEIVED

MAY 24 2012

COASTSIDE COUNTY
WATER DISTRICT

RECEIVED

MAY 22 2012

COASTSIDE COUNTY
WATER DISTRICT

May 21, 2012

General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

RE: Proposed CCWD Rate Increase

Dear Sir or Madam:

I strongly oppose the proposed increase in CCWD rates.

We have had an increase each year for the last 10 years, now this proposal for another big increase, and we are forewarned that the rates will again increase by 3% a year indefinitely.

I would like to understand how taxpayer money is being spent, project by project and detail by detail? Or is this a "wish list"? Where is the accountability and transparency?

While other entities have made cuts in staff or benefits, I have not seen that CCWD has shared the pain of this deep recession. It's about time changes are made.

Sincerely,



Robert Cook
171 Turnberry Road
Half Moon Bay, CA 94019

Account 1091-0

Sunday, May 20, 2012

Dear Coastside County Water District,

RECEIVED

MAY 22 2012

COASTSIDE COUNTY
WATER DISTRICT

Please reconsider the proposed rate hike under current consideration. Rates have gone up increasingly over the past three years. This one is just too much. I am against it. Please don't do this.

Thank you.

Sincerely,

Cail Stevens
14 Erin Lane
Half Moon Bay, CA
94019-1769

RECEIVED

MAY 15 2012

COASTSIDE COUNTY
WATER DISTRICT

May 13, 2012

To Whom It May Concern;

The purpose of this letter is to
protest the proposed rate increase.

I am on a fixed income and a rate
increase would pose a financial
hardship for my household.

Please reconsider this rate increase.

Thank you.

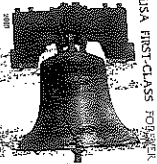
Sincerely,

Isaac R. Ruiz

Isaac Ruiz
1585 Mizzen Lane
Half Moon Bay, CA 94019

DANTES
BOX 146
EL GRANADA, CA

94018-0146



RECEIVED

MAY 11 2012

COASTSIDE COUNTY
WATER DISTRICT

ATTN: GENERAL MANAGER
COASTSIDE COUNTY WATER DISTRICT
766 MAIN ST
HALF MOON BAY, CA 94019

940181005500

|||...||| We object to the
Proposed 2012-2013
Rate Increases.
We're in a recession
folks!
PARCEL 047463-600
107 Dolphin Ave, EG
Beverly Hills

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

www.coastsidewater.org
(650) 726-4405

attention General Manager

Presorted
First Class Mail
U.S. Postage
PAID
Permit No. 1
Half Moon Bay,
CA

RECEIVED

MAY 08 2012

COASTSIDE COUNTY
WATER DISTRICT

SCOTT SHARON
331 METZGAR ST
HALF MOON BAY CA 94019

*I Strongly Protest this hike we had one Last
Year, enough! Sharon Scott*

9401982017 0001



PLEASE READ



IMPORTANT INFORMATION

RECEIVED

MAY 07 2012

COASTSIDE COUNTY
WATER DISTRICT

May 4, 2012

Richard Fields
1027 San Carlos Ave
El Granada, CA 94018

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

ATTN: General Manager
SUBJECT: Proposed water rate increase

Dear Sir:

I strongly protest this proposed across the board increase on water rates, because it is an unfair burden on low income Seniors who depend solely on Social Security retirement income to live under the present economic conditions. Many can barely survive on the meager benefit they receive. Some Seniors can no longer even afford to live in their homes, because the property taxes are so high and no exclusion or adjustment exists for them.

Please reconsider this proposed increase and exclude low income Seniors who qualify for the PG&E Lifeline Program from any rate increase.

Thank you,



Richard Fields

RECEIVED

MAY 01 2012

COASTSIDE COUNTY
WATER DISTRICT

APRIL 29/12
Coastside county water

I Protest the Rates
increase

Michelle Weger

Michelle Weger
300 Pine St
Half-Moon Bay
CA 94019

16 years H.M. Bay Resident

RECEIVED

MAY 01 2012

COASTSIDE COUNTY
WATER DISTRICT

April 25, 2012

To whom it may concern,

My name is Maria Huerta, and I am a resident at 453 Willow Ave in Half Moon Bay.

I received your letter in the mail stating that there may be an increase in fee for the water effective July 1, 2012.

My vote is to NOT increase the water fee. I was laid off about almost 2 years ago and haven't had much luck in finding a new job, I have a hard time making ends meet as it is.

Thank you for your time and attention to this matter.

Respectfully,

Maria Huerta
Maria Huerta
453 Willow Ave
Half Moon Bay, Ca. 94019
(650) 560-9719

MH:jh

RECEIVED

MAY 01 2012

COASTSIDE COUNTY
WATER DISTRICT

April 25, 2012

To whom it may concern,

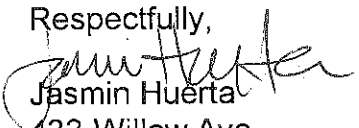
My name is Jasmin Huerta, and I am a resident at 433 Willow Ave in Half Moon Bay.

I received your letter in the mail stating that there may be an increase in fee for the water effective July 1, 2012.

My vote is to NOT increase the water fee. I know with this economy all must go up in price but times are tough.

Thank you for your time and attention to this matter.

Respectfully,


Jasmin Huerta

433 Willow Ave

Half Moon Bay, Ca. 94019

(650) 619-8954

RECEIVED

APR 27 2012

COASTSIDE COUNTY
WATER DISTRICT

April 26, '12

Dear CCWD,

Please do not impose a rate increase.
Or, if you must, could you please have
a discount rate for disabled, senior and low-
income households? The cost of everything
increasing so much is a hardship for me
as I am disabled and on a limited (below
the poverty level) income. Thank you so
much for your help regarding this.

Sincerely,

Cynthia Mears

465 Pine Ave.

Half Moon Bay, CA 94019

ph. (650) 726-3505

RECEIVED

APR 24 2012

COASTSIDE COUNTY
WATER DISTRICT

April 23, 2012

Attention: General Manager

For the third year in a row, I am writing to protest the latest proposed water rate increases.

Thank you for your attention.

Janet Rebling

178 Harbour Drive

PO Box 392

El Granada, CA 94018

Janet Rebling



RECEIVED

Monday, April 23, 2012

APR 24 2012

COASTSIDE COUNTY
WATER DISTRICT

General Manager

Coastside County Water District

766 Main Street

Half Moon Bay, CA 94019

Re: proposed increase for water services.

This is a formal protest for AP- 056-176-090, 643 Main Street, Half Moon Bay, CA 94019.

Raising the rate by 12% and stating this is necessary to a "projected" increase in wholesale water rates from San Francisco Public Utilities Commission etc, has no dollar amount of expenditure. Constantly we are being ask to pay for something we have no accounting of the revenue or expenditure.

To the best of my knowledge, population growth and new construction has not increased significantly. Has the use of water increased? If so where and by how much?

Raising the rate by 12% as proposed is not justified.

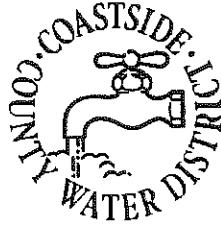
The proposed budget should be published and sent to each subscriber. Not everyone can use www.coastsidewater.org

Summary:

We object to this increase until such time as we are advised the amount generated and where the increase will be applied.

Bart and Mary Colucci

IMPORTANT INFORMATION



PLEASE READ

9401990010 B001

643 Main

COLUCCI BART
PO BOX 10
HALF MOON BAY CA 94019-0010

Presorted
First Class Mail
U.S. Postage
PAID
Permit No. 1
Half Moon Bay,
CA

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019
www.coastsidewater.org
(650) 726-4405

P.O. Box 86
Weimar, CA 95736

.....

April 20, 2012

Coastside County Water District
Attention: General Manager
766 Main Street
Half Moon Bay, CA 94019

RECEIVED

APR 23 2012

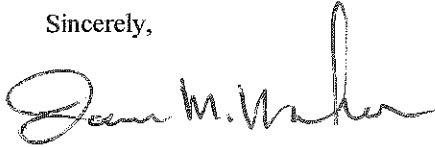
COASTSIDE COUNTY
WATER DISTRICT

Dear Sir or Madam:

My address is 915 Dwight Avenue, Half Moon Bay, CA 94019. This letter is an official Protest to your proposed 2012-2013 Rate Increases for Water Services.

I am self employed and when the state of California has a 11% unemployment rate, now is the worst time to increase rates for us and many.

Sincerely,



Joanne M. Mahon
Property Owner

[Click here and type slogan]

.....

Nancy L. Rapp
2131 St. Andrews Road
Half Moon Bay, California 94019
Phone 650-726-1778 • Fax 650-726-1720
E-mail nlrapp2@aol.com

RECEIVED

APR 23 2012

COASTSIDE COUNTY
WATER DISTRICT

April 19, 2012

General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, Ca. 94019

RE: Proposed Water Rate Increase

Dear Sir or Madam:

I oppose yet another rate hike. Has this become a yearly event!

I contacted several people in my neighborhood to poll their sentiments and to see if they were going to write letters. They indicated that indeed they were but that it did not matter; you will raise the rates nonetheless.

Between you, the sewer rate increases and garbage disposal racket the citizens of this community are being nickel and dimmed.

Half Moon Bay is broke and its citizens are continually be punished for this...its time to move.

I OBJECT TO THE INCREASE.

Sincerely,
Nancy Rapp



Accounts Payable

Checks by Date - Summary By Check Number

User: gbrazil
Printed: 5/31/2012 - 3:36 PM



Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17469	ALL04	ALLIED WASTE SERVICES #9:	05/11/2012	0.00	323.91
17470	ASS01	HEALTH BENEFITS AUTHORI	05/11/2012	0.00	21,483.98
17471	ATT01	AT&T MOBILTY	05/11/2012	0.00	51.99
17472	ATT02	AT&T	05/11/2012	0.00	1,312.43
17473	COA07	COAST OIL COMPANY, LLC	05/11/2012	0.00	2,770.94
17474	COA15	COASTSIDE NET, INC	05/11/2012	0.00	297.93
17475	CUL01	CULLIGAN WATER COM OF N	05/11/2012	0.00	309.00
17476	HAR03	HARTFORD LIFE INSURANCE	05/11/2012	0.00	1,793.07
17477	ICM01	VANTAGEPOINT TRANSFER /	05/11/2012	0.00	40.00
17478	KAI01	KAISER FOUNDATION HEAL	05/11/2012	0.00	10,165.00
17479	OCE04	OCEAN SHORE CO.	05/11/2012	0.00	2,735.08
17480	PAC01	PACIFIC GAS & ELECTRIC CO	05/11/2012	0.00	15,056.46
17481	PUB01	PUB. EMP. RETIRE SYSTEM	05/11/2012	0.00	18,463.61
17482	SAN20	SAN FRANCISCO FIRE CREDI	05/11/2012	0.00	450.00
17483	UNI12	UNION BANK OF CALIFORNIA	05/11/2012	0.00	2,167.50
17484	VAL01	VALIC	05/11/2012	0.00	1,550.00
17485	MER01	BRIAN MERLO	05/14/2012	0.00	518.56
17486	SAN24	SAN MATEO COUNTY	05/16/2012	0.00	11,530.39
17487	A1001	A-1 SEPTIC TANK SERVICE	05/25/2012	0.00	525.00
17488	ADP01	ADP, INC.	05/25/2012	0.00	565.60
17489	ADV02	FRANK YAMELLO	05/25/2012	0.00	231.00
17490	ALI01	ALIFANO TECHNOLOGIES LL	05/25/2012	0.00	189.44
17491	ALL01	ALLIANCE FOR WATER EFFIC	05/25/2012	0.00	200.00
17492	ANA01	ANALYTICAL ENVIRONMEN	05/25/2012	0.00	10,178.85
17493	AND01	ANDREINI BROS. INC.	05/25/2012	0.00	17,326.05
17494	AND10	ANDERSON PACIFIC ENGINE	05/25/2012	0.00	209,791.22
17495	ASS05	ACWA HEALTH BENEFITS AL	05/25/2012	0.00	60.18
17496	ATT03	AT&T LONG DISTANCE	05/25/2012	0.00	172.44
17497	AZT01	AZTEC GARDENS, INC.	05/25/2012	0.00	190.00
17498	BAY05	BAY AREA WATER SUPPLY &	05/25/2012	0.00	594.00
17499	BAY10	BAY ALARM COMPANY	05/25/2012	0.00	1,559.88
17500	BIG01	BIG CREEK LUMBER	05/25/2012	0.00	344.12
17501	BIG02	BIG ED'S CRANE SERVICE, IN	05/25/2012	0.00	1,716.00
17502	BOR01	BORGES & MAHONEY, INC.	05/25/2012	0.00	2,017.51
17503	BRE01	CATHLEEN BRENNAN	05/25/2012	0.00	133.20
17504	BRE03	JASON BRENNEMAN	05/25/2012	0.00	200.00
17505	CAL06	CALIFORNIA GENERATOR SE	05/25/2012	0.00	1,357.06
17506	CAL08	CALCON SYSTEMS, INC.	05/25/2012	0.00	5,244.00
17507	CAR02	CAROLYN STANFIELD	05/25/2012	0.00	485.00
17508	CHE01	CHEVRON/TEXACO BUSINES	05/25/2012	0.00	1,020.04
17509	CIN01	CINTAS FIRST AID & SAFETY	05/25/2012	0.00	94.26
17510	COA14	COASTSIDE CARPET CLEANE	05/25/2012	0.00	495.00
17511	COA19	COASTSIDE COUNTY WATER	05/25/2012	0.00	125.87
17512	CON01	CONTROLCO	05/25/2012	0.00	529.58
17513	CSG01	CSG SYSTEMS, INC	05/25/2012	0.00	2,251.62

Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17514	CSI01	CSI SERVICES, INC.	05/25/2012	0.00	3,836.50
17515	DIC01	DAVID DICKSON	05/25/2012	0.00	463.42
17516	EKI01	EKI INC.	05/25/2012	0.00	31,021.70
17517	FIR06	FIRST NATIONAL BANK	05/25/2012	0.00	2,573.46
17518	FLO02	FLOMAX	05/25/2012	0.00	743.38
17519	GEM01	GEMPLER'S, INC.	05/25/2012	0.00	121.26
17520	GOL04	GOLDEN STATE FLOW MEAS	05/25/2012	0.00	9,090.64
17521	GRA03	GRAINGER, INC.	05/25/2012	0.00	307.96
17522	HAC01	HACH CO., INC.	05/25/2012	0.00	380.50
17523	HAL01	HMB BLDG. & GARDEN INC.	05/25/2012	0.00	800.10
17524	HAL04	HALF MOON BAY REVIEW	05/25/2012	0.00	730.13
17525	HAL24	H.M.B.AUTO PARTS	05/25/2012	0.00	66.65
17526	HAN01	HANSONBRIDGETT. LLP	05/25/2012	0.00	12,556.10
17527	HAR03	HARTFORD LIFE INSURANCE	05/25/2012	0.00	1,793.07
17528	HEA01	HEALTHWORKS	05/25/2012	0.00	220.00
17529	ICM01	VANTAGEPOINT TRANSFER /	05/25/2012	0.00	40.00
17530	IRO01	IRON MOUNTAIN	05/25/2012	0.00	319.99
17531	IRV01	IRVINE CONSULTING SERVIC	05/25/2012	0.00	3,195.28
17532	IRV02	IRVINE CONSULTING SERVIC	05/25/2012	0.00	239.00
17533	KAE01	KAESER COMPRESSORS, INC.	05/25/2012	0.00	964.22
17534	KEN03	KENNEDY/JENKS CONSULTA	05/25/2012	0.00	33,302.50
17535	KEY01	KEY INSTRUMENTS	05/25/2012	0.00	1,321.96
17536	LOM01	GLENNA LOMBARDI	05/25/2012	0.00	99.00
17537	MET06	METLIFE SBC	05/25/2012	0.00	1,392.95
17538	MIS01	MISSION UNIFORM SERVICES	05/25/2012	0.00	296.53
17539	MON07	MONTEREY COUNTY LAB	05/25/2012	0.00	6,064.00
17540	NOR05	NORTH COAST DIVERS, INC	05/25/2012	0.00	27,034.00
17541	OFF01	OFFICE DEPOT	05/25/2012	0.00	554.91
17542	ONT01	ONTRAC	05/25/2012	0.00	218.80
17543	PAC08	PACIFIC COAST SEED, INC	05/25/2012	0.00	2,436.51
17544	PAP02	PAPE MACHINERY EXCHANG	05/25/2012	0.00	623.15
17545	PHI02	PHIL'S TIRE PROS	05/25/2012	0.00	1,149.00
17546	PIT04	PITNEY BOWES	05/25/2012	0.00	264.24
17547	PUB01	PUB. EMP. RETIRE SYSTEM	05/25/2012	0.00	18,679.61
17548	REJ01	R.E. JEFFS & ASSOCIATES, IN	05/25/2012	0.00	4,647.50
17549	RIC02	RICOH AMERICAS CORP	05/25/2012	0.00	802.05
17550	ROB01	ROBERTS & BRUNE CO.	05/25/2012	0.00	9,278.57
17551	ROG01	ROGUE WEB WORKS, LLC	05/25/2012	0.00	285.00
17552	SAN03	SAN FRANCISCO WATER DEP	05/25/2012	0.00	183,484.40
17553	SAN05	SAN MATEO CTY PUBLIC HE	05/25/2012	0.00	568.00
17554	SAN20	SAN FRANCISCO FIRE CREDI	05/25/2012	0.00	450.00
17555	SIE02	SIERRA CHEMICAL CO.	05/25/2012	0.00	5,041.07
17556	SPR04	SPRINGBROOK SOFTWARE, I	05/25/2012	0.00	12,843.49
17557	STR02	STRAWFLOWER ELECTRONIC	05/25/2012	0.00	38.65
17558	TEA02	TEAMSTERS LOCAL UNION #	05/25/2012	0.00	786.00
17559	TEC01	TECHNIQUE DATA SYSTEMS,	05/25/2012	0.00	550.00
17560	TET01	JAMES TETER	05/25/2012	0.00	15,122.89
17561	UB*01019	BILL VAN NOLAN	05/25/2012	0.00	11.70
17562	UB*01020	DOUG RAINSFORD	05/25/2012	0.00	14.16
17563	UB*01021	SHUYNG YE	05/25/2012	0.00	55.33
17564	UB*01022	GABRIEL LUCAS	05/25/2012	0.00	61.37
17565	UB*01023	MENDY STURGEON	05/25/2012	0.00	75.00
17566	UB*01024	SAMUEL MARK PETERMANN	05/25/2012	0.00	120.65
17567	UB*01025	STEPHEN WEYL	05/25/2012	0.00	27.06
17568	UB*01026	PAM PADILLA/JIM SZEWCZA	05/25/2012	0.00	75.00

Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17569	UB*01027	JACK VAN ETEN	05/25/2012	0.00	54.62
17570	UB*01028	CLAUDIA TRUESDELL	05/25/2012	0.00	71.41
17571	UB*01029	ALEJANDRO CARRILLO	05/25/2012	0.00	14.76
17572	UB*01030	SCOTT MACFARLANE	05/25/2012	0.00	9.14
17573	UNI15	UNIVAR USA INC	05/25/2012	0.00	2,987.35
17574	UPS01	UPS STORE	05/25/2012	0.00	477.39
17575	VAL01	VALIC	05/25/2012	0.00	1,550.00
17576	VEL07	WENDY VELEZ	05/25/2012	0.00	131.25
17577	VER02	VERIZON WIRELESS	05/25/2012	0.00	330.11
17578	WES11	WEST COAST AGGREGATES,	05/25/2012	0.00	692.47
17579	WHE01	VIRGINIA WHELEN	05/25/2012	0.00	195.00
17580	YAT01	ARLETTE YATES	05/25/2012	0.00	100.00
17581	UB*01031	NEW LEAF COMMUNITY MAI	05/31/2012	0.00	44,186.13
Report Total:				0.00	796,654.81

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
31-May-12

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
OPERATING REVENUE									
1-0-4120-00	Water Revenue -All Areas	409,326.20	622,961.00	(213,634.80)	-34.3%	5,706,267.73	6,022,304.00	(316,036.27)	-5.2%
TOTAL OPERATING REVENUE		409,326.20	622,961.00	(213,634.80)	-34.3%	5,706,267.73	6,022,304.00	(316,036.27)	-5.2%
NON-OPERATING REVENUE									
1-0-4170-00	Water Taken From Hydrants	0.00	2,084.00	(2,084.00)	-100.0%	21,962.90	22,924.00	(961.10)	-4.2%
1-0-4180-00	Late Notice -10% Penalty	3,739.92	4,167.00	(427.08)	-10.2%	52,268.94	45,837.00	6,431.94	14.0%
1-0-4230-00	Service Connections	527.85	667.00	(139.15)	-20.9%	11,512.00	7,337.00	4,175.00	56.9%
1-0-4920-00	Interest Earned	0.00	0.00	0.00	0.0%	4,972.09	7,423.00	(2,450.91)	-33.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	2,864.39	2,000.00	864.39	43.2%	608,309.41	570,000.00	38,309.41	6.7%
1-0-4950-00	Miscellaneous Income	273.92	3,083.00	(2,809.08)	-91.1%	67,336.25	33,913.00	33,423.25	98.6%
1-0-4955-00	Cell Site Lease Income	9,880.88	9,491.00	389.88	4.1%	108,005.47	104,401.00	3,604.47	3.5%
1-0-4965-00	ERAF REFUND -County Taxes		0.00	0.00	0.0%	261,256.00	100,000.00	161,256.00	161.3%
TOTAL NON-OPERATING REVENUE		17,286.96	21,492.00	(4,205.04)	-19.6%	1,135,623.06	891,835.00	243,788.06	27.3%
TOTAL REVENUES		426,613.16	644,453.00	(217,839.84)	-33.8%	6,841,890.79	6,914,139.00	(72,248.21)	-1.0%
OPERATING EXPENSES									
1-1-5130-00	Water Purchased	183,484.40	213,780.00	30,295.60	14.2%	1,620,671.42	1,846,367.00	225,695.58	12.2%
1-1-5230-00	Pump Exp, Nunes T P	1,803.76	2,044.00	240.24	11.8%	21,199.63	22,891.00	1,691.37	7.4%
1-1-5231-00	Pump Exp, CSP Pump Station	7,403.94	2,466.00	(4,937.94)	-200.2%	107,918.11	119,498.00	11,579.89	9.7%
1-1-5232-00	Pump Exp, Trans. & Dist.	926.46	1,085.00	158.54	14.6%	9,946.74	12,610.00	2,663.26	21.1%
1-1-5233-00	Pump Exp, Pilarcitos Can.	3,673.22	90.00	(3,583.22)	-3981.4%	17,146.39	16,060.00	(1,086.39)	-6.8%
1-1-5234-00	Pump Exp. Denniston Proj.	647.10	495.00	(152.10)	-30.7%	5,224.62	5,445.00	220.38	4.0%
1-1-5235-00	Denniston T.P. Operations	95.45	250.00	154.55	61.8%	4,003.32	2,750.00	(1,253.32)	-45.6%
1-1-5236-00	Denniston T.P. Maintenance	601.77	417.00	(184.77)	-44.3%	1,163.89	4,587.00	3,423.11	74.6%
1-1-5240-00	Nunes T P Operations	9,233.13	5,629.00	(3,604.13)	-64.0%	97,370.31	63,555.00	(33,815.31)	-53.2%
1-1-5241-00	Nunes T P Maintenance	2,311.90	3,167.00	855.10	27.0%	49,892.11	34,837.00	(15,055.11)	-43.2%
1-1-5242-00	CSP Pump Station Operations	787.63	708.00	(79.63)	-11.2%	7,701.02	7,788.00	86.98	1.1%
1-1-5243-00	CSP Pump Station Maintenance	1,032.42	4,167.00	3,134.58	75.2%	16,417.33	45,837.00	29,419.67	64.2%
1-1-5250-00	Laboratory Services	7,239.95	2,917.00	(4,322.95)	-148.2%	36,753.00	32,087.00	(4,666.00)	-14.5%
1-1-5318-00	Studies/Surveys/Consulting	0.00	3,750.00	3,750.00	100.0%	17,497.50	41,250.00	23,752.50	57.6%
1-1-5321-00	Water Conservation	4,621.16	5,196.00	574.84	11.1%	41,548.87	57,156.00	15,607.13	27.3%
1-1-5322-00	Community Outreach	851.25	2,184.00	1,332.75	61.0%	12,738.07	24,024.00	11,285.93	47.0%
1-1-5411-00	Salaries & Wages -Field	72,782.12	73,717.38	935.26	1.3%	818,737.72	884,608.56	65,870.84	7.4%
1-1-5412-00	Maintenance -General	10,036.44	16,042.00	6,005.56	37.4%	142,174.11	176,462.00	34,287.89	19.4%
1-1-5414-00	Motor Vehicle Expense	6,063.71	3,708.00	(2,355.71)	-63.5%	63,070.41	40,788.00	(22,282.41)	-54.6%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5415-00	Maintenance -Well Fields	0.00	500.00	500.00	100.0%	0.00	5,500.00	5,500.00	100.0%
1-1-5610-00	Salaries/Wages-Administration	46,870.32	49,608.00	2,737.68	5.5%	538,387.56	595,296.00	56,908.44	9.6%
1-1-5620-00	Office Supplies & Expense	7,947.18	9,948.00	2,000.82	20.1%	120,953.44	109,428.00	(11,525.44)	-10.5%
1-1-5621-00	Computer Services	17,485.70	4,070.83	(13,414.87)	-329.5%	59,736.12	63,579.13	3,843.01	6.0%
1-1-5625-00	Meetings / Training / Seminars	1,461.96	1,500.00	38.04	2.5%	21,091.95	16,500.00	(4,591.95)	-27.8%
1-1-5630-00	Insurance	5,655.58	0.00	(5,655.58)	0.0%	91,765.57	125,000.00	33,234.43	26.6%
1-1-5635-00	EE/Ret. Medical Insurance	30,905.03	36,551.00	5,645.97	15.4%	336,727.59	402,061.00	65,333.41	16.2%
1-1-5640-00	Employees Retirement Plan	34,975.83	35,586.70	610.87	1.7%	399,040.55	427,040.30	27,999.75	6.6%
1-1-5645-00	SIP 401K Plan	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
1-1-5681-00	Legal	4,524.00	5,000.00	476.00	9.5%	31,265.70	55,000.00	23,734.30	43.2%
1-1-5682-00	Engineering	480.00	1,167.00	687.00	58.9%	7,561.14	12,837.00	5,275.86	41.1%
1-1-5683-00	Financial Services	0.00	0.00	0.00	0.0%	16,690.00	27,000.00	10,310.00	38.2%
1-1-5684-00	Payroll Tax Expense	9,166.80	8,819.84	(346.96)	-3.9%	96,357.12	105,838.08	9,480.96	9.0%
1-1-5687-00	Membership, Dues, Subscript.	175.00	1,279.16	1,104.16	86.3%	46,051.50	56,670.76	10,619.26	18.7%
1-1-5688-00	Election Expenses	0.00	0.00	0.00	0.0%	0.00	25,000.00	25,000.00	100.0%
1-1-5689-00	Labor Relations	0.00	500.00	500.00	100.0%	0.00	5,500.00	5,500.00	100.0%
1-1-5700-00	San Mateo County Fees	0.00	0.00	0.00	0.0%	13,447.28	16,200.00	2,752.72	17.0%
1-1-5705-00	State Fees	0.00	0.00	0.00	0.0%	18,147.23	19,400.00	1,252.77	6.5%
TOTAL OPERATING EXPENSES		473,243.21	496,342.91	23,099.70	4.7%	4,888,397.32	5,506,450.83	618,053.51	11.2%
CAPITAL ACCOUNTS									
1-1-5711-00	Debt Srvc/Existing Bonds 1998A	2,167.50	0.00	(2,167.50)	0.0%	270,158.72	267,993.00	(2,165.72)	-0.8%
1-1-5712-00	Debt Srvc/Existing Bonds 2006B	0.00	0.00	0.00	0.0%	486,568.78	483,281.00	(3,287.78)	-0.7%
1-1-5715-00	Debt Srvc/CIEDB 11-099 (I-BANK)	0.00	0.00	0.00	0.0%	115,552.79	0.00	(115,552.79)	0.0%
TOTAL CAPITAL ACCOUNTS		2,167.50	0.00	2,167.50	0.0%	872,280.29	751,274.00	(121,006.29)	-16.1%
TOTAL EXPENSES		475,410.71	496,342.91	20,932.20	4.2%	5,760,677.61	6,257,724.83	497,047.22	7.9%
NET INCOME		(48,797.55)	148,110.09	196,907.64	132.9%	1,081,213.18	656,414.17	(424,799.01)	-64.7%

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
May 31, 2012**

RESERVE BALANCES

CAPITAL AND OPERATING RESERVE	\$1,916,716.04
RATE STABILIZATION RESERVE	\$250,000.00
TOTAL DISTRICT RESERVES	\$2,166,716.04

ACCOUNT DETAIL

ACCOUNTS WITH FIRST NATIONAL BANK (FNB)	
CHECKING ACCOUNT	\$586,890.30
CSP T & S ACCOUNT	\$565,490.69
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$1,012,405.05
DISTRICT CASH ON HAND	\$1,930.00
TOTAL ACCOUNT BALANCES	\$2,166,716.04

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2011-2012

5/31/2012

		Approved CIP Budget FY 11/12	Actual To Date FY 11/12	Projected Year-End FY 11/12	Projected vs. Budget Variance	Project Status/ Comments
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PIPELINE PROJECTS

06-05	Avenue Cabrillo I (Permitting / Design)	\$ 100,000	110,935	\$ 110,000	\$ (10,000)	Design completed. Working on permitting.
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WATER TREATMENT PLANTS

99-05	Denniston Intake Maintenance	\$ 30,000	\$ 27,151	\$ 20,000	\$ 10,000	Complete
10-04	Nunes Floc Drive Repair	\$ 50,000	\$ 45,647	\$ 50,000	\$ -	Drives on site, awaiting installation.
08-05	Nunes Plant Painting	\$ 12,500			\$ 12,500	On Hold
	Nunes Hydropneumatic Systems Improvement	\$ 40,000	\$ 3,600	\$ 40,000	\$ -	Planning
	Nunes DR5000 Analyzer	\$ 8,000	\$ 3,795	\$ 4,000	\$ 4,000	Complete

FACILITIES & MAINTENANCE

08-08	PRV Valves Replacement Program	\$ 20,000	\$ 30,395	\$ 30,395	\$ (10,395)	Work on El Granada Blvd. PRV completed.
99-01	Meter Change Program	\$ 30,000	\$ 5,148	\$ 30,000	\$ -	Ongoing
09-09	Fire Hydrant Replacement	\$ 20,000		\$ 20,000	\$ -	Ongoing
09-23	District Digital Mapping	\$ 75,000	\$ 14,939	\$ 40,000	\$ 35,000	

EQUIPMENT PURCHASE & REPLACEMENT

99-03	Computer System	\$ 12,000	\$ 2,334	\$ 12,000	\$ -	
99-04	Office Equipment/Furniture	\$ 3,000	\$ 1,546	\$ 3,000	\$ -	
06-03	SCADA / Telemetry / Electrical Controls	\$ 750,000	\$ 3,539		\$ 750,000	Design complete, ready to bid. Move to FY13.
	Billing System Upgrade	\$ 70,000	\$ 26,156	\$ 40,000	\$ 30,000	Software upgrade online in October 2011

PUMP STATIONS / TANKS / WELLS

	Crystal Springs Check Valve Replacement	\$ 25,000	\$ 13,776	\$ 14,000	\$ 11,000	Complete for FY12
08-14	Alves Tank Recoating (Interior & Exterior)	\$ 100,000		\$ -	\$ 100,000	Move to FY13
08-17	El Granada Tank #2 Recoat and Ladder	\$ 200,000	\$ 29,418		\$ 200,000	Move to FY13.
	El Granada Tank #1 MCC Repairs & Spare Pump	\$ 40,000	\$ 30,784	\$ 31,000	\$ 9,000	Complete
	El Granada Tank #2 Fence Replacement	\$ 25,000			\$ 25,000	Move to FY13.
	El Granada Tank #3 Fence Replacement	\$ 25,000	\$ 17,589	\$ 18,000	\$ 7,000	Complete
	Miramar Tank Fence Replacement	\$ 25,000		\$ 25,000	\$ -	Planning
	Half Moon Bay Tank #1 Interior/Exterior Recoating	\$ 300,000	\$ 247,446	\$ 300,000	\$ -	In Progress
09-18	Pump Station Chlorine Analyzer Replacements (4)	\$ 10,000		\$ 10,000	\$ -	
09-19	Pilarcitos Canyon Blending Station	\$ 100,000	\$ 51,202	\$ 55,000	\$ 70,000	To be completed FY13.

DENNISTON WTP (LONG-TERM) IMPROVEMENT

08-23	Denniston WTP Improvement Project	\$ 4,000,000	\$ 2,058,008	\$ 4,000,000	\$ -	In Progress
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WATER SUPPLY DEVELOPMENT

	Denniston Water Supply Development	\$ 300,000	\$ 48,416	\$ 300,000		In Progress
	Denniston /San Vicente EIR		\$ 210,200		\$ -	In progress. NOP/IS published in October.
	San Vicente Design	\$ 300,000			\$ 300,000	Move to FY13.

COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2011-2012

5/31/2012

	Approved CIP Budget FY 11/12	Actual To Date FY 11/12	Projected Year-End FY 11/12	Projected vs. Budget Variance	Project Status/ Comments
FY 11-12 TOTALS	\$ 6,670,500	\$ 2,982,024	\$ 5,152,395	\$ 1,543,105	

Previous CIP Projects - paid in FY 11/12

FY 10/11	Rebuild Harbor Service Vault		\$ 25,000		
FY 10/11	District Digital Mapping	\$ 38,780	\$ 35,030		In Progress
FY 09/10	New Pilarcitos Well	\$ 510	\$ 510		Analysis - work complete for this FY
	Denniston Booster Pump Station	\$ 23,441	\$ 12,627		
FY 09/10	Hazen's Tank Fence Repair	\$ 14,734	\$ 20,000		Complete
PREVIOUS YEAR TOTALS		\$ 77,465	\$ 93,167	\$ -	

UNSCHEDULED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 11/12

	Cahill Tank Repairs (Ladder Repairs)	\$ 13,371	\$ 15,000		In Progress
	CSP Intake Tunnel Modifications	\$ 70,388	\$ 75,000		In Progress
	Judith Court Main Line Emergency Repairs	\$ 38,780	\$ 34,902		Complete
	EG Pipeline Leak at Arroyo de en Medio	\$ 66,316	\$ 130,000		In Progress
NON-BUDGETED TOTALS		\$ 188,855	\$ 254,902	\$ -	

CIP TOTALS	\$ 6,670,500	\$ 3,248,344	\$ 5,500,464	
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Transfer Program	CIP	Denniston WTP Improvements Project	Personnel	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
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Jun-11	3,192				2,059			878	6,129
Jul-11	5,102				637				5,739
Aug-11	1,383				1,913				3,297
Sep-11	1,569		346		372		1,967		4,255
Oct-11	4,330		319		2,627				7,276
Nov-11	2,766				1,843				4,609
Dec-11	3,272		319		106				3,697
Jan-12	3,910		718						4,628
Feb-12	2,784							825	3,609
Mar-12	1,583		273	2,481				2,020	6,358
Apr-12	3,522			4,844				55	8,421
May-12	4,524		410	6,258				1,365	12,556

TOTAL	37,938	0	2,385	13,583	9,558	0	1,967	5,142	70,574
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
Jun-11	240	4,551			4,791	
Jul-11	480	18,131			18,611	
Aug-11	1,353	9,096			10,449	
Sep-11	480	15,802		1,437	17,718	
Oct-11	480	17,798		3,296	21,574	3,296
Nov-11	480	12,774			13,254	
Dec-11	200	5,067			5,267	
Jan-12	939	23,677		845	25,461	845
Feb-12	1,615	4,651		845	7,111	845
Mar-12	320	2,319			2,639	
Apr-12	734	14,713			15,446	
May-12	480	14,643			15,123	
TOTAL	7,801	143,221	0	6,422	157,444	4,986

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 8, 2012

- 1) **ROLL CALL** - The Closed Session convened at 6:15 p.m. Present at roll call: President Jerry Donovan, Directors Ken Coverdell, Bryan Hannegan, and Chris Mickelsen. David Dickson, General Manager and Patrick Miyaki, Legal Counsel were also present. Vice-President Glenn Reynolds was absent.
- 2) **PUBLIC COMMENT** - There were no public comments.
- 3) **CLOSED SESSION**
 - A. **Conference with Legal Counsel - Anticipated Litigation**
Initiation of Litigation Pursuant to California Government
Code Section §54956.9(c)
One Potential Case
- 4) **RECONVENE TO OPEN SESSION** - The Closed Session concluded at 6:56 p.m., at which time Mr. Miyaki announced that no reportable action had been taken during the Closed Session.
- 5) **ADJOURNMENT** - The special meeting was adjourned at 6:56 p.m.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the Board

Glenn Reynolds, Vice President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 8, 2012

- 1) **ROLL CALL:** President Jerry Donovan called the meeting to order at 7:00 p.m. Present at roll call: Directors Ken Coverdell, Bryan Hannegan, and Chris Mickelsen. Vice-President Glenn Reynolds was absent.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager. There were several people in the audience.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENTS:** There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending April 30, 2012:
Claims: \$786,948.39; Payroll: \$ 73,343.90; for a total of \$860,292.29
- B. Acceptance of Financial Reports
- C. Monthly Water Transfer Report
- D. Approval of Minutes of April 10, 2012 Board of Directors Meeting
- E. Approval of Minutes of April 30, 2012 Special Board of Directors Meeting
- F. Installed Water Connection Capacity and Water Meters Report and Non-Priority Lottery Recipients Status Update Report
- G. Total CCWD Production Report
- H. CCWD Monthly Sales by Category Report
- I. April 2012 Leak Report
- J. Rainfall Reports

Director Mickelsen reported that he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Director Hannegan and seconded by Director Mickelsen, the Board voted as follows, by roll call vote, to accept and approve the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Reynolds	Absent
Director Hannegan	Aye
Director Mickelsen	Aye
President Donovan	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

There was no report of any Director's meetings attended.

At this point in the meeting, President Donovan announced that he would like to re-order the agenda and move item 6B forward, to be the first item of discussion. Vice-President Reynolds arrived at 7:05 p.m.

6) GENERAL BUSINESS

B. Amendment to Water Service Agreement for Ailanto Properties' Pacific Ridge Subdivision

Mr. Dickson reviewed the background of this item, including the fact that the water service agreement for Ailanto Properties' Pacific Ridge Subdivision, approved by the Board on September 8, 2009, requires that Ailanto begin construction of the Subdivision Utility System for the project by September 8, 2012. He explained that construction has been delayed due to the recession and the housing market and that Ailanto has requested that the agreement be amended to extend the September 2012 deadline. Mr. Dickson reviewed the terms of the amendment and also explained the phasing plan submitted for constructing the subdivision, which staff has reviewed and approved. Mr. Dickson then answered a few questions from the Board.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted as follows, by roll call vote, to approve the Amendment to Water Service Agreement for Ailanto Properties' Pacific Ridge Subdivision:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Mickelsen	Aye
President Donovan	Aye

Albert Fong, 321 Saint James Dr., Piedmont, CA - Thanked the Board and Staff for approving the extension and the phasing plan and explained that the project is tied to a settlement agreement and also to a subdivision improvement agreement signed with the City of Half Moon Bay, which binds them to begin construction in 2014.

A. Budget and Financing Plan Workshop – Proposed Fiscal year 2012-2013 Budget, Fiscal year 2012/2013 Capital Improvement Program, and Fiscal year 2012/2013 to 2021/2022 Financing Plan

Mr. Dickson stated that during this workshop he planned to answer some of the questions asked by the Board at the April 10, 2012 presentation of the Proposed Budget, Capital Improvement Program, and Financing Plan. He proceeded with a presentation that included a review of the alternatives to potentially lower the fiscal year rate increase, and a summary of the District's community outreach and efforts to be transparent and advertise the budget process.

Next, Mr. Dickson reviewed some key components of the District's financing model. He also explained how the proposed rate increase is determined by projecting the following: water demand, water production sources, water purchases, SFPUC rates and CCWD's discount, operating revenue, non-operating revenue, operating expenses, inflation - expense and capital, rate increases, borrowing, and reserve balances over the next ten year period.

Utilizing the financing plan model, Mr. Dickson then demonstrated the effects using a series of alternative rate increase scenarios and showed the potential impacts on typical customer water bills. Following the presentation, each of the Board members shared their comments about the proposed rate increase options and the impacts on the budget and on the District's customers. Following the Board's comments, Mr. Dickson reiterated that the June 12, 2012 Board meeting will include a public hearing regarding the proposed rate increase of up to 12% and consideration of approval of the District's Fiscal Year 2012-2013 Operations and Maintenance Budget and Fiscal Year 2012/13 to 2021/22 Capital Improvement Program.

C. **Approval of Contract with JMB Construction for Repair of El Granada Pipeline**

Mr. Dickson summarized the recent events regarding the discovery of a leak on the El Granada Pipeline in January 2012. He explained staff's investigations, including solicitation of proposals from two engineering firms to assist in evaluating the leak and preparing plans for the repair. He then outlined the factors involved in staff's recommendation to enter into a contract with JMB Construction, the original contractor, to repair the pipeline leak, at a cost not to exceed \$69,500.00:

ON MOTION BY Vice-President Reynolds and seconded by Director Mickelsen, the Board voted as follows, by roll call vote, to authorize staff to execute a contract with JMB Construction, Inc., for repair of the El Granada Pipeline leak, at a cost not to exceed \$69,500:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Mickelsen	Aye
President Donovan	Aye

D. **Resolution Amending Policy for Sale and Purchase of Non-Priority Water Service Connections and Rules and Regulations for Sale and Purchase of Non-Priority Water Service Connections**

Mr. Dickson introduced this item and reviewed the background of Resolution 2010-06, which offered 40 non-priority connections for sale to owners of developed residential properties served by wells. He explained the program, which resulted in the sale of 32.5 connections and left a remainder of 7.5 connections of the authorized number unsold. He advised that subsequent to the 2010 sale, staff has received a number of inquiries from interested well owners who did not own their eligible properties at time of the sale or did not participate in the initial program. He suggested that selling the remaining connections would serve the District's continuing goal of getting developed residential properties onto the District's water system and outlined details of the proposed program contained in the Resolution. Several questions were proposed from Board members, at which time it was decided that the matter would be deferred for further discussion at a future Board meeting.

7) **GENERAL MANAGER'S REPORT**

1. **SFPUC Rate Increase** – Mr. Dickson briefed the Board on SFPUC’s proposed new rate structure, which included a mechanism for a potential mid-year reset based on water rates. He commented that BAWSCA was effective in recommending alternatives to this plan and SFPUC ultimately agreed with their suggestion for a fixed rate that would be based on a wholesale water sales projection of 137 MGD. He advised the Board that the rate proposal also includes an untreated water rate discount factor of \$0.24/ccf for CCWD and that the SFPUC will consider adoption of the Fiscal Year 2012-2013 rate proposal at their May 8, 2012 meeting, with new rates becoming effective July 1, 2012.

A. Operations Report

Mr. Dickson then showed a series of photographs displaying progress on a number of the District’s current projects, including the Denniston Water Treatment Plant Improvements, featuring the pouring of the clarifier cone slab, backfilling around the clarifiers and forming and placing the walls. He also showed progress on the wash water tank foundation, as well as work recently completed inside the water treatment plant.

Mr. Guistino then explained photos of the current activity at the Crystal Springs Pump Station Intake Valve Removal Project, including all of the safety measures necessary for the work in the tunnel with the removal of the failed actuator. Next he recapped photos of recent District improvements, specifically the Nunes Filter Display, which was constructed by Sean Donovan and Steve Twitchell to illustrate how the filters in the plant actually work.

Mr. Guistino then highlighted other on-going District projects, including the positive results achieved from the testing performed on the booster station at the Denniston Water Treatment Plant. He also reported on the investigation of the two recent main line breaks located at Miramontes Point Road and damage caused by the significant thunderstorms during the month of April and the subsequent plans for repairs and preventive maintenance.

B. Water Resources Report

Ms. Brennan referenced her staff report, which featured a report from the SFPUC announcing that due to carryover storage from last year, current snowpack, forecasted reservoir inflow and reduced demand, full deliveries are expected to be provided to all customers this year.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

At this time, Vice-President Reynolds stated that he had recently participated in a regional meeting of California Special Districts Association and reported that in an effort to encourage involvement in the meetings and activities, the agency had suggested the possibility of having the member districts take turns in hosting future meetings over the next four years.

9) ADJOURNMENT

ON MOTION BY Director Mickelsen and seconded by Vice-President Reynolds, the Board voted as follows, to adjourn the May 8, 2012 meeting of the Coastside County Water District's Board of Directors:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Mickelsen	Aye
President Donovan	Aye

The meeting was adjourned at 8:51 p.m. The next regular meeting of the Coastside County Water District is scheduled for Tuesday, June 12, 2012.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the Board

Glenn Reynolds, Vice President
Board of Directors

**COASTSIDE COUNTY WATER DISTRICT
Installed Water Connection Capacity & Water Meters**

FY 2012

Installed Water Connection Capacity	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
HMB Non-Priority													
0.5" capacity increase													0
5/8" meter		1			3				1				5
3/4" meter		1			2				1				4
2" meter													0
HMB Priority													
0.5" capacity increase								1					1
5/8" meter													0
3/4" meter													0
1" meter													0
1 1/2" meter													0
2" meter													0
County Non-Priority													
5/8" meter	2	1	1				1				1		6
3/4" meter													0
1" meter													0
County Priority													
5/8" meter				1									1
3/4" meter													0
1" meter													0
Monthly Total	2	3	1	1	5	0	1	1	2	0	1	0	17

5/8" meter = 1 connection
 3/4" meter = 1.5 connections
 1" meter = 2.5 connections
 2" meter = 8 connections

Installed Water Meters	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
HMB Non-Priority		2.5			6				2.5				11
HMB Priority								0.5					0.5
County Non-Priority	2	1	1				1				1		6
County Priority				1									1
Monthly Total	2	3.5	1	1	6	0	1	0.5	2.5	0	1	0	18.5

COASTSIDE COUNTY WATER DISTRICT

2010 NON-PRIORITY LOTTERY RECIPIENTS
STATUS UPDATE

May 31, 2012

33.5 TOTAL SOLD CONNECTIONS (T&S FEES PAID)

1	INSTALLATION FEES NOT PAID
28	INSTALLATION FEES PAID/METER INSTALLED - FINALED
3.5	INSTALLATION FEES PAID/METER NOT INSTALLED - NEEDS TO INSTALL SERVICE LINE(s)
0	INSTALLATION FEES PAID/METER INSTALLED/OFF & LOCKED - NEEDS BACKFLOW TEST/DESTRUCTION CERTIFICATION - NOT FINALED
1	T&S FEES REFUNDED BACK TO CUSTOMER

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2012

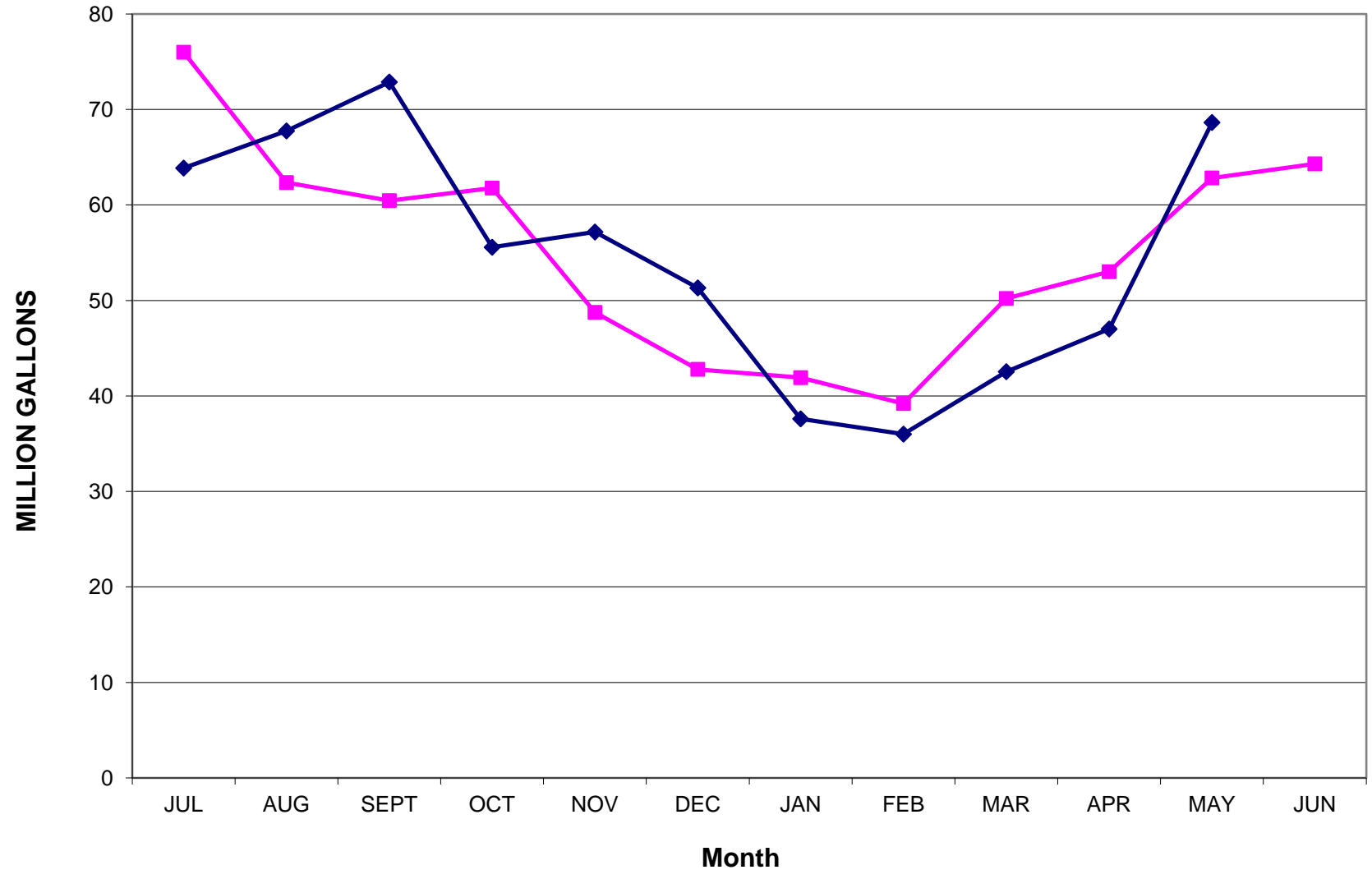
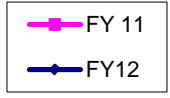
	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	62.65	0.00	0.00	1.03	63.68	-0.18	63.86
AUG	0.00	61.34	0.00	0.00	6.38	67.72	-0.03	67.75
SEPT	0.00	68.54	0.00	0.00	4.81	73.35	0.48	72.87
OCT	0.00	50.99	0.00	0.00	4.67	55.66	0.09	55.57
NOV	11.6	21.80	0.00	0.00	23.48	56.88	-0.28	57.16
DEC	7.2	27.02	0.00	0.00	16.82	51.04	-0.275	51.31
JAN	5.97	0.00	0.00	0.00	32.21	38.18	0.577	37.60
FEB	9.84	0.00	0.00	0.00	27.17	37.01	1.008	36.00
MAR	13.66	6.35	0.00	0.00	22.64	42.65	0.108	42.54
APR	0.00	46.73	0.00	0.00	0.28	47.01	-0.003	47.01
MAY	0.00	68.01	0.00	0.00	1.62	69.63	0.995	68.64
JUN								
TOTAL	48.27	413.42	0.00	0.00	141.11	602.80	2.49	600.32
% TOTAL	8.0%	68.6%	0.0%	0.0%	23.4%	100.0%	0.41%	99.6%

12 Month Running Treated Total 664.62

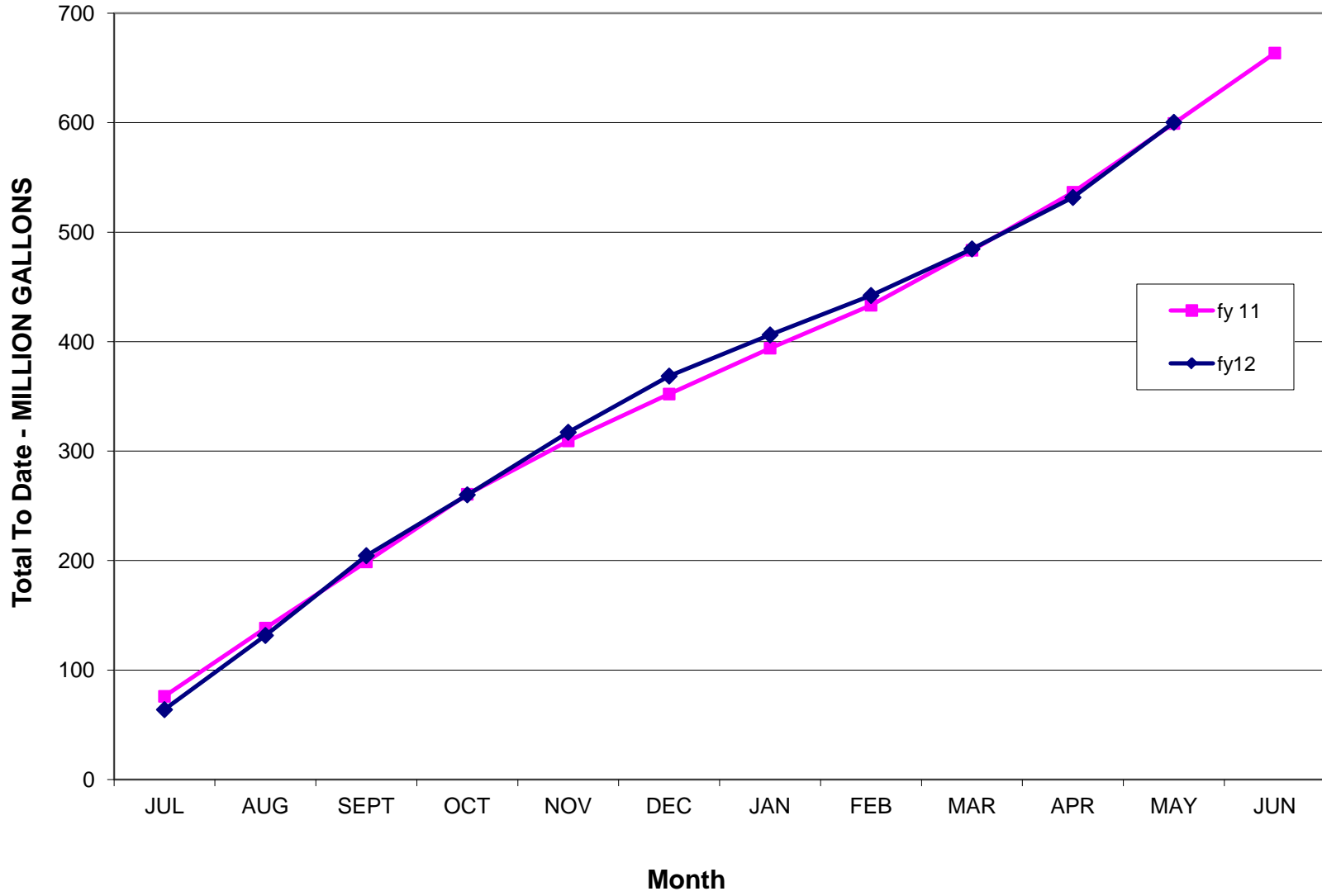
TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2011

	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	57.55	1.04	2.07	15.12	75.78	-0.21	75.99
AUG	0.00	41.40	0.80	3.03	18.17	63.40	1.06	62.35
SEPT	0.00	22.17	1.36	3.63	34.64	61.80	1.34	60.46
OCT	0.00	38.13	0.00	0.00	23.69	61.82	0.05	61.77
NOV	8.08	41.38	0.00	0.00	0.00	49.46	0.71	48.75
DEC	7.69	35.52	0.00	0.00	0.00	43.21	0.42	42.79
JAN	13.73	28.22	0.00	0.00	0.00	41.95	0.03	41.92
FEB	10.77	29.74	0.00	0.00	0.00	40.51	1.30	39.21
MAR	14.10	36.44	0.00	0.00	0.00	50.54	0.34	50.21
APR	0.00	44.15	0.00	0.00	8.71	52.86	-0.15	53.01
MAY	0.00	58.57	0.00	0.00	4.39	62.96	0.13	62.83
JUN	0.00	59.29	0.00	0.00	5.69	64.98	0.68	64.31
TOTAL	54.37	492.56	3.20	8.73	110.41	669.28	5.70	663.58
% TOTAL	8.1%	73.6%	0.5%	1.3%	16.5%	100.0%	0.85%	99.1%

Monthly Production FY 11 vs. FY 12



Cumulative Production FY 11 vs. FY12



Plant Water Use			Unmetered Water							2012 MG	
	Denniston Plant	Nunes Plant	Total	Main Flushing	Detector Checks*	Main Breaks	Fire Dept	Tank Level Difference	Total		
JAN	0.000	1.532	1.532	0.000	0.055	0.015	0.010	0.498	0.577		
FEB	0.000	1.439	1.439	0.000	0.007	1.023	0.010	-0.032	1.008		
MAR	0.000	1.527	1.527	0.009	0.011	0.007	0.010	0.071	0.108		
APR	0.000	1.462	1.462	0.000	0.009	0.097	0.010	-0.118	-0.003		
MAY	0.000	1.588	1.588	0.000	0.022	0.019	0.003	0.952	0.995		
JUN	0.000		0.000						0.000		
JUL	0.000		0.000						0.000		
AUG	0.000		0.000						0.000		
SEP	0.000		0.000						0.000		
OCT	0.000		0.000						0.000		
NOV	0.000		0.000						0.000		
DEC			0.000						0.000		
TOTAL	0.00	7.55	7.55	0.01	0.10	1.16	0.04	1.37	2.69		

COASTSIDE COUNTY WATER DISTRICT

Predicted vs Actual Production - All Sources

	Denniston Surface			Denniston Wells			Pilarcitos Wells			Pilarcitos Surface			SFWD CSP			SFWD Total				
	Actual MG	Predicted MG	pred-act	Actual MG	Predicted	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG	pred-act	Actual MG	Predicted MG			
Jul-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62.65	60.66	-1.99	1.03	15.12	14.09	63.68	75.78			
Aug-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.34	45.23	-16.11	6.38	18.17	11.79	67.72	63.40			
Sep-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68.54	27.16	-41.38	4.81	34.64	29.83	73.35	61.80			
Oct-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.99	38.13	-12.86	4.67	23.69	19.02	55.66	61.82			
Nov-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.60	9.72	-1.88	21.80	39.74	17.94	23.48	43.45	19.97	45.28	83.19	
Dec-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.20	9.72	2.52	27.02	33.43	6.41	16.82	37.93	21.11	43.84	71.36	
Jan-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.97	10.47	4.50	0.00	30.71	30.71	32.21	0.00	-32.21	32.21	30.71	
Feb-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.84	11.22	1.38	0.00	30.54	30.54	27.17	0.00	-27.17	27.17	30.54	
Mar-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.66	11.22	-2.44	6.35	38.12	31.77	22.64	0.00	-22.64	28.99	38.12	
Apr-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.73	52.36	5.63	0.28	0.00	-0.28	47.01	52.36
May-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68.01	64.51	-3.50	1.62	0.00	-1.62	69.63	64.51
Jun-12			#VALUE!		0.00		#VALUE!					#VALUE!				#VALUE!			0.00	#VALUE!
MG Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48.27	52.35	4.08	413.42	460.59	47.17	141.11	173.00	31.89	554.53	#VALUE!		

Adjusted (estimated for meter failure)

	Actual non SFPUC	Predicted non SFPUC	Actual SFPUC	Predicted SFPUC	TOTAL Actual	TOTAL Predicted	TOTAL Pred-act
	48.27	52.35	554.53	633.59	602.80	685.94	83.14
% Total	8.01%	7.63%	91.99%	92.37%	87.88%		

Coastside County Water District Monthly Leak Report

Date	Location	Pipe size/ (Gallons)*	Est. Water Loss (Gallons)*	Material Cost	Employee hours	Manpower and Equipment Costs	Total Costs
5/1/2012	Wavecrest RD. HMB	2" Galv.	3,000	Total \$89.99	Men 3 Hours 3	1000	\$1,089.99
5/1/2012	Sevilla Ave EG	1" plastic Service	2,000	Total \$174.61	Men 3 Hours 4	850	\$1,024.61
5/13/2012	535 Kelly Ave HMB	1" Plastic Service	1,000	Total \$184.25	Men 3 Hours 5	1100	\$1,284.25
5/16/2012	1305 Columbus EG	2" Galv	5,000	Total \$129.99	Men 3 Hours 1	400	\$529.99
5/16/2012	730 Columbus EG	1" Plastic Service	2,000	Total \$650.59	Men 3 Hours 5	1100	\$1,750.59
5/23/2012	635 Grove HMB	1" Plastic Service	1,500	Total \$461.12	Men 3 Hours 6	1300	\$1,761.12
5/25/2012	12341 San Mateo, RD	12" Welded Steel	4,500	PLUS Andreini Total \$5,500.00	Men 3 Hours 6	1200	\$6,700.00

*includes 1,000 gallons for mains to daylight plus 1,000 gallons to flush mains or 100 gallons to flush services

staff	\$50/hr
backhoe	\$50/hr
service truck	\$50/hr
pickup truck	\$25/hr
supvisor time	\$75/hr

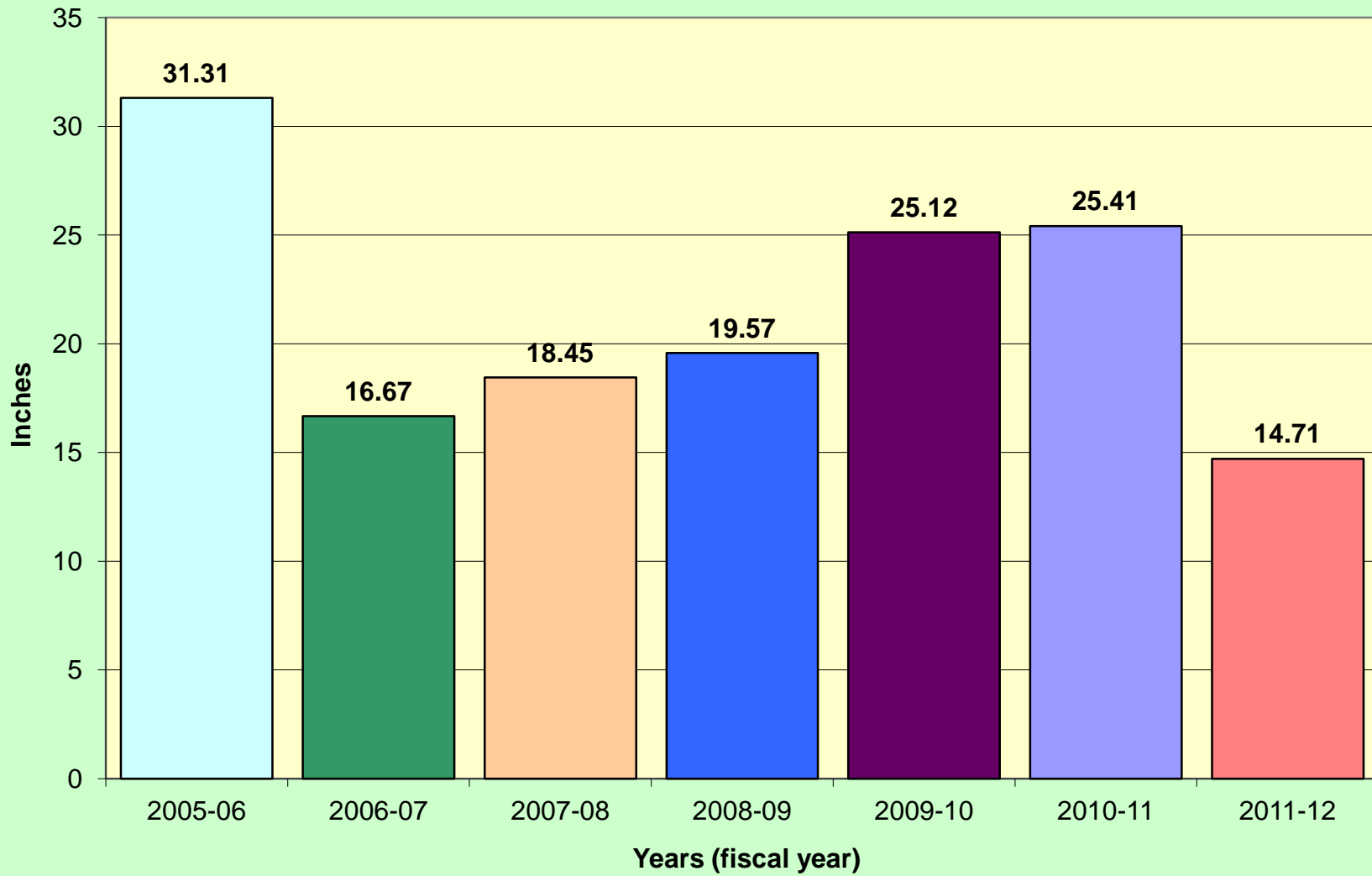
Coastside County Water District
 766 Main Street
 July 2011 - June 2012

District Office
 Rainfall in Inches

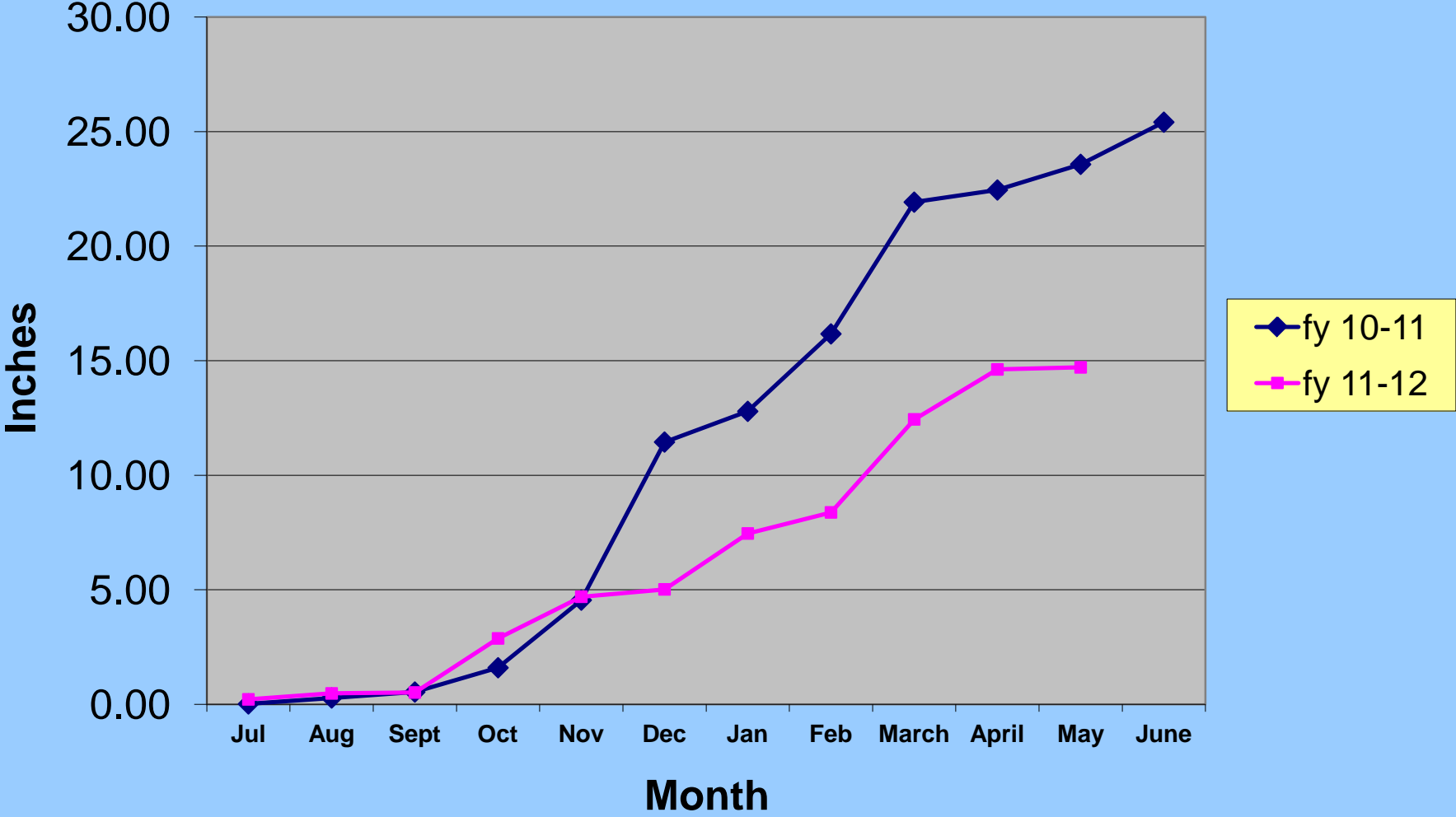
	2011						2012					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0	0.02	0	0	0.02	0.03	0.32	0	
2	0	0	0	0	0	0	0	0.01	0.07	0	0	
3	0	0.04	0	0.34	0.06	0	0.01	0	0	0	0	
4	0	0.08	0.01	0.57	0.07	0	0	0	0	0.08	0.03	
5	0	0.02	0	0.56	0.35	0	0	0	0	0	0.01	
6	0	0.02	0	0.19	0.01	0	0	0.03	0.05	0	0	
7	0	0.03	0	0.01	0.01	0	0	0.04	0	0	0	
8	0	0.01	0	0	0	0	0	0	0	0	0	
9	0	0	0.01	0.01	0	0	0	0	0	0	0	
10	0	0	0	0.54	0	0	0	0.06	0	0.13	0	
11	0.04	0	0	0.09	0.33	0.1	0	0.06	0	0.56	0	
12	0.06	0	0	0.01	0.01	0.02	0	0.06	0	0.16	0	
13	0.06	0	0	0	0	0	0	0.2	0.05	0.7	0	
14	0	0	0	0	0	0.01	0	0	0.45	0	0	
15	0.02	0	0	0	0.01	0.11	0	0.06	0.65	0	0	
16	0	0	0	0	0.01	0	0	0	0.06	0	0	
17	0.02	0	0	0	0.05	0	0	0	0.67	0	0	
18	0	0	0	0.03	0.22	0	0	0.04	0.05	0	0	
19	0	0	0	0	0.36	0	0.09	0	0.01	0	0	
20	0	0	0.01	0	0.18	0.01	1.63	0	0	0	0	
21	0	0.02	0	0	0.01	0	0.06	0	0	0	0	
22	0	0	0	0.01	0	0	0.33	0.01	0.01	0	0	
23	0	0	0	0	0	0	0.3	0	0	0.01	0	
24	0	0	0.01	0	0.1	0	0	0	0.21	0	0	
25	0	0.01	0	0	0	0	0	0	1.14	0	0	
26	0.01	0.01	0	0	0	0	0	0	0.23	0.19	0	
27	0	0.02	0	0	0	0	0.01	0	0	0.03	0.02	
28	0.01	0	0	0	0.01	0	0	0.01	0.37	0	0.02	
29	0	0	0	0	0.01	0.01	0	0.32	0	0	0.01	
30	0	0	0	0	0	0.06	0		0	0	0	
31	0	0		0		0	0.01		0.01		0	
Mon.Total	0.22	0.26	0.04	2.36	1.82	0.32	2.44	0.92	4.06	2.18	0.09	0.00
Year Total	0.22	0.48	0.52	2.88	4.70	5.02	7.46	8.38	12.44	14.62	14.71	14.71

Rain Totals

January 2012



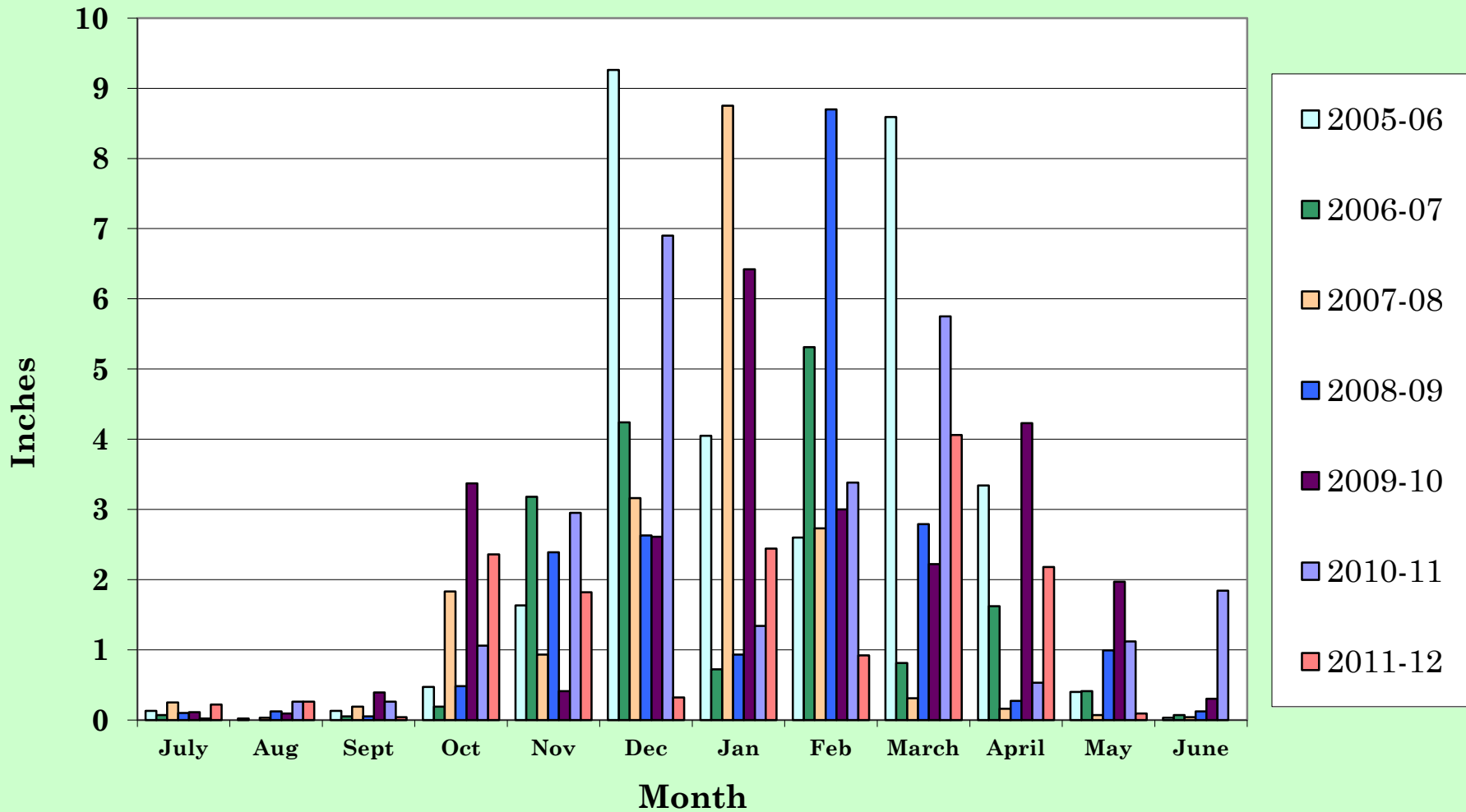
Rainfall Totals FY 2012



Coastside County Water District

Rainfall by Month

July '05 thru Jun '12



San Francisco Public Utilities Commission Hydrological Conditions Report For April 2012

J. Chester, A. Mazurkiewicz, & M. Tsang, May 7, 2012



Cherry Valley Dam circa 1950's – the dam was completed on Cherry Creek (a tributary to the Tuolumne River) in 1956 and stores 273,500 acre-feet of water when it is completely full. Water from Cherry Reservoir (also known as Lake Lloyd) is used to meet the downstream senior water rights and is part of the total water supply system storage. Water from Cherry Reservoir is drafted through Holm Power House where it is released into Cherry Creek.

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1 Current Storage As of May 1, 2012							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	337,935		360,340		22,405		93.8%
Cherry ^{2/}	266,350		273,340		6,990		97.4%
Lake Eleanor ^{3/}	23,821		21,495		0		Full
Water Bank	553,360		570,000		16,640		97.1%
Tuolumne Storage	1,181,466		1,225,175		46,035		96.4%
Local Bay Area Storage							
Calaveras ^{4/}	21,159	6,895	96,824	31,550	75,665	24,655	21.9%
San Antonio	47,905	15,610	50,496	16,454	2,591	844	94.9%
Crystal Springs	50,256	16,376	58,377	19,022	8,121	2,646	86.1%
San Andreas	18,583	6,055	18,996	6,190	413	135	97.8%
Pilarcitos	2,958	964	2,995	976	37	12	98.8%
Total Local Storage	140,861	45,899	227,688	74,192	86,827	28,293	61.9%
Total System	1,322,327		1,452,863		132,862		91.0%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with all flash-boards in.

^{3/} Maximum Lake Eleanor storage with all flash-boards out.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

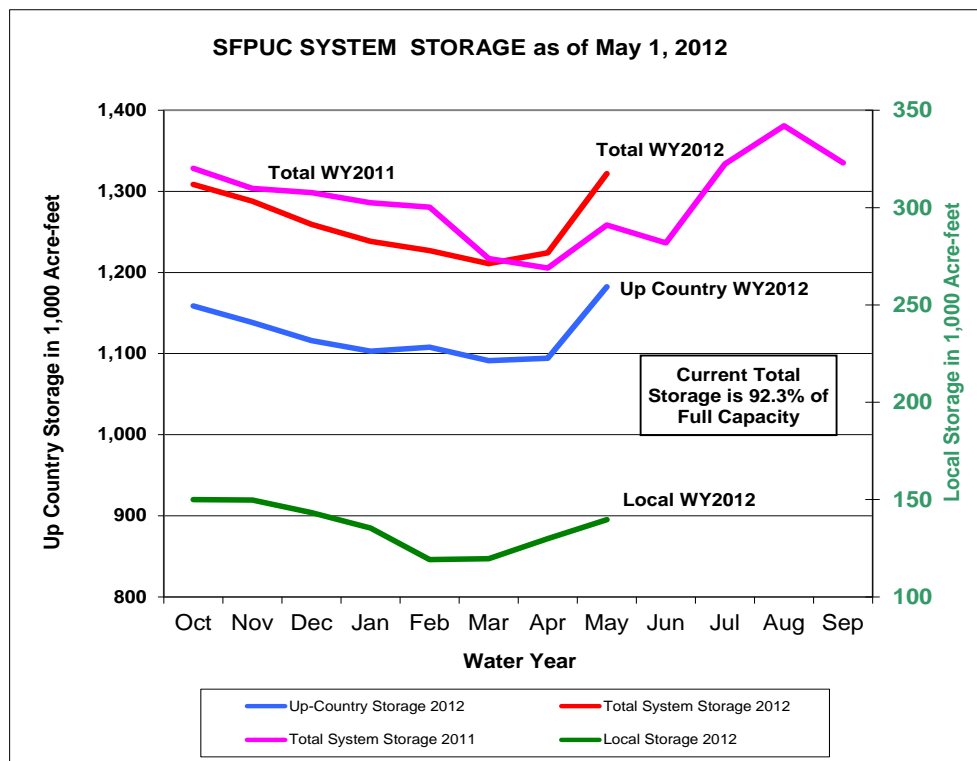


Figure 1: Monthly system storage for water year 2012.

Hetch Hetchy System Precipitation Index^{5/}

Current Month: The April six-station precipitation index is 4.12 inches, or 137.3% of the average index for the month. Two storm events in April brought precipitation to above normal for the month.

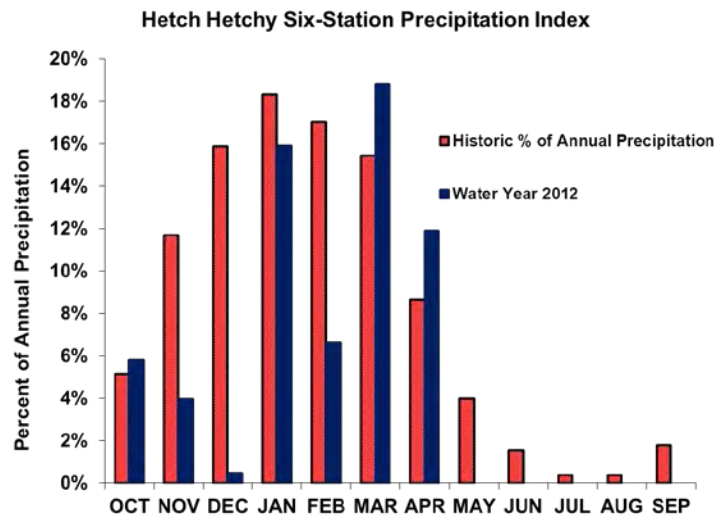


Figure 2: Monthly distribution of the Hetch Hetchy Six-station precipitation index as percent of annual precipitation.

Cumulative Precipitation to Date: The accumulated six-station precipitation index for water year 2012 is 22.4 inches, which is 68.9% of the average annual water year total, or 63.1% of the average annual-to-date. Hetch Hetchy received 3.75 inches of precipitation in April. The cumulative Hetch Hetchy precipitation is shown in Figure 3 in red.

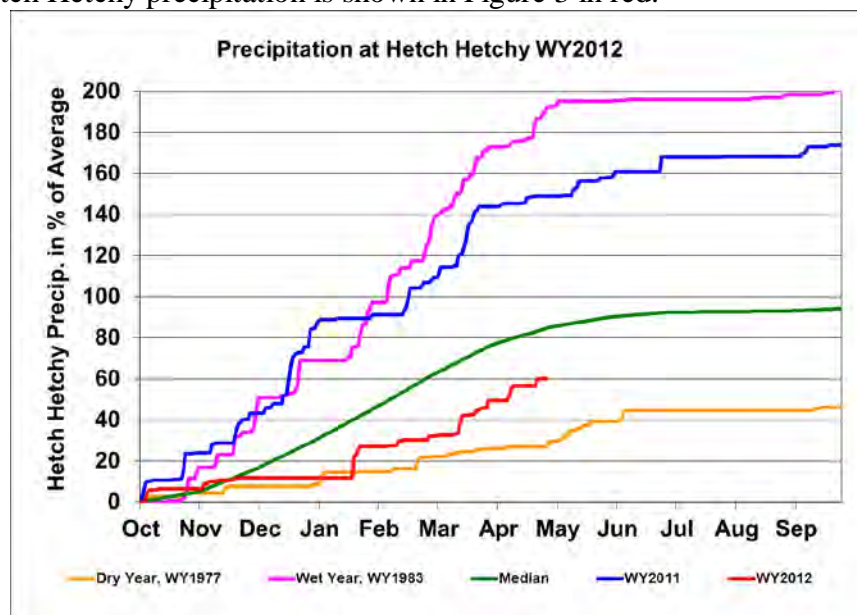


Figure 3. Water year 2012 cumulative precipitation received at Hetch Hetchy Reservoir through April 30th, 2012. Precipitation at the Hetch Hetchy gage for wet, dry, median, and WY 2011 are included for comparison purposes.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of April 30th is summarized below in Table 2.

Table 2 Unimpaired Inflow Acre-Feet								
	April 2012				October 1, 2011 through April 30, 2012			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	110,513	88,140	90,262	122.4%	183,467	207,512	220,692	83.1%
Inflow to Cherry Reservoir and Lake Eleanor	82,797	72,413	73,229	113.1%	178,465	197,337	210,734	84.7%
Tuolumne River at La Grange	288,057	264,754	275,035	104.7%	534,043	787,865	881,815	60.6%
Water Available to the City	105,717	84,790	96,710	109.3%	136,719	242,623	324,135	42.2%

⁶ Hydrologic Record: 1919 – 2010

Hetch Hetchy System Operations

Draft and releases from Hetch Hetchy Reservoir in April totaled 55,327 acre-feet which met SJPL deliveries and fisheries releases.

45,096 acre-feet of power draft was made at Cherry Reservoir to manage reservoir elevation and to help meet municipal load. 4,435 acre-feet of water was transferred from Lake Eleanor to Cherry Reservoir in April.

Local System Treatment Plant Production

The Sunol Valley Water Treatment Plant average rate for the month was 11 MGD. The Harry Tracy Water Treatment Plant was off-line for maintenance work throughout April.

Local System Water Delivery

April water deliveries increased 4% over March delivery rates. The average delivery rate for April was 191 MGD.

Local Precipitation

Above average April showers combined with last month's above average rainfall made for back-to-back rainfall producing months, however the wet spring conditions were not enough to overcome the prior dry winter months. The April rainfall summary is presented in Table 3.

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Water Year To Date ⁷ (inches)	Percentage of Normal for the Year-to-Date ⁷
Pilarcitos	4.49	155 %	29.84	80 %
Lower Crystal Springs	3.13	153 %	16.06	62 %
Calaveras	3.87	205 %	14.71	71 %

⁷WY 2012: Oct. 2011 through Sep. 2012

Snowmelt and Water Supply

Due to early season runoff overall system storage in the Tuolumne Basin and Local system is relatively high. This is a result of continuously low demands and deliveries to customers, precipitation occurring at critical points during the winter and spring, as well as high carryover storage conditions from water year 2011. April brought two storm events which had a large disparity in spatial distribution. The first storm event, April 12-13th, brought heavy rainfall in the foothills of the Sierra without a large orographic component to the event. The April 26th storm event brought rain to the crest of the Sierra. This event triggered what will likely be the peak inflow event for the snowmelt runoff period. These two events combined with a mid-month warming event, resulted in above normal April runoff conditions. The mountain snowpack has begun to melt and May 1st snow surveys show that conditions are 30% of normal peak snowpack conditions. As mid-Spring approaches, weather conditions are expected to become seasonally dry.

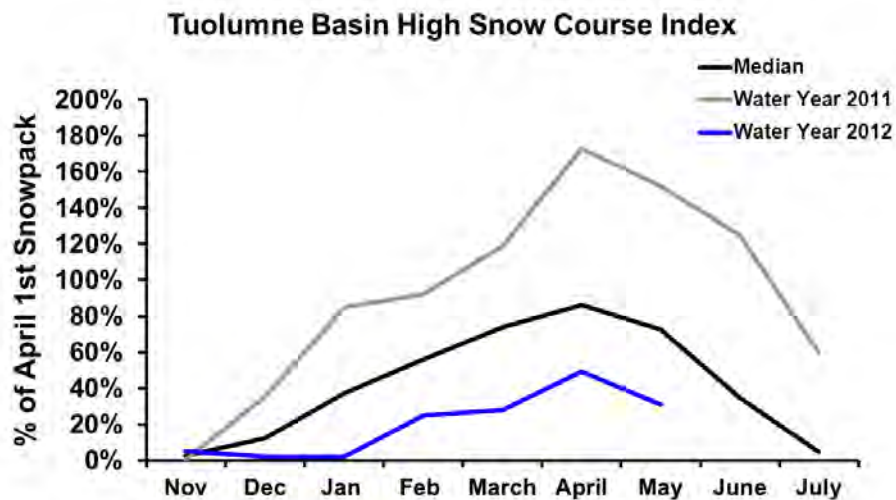


Figure 4: The Tuolumne Basin high south snow indice as compared to “normal” conditions and water year 2011.

The Tuolumne Basin Water Supply Forecast model was executed using the measured snow course, precipitation, and runoff data. The forecast indicates that the median amount of runoff that may occur this year is about 56% of the long-term median (Figure 5). The median forecast of April-through-July runoff is about 610 TAF, compared to the long-term median runoff for the April-through-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 520 TAF and 740 TAF. The forecast is a slight increase of the April 1st forecast due to the slightly above normal precipitation in April.

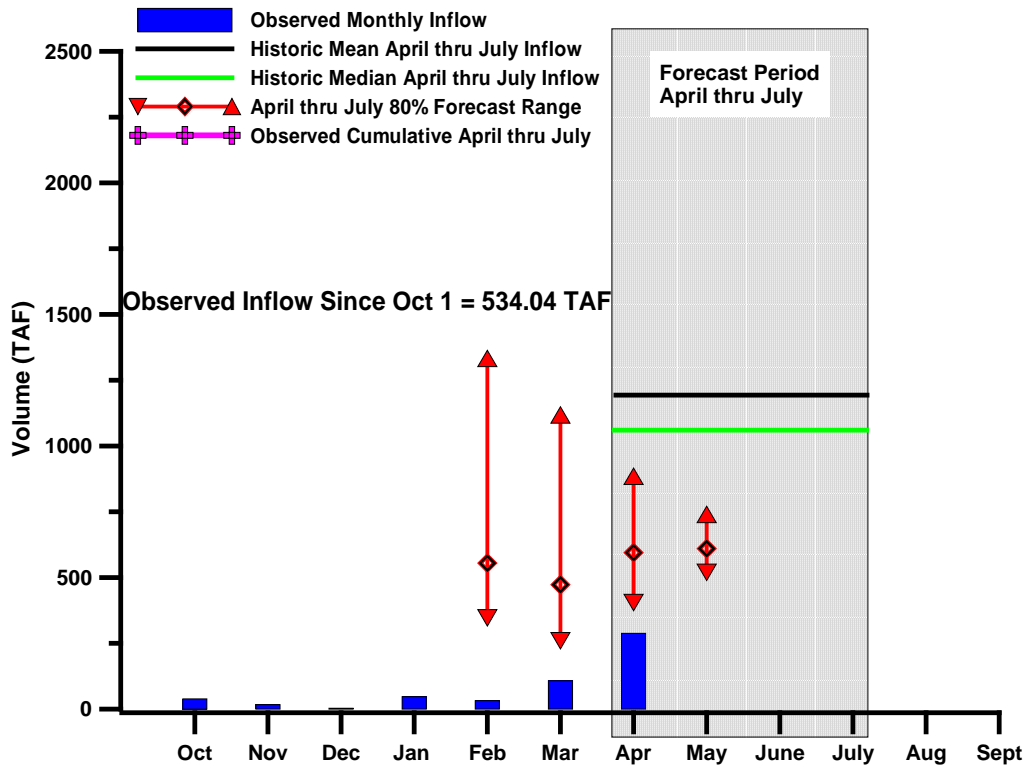


Figure 5: Water Year conditions for the Tuolumne River at La Grange and for the 80% water supply forecast range (triangles represent the 90% and 10% forecasts, the open diamond represents the median forecast).

Unimpaired Flow at La Grange & Water Available to the City

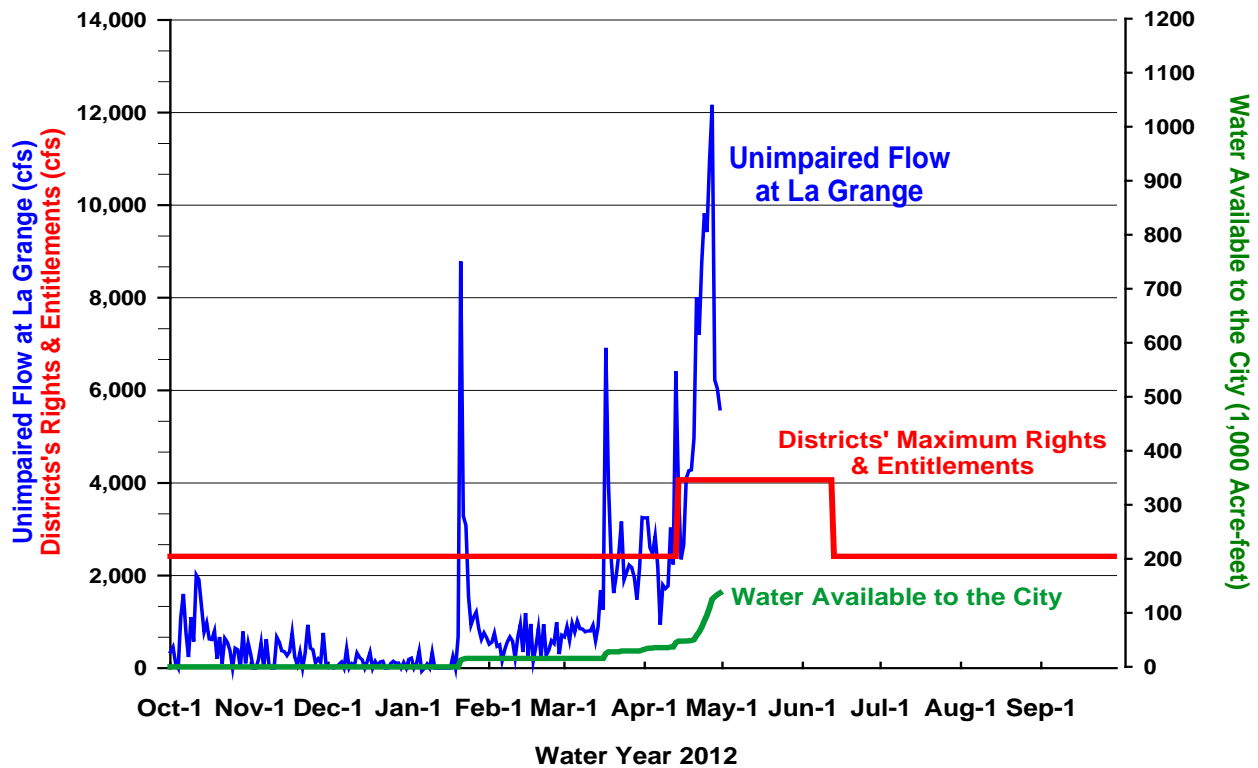


Figure 6: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Total water that was available to the City for water year 2012 was 136,719 acre-feet to date.

cc	HHWP Records	Dufour, Alexis	Jue, Tyrone	Ramirez, Tim
	Briggs, David	Gibson, Bill	Kehoe, Paula	Ritchie, Steve
	Cameron, David	Griffin, Pat	Levin, Ellen	Rydstrom, Todd
	Carlin, Michael	Hale, Barbara	Mazurkiewicz, Adam	Samii, Camron
	Chester, John	Hannaford, Margaret	Meier, Steve	Sandkulla, Nicole
	DeGraca, Andrew	Harrington, Ed	Nelson, Kent	Tsang, Michael
	Dhokal, Amod	Jensen, Art	Patterson, Mike	Williams, Mike

San Francisco Public Utilities Commission Hydrological Conditions Report For May 2012

J. Chester, A. Mazurkiewicz, & M. Tsang, June 5, 2012



View of **Crystal Springs Reservoir** (Upper and Lower) looking north, April 1960. The Pulgas Water Temple and water conveyance channel to Upper Crystal Springs are in the foreground. Lower Crystal Springs is seen in the background beyond the CA Hwy 92 traverse atop Upper Crystal Springs Dam (c. 1877). Note Hwy 280 is still on the drawing board and not in sight.

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1 Current Storage As of June 1, 2012							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	359,178		360,340		1,162		99.7%
Cherry ^{2/}	269,536		273,340		3,804		98.6%
Lake Eleanor ^{3/}	26,726		27,100		374		98.6%
Water Bank	532,150		570,000		37,850		93.4%
Tuolumne Storage	1,187,590		1,230,780		43,190		96.5%
Local Bay Area Storage							
Calaveras ^{4/}	21,289	6,937	96,824	31,550	75,535	24,613	22.0%
San Antonio	47,660	15,530	50,496	16,454	2,836	924	94.4%
Crystal Springs	51,564	16,802	58,377	19,022	6,813	2,220	88.3%
San Andreas	18,247	5,946	18,996	6,190	749	244	96.1%
Pilarcitos	2,801	913	2,995	976	194	63	93.5%
Total Local Storage	141,561	46,128	227,688	74,192	86,127	28,064	62.2%
Total System	1,329,151		1,458,468		129,317		91.1%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with all flash-boards in.

^{3/} Maximum Lake Eleanor storage with all flash-boards in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

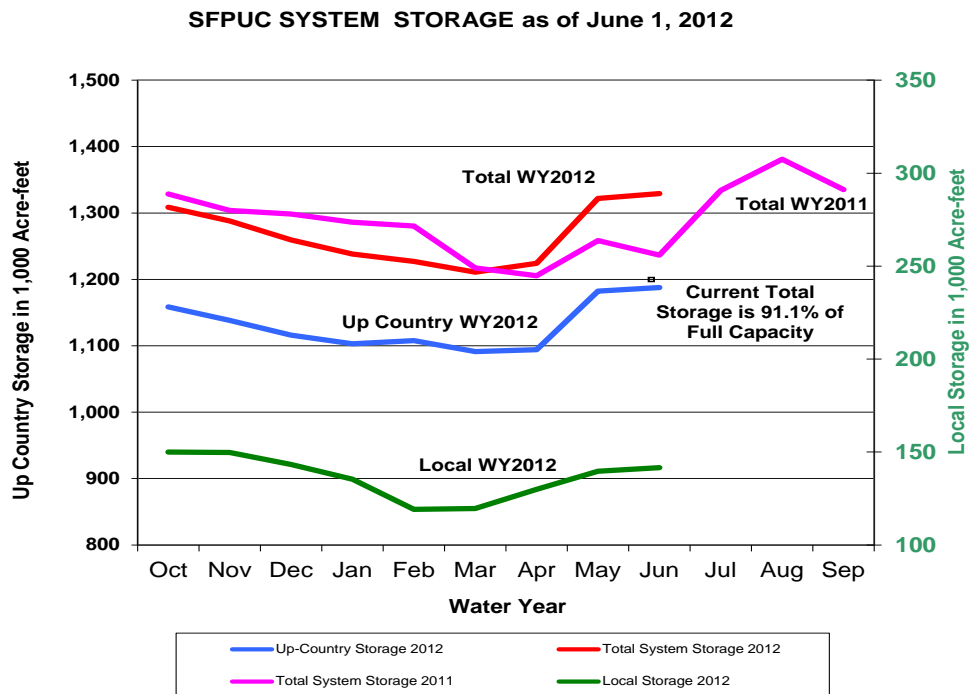


Figure 1: Monthly system storage for water year 2012.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The May six-station precipitation index is 0.11 inch, or 7.5% of the average index for the month.

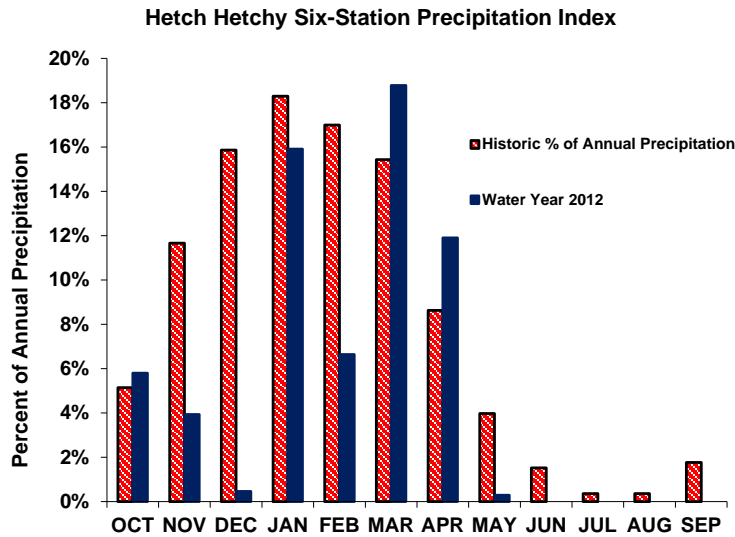


Figure 2: Monthly distribution of the Hetch Hetchy Six-station precipitation index as percent of annual precipitation.

Cumulative Precipitation to Date: The accumulated six-station precipitation index for water year 2012 is 22.6 inches, which is 63.4% of the average annual water year total, or 66.4% of the average annual-to-date. Hetch Hetchy received only 0.04 inch of precipitation in May. The cumulative Hetch Hetchy precipitation is shown in Figure 3 in red.

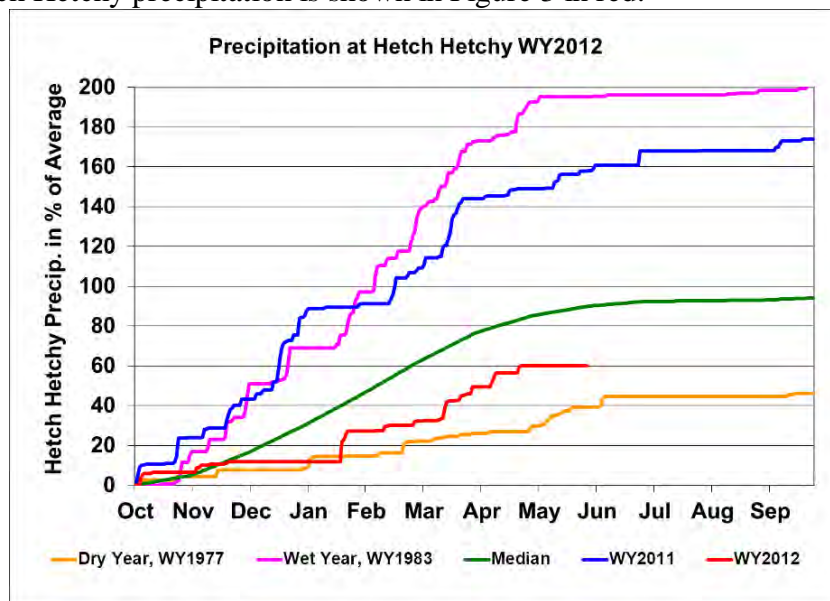


Figure 3. Water year 2012 cumulative precipitation received at Hetch Hetchy Reservoir through May 31st, 2012. Precipitation at the Hetch Hetchy gage for wet, dry, median, and WY 2011 are included for comparison purposes.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of May 31st is summarized below in Table 2.

Table 2 Unimpaired Inflow Acre-Feet								
	May 2012				October 1, 2011 through May 31, 2012			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	152,743	218,562	222,617	68.6%	336,210	445,624	443,308	75.8%
Inflow to Cherry Reservoir and Lake Eleanor	65,433	122,047	124,645	52.5%	243,898	326,141	335,378	72.7%
Tuolumne River at La Grange	250,318	451,533	452,576	55.3%	784,361	1,222,351	1,334,390	58.8%
Water Available to the City	38,106	200,082	215,706	17.7%	174,825	460,192	539,841	32.4%

⁶ Hydrologic Record: 1919 – 2010

Hetch Hetchy System Operations

Draft and releases from Hetch Hetchy Reservoir in May totaled 128,824 acre-feet which met SJPL deliveries and ecological releases.

46,391 acre-feet of power draft was made at Cherry Reservoir to manage reservoir elevation and to help meet municipal load. 3,378 acre-feet of water was transferred from Lake Eleanor to Cherry Reservoir in May.

Local System Treatment Plant Production

The Sunol Valley Water Treatment Plant was off-line for most of the month with less than 1 MGD production. The Harry Tracy Water Treatment Plant was off-line for most of the May producing 3 MGD for the month.

Local System Water Delivery

May water deliveries increased by 28% over the April delivery rate of 191 MGD. The average delivery rate for May was 244 MGD.

Local Precipitation

Dry weather dominated the local area climate for the month of May. The May rainfall summary is presented in Table 3.

Table 3 Precipitation Totals At Three Local Area Reservoirs For May 2012				
Reservoir	Month Total (inches)	Percentage of Normal for the Month	Water Year To Date ⁷ (inches)	Percentage of Normal for the Year-to-Date ⁷
Pilarcitos	0.27	23 %	30.01	78 %
Lower Crystal Springs	0.13	17 %	16.17	61 %
Calaveras	0.00	<1 %	14.71	69 %

⁷WY 2012: Oct. 2011 through Sep. 2012

Snowmelt and Water Supply

The snowmelt runoff in the Tuolumne River basin is receding as the snowpack has melted out in the lower elevations. Snow at the Tuolumne Basin snow sites has melted out completely (Figure 4) and only the highest elevation snow is contributing inflows in addition to recent precipitation. While the snow pack and runoff are below normal for the season, the pattern of runoff resulted in a relatively large amount of water to become available to the city – 175,825 acre-feet (Figure 6), which has resulted in a high carry over storage in Water Bank.

Hetch Hetchy Reservoir filled on May 12th and has remained at or near the top since. The local reservoirs are also near their target storage levels. The outlook in the short term (following the June 4th precipitation) is for a return to dry conditions which is typical for this time of year.

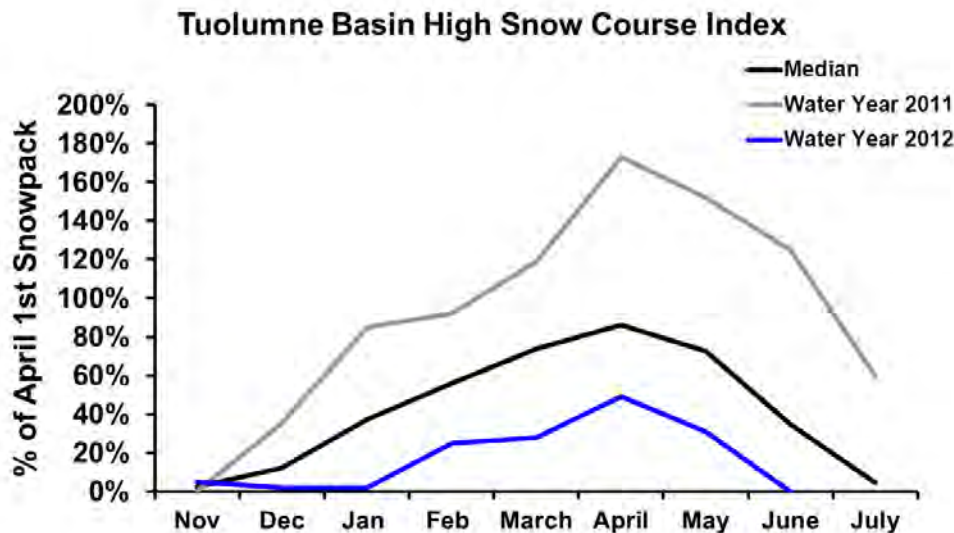


Figure 4: The Tuolumne Basin high south snow indice as compared to “normal” conditions and water year 2011.

The Tuolumne Basin Water Supply Forecast model was executed using the measured snow course, precipitation, and runoff data. The forecast indicates that the median amount of runoff that may occur this year is about 54% of the long-term median (Figure 5). The median forecast of April-through-July runoff is about 585TAF, compared to the long-term median runoff for the April-through-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 570 TAF and 670 TAF.

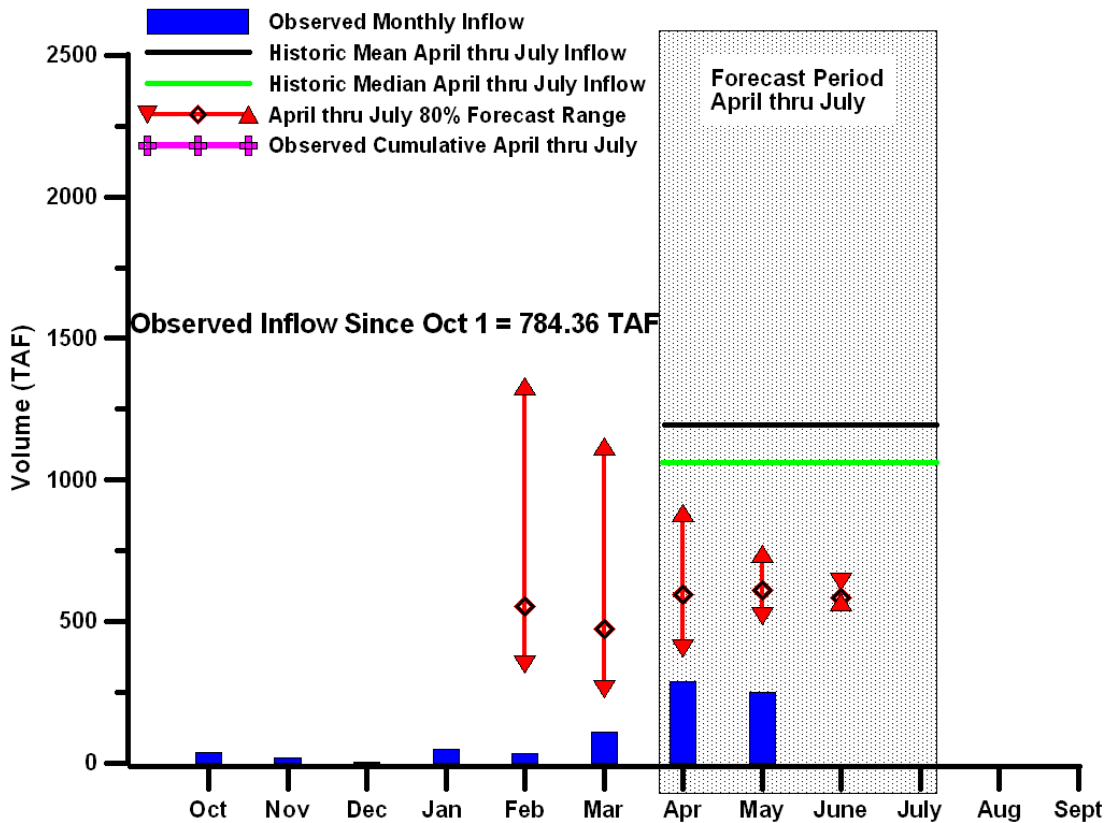


Figure 5: Water Year conditions for the Tuolumne River at La Grange and for the 80% water supply forecast range (triangles represent the 90% and 10% forecasts, the open diamond represents the median forecast).

Unimpaired Flow at La Grange & Water Available to the City

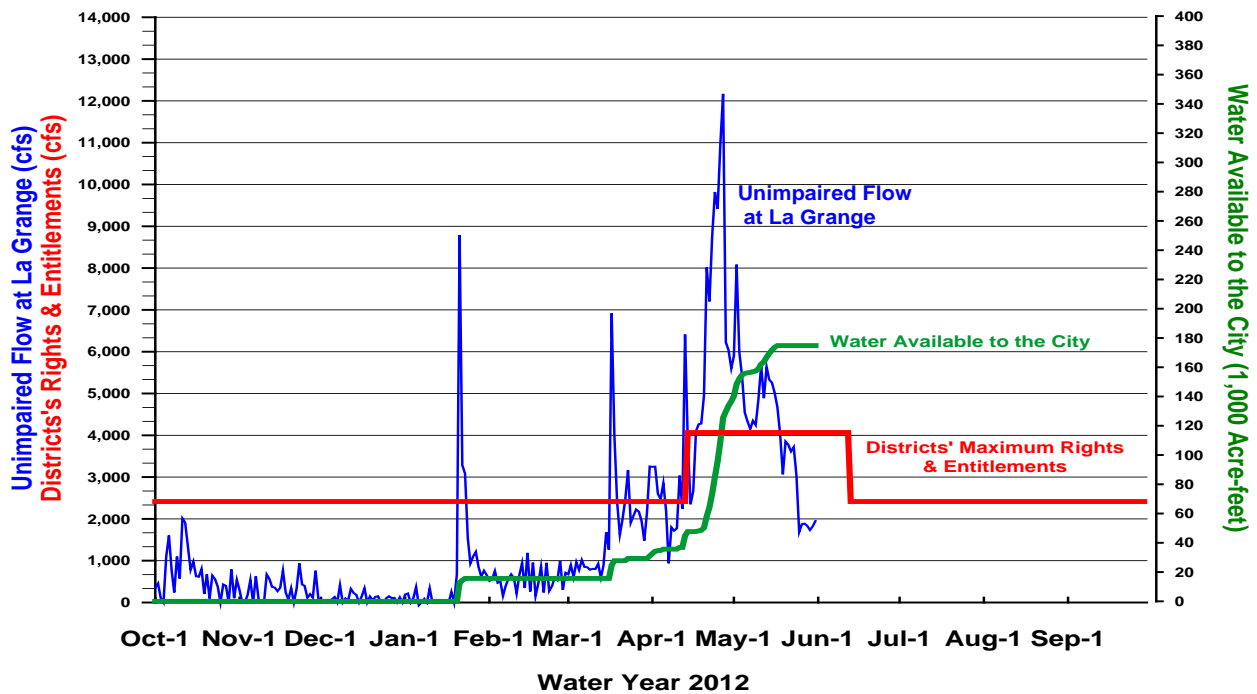


Figure 6: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Total water that was available to the City for water year 2012 was 174,825 acre-feet to date.

cc	HHWP Records	Dufour, Alexis	Jue, Tyrone	Ramirez, Tim
	Briggs, David	Gibson, Bill	Kehoe, Paula	Ritchie, Steve
	Cameron, David	Griffin, Pat	Levin, Ellen	Rydstrom, Todd
	Carlin, Michael	Hale, Barbara	Mazurkiewicz, Adam	Samii, Camron
	Chester, John	Hannaford, Margaret	Meier, Steve	Sandkulla, Nicole
	DeGraca, Andrew	Harrington, Ed	Nelson, Kent	Tsang, Michael
	Dhokal, Amod	Jensen, Art	Patterson, Mike	Williams, Mike

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 12, 2012

Report

Date: June 7, 2012

Subject: Vacancy on the District's Board of Directors

Recommendation:

Consider options for filling the vacancy on the Board of Directors created by the departure of Director Donovan

Background:

On May 29, Director Donovan informed me that he would be moving out of the District effective June 5. His departure creates a vacancy on the Board of Directors.

District Counsel Patrick Miyaki has prepared the attached memorandum regarding statutes applicable to county water district director requirements and to vacancies on the Board of Directors of a county water district. Counsel and staff will discuss with the Board the process for replacing a director.

Fiscal Impact:

None.

Memorandum

TO: David Dickson
FROM: Patrick T. Miyaki
DATE: May 30, 2012
RE: **Vacancy on the Board**

Director Donovan has informed you that he plans to move outside of the District's boundaries.

I outline below the statutes applicable to county water district director requirements and to vacancies on the Board of Directors of a county water district.

- Each director must be a voter within the District and have his or her place of residence within the District (Water Code Sections 30500 and 30508).
- If a director's place of residence is moved outside the boundaries of the District, and if within 180 days from the date of the move the director does not reestablish a place of residence within the District, it shall be presumed that a permanent change of residence has occurred and that a vacancy exists on the Board pursuant to Government Code Section 1770 (Water Code Section 30508).
- An office becomes vacant if, before the expiration of the term, a director ceases to be an inhabitant of the District if local residence is required by law (Government Code Section 1770).
- All vacancies on the Board will be filled pursuant to Government Code Section 1780 (Water Code Section 30504).
- The main elements of Government Code Section 1780 are as follows:
 - The District must notify the county elections official of the vacancy no later than 15 days after either the date the Board is notified of the vacancy or the effective date of the vacancy, whichever is later.
 - The Board has 60 days after either the date the Board is notified of the vacancy or the effective date of the vacancy, whichever is later to (1) appoint a successor; or (2) call an election to fill the vacancy.
 - If the Board does not appoint a successor or call an election within this 60 day period, the County Board of Supervisors may appoint a successor or call an election. If the County Board of Supervisors does not act within 90 days from

after either the date the Board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the District must call an election to fill the vacancy.

- If the Board decides to appoint a successor, the District must post a notice of the vacancy in three or more conspicuous places in the District at least 15 days before the Board makes the appointment. The Board has a significant amount of flexibility in determining how it wants to select a successor. For example, the Board may request and evaluate applications and qualification statements from applicants, with whatever level of detail the Board desires to obtain from the applicants, and base the selection on those documents alone. The Board also could conduct interviews with some or all of the applicants, either in a panel interview with all candidates participating at the same time or individual, sequential interviews. Once an appointment is made, the District must notify the county elections official of the appointment within 15 days from the date of the appointment.
- If the Board decides to call an election, the election will be held on the next established election date, as determined by Elections Code sections 1000 *et seq.*, that is 130 or more days after the date the District Board calls an election.
- If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the District Board is notified of the vacancy. If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general District election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

Any discussion regarding the process for filling a vacancy on the Board and deliberations regarding who to appoint if a decision is made to appoint a new director to fill the vacancy is subject to the public meeting requirements of the Brown Act. Therefore, a majority of the Board, directly or through serial communications, should not discuss the process for filling a vacancy on the Board outside of a regular or special Board meeting. All discussions and actions regarding the process for filling, and the selection of a person to fill, the vacancy must be done in open session (Government Code Section 54957).

I will be prepared to discuss this process at the June 12 Board meeting.

Please do not hesitate to call me if you have any questions or if you want to discuss this matter.

PTM:ld

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 12, 2012

Report

Date: June 8, 2012

Subject: Approval of Change Order No. 6 for Denniston Creek Water Treatment Plant Improvements Project

Recommendation:

Authorize staff to execute Change Order No. 6 to the contract with Anderson Pacific for construction of the Denniston Creek Water Treatment Plant Improvements Project, in the amount of \$59,514.

Background:

Change Order No. 4 to the Denniston Creek Water Treatment Plant Improvements Project combines a number of Potential Change Order (PCO) items, as shown in the attached Contract Change Order #6 Summary table.

The District's construction manager, EKI, has evaluated the basis for each of the PCO's and has recommended approval. Staff concurs with the EKI recommendation.

Approval of Change Order No. 6 will bring the change order total to \$168,595 or about 4% of the original contract amount of \$4,601,861.

Fiscal Impact:

Additional cost of \$59,514, included in funding for the project under the I-Bank loan.

CONTRACT CHANGE ORDER #6 SUMMARY
Denniston Creek Water Treatment Plant Improvements Project
Coastside County Water District
Half Moon Bay, California

Attachment No.	PCO No.	PCO Name	Description	Amount
1	23	Filter Building Piping Changes	Replacement of deteriorated Filter Building and outdoor process piping.	\$ 54,353
2	32	Hypochlorite Rooms Lighting Conduit & Switch	To replace deteriorated lighting conduit and electrical switch in the Hypochlorite Rooms.	\$ 905
3	34	Credit for Omitting Sump in Hypochlorite Room	Omitting construction of a sump in the hypochlorite generation room due to lack of necessity.	\$ (891)
4	38	Demo Filter #4 Footing	In order to accommodate the Spent Washwater Collection Standpipe.	\$ 3,531
5	39	Thickened Construction Joint for Washwater Recovery Basins Upper Slabs	Design modification to provide for constructibility of waterstop within the construction joints for the concrete slabs in the washwater recovery basins.	\$ 1,616
Total =				\$ 59,514

Abbreviations:

PCO = Potential Change Order

Change Order No. 6

Date of Issuance: 5 June 2012

Effective Date: 5 June 2012

Project: Denniston Creek Water Treatment Plant Improvements Project	Owner: Coastside County Water District	Owner's Contract No.:
Contractor: Anderson Pacific Engineering Construction, Inc.		Date of Contract: 11 July 2011
Contractor's Project Number: 115		Engineer's Project No.: A90031.01

The Contract Documents are modified as follows upon execution of this Change Order:

Increase contract price for the following items: Filter Building Piping Changes (PCO#23); Hypochlorite Rooms Lighting Conduit and Switch (PCO#32); Credit for Omitting Sump in Hypochlorite Room (PCO#34); Demolish Filter #4 Footing (PCO#38); and Thickened Construction Joint for Washwater Recovery Basin Upper

Attachments (list documents supporting change):

Cost proposal letters from Sean McBurney as follows: (1) PCO#23 letter dated 13 May 2012, (2) PCO#32 letter dated 17 April 2012, (3) PCO#34 letter dated 24 April 2012, (4) PCO#38 letter dated 2 April 2012, (5) PCO #39 letter dated 4 April 2012,

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 4,601,861.00

Increase from previously approved Change Orders No. 1 through No. 5:

\$ 109,081.00

Increase of this Change Order:

\$ 59,514.00

Contract Price incorporating this Change Order:

\$ 4,770,456.00

Original Contract Times: Working days Calendar days

Notice to Proceed Date: 11 July 2011

Contract Duration: 480 Days

Increase from previously approved Change Orders No. 1 through No. 5:

Adjustment to Contract Duration: 8 Days

Increase of this Change Order:

Adjustment to Contract Duration: 0 Days

Contract Times with all approved Change Orders:

Adjusted Contract Duration: 488 Days

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: _____

By: _____

By: _____

Jeffrey J. Tarantino, P.E.
Erler & Kalinowski, Inc.

Sean McBurney
Anderson Pacific Engineering
Construction Inc.

Dave Dickson
Coastside County Water District

Date: _____

Date: _____

Date: _____

STAFF REPORT

To: Coastside County Water District Board of Directors
From: David Dickson, General Manager
Agenda: June 12, 2012

Report

Date: June 8, 2012

Subject: General Manager's Report

Recommendation:

None. Information only.

Background:

For this month's report, I would like to highlight the following:

1. SFPUC Rate Increase

At its meeting on May 8, 2012 the San Francisco Public Utilities Commission approved staff-recommended Proposed Wholesale Water Contract Rates for FY 2012-13. The staff recommended a rate increase of 11.4%, to \$2.93/ccf. The approved rates also include an Untreated Wholesale Water Rate Discount Factor of \$0.24/ccf for CCWD. The new rates will become effective July 1, 2012.

2. El Granada Pipeline Leak Repair

JMB Construction has finished repairing the leak in the El Granada Pipeline near Medio Avenue. District staff put the pipeline back in service on June 4. Our field crews have removed the bypass piping, poured a new concrete pad around the valve boxes at the repair site, and restored the areas disturbed during the work.

I would like to recognize the efforts of the District's staff, particularly Joe Guistino, John Davis, Jon Bruce, and Jack Whelen, in dealing with this situation, overseeing all phases of JMB's work, and bringing the repair project to a successful conclusion.

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: June 12, 2012

Report

Date: June 5, 2012

Monthly Highlights

El Granada Phase 3 Pipeline Leak-Repairs have been made and the pipeline is in service.

Tank Recoating Projects- Half Moon Bay (HMB) Tank 1-Project is complete except for some cleanup work that remains. The tanks are in service.

Crystal Springs Alternative Intake Project- The project is complete and was done ahead of schedule by both contractors. There remains just placement of warning buoys and reconnection of the air purge systems.

Source of Supply

Pilarcitos Lake was the main source of supply for the month of May.

Systems Improvement

Beautification

- Pressure washed top deck at Nunes WTP
- Trimmed trees and weed abatement in Pilarcitos Canyon
- All vehicles washed
- Crystal Springs Shop and Nunes Lab got a Spring clean-up.

Cross Connection Control Program

We surveyed Leslie Gardens for backflow needs upon their request. We found one additional service that will require a backflow device.

GIS

Calcad did a GPS survey on all of our assets in Ocean Colony. They determined the exact position of all valves, pipelines, fire hydrants and water meters.

Update on Other Activities:

Crystal Springs Communication

We have encountered communication problems between Crystal Springs PS and Cahill Tank ever since the electrical storm last April. The signal to start a pump when the tank hits the low level trigger fails. Our technicians have ruled out radio signal and PLC hardware and are focusing on hard wiring, electrical supply quality and interference within the pump station.

El Granada Phase 3 Pipeline Leak

JMB construction exposed and repaired the leak on the pipe in the last two weeks of May. The leak was on the upper elbow on the north side of the Arroyo de en Medio crossing. The leak was repaired on the week of 28 May. The line was pressure tested, disinfected and put in service on 4 June.

La Nebbia Winery Main Repair

Crews responded to a leak on the 10" welded steel treated water pipe in front of La Nebbia Winery on the evening of Friday, 25 May. The repair was awkward and dangerous since the pipeline runs adjacent to the highway with a major buried fiber optic communication cable running on top of it. We had to hire Andreini Bros. contractor on short notice since a mini excavator was needed to access the pipe in a very cramped space. Once the pipe was exposed, the fragile nature of this section of pipe prohibited the usual fix of a full circle clamp. Crews installed a steel plug to stop the leak. There were 2 other steel plugs within 2 feet of this leak, indicating a significant deterioration of the pipe at this location. We have added this section of pipe to our CIP for replacement. We had to replace the owner's wooden fence which was destroyed during the repair process.

Unidirectional Flushing Program Planning

Summer Intern Spencer Morgan started on 29 May for a stint with the District until 3 August. He has been trained and is doing a fine job with planning the details for the remaining sections of the unidirectional flushing program. Once complete, he will be inputting pressure and installation data into our GIS mapping system.

Safety/Training/Inspections/Meetings

Meetings Attended

3 May - Met with Treatment/Distribution Operator Jack Whelen, Office Specialist Craig Lunow and Dennis Gregory of National Meter and Instrumentation Company to discuss AMR meter reading and analysis procedures.

15 May - All Employee Meeting

16 May - O&M Staff Meeting

17 May - General Manager Dave Dickson and I met with San Mateo County Planners Mike Schaller and Steve Monowitz to discuss CDP requirements for future pipeline installations in county jurisdictions.

30 May - Met with EKI and Anderson Pacific to discuss an extension of the substantial completion date for the Denniston Treatment Plant Improvement Project.

Safety Meetings and Training

-There was no Safety Committee meeting in May.

-Safety training took place on 9 May at Montara Water & Sanitary District headquarters with the topic of Sexual Harassment and Industrial Ergonomics. Treatment/Distribution Operator Matt Damrosch was in attendance.

Tailgate safety sessions in May

4 May – Worker Beware: Contact with Energized Electric Equipment Can Be Deadly

10 May – Shift Work: A Fact of Utility Life

14 May – Construction Site Safety Part 1: Moving Vehicles

21 May – Construction Site Safety Part 2: Flying Debris and Neatness

29 May – Time for a Workplace Safety Checkup

Training

Senior Treatment Operator Sean Donovan attended a Hach seminar on water testing equipment on 22 May.

Temporary Worker

Temporary Worker Brian Merlo acquired permanent employment with the City of Palo Alto in May. His last day of work with CCWD was 11 May. Maintenance Supervisor John Davis interviewed a prospective temporary maintenance worker, Colin Williams, a local youth, who will start work on 13 June.

Regulatory Agency Interaction

California Department of Public Health (DPH)

The only interaction with DPH in May was a clarification of some backflow testing figures as reported in the Annual Report.

County of San Mateo

Met with San Mateo Planning Department on two occasions in reference to submittals of CDP applications for the Avenue Cabrillo Pipeline Project and the Denniston Dredging Amendment referenced below.

Projects

Tank Recoating Projects- Half Moon Bay (HMB) Tank 1

This project is substantially complete. Tanks were filled on 16 May and passed bacteriological and 5 day VOC soak testing on the week of 21 May. The only remaining item is cleanup, which the contractor will have done by 8 June. Both tanks were put back in service on 25 May. Improvements made to the tanks include: inner lining and external coating on HMB Tank 1; removal of the external ladder on tank 1 and a catwalk installed between tanks; new hatches on both tanks; new, regulation size side manways on both tanks; secured side vents per DPH orders; replacement of the 8" interconnecting pipe with a 16" pipe to facilitate flow and water quality; repaired rafter and support structure for tank 2; OSHA approved ladder on tank 2; partial external coating on tank 2; new sample stations on both tanks; new internal ladders in both tanks; and a new cathodic protection system in both tanks which will further reduce any internal deterioration of the coating systems.

Denniston Water Treatment Improvement Project

-Contact clarifier pads installed

-Contact clarifiers arrived

-Washwater basins upper walls formed and partially poured

- Filter building pads formed, poured, and coated
- Staff reviewing first drafts of operations manual provided by Kennedy/Jenks
- Sheet pilings removed adjacent to access road. Backfilling around plant and now the original access road is available for usage again.
- Costs to repair the existing alum tank exceed the cost of a new one. EKI has been assigned to design the placement and specify a replacement.
- EKI has been assigned to design a new wash water return pump station, which was omitted from the original design.
- Chemical feed pumps have been ordered and should arrive in September.

Crystal Springs Alternative Intake Project

Bay Valve successfully removed the operating valves and actuators, replaced the old pneumatic air purge valves and removed about 300 feet of the damaged air vent line in the tunnel on the week of 7 May. North Coast Divers successfully installed the two operating valves and manual actuators on the week of 14 May. Both contractors completed their portion of the project ahead of schedule. The tunnel was flooded and the station has been in operation supplying water for Skylawn during work hours ever since. Remaining work to be done includes installation of intake screen location buoys and of stainless steel pipe extensions for the screen air purge system. This work is scheduled to be completed in June. I would like to commend Maintenance Supervisor John Davis for extraordinary scheduling and coordination of the various phases of the project. Commendation also goes to Senior Treatment Operator Sean Donovan, Treatment/Distribution Operators Jon Bruce and Logan Duffy and Maintenance Worker Ray Winch for working efficiently and, above all, ensuring the safety of the contractors during this difficult project.

Avenue Cabrillo Project Coastal Development Permit

This project requires a public hearing by the County Planning Commission due to the increase of some pipes from 2" to 6". The hearing is scheduled for 7 July. San Mateo County's action in issuing the CDP will be appealable to the Coastal Commission.

Pilarcitos Canyon Blending Station

The new blending station PRV has been installed and is functional manually at this time.

Other Projects in Queue

- El Granada Tank 2 Repair and Recoating Project. Staff reviewed the 90% drawings and returned comments to Jim Teter. He is drawing up the final plans for approval in June.
- Alves Tank Recoating Project. District Engineer Jim Teter is designing a temporary pump station that will allow us to take this tank off line during repairs and coating.
- Pilarcitos pipeline crossing. The District presently has an 8" cast iron pipeline that crosses directly under Pilarcitos Creek behind the Strawflower Plaza Shopping Center. It is not buried very deep and is a vulnerable point in our distribution system. Mr. Teter is considering an above creek pipe crossing.

-Nunes WTP Hydro pneumatic System. The utility water system at Nunes WTP is controlled via an outdated and deteriorating relay system. I am presently preparing a Request For Proposal (RFP) to replace this system with one that is digitally controlled by a Programmable Logic Controller (PLC) and that can dovetail with the Supervisory Control and Data Acquisition (SCADA) system presently in design. I am preparing bid documents to go out in June.

-Railroad Avenue Pipeline Replacement Project. Mr. Teter is preparing bid specs for this project. I am working with the City of HMB to get CDP approval.

Monthly Report

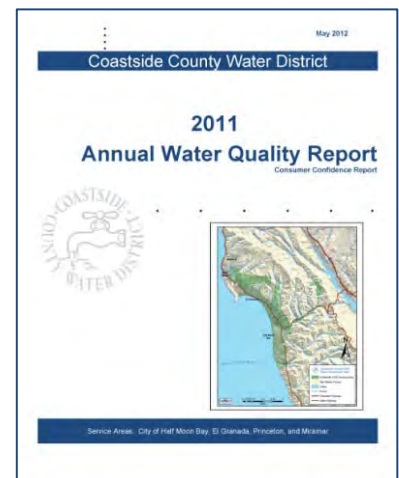
To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: June 12, 2012

Subject: Water Resources Report

This report includes the following items:

- Consumer Confidence Report/Annual Water Quality Report
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The Safe Drinking Water Act and the California Health and Safety code require that water systems distribute to their customers an annual water quality report, also known as a consumer confidence report. The requirement includes information on source water, detected contaminants, and compliance with drinking water regulations. This requirement is necessary to educate consumers about the sources, quality and delivery of their drinking water and to increase their involvement in decisions regarding their drinking water. The report also offers the opportunity to promote water use efficiency and build community trust.



On June 1st the District used the U.S. Postal Service's Every Door Direct Mail to deliver the 2011 Consumer Confidence Reports in the District's service area. The Consumer Confidence Reports were delivered to every Postal Customer and every PO Box Customer in the 94019 and the 94018 zip codes. This method of delivery eliminates returned mail and offers a reduced postal charge. The Consumer Confidence Report is available in Spanish and English on the District's website and in the lobby of the District's headquarters. In addition, the District hand delivers copies to the school district, medical clinic and library.