

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL CLOSED SESSION

Tuesday, June 10, 2008 - 6:00 p.m.

AGENDA

1) CLOSED SESSION

A. Conference with Labor Negotiators

(Gov. Code Section §54957.6)

Agency Designated Representatives: General Manager, IEDA

Employee Organization: Teamsters Union, Local 856

2) RECONVENE TO OPEN SESSION

Public report of closed session action.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, June 10, 2008 – 7:00 p.m.

AGENDA

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

1) **ROLL CALL**

2) **PLEDGE OF ALLEGIANCE**

3) **PUBLIC ANNOUNCEMENTS**

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The chair requests that each person addressing the Board limits their presentation to three minutes and complete and submit a Speaker Slip.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month Ending May 31, 2008– Claims: \$2,043,166.30; Payroll: \$96,932.65 for a total of \$2,140,098.95 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the May 13, 2008 Board of Directors Meeting ([attachment](#))
- D. Minutes of the May 15, 2008 Special Board of Directors Meeting ([attachment](#))
- E. Minutes of the May 29, 2008 Special Board of Directors Meeting ([attachment](#))
- F. Monthly Water Transfer Report ([attachment](#))
- G. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- H. Total CCWD Production Report ([attachment](#))
- I. CCWD Monthly Sales by Category Report ([attachment](#))
- J. May 2008 Leak Report ([attachment](#))
- K. Rainfall Reports ([attachment](#))
- L. San Francisco Public Utilities Commission Hydrological Conditions Report for May 2008 ([attachment](#))

5) DIRECTOR COMMENTS / MEETINGS ATTENDED

6) GENERAL BUSINESS

- A. Fiscal Year-2009 Draft Operations and Maintenance Budget ([attachment](#))
- B. Capital Improvement Program for Fiscal Year 2008-2009 through 2017-2018 ([attachment](#))
- C. El Granada Pipeline Phase 3 Construction Progress Update ([attachment](#))

- 7) **GENERAL MANAGER'S REPORT, INCLUDING
MONTHLY INFORMATIONAL REPORTS ([attachment](#))**
 - A. Monthly Water Resources Report ([attachment](#))
 - B. Water Shortage and Drought Contingency Plan Update ([attachment](#))
 - C. Operations Report ([attachment](#))

- 8) **ADJOURNMENT**

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
10892	ATT01	AT&T MOBILTY	05/02/2008	0.00	10.86
10893	HAR03	HARTFORD LIFE INSURANCE CO.	05/02/2008	0.00	2,522.15
10894	PAC02	PACIFICA CREDIT UNION	05/02/2008	0.00	637.00
10895	PAC04	MATEO PACHECO	05/02/2008	0.00	482.64
10896	PUB01	PUB. EMP. RETIRE SYSTEM	05/02/2008	0.00	15,682.94
10897	SAN 03	SAN FRANCISCO WATER DEPT.	05/02/2008	0.00	117,809.72
10898	STO 01	STOLOSKI & GONZALEZ, INC.	05/02/2008	0.00	34,920.00
10899	VAL01	VALIC	05/02/2008	0.00	1,305.00
10900	ALL04	ALLIED WASTE SERVICES #925	05/16/2008	0.00	205.65
10901	ALV01	ALVES PETROLEUM, INC.	05/16/2008	0.00	2,846.69
10902	ASC01	EVERETT ASCHER	05/16/2008	0.00	716.76
10903	ASS01	ACWA SERVICES CORPORATION	05/16/2008	0.00	17,317.32
10904	BFI02	BFI OF CALIFORNIA, INC.	05/16/2008	0.00	72.00
10905	BRE01	CATHLEEN BRENNAN	05/16/2008	0.00	139.79
10906	COA 15	COASTSIDE NET, INC	05/16/2008	0.00	59.95
10907	FEL01	ROBERT FELDMAN	05/16/2008	0.00	522.14
10908	HAR03	HARTFORD LIFE INSURANCE CO.	05/16/2008	0.00	2,522.15
10909	JMB01	JMB CONSTRUCTION, INC.	05/16/2008	0.00	1,351,958.40
10910	MIS01	MISSION UNIFORM SERVICES INC.	05/16/2008	0.00	1,837.59
10911	PAC 01	PACIFIC GAS & ELECTRIC CO.	05/16/2008	0.00	10,154.05
10912	PAC02	PACIFICA CREDIT UNION	05/16/2008	0.00	637.00
10913	TUR04	SUSAN TURGEON	05/16/2008	0.00	110.03
10914	VAL01	VALIC	05/16/2008	0.00	1,305.00
10915	COU 05	RECORDER'S OFFICE	05/19/2008	0.00	10.00
10916	HAL07	HALF MOON BAY POSTMASTER	05/21/2008	0.00	4,500.00
10917	WIL14	DANIEL WILLIAMS	05/23/2008	0.00	1,194.75
10918	WIL14	DANIEL WILLIAMS	05/23/2008	0.00	1,050.37
10919	ACC02	ACCURATE AIR ENGINEERING, INC	05/29/2008	0.00	1,348.39
10920	ADP01	ADP, INC.	05/29/2008	0.00	498.75
10921	AND01	ANDREINI BROS. INC.	05/29/2008	0.00	22,550.59
10922	ASS03	ASSOC. CALIF. WATER AGENCY	05/29/2008	0.00	2,277.00
10923	ASS04	ASSOC.CALIF.WATER AGENCIES	05/29/2008	0.00	10.00
10924	ATC01	ATCHISON, BARISONE	05/29/2008	0.00	5,002.72
10925	ATT01	AT&T MOBILTY	05/29/2008	0.00	468.21
10926	AZT01	AZTEC GARDENS	05/29/2008	0.00	190.00
10927	BAR01	BARTKIEWICZ, KRONICK & SHANAHA	05/29/2008	0.00	340.15
10928	BAS01	BASIC CHEMICAL SOLUTION, LLC	05/29/2008	0.00	8,657.36
10929	BAY10	BAY ALARM COMPANY	05/29/2008	0.00	816.52
10930	BFI02	BFI OF CALIFORNIA, INC.	05/29/2008	0.00	234.00
10931	BIG01	BIG CREEK LUMBER	05/29/2008	0.00	26.32
10932	BIG02	BIG ED'S CRANE SERVICE, INC	05/29/2008	0.00	8,084.00
10933	BIO01	BIOVIR LABORATORIES, INC.	05/29/2008	0.00	1,731.66
10934	BOR01	BORGES & MAHONEY, INC.	05/29/2008	0.00	2,564.78
10935	BRE01	CATHLEEN BRENNAN	05/29/2008	0.00	171.59
10936	CAL07	CALIFORNIA TANK LINES, INC.	05/29/2008	0.00	677.41
10937	CAL08	CALCON SYSTEMS, INC.	05/29/2008	0.00	13,908.82
10938	CAL15	CALIFORNIA URBAN WATER	05/29/2008	0.00	701.19
10939	CAL31	ONTRAC	05/29/2008	0.00	714.53
10940	CAR02	CAROLYN'S CLEANING SERVICE	05/29/2008	0.00	425.00
10941	CAR04	CAROLLO ENGINEERS	05/29/2008	0.00	63,887.19
10942	CIN01	CINTAS FIRST AID & SAFETY	05/29/2008	0.00	122.93
10943	COA19	COASTSIDE COUNTY WATER DIST.	05/29/2008	0.00	237.35
10944	CSI01	CSI SERVICES, INC.	05/29/2008	0.00	2,166.00
10945	DAL 01	DAL PORTO ELECTRIC	05/29/2008	0.00	519.00
10946	ECO01	ECO:LOGIC	05/29/2008	0.00	3,538.59
10947	EIP 01	EIP ASSOCIATES, INC.	05/29/2008	0.00	7,035.68
10948	EWI01	EWING IRRIGATION PRODUCTS	05/29/2008	0.00	415.49
10949	FAS01	FAST REPONSE ON-SITE TESTING	05/29/2008	0.00	337.40
10950	FIR06	FIRST NATIONAL BANK	05/29/2008	0.00	6,941.61
10951	GRA 03	GRAINGER, INC.	05/29/2008	0.00	64.28
10952	GUI01	JOE GUISTINO	05/29/2008	0.00	73.87
10953	HAC01	HACH CO., INC.	05/29/2008	0.00	809.11

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
10954	HAL 01	HMB BLDG. & GARDEN INC.	05/29/2008	0.00	240.90
10955	HAL04	HALF MOON BAY REVIEW	05/29/2008	0.00	170.00
10956	HAR03	HARTFORD LIFE INSURANCE CO.	05/29/2008	0.00	2,472.15
10957	IED01	IEDA, INC.	05/29/2008	0.00	1,000.00
10958	IRO01	IRON MOUNTAIN	05/29/2008	0.00	218.02
10959	IRV01	IRVINE, DAVID E.	05/29/2008	0.00	2,600.00
10960	JAF01	JAFCO	05/29/2008	0.00	17,968.28
10961	JAM01	JAMES FORD, INC.	05/29/2008	0.00	200.93
10962	KAI01	KAISER FOUNDATION HEALTH	05/29/2008	0.00	9,216.00
10963	LEW01	LEWIS & TIBBITTS, INC	05/29/2008	0.00	2,149.42
10964	LIQ01	LIQUIVISION TECHNOLOGY, INC.	05/29/2008	0.00	4,608.25
10965	MCT01	MCTV6	05/29/2008	0.00	525.00
10966	MET06	METLIFE SBC	05/29/2008	0.00	1,238.92
10967	MIS01	MISSION UNIFORM SERVICES INC.	05/29/2008	0.00	74.77
10968	MON01	MONTARA FOG	05/29/2008	0.00	375.00
10969	MON07	MONTEREY COUNTY LAB	05/29/2008	0.00	15,426.50
10970	OCE04	OCEAN SHORE CO.	05/29/2008	0.00	1,283.14
10971	OFF01	OFFICE DEPOT	05/29/2008	0.00	403.01
10972	PAC02	PACIFICA CREDIT UNION	05/29/2008	0.00	637.00
10973	PAU 01	PAULO'S AUTO CARE	05/29/2008	0.00	45.42
10974	PIT04	PITNEY BOWES	05/29/2008	0.00	231.00
10975	PRY01	CAREERTRACK	05/29/2008	0.00	298.00
10976	PUB01	PUB. EMP. RETIRE SYSTEM	05/29/2008	0.00	29,922.36
10977	PUM01	PUMP REPAIR SERVICE CO. INC.	05/29/2008	0.00	64,883.03
10978	ROB 01	ROBERTS & BRUNE CO.	05/29/2008	0.00	718.78
10979	ROG01	ROGUE WEB WORKS, LLC	05/29/2008	0.00	237.50
10980	SAN 03	SAN FRANCISCO WATER DEPT.	05/29/2008	0.00	112,360.20
10981	SAN05	SAN MATEO CTY PUBLIC HEALTH LA	05/29/2008	0.00	336.00
10982	SBC02	AT&T	05/29/2008	0.00	1,127.60
10983	SBC03	AT&T LONG DISTANCE	05/29/2008	0.00	42.17
10984	SER03	SERVICE PRESS	05/29/2008	0.00	2,648.09
10985	SIE 02	SIERRA CHEMICAL CO.	05/29/2008	0.00	6,272.65
10986	TAI02	TAIT ENVIRONMENTAL SYSTEMS	05/29/2008	0.00	200.00
10987	TET 01	JAMES TETER	05/29/2008	0.00	15,254.59
10988	THO06	THOMSON-WEST/BARCLAYS	05/29/2008	0.00	177.00
10989	TRC01	TRC	05/29/2008	0.00	8,615.00
10990	UB*00484	NANCY BERNER	05/29/2008	0.00	38.69
10991	UB*00485	LIESEL SHORT	05/29/2008	0.00	21.75
10992	UB*00486	DEBBIE ALLUM	05/29/2008	0.00	95.16
10993	UB*00487	GLORIA CLARK	05/29/2008	0.00	91.15
10994	UB*00488	KELLY McINTYRE	05/29/2008	0.00	27.21
10995	UB*00489	SHARON ARGYLE	05/29/2008	0.00	119.12
10996	UB*00490	DANIEL/ERIKA WHITEMORE	05/29/2008	0.00	117.24
10997	UB*00491	JEROME/KAREN LANE	05/29/2008	0.00	57.79
10998	UB*00492	TIMOTHY JOHNSTON CARRUTHERS	05/29/2008	0.00	64.60
10999	UB*00493	COASTSIDE REALTY MGMNT	05/29/2008	0.00	75.00
11000	UNI 07	UNITED STATES POSTAL SERV.	05/29/2008	0.00	600.00
11001	UNI12	UNION BANK OF CALIFORNIA	05/29/2008	0.00	2,146.62
11002	VAL01	VALIC	05/29/2008	0.00	1,305.00
11003	VEL07	WENDY VELEZ	05/29/2008	0.00	52.50
11004	VIS03	VISION CELLULAR INC.	05/29/2008	0.00	93.59
11005	WES11	WEST COAST AGGREGATES, INC.	05/29/2008	0.00	1,704.45
11006	WIN01	RAYMOND WINCH	05/29/2008	0.00	88.31
11007	ZWI01	IRENNE ZWIERLEIN	05/29/2008	0.00	4,214.00
Report Total:				0.00	2,043,166.30

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
PERIOD ENDING MAY 31, 2008

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
REVENUE									
1-0-4120-00	Water Revenue -All Areas	566,979	494,669	72,310	14.6%	4,707,066	4,897,255	(190,189)	(3.9%)
1-0-4170-00	Water Taken From Hydrants	702	2,083	(1,381)	(66.3%)	23,322	22,917	405	1.8%
1-0-4180-00	Late Notice -10% Penalty	3,058	5,000	(1,942)	(38.8%)	40,663	55,000	(14,337)	(26.1%)
1-0-4230-00	Service Connections	1,669	500	1,169	233.9%	10,283	5,500	4,783	87.0%
1-0-4235-00	CSP Connection T & S Fees	0	0	0	0.0%	59,245	0	59,245	0.0%
1-0-4920-00	Interest Earned	0	0	0	0.0%	144,115	91,192	52,923	58.0%
1-0-4925-00	Interest Revenue T&S Fees	0	0	0	0.0%	0	0	0	0.0%
1-0-4927-00	Inerest Revenue Bond Funds	0	0	0	0.0%	0	0	0	0.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	41,565	5,000	36,565	731.3%	648,017	570,000	78,017	13.7%
1-0-4950-00	Miscellaneous Income	4,870	6,000	(1,130)	(18.8%)	70,659	66,000	4,659	7.1%
1-0-4960-00	CSP Assm. Dist. Processing Fee	0	0	0	0.0%	0	0	0	0.0%
1-0-4965-00	ERAF REFUND -County Taxes	0	0	0	0.0%	185,959	100,000	85,959	86.0%
1-0-4970-00	Wavecrest Reserve Conn. Fees	0	0	0	0.0%	20,074	0	20,074	0.0%
REVENUE TOTALS		618,843	513,252	105,591	20.6%	5,909,404	5,807,864	101,541	1.7%
EXPENSES									
1-1-5130-00	Water Purchased	230,170	110,877	(119,293)	(107.6%)	1,133,327	1,187,874	54,547	4.6%
1-1-5230-00	Pump Exp, Nunes T P	1,325	1,226	(99)	(8.1%)	14,340	11,966	(2,374)	(19.8%)
1-1-5231-00	Pump Exp, CSP Pump Station	211	0	(211)	0.0%	223,852	202,041	(21,811)	(10.8%)
1-1-5232-00	Pump Exp, Trans. & Dist.	2,314	2,182	(132)	(6.1%)	20,068	22,395	2,327	10.4%
1-1-5233-00	Pump Exp, Pilarcitos Can.	1,491	0	(1,491)	0.0%	7,110	11,000	3,890	35.4%
1-1-5234-00	Pump Exp. Denniston Proj.	4,355	5,737	1,382	24.1%	35,615	63,651	28,036	44.0%
1-1-5235-00	Denniston T.P. Operations	17,019	6,641	(10,378)	(156.3%)	64,362	72,421	8,059	11.1%
1-1-5236-00	Denniston T.P. Maintenance	18,098	2,750	(15,348)	(558.1%)	65,206	30,250	(34,956)	(115.6%)
1-1-5240-00	Nunes T P Operations	17,810	9,824	(7,986)	(81.3%)	112,985	97,057	(15,928)	(16.4%)
1-1-5241-00	Nunes T P Maintenance	1,456	4,033	2,577	63.9%	42,992	44,363	1,371	3.1%
1-1-5242-00	CSP Pump Station Operations	760	0	(760)	0.0%	7,050	8,376	1,326	15.8%
1-1-5243-00	CSP Pump Station Maintenance	9,607	5,100	(4,507)	(88.4%)	13,799	45,900	32,101	69.9%
1-1-5318-00	Studies/Surveys/Consulting	4,539	2,222	(2,316)	(104.2%)	57,675	28,228	(29,447)	(104.3%)
1-1-5321-00	Water Conservation	2,338	4,458	2,120	47.6%	26,036	51,542	25,506	49.5%
1-1-5322-00	Community Outreach	3,942	2,023	(1,920)	(94.9%)	10,713	22,248	11,534	51.8%
1-1-5411-00	Salaries & Wages -Field	97,020	93,202	(3,818)	(4.1%)	767,370	745,614	(21,756)	(2.9%)
1-1-5412-00	Maintenance -General	34,681	12,048	(22,633)	(187.9%)	164,516	132,528	(31,988)	(24.1%)
1-1-5414-00	Motor Vehicle Expense	3,838	4,208	370	8.8%	50,692	46,292	(4,400)	(9.5%)
1-1-5415-00	Maintenance -Well Fields	0	1,376	1,376	100.0%	23,310	22,021	(1,289)	(5.9%)

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5610-00	Salaries/Wages-Administration	59,439	65,446	6,008	9.2%	493,758	523,570	29,812	5.7%
1-1-5620-00	Office Supplies & Expense	10,584	9,279	(1,305)	(14.1%)	98,561	102,071	3,509	3.4%
1-1-5621-00	Computer Services	3,276	2,364	(912)	(38.6%)	49,931	39,206	(10,725)	(27.4%)
1-1-5625-00	Meetings / Training / Seminars	4,514	2,333	(2,180)	(93.4%)	29,217	25,667	(3,550)	(13.8%)
1-1-5630-00	Insurance	31,191	32,844	1,653	5.0%	415,581	444,289	28,708	6.5%
1-1-5640-00	Employees Retirement Plan	44,236	40,947	(3,289)	(8.0%)	347,446	327,576	(19,870)	(6.1%)
1-1-5681-00	Legal	4,036	4,750	714	15.0%	47,147	52,250	5,103	9.8%
1-1-5682-00	Engineering	611	2,500	1,889	75.6%	11,631	27,500	15,870	57.7%
1-1-5683-00	Financial Services	0	2,942	2,942	100.0%	14,828	32,358	17,531	54.2%
1-1-5684-00	Payroll Tax Expense	11,981	11,491	(490)	(4.3%)	94,115	91,926	(2,190)	(2.4%)
1-1-5687-00	Membership, Dues, Subscript.	337	4,080	3,743	91.7%	38,227	44,885	6,658	14.8%
1-1-5688-00	Election Expenses	0	0	0	0.0%	34,020	15,000	(19,020)	(126.8%)
1-1-5689-00	Labor Relations	0	0	0	0.0%	0	0	0	0.0%
1-1-5700-00	San Mateo County Fees	0	250	250	100.0%	7,269	8,950	1,681	18.8%
1-1-5705-00	State Fees	0	0	0	0.0%	21,906	37,000	15,094	40.8%
1-1-5710-00	Deprec, Trucks, Tools, Equipt.	0	0	0	0.0%	0	0	0	0.0%
1-1-5711-00	Debt Svc/Existing Bonds 1998A	2,147	0	(2,147)	0.0%	272,153	271,095	(1,058)	(0.4%)
1-1-5712-00	Debt Svc/Existing Bonds 2006B	0	0	0	0.0%	485,418	483,148	(2,270)	(0.5%)
1-1-5713-00	Contribution to CIP & Reserves	34,311	34,311	0	0.0%	377,418	377,418	0	0.0%
1-1-5745-00	CSP Connect. Reserve Contribu.	0	0	0	0.0%	59,245	0	(59,245)	0.0%
1-1-5746-00	Wavecrest CSP Connt. Reserve	0	0	0	0.0%	20,074	0	(20,074)	0.0%
EXPENSE TOTALS		657,637	481,445	(176,192)	(36.6%)	5,758,963	5,749,673	(9,290)	-0.2%
NET INCOME		(38,794)	31,807	(70,601)		150,441	58,190	92,251	

COASTSIDE COUNTY WATER DISTRICT

INVESTMENT REPORT

May 31, 2008

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FNB</u>						
OPERATING ACCOUNT			-\$11,627.36			-\$11,627.36
CSP T&S ACCOUNT					\$1,046,187.93	\$1,046,187.93
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	-\$11,627.36	\$0.00	\$1,046,187.93	\$1,034,560.57
CASH WITH L.A.I.F	\$297,900.00	\$700,000.00	\$3,393,669.72	\$267,655.14	\$550,525.44	\$5,209,750.30
UNION BANK - Project Fund Balance			\$4,499,560.73			\$4,499,560.73
CASH ON HAND	\$2,130.00					\$2,130.00
TOTAL DISTRICT CASH BALANCES	\$300,030.00	\$700,000.00	\$7,881,603.09	\$267,655.14	\$1,596,713.37	\$10,746,001.60
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK (FNB)</u>						
REDEMPTION ACCOUNT		\$ 68,421.96				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 68,421.96				
<i>This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next three months.</i>						

**COASTSIDE COUNTY WATER DISTRICT
CRYSTAL SPRINGS PROJECT
CAPITAL PROJECTS FY 07/08**

May 31, 2008

<u>PROJECT</u>	<u>Actual to date</u>	<u>FY 07/08 CIP Budget</u>	<u>% Completed</u>
El Granada Pipeline Phase 3 1128-03	\$2,478,247	\$2,701,000	91.8%
Contingency		\$100,000	
TOTALS	\$2,478,247	\$2,801,000	88.5%

<i>Carryover from FY 06/07</i>	<i>Actual - Ending</i>	
	<i>30-Jun-07</i>	<i>FY 06/07 Budget</i>
	\$260,002	\$1,000,000

COASTSIDE COUNTY WATER DISTRICT
NON-CRYSTAL SPRINGS CAPITAL IMPROVEMENT PROJECTS - FY 2007/2008

DATE: MAY 2008

DESCRIPTION	ACCT NO	CONTRACT AMOUNT	FY 07/08 ACTUAL TO DATE	FY 07/08 CIP BUDGET	% Completed
<u>PIPELINE PROJECTS</u>					
Main Street/Hwy 92 Widening Project (Non-CSP Portion)	1120-93		\$141,295	\$650,000	22%
<u>WATER TREATMENT PLANTS</u>					
Nunes Filter Media Replacement	1121-25		\$7,552	\$100,000	8%
Nunes WTP- Filter BW Stations	1121-26		\$19,659	\$15,000	131%
Nunes WTP -Raw Water Turbidimeter	1118-10		\$4,588	\$10,000	46%
Nunes UST removal and replaced with AGST	1118-10		\$1,360	\$60,000	2%
Nunes WTP -Plant Lighting	1118-10		\$21,905	\$15,000	146%
Nunes WTP - Filter, BW, and SW Flow Meters Replacement	1118-10		\$12,768	\$12,000	106%
Nunes WTP - Head Loss System Replacement	1118-10			\$15,000	0%
Denniston WTP- Alarm Annunciator Panel	1118-11			\$3,000	0%
Denniston WTP- Filter Valve Replacement	1118-11		\$74,997	\$75,000	100%
Denniston WTP- Honeywell Recorder	1118-11		\$8,529	\$7,000	122%
Denniston WTP- Filter Flow Meters	1118-11			\$6,000	0%
<u>FACILITIES & MAINTENANCE</u>					
Denniston Restoration	1120-03		\$27,060	\$26,000	104%
Meter Pilot Program	1121-41		\$27,158	\$40,000	68%
Meter Change Program	1117-06		\$12,690	\$16,000	79%
City & County Projects (resurfacing/raising boxes)	1120-86		\$13,783	\$31,000	44%
Replace shop roof	1118-01		\$4,169	\$8,000	52%

COASTSIDE COUNTY WATER DISTRICT
NON-CRYSTAL SPRINGS CAPITAL IMPROVEMENT PROJECTS - FY 2007/2008

EQUIPMENT PURCHASE & REPLACEMENT

Vehicle Replacement	1118-04		\$35,834	\$40,000	90%
Computer System	1118-02		\$9,723	\$15,000	65%
Office Equipment/Furniture	1118-02		\$20,880	\$20,000	104%
SCADA/Telemetry	1121-82		\$5,981	\$125,000	5%
New tapping machine	1118-03			\$6,000	0%
Front-end Loader with Scraper Box	1118-04		\$61,296	\$50,000	123%
Portable trailer light stand	1118-03		\$8,119	\$12,000	68%
Valve and vacuum trailer	1118-03		\$46,073	\$50,000	92%

PUMP STATIONS / TANKS / WELLS

Replace tunnel air transport line	1118-12			\$100,000	0%
Sump Pump in main line vault at Crystal Springs	1118-12			\$3,000	0%
Crystal Springs Soft Starts P1 and P3	1118-12			\$45,000	0%
Well Rehabilitation	1121-38		\$20,540	\$80,000	26%
Cahill Tank - Exterior paint and ladder replacement				\$160,000	0%
PRV Valves Replacement Project	1121-43		\$23,621	\$20,000	118%
Wells- Flow Meter and Chart Recorders				\$25,000	0%
CSP Motor and Pump Rehabilitation	1121-30		\$61,124	\$50,000	122%
El Granada Storage Tank Modification Project	1121-42		\$200,104	\$686,000	29%

DENNISTON WTP (PRIORITY) IMPROVEMENTS

Denniston Short Term WTP Modifications - Subproject	1121-21		\$60,700	\$842,000	7%
DENNISTON STORAGE TANK MODIFICATION PROJECT	1121-40		\$275,222		#DIV/0!

COASTSIDE COUNTY WATER DISTRICT
NON-CRYSTAL SPRINGS CAPITAL IMPROVEMENT PROJECTS - FY 2007/2008

NUNES WTP (PRIORITY) IMPROVEMENTS

Nunes WTP Short Term Modifications - Subproject	1121-21		\$19,834	\$809,000	2%
TP/PS - Short Term Improvement Project (work by District Engineer)	1121-21		\$120,966		#DIV/0!

NON-BUDGETED ITEMS (CAPITAL EXPEDITURES)

- SAMPLE STATION (8/07)	1118-03	\$3,011
- BOAT W/OARS (8/07)	1118-11	\$2,152
- Drilling/Tapping Machine (9/07)	1118-03	\$4,171
- Air Powered Cut Off Saw (9/07)	1118-03	\$2,590
- Walk behind Saw	1118-03	\$2,566
- Camera for Corp Yard / Alarm for Shop	1121-29	\$3,500
- Cahill Ridge - Tank Study	1120-47	\$816
- Highway One (South) Pipeline Replacment	1121-46	\$5,457

TOTALS		\$1,371,789	\$4,227,000	32%
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
ANTHONY CONDOTTI
Legal**

Month	Admin (General Legal Fees)	CSP	Transfer Program	CIP	Personnel	Lawsuits 62% Reimbursable	Infrastructure Project Review (Reimbursable)	TOTAL
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Jun-07	2,716	449	234	117	1,806			5,322
Jul-07	4,386	98	117	98	605	3		5,305
Aug-07	4,363	907	156	98	2,223			7,746
Sep-07	6,119	585			176			6,879
Oct-07	4,143	1,326		253	2,906			8,628
Nov-07	2,916	544	254	156	1,424			5,293
Dec-07	3,710			566	59			4,334
Jan-08	3,854	1,386						5,240
Feb-08	1,630	1,305		1,956				4,891
Mar-08	2,353	312		59				2,724
Apr-08	4,718	293	78	1,014				6,102
May-08	3,774	995		234				5,003

TOTAL	44,682	8,197	839	4,549	9,197	3	0	67,466
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
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Jun-07	1,456	4,945		15,097		21,498	
Jul-07	2,507	15,158	659	2,175		20,499	
Aug-07	954	8,400		6,548		15,901	
Sep-07	954	4,033		16,982	157	22,126	157
Oct-07	954	6,380		9,120		16,454	
Nov-07	1,190	813		18,697		20,700	
Dec-07	1,347	1,279		5,269		7,894	
Jan-08	1,268	4,593		7,585	3,249	16,696	3,249
Feb-08	1,190	7,099	1,051	6,246		15,586	
Mar-08	954	1,413	314	18,019	157	20,857	157
Apr-08	2,210	1,413	5,535	15,681	1,131	25,970	1,131
May-08	611			14,644		15,255	

TOTAL	15,593	55,527	7,559	136,064	4,694	219,436	4,694
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COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

Tuesday - May 13, 2008 - 6:00 p.m.

1) CLOSED SESSION

A. Public Employee Performance Evaluation

(Cal. Govt. Code Section §§54957):

Title: General Manager

B. Conference with Legal Counsel - Significant Exposure to Litigation

Initiation of litigation pursuant to subdivision (b) of Section §§54956.9

One (1) potential case

2) RECONVENE TO OPEN SESSION

The Closed Session convened at 6:00 p.m. with President Ascher and Directors Larimer, Mickelsen, Coverdell and Feldman. At approximately 6:45 p.m. General Manager David Dickson and Anthony Condotti, Legal Counsel joined the Board for discussion of item 1B. The Closed Session concluded at approximately 7:40 p.m., immediately prior to the commencement of the regular meeting, at which time President Ascher announced that no reportable action had been taken during the closed session.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, May 13, 2008 – 7:00 p.m.

- 1) **ROLL CALL:** President Ascher called the meeting to order at 7:48 p.m. Present at roll call were Directors Ken Coverdell, Jim Larimer, Chris Mickelsen and Bob Feldman.

Also present were: David Dickson, General Manager; Tony Condotti, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC ANNOUNCEMENTS - None**

SPECIAL ORDER OF BUSINESS

President Ascher announced that there was a special order of business for General Manager Dickson to present a special award to Senior Treatment/Distribution Operator, Sean Donovan. Mr. Dickson proceeded to recognize Mr. Donovan, who had recently been nominated and selected to win the Operator's Meritorious Award from the California/Nevada Section of the American Water Works Association for efforts above and beyond the call of duty. Mr. Donovan was congratulated by the Board and Staff for this achievement.

4) CONSENT CALENDAR

- A.** Requesting the Board to review disbursements for the month Ending April 30, 2008– Claims: \$1,288,576.49; Payroll: \$69,864.93 for a total of \$1,358,441.42
- B.** Acceptance of Financial Reports
- C.** Minutes of the April 8, 2008, 2008 Board of Directors Meeting
- D.** Minutes of the April 14, 2008 Special Board of Directors Meeting
- E.** Installed Water Connection Capacity and Water Meters Report
- F.** Total CCWD Production Report
- G.** CCWD Monthly Sales by Category Report
- H.** April 2008 Leak Report
- I.** Rainfall Reports
- J.** San Francisco Public Utilities Commission Hydrological Conditions Report for April 2008
- K.** Notice of Completion – Acceptance of Granada Tank # 1
- L.** Award of Contract for Nunes Underground Storage Tank Removal and Above Ground Storage Tank Installation Project
- M.** CCWD letter of support for AB 2437 (Ruskin) amending sections of the California water code to ensure ongoing State oversight of San Francisco’s program to rebuild the earthquake prone Hetch Hetchy water delivery system

Director Feldman reported that he had reviewed the financial claims and found all to be in order.

ON MOTION by Director Larimer and seconded by Director Feldman, the Board voted as follows to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

5) DIRECTOR COMMENTS / MEETINGS ATTENDED

Directors Feldman, Larimer, Coverdell, Vice President Mickelsen and President Ascher all reported on the recent meetings, conferences, and workshops they have attended since the April Board meeting.

Bob Ptacek, Montara – Commented on President Ascher’s suggestion that the District contact the committee members from the Montara Water & Sanitary District to inquire if there was any interest in scheduling a mutual interest committee meeting. He noted that he and President Ascher had both attended some of the sessions at the Association of California Water Agency Conference and agree that there is a need to obtain a regional groundwater study.

6) **GENERAL BUSINESS**

A. **El Granada Pipeline Phase 3 Construction Progress Update**

Mr. Dickson shared a few highlights on the progress to date and introduced Mike Britten and Mike Warriner from Carollo Engineers. Mr. Warriner reviewed the current project status and identified completed and in-progress portions of the pipeline replacement on the project map.

Mr. Dickson then provided an updated project cost projection and reviewed the summarized cost elements of the construction change orders and the additional construction management costs. Board discussion ensued, with Mr. Britten addressing questions and comments from the Directors.

B. **Fiscal Year 2008-2009 Revenue and Expense Budget - Draft**

Mr. Dickson advised the Board that the Finance Committee had recently met and reviewed the documents and recommended this draft budget be presented to the full Board. He reviewed the background of the item and the key assumptions used in developing the budget; he also reviewed the next steps required by the Board.

The Board briefly discussed the budget and proposed rate increase, with Mr. Dickson addressing questions from the Board.

ON MOTION by Director Larimer and seconded by Vice-President Mickelsen, the Board voted as follows, by roll call vote, to approve issuance of a Notice of Public Hearing for a proposed rate increase, specifying a rate increase of up to fourteen percent (14%):

Director Coverdell	Aye
Vice President Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

C. Automatic Meter Reading (AMR) Pilot Program Results

Mr. Dickson introduced this item, explaining that Mr. Guistino would be reporting the detailed results of the pilot program and that at a future Board meeting, staff would be presenting an analysis of the AMR program benefits and, if justified, a recommendation to proceed on some basis with the implementation of an AMR program.

Mr. Guistino reported on the results of the three-month pilot program, including the time savings, the installation process, and administrative and revenue impacts.

Bob Ptacek, Montara – advised the Board that the Montara Water & Sanitary District installed automatic meter reading devices throughout their system and reported a substantial savings. He also commented on their success with the use of a device that can be utilized by customers suspecting a leak and highly recommended use of the devices.

D. Denniston CT / System Chlorination Violation

Mr. Dickson reported on the details and outlined the sequence of events regarding the chlorine contact time violation, which occurred at the Denniston Water Treatment Plant on April 26, 2008. He also advised the Board of the implementation of system safeguards to prevent future violations, including automated plant shut-off controls, preparation of written Standard Operating Procedures, alarm testing schedules, reviewing, training and practicing of emergency response procedures and the public notification requirements. Mr. Dickson and Mr. Guistino addressed questions and comments from the Board.

7) GENERAL MANAGER'S REPORT

Mr. Dickson provided details of the two items highlighted in the report, including possible San Francisco Public Utilities Commission (SFPUC) water cutbacks and discussion of the water supply strategic planning workshop to be scheduled in June. It was also noted that the latest draft of the San Mateo Local Agency Formation Commission (LAFCo) Municipal Service Review had been released, with the Board agreeing to meet briefly prior to the LAFCo public hearing scheduled for May 15, 2008.

8) ADJOURNMENT

The meeting was adjourned at 9:48 p.m. The next meeting of the Coastside County Water District is scheduled for Tuesday, June 10, 2008.

Respectfully submitted,

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President
Board of Directors
Coastside County Water District

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

Thursday, May 15, 2008 - 6:30 p.m.

- 1) **ROLL CALL:** President Ascher called the meeting to order at 6:40 p.m. Present at roll call were Directors Ken Coverdell, Jim Larimer, and David Dickson, General Manager.

- 2) **SPECIAL ORDER OF BUSINESS**

Consideration of San Mateo County Local Agency Formation Commission (LAFCo)'s revisions included in the Municipal Service Review for the City of Half Moon Bay and Unincorporated Midcoast.

President Ascher stated that the purpose of the meeting is to discuss and formulate any responses the Board may have in regards to the recent LAFCo Draft Municipal Service Review. Brief discussion ensued, with no reportable action.

- 3) **ADJOURNMENT**

The meeting was concluded at the District office at 6:55 p.m., at which time the Board left the premises to attend the Special Workshop for agencies and the community, conducted by LAFCo. The meeting was continued at 7:00 p.m. at the Ted Adcock Community/Senior Center, 535 Kelly Avenue, Half Moon Bay, CA.

Respectfully submitted,

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President
Board of Directors
Coastside County Water District

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

Thursday, May 29, 2008 - 3:30 p.m.

- 1) ROLL CALL**
- 2) CLOSED SESSION**
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Cal. Govt. Code §54957)
Title: General Counsel**

The Closed Session convened at 3:30 p.m. with President Ascher and Directors Larimer, Mickelsen and Coverdell, and General Counsel Condotti, and reconvened to open session at approximately 5:30 p.m. No action was reported.

- 3) ADJOURNMENT**

Respectfully submitted:

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President
Board of Directors
Coastside County Water District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 10, 2008

Report

Date: May 28, 2008

Subject: Monthly Water Transfer Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the last Board meeting in April 2008, one transfer application was approved for a partial capacity, .5—5/8" (10 gpm) non-priority water service connection. A spreadsheet reporting the transfer for the month of May 2008 follows this report as well as the approval letter from Anthony Condotti and the confirmation letter from Glenna Lombardi.

APPROVED WATER SERVICE CONNECTION TRANSFERS FOR THE 2008 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS	DATE
037-320-270	056-072-360	Corado-McComas L.P to Miller	.5--5/8" non-priority	May-08

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION

333 CHURCH STREET

SANTA CRUZ, CALIFORNIA 95060

WEBSITE: WWW.ABC-LAW.COM

JOHN G. BARISONE
ANTHONY P. CONDOTTI
GEORGE J. KOVACEVICH
BARBARA H. CHOI
SUSAN E. BARISONE
CELESTIAL CASSMAN

TELEPHONE: (831) 423-8383
FAX: (831) 423-9401
EMAIL: ADMIN@ABC-LAW.COM

May 16, 2008

*Via Facsimile (650) 726-5245
And United States Mail*

Glenna Lombardi, Ex. Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

Re: Non-Priority Transfer Application:
Corado/McComas, L.P. to Barbara Miller, Trustee
APN 037-320-270 to APN 056-072-360

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled *Partial* Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in order and in compliance with the District's transfer policy.

Please feel free to contact me with any questions or comments.

Sincerely,



ANTHONY P. CONDOTTI
District Legal Counsel

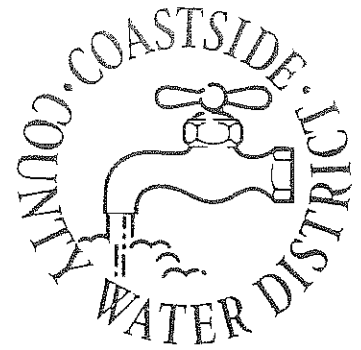
RECEIVED

MAY 19 2008

**COASTSIDE COUNTY
WATER DISTRICT**

May 19, 2008

Corado, Inc./Corado-McComas, L.P.
1717 N. Bayshore Drive #1432
Miami, Florida 33132



Barbara S. Miller
307 Miramontes Avenue
Half Moon Bay, CA 94019

RE: Request to Transfer an Uninstalled Partial Capacity Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer .5—5/8” (10 gpm) partial capacity, non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- **APN 037-320-270** has the remaining rights to 21—5/8” (20 gpm) non-priority service connections assigned to it from the Coastside County Water District; and
- **APN 056-072-360** now has the total capacity of a one—3/4” (30 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Note: APN 056-072-360 had an original capacity of one—5/8” (20) gpm CSP non-priority water service connection assigned to it. With approval of this transfer request, the parcel now has an additional .5—5/8” (10 gpm) non-priority capacity augmented to it for a total capacity of one—3/4”(30 gpm).

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

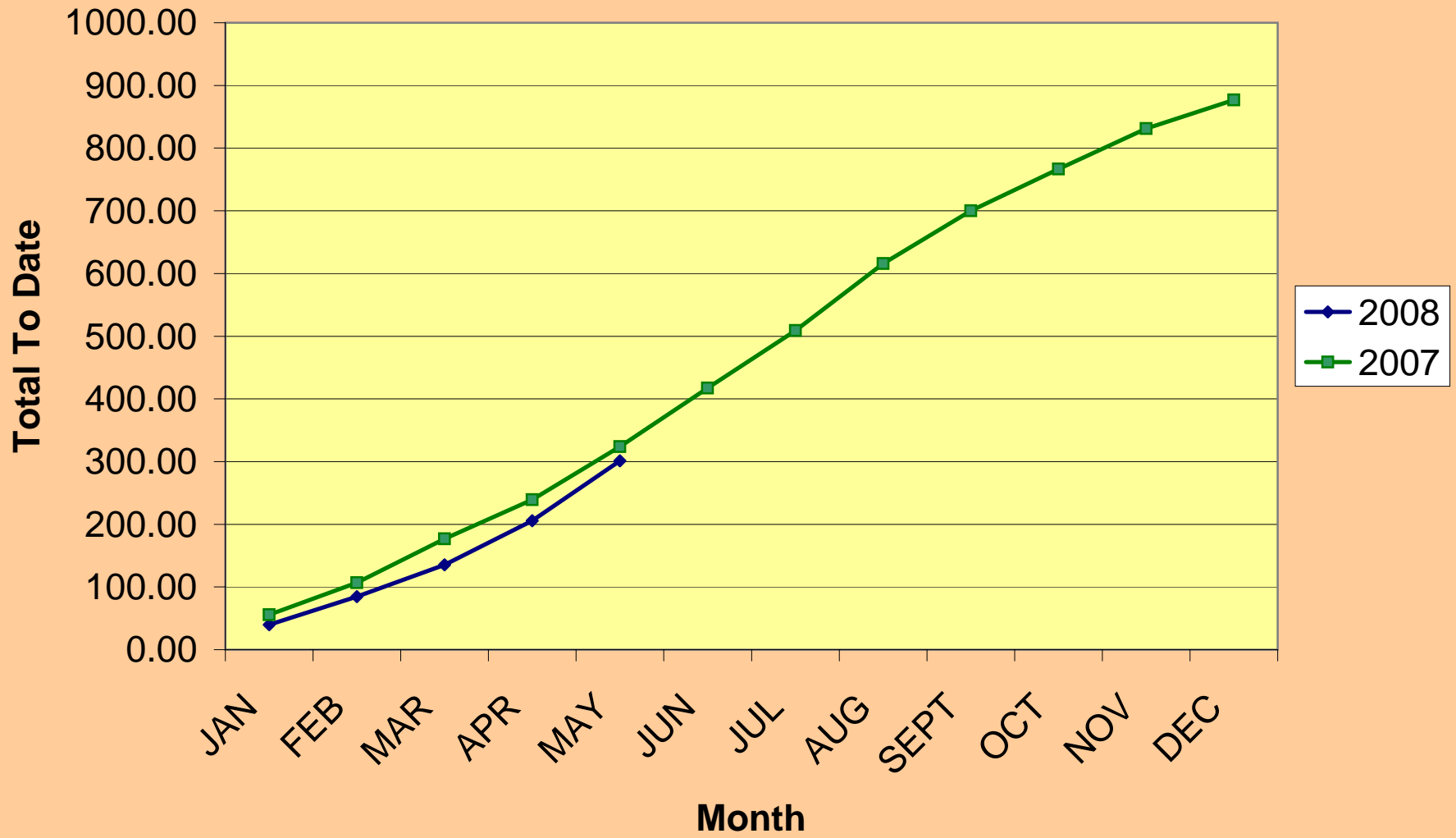
A handwritten signature in cursive script that reads "Glenna Lombardi".
Glenna Lombardi

Cc: David Dickson, General Manager

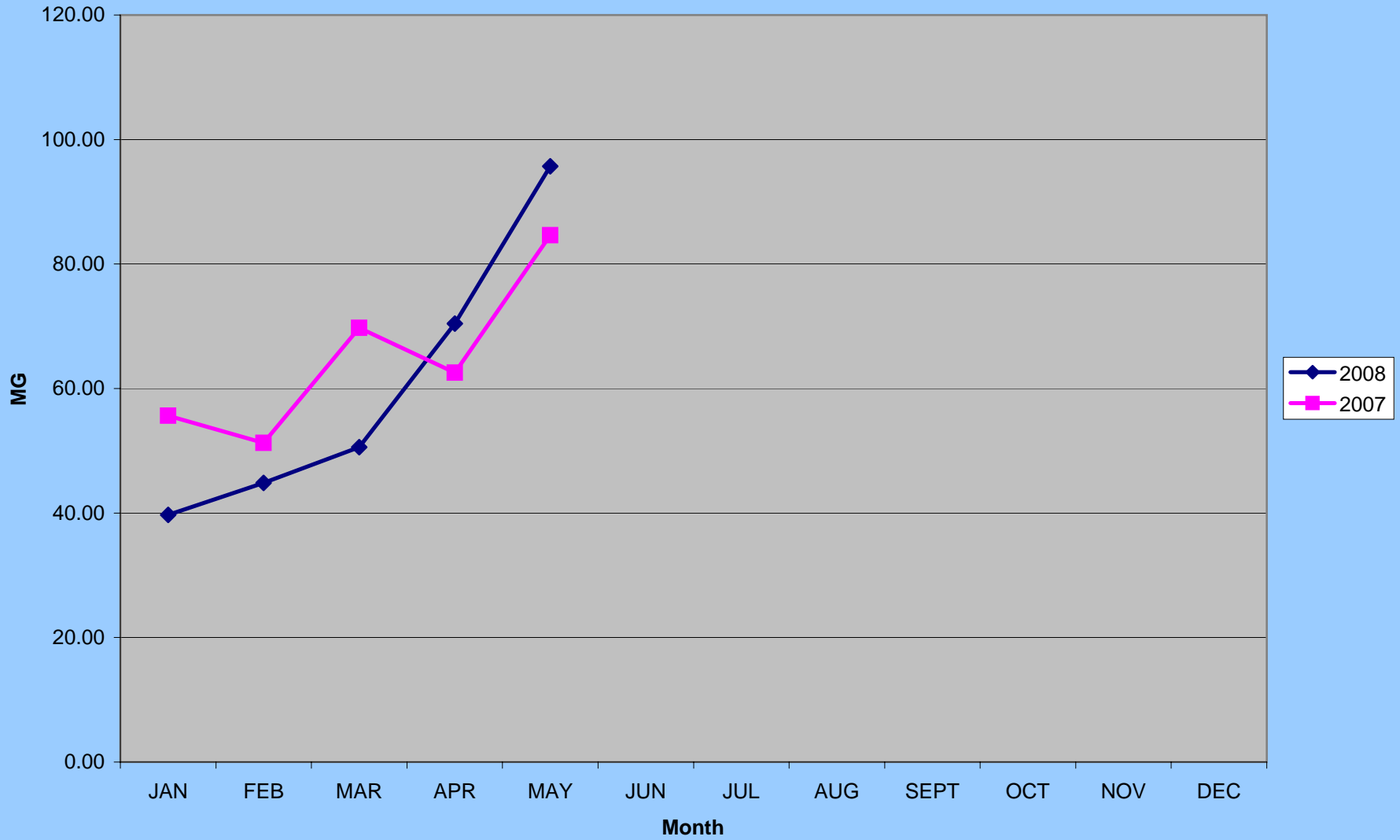
TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2008

	PILARCITOS		DENNISTON		CRYSTAL SPRINGS	SAN VIN.	RAW WATER	UNMETERED	TREATED
	WELLS	LAKE	WELLS	RESERVOIR	RESERVOIR	RESERVOIR	TOTAL	USAGE	TOTAL
JAN	6.47	29.20	0.00	0.00	7.03	0.00	42.70	2.99	39.71
FEB	9.39	38.24	0.00	0.00	0.00	0.00	47.63	2.78	44.85
MAR	9.04	40.42	1.01	3.94	0.00	0.00	54.41	3.83	50.58
APR	0.00	58.26	0.88	13.53	1.84	0.00	74.51	4.06	70.45
MAY	0.00	29.32	2.89	14.00	54.87	0.00	101.08	5.36	95.72
JUN							0.00		
JUL							0.00		
AUG							0.00		
SEPT							0.00		
OCT							0.00		
NOV							0.00		
DEC							0.00		
TOTAL MG	24.90	195.44	4.78	31.47	63.74	0.00	320.33	19.023	301.31
% TOTAL	7.8%	61.0%	1.5%	9.8%	19.9%	0.0%	100.0%	5.9%	94.1%

CUMULATIVE PRODUCTION



Production 2008 vs 2007



COMPARISON OF SFPUC METERS WITH NUNES INFLUENT METER

		Nunes Meter	BW Return	Wells	Difference	SFPUC Pilarcitos meter	SFPUC CSP meter	Skylawn 1	SFPUC Total	SFPUC - Nunes	% difference
2006	Jun	68.76	3.3	0	65.46	45.54	20.3	0.00	65.84	0.38	0.58
2006	Jul	75.97	3.4	0	72.57	0	91.78	13.80	77.98	5.41	6.94
2006	Aug	71.56	3.42	0	68.14	0	76.55	0.00	76.55	8.41	10.99
2006	Sep	65.09	3.23	0	61.86	0	77.88	13.13	64.75	2.89	4.46
2006	Oct	57.6	3.1	0	54.50	0	64.98	0.00	64.98	10.48	16.13
2006	Nov	50.7	2.96	7.17	40.57	17.2	30.34	9.25	38.29	-2.28	-5.95
2007	Dec	49.94	3.74	7.6	38.60	45.17	0	0.00	45.17	6.57	14.55
2007	Jan	51.29	2.78	5.93	42.58	42.51	0	0.00	42.51	-0.07	-0.17
2007	Feb	48.57	2.56	5.96	40.05	47.08	0	0.00	47.08	7.03	14.93
2007	Mar	54.47	2.99	8.41	43.07	56.11	0	0.00	56.11	13.04	23.24
2007	Apr	50.28	2.49	0	47.79	51.49	0	0.00	51.49	3.70	7.19
2007	May	59	2.5	0	56.50	66.93	4.51	2.50	68.94	12.44	18.04
2007	Jun	70.71	2.64	0	68.07	15.21	63.74	0	78.95	10.88	13.78
2007	Jul	74.67	2.85	0	71.82	0	82.66	15.12	67.54	-4.28	-6.34
2007	Aug	74.46	2.86	0	71.60	0	96.74	2.4	94.34	22.74	24.10
2007	Sep	71.2	2.74	0	68.46	0	73.44	15.34	58.10	-10.36	-17.83
2007	Oct	56.455	2.61	0	53.85	0.03	60.7	0	60.73	6.89	11.34
2007	Nov	51.59	2.463	0	49.13	0	59.937	2.698	57.24	8.11	14.17
2007	Dec	47.84	3.25	1.62	42.97	0	46.11	0.326	45.78	2.81	6.15
2008	Jan	47.75	2.67	6.69	38.39	29.2	7.03	0.001	36.23	-2.16	-5.96
2008	Feb	46.03	2.71	9.39	33.93	38.24	0	0	38.24	4.31	11.27
2008	Mar	54.08	2.59	9.04	42.45	40.42	0	0	40.42	-2.03	-5.02
2008	Apr	59.51	2.16	0	57.35	58.26	1.84	1.782	58.32	0.97	1.66
2008	May	70.09	3.18	0	66.91	29.32	54.87	9.89	74.30	7.39	9.95
TOTAL		1427.62	69.19	61.81	1129.90	582.71	913.41	86.24	1409.88	113.26	8.03
AVERAGE		59.48	2.88	2.58	53.80	24.28	38.06	3.59	58.74	4.72	

All results in MG.

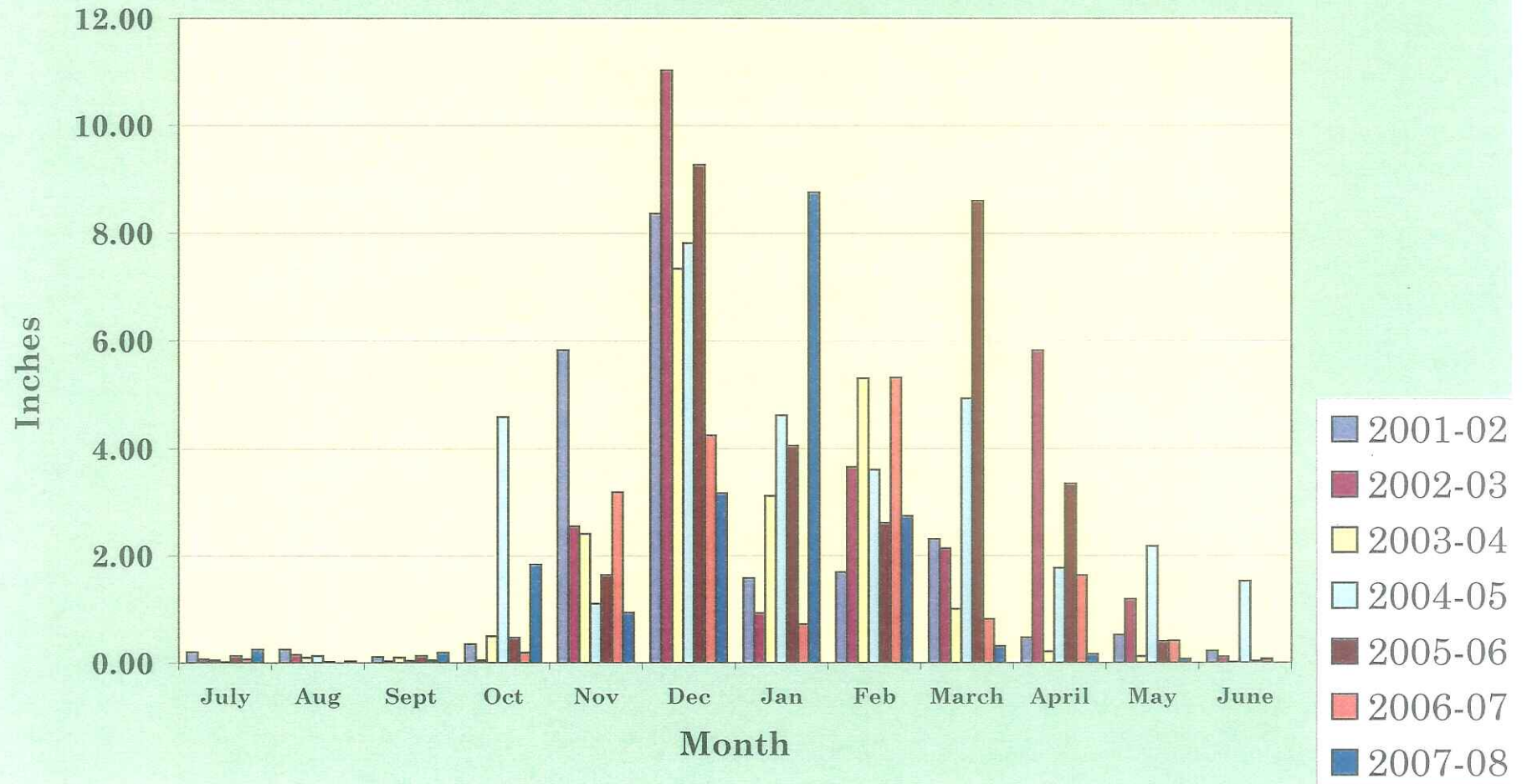
Coastside County Water District
 766 Main Street
 July 2007 - June 2008

District Office
 Rainfall in Inches

	2007						2008					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0.03	0.01	0	0	0.01	0.02	0	0	0
2	0	0	0	0	0	0	0	0.62	0	0	0	0
3	0	0	0	0	0	0	0.34	0.1	0	0	0	0
4	0	0	0.03	0	0	0.31	2.57	0	0	0	0	0
5	0	0.02	0	0	0.01	0	0.58	0	0	0	0	0
6	0	0	0	0	0	0.36	0.09	0.01	0	0	0	0
7	0.02	0	0	0	0	0.1	0.01	0.01	0	0	0	0
8	0	0	0	0	0	0	0.28	0	0	0	0	0
9	0	0.01	0	0.86	0	0	0	0	0	0	0	0
10	0	0	0	0.23	0.8	0	0.13	0	0	0	0.01	0
11	0	0	0	0	0.08	0	0	0.01	0	0.00	0.03	0
12	0	0	0	0.55	0	0	0	0.01	0	0	0	0
13	0	0	0	0	0	0	0	0	0.1	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0
15	0.01	0	0	0.02	0	0	0	0	0.02	0	0	0
16	0	0	0	0.02	0.01	0.04	0	0	0	0	0	0
17	0.01	0	0	0.01	0	0.34	0	0	0	0	0	0
18	0.07	0	0	0.01	0.01	0.87	0	0	0	0	0	0
19	0	0	0	0.1	0.01	0.08	0	0.72	0.01	0	0	0
20	0	0	0	0	0	0.75	0.01	0.01	0	0.01	0	0
21	0	0	0	0	0	0	0.3	0.17	0	0	0	0
22	0.01	0	0.1	0	0	0	0.2	0.36	0.01	0.14	0	0
23	0.02	0	0	0	0	0	0.05	0.43	0.01	0	0	0
24	0.03	0	0	0	0	0.01	0.42	0.24	0	0.01	0.02	0
25	0.01	0	0	0	0	0	2.5	0.02	0.01	0	0	0
26	0.02	0	0	0	0	0.02	0.26	0	0	0	0	0
27	0.01	0	0	0	0	0.16	0.21	0	0	0	0	0
28	0.02	0	0.05	0	0	0.04	0.06	0	0.09	0	0	0
29	0.02	0	0.01	0	0	0.08	0.05	0.01	0.04	0	0	0
30	0	0	0	0	0	0	0.07		0	0	0	0
31	0	0		0		0	0.62		0		0.01	
Mon.Total	0.25	0.03	0.19	1.83	0.93	3.16	8.75	2.73	0.31	0.16	0.07	0.00
Year Total	0.25	0.28	0.47	2.30	3.23	6.39	15.14	17.87	18.18	18.34	18.41	

Rainfall by Month

July '07 thru Jun '08

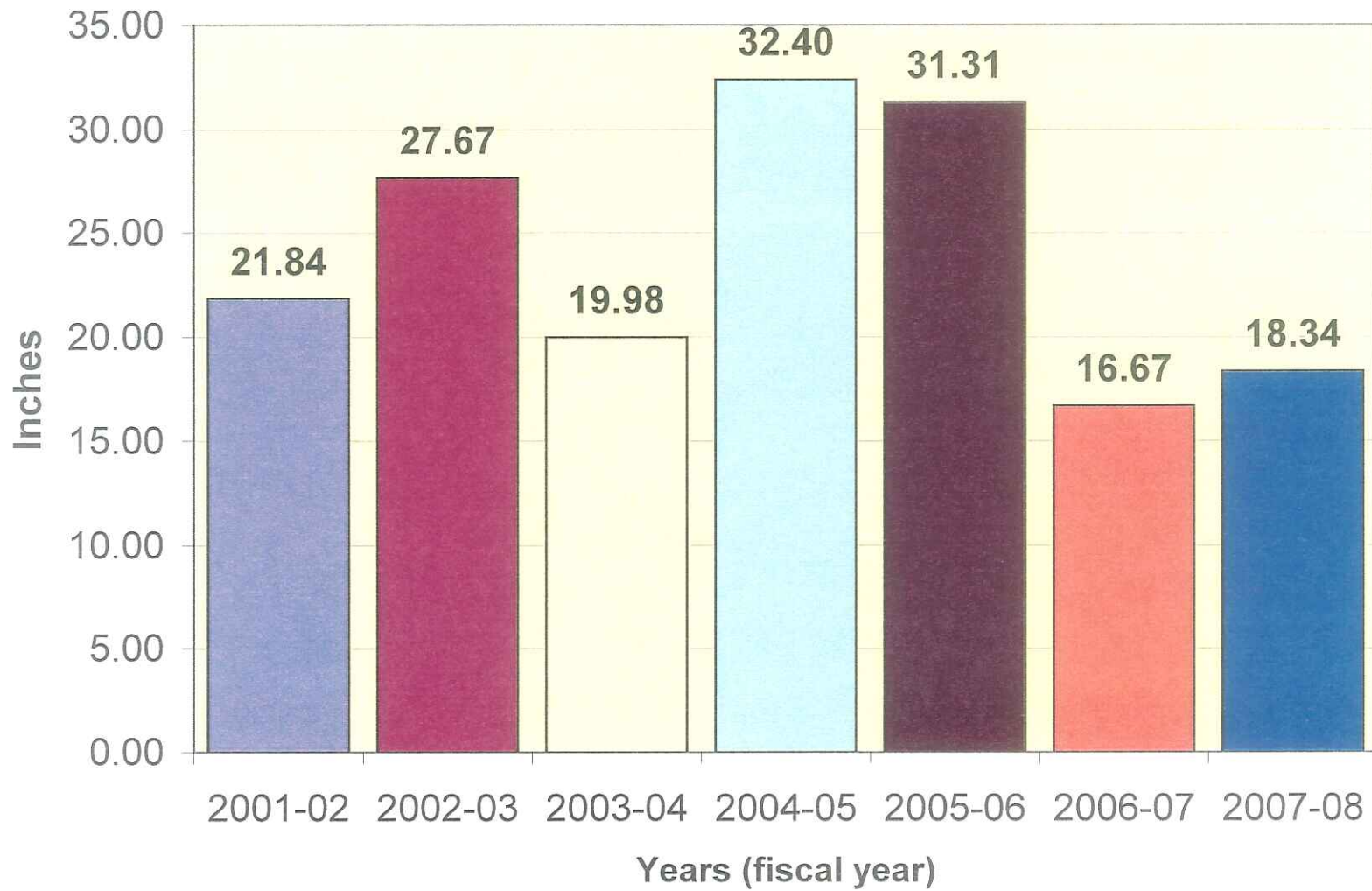


Rainfall by Month

July 2007 - June 2008



Rain Totals



MONTHLY CLIMATOLOGICAL SUMMARY for MAY. 2008

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN		TIME	LOW	TIME	HEAT	COOL	RAIN	AVG		TIME	DOM
	TEMP	HIGH				DEG	DEG		WIND	HIGH		DIR
1	51.8	62.3	1:30p	39.9	5:30a	13.2	0.0	0.00	2.0	16.0	1:30p	SSW
2	55.0	65.4	12:30p	41.7	5:00a	10.0	0.0	0.00	2.0	13.0	10:00a	SSW
3	56.9	66.3	11:30a	51.5	3:00a	8.1	0.0	0.00	2.0	10.0	3:00a	SW
4	55.5	62.6	3:00p	45.4	12:00m	9.5	0.0	0.00	2.0	12.0	2:00p	SW
5	56.3	70.7	1:00p	42.9	4:30a	9.2	0.5	0.00	2.3	14.0	10:30a	S
6	57.5	67.5	11:30a	51.1	12:00m	7.5	0.0	0.00	2.8	16.0	10:00p	SW
7	56.1	64.0	6:00p	50.6	1:30a	8.9	0.0	0.00	3.4	19.0	8:00a	WSW
8	57.0	66.8	12:30p	51.8	11:00p	8.0	0.0	0.00	2.5	13.0	3:00p	SSW
9	55.6	62.6	5:30p	47.8	11:30p	9.4	0.0	0.00	2.9	15.0	2:00p	SW
10	56.1	63.2	5:00p	46.9	1:30a	8.9	0.0	0.01	2.2	11.0	2:30p	SSW
11	56.3	68.2	6:00p	50.1	12:00m	8.7	0.0	0.03	2.2	13.0	4:30p	SSW
12	53.5	67.6	6:00p	43.0	5:30a	11.5	0.0	0.00	2.9	16.0	2:30p	WSW
13	56.1	78.1	6:00p	41.8	4:30a	9.5	0.6	0.00	1.4	10.0	3:00p	SSW
14	61.1	75.7	2:30p	47.9	5:00a	5.8	1.9	0.00	1.1	9.0	3:30p	SSW
15	73.7	100.3	6:00p	56.1	1:00a	1.4	10.1	0.00	2.6	26.0	9:30a	SSW
16	71.3	97.9	6:00p	58.7	5:30a	1.3	7.6	0.00	1.3	9.0	2:30p	SSW
17	62.2	70.4	4:00p	54.7	5:00a	3.8	1.0	0.00	1.4	10.0	12:00p	SSW
18	59.5	67.9	5:00p	52.8	12:00m	5.6	0.1	0.00	1.4	11.0	12:00p	SW
19	59.5	71.0	2:00p	52.4	3:00a	6.0	0.5	0.00	1.4	11.0	2:00p	SW
20	59.8	71.7	6:00p	53.0	12:00m	5.5	0.3	0.00	2.2	21.0	9:00p	SSW
21	54.7	64.1	6:00p	50.2	5:00a	10.3	0.0	0.00	5.7	29.0	4:30p	NNW
22	55.8	70.2	6:00p	47.9	5:00a	9.3	0.0	0.00	4.5	24.0	3:30p	WSW
23	57.8	72.7	6:00p	46.4	5:30a	7.4	0.2	0.00	3.0	14.0	4:00a	SSW
24	60.4	84.2	6:00p	51.9	12:00m	5.9	1.3	0.02	2.5	14.0	12:00p	S
25	58.3	76.9	6:00p	46.8	5:30a	7.2	0.4	0.00	1.9	11.0	12:30p	SW
26	61.2	84.9	6:00p	52.5	1:30a	5.3	1.5	0.00	2.4	11.0	12:00p	SSW
27	58.8	85.6	6:00p	49.4	12:00m	6.7	0.6	0.00	2.0	11.0	12:30p	SSW
28	60.9	87.1	6:00p	49.1	1:30a	6.0	1.9	0.00	2.1	13.0	2:00p	SSW
29	58.7	81.7	6:00p	47.5	2:30a	6.6	0.3	0.00	2.1	14.0	2:30p	SW
30	59.0	69.5	1:00p	54.5	4:30a	6.3	0.3	0.00	2.3	10.0	1:30p	SSW
31	57.7	66.5	12:00p	53.6	3:30a	7.3	0.0	0.01	2.1	10.0	1:30p	SW
	58.5	100.3	15	39.9	1	230.0	29.1	0.07	2.3	29.0	21	SSW

Max >= 90.0: 2

Max <= 32.0: 0

Min <= 32.0: 0

Min <= 0.0: 0

Max Rain: 0.03 ON 5/11/08

Days of Rain: 2 (>.01 in) 0 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

STATION (Climatological) Half Moon Bay (River Station, if different) MONTH May 2008
 STATE CA COUNTY San Mateo RIVER Pacific ocean
 TIME (local) OF OBSERVATION RIVER 08:30 TEMP. PRECIPITATION STANDARD TIME IN USE Pacific
 TYPE OF RIVER GAGE ELEVATION OF RIVER GAGE ZERO Ft. FLOOD STAGE Ft. NORMAL POOL STAGE Ft.

WS FORM B-91 (7-89) U.S. DEPARTMENT OF COMMERCE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION NATIONAL WEATHER SERVICE
RECEIVED
 JUN 3 2008
 COASTSIDE COUNTY WATER DISTRICT

DATE	TEMPERATURE F.			PRECIPITATION																	WEATHER (Calendar Day)						RIVER STAGE		REMARKS (Special observations, etc.)					
	24 HRS. ENDING AT OBSERVATION		AT OBSN.	24-HR AMOUNTS			At Ob.																	Fog	Ice Pellets	Glaze	Thunder	Hail		Damaging Winds	Time of observation if different from above	CONDITION	GAGE READING AT ____ A.M.	TENDENCY
	MAX.	MIN.		Rain, melted snow, etc. (ins. and hundredths)	Snow, ice pellets, (ins. and tenths)	Snow, ice pellets, hail, ice on ground (ins.)	Draw a straight line (—) through hours precipitation was observed, and a wavy line (~~~~) through hours precipitation probably occurred unobserved.																											
						A.M.			NOON				P.M.																					
1	56	33	44	0.00																										07:55 Gabe				
2	60	35	48	0.00																										08:00 Gabe				
3	58	47	50	0.00																										08:15 Gabe				
4	57	48	50	0.00																										08:15 Gabe				
5	55	38	53	0.00																										09:00				
6	62	49	51	0.00																										08:10 Gabe				
7	60	45	52	0.00																										08:10 Gabe				
8	58	47	50	0.00																										08:05 Gabe				
9	57	49	52	0.00																										07:55 Gabe				
10	57	40	50	0.00																										08:00 Gabe				
11	58	48	49	0.03																										08:55 Gabe				
12	59	38	53	0.01																										08:50 Gabe				
13	57	35	51	0.00																										08:30 Gabe				
14	64	41	51	0.00																										07:55 Gabe				
15	78	48	77	0.00																										08:15 Gabe				
16	96	52	63	0.00																										07:50 Gabe				
17	79	47	59	0.00																										08:15 Gabe				
18	75	51	53	0.0																										08:40 JW				
19	61	50	52	0.0																										08:24 JW				
20	61	50	54	0.00																										08:25 Gabe				
21	64	50	54	0.00																										08:40 Gabe				
22	59	33	54	0.00																										08:00 Gabe				
23	62	35	50	0.00																										08:05 Gabe				
24	62	48	51	0.04																										08:00 Gabe				
25	63	41	53	0.01																										08:15 Gabe				
26	63	48	53	0.00																										08:26 Gabe				
27	63	45	54	0.00																										08:40 Gabe				
28	63	45	56	0.00																										08:45 Gabe				
29	67	44	55	0.00																										08:00 Gabe				
30	63	52	54	0.01																										07:50 Gabe				
31	59	50	53	0.01																										08:10 Gabe				

SUN SUM CHECK BAR (For wire-weight) NORMAL CK. BAR
 CONDITION OF RIVER AT GAGE: A. Obstructed by rough ice. B. Frozen, but open at gage. C. Upper surface of smooth ice. D. Ice gorge above gage. E. Ice gorge below gage. F. Shore ice. G. Floating ice. H. Pool stage.
 READING _____ DATE _____ OBSERVER SAM ORS SUPERVISING OFFICE MTN STATION INDEX NO. 04-3714

San Francisco Public Utilities Commission

Hydrological Conditions Report

For May 2008

J. Chester, B. McGurk, A. Mazurkiewicz, M. Tsang, June 3, 2008

Current System Storage

Current Hetch Hetchy System and Local Bay Area storage conditions are summarized in Table 1.

Table 1							
Current Storage							
As of June 1, 2008							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	318,278		360,360		42,082		88.3%
Cherry ^{2/}	244,712		273,340		28,628		89.5%
Lake Eleanor ^{3/}	26,920		27,100		180		99.3%
Water Bank	385,207		570,000		184,793		67.6%
Tuolumne Storage	975,117		1,230,800		255,683		79.2%
Local Bay Area Storage							
Calaveras ^{4/}	46,015	14,994	96,824	31,550	50,809	16,556	47.5%
San Antonio	44,975	14,655	50,496	16,454	5,521	1,799	89.1%
Crystal Springs	43,704	14,241	58,377	19,022	14,673	4,781	74.9%
San Andreas	18,611	6,064	18,996	6,190	385	126	98.0%
Pilarcitos	2,380	776	3,100	1,010	720	234	76.8%
Total Local Storage	155,684	50,730	227,793	74,226	72,108	23,496	68.3 %
Total System	1,130,801		1,485,593		327,291		77.5 %

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with flash-boards in.

^{3/} Maximum Lake Eleanor storage with all stop-logs in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The May 31st precipitation index is 1.07 inch, or 73% of the average index for the month.

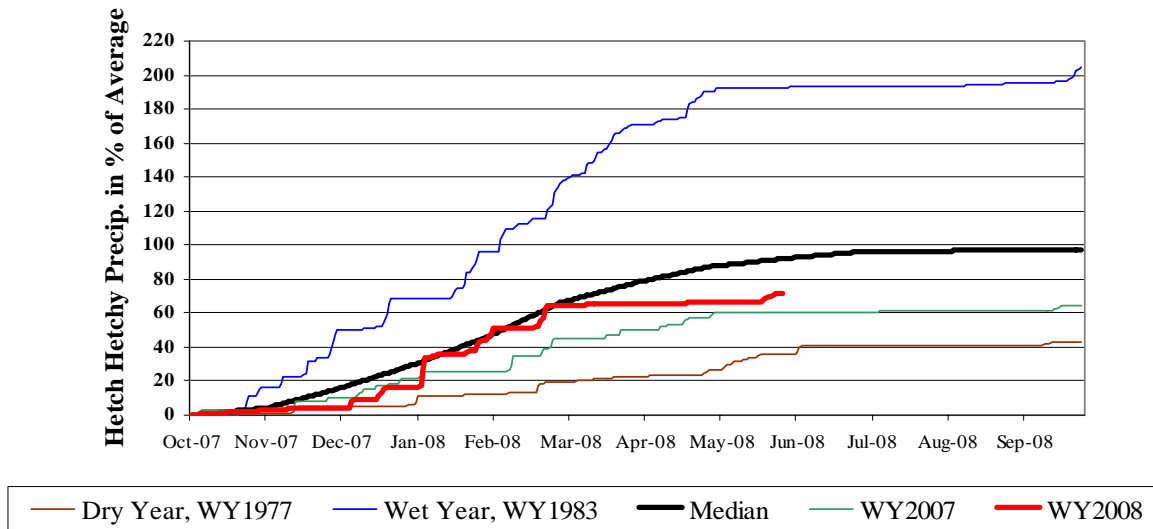
Cumulative Precipitation to Date: The accumulated precipitation index for water year 2008 is 25.79 inches, which is 72.5% of the average annual water year total, or 76.4% of the season-to-date precipitation. The cumulative precipitation for the Hetch Hetchy gauge is shown in Figure 1 in red, and is significantly below the median line.

Snow Water Content: Based on manual snow course measurements in the Stanislaus, San Joaquin, Walker, Mono Lake, Merced and Tuolumne basins, the April 1, 2008 snowpack was about 99.6 % of the season average. May 1st snow course measurements showed that conditions were about 55 % of April 1st normal conditions.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Figure 1: Water year 2008 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month May. Precipitation curves for wet, dry, median, and WY 2007 years for the station at Hetch Hetchy are included for comparison purposes.

Precipitation at Hetch Hetchy: Water Year 2008



Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and Tuolumne River at La Grange as of May 31st is summarized below in Table 2. Water available to the City is also shown in Table 2.

	May 2008				October 1, 2007 through May 31, 2008			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	201,658	219,386	221,863	90.9%	356,236	446,227	443,256	80.4%
Inflow to Cherry Reservoir and Lake Eleanor	103,741	123,301	124,140	83.6%	245,738	328,099	332,777	73.8%
Tuolumne River at La Grange	356,934	454,088	451,040	79.1%	877,294	1,242,817	1,335,765	65.7%
Water Available to the City	117,191	202,803	214,418	54.7%	175,489	463,292	541,293	32.4%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

During mid-May a significant warming trend was experienced. This period generated this year's peak inflows into all three reservoirs. Peak inflow into Hetch Hetchy occurred on May 17th. The warm period was followed by well below average temperatures and reduced reservoir inflows. As temperatures have returned to near average conditions, inflows have increased to Hetch Hetchy. Although 1.79 inches of precipitation fell at O'Shaughnessy Dam late in May, the accumulated precipitation has remained low and resulted in a Type B year schedule for minimum streamflow releases.

An ecological pulse flow was released between May 27th and May 29th from Hetch Hetchy. The pulse flow (total of 6,500 acre-feet) furthered research projects on wildlife habitat, riparian areas, and geomorphology in the Tuolumne River below Hetch Hetchy. This flow regime would occur nearly every runoff season in an unimpaired system. The Poopenaut Valley is of specific interest because it is an unusually pristine vegetative complex and provides important breeding habitat. The valley experiences significant flooding once flows exceed 6,000 cubic feet per second. Significant flooding took place in the Poopenaut Valley and the ephemeral pond flooded and remains inundated. In addition to the Poopenaut Valley, significant transport of sediment, woody debris, and removal of stream corridor vegetation occurred. These processes are significant in the long-term ecological health of the Tuolumne River.

Draft from Hetch Hetchy reservoir was reduced in early May to only meet SJPL demand in order to increase reservoir storage. During May, about 30.4 TAF of powerdraft was made from Cherry Reservoir to support the City's Municipal load, District Class 1, market sale, and rafting flows. All water released from Cherry and Hetch Hetchy was transferred to the City's Water Bank account in Don Pedro Reservoir.

Lake Eleanor is full and water is being pumped into Cherry Reservoir. During the month of May, a total of about 26,000 acre-feet was transferred from Lake Eleanor to Cherry Reservoir. Cherry Reservoir is 89.5% of full capacity. The Lower Cherry Aqueduct was flushed on May 22nd to remove debris from the canal and exercise the City's water rights.

SJPL Diversion

The average rate of the San Joaquin Pipeline diversion during May was 279.1 mgd. This was an 18% increase over April's average rate of 227.9 mgd. The increased diversion was due to the return of SJPL #1 back into service and was associated with the expected seasonal increase in demand, in addition to the unprecedented dry conditions experienced in the local watersheds during the months of March, April and May.

Local System Operations

The average rate at the Sunol Valley Water Treatment Plant for May was 8 mgd; the plant was offline for maintenance during part of the month. The Harry Tracy Treatment Plant for the same period averaged 34 mgd. May water demand averaged 256 mgd, up approximately 8% over April's average demand. Water demand on June 1, 2008 was approximately 260 mgd.

May was a very dry month and marked the third month in a row for unseasonably dry conditions in the local watersheds. Precipitation averaged up to only 7% of normal for the month. The

accumulated year-to-date totals are about 75% of the expected totals. Precipitation totals for key reservoirs are presented in Table 3.

Table 3 - Precipitation Totals for April at Three Local Reservoirs

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date ⁷ (inches)	Percentage of Normal for the Year to Date ⁷
Pilarcitos	0.10	7 %	31.50	74 %
Lower Crystal Springs	0.00	0 %	21.10	78 %
Calaveras	0.00	0 %	16.34	75 %

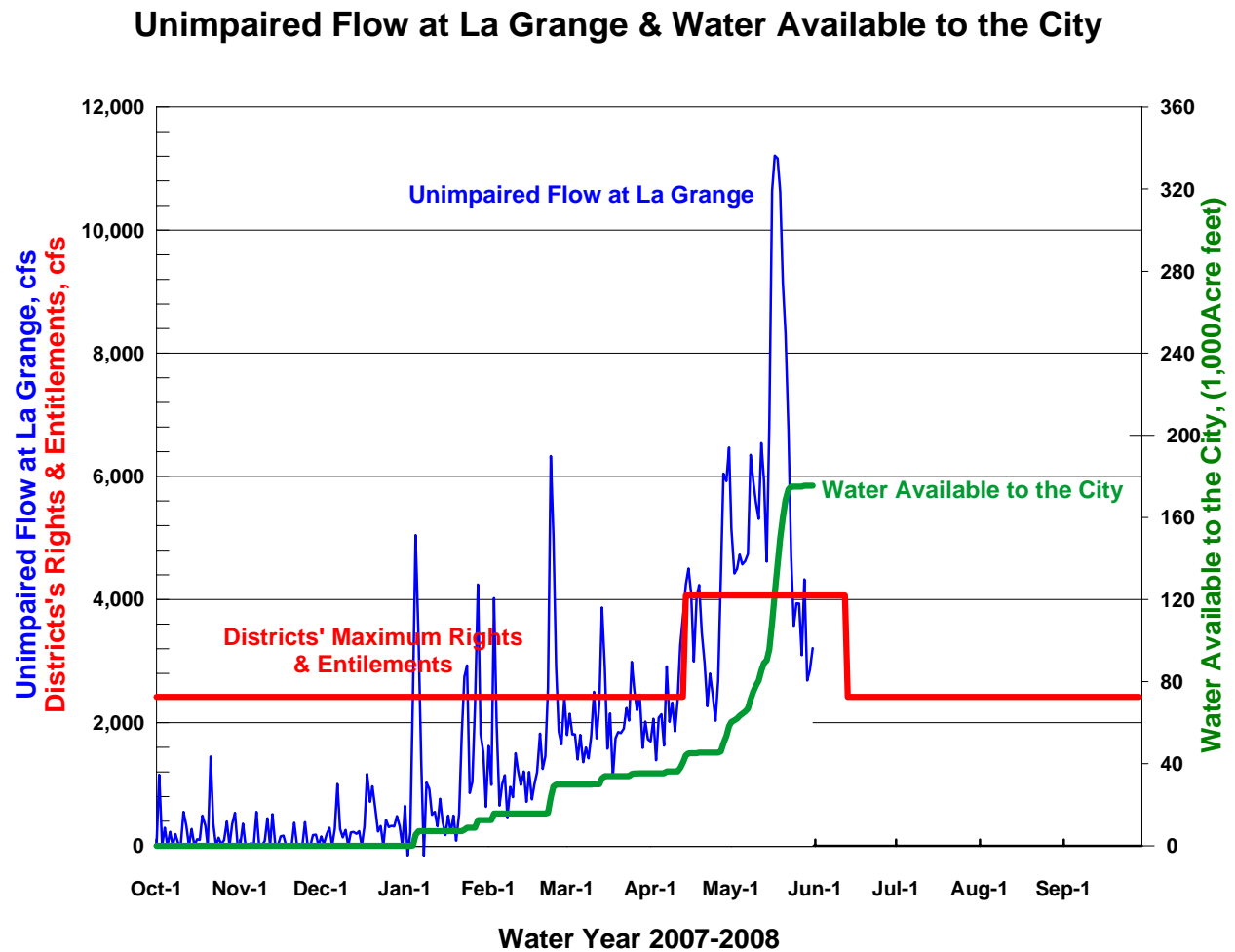
⁷ Since 7-1-2007

Snowmelt and Water Supply

Significant warming during mid-May melted a large portion of the remaining snowpack and generated high reservoir inflows. The two-month long dry pattern was interrupted by unseasonably cool temperatures and scattered precipitation at the end of May. These conditions brought the month to about 79% of the long-term average hydrologic conditions on the Tuolumne and brought the season-to-date contribution to water supply up to only 32% of average (Table 2). The City's entitlement during May was 117,191 acre-feet, or 54.7% of average (Figure 2). A large portion of the City water entitlement was gained during the significant warm period between May 16th and 20th.

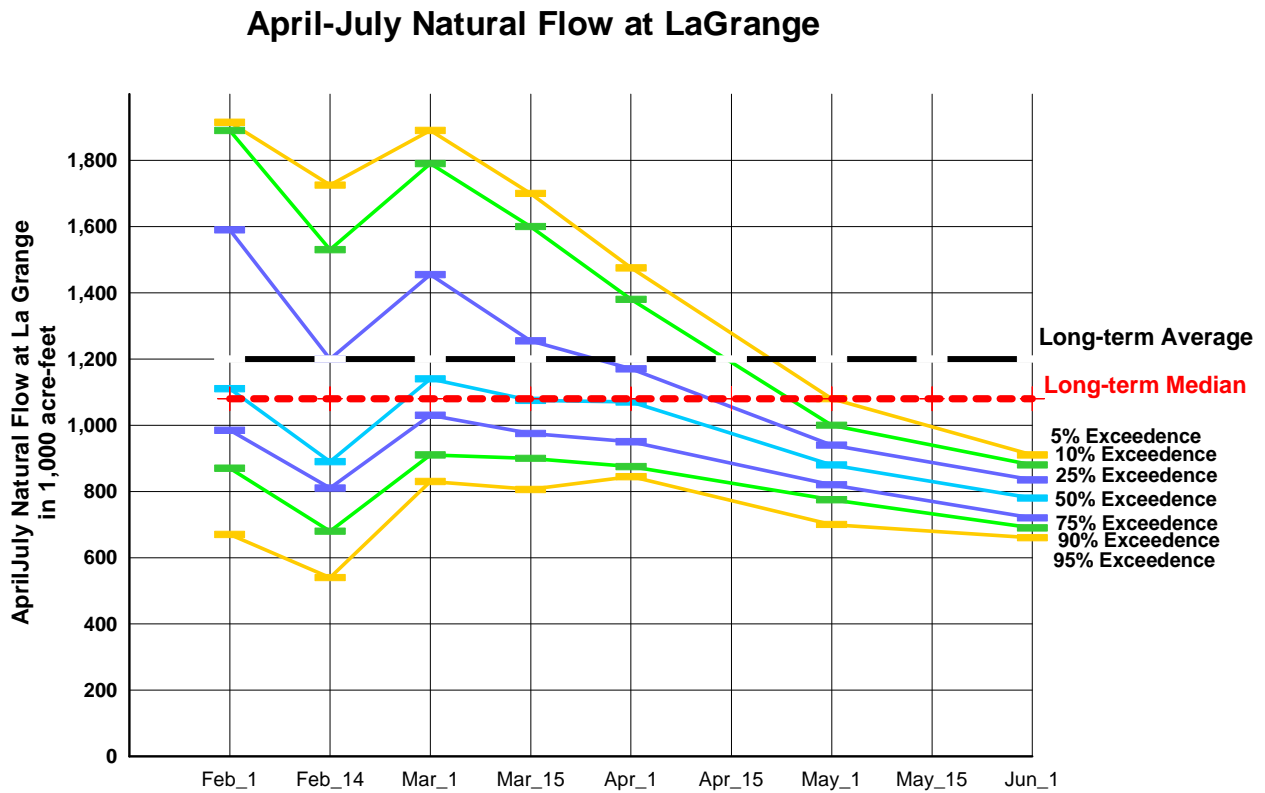
Current weather conditions are dominated by slightly below normal temperatures and clear skies. This pattern may persist for the first two weeks of June. The 30-day weather outlook pattern is for normal precipitation and below-normal temperature conditions.

Figure 2: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1, 2007 through May 31st, 2008 is 175,498 acre-feet.



The forecast indicates that the median amount of runoff that may occur this year is about 72% of the long-term median. The median forecast of April-to-July runoff is about 780 TAF, compared to the long-term median runoff for the April-to-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 690 TAF and 880 TAF.

Figure 3: Tuolumne River at La Grange April-July runoff forecast



cc	HHWP Records	DeGraca, Andrew	Kehoe, Paula	Samii, Camron
	Bauer, Leo	Fong, Mike	Levin, Ellen	Sandkulla, Nicole
	Briggs, David	Gass, Matt	Mazurkiewicz, Adam	Sanguinetti, Dave
	Cameron, David	Hale, Barbara	McGurk, Bruce	Tsang, Michael
	Carlin, Michael	Hannaford, Margaret	Meier, Steve	
	Chester, John	Jensen, Art	Rickson, Norman	

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 10, 2008

Report

Date: June 5, 2008

Subject: Fiscal Year 2008-2009 Draft Operations and Maintenance Budget

Recommendation:

None. Discussion only.

Background:

Staff first presented the draft FY08-09 budget to the Board at the May 13 meeting. The Finance Committee considered the budget again on June 4. The only material change made as a result of the Finance Committee discussion was a reduction in projected water sales based on lower-than-budget sales for current year-to-date and in consideration of continuing call for conservation to deal with dry conditions.

The attached Account Variance Discussion highlights the basis for significant changes over the FY08-08 budget. The budget worksheets provide additional details.

The Board will hold a public hearing on the FY08-09 Operations and Maintenance Budget and proposed rate increase at its July 8 meeting, following which the Board will consider adoption of the budget.

**Operations & Maintenance Budget
Fiscal year 2008-2009
Account Variance Discussion**

Revenue

4120	Water Sales	Assuming lower sales than FY08 based on calls for increased conservation in light of dry conditions. Total sales of \$5,145,830 about 3% lower than FY08 budget.
4902	Interest Earned	Expenditure of capital funds for El Granada Pipeline project has significantly reduced account balances versus FY08.
4930	Property Taxes	Included in Revenue side of Operations and Maintenance Budget. This source of revenue may be taken away by State.

Expenses

5130	Water Purchased	10% increase in water rates by SFPUC. Even with expected reduction of SFPUC purchased water of 7000 hcf, the 10% increase in rates increases the total cost of water purchased by 7.9% over last year's estimate.
5230	Elect. Expense Nunes WTP	Increased electrical expense due to installation of on-site hypochlorite generation when short-term improvements project is complete. This change is mandated by regulations requiring us to eliminate the use of chlorine gas.
5231	Electrical Expenses, CSP	Previous budget estimates assumed start up of Crystal Springs in June and switch to Pilarcitos in November. Increase in demands over 1600 gpm causes us to switch over to CS in May. Lack of Fall rains results in us not switching back until December. This increases costs by 17% (additional month of running 7 mo/6 mo = 1.17%).
5234	Elect. Expenses Denniston WTP	Increased electrical expense due to installation of on-site hypochlorite generation when short-term improvements project is complete. This change is mandated by regulations requiring us to eliminate the use of chlorine gas.
5240	Nunes WTP Operations	Additional costs due to 9 months purchase of hypochlorite (temporary purchase until Short Term Improvements are completed) Mandated by San Mateo Health Department; 2% increase in chemicals; and \$5000 increase in laboratory analysis (sampling requirements and lab costs)
5243	CSP Maintenance	\$15,000 included for tunnel inspection.
5318	Studies & Surveys	Increase due to planned Strategic Planning and GASB 45 Actuarial
5412	Maintenance Expenses	Increase due to Raising Valves (City & County – Moved from CIP - \$32K); \$3K in tank inspections
5414	Motor Vehicle Expense	\$4,000 increase due to gas prices; backhoe maintenance estimated at \$4,000.
5411 / 5610	Salaries, Field & Admin	Increase based upon COLA 2.8%. Administration Salaries increase due to full time General Manager position.
5620	Office Expenses	Increase due primarily to increased postal rates. Additional funds for maintenance of office building
5640	Employee Retirement	Increase based upon payroll. Decrease in Employer Contribution Rates

Operations & Maintenance Budget - FY 2008/2009

Account Number	Description	Proposed Budget FY 08/09	Approved FY 07/08	FY 08/09 Budget Vs. FY 07/08 Budget	FY 08/09 Budget Vs. FY 07/08 Budget	Proj Year End Actual FY 07/08	FY 08/09 Budget Vs. FY 07/08 Actual	FY 08/09 Budget Vs. FY 07/08 Actual	YTD Actual FY 07/08 as of March 31, 2008
			Budget	\$ Change	% Change	\$ Change	% Change	\$ Change	
4120	Water Sales	\$5,145,830	\$5,302,221	-\$156,391	-3.0%	\$4,985,493	\$160,337	3.1%	\$3,842,681
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$26,477	-\$1,477	-5.9%	\$21,182
4180	Late Penalty	\$50,000	\$60,000	-\$10,000	-20.0%	\$43,687	\$6,313	12.6%	\$34,687
4230	Service Connections	\$8,000	\$6,000	\$2,000	25.0%	\$8,850	-\$850	-10.6%	\$7,080
4920	Interest Earned	\$100,124	\$91,192	\$8,932	8.9%	\$146,913	-\$46,789	-46.7%	\$111,913
4930	Property Taxes	\$600,000	\$600,000	\$0	0.0%	\$624,158	-\$24,158	-4.0%	\$374,158
4950	Miscellaneous	\$76,000	\$72,000	\$4,000	5.3%	\$74,911	\$1,089	1.4%	\$59,911
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$185,959	-\$85,959	-86.0%	\$185,959
TOTAL REVENUE		\$6,104,953	\$6,256,413	-\$151,460	-2.5%	\$6,096,449	\$8,505	0.1%	
5130	Water Purchased	\$1,460,119	\$1,344,656	\$115,463	7.9%	\$1,284,157	\$175,961	12.1%	\$903,157
5230	Electrical Exp. Nunes WTP	\$20,000	\$13,325	\$6,675	33.4%	\$15,493	\$4,507	22.5%	\$11,493
5231	Electrical Expenses, CSP	\$234,299	\$205,118	\$29,181	12.5%	\$260,450	-\$26,151	-11.2%	\$223,450
5232	Electrical Expenses/Trans. & Dist.	\$24,800	\$24,800	\$0	0.0%	\$21,509	\$3,291	13.3%	\$16,009
5233	Elec Exp/Pilarcitos Cyn.	\$10,000	\$11,000	-\$1,000	-10.0%	\$3,670	\$6,330	63.3%	\$3,370
5234	Electrical Exp., Denn	\$74,500	\$69,488	\$5,012	6.7%	\$50,218	\$24,282	32.6%	\$31,218
5235	Denn. WTP Oper.	\$89,560	\$79,060	\$10,500	11.7%	\$76,224	\$13,336	14.9%	\$41,224
5236	Denn WTP Maint	\$36,000	\$33,000	\$3,000	8.3%	\$32,562	\$3,438	9.6%	\$16,562
5240	Nunes WTP Oper	\$126,400	\$107,960	\$18,440	14.6%	\$115,407	\$10,993	8.7%	\$85,407
5241	Nunes WTP Maint	\$51,700	\$48,400	\$3,300	6.4%	\$46,709	\$4,991	9.7%	\$26,709
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$6,698	\$1,802	21.2%	\$5,698
5243	CSP - Maintenance	\$66,000	\$51,000	\$15,000	22.7%	\$34,192	\$31,808	48.2%	\$4,192
5318	Studies/Surveys/Consulting	\$50,000	\$30,450	\$19,550	39.1%	\$61,496	-\$11,496	-23.0%	\$51,496
5321	Water Conservation	\$40,000	\$56,000	-\$16,000	-40.0%	\$37,937	\$2,063	5.2%	\$22,937
5322	Community Outreach	\$31,700	\$24,270	\$7,430	23.4%	\$21,246	\$10,454	33.0%	\$6,246
5411	Salaries - Field	\$823,397	\$807,749	\$15,648	1.9%	\$820,667	\$2,730	0.3%	\$603,197
5412	Maintenance Expenses	\$180,786	\$144,586	\$36,200	20.0%	\$152,108	\$28,678	15.9%	\$117,108
5414	Motor Vehicle Exp.	\$58,000	\$50,500	\$7,500	12.9%	\$53,488	\$4,512	7.8%	\$39,988
5415	Maintenance, Wells	\$25,400	\$23,400	\$2,000	7.9%	\$24,611	\$789	3.1%	\$21,611
5610	Salaries, Admin.	\$617,719	\$567,201	\$50,518	8.2%	\$543,301	\$74,418	12.0%	\$390,594
5620	Office Expenses	\$139,350	\$111,350	\$28,000	20.1%	\$99,119	\$40,231	28.9%	\$79,119
5621	Computer Services	\$53,900	\$41,570	\$12,330	22.9%	\$54,111	-\$211	-0.4%	\$39,111
5625	Meetings/Training/Seminars	\$32,500	\$28,000	\$4,500	13.8%	\$30,520	\$1,980	6.1%	\$20,520
5630	Insurance	\$493,349	\$522,133	-\$28,784	-5.8%	\$464,617	\$28,732	5.8%	\$344,617
5640	Employee Retirement	\$395,280	\$354,874	\$40,406	10.2%	\$372,068	\$23,212	5.9%	\$272,068
5681	Legal	\$57,000	\$57,000	\$0	0.0%	\$50,393	\$6,607	11.6%	\$38,393
5682	Engineering	\$25,000	\$30,000	-\$5,000	-20.0%	\$23,810	\$1,191	4.8%	\$8,810
5683	Financial Services	\$47,375	\$35,300	\$12,075	25.5%	\$24,459	\$22,916	48.4%	\$14,459
5684	Payroll Taxes	\$105,541	\$99,586	\$5,955	5.6%	\$103,639	\$1,902	1.8%	\$73,639
5687	Memberships & Subscriptions	\$51,965	\$48,965	\$3,000	5.8%	\$46,306	\$5,659	10.9%	\$31,306
5688	Election Expense	\$0	\$15,000	-\$15,000		\$34,020	-\$34,020		\$34,020
5689	Labor Relations	\$15,000	\$0	\$15,000	100.0%	\$0	\$15,000	100.0%	\$0
5700	County Fees	\$9,200	\$9,200	\$0	0.0%	\$8,769	\$431	4.7%	\$7,269
5705	State Fees	\$33,000	\$37,000	-\$4,000	-12.1%	\$27,363	\$5,637	17.1%	\$7,363
Total Operating Expenses		\$5,487,340	\$5,090,441	\$396,899	7.2%	\$5,001,337	\$486,003	8.9%	
Capital Accounts									
5711	Existing Bonds - 1998A	\$266,220	\$271,095	-\$4,875	-1.8%	\$270,006	-\$3,786	-1.4%	\$270,006
5712	Existing Bonds - 2006B	\$482,460	\$483,148	-\$688	-0.1%	\$485,418	-\$2,958	-0.6%	\$485,418
5713	Cont. to CIP & Reserves	\$440,000	\$411,729	\$28,271	6.4%	\$411,727	\$28,273	6.4%	\$308,797
Total Capital Accounts		\$1,188,680	\$1,165,972	\$22,708	1.9%	\$1,167,151	\$21,529	1.8%	
TOTAL EXPENSES		\$6,676,020	\$6,256,413	\$419,607	6.3%	\$6,168,488	\$507,532	7.6%	

Total Revenue Less Expenses -\$571,067

Rate Increase

11.1%

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Updated: 6/6/2008 1:23 PM

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-Mar 2008	3,842,681
PROJECTED ACTIVITY to END of FY:	1,142,812
Projected YEAR END TOTAL:	4,985,493
PROPOSED Line Item Amount:	5,145,830

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	5,302,221
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% Change Actual Year End compared to Proposed Line item amount.	3.2%
% Change to Previous Year Budget	(2.9%)
Dollar difference between proposed budget & current budget	-156,391

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be 47 new residential and 10 new commercial customers coming on line during FY 2008/2009. These projections are found in the 2007 Water Supply Evaluation Report. Expect 4.5% increase from 6 years ago.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2008/2009 Water Sales Projections

MONTH	a	b	c	d	e	f	g	h	i	Base Charge	Base Charge	Proposed FY 08/09 \$ Budget
	Res. hcf 07/08	Res. hcf 08/09	Other hcf 07/08	Other hcf 08/09	TOTAL Units 07/08	TOTAL Units 08/09	Per Cent Diff 07 v. 08 dif	Residential \$ Projected 08/09	Other \$ Projected 4.38 hcf			
	6-Yr Avg	Budget	6-Yr Avg	Budget	Actual	Budget				Actual	Budget	
Jul-07	44,487	44,042	101,677	100,660	146,164	144,702	-1.0%	\$ 161,635	\$ 440,892	\$65,276	\$65,929	\$ 668,456
Aug-07	70,773	70,065	18,362	18,178	89,135	88,244	-1.0%	\$ 257,140	\$ 79,621	\$76,685	\$77,452	\$ 414,213
Sep-07	39,473	39,078	136,788	135,420	176,261	174,498	-1.0%	\$ 143,417	\$ 593,140	\$67,438	\$68,112	\$ 804,670
Oct-07	63,132	62,501	16,884	16,715	80,016	79,216	-1.0%	\$ 229,377	\$ 73,212	\$77,512	\$78,288	\$ 380,877
Nov-07	29,263	28,970	63,169	62,537	92,432	91,508	-1.0%	\$ 106,321	\$ 273,913	\$67,667	\$68,344	\$ 448,579
Dec-07	41,326	40,913	11,453	11,338	52,779	52,251	-1.0%	\$ 150,150	\$ 49,662	\$77,442	\$78,216	\$ 278,029
Jan-08	28,302	28,019	52,067	51,546	80,369	79,565	-1.0%	\$ 102,830	\$ 225,773	\$67,797	\$68,475	\$ 397,078
Feb-08	41,511	41,096	11,486	11,371	52,997	52,467	-1.0%	\$ 150,822	\$ 49,806	\$77,512	\$78,287	\$ 278,915
Mar-08	25,051	24,800	45,104	44,653	70,155	69,453	-1.0%	\$ 91,018	\$ 195,580	\$67,808	\$68,486	\$ 355,084
Apr-08	36,631	36,265	11,591	11,475	48,222	47,740	-1.0%	\$ 133,091	\$ 50,261	\$73,441	\$74,175	\$ 257,528
May-08	30,745	30,438	70,317	69,614	101,062	100,051	-1.0%	\$ 111,706	\$ 304,909	\$64,511	\$65,156	\$ 481,770
Jun-08	65,857	65,198	15,425	15,271	81,282	80,469	-1.0%	\$ 239,278	\$ 66,886	\$73,731	\$74,468	\$ 380,632
TOTAL	516,551	511,385	554,323	548,780	1,070,874	1,060,165	1.0%	\$ 1,876,785	\$ 2,403,655	\$856,821	\$865,390	\$ 5,145,830

Ave Charge Per Unit	Res 07/08	RES 08/09	COM 07/08	COM 08/09
	\$3.85	\$0.00	\$4.38	\$4.99

\$ 5,145,830

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 40 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of **22 new Residential connections** in Half Moon Bay
- 3 Anticipation of **5 new Commercial connections** in Half Moon Bay
- 4 Anticipation of **15 new Residential connections** in County area
- 5 Anticipation of **5 new Commercial connections** in County area

**July 2006 water sales were calculated at previous rates due to billing consisting of mostly of June 2006*

Res Units	FY 07/08	% FY 08/09	Base Charge	FY 07/08	% FY 08/09
	1-8	\$3.22		\$3.67	5/8"
9 -25	\$3.55	\$4.05	3/4"	\$29.62	\$33.77
26 - 40	\$4.61	\$5.26	1"	\$49.37	\$56.28
41 +	\$5.70	\$6.50	1.5"	\$95.34	\$108.69
			2.0"	\$158.02	\$180.14
Comm	\$4.38	\$4.99	3"	\$345.68	\$394.08
			4"	\$1,185.32	\$1,351.26

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Mar 2008	21,182
PROJECTED ACTIVITY to END of FY:	5,295
Projected YEAR END TOTAL:	26,477
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	(5.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.) Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4180 Description: Late Penalty	
Actual Amount As Of: 31-Mar 2008	34,687
PROJECTED ACTIVITY to END of FY:	9,000
Projected YEAR END TOTAL:	43,687

PROPOSED Line Item Amount:	50,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	14.4%
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	-10,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-Mar 2008	7,080
PROJECTED ACTIVITY to END of FY:	1,770
Projected YEAR END TOTAL:	8,850
PROPOSED Line Item Amount:	8,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(9.6%)
% Change to Previous Year Budget	33.3%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
TOTAL	\$8,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-Mar 2008	111,913
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	146,913
PROPOSED Line Item Amount:	\$ 100,124

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	91,192
% Change Actual Year End compared to Proposed Line item amount.	(31.8%)
% Change to Previous Year Budget	9.8%
Dollar difference between proposed budget & current budget	8,932

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

Cash on Deposit	Balance	Less CSP \$						
	5,914,434	3,053,756	2,860,678	x	3.50%	=	\$ 100,124	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4930 Description: Property Taxes	
Actual Amount As Of: 31-Mar 2008	374,158
PROJECTED ACTIVITY to END of FY:	250,000
Projected YEAR END TOTAL:	624,158
PROPOSED Line Item Amount:	600,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>600,000</u>
% Change Actual Year End compared to Proposed Line item amount.	(3.9%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$600,000
TOTAL	<u><u>\$600,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Mar 2008	59,911
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	74,911
PROPOSED Line Item Amount:	76,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	72,000
% Change Actual Year End compared to Proposed Line item amount.	1.5%
% Change to Previous Year Budget	5.6%
Dollar difference between proposed budget & current budget	4,000

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

<u>Sub-Account</u>	FY 07/08	FY 08/09
Skylawn	25,000	25,000
Sprint Spectrum Lease	18,000	21,000
Sprint Spectrum Lease	17,000	18,000
Miscellaneous	12,000	12,000
	<u>72,000</u>	<u>76,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-Mar 2008	185,959
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	185,959
PROPOSED Line Item Amount:	100,000
Approved Line Item Amount:	
PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(46.2%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-Mar 2008	903,157
PROJECTED ACTIVITY to END of FY:	381,000
Projected YEAR END TOTAL:	1,284,157
PROPOSED Line Item Amount:	1,460,119

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,344,656
% Change Actual Year End compared to Proposed Line item amount.	13.7%
% Change to Previous Year Budget	8.6%
Dollar difference between proposed budget & current budget	115,463

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

Water rates will increase approximately 10% from the SFWD this year. Cost per hcf \$1.43

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE, 2008/2009

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs Pilarcitos CSP				SFWD Total		TOTAL PRODUCTION FY 07/08 FY 08/09		SFWD COST \$1.43 hcf	
	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	Actual hcf	Plan	Plan	
Jul-07	14,559	15,000	4,184	6,494	0	0	0	0	110,508	108,862	110,508	108,862	129,251	130,356	\$155,673	
Aug-07	15,775	15,775	5,000	7,268	0	0	0	0	129,332	128,327	129,332	128,327	150,107	151,370	\$183,508	
Sep-07	15,388	15,387	5,388	6,651	0	0	0	0	98,182	97,901	98,182	97,901	118,958	119,939	\$139,998	
Oct-07	11,016	11,016	3,463	5,850	0	0	40	0	81,150	79,575	81,190	79,575	95,669	96,441	\$113,792	
Nov-07	9,667	9,700	1,179	2,979	0	0	0	0	80,134	79,135	80,134	79,135	90,980	91,814	\$113,163	
Dec-07	1,912	6,700	693	1,000	2,166	6,200	0	57,175	62,644	0	62,644	57,175	67,415	71,075	\$81,760	
Jan-08	0	0	0	0	7,928	15,856	48,436	43,920	0	0	48,436	43,920	56,364	59,776	\$62,806	
Feb-08	0	0	0	0	7,968	15,856	51,123	46,634	134	0	51,257	46,634	59,225	62,490	\$66,687	
Mar-08	0	2,406	0	1,350	11,243	12,085	77,921	54,037	0	0	77,921	54,037	89,164	69,878	\$77,273	
Apr-08	20,321	20,400	630	1,000	0	0	68,837	69,155	0	0	68,837	69,155	89,788	90,555	\$98,892	
May-08	22,594	22,600	2,496	4,883	0	0	95,508	94,076	0	0	95,508	94,076	120,598	121,559	\$134,529	
Jun-08	21,457	21,500	3,640	4,890	0	0	0	0	105,548	105,353	105,548	105,353	130,645	131,743	\$150,655	
TOTALS	132,689	140,484	26,673	42,365	29,305	49,997	341,865	364,997	667,632	599,153	1,009,497	964,150	1,198,164	1,196,996	\$1,378,735	
Base Charge																\$81,384
Grand Total																\$1,460,119

Note: Bold numbers in actual columns are estimates

Expect 12647 hcf of unmetered water for FY 08/09

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Mar 2008	11,493
PROJECTED ACTIVITY to END of FY:	4,000
Projected YEAR END TOTAL:	15,493
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>13,325</u>
% Change Actual Year End compared to Proposed Line item amount.	29.1%
% Change to Previous Year Budget	50.1%
Dollar difference between proposed budget & current budget	6,675

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant. There are no other cost items in this line. Increase from last years projected due to on site hypochlorite generator costs

FY 08/09

PG&E \$20,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Mar 2008	223,450
PROJECTED ACTIVITY to END of FY:	37,000
Projected YEAR END TOTAL:	260,450
PROPOSED Line Item Amount:	234,299

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	205,118
% Change Actual Year End compared to Proposed Line item amount.	(10.0%)
% Change to Previous Year Budget	14.2%
Dollar difference between proposed budget & current budget	29,181

NARRATIVE:

Skylawn is estimated to purchase 40 million gallons. It is anticipated that the District will need to use Crystal Springs between June and November due to low rainfall and water allotment released for fish flows

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	599,153	0.349	=	\$	209,104
Non-pumping electrical				\$	6,000
Skylawn Pumping Expenses	55,000	0.349	=	\$	19,195
TOTAL				\$	<u>234,299</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-Mar 2008	16,009
PROJECTED ACTIVITY to END of FY:	5,500
Projected YEAR END TOTAL:	21,509
PROPOSED Line Item Amount:	24,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,800
% Change Actual Year End compared to Proposed Line item amount.	15.3%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	Est FY 08/09
Frenchman's Creek Pump Station	\$3,393
Granada #1	\$5,090
Granada #2	\$4,977
Granada #3	\$3,167
Alves Pump Station	\$6,334
Miramontes Tank	\$255
Wave Avenue (Emergency Pump)	\$1,584
TOTAL	<u>\$24,800</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn.	
Actual Amount As Of: 31-Mar 2008	3,370
PROJECTED ACTIVITY to END of FY:	300
Projected YEAR END TOTAL:	3,670
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	11,000
% Change Actual Year End compared to Proposed Line item amount.	172.5%
% Change to Previous Year Budget	(9.1%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November. During last two fiscal years this did not occur. Assumes 82,000 units of production, at an energy cost of \$0.134 per unit. Expected to double well #1 output from being refurbish this spring.

Wells #1 & 3	\$ -	Well #4	\$ -	TOTAL
Well #2	\$ -	Well #4A	\$ 5,000	
Well #3A	<u>\$ -</u>	Well #5	<u>\$ 5,000</u>	
TOTAL	\$ -		\$ 10,000	<u><u>\$ 10,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234	Description: Electrical Exp., Denn
Actual Amount As Of: 31-Mar 2008	31,218
PROJECTED ACTIVITY to END of FY:	19,000
Projected YEAR END TOTAL:	50,218
PROPOSED Line Item Amount:	74,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	69,488
% Change Actual Year End compared to Proposed Line item amount.	48.4%
% Change to Previous Year Budget	7.2%
Dollar difference between proposed budget & current budget	5,012

NARRATIVE:

The basis for this projection is an average rainfall year.
 These wells are used to supplement Denniston surface water diversion production.
 Anticipate higher energy costs by \$9K from recycle water pump and hypo generator
 and more viable wells operating.

FY 08/09

Denn Pump Station	\$40,000
Denn Well #1	\$5,000
Denn Well #2,3,4	\$5,000
Denn Well #5	\$1,500
Denn Well #9	\$5,000
Denn WTP	\$9,000
Filter Recycle Pump	\$4,000
On-Site Hypochlorite Generator	\$5,000
TOTAL	<u>\$74,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5235	Description: Denn. WTP Oper.
Actual Amount As Of:	31-Mar 2008	41,224
PROJECTED ACTIVITY to END of FY:		35,000
Projected YEAR END TOTAL:		76,224

PROPOSED Line Item Amount:	89,560
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	79,060
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% Change Actual Year End compared to Proposed Line item amount.	17.5%
% Change to Previous Year Budget	13.3%
Dollar difference between proposed budget & current budget	10,500

NARRATIVE: Increase due to laboratory costs and increase in sampling requirements and use of polymer system, increase costs of sodium hypochlorite vs. chlorine.

ADMIN		CHEMICALS	
Telephone	\$360	Caustic Soda	\$30,000
Alarm System	\$1,600	Alum	\$4,100
Water Samples		Polymer	\$10,000
Monterey Cty. Lab.	\$30,000	KMNO4	\$2,000
Charts & Supplies	\$3,000	Sodium Hypochlorite	\$7,500
		Salt	\$1,000
		Admin	\$34,960
		Chemicals	\$54,600
		TOTAL	\$89,560

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-Mar 2008	16,562
PROJECTED ACTIVITY to END of FY:	16,000
Projected YEAR END TOTAL:	32,562

PROPOSED Line Item Amount:	36,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	33,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	10.6%
% Change to Previous Year Budget	9.1%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE:

Increase due to Annual Preventative Maintenance, Filter Return System and Chlorination System Maintenance as well as SCBA maintenance

	FY 08/09
Electrical	\$4,000
Instrumentation	\$7,000
Telemetry	\$2,000
Pump Repair	\$5,000
Filter Inspection	\$5,000
Chlorination System Maintenance	\$2,000
Safety - SCBA Maint.	\$2,000
Misc. Plumbing & Parts	\$2,000
Tree Trimming	\$4,000
Floor Coating	\$1,000
Sludge Removal	\$2,000
TOTAL	\$36,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5240	Description: Nunes WTP Oper
Actual Amount As Of: 31-Mar 2008	85,407
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	115,407
PROPOSED Line Item Amount:	126,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	107,960
% Change Actual Year End compared to Proposed Line item amount.	9.5%
% Change to Previous Year Budget	17.1%
Dollar difference between proposed budget & current budget	18,440

NARRATIVE: Increase in Water Sampling and chemical costs associated with Hypochlorite Purchase for 6 months

Water Samples		Chemicals	
Monterey Cty Lab	\$35,000	Caustic	\$30,000
Misc.		Polymer	\$7,500
Telephone	\$400	Alum	\$17,000
Alarm System	\$1,000	Salt	\$1,500
Diesel	\$1,000	<u>Hypo Chlor</u>	<u>\$30,000</u>
Charts & Supplies	\$3,000		\$86,000
Sub total	<u>\$40,400</u>		
TOTAL	<u>\$126,400</u>		

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Mar 2008	26,709
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	46,709
PROPOSED Line Item Amount:	51,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	48,400
% Change Actual Year End compared to Proposed Line item amount.	10.7%
% Change to Previous Year Budget	6.8%
Dollar difference between proposed budget & current budget	3,300

NARRATIVE:

Increase due to Flocculation Maintenance and Sedimentation Basin Drive Guide Replacements

	FY 08/09
Generator Service Contract	\$1,000
Sludge Removal	\$5,000
Electrical	\$6,000
Instrumentation/Controls	\$7,000
Chlorination System Maintenance	\$1,500
Floculator Gear Oil Changout	\$7,000
UST Inspection/Annual Tank Testing	\$1,200
Motor & Pump Replacement	\$5,000
Filter Inspection	\$4,000
Sedimentation Basin Guide Replacement and repairs	\$8,000
Annual Electrical PM	\$4,000
Misc.	\$2,000
	<u>\$51,700</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-Mar 2008	5,698
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	6,698
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
% Change Actual Year End compared to Proposed Line item amount.	26.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE: **FY 08/09**

Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
TOTAL	<u><u>\$8,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-Mar 2008	4,192
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	34,192
PROPOSED Line Item Amount:	66,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>51,000</u>
% Change Actual Year End compared to Proposed Line item amount.	93.0%
% Change to Previous Year Budget	29.4%
Dollar difference between proposed budget & current budget	15,000

NARRATIVE:

Increase due to Annual PM maintenance and removal/replace pumps and pump motors, which requires Confined Space Rescue. Also added Tunnel Cleaning from CIP Budget.

FY 08/09

Tunnel Cleaning	\$15,000
Electrical Testing (ETI)	\$6,000
Electrical Repair	\$5,500
Equipment /Valve Maintenance	\$4,000
Confined Space Rescue	\$9,000
Pressure Reducing Valves	\$4,000
Construction Oversight	\$5,000
Misc. Equip/Air Vent	\$1,500
Telemetry & Alarms	\$1,000
Pump Maintenance	\$15,000
	<u>\$66,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-Mar 2008	51,496
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	61,496
PROPOSED Line Item Amount:	\$50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,450
% Change Actual Year End compared to Proposed Line item amount.	(18.7%)
% Change to Previous Year Budget	64.2%
Dollar difference between proposed budget & current budget	19,550

GASB 45 Actuarial	\$15,000.00
Strategic Planning	\$35,000.00
Misc. Studies	\$5,000.00
	<u>\$50,000.00</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Conservation	
Actual Amount As Of: 31-Mar 2008	22,937
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	37,937
PROPOSED Line Item Amount:	40,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>56,000</u>
% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	(28.6%)
Dollar difference between proposed budget & current budget	-16,000

NARRATIVE:

Increase due to addition of Water Shortage Drought & Contingency Plan
Also, See attached schedule

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet		
Fiscal Year		
2008-2009		
Worksheet 5321 A – Water Conservation/Water Resources		
Description	FY 07/08	FY 08/09
Washing Machine Rebate Program		
Residential (BMP 6)	\$9,000.00	\$8,000.00
CII (BMP 9)	\$1,000.00	\$1,000.00
Toilet and Urinal Rebate Program		
Residential (BMP 14)	\$9,000.00	\$3,000.00
CII (BMP 9)	\$1,500.00	\$1,000.00
Pre-Rinse Spray Valve		
CII (BMP 9)	\$2,500.00	\$0.00
Waterbroom Rebate		
CII (BMP 9)	\$500.00	\$0.00
Low Flow Device Distribution		
Residential (BMP 2)	\$5,000.00	\$2,500.00
School Education		
Water Wise - BAWSCA (BMP8)	\$9,000.00	\$5,000.00
Water Education Foundation – (BMP 8)	\$0.00	\$700.00
Residential Water Surveys		
(BMP 2)	\$0.00	\$0.00
(BMP 1)	\$0.00	\$0.00
Water Audit		
(BMP 3)	\$0.00	\$0.00
Conservation Pricing		
(BMP 11)	\$0.00	\$0.00
Metering with Commodity Rates		
(BMP 4)	\$0.00	\$0.00
Large Landscape		
Whitcomb – BAWSCA (BMP 5)	\$4,000.00	\$8,000.00
Other BAWSCA Program (BMP 5)	\$0.00	\$0.00
Public Information - Outreach		
Materials (BMP 7)	\$10,000.00	\$2,000.00
Newspaper/Magazine Ads (BMP 7)	\$0.00	\$1,000.00
Bill Stuffers (BMP 7)	\$0.00	\$2,000.00
Direct Mailers (BMP 7)	\$0.00	\$2,000.00
Postage (BMP 7)	\$0.00	\$0.00
Newsletter (BMP 7)	\$0.00	\$0.00
Conservation Coordinator		
(BMP 12)	\$0.00	\$0.00
Fees and Memberships		
CUWCC	\$2,500.00	\$2,500.00
Events Fees	\$1,000.00	\$500.00
California Water Awareness Campaign	\$0.00	\$800.00
Training/Conferences	\$0.00	\$0.00
Other		
Database for Conservation Programs	\$0.00	\$0.00
Water Shortage Drought & Contingency Plan		
TOTALS	\$56,000.00	\$40,000.00

Notes

assumed no mandatory rationing during fiscal year

should receive \$ back from Smart Rebate Program on sign up for bawsca regional program in july

discussion at BAWSCA to re-initiate direct install for CII

discussion at BAWSCA to revitalize this program

no interest in waterbroom rebates in one year - do not continue

interest (treatment staff) in expanding school outreach

might need special springbrook report for complying with this report

added accounts and surveys

discussion at BAWSCA to consider other Landscape (cii) programs

need more outreach on rebates

comes from another account

Determine if there is interest/need for newsletter - frequency

do not include

Landscape Class Rentals - Pilarcitos Workshops-Pumpkin Festival

comes from another account

need database to track conservation programs and savings

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-Mar 2008	6,246
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	21,246
PROPOSED Line Item Amount:	31,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,270
% Change Actual Year End compared to Proposed Line item amount.	49.2%
% Change to Previous Year Budget	30.6%
Dollar difference between proposed budget & current budget	7,430

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Increase due to MCTV additional services.

MCTV-Recording meetings(14 @ \$525)	\$7,500
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$10,000
Postage for Public Outreach	\$5,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$5,000

Spread: TOTAL **31,700**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-Mar 2008	603,197
PROJECTED ACTIVITY to END of FY:	217,470
Projected YEAR END TOTAL:	820,667
PROPOSED Line Item Amount:	823,397

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	807,749
% Change Actual Year End compared to Proposed Line item amount.	0.3%
% Change to Previous Year Budget	1.9%
Dollar difference between proposed budget & current budget	15,648

NARRATIVE:

A COLA of 2.8% was used as a place holder based upon
Dept. of Labor Statistics information for February 2007 to February 2008

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
6/6/2008
FY 2008/2009 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE	Step	Current Hrly Rate	COLA 2.8%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411								
Superintendent	33/6	51.56	53.01	110,253			10,800	121,053
Distribution Supervisor	24/6	41.29	42.45	88,288	80		7,200	95,488
WTP Supervisor	29/5	45.58	46.86	97,461	80	4,193	7,200	108,854
WTP Oper.	21/7	39.30	40.40	84,033	80	3,616	7,200	94,848
Treat/Dist Op	8/4	26.48	27.22	56,621	60	1,827	4,800	63,248
Treat/Dist Op	8/3	25.83	26.55	55,220	60	1,782	4,800	61,802
Treat/Dist Op	8/3	25.83	26.55	55,220	60	1,782	4,800	61,802
Treat/Dist Op	8/4	26.48	27.22	56,621	40	1,218	7,200	65,039
Maint Worker	1B/7	24.01	24.68	51,344	40	1,105	2,400	54,849
Maint Worker	1B/1	20.70	21.28	44,262	40	952	1,200	46,414
Part-Time Help		15.00		15,000				15,000
Part-Time Help		15.00		15,000				15,000
Estimated Annual Merit Increase				18,000				
Standby Pay for On-Call Employees				20,000				20,000
Sub total, Field				767,322		16,475	57,600	823,397

ADMIN #5610								
Gen Manager		79.33	81.55	169,627		-		169,627
Water Conser.	11/7	29.21	30.03	62,463	40	1,344		63,807
Prj Coord. PT		60.00		27,000		-		27,000
Office Mgr	15/8	34.74	35.71	74,277	40	1,598		75,875
Admin Assist.	10/9	31.46	32.34	67,274	40	1,447	7,546	76,268
Office Speclst	1B/9	25.23	25.93	53,937	20	580		54,517
Office Speclst	1B/4	22.30	22.92	47,683	40	1,026		48,709
Office Speclst	1B/9	25.23	25.93	53,937	20	580	2,400	56,917
Directors				30,000				30,000
Part-Time Help	n/a	15.00		15,000				15,000
Estimated Annual Merit Increase				15,000				20,000
Sub total, Admin				601,198		6,575	9,946	\$617,719

TOTAL

1,368,520

\$1,441,116

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5412 Description: Maintenance Expenses	
Actual Amount As Of: 31-Mar 2008	117,108
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	152,108
PROPOSED Line Item Amount:	180,786

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	144,586
% Change Actual Year End compared to Proposed Line item amount.	18.9%
% Change to Previous Year Budget	25.0%
Dollar difference between proposed budget & current budget	36,200

NARRATIVE: The following items and amounts comprise this line item.
 Increase to (3) tank Inspection(s) - underwater dive inspection & purchase of additional tools
 Also moved Valve Raising from CIP to maintenance account

Laundry/Jackets	\$10,000	Paving	\$20,000
Service Products	\$1,400	Inventory	\$10,000
Pump Repair	\$6,000	Materials	\$4,000
Paint-supplies	\$3,000	Equip. Rental	\$2,000
USA	\$500	Radio Repair	\$1,000
Backfill	\$3,000	Landscape Maint	\$2,500
Hydrant repair	\$20,000	Shop Maint	\$3,000
Tank Inspection	\$10,000	Cathodic Protection	\$4,500
Generator services	\$7,886	Misc. tools, etc.	\$11,000
Safety Supplies	\$8,000	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Main Repairs	\$15,000	Waste Services	\$5,000
		Fence Repairs	\$1,000
Sub totals	\$84,786	Raising Valve (City/County)	\$32,000
TOTAL	\$ 180,786		\$96,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414	Description: Motor Vehicle Exp.
Actual Amount As Of: 31-Mar 2008	39,988
PROJECTED ACTIVITY to END of FY:	13,500
Projected YEAR END TOTAL:	53,488
PROPOSED Line Item Amount:	58,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,500
% Change Actual Year End compared to Proposed Line item amount.	8.4%
% Change to Previous Year Budget	14.9%
Dollar difference between proposed budget & current budget	7,500

Increase due to new springs on Service Truck (repairs) and higher gas/Diesel prices

NARRATIVE:

	<u>FY 08/09</u>
Gasoline	\$30,000.00
Mobile Phones	\$7,500.00
Service & Repairs (Including Springs for Service Truck)	\$13,000.00
Backhoe Painting & Rental	\$7,000.00
FastTrack	\$500.00
	<u>\$58,000.00</u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-Mar 2008	21,611
PROJECTED ACTIVITY to END of FY:	3,000
Projected YEAR END TOTAL:	24,611
PROPOSED Line Item Amount:	25,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	23,400
% Change Actual Year End compared to Proposed Line item amount.	3.2%
% Change to Previous Year Budget	8.5%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

Added Annual Maintenance for Pumps

	FY 07/08	FY 08/09
Electrical PM	\$1,200	\$1,200
Pumps	\$20,000	\$20,000
Electrical	\$2,000	\$4,000
Plumbing	\$200	\$200
	<u>\$23,400</u>	<u>\$25,400</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610 Description: Salaries, Admin.	
Actual Amount As Of: 31-Mar 2008	390,594
PROJECTED ACTIVITY to END of FY:	152,707
Projected YEAR END TOTAL:	543,301
PROPOSED Line Item Amount:	617,719

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	567,201
% Change Actual Year End compared to Proposed Line item amount.	13.7%
% Change to Previous Year Budget	8.9%
Dollar difference between proposed budget & current budget	50,518

NARRATIVE:

A COLA of 2.8% was used as a place holder based upon
Dept. of Labor Statistics information for February 2007 to February 2008
See worksheet 5411 A for derivations.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620 Description: Office Expenses	
Actual Amount As Of: 31-Mar 2008	79,119
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	99,119
PROPOSED Line Item Amount:	139,350

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	111,350
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	40.6%
% Change to Previous Year Budget	25.1%
Dollar difference between proposed budget & current budget	28,000

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Increase due to postage rates and addition of Employee Recognition Program as well as needed office building repairs and maintenance

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$6,000.00
	Bulk Mailing	\$10,000.00
	Pre-Stamped Envelopes	\$5,000.00
Phone Services PG&E	Monthly Service & Repairs	\$4,000.00
	Monthly Service	\$6,000.00
Office Cleaning	Janitorial Service/Carpet Cleaning	\$7,500.00
Dining	December Holiday Dinner	\$3,500.00
File Storage	Iron Mountain - Offsite Storage	\$3,500.00
Newsletter	(Postage, Printing) 2x year	\$5,000.00
Leases	Mail & Copier Machines	\$12,000.00
	Office Alarm and Security Camera	\$2,500.00
Printing	Checks, Forms, Statements	\$3,000.00
Data Prose	Fulfillment Center for Billing Stmnts	\$25,000.00
Emergency	Supplies	\$750.00
Miscellaneous	Office Supplies	\$7,500.00
	Bank Fees	\$600.00
	DMV/Pre-Employment Physicals	\$1,000.00
	Employee Recognition Program	\$1,500.00
	Petty Cash	\$4,500.00
Maintenance	Office Equipment & Repairs	\$5,000.00
	Office Maintenance/Repairs	\$20,000.00
Payroll	Payroll Processing with ADP	\$5,500.00
TOTAL		\$139,350.00

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5621	Description: Computer Services
Actual Amount As Of: 31-Mar 2008	39,111
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	54,111

PROPOSED Line Item Amount:	53,900
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	41,570
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% Change Actual Year End compared to Proposed Line item amount	(0.4%)
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% Change to previous year budget:	29.7%
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Dollar difference between proposed budget & current budget	12,330
--	--------

NARRATIVE: Increase due to AMR Maintenance Agmnt

Maintenance Agreements		Computer Services	
Springbrook	\$10,000	Training	\$ 2,000
Radix	\$3,000	New/Upgrades to software/Cust Rpts	\$ 4,000
ICS	\$17,500	Repairs	\$ 5,000
Hansen	\$2,500	Opt-InPro (E-mail)	\$ 300
AMR	\$3,000	Coastside Net	\$ 750
Bently Srvs	\$1,000	Rogue Web Works (Website Maint.)	\$ 3,500
(WaterCad/Hydr. Model)		Sonic.net	\$ 450
		Spam Filtering	\$ 900
<i>Subtotal</i>	\$37,000	Subtotal	\$ 16,900
		Grand Total	\$ 53,900

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-Mar 2008	20,520
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	30,520
PROPOSED Line Item Amount:	32,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	28,000
% Change Actual Year End compared to Proposed Line item amount.	6.5%
% Change to Previous Year Budget	16.1%
Dollar difference between proposed budget & current budget	4,500

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 8,000
Conferences/Seminars (Board of Directors)	\$ 5,000
Staff Training/Seminars/Continuing Education	\$ 9,500
Safety Training (CINTAS)	\$ 8,500
*WTO/WDO Renewal/Application Fees	\$ 1,500
TOTAL	<u>\$ 32,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 31-Mar 2008	344,617
PROJECTED ACTIVITY to END of FY:	120,000
Projected YEAR END TOTAL:	464,617
PROPOSED Line Item Amount:	493,349

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	522,133
% Change Actual Year End compared to Proposed Line item amount.	6.2%
% Change to Previous Year Budget	(5.5%)
Dollar difference between proposed budget & current budget	-28,784

NARRATIVE:	FY 07/08	FY 08/09
Dental	\$19,933	\$21,904
LTD	\$13,596	\$15,313
Health	\$349,024	\$324,950
Liability	\$45,000	\$50,000
Life	\$5,100	\$4,814
Property	\$18,000	\$20,000
Vision	\$5,796	\$5,636
EAP Program	\$684	\$732
Workers Compensation	\$65,000	\$50,000
TOTAL	\$522,133	\$493,349

Estimated Rate Increases for: Dental Dental (10%), Health (Blue Cross - 13%), EAP (0%), VSP (5%), Life (3%), Health (Kaiser - 13%), LTD (3%)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

FY 2007/08

	KAISER	Blue Cross	Dental	Vision	Life/AD&D	LTD Metlife	ACWA EAP	ACWA W/C	ACWA Property	ACWA Liability
July	\$8,353	\$12,820	\$1,551	\$441	\$354	\$1,038	\$61	\$17,919		
August	\$8,353	\$12,820	\$1,551	\$441	\$386	\$1,292	\$61			\$45,098
September	\$8,353	\$12,820	\$1,551	\$441	-\$170	\$1,123	\$61			
October	\$8,353	\$11,921	\$1,495	\$402	\$297	\$1,023	\$61	\$8,106		
November	\$8,353	\$12,820	\$1,551	\$441	\$311	\$1,120	\$61			
December	\$9,216	\$14,748	\$1,659	\$470	\$365	\$1,239	\$61			
January	\$9,216	\$14,748	\$1,659	\$470	\$369	\$1,239	\$61	\$9,583		
February	\$9,216	\$14,748	\$1,659	\$470	\$380	\$1,239	\$61			
March	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61		\$17,017	
April	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61	\$10,000		
May	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61			
June	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61			
EE/Retirees Credit	-\$302	-\$22,659	-\$4,041	-\$235	-\$144					
Sub Total	\$105,975	\$143,779	\$15,275	\$5,218	\$3,706	\$14,268	\$732	\$45,608	\$17,017	\$45,098
FY 07/08 Total	\$110,592	\$176,975	\$19,913	\$5,636	\$4,674	\$14,867	\$732	\$45,608		
June Rate x 12 months										
Approx. Rate Increase	13%	13%	10%	0%	3%	3%	0%			
	\$124,969	\$199,981	\$21,904	\$5,636	\$4,814	\$15,313	\$732	\$50,000	\$20,000	\$50,000
Total Medical	\$324,950									
Total	\$493,350									

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-Mar 2008	272,068
PROJECTED ACTIVITY to END of FY:	100,000
Projected YEAR END TOTAL:	372,068
PROPOSED Line Item Amount:	395,280

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	354,874
% Change Actual Year End compared to Proposed Line item amount.	6.2%
% Change to Previous Year Budget	11.4%
Dollar difference between proposed budget & current budget	40,406

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

375

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

Fiscal Year
2008/2009

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-Mar 2008	38,393
PROJECTED ACTIVITY to END of FY:	12,000
Projected YEAR END TOTAL:	50,393
PROPOSED Line Item Amount:	57,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	57,000
% Change Actual Year End compared to Proposed Line item amount.	13.1%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

Atchinson, Barisone & Condotti	\$55,000
Sherman/Feller	\$2,000
Total	\$57,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-Mar 2008	8,810
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	23,810
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	(16.7%)
Dollar difference between proposed budget & current budget	-5,000

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense

Note: Engineer will receive 2.8% increase in the hourly rate effective 7/1/08

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683 Description: Financial Services	
Actual Amount As Of: 31-Mar 2008	14,459
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	24,459
PROPOSED Line Item Amount:	47,375

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,300
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	93.7%
% Change to Previous Year Budget	34.2%
Dollar difference between proposed budget & current budget	12,075

NARRATIVE:

Audit services are provided by Maze & Associates for the annual audit. Increase in accounting consulting services, provided by John Parsons, CPA. Also addition of water rate modeling analysis for continued years.

	FY 08/09
Audit (Maze & Associates)	\$17,375
Accounting (John Parsons CPA)	\$30,000
Total	<u><u>\$47,375</u></u>
Spread:	

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-Mar 2008	73,639
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	103,639
PROPOSED Line Item Amount:	105,541

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	99,586
% Change Actual Year End compared to Proposed Line item amount.	1.8%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	5,955

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

Line Item

Amount

Acct. No.

5684

Description:

Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,441,116			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,365,236	\$ 84,645		\$ 84,645
AMOUNT SUBJECT TO MEDICARE	\$ 1,441,116		\$ 20,896	\$ 20,896
TOTAL				\$ 105,541

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687 Description: Memberships & Subscriptions	
Actual Amount As Of: 31-Mar 2008	31,306
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	46,306
PROPOSED Line Item Amount:	51,965

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	48,965
% Change Actual Year End compared to Proposed Line item amount.	12.2%
% Change to Previous Year Budget	6.1%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE: See attached worksheet for detail of costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
<u>Line Item: Memberships & Subscriptions</u>		Description	
Acct. No. 5687	Amount		
ACWA	\$7,800	Membership dues	
AWWA	\$2,000	Membership dues and technical publications	
West Group (Formally Barclays)	\$400	Updates on California Code of Regualtions regarding construction laws	
BAWSCA	\$21,000	Annual assessment & dues	
Chamber of Commerce	\$800	Membership dues & Farm Day Luncheon Tickets	
CSDA	\$3,500	Membership dues	
HMB Review, sub & ads	\$8,000	Legal notices, newspaper ads, election info, etc.	
Wellness Program	\$2,400	Wellness Program group membership in health club	
Water Education Foundation	\$1,000	Membership dues and technical publications	
Springbrook Users Group	\$65	Annual Users Group for Springbrook Software	
Miscellaneous	\$5,000		
TOTAL	\$51,965		

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5688 Description: Election Expense	
Actual Amount As Of: 31-Mar 2008	34,020
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	34,020

PROPOSED Line Item Amount:	0
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	(100.0%)
% Change to Previous Year Budget	
Dollar difference between proposed budget & current budget	-15,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5689 Description: Labor Relations	
Actual Amount As Of: 31-Mar 2008	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0

PROPOSED Line Item Amount:	15,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
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<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

New Account - Services contracted with IEDA (Labor Negotiator)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Mar 2008	7,269
PROJECTED ACTIVITY to END of FY:	1,500
Projected YEAR END TOTAL:	8,769
PROPOSED Line Item Amount:	9,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	9,200
% Change Actual Year End compared to Proposed Line item amount.	4.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

1. San Mateo County charges the District for collecting and transmitting property taxes	\$2,000.00
2. The cost of the LAFCo budget, estimated	\$4,000.00
3. Hazardous Material Handling (Nunes & Denniston)	\$2,500.00
4. Property Taxes	<u>\$700.00</u>
	\$9,200.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-Mar 2008	7,363
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	27,363
PROPOSED Line Item Amount:	33,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	20.6%
% Change to Previous Year Budget	(10.8%)
Dollar difference between proposed budget & current budget	-4,000

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants
(DHS Fees - Increase due to additional services regarding new regulations)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$30,000
#2	\$1,000
#3	\$1,000
#4	\$1,000
	<hr/>
	\$33,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-Mar 2008	270,006
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	270,006
PROPOSED Line Item Amount:	266,220

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	271,095
% Change Actual Year End compared to Proposed Line item amount.	(1.4%)
% Change to Previous Year Budget	(1.8%)
Dollar difference between proposed budget & current budget	-4,875

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2008 Payment	\$235,610
March 2009 Payment	<u>\$30,610</u>
Spread:	\$266,220

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5712 Description: Existing Bonds - 2006B	
Actual Amount As Of: 31-Mar 2008	485,418
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	485,418
PROPOSED Line Item Amount:	482,460

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	483,148
% Change Actual Year End compared to Proposed Line item amount.	(0.6%)
% Change to Previous Year Budget	(0.1%)
Dollar difference between proposed budget & current budget	-688

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2008 Payment	\$325,174
March 2009 Payment	\$157,286
	<hr/>
	\$482,460

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 28-Feb 2008	308,797
PROJECTED ACTIVITY to END of FY:	102,930
Projected YEAR END TOTAL:	411,727
PROPOSED Line Item Amount:	434,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	411,729
% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	5.4%
Dollar difference between proposed budget & current budget	22,271

NARRATIVE:

Contribution to CIP & Reserves	<u>\$ 434,000</u>
	\$ 434,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 10, 2008

Report

Date: June 5, 2008

Subject: Capital Improvement Program for FY08-09 through FY17-18

Recommendation:

None. Discussion only.

Background:

The Board annually considers and approves the 10-year Capital Improvement Program (CIP) budget. Staff has updated the CIP, and the attached pages present the draft FY08-09 through FY17-18 CIP budget for the Board's review. The Facilities Committee reviewed the draft CIP on May 29, and the Finance Committee reviewed it on June 4.

Staff has been working on a revised CIP format that includes the following:

- A two-page summary spreadsheet, followed by supporting worksheets for all CIP projects. This replaces the old spreadsheet-only format and facilitates providing additional project explanations and budget tracking.
- A project numbering system based on the fiscal year in which projects originate. This will help track projects from year to year.

We will present the reformatted CIP with all supporting sheets at the July 8 meeting.

The CIP targets \$5.4 million in capital expenditures in FY08-09. The District has adequate funds in its current capital reserves to cover this cost.

For the upcoming fiscal year, we will focus on executing these significant projects:

The Board will consider adoption of the CIP at its meeting on July 8, 2008.

COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 07/08 THRU 17/18

DRAFT

Origin FY	Number	Priority	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	
PIPELINE PROJECTS - * Pending Further Pressure Testing														
06	01	Avenue Cabrillo Phase I (Permitting/Design)	2		52,000	100,000								
06	01	Avenue Cabrillo Phase II (Construction)	2				1,048,000							
06	02	Highway #1 South Phase I / II	1	100,000	100,000	713,000								
07	03	Pilarcitos Canyon Pipeline Replacement	2					100,000	1,000,000					
07	04	Bell-Moon Pipeline Replacement Project	2			60,000	178,000							
09	01	Highway 92 - Main Line Replacement (Spanishtown)	1	100,000	250,000									
		Main Street/Hwy 92 Widening Project	1	650,000	50,000									
WATER TREATMENT PLANTS														
		Denniston Intake Maintenance	2	26,000	27,000	28,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	36,000
09	02	Denniston Sludge Ponds	1	100,000										
08	01	Denniston WTP- Filter Flow Meters	1	6,000										
08	02	Denniston WTP- Replace Cl2/pH Analyzer	1	15,000										
09	03	Nunes - Backwash Pump VFDs	2			25,000								
09	04	Nunes Backwash and WWR Tank Lights	2			10,000								
07	01	Nunes Filter Media Replacement	2	50,000	50,000									
09	05	Nunes Office Heater	2			10,000								
		Nunes UST removal and replaced with AGST	1	60,000	15,000									
		Nunes WTP - Head Loss System Replacement	1	15,000										
		Nunes WTP - Plant Painting	2			12,500	12,500	12,500	12,500					
		Nunes WTP- Filter to Waste System	3			5,000	75,000							
		Nunes WTP -Filter Valve Replacement	2			300,000	30,000	30,000	30,000					
FACILITIES & MAINTENANCE														
09	06	District Space Planning	1		25,000									
09	07	AMR Program	2	50,000	500,000	500,000	500,000							
		PRV Valves Replacement Project**	3	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
		Meter Change Program**	2	16,000	17,000	18,000	19,000	20,000	21,000	22,000	23,000	24,000	25,000	26,000
09	08	Main Office - Replace Skylights (repair leaks)	1	25,000										
09	09	Fire Hydrant Replacement**	2	40,000	40,000	40,000								
09	10	Standardize Chlorine Analyzers at 6 facilities	2		15,000	15,000								
09	11	Pilarcitos Culvert Repair	1	100,000	150,000									
09	23	District Digital Mapping	3	75,000										
EQUIPMENT PURCHASE & REPLACEMENT														
		Vehicle Replacement	1	40,000	27,000	28,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	35,000
		Computer System	1	15,000	25,000	5,000	5,000	5,000	6,000	5,000	5,000	5,000	5,000	5,000
		Office Equipment/Furniture	1	20,000	20,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
		SCADA/Telemetry	1	500,000	100,000	100,000								
		Dump Truck	1			80,000								
		Backhoe	1				80,000							
		Work Truck	1						80,000					
		Service Truck	3			130,000								
PUMP STATIONS / TANKS / WELLS														
		Hazen's Tank Replacement	2				280,000							
09	12	Crystal Springs Reroof and Paint	2			50,000								
		Crystal Springs Spare 350HP Motor	2			50,000								
09	13	Crystal Springs VFD Project	2	68,000	68,000	68,000								

COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 07/08 THRU 17/18

DRAFT

Origin FY	Number	Priority	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
		Well Rehabilitation	2	40,000	60,000								
		Alves Tank Recoating, Interior+Exterior	1		150,000	55,000							
		Miramar Tank Interior Recoat + Mixing	1		300,000								
		Cahill Tank Exterior Recoat + Ladder	2		160,000								
		EI Granada Pump Station #2 Removal Project	2		50,000	459,000	2,156,000						
		EG Tank #3 Recoating Interior + Exterior	2		260,000								
09	14	CSP Pump #2 Rehabilitation	2		75,000								
09	15	Tank Staff Gauge Repair	2		15,000								
09	16	Intrusion Alarms at all Tanks	2		50,000								
09	17	Crystal Springs Emergency Generator	2			300,000							
09	18	New Pilarcitos Well	3		10,000	150,000							
09	19	Pilarcitos Canyon Blending Station	2		50,000								
09	20	Tank Ladder Project	2		50,000	50,000							

DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

		Denniston Short Term WTP Modifications	1		842,000								
		Denniston Storage Tank Modification Project	1		686,000								

DENNISTON WTP (LONG-TERM) IMPROVEMENTS (MEMBRANE FILTRATION)

		Denniston Electrical System Upgrade/Expansion	1		30,000	350,000							
		Denniston Pre/Post Treatment Study	1		200,000								
		Denniston Pre/Post Treatment Construction	1			1,510,000							

NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

		Nunes WTP Short Term Modifications	1		809,000								
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NUNES WTP (LONG-TERM) IMPROVEMENTS (UV DISINFECTION)

		Nunes Electrical System Upgrade/Expansion	1										
		Install Air Scour for Filters	2			100,000							
		Modify Filters for Rate of Flow Control	1		10,000	260,000							

WATER SUPPLY DEVELOPMENT

09	21	Reclamation Project Planning	1		100,000								
09	22	Water Supply Alternatives Evaluation	1		50,000								

FY 2008-2009 Totals \$937,000 \$5,402,000 \$4,573,500 \$4,679,500 \$2,236,500 \$254,500 \$1,224,000 \$117,000 \$120,000 \$123,000 \$125,000

FY 2007-2008 Totals \$4,227,000 \$1,876,000 \$1,951,000 \$6,085,000 \$1,879,000 \$960,000 \$1,151,000 \$155,000 \$159,000 \$163,000

CRYSTAL SPRINGS PROJECT - CAPITAL IMPROVEMENT PROGRAM

This CIP Budget is completely funded from CSP Transmission and Storage Fees

	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
EI Granada Pipeline Phase 3 (City & County)	\$3,000,000	\$2,300,000				
* Main Street Pipeline Replacement Project - Phase 3			\$90,000	\$249,000		
* Bridgeport Drive Pipeline Replacement Project			\$110,000	\$840,000		
Contingency	\$100,000	\$100,000	\$110,000	\$100,000		
TOTALS	\$3,100,000	\$2,400,000	\$310,000	\$1,189,000	\$0	\$0

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-01
Category	Pipeline Projects
Classification	Replacement
Priority	1

Description:	Highway 92 Main Line Replacement Project (Spanishtown)
---------------------	---

Provide fire flow and adequate service by increasing pipe size from 2" to 8" - We were to design an adequate main to provide service and fire protection for Spanishtown and adjacent businesses and residents. Acquired a temporary easement for the present 2". Easement expired and project was deferred for a number of years. **REQUIRES PERMIT**

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$350,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$350,000	\$100,000			Permitting & design
2009-2010		\$250,000			Construction
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-02
Category	Water Treatment Plants
Classification	
Priority	1

Description:	Denniston Sludge Ponds
---------------------	------------------------

No present way to dry and remove sludge from Denniston. Modify present backwash ponds to drain, allowing better drying capability. Past practice of hauling to dredging spoils site unlawful. Hauling by truck to Nunes for processing not practical or efficient.

Current Status	
-----------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$100,000

Fiscal Year	Total Project Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$100,000	\$100,000			Design & construction
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-04
Category	Water Treatment Plants
Classification	
Priority	2

Description:	Nunes Backwash & WWR Tank Lights
---------------------	----------------------------------

To better ascertain when backwash can be terminated. Ned to see inside of holding tank.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$10,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$10,000				
2009-2010		\$10,000			Purchase & installation
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-05
Category	Water Treatment Plants
Classification	
Priority	2

Description:	Nunes Office Heater
---------------------	---------------------

To improve working environment for staff stationed at Nunes.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$10,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$10,000				
2009-2010		\$10,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-08
Category	Facilities & Maintenance
Classification	
Priority	1

Description:	Main Office/Shop - Replace Skylights (repair leaks)
---------------------	--

Aged skylights leaking throughout main office and shop.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$25,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$65,000	\$25,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-10
Category	Facilities & Maintenance
Classification	
Priority	2

Description:	Standardize Chlorine Analyzers at 6 Facilities
---------------------	---

Standardize all analyzers for ease of maintenance and reliability.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009

Budgeted: \$30,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$30,000				
2009-2010		\$15,000			
2010-2011		\$15,000			
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-12
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Crystal Springs Re-Roof and Paint
---------------------	-----------------------------------

Roof needs to be replaced and building needs to be repainted.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$50,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$50,000				
2009-2010					
2010-2011		\$50,000			
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-14
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	CSP Pump #2 Rehabilitation
---------------------	-----------------------------------

Last pump that needs to be rehabilitated.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$75,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$75,000	\$75,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-18
Category	Pump Station/Tanks/Wells
Classification	
Priority	3

Description:	New Pilarcitos Well
---------------------	----------------------------

Improve our local sources. We could rehabilitate the other wells on Pilarcitos but they are marginal producers. Replace them with a good producing well. \$10k in FY 08/09 for feasibility and permitting.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$160,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$160,000	\$10,000			Planning, permitting
2009-2010		\$150,000			Construction
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-20
Category	Pump Stations/Tanks/Wells
Classification	
Priority	2

Description:	Tank Ladder Project
---------------------	---------------------

CCWD currently has 6 ladders that are substandard and are not up to OSHA specifications

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$100,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$100,000	\$50,000			
2009-2010		\$50,000			
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-21
Category	Water Supply Development
Classification	
Priority	1

Description:	Reclamation Project Planning
---------------------	------------------------------

Water reclamation can play a key role in the District's future water supply. The FY09 budget provides for preliminary legal, planning and engineering work to develop a water reclamation project.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$100,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$100,000	\$100,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	09-23
Category	
Classification	Facilities and Maintenance
Priority	2

Description:	District Digital Mapping
---------------------	--------------------------

Converting the District's current paper maps to a digital GIS layer will provide numerous benefits in maintaining the system and designing improvements and modifications.

Current Status:	
------------------------	--

Initiated Project: FY 2008/2009 **Budgeted:** \$75,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2008-2009	\$75,000	\$75,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	07-04
Category	Pipeline Project
Classification	
Priority	2

Description:	Bell Moon Pipeline Replacement Project
---------------------	---

60 years old pipeline. Needs to be replaced due to leaking pipeline in industrial area.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$238,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2006-2007	\$238,000				
2007-2008					
2008-2009					
2009-2010					
2010-2011		\$60,000			
2011-2012		\$178,000			
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-01
Category	Water Treatment Plants
Classification	
Priority	1

Description:	Denniston WTP - Filter Flow Meters
---------------------	---

Replace non-operational filter flow meters with updated units.

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$6,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007-2008	\$6,000	\$6,000			
2008-2009		\$6,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

**COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

Account No	
Project No	08-02
Category	Water Treatment Plant
Classification	
Priority	1

Description:	Denniston WTP - Replace Cl2/pH Analyzer
---------------------	---

Cl2/pH analyzer is at the end of its useful life. Mandated by Department of Public Health

Current Status:	
------------------------	--

Initiated Project: FY 2007/2008 **Budgeted:** \$15,000

Fiscal Year	Total Prj Budget	Amount Budgeted	FY Expenses	Project to Date Expense	Comments
2007/2008	\$15,000				
2008-2009		\$15,000			
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 10, 2008

Report

Date: June 5, 2008

Subject: El Granada Pipeline Phase 3 Construction Progress Update

Recommendation:

No Board action required. Information only.

Project Progress:

- Contractor has installed approximately 11,500 feet of 16" ductile iron pipe (DIP)
- JMB installed approximately 1,000-feet of pipe in May: Approximately 500-feet along the Crossways/5th and approximately 500-feet near Alto Ave / Mirada Road.
- Section 1 is currently in service and fully operational
 - o 3 - night-time shutdowns were required in order to complete work.
- Casing and 16" DIP was installed under the frontage road north of Wave Ave and under Venice Boulevard.
- Section 2 piping is now continuous from Station 24+72 to Station 88+40, except for 600 feet of pipe at Frenchman's Creek.
- The jack-and-bore operation at Arroyo de en Medio Creek is underway and should be complete as of June 6.

The attached map shows progress as of May 31. The following page summarizes project budget and schedule status.

Updated Project Cost Projection:

The attached Change Order Request Summary from Carollo's June 2008 Progress Report shows an increase of approximately \$96,000 in requested change orders, for a revised change order total of \$243,287. The most significant contribution to this increase is a \$50,000 increase in the change order for work at Frenchman's Creek (COR #13). This increase covers the cost of installing a bypass for the District's existing 10" pipeline around the receiving pit work area.

Two new change orders account for an additional \$43,000. COR #20 (\$13,541) covers a needed improvement to the District's system which was not part of the original project but which could be done most economically along with the pipeline work. COR #21 (\$29,013) provides a new connection point for the Sewer

STAFF REPORT

Agenda: June 10, 2008

Subject: El Granada Pipeline Phase 3 Construction Progress Update

Page Two

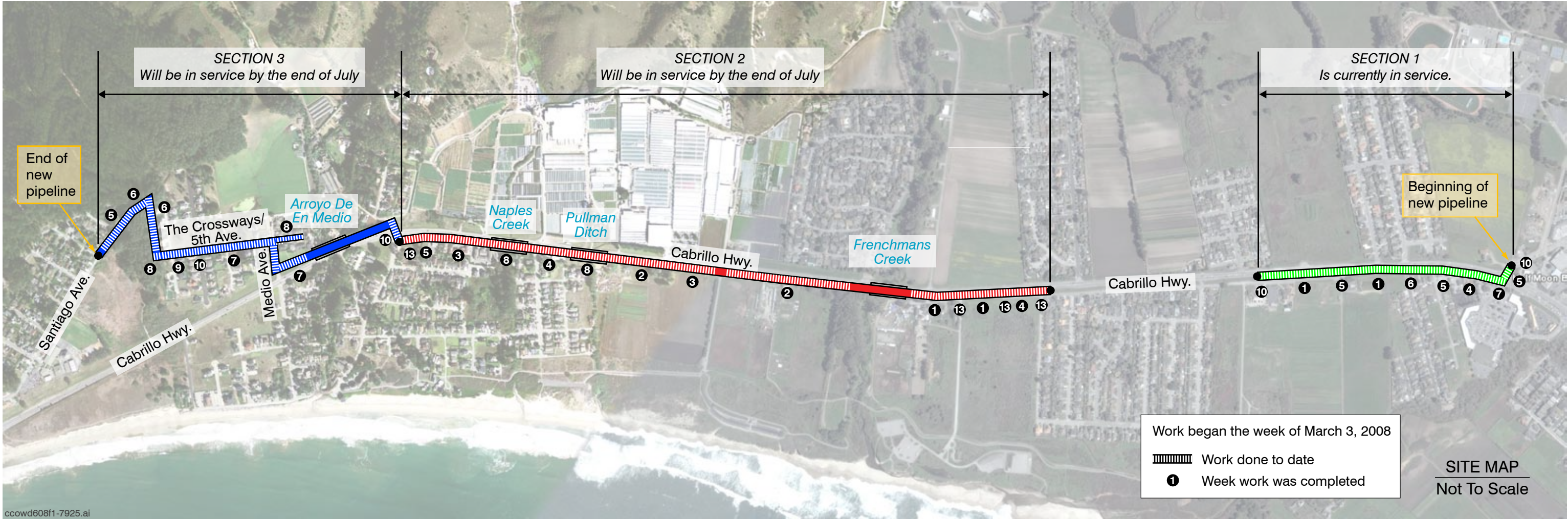
Authority Mid-Coastside wastewater plant. SAM requested this work and will reimburse the District for the cost.

Cost elements comprising the current total project cost estimate include (figures in thousands):

JMB Original Contract	\$ 4,549
Construction Change Orders	243
SAM Reimbursement	(29)
Construction Management Original Estimate	401
<u>CM Additional Cost</u>	<u>120</u>
Estimated Project Total	\$ 5,284

We are currently projecting that the project will be completed and in service by the end of July, about six weeks ahead of schedule.

PHASE 3 EL GRANADA TRANSMISSION PIPELINE REPLACEMENT PROJECT





PROJECT BUDGET STATUS

As of: June 03, 2008

COASTSIDE COUNTY WATER DISTRICT
Phase 3 El Granada Transmission Pipeline Replacement Project
Contractor: JMB Construction, Inc.

CONSTRUCTION CONTRACT STATUS

Contract Times

Start of Contract (NTP):	1/7/2008
Contract Completion Date	9/3/2008
Estimated Completion Date	9/13/2008
Calendar Days - Total	240
Calendar Days - Used	143
Calendar Days Remaining	97

Budget Status

Initial Base Contract Amount	\$4,549,196.25
Executed Change Orders this Month	\$0.00
Executed Change Orders this Date	\$0.00
Current Contract Amount	\$4,549,196.25
Change Order Percentage to Date	0%

Construction Progress - Including Progress Payment No. 4

(Progress Payment No. 4 is currently under review)

Amount Earned this Month Including Change Orders	\$545,987.75
Amount Earned to Date	\$2,935,016.25
Amount of Retainage to Date	\$293,501.63
Payments to Date (Earned Minus Retainage)	\$2,100,125.65
Percent of Work Complete to Date	65%
Percent of Time Expended to Date	60%

CONSTRUCTION MANAGEMENT CONTRACT STATUS

Budget Status

Total Contract Amount	\$351,400.00
Amount Billed in May	\$101,986.70
Amount Billed to Date (as of June 03, 2008)	\$293,649.52
Percent of Contract Amount Billed	84%



Transmission Pipeline Replacement Project Change Order Request Summary

Coastside County Water District

7925A.30

COR No.	Description	Comment	CO#	RFI	Amount Requested	Amount Approved
1	Additional 4" Fire Service at Station 85+00		0		\$4,217.50	
2	Open Cut vs. Jack & Bore - Value Engineering		1		(\$21,773.00)	(\$21,773.00)
3	Potholing of Unknow Utilities		0			
4	Re-alignment of 16" DIP waterline at Station 18+15		0		\$6,204.00	
5	Re-alignment of 16" DIP Waterline at Station 11+50		0		\$8,062.00	
6	Additional Excavation & Alignment Change		0		\$9,087.00	
7	Additional Excavation and Shoring at Jacking Pit		0		\$6,122.25	
8	Additional Paving		0		\$0.00	
9	Installation of Additional Services (77+90 -82+00)		0		\$0.00	
10	Additional Fire Service at Station 77+60		0		\$8,514.50	
11	Additional Cost of Disposal of Old Highway 1		0		\$0.00	
12	Water Service Break at Station 4+80		0		\$6,895.00	
13	Additional Costs for Frenchman's Creek J&B Work		0		\$127,240.00	
14	Clean Up After Service Break at 4+80		0		\$3,459.00	
15	Additional Shoring and Excavation at Station 0+00		0		\$5,847.16	
16	Centerline Boring Inc. Delay Costs (Withdrawn)		0		\$0.00	
17	Pipe Re-alignment at Station 7+00		0		\$5,260.00	
18	Pipe Re-alignment at Station 105+20		0		\$11,265.00	
19	Install 130-lf of Additional 6" DIP on Cortez Ave		0		\$18,072.95	
20	Install Add. 6" Pipe & Fire Hyd. at Medio & 4th		0		\$13,541.29	\$0.00
21	Additional Add. Pipe, Hydrant, & Service @ SAM RD.		0		\$29,013.00	\$0.00
22	Install Steel Casing VS. Jack & Bore at Sta 89+00		0		(\$1,678.00)	(\$3,313.00)
23	Late Cancellation of Bore at Arroyo en de Medio		0		\$3,937.50	\$0.00
					\$243,287.15	(\$25,086.00)

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: June 10, 2008

Report

Date: June 5, 2008

Subject: General Manager's Report

Recommendation:

Information only.

Background:

I would like to highlight the following:

1. Drought situation: SFPUC is still maintaining that they will ask for continued conservation as opposed to imposing mandatory rationing. With the declared statewide drought emergency and many other agencies implementing rationing, this could change. Cathleen Brennan will provide the Board with an update on drought planning.
2. Water supply strategic planning workshop: Scheduled for June 26, 1:00 to 5:00 pm.

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: June 10, 2008
Subject: Water Resources Report

This report is provided as an update on water conservation, outreach, and water resources activities.

□ Pilarcitos Integrated Watershed Management Plan (IWMP)



The District hosted the Pilarcitos Integrated Watershed Management Plan Workgroup on a tour of District property on Pilarcitos Creek below Stone Dam. The purpose of the tour was to assess the condition of the creek and to determine the potential for improving fish habitat in Pilarcitos Creek. I would like to thank Craig Lunow, JoAnne Whelen, John Davis, and Joe Guistino for assisting me with the tour.



□ **Public Outreach**

A bill stuffer is scheduled to be included in the May and June billing statements. The bill stuffer announces the availability of garden hose nozzles and the Water Wise Gardening in the Bay Area CD.



FREE Garden Hose Nozzles

Pick up your free garden hose nozzle at Coastside County Water District offices at 766 Main Street, Half Moon Bay.

An unrestricted garden hose can flow at over twelve gallons per minute. This water saving hose nozzle lets the user select any one of 10 sprays from full force to a water saving mist enabling more water efficiency, with less water waste.

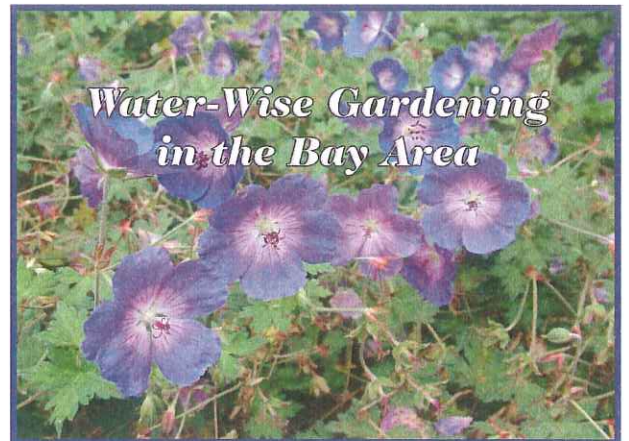
Supplies are limited, so only one garden hose nozzle per household.

Water Wise Gardening in the Bay Area

Looking to install a beautiful low maintenance landscape? A world of ideas is just a few mouse clicks away.

This is a CD with information on gardens and plants. Get watering tips and create your own plant list.

Pick up your FREE copy from Coastside County Water District offices at 766 Main Street, Half Moon Bay.



□ **Landscape Irrigation Survey**

The Beach House Inn at Half Moon Bay agreed to allow the District's landscape consultant to perform an irrigation system survey. The survey resulted in a report that listed recommendations on how they can improve their irrigation system to make it more water efficient. On behalf of the District, I would like to thank the Beach House Inn and their General Manager Dana Dahl for their cooperation and for their efforts to conserve water.



□ **Summary of Meetings**

Employee Meeting 5/19/2008

Pilarcitos IWMP Workgroup Meeting 5/20/2008

SFPUC Quarterly Operations Meeting 5/28/2008

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: June 10, 2008
Subject: Water Shortage and Drought Contingency Plan

This report is provided as an update on the implementation of the Water Shortage and Drought Contingency Plan – Stage 1 (Advisory Stage). The Advisory Stage was implemented in June of 2007.

- √ The SFPUC is urging its wholesale customers to continue conservation efforts regionally, since the San Francisco Bay Area experienced less than average precipitation for a second consecutive year. The District will ask its customers to voluntarily reduce consumption by 10% again this year. The following quote is from Bruce McGurk of SFPUC:

*"It feels like it has been really dry on the Tuolumne this spring, but the Peninsula and East Bay areas have set a record - **driest spring in 159 years** - since records began."*

- √ If we look at the water year (October to September), we are at about 72% of normal to date and about 70% of normal for the water year. Although precipitation amounts locally were better than last year, current totals are less than average for the year with little expectation of significant precipitation forecast for the rest of the year.

The lack of local precipitation will impact our local surface and groundwater resources. The most impacted source will be the Denniston Project for both groundwater and surface water. If the Denniston Project is not able to keep up with demand, the District may be required to implement mandatory rationing.

Precipitation for Half Moon Bay													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Totals
Historic Average	1.3	3.4	3.7	5.5	4.8	3.9	1.6	0.6	0.2	0.0	0.1	0.3	25.4
	2007			2008									
Water Year 2008	1.83	0.93	3.16	8.75	2.73	.31	.16	.07					17.94

- √ The District's website has been updated with a new Water Shortage Advisory message. And the billing statements will continue to have a conservation message.

Water Shortage Advisory

California is experiencing a second consecutive year of below average precipitation. Water year 2008 is dry, but not as dry as last year, which was classified as critically dry. These dry conditions affect both our local and imported water sources. The District is monitoring water conditions closely and will notify customers, if it declares a water shortage emergency. Please continue to be vigilant about conserving water and using this precious resource wisely.



SAN FRANCISCO Public Utilities Commission

SFPUC Calls for Continued Voluntary Conservation

Published: 05/17/2008 | Updated: 05/26/2008

Published By: Communications and Public Outreach

Following two consecutive record dry winters, the SFPUC is asking its 2.4 million Bay Area customers to continue the voluntary conservation efforts that were effective in reducing water consumption by 13% overall last year. Cutbacks in water usage are essential to avoid mandatory consumption limits and rationing later this year. The SFPUC is again targeting a 10% overall reduction in water consumption this spring and summer.

Snowmelt from the Sierra Nevada mountain region is the primary Bay Area water source. 2007 was one of the driest winters on record, setting the stage for reduced water storage levels and possible first year drought conditions. Dry-winter conditions have continued in 2008. State hydrologists estimate precipitation in the Sierra will register at only 70% of normal for the year. March and April 2008 were among the driest in California's recorded history.

Last year the SFPUC asked customers to curtail water consumption and you stepped up to the challenge – successfully avoiding water rationing. As spring temperatures rise and outdoor water use begins its seasonal peak, we're asking for a continued commitment to conservation efforts.

The average residential usage for San Franciscans is 60 gallons per person each day. You can achieve at least a 10% reduction goal in as little as six gallons per day. Here are some simple tips to help put your household on track:

1. Turn off the faucet when you are brushing your teeth or doing the dishes. Save 2 gallons per minute.
2. Take shorter showers. Each minute you cut saves 2.5 gallons. Make sure you or your property owner have installed a high-efficiency showerhead.
3. Operate your clothes and dishwashers with full loads only, even if the machine has an adjustable load setting.
4. Use a broom to clean sidewalks, driveways and pavement instead of using a hose.
5. Reduce outdoor watering needs by planting species appropriate for the Bay Area's dry climate.
6. Water during the cool part of the day. Reduce evaporation by watering lawns and plants only at night or early morning before dawn.



7. Detect leaks. Do you hear the toilet running or your faucet dripping? Contact the SFPUC for information on locating your water meter and detecting plumbing leaks using meter readings. Conducting a dye-test in toilet tanks can identify costly silent leaks. The SFPUC provides free toilet leak dye tablets.

8. Installing aerators on bathroom and kitchen sinks can reduce indoor water use by about 4%. The SFPUC provides free faucet aerators to San Francisco residents. Pickup in person at 1155 Market Street, San Francisco, Monday – Friday, 8:00 a.m. – 5:00 p.m.

9. Replace your old toilet, the largest water user inside your home. New high-efficiency toilet models flush at 1.3 gallons or less compared to older models, which use up to 7 gallons per flush. San Francisco residents and SFPUC customers can receive a cash rebate of up to \$125 for the purchase of select high-efficiency toilets.

10. Replace your clothes washer, the second largest water user in your home. High-efficiency clothes washers can reduce water and energy use by 40%. San Francisco residents and SFPUC customers can receive a cash rebate of up to \$200 for the purchase of select high-efficiency clothes washers.

Need more help? SFPUC residential and commercial customers are eligible for a free Water-Wise House Call. SFPUC technicians will provide you with a comprehensive review of your property's water usage, identifying conservation measures and undiscovered leaks. For more information or to schedule your appointment, contact the SFPUC Water Conservation Section at (415) 551-4730.

Location:

http://sfwater.org/detail.cfm/MC_ID/18/MSD_ID/114/C_ID/3996

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MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: June 10, 2008

Report

Date: June 5, 2008

Source of Supply

Pilarcitos Reservoir, Crystal Springs Reservoir, Denniston Reservoir and Denniston Wells 1, 3, 4, 5 and 9 were the main source of supply in May. We switched to the Crystal Springs source on 15 May to accommodate increased demands from an unusually hot week.

Projects

Main Street Project

Some punch list items are still in need of completion.

Left to be complete are:

- meter installation for median strips
- PRV vault on Main Street to be brought to grade
- location of fire hydrant on S. Main Street.

Denniston Storage Tank Modification

This project has been suspended until system demands start to diminish in the Fall and/or the El Granada Pipeline is complete.

El Granada Phase III Pipeline

All lateral mains and services are connected to Section 1. We are already seeing impacts to the ease of water delivery to the El Granada area. District crew worked through the night on 13 and 19 May to assist with the tie ins.

Staff has been meeting with Carollo and JMB for the design and construction of the Frenchman's Creek bypass pipeline.

Short Term Improvement Project

The interim hypochlorite feed system is complete at Nunes. The operational SOP is complete and in review. Start up estimated to be the week of 16 June and the chlorine removed from this facility by 1 July.

Staff is gathering materials for the Denniston System. It is estimated to be on-line by 1 July and chlorine removed from the facility on the week of 14 July.

The interim automatic shutdown system at Denniston was installed in May. It was tested and put on-line on 6 May. All Treatment/Distribution Operators were trained on its function by 21 May.

Short Term Improvement meeting took place on 12 May with Teter, Dickson, Guistino and Twitchell in attendance. Teter requested that we find an electrical engineer to cover the electrical design for the improvements. He has been in contact with the chemical feed pump manufacturer to complete the design of the feed systems.

Guistino, Dickson and Teter met with Thomas Frisch of Frisch Engineering on 13 May.

SCADA Upgrade Project

In our conversations with Thomas Frisch on the STI project, we broached the subject of his firm scoping the SCADA project for generating an RFP. We have scheduled a meeting with CH2M Hill in June to have a similar discussion.

Denniston Pre-Treatment

Spoke with Craig Thompson of Kennedy-Jenks and set up a meeting in June to initiate talks on this project.

Denniston Reservoir

All activities concerning the dredging of Denniston Reservoir have been postponed pending garnering F&G approval for the El Granada Phase 3 Pipeline streambed under crossings.

Nunes Filter Media Replacement

ERS successfully replaced the media in Filters #1 and #2 in May. Filter #1 was brought on line 19 May. Filter #2 was completed on 29 May. Final backwashing, disinfection and testing for Filter #2 will occur on the week of 2 June.

Well Rehabilitation Project

A new pump was installed in Denniston Well #5 on 5 May. The well is producing from 15 – 23 gpm.

Power monitors installed on wells D1 and D3 indicate that random motor stoppage is caused by power fluctuations greater than 10% between the 3 phases of supplied power. The motor saver will be adjusted to 15% to reduce the incidents of motor resets.

Nunes UST Removal and AGST Installation Project

Notice of award was sent to PC Inc. on 29 May. They have returned the signed contract. The Notice To Proceed will be issued once they have provided the proper bonds and insurance.

Systems Improvement:

Beautification Efforts

Removed our spoils yard and rock pile from the Burnham Strip. The rock pile was installed in a newly established bin at Denniston WTP next to the new backhoe enclosure. Spoils will be temporarily parked on the south side of Farmer Lea's field out of view.

PM Program

The first of the print-outs for the PM program were generated in May. Staff is doing what they can but is finding that the workload is overwhelming. We contacted Joe Mueller of Eco Logic to provide us with a yearly service quote to manage the program.

Wave Pump

The wave emergency pump was reinstalled and is ready in the event that it is required.

Update on Other Activities:

Rate Change Protocol

We have worked with SFPUC to generate a protocol for rate changes at the Nunes WTP. The procedure is now in place and working fine.

CT Violation

A debriefing on the event took place on 5 May. Discussed were the overall causes of the event, response and actions taken, consequences and future planning. The following actions have been taken:

- Repair of the finished water chlorine residual analyzer to contact the dialer when in alarm.
- Monthly alarm testing protocol.
- Installation of an automatic shutdown system based on a PLC that runs off of analog signals from independent chlorine residual analyzers and turbidimeters. The PLC will issue a command to shut down the low lift pumps as well as an independent call to the dialer.
- Purchase of a dedicated dialer to the Denniston WTP.
- Training on communication and notification procedures on events that could lead to water quality violations.
- Installation of the interim hypochlorite feed system.

The CT violation notice was approved by DPH and sent to our customers on the week on 19 May. It also appeared in the HMB review on 21 May. On 28 May, I had spoken with Clay Lambert of the HMB Review who published an article in conjunction with the District's proposed rate increase. The article was not critical of CCWD and included a picture of Staff at the Denniston WTP.

I fielded 4 complaints on the CT violation. All 4 customers indicated that they were satisfied with my explanation and were not fearful of their tap water.

Pilarcitos Tour

The Pilarcitos Watershed Workgroup toured the Pilarcitos Canyon at our well field on 20 May. The habitat in this area is very favorable for steelhead rearing and growth.

Lead and Copper Sampling

Our Triennial lead and copper sampling will take place in August. The initial letters were mailed to 39 participating customers on the week of 26 May.

Resignation and Replacement

Maintenance Worker Daniel William's last day with CCWD was 23 May 2008. Logan Duffy was interviewed on 5 May and was offered the job of Maintenance Worker. He accepted the offer and his first day of work will be 16 June.

Denniston Backwash Return Pump

Testing of the system indicated that the air entrainment problem was still occurring at the same seal. A local pump expert came out to look at the problem and suggested that we provide the pump system with a positive pressure on the inlet side. Staff convened a meeting at the site on 4 June to come up with a design.

On 8 May, the gearbox failed. It is presently being repaired.

Phantom Alarms

Staff has been beset by phantom alarms and other telemetry issues that started in May. On 19 May, the On Call person discovered that the dialer failed to function properly during routine operational testing. ATT would not respond that evening, resulting in said On Call person spending the night by the control panel. I am presently discussing this issue with our ATT service representative.

Safety/Training/Inspections/Meetings

Safety Committee

The Safety Committee did not meet in May

Denniston Stairways

Stairways were installed at the following locations:

- Denniston Creek Flume
- Denniston Creek Staff Gauge
- Denniston Creek Backwash Basin Discharge
- El Granada Tank 1

These stairways were installed based on two slips by treatment staff while checking stream flows.

T2 Test

On Wednesday, 14 May, Maintenance Worker Ray Winch was sent to a study session to help him pass his T2 exam, which he took on Saturday, 17 May. His test results will be available in June.

Denniston Automatic Shutdown

All O&M Staff was trained on the Denniston automatic shutdown feature on 21 May.

Meetings Attended

- 5 May - Logan Duffy job interview for Maintenance Worker position.
- 12 May - STI Meeting with Teter, Dickson, Guistino and Twitchell
- 13 May - STI Meeting with Teter and Thomas Frisch.
- 15 May - Major Gates on meter box placement issues.
- 19 May - All employee meeting.
- 20 May - Pilarcitos Workgroup tour of Pilarcitos Canyon well field.
- 21 May - Dickson, Guistino met with Chad Simonson and Harold Bishop of Utility Services to discuss their tank maintenance program.
- 22 May - Quarterly meeting with Dave Lea of Cabrillo Farms to discuss issues of mutual interest. Topics included pumping schedules, water availability, historic usages, Fish & Game, well pumping, increased storage and a space to temporarily store our spoils prior to off hauling to the dump.
- 27 May - Guistino and Dickson met with Stephen and Jeffrey Tarantino of EKI to discuss management of capital projects for District.
- 28 May - O&M Staff meeting. Guistino, Twitchell and Davis.
- 29 May - Facilities Committee meeting. Guistino, Brazil, Dickson, Director Coverdell, Director Larimer.
- 30 May - Guistino and Dickson met with Tanya Yurovsky of SRT to discuss possible engineering work for the District.

Department of Public Health

VOC Detection

Last month I reported that routine VOC sampling detected 1,2 dichloroethane in the Denniston finished water. Two subsequent samples did not detect the compound. It showed back up on a third resample. DPH was notified on 16 May upon receiving the lab results from the previous testing. We sampled the raw, post chemical addition, post filtration and post chlorine application at the plant on this date and on Monday, 19 May. We are awaiting results.

Annual Report

The annual DPH report was submitted on 12 May.