

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, May 9, 2023 - 7:00 p.m.

The Public may attend this meeting in person at the District Office located at 766 Main Street, Half Moon Bay or choose to watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number.

The meeting will begin at 7:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/88691894625?pwd=UFBnaVYrSUNtUTE3NHIRZDFrVDhnZz09>

Meeting ID: 886 9189 4625

Passcode: 182549

One tap mobile

+16699006833,,88691894625#,,,,*182549# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 886 9189 4625

Passcode: 182549

Find your local number: <https://us06web.zoom.us/j/88691894625?pwd=UFBnaVYrSUNtUTE3NHIRZDFrVDhnZz09>

Procedures to make a public comment with Zoom Video/Conference – All participants except the Board Members and Staff are muted on entry and video is disabled. Participants may not unmute themselves unless asked to unmute by the Moderator.

- ***From a computer:*** (1) Using the Zoom App. at the bottom of your screen, click on “Participants” and then “Raise Hand”. Participants will be called to comment in the order in which they are received.
- ***From a phone:*** Using your keypad, dial *9, and this will notify the Moderator that you have raised your hand. The Moderator will call on you by stating the last 4 digits of your phone number.

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an

alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) **ROLL CALL**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT**

At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes. Members of the public attending in-person must complete and submit a speaker slip. Members of the public attending via Zoom must first "raise hand" and the Moderator will "ask to unmute". The President of the Board will recognize each speaker, at which time the speaker can provide their comments to the Board.

4) **CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending April 30, 2023:
Claims: \$ 560,390.86; Payroll: \$ 196,667.05 for a total of \$ 757,057.91 ([attachment](#))
April 2023 Monthly Financial Claims reviewed and approved by Director Coverdell
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of April 11, 2023, Regular Board of Directors Meeting ([attachment](#))
- D. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- E. Total CCWD Production Report ([attachment](#))
- F. CCWD Monthly Sales by Category Report April 2023 ([attachment](#))
- G. Leak/Flushing Report - April 2023 ([attachment](#))

- H. Monthly Rainfall Reports ([attachment](#))
- I. SFPUC Hydrological Conditions Report – March 2023 ([attachment](#))
- J. Notice of Completion – Grandview Water Main Replacement Project ([attachment](#))

5) **MEETINGS ATTENDED / DIRECTOR COMMENTS**

6) **GENERAL BUSINESS**

- A. Rescinding Ordinance 2022-01 Declaring a Water Shortage Emergency and Implementing Mandatory Water Use Restrictions and Prohibitions Under Stage 2 – Water Shortage Emergency Warning – of the District's Water Shortage Contingency Plan ([attachment](#))
- B. Overview of Draft Fiscal Year 2023-24 Operations and Maintenance Budget and Fiscal Year 2023-24 to 2032-33 Capital Improvement Program ([attachment](#))
- C. Consider Resolution 2023-05 Support of the Nomination of Ernesto A. Avila of the Contra Costa Water District to the Association of California Water Agencies (“ACWA”) Vice President ([attachment](#))
- D. Consider Resolution 2023-06 Approving Placing in Nomination John Muller as a Member of the Association of California Water Agencies (“ACWA”) Region 5 Board of Directors ([attachment](#))
- E. Nunes Water Treatment Plant Upgrades Project Update #21 ([attachment](#))

7) **MONTHLY INFORMATIONAL REPORTS**

- A. General Manager’s Report ([attachment](#))
 - FEMA Application Update for Possible Funding of Highway 92 Emergency Pipeline Restoration Project (Due to Damage Caused by Late December 2022/Early January 2023 Storm Event)
 - California Legislation Related to Water Rights
 - Update on Recruitment Efforts for Assistant General Manager
- B. Superintendent of Operations Report ([attachment](#))

8) **DIRECTOR AGENDA ITEMS – REQUESTS FOR FUTURE BOARD MEETINGS**

9) **ADJOURNMENT**

**COASTSIDE COUNTY WATER DISTRICT
CLAIMS FOR APRIL 2023**

CHECKS				
CHECK DATE	CHECK NO.	VENDOR		AMOUNT
04/06/2023	32062	ADP, INC.	\$	774.45
04/06/2023	32063	AMAZON CAPITAL SERVICES, INC.	\$	120.36
04/06/2023	32064	CARSON ANDERSON	\$	34.00
04/06/2023	32065	ASSOC. CALIF. WATER AGENCY	\$	13,094.90
04/06/2023	32066	BADGER METER, INC.	\$	12,446.53
04/06/2023	32067	BAY AREA WATER SUPPLY &	\$	11,853.75
04/06/2023	32068	JON BRUCE	\$	34.00
04/06/2023	32069	BRANDON WRIGHT	\$	6,900.00
04/06/2023	32070	CINTAS FIRST AID & SAFETY	\$	168.69
04/06/2023	32071	COMCAST	\$	286.43
04/06/2023	32072	CORE & MAIN LP	\$	6,039.91
04/06/2023	32073	COOPERATIVE PERSONNEL SERVICES	\$	7,000.00
04/06/2023	32074	DOMA TITLE OF CALIFORNIA, INC.	\$	8,000.00
04/06/2023	32075	FIDELITY NATIONAL TITLE	\$	1,200.00
04/06/2023	32076	GRAINGER, INC.	\$	161.96
04/06/2023	32077	HMB BLDG. & GARDEN INC.	\$	1,293.55
04/06/2023	32078	IRON MOUNTAIN	\$	1,452.72
04/06/2023	32079	IRVINE CONSULTING SERVICES, INC.	\$	1,616.07
04/06/2023	32080	MIKE MCDERMOTT	\$	34.00
04/06/2023	32081	MTA PARTS, INC.	\$	383.81
04/06/2023	32082	OFFICE DEPOT	\$	130.78
04/06/2023	32083	PACIFIC GAS & ELECTRIC CO.	\$	23,674.97
04/06/2023	32084	RAY A MORGAN COMPANY INC.	\$	917.66
04/06/2023	32085	REPUBLIC SERVICES	\$	590.06
04/06/2023	32086	ROGUE WEB WORKS, LLC	\$	477.00
04/06/2023	32087	SILVER LINING SOLUTIONS, LLC	\$	193.75
04/06/2023	32088	STATE WATER RESOURCES CONTROL BD	\$	80.00
04/06/2023	32089	STRAWFLOWER ELECTRONICS	\$	20.00
04/06/2023	32090	DARIN STURDIVAN	\$	34.00
04/06/2023	32091	TPX COMMUNICATIONS	\$	1,939.37
04/06/2023	32092	US BANK NA	\$	1,325.96
04/06/2023	32093	JUAN CARLOS SALAZAR	\$	2,440.00
04/06/2023	32094	YOUNG'S AUTO SUPPLY CENTER LLC	\$	28.00
04/14/2023	32095	METER READINGS HOLDING, LLC	\$	43,305.00
04/14/2023	32096	MONTROSE ENVIRONMENTAL SOLUTIONS, INC	\$	441.00
04/14/2023	32097	HEALTH BENEFITS ACWA-JPIA	\$	40,935.65
04/14/2023	32098	BALANCE HYDROLOGICS, INC	\$	36,561.36
04/14/2023	32099	BARTKIEWICZ, KRONICK & SHANAHAN	\$	330.00
04/14/2023	32100	BAY AREA WATER SUPPLY &	\$	7,380.00
04/14/2023	32101	BRUSH HOG TREE CARE, INC.	\$	1,550.00
04/14/2023	32102	CITY OF HALF MOON BAY	\$	6,000.00
04/14/2023	32103	C.J. BROWN & COMPANY, CPAS	\$	550.00
04/14/2023	32104	JAMES COZZOLINO, TRUSTEE	\$	275.00
04/14/2023	32105	DATAPROSE, LLC	\$	7,563.91
04/14/2023	32106	FIDELITY NATIONAL TITLE	\$	1,200.00
04/14/2023	32107	KELLY HOFFMAN-DAVIS	\$	612.00
04/14/2023	32108	EMPOWER RETIREMENT, LLC	\$	2,398.00
04/14/2023	32109	HACH CO., INC.	\$	8,222.00
04/14/2023	32110	HMB BLDG. & GARDEN INC.	\$	126.80
04/14/2023	32111	HUE & CRY, INC.	\$	12.00
04/14/2023	32112	IAPMO	\$	573.75
04/14/2023	32113	JESSE MACK COMPANY INC.	\$	2,228.80
04/14/2023	32114	MISSION UNIFORM SERVICES INC.	\$	64.52
04/14/2023	32115	MTA PARTS, INC.	\$	58.13
04/14/2023	32116	OFFICE DEPOT	\$	243.22
04/14/2023	32117	PACIFIC GAS & ELECTRIC CO.	\$	73.99
04/14/2023	32118	PACIFICA COMMUNITY TV	\$	300.00
04/14/2023	32119	PAULO'S AUTO CARE	\$	34.35

04/14/2023	32120	SAN FRANCISCO WATER DEPT.	\$	41,745.36
04/14/2023	32121	DARIN STURDIVAN	\$	85.00
04/14/2023	32122	TYLER TECHNOLOGIES, INC	\$	25.60
04/14/2023	32123	UNITED RENTALS (NORTH AMERICA), INC.	\$	1,225.00
04/14/2023	32124	UPS STORE	\$	47.97
04/14/2023	32125	VALIC	\$	4,773.48
04/20/2023	32126	AMERICAN WATER WORKS ASSOC.	\$	2,339.00
04/20/2023	32127	AT&T MOBILTY	\$	86.48
04/20/2023	32128	AT&T	\$	484.71
04/20/2023	32129	BAY AREA AIR QUALITY MGMT DIST	\$	1,116.00
04/20/2023	32130	IJK & CO INC	\$	648.05
04/20/2023	32131	CALCON SYSTEMS, INC.	\$	12,827.72
04/20/2023	32132	CALIFORNIA UTILITIES	\$	500.00
04/20/2023	32133	SEAN DONOVAN	\$	121.22
04/20/2023	32134	FREYER & LAURETA, INC.	\$	27,944.24
04/20/2023	32135	HMB BLDG. & GARDEN INC.	\$	513.85
04/20/2023	32136	HANSONBRIDGETT. LLP	\$	10,374.00
04/20/2023	32137	HAPPY TACO TAQUERIA	\$	1,000.00
04/20/2023	32138	IRVINE CONSULTING SERVICES, INC.	\$	3,898.26
04/20/2023	32139	KOFFLER ELECTRICAL MECHANICAL APPARATUS REPAIR	\$	11,373.28
04/20/2023	32140	MISSION UNIFORM SERVICES INC.	\$	64.52
04/20/2023	32141	MONTEREY BAY ANALYTICAL SERVICES, INC.	\$	1,284.53
04/20/2023	32142	PAULO'S AUTO CARE	\$	93.09
04/20/2023	32143	THE PITNEY BOWES BANK INC	\$	199.70
04/20/2023	32144	TRI COUNTIES BANK	\$	8,072.82
04/20/2023	32145	TYLER TECHNOLOGIES, INC	\$	11,027.50
04/20/2023	32146	UNDERGROUND REPUBLIC WATER WORKS, INC.	\$	936.25
04/27/2023	32147	MONTROSE ENVIRONMENTAL SOLUTIONS, INC	\$	9,545.65
04/27/2023	32148	AT&T	\$	690.02
04/27/2023	32149	BAY ALARM COMPANY	\$	424.68
04/27/2023	32150	BRUSH HOG TREE CARE, INC.	\$	700.00
04/27/2023	32151	CALCON SYSTEMS, INC.	\$	328.13
04/27/2023	32152	PETTY CASH	\$	85.01
04/27/2023	32153	MICHAEL DE MEO	\$	4,960.00
04/27/2023	32154	CALIFORNIA DEPT OF FISH & WILDLIFE	\$	1,752.50
04/27/2023	32155	DOMA TITLE OF CALIFORNIA, INC.	\$	1,000.00
04/27/2023	32156	EKI INC.	\$	37,878.18
04/27/2023	32157	EMPOWER RETIREMENT, LLC	\$	2,398.00
04/27/2023	32158	HMB BLDG. & GARDEN INC.	\$	21.86
04/27/2023	32159	HDR ENGINEERING, INC	\$	6,761.12
04/27/2023	32160	KOFFLER ELECTRICAL MECHANICAL APPARATUS REPAIR	\$	2,167.34
04/27/2023	32161	GLENNA LOMBARDI	\$	79.00
04/27/2023	32162	MTA PARTS, INC.	\$	17.48
04/27/2023	32163	ACI PAYMENTS, INC.	\$	150.00
04/27/2023	32164	RAY A MORGAN COMPANY INC.	\$	917.66
04/27/2023	32165	DENNIS CELONI	\$	360.45
04/27/2023	32166	TODD SCHMIDT	\$	34.00
04/27/2023	32167	SILVER LINING SOLUTIONS, LLC	\$	1,860.00
04/27/2023	32168	ANIL SINGH	\$	527.19
04/27/2023	32169	STANDARD INSURANCE COMPANY	\$	542.78
04/27/2023	32170	STETSON ENGINEERS, INC.	\$	16,108.07
04/27/2023	32171	SWCA, INCORPORATED	\$	3,372.25
04/27/2023	32172	TEAMSTERS LOCAL UNION #856	\$	1,549.00
04/27/2023	32173	JAMES TETER	\$	480.00
04/27/2023	32174	UNIVAR SOLUTIONS USA INC.	\$	2,691.68
04/27/2023	32175	VALIC	\$	4,773.48
04/27/2023	32176	BOSCO OIL COMPANY	\$	3,341.61
04/27/2023	32177	VERIZON WIRELESS	\$	2,050.75
04/27/2023	32178	JUAN CARLOS SALAZAR	\$	2,800.00
04/27/2023	32179	WESTERN STATES TOOL & SUPPLY CORPORATION	\$	242.65
04/27/2023	32180	TODD SCHMIDT	\$	34.00
04/28/2023	32181	DANIEL RYKEN	\$	14.26

SUBTOTAL CLAIMS FOR MONTH \$ 519,252.59

WIRE PAYMENTS

04/14/2023	DFT0000458	PUB. EMP. RETIRE SYSTEM	\$	17,645.91
04/27/2023	DFT0000459	PUB. EMP. RETIRE SYSTEM	\$	17,940.47
04/30/2023		BANK AND CREDIT CARD FEES	\$	5,551.89
			SUBTOTAL WIRE PAYMENTS FOR MONTH	\$ 41,138.27

TOTAL CLAIMS FOR THE MONTH \$ 560,390.86



Monthly Budget Report

Account Summary

For Fiscal: 2022-2023 Period Ending: 04/30/2023

	April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
Revenue										
RevType: 1 - Operating										
1-4120-00	Water Revenue	1,045,800.00	801,424.07	-244,375.93	-23.37 %	10,717,600.00	9,186,803.83	-1,530,796.17	-14.28 %	13,102,800.00
	Total RevType: 1 - Operating:	1,045,800.00	801,424.07	-244,375.93	-23.37 %	10,717,600.00	9,186,803.83	-1,530,796.17	-14.28 %	13,102,800.00
RevType: 2 - Non-Operating										
1-4170-00	Water Taken From Hydrants	4,000.00	3,329.64	-670.36	-16.76 %	40,000.00	50,690.23	10,690.23	26.73 %	48,000.00
1-4180-00	Late Notice - 10% Penalty	4,200.00	6,814.01	2,614.01	62.24 %	41,600.00	76,175.25	34,575.25	83.11 %	50,000.00
1-4230-00	Service Connections	1,000.00	985.04	-14.96	-1.50 %	9,000.00	11,435.13	2,435.13	27.06 %	10,000.00
1-4920-00	Interest Earned	2,700.00	41,715.65	39,015.65	1,445.02 %	26,600.00	181,953.20	155,353.20	584.03 %	32,000.00
1-4930-00	Tax Apportionments/County Checks	300,000.00	336,435.01	36,435.01	12.15 %	860,000.00	995,221.62	135,221.62	15.72 %	950,000.00
1-4950-00	Miscellaneous Income	1,000.00	-4,576.09	-5,576.09	-557.61 %	8,000.00	441.81	-7,558.19	-94.48 %	10,000.00
1-4955-00	Cell Site Lease Income	16,000.00	16,740.50	740.50	4.63 %	160,000.00	164,658.92	4,658.92	2.91 %	192,000.00
1-4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00 %	500,000.00	621,167.13	121,167.13	24.23 %	500,000.00
	Total RevType: 2 - Non-Operating:	328,900.00	401,443.76	72,543.76	22.06 %	1,645,200.00	2,101,743.29	456,543.29	27.75 %	1,792,000.00
	Total Revenue:	1,374,700.00	1,202,867.83	-171,832.17	-12.50 %	12,362,800.00	11,288,547.12	-1,074,252.88	-8.69 %	14,894,800.00
Expense										
ExpType: 1 - Operating										
1-5130-00	Water Purchased	141,123.00	150,039.36	-8,916.36	-6.32 %	2,039,189.00	1,627,554.68	411,634.32	20.19 %	2,467,503.00
1-5230-00	Nunes T P Pump Expense	4,000.00	4,666.00	-666.00	-16.65 %	40,000.00	44,319.18	-4,319.18	-10.80 %	48,000.00
1-5231-00	CSP Pump Station Pump Expense	25,000.00	1,081.00	23,919.00	95.68 %	291,000.00	99,007.53	191,992.47	65.98 %	366,000.00
1-5232-00	Other Trans. & Dist Pump Expense	2,100.00	2,475.00	-375.00	-17.86 %	20,800.00	20,232.68	567.32	2.73 %	25,000.00
1-5233-00	Pilarcitos Canyon Pump Expense	3,000.00	11,463.99	-8,463.99	-282.13 %	62,800.00	63,479.82	-679.82	-1.08 %	64,000.00
1-5234-00	Denniston T P Pump Expense	11,000.00	5,296.00	5,704.00	51.85 %	56,000.00	51,084.31	4,915.69	8.78 %	77,000.00
1-5242-00	CSP Pump Station Operations	1,000.00	1,018.32	-18.32	-1.83 %	10,000.00	10,997.86	-997.86	-9.98 %	12,000.00
1-5243-00	CSP Pump Station Maintenance	3,000.00	1,012.00	1,988.00	66.27 %	29,000.00	15,678.94	13,321.06	45.93 %	35,000.00
1-5246-00	Nunes T P Operations - General	8,000.00	4,229.64	3,770.36	47.13 %	80,000.00	87,100.08	-7,100.08	-8.88 %	97,000.00
1-5247-00	Nunes T P Maintenance	10,000.00	13,935.25	-3,935.25	-39.35 %	99,000.00	85,688.15	13,311.85	13.45 %	119,000.00
1-5248-00	Denniston T P Operations-General	7,000.00	10,814.40	-3,814.40	-54.49 %	51,000.00	49,033.89	1,966.11	3.86 %	64,000.00
1-5249-00	Denniston T.P. Maintenance	14,000.00	16,169.69	-2,169.69	-15.50 %	112,000.00	145,949.19	-33,949.19	-30.31 %	140,000.00
1-5250-00	Laboratory Expenses	6,000.00	3,109.53	2,890.47	48.17 %	63,000.00	44,246.85	18,753.15	29.77 %	77,000.00
1-5260-00	Maintenance - General	32,000.00	27,222.82	4,777.18	14.93 %	316,000.00	403,349.59	-87,349.59	-27.64 %	380,000.00
1-5261-00	Maintenance - Well Fields	0.00	9,000.00	-9,000.00	0.00 %	50,000.00	9,000.00	41,000.00	82.00 %	50,000.00
1-5263-00	Uniforms	0.00	612.00	-612.00	0.00 %	10,000.00	11,734.92	-1,734.92	-17.35 %	12,000.00
1-5318-00	Studies/Surveys/Consulting	15,000.00	28,397.50	-13,397.50	-89.32 %	127,000.00	147,914.32	-20,914.32	-16.47 %	157,000.00
1-5321-00	Water Resources	2,200.00	1,301.57	898.43	40.84 %	22,300.00	6,184.27	16,115.73	72.27 %	26,700.00

Monthly Budget Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

		April Budget	April Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
1-5322-00	Community Outreach	5,000.00	300.00	4,700.00	94.00 %	48,000.00	23,225.20	24,774.80	51.61 %	68,000.00
1-5325-00	Water Shortage Program	5,000.00	0.00	5,000.00	100.00 %	40,000.00	3,829.00	36,171.00	90.43 %	50,000.00
1-5381-00	Legal	9,000.00	1,536.00	7,464.00	82.93 %	91,000.00	67,599.38	23,400.62	25.71 %	110,000.00
1-5382-00	Engineering	6,400.00	7,935.06	-1,535.06	-23.99 %	63,200.00	80,238.88	-17,038.88	-26.96 %	76,000.00
1-5383-00	Financial Services	0.00	550.00	-550.00	0.00 %	21,000.00	18,010.00	2,990.00	14.24 %	23,000.00
1-5384-00	Computer Services	26,000.00	26,346.87	-346.87	-1.33 %	255,000.00	218,253.67	36,746.33	14.41 %	309,025.00
1-5410-00	Salaries/Wages-Administration	97,893.00	84,150.44	13,742.56	14.04 %	1,047,458.00	878,584.78	168,873.22	16.12 %	1,267,717.00
1-5411-00	Salaries & Wages - Field	136,255.00	133,329.22	2,925.78	2.15 %	1,457,930.00	1,426,338.79	31,591.21	2.17 %	1,764,505.00
1-5420-00	Payroll Tax Expense	17,323.00	16,532.26	790.74	4.56 %	185,361.00	160,566.23	24,794.77	13.38 %	224,338.00
1-5435-00	Employee Medical Insurance	43,000.00	37,369.61	5,630.39	13.09 %	418,000.00	388,157.90	29,842.10	7.14 %	505,000.00
1-5436-00	Retiree Medical Insurance	4,500.00	2,612.05	1,887.95	41.95 %	43,000.00	37,616.77	5,383.23	12.52 %	52,000.00
1-5440-00	Employees Retirement Plan	46,371.00	47,931.23	-1,560.23	-3.36 %	496,171.00	488,248.18	7,922.82	1.60 %	600,506.00
1-5445-00	Supplemental Retirement 401a	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	36,000.00
1-5510-00	Motor Vehicle Expense	7,000.00	4,618.57	2,381.43	34.02 %	66,000.00	69,563.79	-3,563.79	-5.40 %	80,000.00
1-5620-00	Office & Billing Expenses	35,000.00	45,572.45	-10,572.45	-30.21 %	324,000.00	314,197.24	9,802.76	3.03 %	412,500.00
1-5625-00	Meetings / Training / Seminars	4,000.00	4,599.90	-599.90	-15.00 %	33,000.00	38,180.71	-5,180.71	-15.70 %	41,000.00
1-5630-00	Insurance	14,000.00	14,842.56	-842.56	-6.02 %	131,000.00	129,835.18	1,164.82	0.89 %	161,000.00
1-5687-00	Membership, Dues, Subscript.	9,000.00	12,376.75	-3,376.75	-37.52 %	83,000.00	102,298.50	-19,298.50	-23.25 %	99,975.00
1-5688-00	Election Expenses	0.00	0.00	0.00	0.00 %	20,000.00	0.00	20,000.00	100.00 %	20,000.00
1-5689-00	Labor Relations	1,000.00	0.00	1,000.00	100.00 %	4,000.00	0.00	4,000.00	100.00 %	6,000.00
1-5700-00	San Mateo County Fees	3,000.00	842.17	2,157.83	71.93 %	27,400.00	16,297.04	11,102.96	40.52 %	31,400.00
1-5705-00	State Fees	1,000.00	1,116.00	-116.00	-11.60 %	40,000.00	42,877.71	-2,877.71	-7.19 %	42,000.00
	Total ExpType: 1 - Operating:	755,165.00	734,405.21	20,759.79	2.75 %	8,373,609.00	7,426,475.21	947,133.79	11.31 %	10,197,169.00
	ExpType: 4 - Capital Related									
1-5715-00	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00 %	335,508.00	335,507.92	0.08	0.00 %	335,508.00
1-5716-00	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00 %	322,417.00	322,417.29	-0.29	0.00 %	322,417.00
1-5717-00	Chase Bank - 2018 Loan	0.00	0.00	0.00	0.00 %	436,027.00	435,719.08	307.92	0.07 %	436,027.00
1-5718-00	First Foundation Bank - 2022	0.00	0.00	0.00	0.00 %	495,510.00	495,510.38	-0.38	0.00 %	495,510.00
	Total ExpType: 4 - Capital Related:	0.00	0.00	0.00	0.00 %	1,589,462.00	1,589,154.67	307.33	0.02 %	1,589,462.00
	Total Expense:	755,165.00	734,405.21	20,759.79	2.75 %	9,963,071.00	9,015,629.88	947,441.12	9.51 %	11,786,631.00
	Report Total:	619,535.00	468,462.62	-151,072.38		2,399,729.00	2,272,917.24	-126,811.76		3,108,169.00

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
April 30, 2023**

<u>RESERVE BALANCES</u>	Current Year as of 04/30/2023	Prior Year as of 04/30/2022
CAPITAL AND OPERATING RESERVE	\$14,051,428.76	\$17,301,432.90
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
TOTAL DISTRICT RESERVES	\$14,301,428.76	\$17,551,432.90

ACCOUNT DETAIL

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$1,255,543.52	\$5,202,134.13
CSP T & S ACCOUNT	\$64,090.91	\$48,114.52
MONEY MARKET GEN. FUND (Opened 7/20/17)	\$19,806.89	\$2,019,575.46
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$12,961,187.44	\$10,280,808.79
DISTRICT CASH ON HAND	\$800.00	\$800.00
TOTAL ACCOUNT BALANCES	\$14,301,428.76	\$17,551,432.90

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR 2022/2023

4/30/2023

* Approved June 2022

Status	Approved* CIP Budget FY22/23	Actual To Date FY22/23	Projected FY22/23	Variance vs. Budget	% Completed	Project Status/ Comments
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Equipment Purchases & Replacement

06-03	SCADA/Telemetry/Electrical Controls Replacement	ongoing	\$ 50,000		\$ 10,000	\$ 40,000	0%	
99-02	Vehicle Fleet Replacement	Completed	\$ 40,000	\$ 34,476	\$ 34,476	\$ 5,524	100%	

Facilities & Maintenance

09-09	Fire Hydrant Replacement	ongoing	\$ 140,000	\$ 102,771	\$ 140,000	\$ -	73%	
23-13	Pilarcitos Canyon Culvert Replacement	TBD	\$ 40,000	\$ 1,753		\$ 40,000	0%	Planned for July/August 2023
99-01	Meter Change Program	ongoing	\$ 10,000	\$ -	\$ 10,000	\$ -	0%	

Pipeline Projects

20-08	Grandview Pipeline Replacement Project	Completed	\$ 1,650,000	\$ 1,676,925	\$ 1,676,925	\$ (26,925)	100%	
13-02	Pipeline Replacement Under Creek at Pilarcitos Ave/Strawflower	Completed	\$ 400,000	\$ 370,286	\$ 370,286	\$ 29,714	100%	
14-01	Highway 92 - Replacement of Welded Steel Line	In design	\$ 700,000	\$ 21,107	\$ 100,000	\$ 600,000	0%	

Pump Stations / Tanks / Wells

21-07	Carter Hill Tank Improvement Project	In design	\$ 200,000	\$ 45,371	\$ 75,000	\$ 125,000	0%	At 100% design
09-18	Denniston Well Field Replacements	TBD	\$ 500,000		\$ 30,000	\$ 470,000	0%	Consulting work in FY 2022-2023; construction pushed to FY 2023-2024 and future
23-03	CSP Fire Sprinklers	On order	\$ 150,000		\$ 46,000	\$ 104,000	0%	
19-05	Tanks - THM Control	Ongoing	\$ 50,000		\$ 50,000	\$ -	0%	

Water Supply Development

14-25	San Vicente/Denniston Water Supply Development	ongoing	\$ 300,000	\$ 179,409	\$ 200,000	\$ 100,000	n/a	
17-12	Recycled Water Project Development	ongoing	\$ 100,000		\$ 10,000	\$ 90,000	n/a	Feasibility study - to occur over FY 2023/2024

Water Treatment Plants

20-14	Nunes Water Treatment Plant Improvement Project	Construction	\$ 3,500,000	\$ 1,787,224	\$ 2,500,000	\$ 1,000,000	70%	Construction started August 2021; To be completed in FY 2023/2024; moved \$1M to FY2023/2024 due to supply chain issues
23-05	Sodium Hypochlorite Generator Replacement (Nunes)	in design	\$ 200,000	\$ 3,206	\$ 3,206	\$ 196,794	0%	In design - will occur FY 2023/2024
23-09	Denniston Contact Clarifier Hatch Replacements	in design	\$ 75,000	\$ 14,257	\$ 14,257	\$ 60,743	0%	Move to Fall 2023 when Denniston is offline

UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2022/2023

23-08	Nunes Magnetic Meter Project	in process		\$ 143,518	\$ 220,000	\$ (220,000)	65%	Planned for FY 2023-2024 - moved up to FY 2022-2023
23-11	CSP Screens/Valves - Tech Memo/Study	in process		\$ 6,670	\$ 25,000	\$ (25,000)	27%	Tech memo - Kennedy Jenks to review alternatives
NN-00	Unscheduled CIP		\$ 100,000			\$ 100,000	0%	

COASTSIDE COUNTY WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECTS - STATUS REPORT
 FISCAL YEAR 2022/2023

4/30/2023

* Approved June 2022

		Status	Approved* CIP Budget FY22/23	Actual To Date FY22/23	Projected FY22/23	Variance vs. Budget	% Completed	Project Status/ Comments
23-02	Poplar Street Pipeline Replacement	in process		\$ 41,188	\$ 41,140	\$ (41,140)	0%	Now planned for Summer, 2023 - Pushed out from Spring, 2023 due to City delays (District's project must be coordinated with City project)
23-10	Highway 92 - Emergency Restoration Project	in design		\$ 44,633	\$ 100,000	\$ (100,000)	0%	Construction estimated to occur in FY2023-2024

NEW FY2022/2023 CIP TOTAL	\$ 8,205,000	\$ 4,472,793	\$ 5,656,290	\$ 2,548,710
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FY2021/2022 CIP Carryover Projects

22-01	Miramontes Point Road Water Main Replacement	in design	\$ -	\$ 35,927	\$ 40,000	\$ (40,000)	n/a	
22-05	ACCELA Planning Software	in process	\$ -	\$ 18,678	\$ 20,000	\$ (20,000)	80%	
22-06	CSP Pump #2 Replacement (2022)	in process	\$ -	\$ 82,687	\$ 82,687	\$ (82,687)	100%	
22-07	Medio Creek and Magellan Hwy 1 Crossing/Miramar Dead Ends	in design	\$ -	\$ 19,098	\$ 19,098	\$ (19,098)	n/a	
22-08	WIMS Software Implementation	in process	\$ -	\$ 40,375	\$ 40,375	\$ (40,375)	40%	
71-2112	Nunes Fuel Tank Replacement	completed	\$ -	\$ 5,140	\$ 5,140	\$ (5,140)	100%	Completed in FY2022-funded by CalOES

FY2021/2022 CARRYOVER PROJECTS	\$ -	\$ 201,904	\$ 207,300	\$ (207,300)
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Green = approved by the Board/in process

TOTAL - FY 2022/2023 CIP + PRIOR YEAR CARRYOVER	\$ 8,205,000	\$ 4,674,697	\$ 5,863,591	\$ 2,341,409
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Development	Recycled Water	Uninstalled Connection Transfer Program	Capital Improvement Projects	Labor & Employment	Election (CVRA)	Cell Tower Leases	Public Records Requests	Litigation	Non CIP / Infrastructure (Project Review) <i>Reimbursable</i>	Total
Apr-22	6,554		3,081	1,185	1,140	3,081						15,040
May-22	4,986	1,580	474		295	6,597						13,932
Jun-22	18,524	2,528										21,052
Jul-22	6,666											6,666
Aug-22	9,090	3,753		706								13,548
Sep-22	4,898	553		919								6,370
Oct-22	7,071	988										8,058
Nov-22	11,284	1,857			900			158				14,198
Dec-22	4,760	2,884		512	395	277		711	1,861			11,399
Jan-23	3,486			963	2,646				1,938			9,033
Feb-23	3276	504			2,349				378			6,507
Mar-23	3150	3396			2,778				1,050			10,374
TOTAL	83,742	18,041	3,555	4,284	10,503	9,954	0	869	5,227	0	0	136,175

**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Studies and Non - CIP Project	TOTAL	Reimbursable from Projects
May-22	480		2,366	2,846	2,366
Jun-22	480		1,268	1,748	1,268
Jul-22	480		1,690	2,170	1,690
Aug-22	480		5,714	6,194	5,714
Sep-22	480			480	
Oct-22	480			480	
Nov-22	480			480	
Dec-23	480			480	
Jan-23	480			480	
Feb-23	480			480	
Mar-23	480			480	
Apr-23	480			480	
TOTAL	5,760	0	11,038	16,798	11,038

Calcon T&M Projects Tracking

4/30/2023

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Actual thru 6/30/22	Project Billings FY2022-2023
FY 2021-2022 Open Projects:							
	Crystal Springs Solar System Backup			12/20/2021		\$18,739.00	
	Nunes Tank Radio Solar Backup			12/20/2021		\$19,927.00	
	Denniston CC Junction Box				\$9,558.00	\$	9,558.00
	Nunes Magnetic Flow Meter			9/28/2022	\$19,585.88	\$	19,585.88
	Open Projects - Subtotal					<u>\$38,666.00</u>	<u>\$29,143.88</u>
Other: Monthly Maintenance							
Tanks							
Crystal Springs Maintenance							
	Nunes Maintenance					\$	15,762.96
	Denniston Maintenance					\$	18,129.01
	Distribution System					\$	39,631.62
Wells							
	Cellular Telemetry					\$	2,953.17
	Subtotal Maintenance					<u>\$</u>	<u>76,476.76</u>
	FINAL TOTAL FY 2022/2023						<u><u>\$105,620.64</u></u>

EKI Environment & Water
Engineering Services Billed FY 2020-2021 to FY 2021-2023
Billed through 4/30/2023

	Contract Date	Not to Exceed Budget	Status	FY2020-2021	FY2021-2022	FY2022-2023
CIP Project Management						
Fiscal Year 2019-2020	7.29.2019	\$ 180,000.00	Complete	\$ 1,138.80		
Fiscal Year 2020-2021	8.13.2020	\$ 100,000.00	Complete	\$ 66,805.44	\$ 33,162.48	
Fiscal Year 2021-2022 - Non-Complex Main line Extension Services	10.15.2021	\$ 25,000.00	Open		\$ 10,301.46	\$ 5,152.16
Fiscal Year 2021-2022 - Drought Relief Grant Application	12.2021		Complete		\$ 21,074.82	
Fiscal Year 2022-2023 - Capital Improvement Management	4.20.2022	\$ 117,000.00	Open		\$ 5,453.76	\$ 61,170.92
Fiscal Year 2022-2023 - Emergency Engineering Services	2/10/2023	\$ 28,000.00	Open			\$ 26,164.58
Fiscal Year 2022-2023 - Emergency FEMA Grant Application		\$ 15,000.00	Open			\$ 11,672.44
Sub Total - CIP Project Management Services		\$ 465,000.00		\$ 67,944.24	\$ 69,992.52	\$ 104,160.10

Denniston Culvert Replacement-Engineering Services during Construction	18-13	7.8.2020	\$ 48,800.00	Complete	\$ 47,647.17		
Pine Willow Oak Water Main Replacement Project	18-01	7.29.2019	\$ 69,700.00	Complete	\$ 4,991.74		
Grandview/Silver/Terrace/Spindrifft Under Hwy 1 PreDesign	20-08	10.15.2019	\$ 59,600.00	Complete	\$ 40,597.27		
Grandview Water Main Replacement Project (Design, Bid Support, construction support)	20-08	7.29.2019	\$ 56,100.00	Complete	\$ 5,144.36		
Grandview Crossing at Hwy 1	20-08	2.9.2021	\$ 156,500.00	Complete	\$ 73,285.99	\$ 37,244.28	\$ 30,990.05
Grandview Crossing at Hwy 1 - Construction Management Services	20-08	9.16.2022	\$ 132,800.00	Complete			\$ 105,937.75
Pilarcitos Creek Crossing Water Main Replacement Preliminary Design	13-02	8.27.2019	\$ 104,600.00	Complete	\$ 1,226.50		
Pilarcitos Creek Crossing Water Main Replacement Design	13-02	7.14.2020	\$ 99,900.00	Complete	\$ 40,191.58	\$ 31,454.78	\$ 28,025.40
Pilarcitos Creek Crossing Water Main Replacement Field Surveys/Land Descriptions	13-02		\$ 28,600.00	Complete		\$ 20,059.82	
Pilarcitos Creek Crossing Water Main Replacement-Engineering Services during construction	13-02	9.13.2022	\$ 132,800.00	Complete			\$ 4,681.04
Highway 92 Potable Water Pipeline Replacement Project Design	14-01	7.2.2021	\$ 24,800.00	Open		\$ 18,139.94	\$ 720.98
Highway 92 Environmental Permitting - Emergency Restoration	23-10	3.15.2023	\$ 44,800.00	Open			\$ 321.36
Highway 92 Potable Water Pipeline Emergency Geotechnical	23-10	3.3.2023	\$ 63,400.00	Open			\$ 1,966.12
Highway 92 Potable Water Pipeline Emergency Restoration-Design	23-10	3.15.2023	\$ 219,100.00	Open			\$ 8,718.57
Highway 92 Potable Water Pipeline Future Phases Geotechnical	14-01	3.3.2023	\$ 54,200.00	Open			\$ 1,966.12
Miramontes Point Road Water Main Replacement	22-01	7.14.2021	\$ 177,300.00	Open		\$ 92,356.96	\$ 46,900.62
Purisima Way Water Main Replacement	14-29	10.18.2021	\$ 20,400.00	Complete		\$ 19,840.91	
Medio Crossing - Alternatives Evaluation for Pipeline Replacement	22-07	4.25.2022	\$ 21,900.00	Complete		\$ 8,410.48	\$ 13,419.12
Medio Creek and Magellan Pipeline/Miramar Deadends Design	22-07	3.15.2023	\$ 138,900.00	Open			\$ 6,550.49
Poplar Street Water Main Replacement Project	23-02	10.3.2022	\$ 29,200.00	Open			\$ 21,689.34

Total - All Services

\$ 281,028.85 \$ 297,499.69 \$ 376,047.06

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, April 11, 2023

The Public was able to participate in the public meeting by joining the meeting in person or through the Zoom Video Conference link provided. The public was also able to join the meeting by calling a provided teleconference phone number.

- 1) **ROLL CALL** -President John Muller called the meeting to order at 7:00 p.m. Present at roll call: Vice President Chris Mickelsen, Director Ken Coverdell; Director Bob Feldman. Director Glenn Reynolds was absent.

Also present: Mary Rogren, General Manager, Laura Ratcliffe, Legal Counsel; James Derbin, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; Gina Brazil, Office Manager; Nancy Trujillo, Accounting Manager and Lisa Sulzinger, Administrative Analyst

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending March 31, 2023:
Claims: \$ 1,390,376.34; Payroll: \$ 284,035.86 for a total of \$ 1,674,412.20
March 2023 Monthly Financial Claims reviewed and approved by Director Mickelsen
- B. Acceptance of Financial Reports
- C. Approval of Minutes of March 14, 2023, Regular Board of Directors Meeting
- D. Installed Water Connection Capacity and Water Meters Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report March 2023
- G. Leak/Flushing Report - March 2023
- H. Monthly Rainfall Reports
- I. SFPUC Hydrological Conditions Report - February 2023

J. Acceptance of Non-Complex Pipeline Extension Project 157 Avenue Portola/Sean Freitas

Director Mickelsen stated he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Director Coverdell and seconded by Director Feldman, the Board voted by roll call vote to approve the Consent Calendar:

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Absent
Vice-President Mickelsen	Aye
President Muller	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

- President Muller and Director Coverdell attended a Water Reuse Advisory Committee meeting on April 10.
- Director Mickelsen attended the Bay Area Water Supply & Conservation Agency (BAWSCA) Board of Directors' Meeting.

6) GENERAL BUSINESS

A) Award of Contract to Battalion One Fire Protection for Crystal Springs Pump Station Fire Sprinkler Repairs

Mr. Derbin summarized the need to repair the fire sprinkler system at Crystal Spring Pump Station. Staff solicited bids and received two from qualified local fire sprinkler contractors. Once repaired, the system will be maintained quarterly.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to authorize the General Manager to enter into a contractual agreement with Battalion One Fire Protection for the repair of the Crystal Spring Pump Station Fire Sprinkler System for \$40,333.

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Absent
Vice-President Mickelsen	Aye
President Muller	Aye

B) Waive the Procedural Requirements in the District’s Policies and Procedures for Award of Contracts and Authorize the General Manager to Enter into an Agreement with Pump Repair Service Company to Purchase a New Spare Pump for the Crystal Springs Pump Station

Mr. Derbin summarized the need for an additional spare pump at Crystal Springs Pump Station. The District currently has two spare pumps stored at Crystal Springs Pump Station. One spare can work in the Pump 1 or Pump 2 position, and the other spare is for the Pump 3 position. Given the long lead time to deliver a replacement pump, staff recommends purchasing an additional spare pump that can be used in either the Pump 1 or Pump 2 position. This purchase will further prepare the District for pump failures by having a complete set of spare pumps on hand rather than waiting 40-50 weeks for a replacement pump.

ON MOTION BY Director Coverdell and seconded by Director Mickelsen, the Board voted by roll call vote to waive the procedural requirements in the District’s Policies and Procedures for Award of Contracts and authorize the General Manager to enter into an agreement with Pump Repair Service Company to purchase a new spare pump for the Crystal Springs Pump Station for \$88,148.

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Absent
Vice-President Mickelsen	Aye
President Muller	Aye

C) Approval of Professional Services Agreement with Overland, Pacific & Cutler, LLC for Right of Way Acquisition Services for the Highway 92 Potable Water Pipeline Emergency Restoration Project

Ms. Rogren shared that EKI Environment and Water, Inc. is currently designing the replacement section of the potable water pipeline along Highway 92 that was damaged in the late December 2022/early January 2023 storms. The new alignment of the pipeline will require acquisition of permanent and temporary easements with multiple property owners. To expedite and streamline the easement acquisition process staff recommends contracting with a real estate acquisition “right of way” firm to manage the process, to arrange for 3rd party appraisals, and to meet with property owners to negotiate the easement acquisitions. Three firms were interviewed. Staff recommends Overland, Pacific & Cutler, LLC, which is a nationwide company with an office in Northern California, experience with water and wastewater agencies, and experience with acquisitions involving agricultural land.

ON MOTION BY Director Coverdell and seconded by Director Feldman, the Board voted by roll call vote to authorize the General Manager to retain the professional services of Overland, Pacific & Cutler, LLC (OPC) for right of way acquisition services for the Highway 92 Potable Water Pipeline Emergency Restoration Project for a not-to-exceed budget of \$61,700.

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Absent
Vice-President Mickelsen	Aye
President Muller	Aye

D) Designate General Manager Mary Rogren as the District's Real Property Negotiator for the Acquisition of Property Rights for the Highway 92 Emergency Pipeline Restoration Project

As the District prepares for the Highway 92 Emergency Pipeline Restoration Project, the District will need to acquire both permanent and temporary easements from multiple property owners.

ON MOTION BY Director Mickelsen and seconded by Director Coverdell, the Board voted by roll call vote to designate General Manager Mary Rogren as the District's Real Property Negotiator for the acquisition of property rights for the Highway 92 Emergency Pipeline Restoration Project.

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Absent
Vice-President Mickelsen	Aye
President Muller	Aye

E) Quarterly Financial Review

Ms. Rogren summarized the year-to-date revenue and expenses for the first nine months of Fiscal Year 2022-2023. She highlighted that total revenue was \$902,000 below budget due to lower water sales during the drought but was offset by total expenses being \$927,000 below budget.

F) Nominate Vice-President Chris Mickelsen to Serve as Special District Regular Member on San Mateo LAFCo

Ms. Rogren explained that the San Mateo County LAFCo recently opened the nomination for Independent Special District Selection Committee to fill the

Independent Special District Regular Member position that will expire May 2024. The Regular Member position is currently vacant. Vice President Mickelsen currently serves as Special District Alternate Member and has expressed interest in being nominated for the Special District Regular Member on San Mateo LAFCo.

ON MOTION BY Director Muller and seconded by Director Feldman, the Board voted by roll call vote to nominate Vice President Chris Mickelsen to serve as Special District Regular Member on San Mateo LAFCo Pursuant to Government Code Section 56332

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Absent
Vice-President Mickelsen	Aye
President Muller	Aye

G) Approval of Second Amendment to the Communications Site Lease Agreement with MetroPCS California LLC for New Diesel Generator and Antenna Additions at the Alves Water Tank location at Miramontes Point Road and Poppy Lane in Half Moon Bay

Ms. Rogren summarized that MetroPCS (T-Mobile) currently has a cell tower at the Alves Water Tank location. To comply with the State of California “hardening” requirements, MetroPCS wishes to install a backup generator at the cell site and upgraded antennas. With this investment in the new generator and equipment, MetroPCS also requested one additional (5) year extension. Their current lease expires August 2028.

ON MOTION BY Director Mickelsen and seconded by Director Feldman, the Board voted by roll call vote to authorize the General Manager to execute the Second Amendment to the Communications Site Lease Agreement with Metro PCS California LLC for the expansion of the Lessee premises located at Miramontes Point Road and Poppy Lane in Half Moon Bay for the installation of a new diesel generator and antenna additions for additional rent of \$1,560 per month.

Director Coverdell	Aye
Director Feldman	Aye
Director Reynolds	Absent
Vice-President Mickelsen	Aye
President Muller	Aye

H) Nunes Water Treatment Plant Upgrades Project - Update # 20

Mr. Derbin gave an update on the progress made at the Nunes Water Treatment Plant during March 2023.

7) MONTHLY INFORMATIONAL REPORTS

A. General Manager's Report

- Ms. Rogren provided an update on the progress of the District's FEMA application to obtain funding for damage sustain during the late December 2022/early January storms.
- Ms. Rogren reported that she sent a letter to the San Mateo County Civil Grand Jury in March 2023 advising that the District has fully implemented the two recommendations required by March 31 that were included in the August 2022 Civil Grand Jury Report "The Other Water Worry: Is Your Water Provider Prepared for the Big One?"
- Ms. Rogren noted that Nicole Sandkulla of the Bay Area Water Supply & Conservation Agency (BAWSCA) issued a statement in February 2023 indicating that State Water Resources Control Board has announced an aggressive schedule for consideration of a voluntary agreement for the Tuolumne River that will provide greater water flows and increased habitat to protect fish and a reliable water supply for the Bay Area.

B. Superintendent of Operations Report

Mr. Derbin summarized the Operation Highlights for the month of March 2023.

C. Water Resources Informational Report

- Ms. Brennan reported that storage in the SFPUC Regional Water System has recovered fully from the drought.
- On April 11, 2023, the San Francisco Public Utilities Commission voted to end the water shortage emergency contingent on either one of two events: 1) the expiration of the State Water Board's emergency water conservation regulations set to expire on June 10, 2023; or 2) if the State Board takes action to rescind the regulations earlier than Jun 10.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Update on status of voluntary agreement for the Tuolumne River.

9) ADJOURNMENT - Board Meeting Adjourned at 8:38 p.m.

Mary Rogren, General Manager
Secretary to the District

John Muller, President
Board of Directors

COASTSIDE COUNTY WATER DISTRICT
Installed Water Connection Capacity & Water Meters

FY 2022 / 2023

Installed Water Meters	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
HMB Non-Priority													
0.5" capacity increase													
5/8" meter	1	1											2
3/4" meter					1								1
1" meter		1											1
1 1/2" meter													
2" meter													
3" meter													
HMB Priority													
0.5" capacity increase													
5/8" meter													
3/4" meter													
1" meter										1			1
1 1/2" meter													
2" meter													
County Non-Priority													
0.5" capacity increase													
5/8" meter		3	1		2	1		1					8
3/4" meter													
1" meter													
County Priority													
5/8" meter							1	1					2
3/4" meter													
1" meter													
1.5" meter													
Totals	1	5	1		3	1	1	2		1			15

5/8" meter = 1.0 connection
3/4" meter = 1.5 connections
1" meter = 2.5 connections
1.5" meter = 5.0 connections
2" meter = 8 connections
3" meter = 17.5 connections

FY 22/23 Capacity (5/8" connection equivalents)	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
HMB Non-Priority	1	3.5			1.5								6
HMB Priority										2.5			2.5
County Non-Priority		3	1		2	1	1	1					9
County Priority								1					1
Total	1	6.5	1		3.5	1	1	2		2.5			19

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2023

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	1.92	6.25	0.00	39.07	0.42	47.66	2.63	45.03
AUG	1.70	5.45	0.00	38.23	8.94	54.32	2.90	51.42
SEPT	1.65	5.86	0.00	15.86	27.69	51.06	2.62	48.44
OCT	0.57	3.62	0.00	37.14	3.13	44.46	3.25	41.21
NOV	0.54	13.55	7.66	11.91	2.57	36.23	3.04	33.19
DEC	0.37	10.59	15.88	7.30	2.26	36.40	2.42	33.98
JAN	0.00	0.00	24.62	4.53	0.00	29.15	1.15	28.00
FEB	0.00	0.00	24.29	2.56	0.00	26.85	1.62	25.23
MAR	0.00	0.00	26.21	2.19	0.00	28.40	2.09	26.31
APR	0.00	14.00	0.00	21.47	0.09	35.56	2.22	33.34
MAY								
JUN								
TOTAL	6.75	59.32	98.66	180.26	45.10	390.09	23.94	366.15
% MONTHLY TOTAL	0.0%	39.4%	0.0%	60.4%	0.2%	100.0%	6.2%	93.8%
% ANNUAL TO DATE TOTAL	1.7%	15.2%	25.3%	46.2%	11.6%	100.0%	6.1%	93.9%

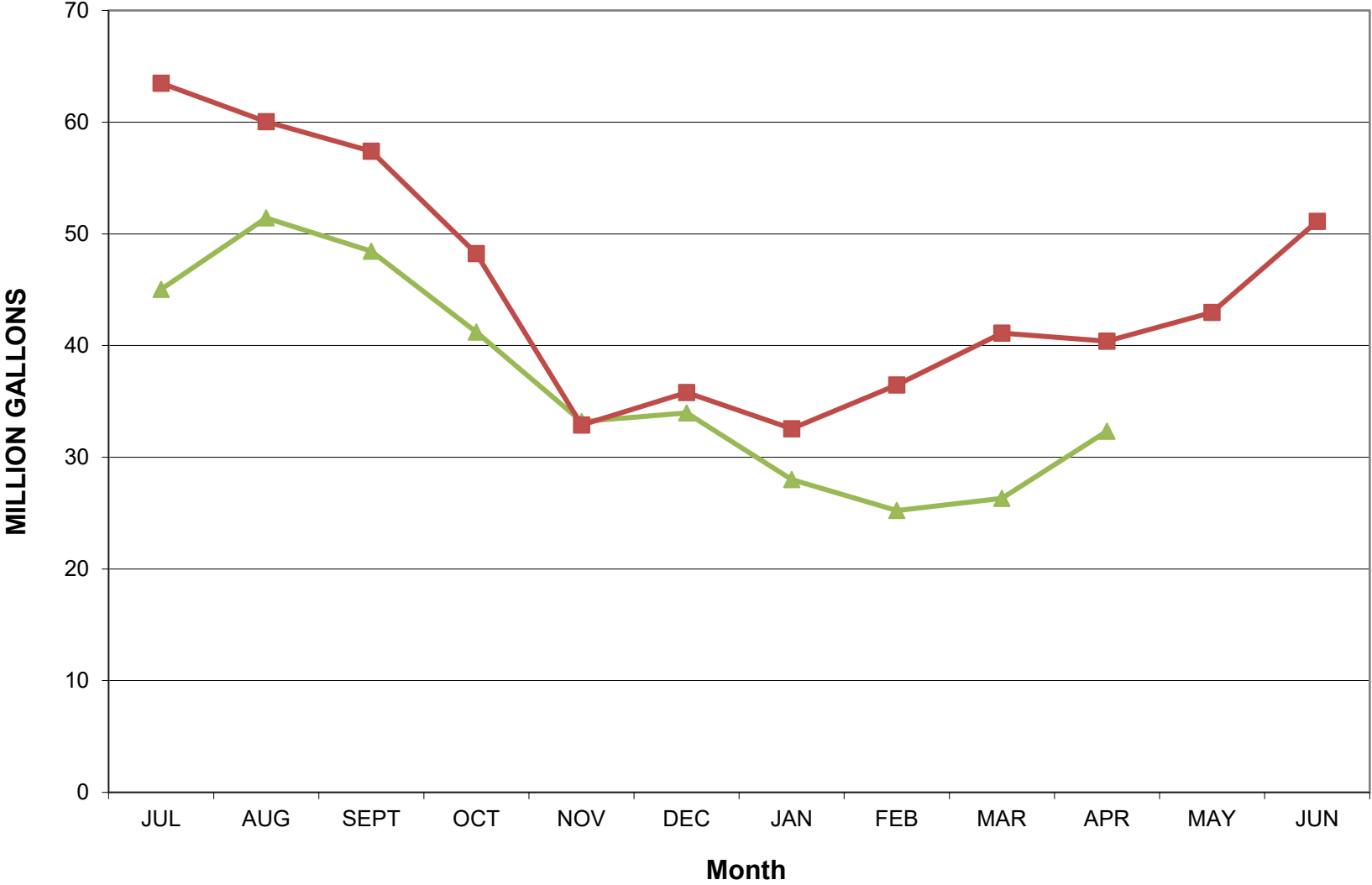
CCWD vs SFPUC- month 39.4%
 CCWD vs SFPUC- annual 42.2%

12 Month Running Treated Total 460.24

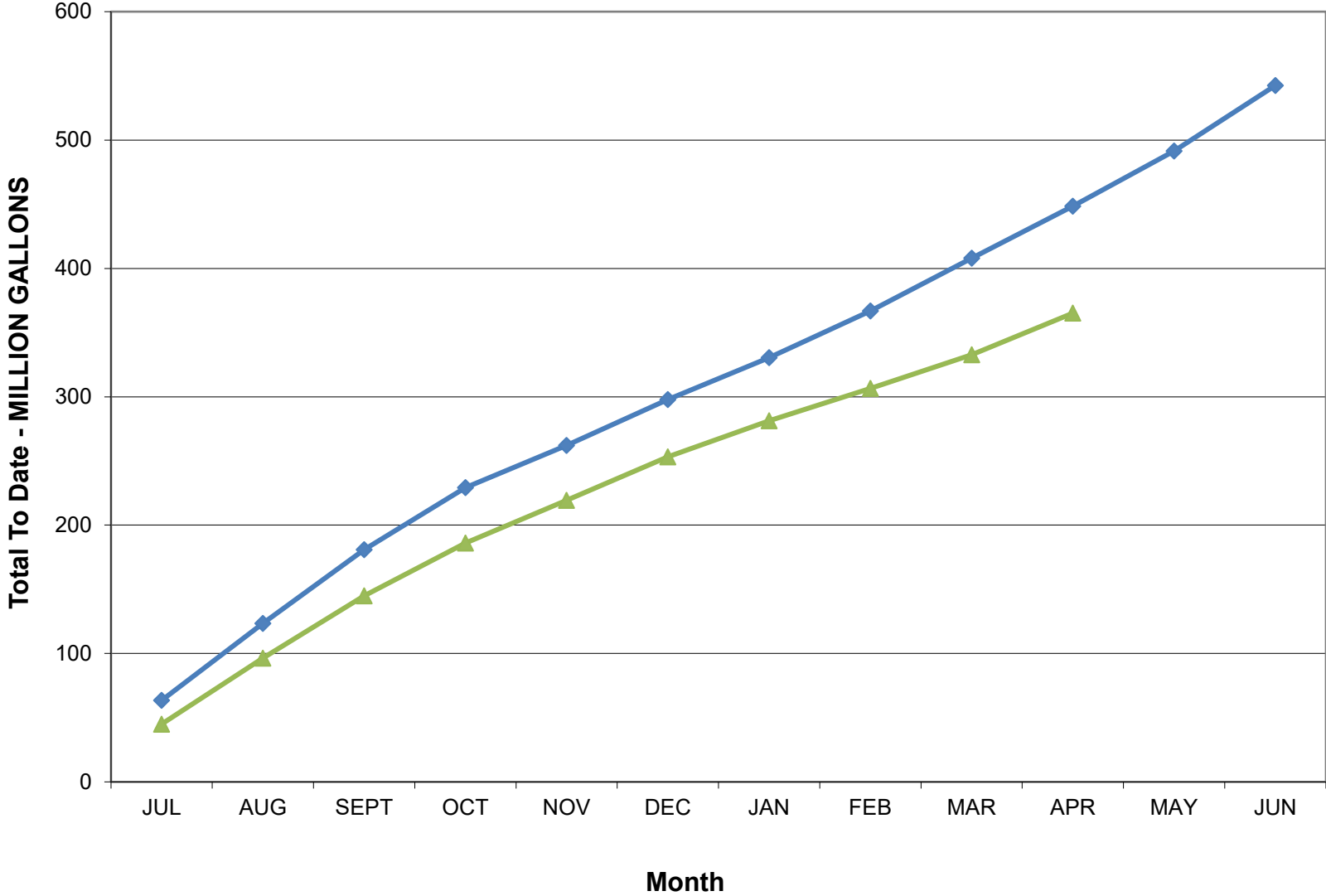
TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2022

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	0.00	0.00	0.00	0.00	65.93	65.93	2.44	63.49
AUG	0.00	0.00	0.00	0.00	61.90	61.90	1.86	60.04
SEPT	0.00	0.00	0.00	0.00	59.74	59.74	2.34	57.40
OCT	0.53	1.57	0.00	3.69	44.32	50.11	1.87	48.24
NOV	1.62	17.20	9.78	0.00	7.87	36.47	3.58	32.89
DEC	0.69	5.75	21.2	0.00	10.80	38.44	2.64	35.80
JAN	0.00	7.62	24.44	0.00	3.16	35.22	2.66	32.56
FEB	0.00	14.10	21.88	0.00	3.63	39.61	3.13	36.48
MAR	0.00	14.97	24.71	0.00	5.16	44.84	3.72	41.12
APR	2.33	23.27	0.00	9.22	9.25	44.07	3.68	40.39
MAY	2.15	19.30	0.00	22.75	2.61	46.81	3.84	42.97
JUN	1.91	12.20	0.00	35.05	5.04	54.20	3.08	51.12
TOTAL	9.23	115.98	102.01	70.71	279.41	577.34	34.84	542.50
% TOTAL	1.6%	20.1%	17.7%	12.2%	48.4%	100.0%	6.0%	94.0%

Monthly Production FY 22 vs FY 23



Cumulative Production FY22 vs FY23



MONTH Apr-23						
Coastside County Water District Monthly Discharge Report						
EMERGENCY MAIN AND SERVICE REPAIRS						
	Date Reported Discovered	Date Repaired	Location	Pipe Class	Pipe Size & Type	Estimated Water Loss (MG)
1						
2						
3						
4						
5						
6						
7						
8						
Totals						0.000

OTHER DISCHARGES	
Total Volumes (MG)	
Flushing Program	0.013
Reservoir Cleaning	
Automatic Blowoffs	0.164
Dewatering Operations	
Other (includes flow	0.000
DISCHARGES GRAND TOTAL (MG)	
0.177	

Coastside County Water District
 766 Main Street
 July 2022 - June 2023

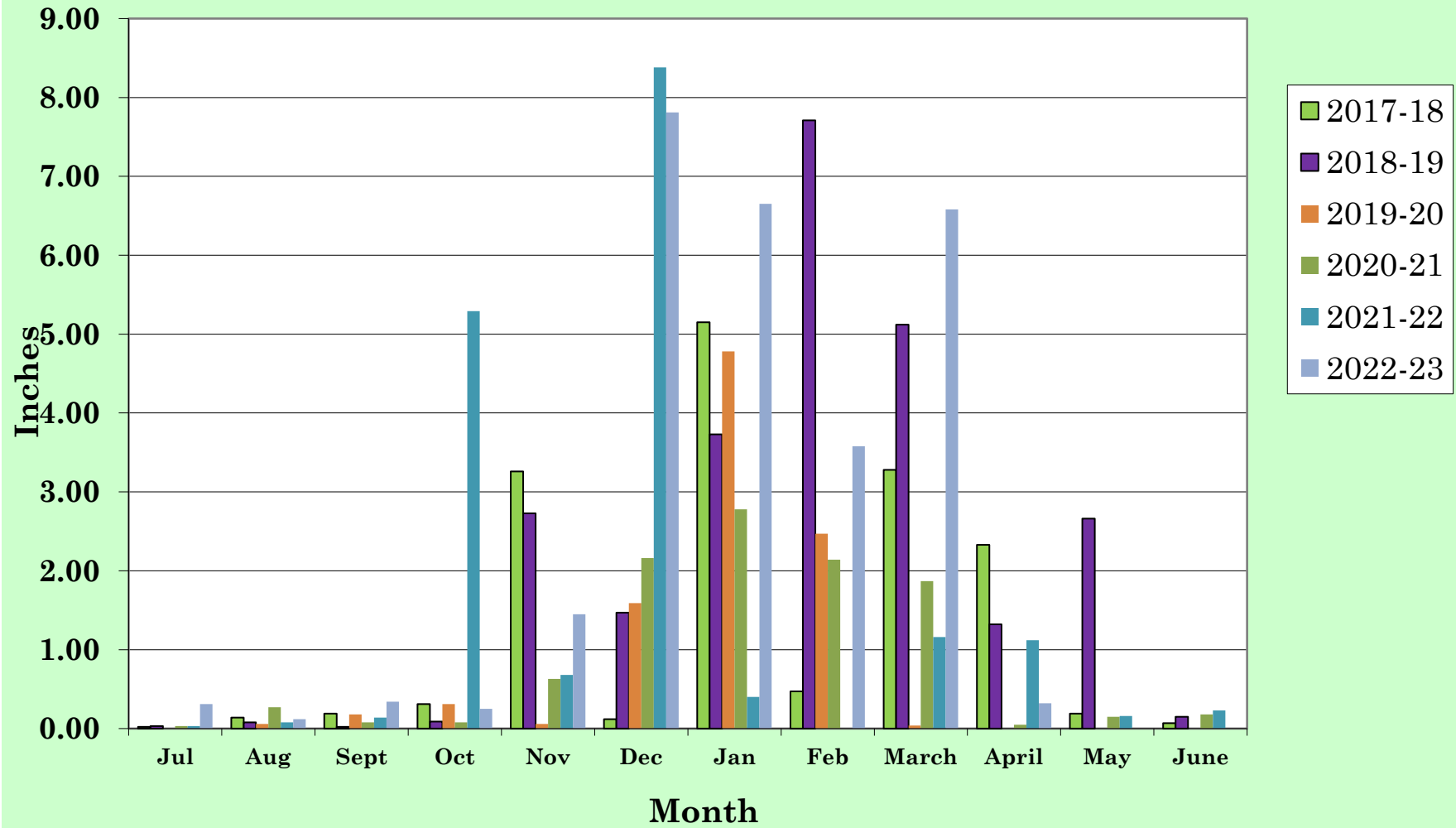
Nunes
 Rainfall in Inches

	2022						2023					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0.02	0.01	0	0.01	0.34	0.61	0.13	0	0.01	0.01		
2	0.05	0	0	0	0.02	0	0.53	0	0	0		
3	0.02	0	0	0	0	0.63	0.03	0.67	0	0		
4	0	0	0	0	0	0.24	0.48	0.47	0.11	0		
5	0.02	0	0	0	0.2	0.08	0.77	0.27	0.22	0		
6	0.04	0	0	0.01	0.06	0.1	0.41	0	0.25	0		
7	0.01	0	0	0.01	0.07	0	0.17	0	0.01	0.15		
8	0	0	0	0.01	0.72	0.03	0.26	0	0.12	0		
9	0	0	0	0.02	0.04	0	0.19	0	0.66	0		
10	0.01	0	0	0	0	0.77	0.24	0.02	0.24	0.02		
11	0	0	0	0.01	0	0.46	0.22	0.14	0.03	0.06		
12	0.01	0	0	0	0	0	0	0	1.21	0		
13	0	0	0	0	0	0	0.97	0	0.07	0		
14	0	0	0	0.01	0	0	1.02	0	0.47	0		
15	0	0	0	0	0	0	0.76	0	0	0		
16	0.01	0	0	0	0	0	0.41	0	0	0		
17	0	0.01	0	0	0	0	0	0	0	0.05		
18	0	0	0.12	0	0	0	0.06	0	0.07	0		
19	0	0.01	0	0	0	0	0	0	0.54	0		
20	0	0	0	0	0	0	0	0	0	0		
21	0	0	0.2	0	0	0	0	0	1.64	0		
22	0	0	0	0.16	0	0	0	0	0.31	0		
23	0	0.02	0	0	0	0	0	0.39	0.12	0.01		
24	0.01	0.02	0	0	0	0	0	0.35	0	0		
25	0.01	0.02	0	0	0	0	0	0	0	0		
26	0	0.01	0	0	0	0.24	0	0.35	0	0		
27	0.01	0.02	0	0	0	1.15	0	0.45	0	0		
28	0.02	0	0	0	0	0.03	0	0.47	0.27	0.01		
29	0.03	0	0	0	0	0.38	0		0.22	0.01		
30	0.03	0	0	0.01	0	0.26	0		0.01	0		
31	0.01	0		0		2.83	0		0			
Mon.Total	0.31	0.12	0.34	0.25	1.45	7.81	6.65	3.58	6.58	0.32		
Year Total	0.31	0.43	0.77	1.02	2.47	10.28	16.93	20.51	27.09	27.41		

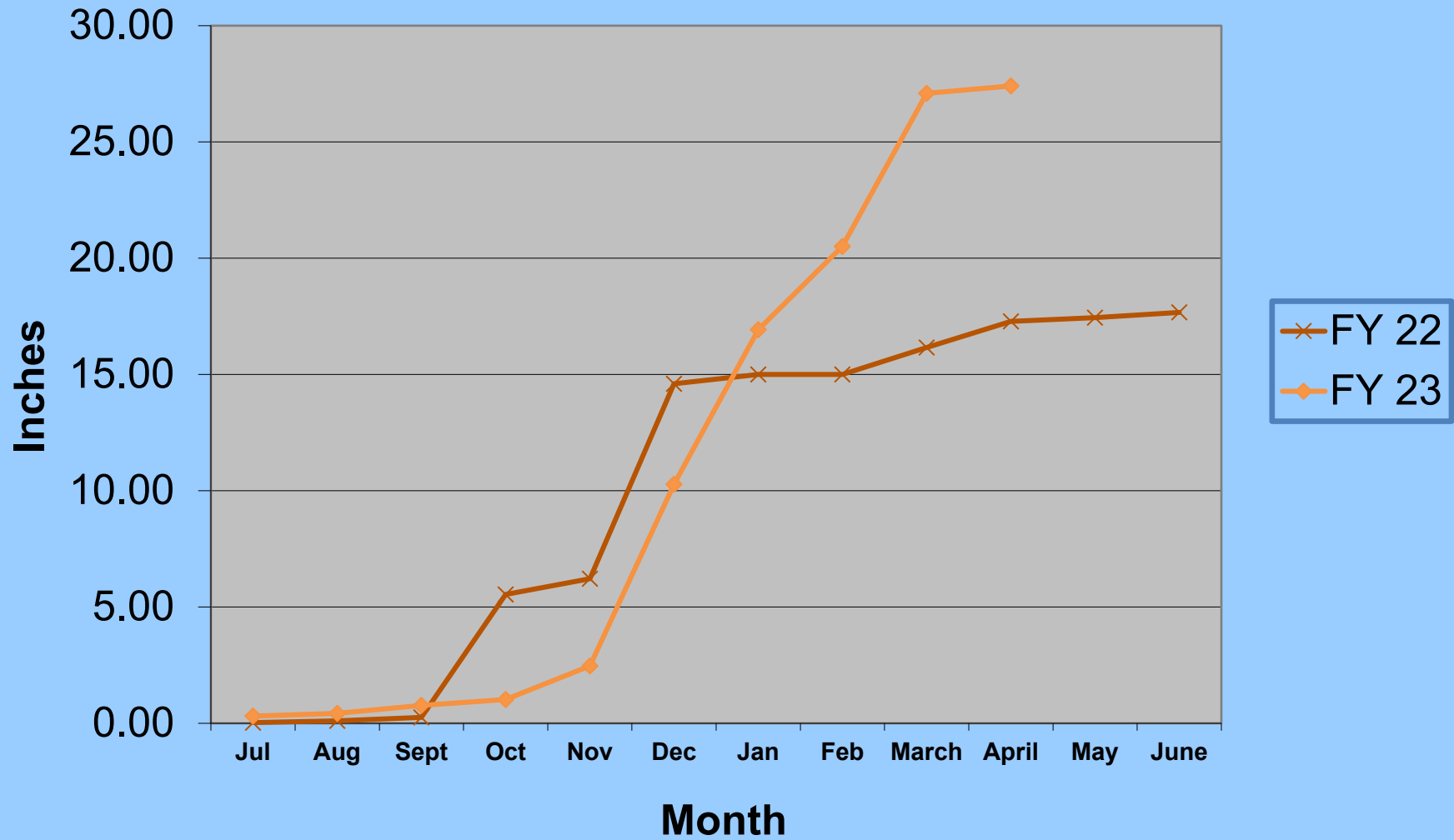
Coastside County Water District

Rainfall by Month

Fiscal Years 18 - 23

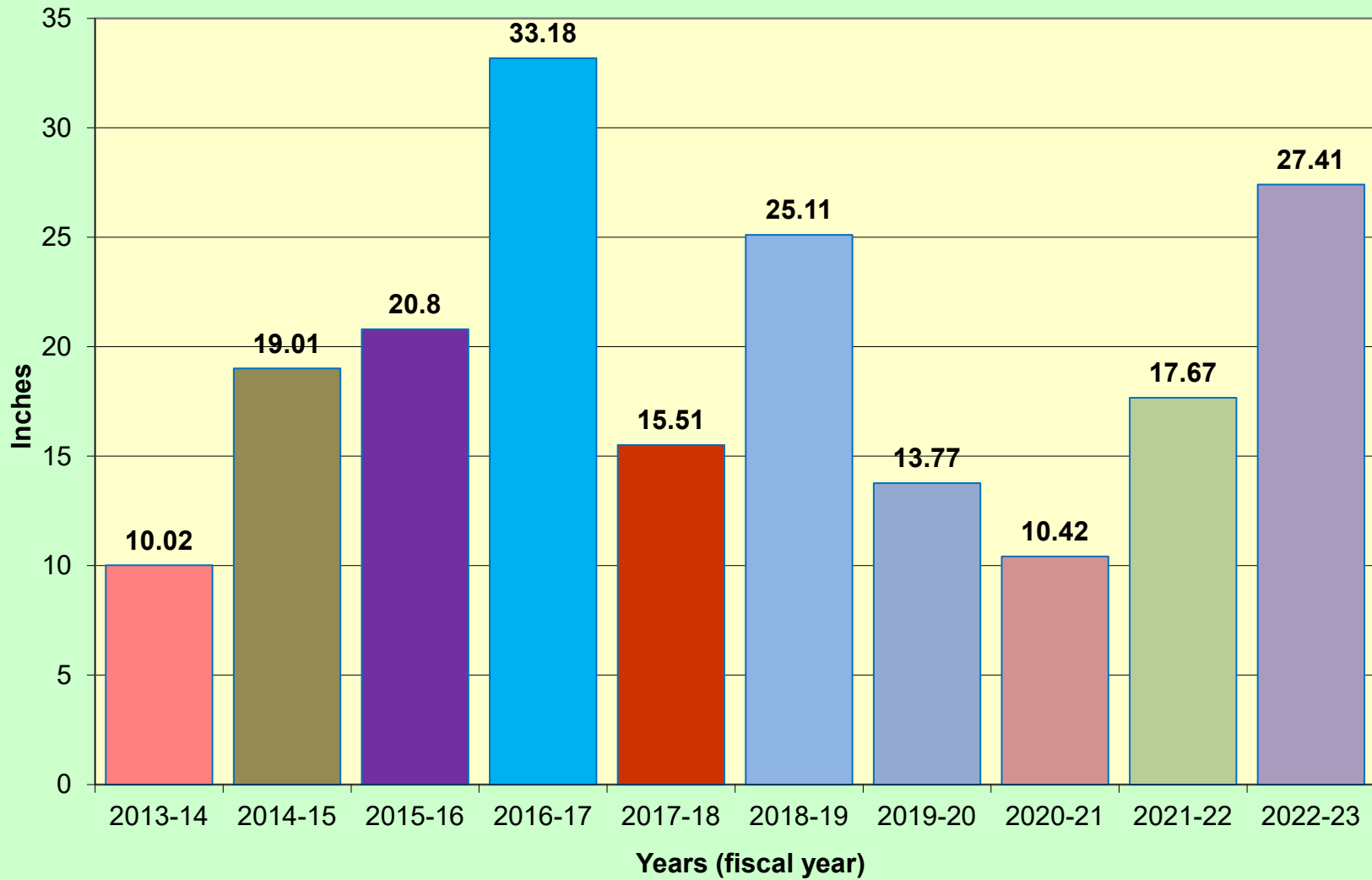


Rainfall Total Comparison Fiscal Years 22-23



Rain Totals

Fiscal Years 14 - 23



San Francisco Public Utilities Commission

Hydrological Conditions Report

March 2023

J. Chester, C. Graham, N. Waelty. Prepared April 7, 2023



A Hetch Hetchy Water and Power (HHWP), a Division of the San Francisco Public Utilities Commission (SFPUC), employee snapped this picture during the New Years holiday Atmospheric River event. Shown in the picture are numerous waterfalls on the south facing slopes above Hetch Hetchy Reservoir. These waterfalls include Wapama and Tueeulala Falls that flow routinely and numerous other falls that only flow during significant precipitation events.

System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1. Current System Storage as of April 1, 2023							
	Current Storage		Maximum Storage		Available Capacity		Percentage of Maximum Storage
	acre-feet	millions of gallons	acre-feet	millions of gallons	acre-feet	millions of gallons	
Tuolumne System							
Hetch Hetchy Reservoir ¹	246,408		340,830		94,422		72%
Cherry Reservoir ²	182,405		268,800		86,395		68%
Lake Eleanor ³	17,345		21,495		4,150		81%
Water Bank	570,000		570,000		0		100%
Tuolumne Storage	1,016,158		1,201,125		184,967		85%
Local Bay Area Storage⁴							
Calaveras Reservoir	96,670	31,500	96,670	31,500	0	0	100%
San Antonio Reservoir	52,505	17,109	52,506	17,109	0	0	100%
Crystal Springs Reservoir	57,183	18,633	68,743	22,400	11,561	3,767	83%
San Andreas Reservoir	16,274	5,303	18,898	6,158	2,624	855	86%
Pilarcitos Reservoir	2,885	940	3,118	1,016	233	76	93%
Total Local Storage	225,517	73,485	239,935	78,183	14,418	4,698	94%
Total System	1,241,675		1,441,060		199,385		86%

¹ Maximum Hetch Hetchy Reservoir storage with drum gates deactivated.

² Maximum Cherry Reservoir storage with flash-boards removed.

³ Maximum Lake Eleanor storage with flash-boards removed.

⁴ Local Reservoir values being updated, subject to change, best available values presented.

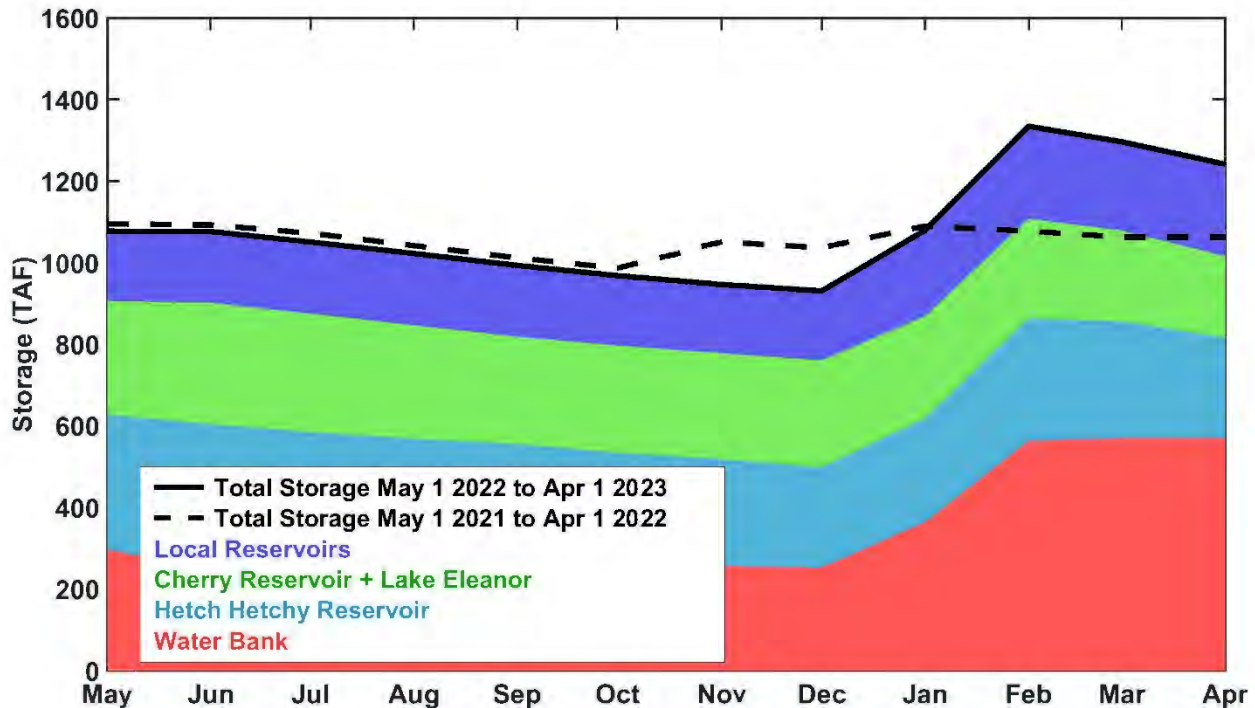


Figure 1: Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage the previous 12 months.

Hetch Hetchy System Precipitation Index

Current Month: The March 2023 six-station precipitation index was 15.58 inches, or 338% of median for the month.

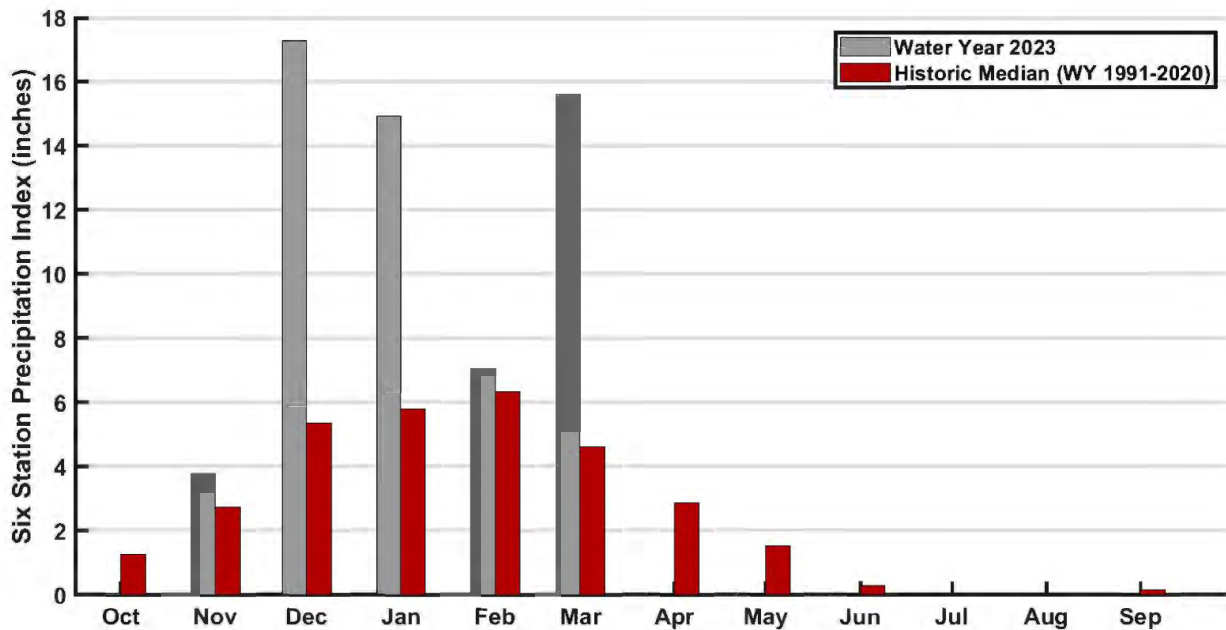


Figure 2: Monthly distribution of the six-station precipitation index relative to the monthly precipitation medians. The precipitation index is computed as the average of six Sierra precipitation stations and is an indicator of the overall basin wetness.

Cumulative Precipitation to Date: As of April 1, the six-station precipitation index for Water Year (WY) 2023 was 59.04 inches, which is 223% of the median total to date. The Hetch Hetchy Weather Station received 16.56 inches of precipitation in March resulting in a total of 58.25 inches for WY 2023, or 213% of median to date. The cumulative WY 2023 Hetch Hetchy precipitation is shown in Figure 3 in red.

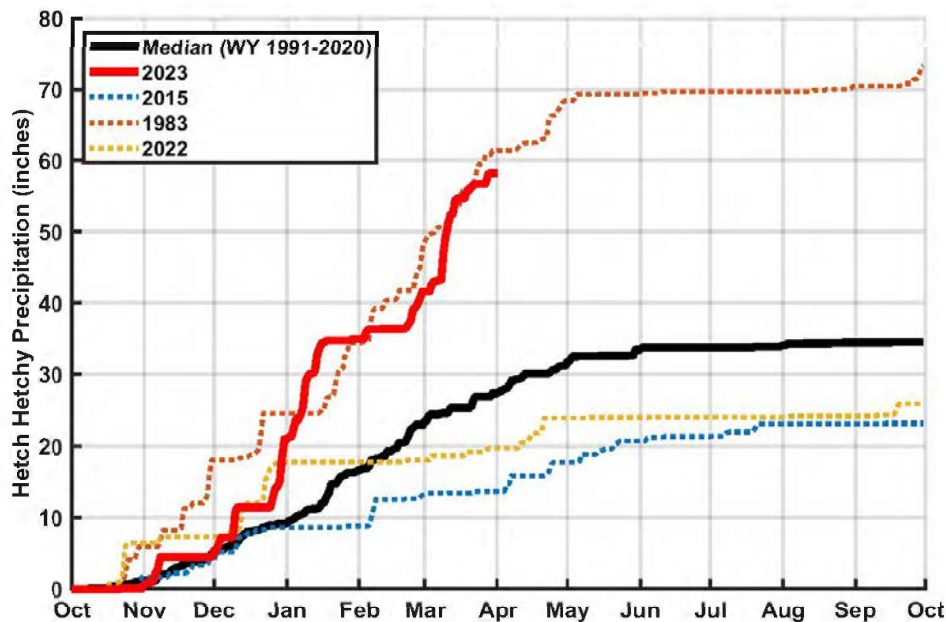


Figure 3: Water Year 2023 cumulative precipitation measured at Hetch Hetchy Weather Station. Median cumulative precipitation measured at Hetch Hetchy Weather Station and example wet and dry years are included with Water Year 2023 for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange for March 2023 and Water Year 2023 is summarized below in Table 2.

Table 2. Calculated reservoir inflows and Water Available to City								
* All flows are in acre-feet	March 2023				October 1, 2022 through March 31, 2023			
	Observed Flow	Median ¹	Mean ¹	Percent of Mean	Observed Flow	Median ¹	Mean ¹	Percent of Mean
Inflow to Hetch Hetchy Reservoir	71,762	43,608	51,029	141%	204,331	122,770	145,672	140%
Inflow to Cherry Reservoir and Lake Eleanor	79,059	52,608	54,863	144%	259,343	157,675	172,787	150%
Tuolumne River at La Grange	621,197	209,444	231,643	268%	1,526,182	538,755	684,849	223%
Water Available to City	472,642	75,668	98,048	482%	999,398	152,587	285,970	349%

¹Hydrologic Record: 1991-2020

Hetch Hetchy System Operations

The HHWP Winter Shutdown began on January 24 and ended on March 13 – deliveries to the SJPL are scheduled to resume on April 12.

Hetch Hetchy Reservoir power draft and stream releases during the month totaled 112,070 acre-feet. Hetch Hetchy Reservoir minimum instream release requirements for March were 60 cfs. As of April 1, WY 2023 total precipitation has kept Hetch Hetchy Reservoir instream releases at a type A (median to wet) year. Minimum stream releases increase to 75 cfs.

Cherry Reservoir power draft and stream releases totaled 68,108 acre-feet for the month of March. The required minimum instream release from Cherry Reservoir for March was 5 cfs and will remain at 5 cfs until June 30, 2023. Lake Eleanor required release for March was 10 cfs and will remain 10 cfs until April 14 and will increase to 20 cfs for the remainder of April.

Regional System Treatment Plant Production

The Harry Tracy Water Treatment Plant average production rate for March was 54 MGD. The Sunol Valley Water Treatment Plant production rate for the month was 92 MGD.

Regional System Water Delivery

The average March delivery rate was 147 MGD which, no change from the February delivery rate.

Local Precipitation

The rainfall summary for March 2023 is presented in Table 3.

Weather Station Location	March 2023		October 1, 2022 through March 31, 2023	
	Total (inches)	Percent of Mean for the Month	Total (inches)	Percent of Mean for the Year-To-Date
Pilarcitos Reservoir	14.75	306%	56.41	189%
Lower Crystal Springs Reservoir	10.90	341%	42.83	216%
Calaveras Reservoir	6.63	211%	37.56	234%

*Mean Period = WY 1991-2020

Snowpack, Water Supply and Planned Water Supply Management

Water Year 2023 has brought a near historic April 1 snowpack (Figure 4), over 250% of normal. A mostly dry and warm October led to near normal precipitation in November, with the first half of December being near normal for temps and precipitation. A 24 day series of atmospheric river (AR) events started just after the Christmas holiday, with the New Year's AR event bringing an average months' worth of precipitation and snow to near 9000 feet in elevation. Dry conditions started early February with a major low snow elevation event late in the month. Another series of ARs occurring March 10-14 increased an already impressive snowpack and generated significant low elevation runoff and flooding.

Cumulative Water Available to the City (WAC) for WY 2023 was 999,398 acre-feet on April 1 (Figure 5). The inflows into upcountry reservoirs and intervening flows to Don Pedro Reservoir were sufficient to fill Water Bank. Forecasted high inflows above and below SFPUC storage reservoirs (Figure 6) will maintain a full Water Bank throughout the runoff period, and allow for filling of Cherry Reservoir, Lake Eleanor and Hetch Hetchy Reservoir.

Hetch Hetchy Reservoir is drafting for storage management and Kirkwood Powerhouse Draft. Cherry Reservoir and Lake Eleanor are drafting via storage management releases and Holm Powerhouse Draft. Scheduled Holm Powerhouse generation is reducing Cherry Reservoir storage to accommodate forecasted runoff through the spring.

Discretionary releases from Hetch Hetchy Reservoir are being planned for spring months, as forecasted inflows will exceed the volume needed to fill. SFPUC staff is working with Yosemite National Park staff to plan these releases in the most environmentally beneficial manner, as part of the Upper Tuolumne River Ecosystem Program (UTREP).

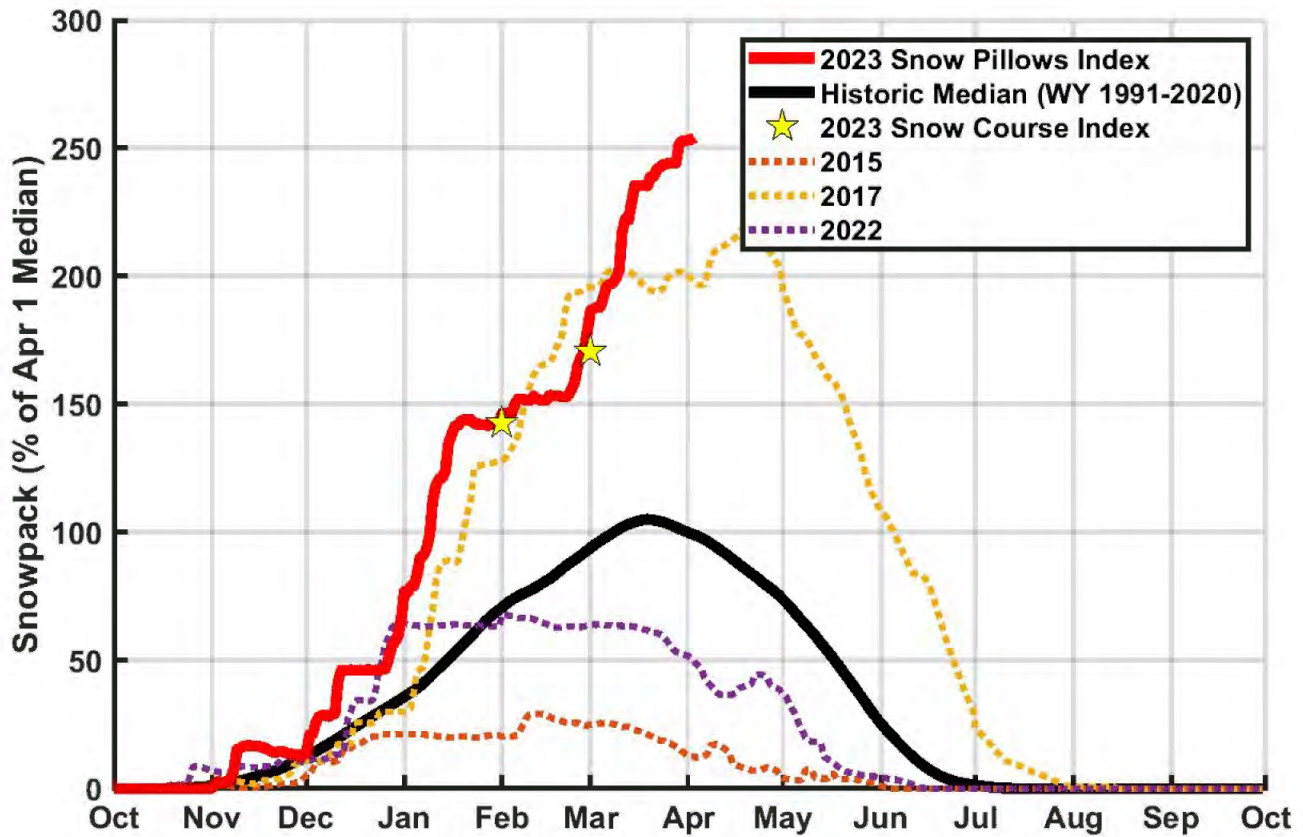


Figure 4: Tuolumne River Basin Snow Pillow Index and Snow Course Index, based on real time snow pillow and manual snow course Snow Water Equivalent (SWE) measurements in the Tuolumne Basin. Example high and low snowpack years are included with Water Year 2023 for comparison purposes.

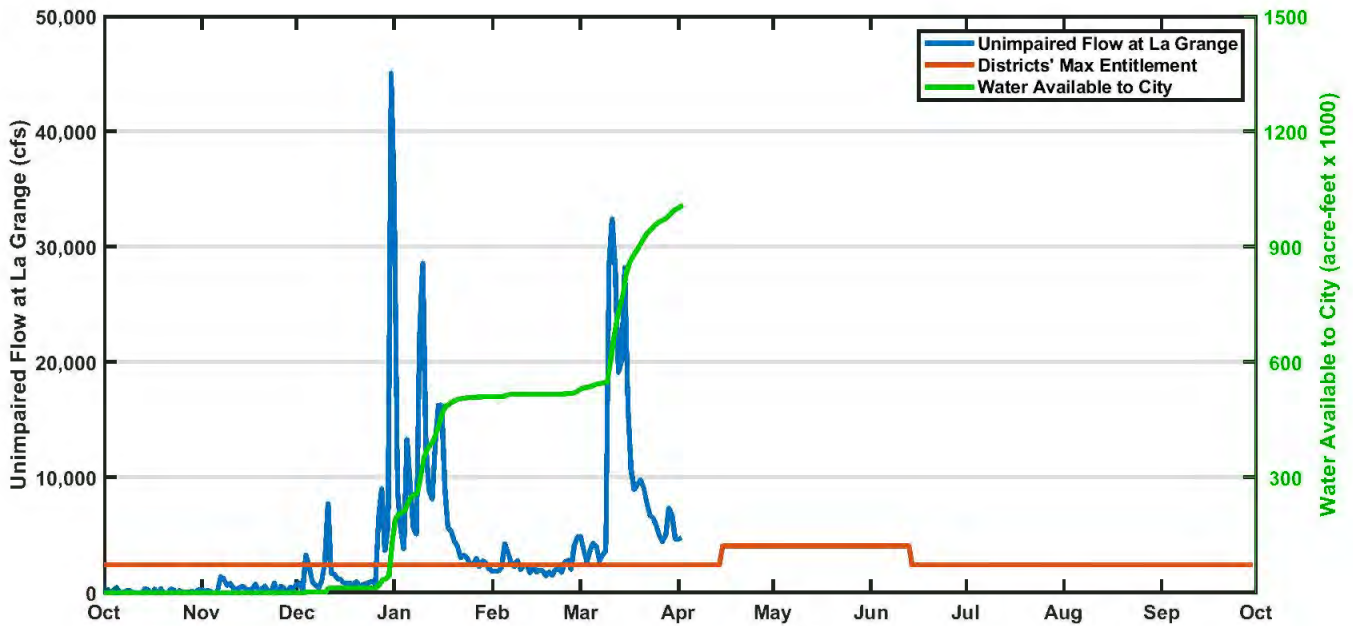


Figure 5: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City.

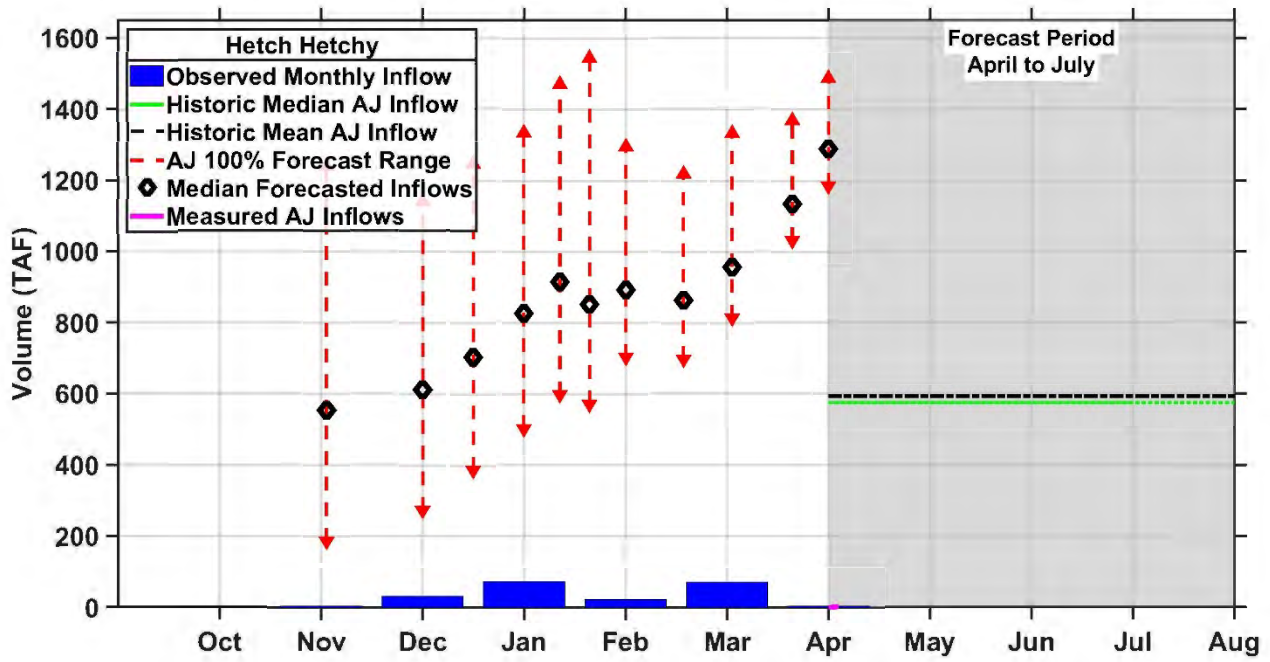


Figure 6: Water Supply Forecast Model of runoff (April to July) on the Tuolumne River at Hetch Hetchy. This model is driven by precipitation from October to February, and by snow survey data from February through June. The forecast range decreases as time passes due to reduced potential future precipitation.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: May 9, 2023

Report

Date: April 28, 2023

Agenda

Title: Notice of Completion – Grandview Water Main Replacement Project

Recommendation/Motion:

That the Board of Directors take the following actions:

- (1) Accept the Grandview Water Main Replacement Project as complete.**
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.**
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.**

Background

Coastside County Water District entered into a contract with Casey Construction Inc. on June 21, 2022, for the Grandview Water Main Replacement Project.

The work consisted of approximately 2,290 ft of 6-inch and 925 ft of 8-inch ductile iron pipe water line, on Grandview Boulevard, Golden Gate Avenue, Bancroft Avenue, Dwight Avenue, Pacific Avenue, and on the west side of Highway One. Installation of approximately 95 ft of 8-inch ductile iron water carrier line in 16-inch steel carrier pipe across Highway 1 via auger boring. Installation of one new pressure reducing valve station on Grandview Blvd. Abandonment of existing facilities, reconnection of district water quality station, installation of four fire hydrant assemblies and all existing customer water service connections. The site of the work is located in Half Moon Bay, San Mateo County, California. All work was within the existing street and public utility right of way area.

The work was completed on April 10, 2023. The project was constructed according to District specifications.

Fiscal Impact: None.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street
Address
City &
State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On May 9, 2023, there was completed upon the hereinafter described real property a work of improvement as a whole named Grandview Water Main Replacement Project. The work consisted of approximately 2,290 ft of 6-inch and 925 ft of 8-inch ductile iron pipe water line, on Grandview Boulevard, Golden Gate Avenue, Bancroft Avenue, Dwight Avenue, Pacific Avenue, and on the west side of Highway One. Installation of approximately 95 ft of 8-inch ductile iron water carrier line in 16-inch steel carrier pipe across Highway 1 via auger boring. Installation of one new pressure reducing valve station on Grandview Blvd. Abandonment of existing facilities, reconnection of district water quality station, installation of four fire hydrant assemblies and all existing customer water service connections.

4. The name of the original contractor for the work of improvement as a whole was: Casey Construction, Inc. 619 Sylvan Way, Emerald Hills, CA 94062.

5. The real property herein referred to is situated in the County of San Mateo, California as described as follows:

The site of the work is located in Half Moon Bay, San Mateo County, California. All work was within the existing street and public utility right of way area.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
Mary Rogren, Secretary

VERIFICATION

I, Mary Rogren, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 9, 2023, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
Mary Rogren
Secretary of the District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Cathleen Brennan, Water Resources Analyst

Agenda: May 9, 2023

Report Date: May 5, 2023

Agenda Title: Rescinding Ordinance 2022-01 Declaring a Water Shortage Emergency and Implementing Mandatory Water Use Restrictions and Prohibitions under Stage 2 – Water Shortage Emergency Warning – of the District’s Water Shortage Contingency Plan.

Attachments: Attachment A: Proposed Ordinance No. 2023-01
Attachment B: Water Supply Availability SFPUC Regional Water System
Attachment C: SFPUC Letter to BAWSCA

Staff Recommendation/Motion:

- Ø **Adopt Ordinance 2023-01 rescinding Ordinance 2022-01, which implemented mandatory water use restrictions and prohibitions under Stage 2 of the District’s Water Shortage Contingency Plan, to be effective immediately upon the expiration, or termination of the State Water Resources Control Board’s emergency conservation regulation that requires the District to implement all demand reduction actions in Stage 2 of its Water Shortage Contingency Plan.**
-

Background

Coastside County Water District (“District”) is an urban water supplier, as defined in California Water Code, Section 10617, and must manage water supplies and water demand within its jurisdiction. The District’s goal in water shortage emergencies is to maintain public health, public safety, and minimize impacts on the local economy.

California experienced an extreme multi-year drought that prompted the District to enter into a Stage 2 Water Shortage Emergency Warning in March of 2022. The drought conditions also triggered BAWSCA member agencies to enter into the Tier 2 agreement with the SFPUC which allocated water supply from the SFPUC Regional Water System (RWS) to each member agency. The District’s final allocation under the SFPUC RWS’s 11 percent water reduction was 1.2465 MGD (454 MGY) with an allocation factor of 1.1261 percent.

The District’s customers responded to the request for water conservation in FYE 2022 by reducing use by 10% from FYE 2020, as shown in the following table. In FYE 2023, a combination of conservation by customers and greater than average precipitation have resulted in estimated savings of up to 25 percent from FYE 2020. The average residential

gallons per capita per day (R-GPCD) for the most recent twelve months is estimated to be 45. Before the drought, the annual average R-GPCD was estimated to be 55.

Water Savings Based on Sales Data			
FYE 2020		627 MG	
		Base Year for Comparison	
Period	Total Sales (MG)	Savings	
FYE 2021	635	-1%	-8 MG
FYE 2022	564	10%	63 MG
FYE 2023 (Projection)	470	25%	157 MG

Report Ordinance 2023-01

An extremely wet winter in water year 2023 across California resulted in improved stream flows and normal water storage levels in the watersheds that the District relies on for water supply. Staff recommends rescinding Ordinance No. 2022-01 by the adoption of Ordinance No. 2023-01. Attachment B is the most recent report from SFPUC on the imported water supply availability for 2023 and the current hydrological conditions for the SFPUC RWS, which show that the Water Bank is currently full and will remain full through CY 2023. In addition, SFPUC has rescinded its water shortage emergency, including the requirement for wholesale water agency Tier 2 water allocations.

On April 11, 2023, the SFPUC rescinded its water shortage emergency but is not able to rescind the voluntary system-wide water use reduction of 11 percent until the State Water Resources Control Board (SWRCB) modifies or ends the emergency conservation regulations that require water agencies to implement drought response actions of up to a 20 percent water shortage (“level 2”) in their Water Shortage Contingency Plan. This is described in Attachment C.

The District is also required by the SWRCB’s emergency conservation regulations to implement all demand reduction actions in Stage 2 of its Water Shortage Contingency Plan until the regulations expire or are terminated. Staff have included this language in the recommended motion and proposed Ordinance.

Impacts to District Resources

There is the possibility that customers will respond by increasing their irrigation frequency and duration resulting in an increase in water sales.



ORDINANCE NO. 2023-01

AN ORDINANCE OF
THE COASTSIDE COUNTY WATER DISTRICT

RESCINDING ORDINANCE NO. 2022-01 AN ORDINANCE DECLARING WATER
SHORTAGE EMERGENCY AND IMPLEMENTING MANDATORY WATER USE
RESTRICTIONS AND PROHIBITIONS UNDER STAGE 2 - WATER SHORTAGE EMERGENCY
WARNING - OF THE DISTRICT'S WATER SHORTAGE CONTINGENCY PLAN

Be it ordained by the Board of Directors of the Coastside County Water District
(District) as follows:

SECTION I: FINDINGS AND DETERMINATIONS

This ordinance is adopted considering the following facts and
circumstances, which are hereby found and declared by the Board of Directors.

WHEREAS, the District is an urban water supplier that has an Urban Water
Management Plan that was adopted on June 8, 2021; and

WHEREAS, the District adopted an updated Water Shortage Contingency
Plan on June 8, 2021; and

WHEREAS, on March 24, 2022, the District adopted Ordinance No. 2022-01
Declaring a Water Shortage Emergency, and Implementing Mandatory Water Use
Restrictions and Prohibitions Under Stage 2 – Water Shortage Emergency Warning
– of the District's Water Shortage Contingency Plan; and

WHEREAS, on March 28, 2022, the Governor issued Executive Order N-7-22,
which directed the SWRCB to adopt emergency regulations requiring each urban
water supplier that has submitted a Water Shortage Contingency Plan to
implement, at a minimum a shortage response actions for a shortage level of up
to 20 percent("level 2"); and

WHEREAS, on May 24, 2022, the SFPUC adopted an increased system-side
water use reduction of 11 percent compared to baseline water use during FYE
2020, effective July 1, 2022; and

WHEREAS, on February 13, 2023, the Governor issued Executive Order No. N-3-23, which continued the statewide drought emergency and regulations, but also directed state agencies to provide recommendations on whether any existing provisions in the Governor’s drought proclamations and executive orders are no longer needed to mitigate drought conditions; and

WHEREAS, on March 24, 2023, the Governor issued Executive Order No. N-5-23, which terminated numerous provisions of the Governor’s previously issued executive orders and emergency proclamations related to the drought because of improved water supply conditions, however Executive Order No. N-5-23 did not rescind the SWRCB emergency regulation that requires all urban water suppliers to implement all demand reduction actions in their water shortage contingency plans for a shortage level of 10-20 percent (Level 2); and

WHEREAS, on April 11, 2023, the SFPUC adopted Resolution No. 23-0073, rescinding Resolution No. 21-0177, thereby ending the local water shortage emergency declaration, and also rescinding Resolution No. 22-0098 which adopted the system wide water use reduction of 11 percent, effective upon the termination, rescission, or amendment of the SWRCB emergency regulation to no longer require the SFPUC to implement the drought response actions of its Water Shortage Contingency Plan of up to a 20 percent water shortage; and

WHEREAS, on April 17, 2023, the SFPUC provided BAWSCA member agencies with a Water Supply Availability Update report that found that the water bank is full and will remain full through 2023 and that the entire water system will be full by July 1, 2023.

NOW, THEREFORE, BE IT ORDAINED, that the Board of Directors of the Coastside County Water District recognizes that both local and imported water supply conditions have significantly improved in Water Year 2023 and that mandatory water use restrictions and prohibitions under Stage 2 are no longer needed; and

BE IT FURTHER ORDAINED, that the Board of Directors rescinds Ordinance No. 2022-01, an Ordinance Declaring a Water Shortage Emergency and implementing Mandatory Water Use Restrictions and Prohibitions under Stage 2 – Water Shortage Emergency Warning – of the District’s Water shortage Contingency Plan, effective immediately upon the expiration or termination of the State Water Resources Control Board’s emergency regulations that requires the

PROPOSED ORDINANCE NO. 2023-01

District to implement all demand reduction actions in Stage 2 of its Water Shortage Contingency Plan.

PASSED AND ADOPTED by the Board of Directors of the Coastside County Water District this 9th day of May 2023 by the following vote:

AYES:

NOES:

ABSENT:

John Muller, President
Board of Directors

ATTEST:

Mary Rogren, General Manager
Secretary of the District



TO: SFPUC Wholesale Customers

FROM: Steven R. Ritchie, Assistant General Manager, Water

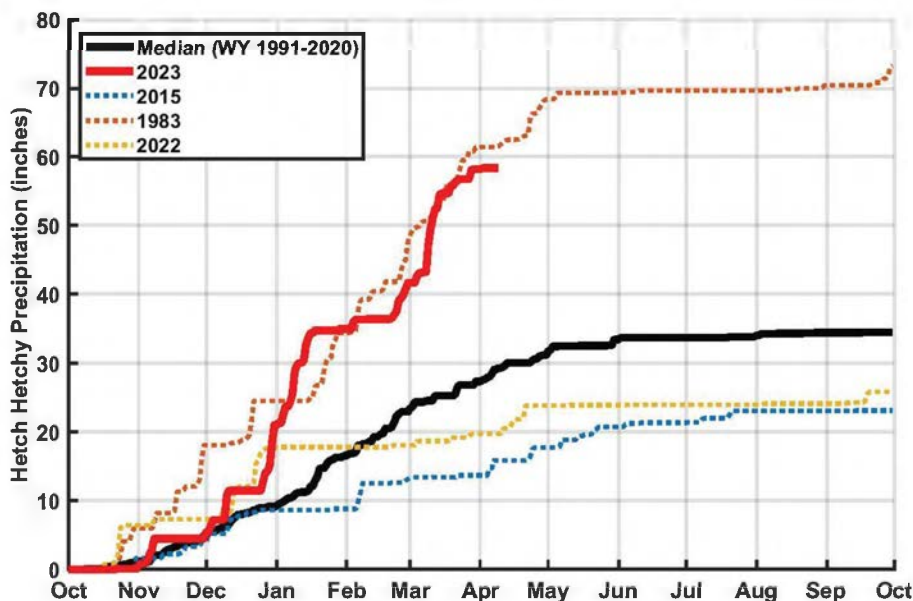
Steven R. Ritchie

DATE: April 17, 2023

RE: Water Supply Availability Update

This memo provides the water supply availability estimate for this year and the current hydrologic conditions.

The plots below provide precipitation at Hetch Hetchy and snowpack in the watershed through April 9, 2023. As the plots show, the Hetch Hetchy watershed has experienced very wet conditions this year. The April 1 snow course index is nearly 270% of median April 1st snowpack in the higher elevations indicated by the yellow star and about 250% of median April 1 snowpack in the lower elevations indicated by snow pillow index (the red line). The latest snow course survey found at the Aspen Meadow snow measurement location which is elevation 7,000 feet in the North Fork of the Tuolumne River basin a measured snow water content of 67" which sets an all-time record for that location.



London N. Breed
Mayor

Newsha K. Ajami
President

Sophie Maxwell
Vice President

Tim Paulson
Commissioner

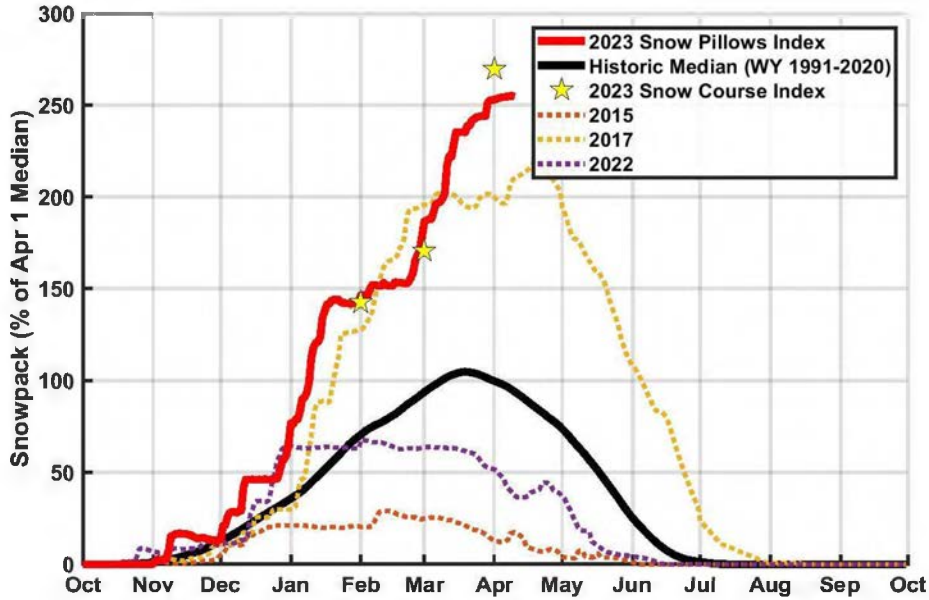
Anthony Rivera
Commissioner

Kate H. Stacy
Commissioner

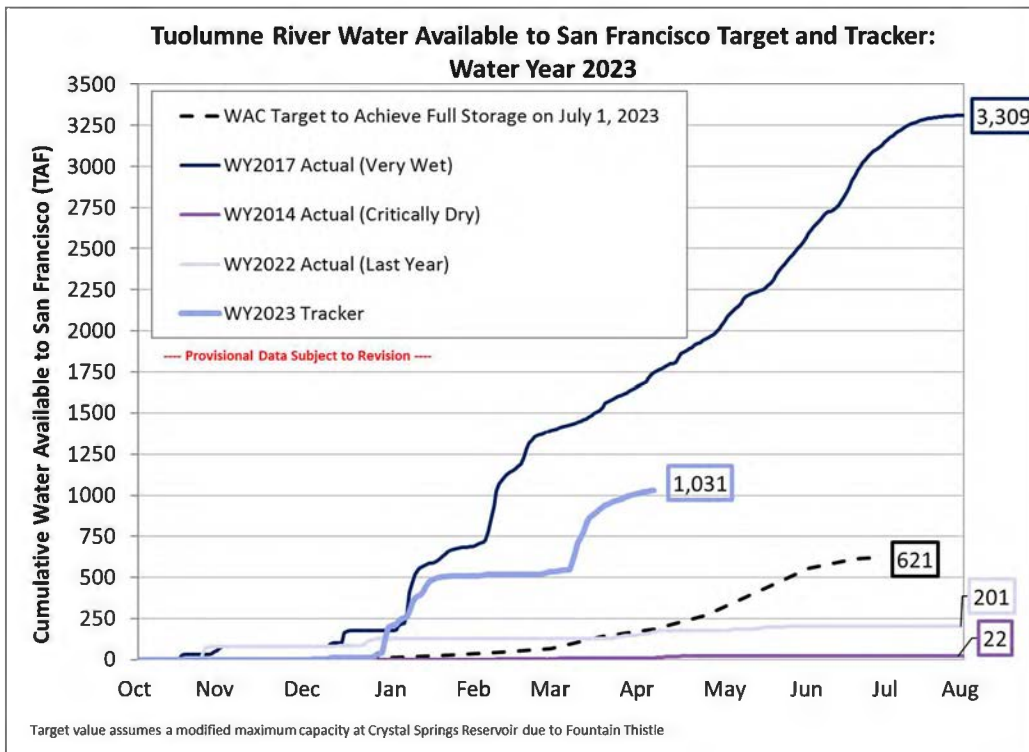
Dennis J. Herrera
General Manager

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.





Water available to San Francisco under the Raker Act has produced over 1 million acre-feet, more than 5 times the amount received last year. San Francisco only needed 621,000 acre-feet to fill the system, and so this year we will fill the entire water system by July 1, 2023. Water Bank is currently full and will remain full through the year.



Per our April 12th letter to the wholesale customers, on April 11th the SFPUC adopted a resolution to rescind its water shortage emergency. However, as stated in the letter, the rescindment of the voluntary system-wide water use reduction of 11% cannot occur until the State Water Board modifies or ends its drought emergency regulations that require the SFPUC to implement the drought response actions of its Water Shortage Contingency Plan (WSCP). As such, the SFPUC must continue to request a 11% voluntary reduction in its service area until the State Board order expires on June 10,2023 or they act. Water use from July 1, 2022 through April 7, 2023 is 13.4% below our base year 2019/2020 use for both the retail and wholesale service areas. As always, we appreciate the continued efforts of our customers to encourage water conservation in their service areas.

cc.: Nicole Sandkulla, CEO/General Manager, BAWSCA



San Francisco
Water Power Sewer
 Operator of the Hetch Hetchy Regional Water System

Attachment C

525 Golden Gate Avenue, 13th Floor
 San Francisco, CA 94102
 T 415.554.3155
 F 415.554.3161
 TTY 415.554.3488

April 12, 2023

Ms. Nicole Sandkulla
 Chief Executive Officer/General Manager
 Bay Area Water Supply and Conservation Agency
 155 Bovet Road, Suite 650
 San Mateo, CA 94402

RE: April 11, 2023 Commission Actions Related to 2021 Water Shortage
 Emergency Declaration

Dear Ms. Sandkulla:

On April 11, 2023, the San Francisco Public Utilities Commission (SFPUC) took action to rescind the Water Shortage Emergency declared on November 23, 2021 by Resolution No. 21-0177. This action authorized rescindment of the voluntary system-wide water use reduction of 11% (Resolution No. 22-0098) when the State Water Board modifies or ends its drought emergency regulations that require the SFPUC to implement the drought response actions of its Water Shortage Contingency Plan (WSCP).

On November 23, 2021, by Resolution No. 21-0177, the Commission approved the declaration of a local Water Shortage Emergency pursuant to the California Water Code (Division 1, Chapter 3, Sections 350-359). In the same action, the Commission: (1) called for a voluntary system-wide 10% reduction in water use compared to baseline water use during Fiscal Year 2019-2020; (2) authorized the General Manager to implement actions consistent with Shortage Level 1 of the SFPUC's 2020 WSCP. On May 24, 2022, by Resolution No. 22-0098, the Commission adopted a systemwide water use reduction of 11% compared to baseline water use during Fiscal Year 2019-2020, a systemwide reduction associated with Shortage Level 2 of SFPUC WSCP, in alignment with State requirements. The reduction was effective July 1, 2022. This Commission action was taken in response to emergency regulations adopted by the State Water Resources Control Board (State Water Board) by State Water Board Resolution No. 2022-0018, at the direction of the Governor in Executive Order N-7-22 dated March 28, 2022.

On March 24, 2023, in response to improved statewide water supply conditions, the Governor issued Executive Order N-5-23, which rescinded the relevant portions of Executive Order N-7-22 that prompted the State Water Board to require urban water suppliers to implement Level 2 of their drought response plans. While it is likely that the State Water Board will act in response to the Governor's March 24, 2023

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 Mayor

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 President

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 Vice President

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 Commissioner

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 General Manager

Services of the San Francisco Public Utilities Commission

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



termination, the State Water Board has not indicated if or when it plans to lift this requirement in its regulations.

This rescindment of the Water Shortage Emergency declaration ends actions by the SFPUC, the Bay Area Water Supply and Conservation Agency (BAWSCA) and the Wholesale Customers under the 2018 Amended and Restated Water Supply Agreement Water Shortage Allocation Plan (Attachment H). Under WSAP Section 3 – Water Shortage Banking, the SFPUC will end monthly reporting of each Wholesale Customer’s Water Bank statement, recording usage, credits, debits, and transfers against each customer’s shortage allocation as of the March Water Budget Tracking Report provided on or before April 15, 2023.

Thank you for your assistance and consideration throughout this challenging dry period. We look forward to continuing to work closely with you and our Wholesale Customers to achieve continued water efficiency and conservation, in order to preserve our precious water resources for current and future needs.

Please contact the SFPUC’s BAWSCA Liaison, Alison Kastama at aakastama@sfgwater.org should you have any questions.

Sincerely,

Steven R. Ritchie

Steven R. Ritchie
Assistant General Manager, Water

cc: Tom Francis, BAWSCA Water Resources Manager
Wholesale Customers
Ellen Levin, Water Enterprise Deputy Manager, SFPUC
Paula Kehoe, Water Resources Division Manager, SFPUC
Erin Corvinova, Financial Planning Director, SFPUC

STAFF REPORT

To: Coastside County Water District Board of Directors
From: Mary Rogren, General Manager
Agenda: May 9, 2023

Report

Date: May 5, 2023

Agenda Title: Overview of Draft Fiscal Year 2023-2024 Operations and Maintenance Budget and Draft Fiscal Year 2023/2024 to Fiscal Year 2032/2033 Capital Improvement Program

Recommendation/Motion:

Information Only.

Background:

At the June 13, Board of Directors meeting, the Board will be asked to approve the draft Fiscal Year 2023-2024 Operations and Maintenance (O&M) Budget and the draft Fiscal Year 2023/2024 to Fiscal Year 2032/33 Capital Improvement Program (CIP). These plans are used for measuring financial performance on an ongoing basis during the fiscal year and are also used in the development of the District's Financial Plan.

Staff met with the Facilities Committee on April 25, 2023 and the Finance Committee on May 2, 2023 and introduced the drafts. Staff will present a brief overview of the details of the draft FY 2023-2024 O&M Budget and draft FY 2023/2024 to FY 2032/33 CIP at the May 9, 2023 Board meeting.

Draft Fiscal Year 2023-2024 O&M Budget:

A summary of the Draft Fiscal Year 2023-2024 O&M Budget as compared to the prior year's budget follows below.

STAFF REPORT**Agenda: May 9, 2023****Subject: Draft FY2023-24 O&M Budget and Draft Capital Improvement Program****Page 2**

	FY 2023/24 Draft Budget	FY 2022/23 Approved Budget	\$ Change from Prior Budget	% Change from Prior Budget
REVENUE				
<i>Water Sales in Million Gallons</i>	506 MG	550 MG		
Water Revenue (1)	\$ 12,963,614	\$ 13,102,800	\$ (139,186)	-1.1%
Non-Operating Revenue	\$ 1,962,000	\$ 1,792,000	\$ 170,000	9.5%
Total Revenue	<u>\$ 14,925,614</u>	<u>\$ 14,894,800</u>	<u>\$ 30,814</u>	<u>0.2%</u>
OPERATING EXPENSES	\$ 10,600,648	\$ 10,197,168	\$ 403,479	4.0%
DEBT SERVICE	\$ 1,512,000	\$ 1,589,462	\$ (77,462)	-4.9%
CONTRIBUTION TO CIP AND RESERVES	<u>\$ 2,812,966</u>	<u>\$ 3,108,169</u>	<u>\$ (295,203)</u>	<u>-9.5%</u>

The **revenue** budget reflects water sales of 506 million gallons (MG), down from the prior year's budget of 550 MG, but increased from 470 MG projected actual for FY 2022-2023. The (\$139,000) water revenue shortfall is partially offset by \$170,000 of additional County and ERAF budgeted tax receipts.

Budgeted **operating expenses** are \$403,000 higher than the prior year's budget primarily due to inflationary increases. **Debt service** reflects lower loan payments than the prior year.

The resulting contribution to CIP and Reserves is \$295,000 lower than the prior year's budget.

See Exhibit A for the Draft FY 2023-2024 O&M Budget and detailed explanations of the variances.

Draft 2023/2024 to Fiscal Year 2032/2033 Capital Improvement Program:

- Draft 5 Year CIP - \$33,315,000 (includes \$2,200,000 of carryover projects from prior year including delays in the Nunes Water Treatment Plant Improvement Project, pipeline and well projects.)
- Draft 10 Year CIP - \$72,930,000
- Prior Year's Approved 10 Year CIP - \$68,315,000

The Draft 2023/2024 to Fiscal Year 2032/33 is \$4,615,000 higher than the prior year's approved CIP primarily due to 1) \$2,200,000 of carryover projects from Fiscal Year 2022/2023 to Fiscal Year 2023/2024; and 2) \$2,415,000 higher costs primarily related to the Highway 92 emergency pipeline replacement project.

STAFF REPORT**Agenda: May 9, 2023****Subject: Draft FY2023-24 O&M Budget and Draft Capital Improvement Program****Page 3**

The changes from the prior year 10 Year CIP approved in June 2022 are shown below:

Draft FY 23/24 to FY 32/33 CIP vs. Approved (June 2022) FY 22/23 to FY 31/32 CIP				
Category:	(New) Draft 10 Year CIP FY 23/24 to FY 32/33	Approved CIP (June 2022) FY 22/23 to FY31/32	Budget Changes	Difference
Equipment Purchase & Replacement	\$ 1,500,000	\$ 1,400,000	\$100,000	
Facilities and Maintenance	\$ 1,540,000	\$ 1,540,000	\$0	
Pipeline Projects	\$ 27,925,000	\$ 21,100,000	\$6,825,000	Reflects increase spend for Highway 92 pipeline replacement plus \$4M placeholder for projects in FY2033
Tanks/Pump Stations/Wells	\$ 26,440,000	\$ 26,700,000	(\$260,000)	
Water Supply Development	\$ 9,450,000	\$ 8,350,000	\$1,100,000	Includes increased investment for San Vicente/Denniston Water Supply investment
Water Treatment Plants	\$ 6,075,000	\$ 9,225,000	(\$3,150,000)	Reflects Nunes WTP Improvement Project completed in FY2024
Total	\$ 72,930,000	\$ 68,315,000	\$4,615,000	

COASTSIDE COUNTY WATER DISTRICT
Operations & Maintenance Budget - FY 2023-2024

EXHIBIT A

Account Number	Description	Draft FY 2023/2024 Budget	Approved FY 2022/2023 Budget	FY23/24 Budget Vs. FY 22/23 Budget \$ Changed	FY23/24 Budget Vs. FY 22/23 Budget % % Change	
OPERATING REVENUE						
4120	Water Sales *	\$ 12,963,614	\$13,102,800	(139,186)	-1.0%	FY2023 will end at 470 MG sales; FY 2023/24 projections reflect slow recovery from drought; reflects 6% approved rate increase 1/2024
	Water Sales in MG	506 MG	550 MG			
Total Operating Revenue		\$ 12,963,614	\$13,102,800	(139,186)	-1.0%	
NON-OPERATING REVENUE						
4170	Hydrant Sales	\$52,000	\$48,000	4,000	7.7%	
4180	Late Penalty	\$65,000	\$50,000	15,000	30.0%	
4230	Service Connections	\$10,000	\$10,000	0	0.0%	
4920	Interest Earned	\$90,000	\$32,000	58,000	103.1%	Reflects higher LAIF interest earnings
4930	Property Taxes	\$995,000	\$950,000	45,000	5.8%	
4950	Miscellaneous	\$5,000	\$10,000	(5,000)	-71.4%	Reflects higher tax revenue due to recent historical tax receipts
4955	Cell Site Lease Income	\$195,000	\$192,000	3,000	1.6%	
4965	ERAF Refund	\$550,000	\$500,000	50,000	12.5%	Reflects higher ERAF due to recent historical tax receipts
Total Non-Operating Revenue		\$1,962,000	\$1,792,000	170,000	11.0%	
TOTAL REVENUES		\$14,925,614	\$14,894,800	30,814	0.2%	
OPERATING EXPENSES						
5130	Water Purchased	\$2,260,502	\$2,187,719	72,783	3.3%	Includes 9.6% rate increase; increased use of local sources
5130A	BAWSCA Bond Surcharge	\$200,844	\$279,784	(78,940)	-54.2%	reflects reduction due to BAWSCA refinancing of bond issue
5230	Electrical Exp. Nunes WTP	\$57,000	\$48,000	9,000	20.1%	
5231	Electrical Expenses, CSP	\$350,000	\$366,000	(16,000)	-4.7%	reflects projected lower electricity usage at Crystal Springs due to lower sales & ability to use Denniston
5232	Electrical Expenses/Trans. & Dist.	\$27,000	\$25,000	2,000	8.7%	
5233	Elec Exp/Pilarcitos Cyn	\$69,000	\$64,000	5,000	13.9%	
5234	Electrical Exp., Denn	\$83,000	\$77,000	6,000	9.4%	
5242	CSP - Operation	\$12,000	\$12,000	0	0.0%	
5243	CSP - Maintenance	\$35,000	\$35,000	0	0.0%	
5246	Nunes WTP Oper	\$102,000	\$97,000	5,000	5.4%	
5247	Nunes WTP Maint	\$125,000	\$119,000	6,000	4.7%	
5248	Denn. WTP Oper.	\$54,000	\$64,000	(10,000)	-17.7%	Reflects timing of chemical purchases (every other year)
5249	Denn WTP Maint	\$150,000	\$140,000	10,000	7.4%	
5250	Laboratory Expenses	\$77,000	\$77,000	0	0.0%	
5260	Maintenance Expenses	\$395,000	\$380,000	15,000	4.2%	
5261	Maintenance, Wells	\$50,000	\$50,000	0	0.0%	
5263	Uniforms	\$14,000	\$12,000	2,000	19.4%	
5318	Studies/Surveys/Consulting	\$160,000	\$157,000	3,000	1.9%	
5321	Water Resources	\$21,500	\$26,700	(5,200)	-19.5%	
5322	Community Outreach	\$68,000	\$68,000	0	0.0%	
5325	Water Shortage Program	\$0	\$50,000	(50,000)		reflects recovery from drought
5381	Legal	\$110,000	\$110,000	0	0.0%	
5382	Engineering	\$86,000	\$76,000	10,000	14.7%	
5383	Financial Services	\$23,000	\$23,000	0	0.0%	
5384	Computer Services	\$339,974	\$309,025	30,949	14.2%	additional software licenses over prior year (for WIMS Hach software, Accela planning software)
5410	Salaries, Admin.	\$1,381,887	\$1,267,717	114,170	9.7%	includes 4.9% COLA; prior years budget reflects AGM position for only partial year

Operations & Maintenance Budget - FY 2023-2024

EXHIBIT A

Account Number	Description	Draft FY 2023/2024 Budget	Approved FY 2022/2023 Budget	FY23/24 Budget Vs. FY 22/23 Budget \$ Changed	FY23/24 Budget Vs. FY 22/23 Budget %	
5411	Salaries - Field	\$1,931,847	\$1,764,505	167,342	10.0%	includes 4.9% COLA + 2.5% step/promotion and cert pay increases; also includes placeholder for 1/2 year for additional maintenance worker hire (given potential retirements)
5420	Payroll Taxes	\$235,945	\$224,338	11,607	5.6%	
5435	Employee Medical Insurance	\$509,000	\$505,000	4,000	0.7%	
5436	Retiree Medical Insurance	\$46,000	\$52,000	(6,000)	-9.4%	
5440	Employee Retirement	\$642,924	\$600,506	42,418	8.2%	reflects 2% increase in employer contribution for Classic PERS due to plan actuarial changes
5445	SIP 401a Plan	\$38,000	\$36,000	2,000	5.7%	
5510	Motor Vehicle Exp.	\$90,000	\$80,000	10,000	13.0%	reflects higher fuel costs for emergency generators (fuel for generators included in this category)
5620	Office, Billing & Facilities Expenses	\$404,000	\$392,500	11,500	6.8%	
5620B	Bad Debt Expense	\$20,000	\$20,000	0	0.0%	
5625	Meetings/Training/Seminars	\$45,000	\$41,000	4,000	12.1%	reflects increase in staff training (post COVID)
5630	Insurance	\$182,000	\$161,000	21,000	12.9%	reflects JPIA increases
5687	Memberships & Subscriptions	\$118,825	\$99,975	18,850	21.6%	addition of California Data Cooperative membership
5688	Election Expense	\$0	\$20,000	(20,000)		
5689	Labor Relations	\$6,000	\$6,000	0	0.0%	
5700	County Fees	\$31,400	\$31,400	0	0.0%	
5705	State Fees	\$48,000	\$42,000	6,000	16.0%	
Total Operating Expenses		\$10,600,648	\$10,197,168	403,479	4.4%	
CAPITAL ACCOUNTS						
5715	Existing Bond-CIEDB 11-099	\$335,343	\$335,508	(165)	0.0%	
5716	CIEDB 16-111	\$321,923	\$322,417	(494)	-0.2%	
5717	Chase-2018 Loan	\$437,233	\$436,027	1,206	0.3%	
5718	First Foundation Bank - 2022	\$417,501	\$495,510	(78,009)		reflects loan payment schedule
Total Capital Accounts		\$1,512,000	\$1,589,462	(77,462)	-7.1%	
TOTAL REVENUE LESS TOTAL EXPENSE		\$2,812,966	\$3,108,169	(295,203)	-6.4%	
5713	Cont. to CIP & Reserves	\$ 2,812,966	\$3,108,169			

Project #	Project Name	Projected FY 23/24 to FY 32/33 Total (Adjusted 4.2023)	FY 23/24	FY 24/25	FY 25/26	FY26/27	FY27/28	FY28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33
Equipment Purchase & Replacement												
06-03	SCADA/Telemetry/Electric Controls Replacement	\$ 500,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
15-04	Vactor Truck/Trailer	\$ 500,000						\$ 500,000				
99-02	Vehicle Fleet Replacement	\$ 500,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Equipment Purchase & Replacement Totals	\$ 1,500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Facilities & Maintenance												
09-09	Fire Hydrant Replacement	\$ 1,400,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000
NN-00	Pilarcitos Canyon Culvert Replacement	\$ 40,000	\$ 40,000									
99-01	Meter Change Program	\$ 100,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	Facilities and Maintenance Totals	\$ 1,540,000	\$ 190,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Pipeline Projects												
14-01	Highway 92 - Emergency Pipeline Restoration and Replacement of Welded Steel Line	\$ 7,900,000	\$ 3,500,000	\$ 200,000	\$ 200,000	\$ 3,000,000	\$ 1,000,000					
14-33	Miramar Cast Iron Pipeline Replacement	\$ 2,500,000							\$ 1,000,000	\$ 1,500,000		
16-09	Magellan at Hwy 1/Miramar Dead Ends	\$ 1,400,000		\$ 1,400,000								
22-07	Alameda Ave Crossing at Medio Creek	\$ 275,000		\$ 275,000								
18-01	Pine Willow Oak Pipeline Replacement	\$ 2,500,000					\$ 2,500,000					
21-01	Redondo Beach Loop to St Andrews Road	\$ 150,000	\$ 150,000									
21-09	Miramar Tank/Pipeline Replacement (600 ft)	\$ 500,000				\$ 500,000						
22-01	Miramontes Point Road Water Main Replacement	\$ 3,800,000						\$ 2,300,000	\$ 1,500,000			
23-01	Seahaven/Spindrift Neighborhood Pipeline Replacement	\$ 2,000,000								\$ 2,000,000		
23-02	Poplar Avenue Pipeline Replacement	\$ 2,000,000	\$ 400,000								\$ 1,600,000	
NN-00	Unscheduled CIP	\$ 4,900,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 4,000,000
	Pipeline Projects Totals	\$ 27,925,000	\$ 4,150,000	\$ 1,975,000	\$ 300,000	\$ 3,600,000	\$ 3,600,000	\$ 2,400,000	\$ 2,600,000	\$ 3,600,000	\$ 1,700,000	\$ 4,000,000
Pump Stations/Tanks/Wells												
21-07	Carter Hill Tank Improvement Project	\$ 19,700,000	\$ 300,000	\$ 4,000,000	\$ 5,400,000				\$ 500,000	\$ 5,000,000	\$ 4,500,000	
08-14	Alves Tank Rehabilitation/Replacement	\$ 3,000,000						\$ 3,000,000				
19-01	EG#1 Tank Improvement Project/New Pump Station	\$ 1,150,000		\$ 150,000			\$ 1,000,000					
14-33	Miramar Tank Rehabilitation	\$ 200,000					\$ 200,000					
08-16	Cahill Tank Rehabilitation	\$ 125,000				\$ 125,000						
20-16	Denniston Tank Rehabilitation	\$ 125,000				\$ 125,000						

Project #	Project Name	Projected FY 23/24 to FY 32/33 Total (Adjusted 4.2023)	FY 23/24	FY 24/25	FY 25/26	FY26/27	FY27/28	FY28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33
09-18	Upper Pilarcitos Well Field Replacements	\$ 500,000		\$ 500,000								
16-08	Denniston Well Field Replacements	\$ 1,000,000	\$ 500,000					\$ 500,000				
20-01	CSP Pump #1/2 Spare	\$ 90,000	\$ 90,000									
21-03	CSP Pump #3 Replacement	\$ 250,000			\$ 250,000							
	CSP Screens - Valves	\$ 250,000	\$ 250,000									
19-05	Tanks - THM Control	\$ 50,000	\$ 50,000									
	Pump Stations/Tanks/Wells Totals	\$ 26,440,000	\$ 1,190,000	\$ 4,650,000	\$ 5,650,000	\$ 250,000	\$ 1,200,000	\$ 3,500,000	\$ 500,000	\$ 5,000,000	\$ 4,500,000	\$ -
Water Supply Development												
12-12	San Vicente/Denniston Water Supply Project	\$ 5,200,000	\$ 500,000	\$ 2,000,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
13-04	Denniston Reservoir Restoration	\$ 1,000,000						\$ 1,000,000				
23-04	Lower Pilarcitos Well Development	\$ 2,850,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ 250,000			\$ 1,000,000	\$ 1,000,000		
17-12	Recycled Water Project Development	\$ 400,000	\$ 400,000									
	Water Supply Development Totals	\$ 9,450,000	\$ 1,000,000	\$ 2,250,000	\$ 550,000	\$ 550,000	\$ 300,000	\$ 2,000,000	\$ 1,200,000	\$ 1,200,000	\$ 200,000	\$ 200,000
Water Treatment Plants												
20-14	Nunes Water Treatment Plant Improvement Project	\$ 1,500,000	\$ 1,500,000									
23-05	Sodium Hypochlorite Generator Replacement (Nunes)	\$ 200,000	\$ 200,000									
23-06	Existing Sedimentation Basin Rehabilitation	\$ 300,000	\$ 300,000									
23-07	Denniston Contact Clarifier Hatch Replacements	\$ 75,000	\$ 75,000									
NN-00	Denniston Water Treatment Plant Improvement Project	\$ 4,000,000							\$ 4,000,000			
21-06	Nunes Magnetic Meter	\$ -										
	Water Treatment Plants Totals	\$ 6,075,000	\$ 2,075,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 72,930,000	\$ 8,705,000	\$ 9,125,000	\$ 6,750,000	\$ 4,650,000	\$ 5,350,000	\$ 8,650,000	\$ 8,550,000	\$ 10,050,000	\$ 6,650,000	\$ 4,450,000

Prior Year budget							
	FY22/23	FY 23/24	FY 24/25	FY 25/26	FY26/27	FY 27/28	
	\$ 8,205,000	\$ 5,090,000	\$ 7,940,000	\$ 6,390,000	\$ 5,690,000	\$ 6,640,000	
shift from FY 22/23 to FY 23/24	\$ (2,200,000)	\$ 2,200,000					
Years 1-5		\$ 34,580,000					
Years 6-10		\$ 38,350,000					

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: May 9, 2023

Report

Date: May 5, 2023

Agenda Title: Consider Resolution 2023-05 Support of the Nomination of Ernesto A. Avila of the Contra Costa Water District to the Association of California Water Agencies ("ACWA") Vice President

Recommendation/Motion:

Adopt resolution 2023-05 support in nomination of Ernesto A. Avila of Contra Costa Water District to Association of California Water Agencies ("ACWA") Vice President.

Background:

ACWA has invited member agencies to submit nominations to elect the positions of President and Vice President of ACWA. Ernesto A. Avila , President of the Board of Directors of Contra Costa Water District, has requested Coastside County Water District's support of his nomination by submitting a supporting resolution.

Attachments:

- A. Resolution 2023-05
- B. Correspondence from Ernesto A. Avila and Biography

RESOLUTION NO. 2023-05

OF THE BOARD OF DIRECTORS OF THE COASTSIDE COUNTY WATER DISTRICT
IN SUPPORT OF THE NOMINATION OF
ERNESTO A. AVILA, CONTRA COSTA WATER DISTRICT PRESIDENT
AS A CANDIDATE FOR THE POSITION OF ASSOCIATION OF CALIFORNIA WATER
AGENCIES (“ACWA”) VICE PRESIDENT

WHEREAS, the ACWA Election Committee has announced a call for nominations of candidates for the election of President and Vice President of the Association for the 2024-'25 term; and

WHEREAS, the Election Committee will present an open ballot with all qualifying candidates to the members for the vote by written ballot; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, Ernesto A. Avila has served in a leadership role as a member of the Contra Costa Water District (CCWD) Board of Directors since 2016, was selected to serve as President of the CCWD Board in May 2022 and is the CCWD Director appointed to the Los Vaqueros Reservoir Joint Powers Authority; and

WHEREAS, Mr. Avila has served as a Professional Civil Engineer, Construction Manager with CH2M Hill, Associate Engineer with East Bay Municipal Water District, Director of Engineering at CCWD, General Manager of Monterey Peninsula Water Management District and is currently Principal /Vice-President of Avila and Associates Consulting Engineers, Inc. He also served as Executive Director for the California Urban Water Agencies and Program Director of the Multi-State Salinity Coalition; and

WHEREAS, Mr. Avila currently participates on several ACWA Committees, including the Executive, Local Government (Chair) and Federal Affairs Committees. He is also an ACWA Region 5 Board member and actively participates in the following ACWA work groups: Property Tax, Paving Standards, Housing Densification, Foundation Steering and Foundation Fundraising; and

WHEREAS, it is the opinion of the Coastside County Water District Board of Directors that Ernesto A. Avila possesses all the qualities needed to fulfill the duties of the office of ACWA Vice President.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District that this district supports the nomination of Ernesto A. Avila as a candidate for the office of ACWA Vice President.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to ACWA at 980 9th Street, Suite 1000 Sacramento, CA 95814, forthwith.

ADOPTED this 9th day of May 2023.

AYES:

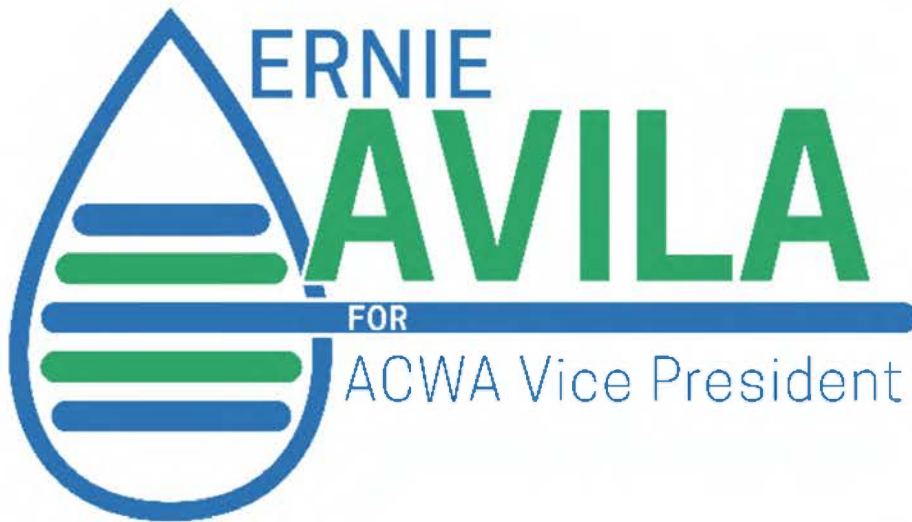
NOES:

ABSENT:

John Muller, President
Board of Directors

ATTEST:

Mary Rogren, General Manager
Secretary of the District



“The Association of California Water Agencies (ACWA) truly represents the nexus of knowledge and leadership in water for California. We are emerging from difficult times on many fronts, notably a multi-year drought and we need to lock into strategies to keep water in the public eye with ACWA and member agencies as the trusted sources of information. With over 40 years of experience in the water world, I am dedicated to continuing ACWA’s leading role on state-wide water issues, including the protection of water rights. United between all water users, we can inform the needed investments state-wide in storage, groundwater recharge, conveyance, desalination, recycling, reuse and conservation to strengthen our water systems for future generations.” – Ernesto (Ernie) Avila, P.E.

ACWA BOARD MEMBER

- Executive Committee of the ACWA Board of Directors
- ACWA Board of Directors
- ACWA Region 5 Board of Directors
- ACWA Foundation Steering Committee

ACWA COMMITTEES

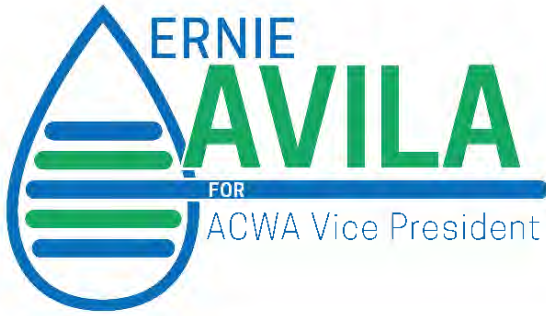
- Local Government Committee (Chair)
 - Property Tax Working Group
 - Housing Densification Working Group
 - Paving Standards Working Group
- Federal Affairs Committee
- Foundation Fundraising Working Group

CONTRA COSTA WATER DISTRICT

- Contra Costa Water District, Board President
- Operations & Engineering Committee Chair
- East Bay Leadership Council, Director
- Los Vaqueros Reservoir Joint Powers Authority, Director

PROFESSIONAL EXPERIENCE

- Vice-President, Avila and Associates Consulting Engineers, Inc.
- Monterey Peninsula Water Management District, General Manager
- Director of Engineering, Contra Costa Water
- Northern California Salinity Coalition, Executive Director
- California Urban Water Agencies, Executive Director



ERNESTO (ERNIE) AVILA | BIOGRAPHY

Ernesto (Ernie) A. Avila, P.E., was appointed in March 2016 to represent Division 3 for the Contra Costa Water District, which includes eastern Concord, Clayton, and part of Walnut Creek and Pleasant Hill. He began serving as President in May 2022.

Mr. Avila has over 40 years of professional experience in planning, environmental compliance, regulation, design, and construction of water, wastewater and recycled water works and municipal facilities in excess of \$5 Billion in value. He is currently Vice-President of a private civil and environmental engineering firm.

Mr. Avila has been involved with the Association of California Water Agencies (ACWA) for over twenty years at the regional and state level. His recent ACWA experience has included serving on ACWA's: Executive Committee of the ACWA Board of Directors; Board of Directors; Region 5 Board; Local Government Committee as Chair; Federal Affairs Committee; and the ACWA Foundation Steering Committee.

As part of these efforts, Mr. Avila led ACWA's assessment of potential water industry impacts associated with Sacramento-based housing initiatives including Auxiliary Dwelling Units, Commercial Properties and Transit Center Hubs and led a workshop to consider potential ACWA next steps associated with these new initiatives and their related changes to water agency fees and charges. He also led the ACWA Region 5 session on *Safe Drinking Water Issues Affecting Disadvantaged Communities*, and helped with the development of the *ACWA New Water System Approval Fact Sheet*. Mr. Avila also participated in the ACWA Foundation Steering Committee including several related Ad Hoc committees and contributed to Federal Affairs Committee work groups associated with the Water Infrastructure Finance and Innovation Act (WIFIA).

For the community, Mr. Avila has volunteered for many citizen-based committees/organizations including the Walnut Creek Transportation Commission, the Concord Planning Commission, the John Muir/Mount Diablo Community Health Fund, the Knights of Columbus, the East Bay Leadership Council, and the St. Francis of Assisi School Board. While working full time, he has made volunteering in the community a priority, representing his neighbors and family on important issues that affect their everyday life.

Mr. Avila is passionate about water issues in his professional life, working on a variety of issues statewide during his career. Among several relevant positions, he served as Director of Engineering at Contra Costa Water District before moving on to become General Manager of Monterey Peninsula Water Management District. He also served as Executive Director for the California Urban Water Agencies, Program Director for the Multi-State Salinity Coalition, and is on the Executive Committee of the Association of California Water Agencies Board of Directors. He has experience on water projects of all shapes and sizes, including water treatment plant improvements, dam retrofits, and watershed management and habitat conservation projects. In recognition of his work, Mr. Avila recently received the 2023 **“Salt of Earth” Award** by the Multi State Salinity Coalition for his commitment, leadership, vision and dedication to the water industry by promoting advancements in technologies for desalination, reuse, salinity control strategies, water/energy efficiencies, and related public policies that assist communities in meeting water needs.

Mr. Avila lives in Clayton with his family and is a licensed civil engineer with a Bachelor of Science in Civil Engineering from Santa Clara University and a master’s degree in Business Administration from St. Mary’s College of California. He is also a proud member of the California Farm Bureau.



STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: May 9, 2023

Report

Date: May 5, 2023

Agenda Title: Consider Resolution 2023-06 Approving Placing in Nomination John Muller as a Member of the Association of California Water Agencies ("ACWA") Region 5 Board of Directors

Recommendation/Motion:

Approve Resolution 2023-06 placing in nomination John Muller as a Member of the Association of California Water Agencies ("ACWA") Region 5 Board of Directors.

Background:

The Nominating Committee is currently seeking candidates for the Region 5 Board, which is comprised of a Chair, Vice Chair and up to five Board Members for the 2024-2025 Term.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 5 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 5. The members of the Region 5 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

Pursuant to the Region 5 Rules and Regulations, Region 5 Board Members must be a local agency board member. The nomination process requires that the agency's Board of Directors approve a resolution of support for the nominee.

President Muller is interested in serving on the ACWA Region 5 Board. His nomination form is attached.

Attachments:

- A. Resolution 2023-06
- B. Nomination Form and Biography

RESOLUTION NO. 2023-06
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE COASTSIDE COUNTY WATER DISTRICT
PLACING IN NOMINATION JOHN MULLER
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION 5 BOARD OF DIRECTORS

Be it resolved by the Board of Directors of Coastside County Water District as follows:

WHEREAS, the Board of Directors of the Coastside County Water District does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).

WHEREAS, John Muller is currently serving as President of the Board of Directors of the Coastside County Water District, and

WHEREAS, John Muller has indicated a desire to serve as a Board Member of ACWA Region 5.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District

1. Does place its full and unreserved support in the nomination of John Muller for the Board of Directors of ACWA Region 5.
2. Does hereby determine that the expenses attendant with the service of John Muller in ACWA Region 5 shall be borne by the Coastside County Water District.

PASSED AND ADOPTED THIS 9th day of May 2023, by the following vote of the Board:

AYES:

NOES:

ABSENT:

Chris Mickelsen, Vice President
Board of Directors

ATTEST:

Mary Rogren, General Manager
Secretary of the District

REGION BOARD CANDIDATE NOMINATION FORM



Submit completed form by **June 16, 2023** to regionelections@acwa.com

Name of Candidate: JOHN MULLER	Title: PRESIDENT, BOARD OF DIRECTORS
Agency: COASTSIDE COUNTY WATER DISTRICT	Agency Phone: 650-726-4405
Direct Phone: 650-464-8226	E-mail: jmuller@coastsidewater.org
Address: 766 MAIN ST, HALF MOON BAY, CA 94019	ACWA Region: 5 County: SAN MATEO

Region Board Position Preference	
<i>If you are interested in more than one position, please indicate priority - 1st, 2nd and 3rd choice.</i>	
<input type="checkbox"/> Chair:	
<input type="checkbox"/> Vice Chair:	
<input checked="" type="checkbox"/> Board Member:	

Agency Function(s)	
<i>Check all that apply</i>	
<input type="checkbox"/> Wholesale	
<input checked="" type="checkbox"/> Urban Water Supply	
<input checked="" type="checkbox"/> Ag Water Supply	
<input type="checkbox"/> Sewage Treatment	
<input type="checkbox"/> Retailer	
<input type="checkbox"/> Wastewater Reclamation	
<input type="checkbox"/> Flood Control	
<input checked="" type="checkbox"/> Groundwater Management / Replenishment	
<input type="checkbox"/> Other:	

If you are not chosen for the recommended slate, would you like to be listed in the ballot's individual candidate section?	
<i>If neither is selected, your name will NOT appear on the ballot.</i>	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Describe your ACWA-related activities that help qualify you for this office:

ACWA 2003-PRESENT MEMBER; ACWA REGION 5 2003-2005 BOARD MEMBER; 2022-2023 BOARD MEMBER; 21 YEAR BOARD MEMBER OF THE SFRWQCB, REGION 2; CHAIR 13 YEARS; AS A LIFE-LONG FARMER I LIVE AND KNOW THE IMPORTANCE OF THE AVAILABILITY OF GOOD, QUALITY WATER FOR OUR STATES POPULATION

Write below or attach a half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community. You may share a candidate photo along with your application. Candidate photos and bios will be shared on the ACWA region election webpage.

PLEASE SEE ATTACHED SHEET

I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating in region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.

I hereby submit my name for consideration by the Nominating Committee.

John Muller Signature Chair C.C.W.D. Title 5/1/23 Date

Please attach a copy of your agency's resolution of support / sponsorship for your candidacy.

John H. Muller

P.O. Box 218, Half Moon Bay, CA 94019 · (650) 464-8226 · FarmerJohnMuller@gmail.com

I have served CCWD and ACWA over several decades; CCWD 2002-2005 and 2020-Present. For CCWD I worked on getting a pipeline improvement in a contentious battle with no-growth advocates; it was a safety issue not growth. I have served on ACWA 2003-Present as a Member, and 2003-2005 and 2022 onward as Board Member, working on various issues within the state. For the Regional Water Quality Control Board 2001-2016 - 12 years as Chair San Francisco Bay Region there were so many issues facing our area, ie cleaning the bay, helping with removal of the moth ball fleet out of the bay which was leaking Mercury, converting 5000 acres of salt flats in to wetlands, and more.

I have been involved in water issues from the time I was 9 and the creek went dry providing no water for our herd of Guernsey dairy cows! My dad and I were digging for water by hand when my father had a heart attack. Water issues are VERY important to me,,,

Please see attached sheet. Thank you for this opportunity to continue to serve.

John H. Muller

P.O. Box 218, Half Moon Bay, CA 94019 · (650) 464-8226 · FarmerJohnMuller@gmail.com

Occupation: Small Urban Family Farmer

Owner of Daylight Farms and The Heirloom Seed Store

Military Service: United States Navy

1963-1966 Vietnam Veteran

Community Emergency Response Team C E R T CPR and AED Training

April 2017 Training Completion
February 2023 Certificate

Organizational and Service Experience:

Regional Water Quality Control Board

San Francisco Bay Region

2001-2012

Chair

1999-2001

Vice Chair

1995-2016

Member

Association of California Water Agencies (ACWA), Region 5

2003-Present

Member

2003-2005

Board Member

2022-Present

Board Member

Local Government Agency Committee (LGAC)--

US EPA Advisory Committee

2003-2008

Member Many Water Issues

Monterey Bay Sanctuary Sustainability Award

2007

Recipient

Coastside County Water District (CCWD)

2002-2004

President

2002-2005

Director

2020-Present

Director

2021-2022

Vice Chair

2022-Present

Chair

City of Half Moon Bay City Council

2005-2016

City Council Member

2009 & 2014

Mayor

2008 & 2013

Vice Mayor

US EPA Presidential Volunteerism Award

2008

Recipient

US EPA External Award for Stewardship

2008

Recipient

FBI San Francisco Citizens Academy Participant

2007

FBI San Francisco Citizens Academy Alumni Assn.

2007-Present

Board Member 2021-

USDA Agricultural Technical Advisory Com (ATAC)

1990-1999

Member

USDA Farm Service Agency

1975-1985

Chair three terms

1989-1995

County Committee

1985

Extra Mile Award

Agricultural Education Foundation (AEF)

1989-1998

Director

1987

Profiles in Leadership Award

California Agricultural Leadership Alumni (ALA)

1979-Present

Member/1986-88 **President**

California Agricultural Leadership Fellowship

1977-1979

Class VIII Fellow

USDA National Promo-Flor Council

1995-1997

Director

Secretary of Agriculture Special Committee to Streamline Management of the USDA

1985

Member

Society of American Florists (SAF)

1980-2022

Member

Governmental Affairs Committee

1986-1998

Member/1988-1992 **Chair**

California Farm Bureau Federation

1966-Present

Various Committees

San Mateo County Farm Bureau

1966-Present

Past President

1987

Farmer of the Year

San Francisco Southeast Community Facility

1983-1984

Advisory Committee

Coastside Chamber of Commerce

1972-Present

Member

1995

Citizenship Award

2002

Farmer of the Year Award

STAFF REPORT

To: Coastside County Water District Board of Directors

From: James Derbin, Superintendent of Operations

Agenda: May 9, 2023

Date: May 5, 2023

Subject: Nunes Water Treatment Plant Upgrades Project Update #21

Informational Item

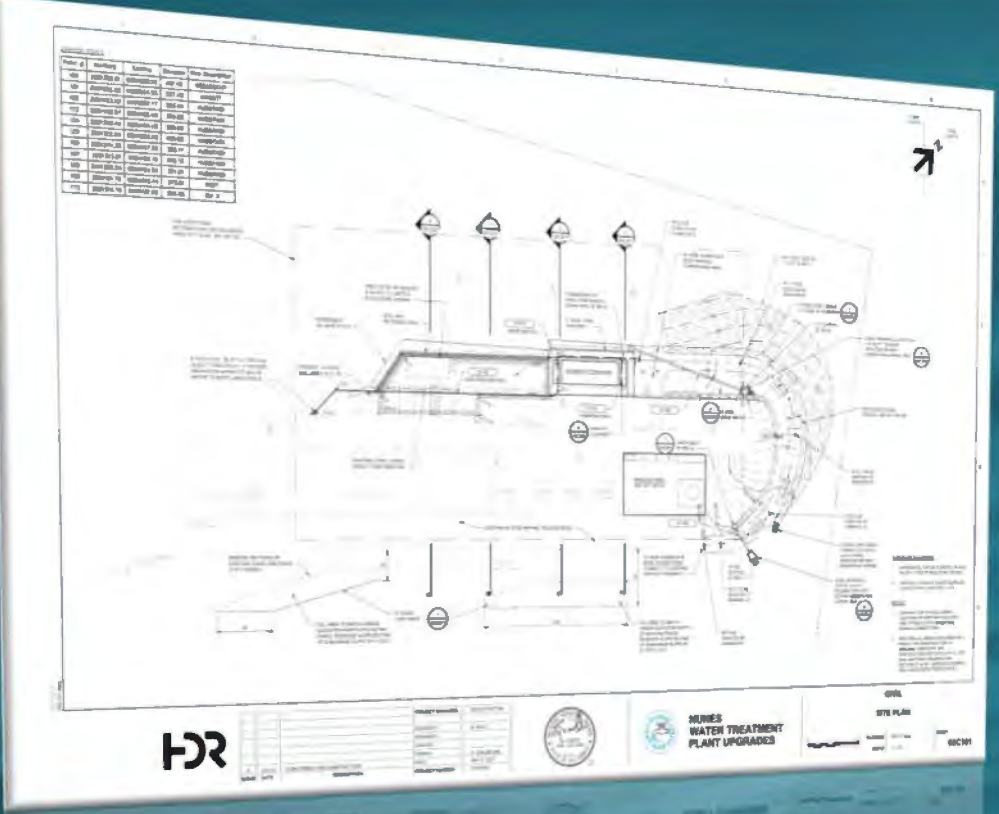
The Nunes Water Treatment Plant Upgrade Project official contractual start date was August 16, 2021. This is monthly project update #21.

In the last month the following progress has been made:

- Motor Control Center (MCC) set, connections to equipment continues
- Filter #4 concrete repairs made, prepped and coated, ready for underdrains.
- New media for Filter 4 onsite
- Caustic area conduit and wiring complete
- Installation of the air scour piping has begun
- Sedimentation Basin Slide Gate expected May 2023

The estimated completion date has been pushed out to March/April 2024.

Freyer and Loretta, Inc., the Construction Management firm on this project has put together a brief summary of progress to date. See Attachment A.



Coastside County Water District Nunes Water Treatment Plant Upgrades May 9, 2023 Board Meeting

Contract Data as of Board Meeting Date

Contract Time (Calendar Days)		Contract Value	
Base Contract Duration	720	Base Contract	\$8,339,915.00
<i>Approved Change Order Days Added</i>	0	Approved Change Order Added	\$0
<i>Approved Change Order Days Subtracted</i>	0	Approved Change Order %	0%
Total Contract Duration	720	Total Contract Approved	\$8,339,915.00
Elapsed (Start Date 8/16/2021)	631	Billed to Date ¹	\$5,975,400.00
Remaining Days	89	Remaining Value	\$2,364,515.00

¹Billed to date value is the contract work complete including the 10% retention that will be paid to Contractor upon project completion.

Construction Progress Update #21

Progress since Previous Board Meeting:

- Filter 4 work: built scaffolding, sand-blasted existing coating, concrete repairs conducted, cored holes for air scour and installed pipe, applied Enduraflex coating, flow meters and valves installed.
- Caustic soda area conduit installation and wiring complete.
- Conduit runs installed on deck to each filter for lights and instrumentation.
- Motor Control Center (MCC) 3 breaker and connecting wiring installed and successfully tested.
- All valves for Filter 4 have now arrived.
- Media for Filter 4 has arrived.
- Began installation of the air scour piping.

Construction Progress Update (continued)

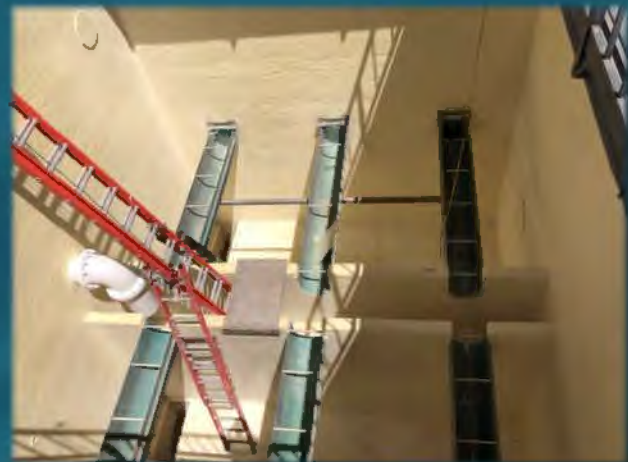
Three-Week Look Ahead Schedule:

Major items of work anticipated over next 3-4 weeks are as follows:

- Shut down to install 18-inch valve on Treated Water line and 6-inch valves on Filter Backwash Supply piping for Filter 4.
- Shut down to install 20-inch and 12-inch valves for Filter 4.
- Energization of MCC 3 and components.
- Initial startup and testing of equipment and valves.
- Programming of control strategy.
- Installation of underdrains in Filter 4.
- Finish installation of Filter 4 air scour piping.
- Installation of media in Filter 4.

Overall Project Schedule:

- The alternate Variable Frequency Drive (VFD) is anticipated to be onsite this month (May 2023).
- Estimated completion date is March 2024 but is pending final supplier deliveries.



Construction Photos

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: May 9, 2023

Report Date: May 5, 2023

Agenda Title: General Manager's Report

Recommendation/Motion:

Information Only.

FEMA Application Update for Possible Funding of Highway 92 Emergency Pipeline Restoration Project (due to Damage Caused by Late December 2022/Early January 2023 Storm Event)

On May 1, 2023, FEMA representatives conducted a site inspection visit to assess the damage sustained by the District in the late December 2022/early January 2023 storms to determine FEMA funding opportunities. The next step is for the District to complete and submit the FEMA application materials by June 4, 2023.

California Legislation Related to Water Rights

The Association of California Water Agencies (ACWA) is leading a coalition to oppose legislative bills AB 460 (Bauer-Kahan), AB 1337 (Wicks), and SB 389 (Allen). These three bills would serve to significantly change California's water rights system and oversight. Attached is a recent update issued by the ACWA staff on the status of the three bills and ACWA's talking points opposing the bills.

ACWA has requested member agencies to sign on to ACWA's opposition letter. As General Manager, I have signed on to ACWA's coalition opposition letter.

Update on Recruitment Efforts for Assistant General Manager

The General Manager will provide a brief update on the recruitment efforts to date for an Assistant General Manager.



LEGISLATURE ADVANCES WATER RIGHTS BILLS TO APPROPRIATIONS COMMITTEES

BY ACWA STAFF APR 26, 2023 WATER NEWS

Two water rights bills in which ACWA is leading a large coalition to oppose advanced out of committees Tuesday despite several ACWA members and others in the coalition, testifying to urge “No” votes. A third water rights bill advanced last week.

AB 460 (Bauer-Kahan) passed out of the Assembly Judiciary Committee with a vote of 7-2-2 and moves to the Assembly Appropriations Committee. Brian Poulson, General Counsel for El Dorado Irrigation District and Chair of ACWA’s State Legislative Committee, provided lead testimony in opposition to the bill alongside Jennifer Pierre, General Manager of the State Water Contractors. More than 20 other people testified in opposition to the bill.

SB 389 (Allen) passed out of the Senate Natural Resources and Water Committee and will next moves to the Senate Appropriations Committee. While the bill narrowly advanced out of committee on a 6-3-2 vote, multiple committee members raised concerns with the bill. In particular, committee members questioned the need to hand the State Water Resources Control Board sweeping authority to investigate law-abiding water right holders.

AB 1337 (Wicks) passed out of the Assembly Water, Parks, and Wildlife Committee on April 18 with amendments and will also be heard in the Assembly Appropriations Committee.

ACWA has issued Legislative Alerts urging members to join the coalition and contact local legislators to share their opposition. Talking points are available to members to assist in those conversations.

ACWA’s State Legislative Committee has taken an oppose position on all three bills that threaten to undermine the basic foundation of water management and water delivery in California. ACWA staff is making it a top priority to stop them and is leading a coalition of water and business/economic interests in opposition of the following bills.

Published by the Association of California Water Agencies (ACWA)

Water Rights Legislation Talking Points

(April 5, 2023)

A series of bills seeking to fundamentally change the way California's water rights system is implemented and enforced have been introduced in the Legislature. Public water agencies throughout the state are strongly opposing three bills that collectively threaten to undermine water supply reliability for Californians.

Water is essential to supporting our communities, economy, and environment, and water managers are entrusted with ensuring a reliable water supply to meet these needs. The foundation for reliable water delivery is California's water rights system. Legislation this year represents a collective effort to overhaul water rights and water management by granting the State unprecedented authority. The consequences of these bills would not only affect water right holders, but would threaten the communities and industries that depend on a reliable water supply.

- **Infrastructure:** These bills would make it more expensive — and in many cases, impractical — to invest in new water infrastructure, including critical projects to store, treat, and deliver reliable water.
- **Housing:** An unreliable water supply will hinder water agencies from being able to meet demands of new development, including affordable housing projects.
- **Jobs:** Less investments in infrastructure and housing projects would lead to fewer new, good-paying jobs.
- **Water Affordability:** Water rights instability makes it more expensive to invest in projects and purchase water through transfers, which would lead to higher water rates for Californians.

FOR THESE REASONS, VOTE "NO" ON AB 460, AB 1337, AND SB 389

AB 460 (Bauer-Kahan) AB 460 would provide broad statutory authority to the State Water Resources Control Board to issue interim relief orders to apply or enforce a variety of statutes, doctrines, and water policies.

Issues/Concerns:

- Would grant expansive and unnecessary authority to State Water Board to issue immediate interim relief orders **not limited to illegal diversions or violations of curtailment orders**.
- Would deny water right holders adequate due process protections, meaning they could be immediately cut off from diverting water needed to deliver to homes, farms and businesses.
- Would grant State Water Board extraordinary ability to take over reservoir operations and impose costly requirements on water rights holders as part of the interim relief proceeding process. The consequences and costs of these actions would ultimately be borne by ratepayers.
- Would grant unnecessary authority as State Water Board already has the authority to respond swiftly to violations of law, such as illegal diversions.

AB 1337 (Wicks) would provide unfettered statutory authority to the State Water Board to restrict water diversions through regulation and to enforce the regulations through orders curtailing the diversion or use of water under any claim of right.

Issues/Concerns:

- Would provide expansive scope and breadth of authority to State Water Board, far beyond authorities afforded under existing water rights laws.
- Would provide broad authority for State Water Board to take actions under undefined and undetermined standards.
- Water right holders could be cut off from diverting water and forced into proceedings that are not meant to provide fair and equitable outcomes. The bill is carefully crafted to enable the State Water Board to prevail over water right holders.

SB 389 (Allen) would provide statutory authority for the State Water Board to investigate the validity and scope of individual water rights, and would place the burden on the claimant to prove the right exists.

Issues/Concerns:

- Would allow the State Water Board to initiate an adjudication on its own motion without providing a basis for its decision to investigate a water right. This would result in a waste of agency resources and unnecessarily burden water right holders.
- Once the State Water Board begins adjudicating a claim, the bill would stack the deck against all water right holders forced into these proceedings by providing minimal due process protections and placing the burden of proof on the right holder.
- This bill is not designed to create a fair and transparent process, nor is it narrowly tailored to only investigate dubious claims to right.
- The bill threatens to undermine the reliability of any water right, and, in turn, interests that depend on this system.

Water Agencies Support Providing State Agencies Tools and Data

There is a significant need for the State to improve information and data collection efforts to support the existing water rights structure. **Modernizing the water rights information system should be a foundational element to strengthening and supporting the existing water rights system in California.**

Enhanced water rights data and technologies are integral to the modernization of our water management system in California. This includes a combination of measurement (stream gages, snow survey) with data and technology (digitizing records, forecast-informed reservoir operations, improving the water right data management system) to improve the water unavailability methodology that provides the basis for implementing the water rights priority system and to verify water rights. The Legislature should focus on measured efforts to improve information management and data collection efforts. These include:

- **Support for the State Water Board's budget change proposal** to allocate \$31.5 million in the State Budget process for continuation of the water rights modernization effort.
- **Support for AB 30 (Ward)**, to improve predictive models, novel forecasting methods, and tailored decision support systems to improve predictions of atmospheric rivers and their impacts on water supply, flooding, post-wildfire debris flows, and environmental conditions.
- **Support for SB 361 (Dodd)**, to reactivate, upgrade, and install new stream gages to ensure accurate and comprehensive data collection.

MONTHLY REPORT

To: Mary Rogren, General Manager
From: James Derbin, Superintendent of Operations
Agenda: May 9, 2023
Report Date: May 5, 2023

Monthly Highlights

- Denniston WTP started April 4, 2023
- Ham radio class started, 3 more classes before the exam mid-month

April Sources: Pilarcitos Lake/Denniston

Projects

- Nunes Water Treatment Plant Improvement Project - Ongoing
- Hach WIMS Database configured and under testing and final development
- HMB Tank Magnetic meter project - Casey started May 2.
- Mowing at Alves, Miramontes, Cahill and Nunes
- Annual handheld and truck radios service
 - Replaced hydrants at: Beach Avenue, LeMans Way and Toulouse Court
- EKI
 - Grandview/Hwy 1 Crossing and Main Replacement project complete
 - Staff followed up and grouted the bottom of the new meter boxes
 - Hwy 92 Emergency repair scoping/design/planning - ongoing
- HDR
 - Half Moon Bay Tank replacement project
Plans for replacement of HMB tanks 1&2 at 100% design comments in. SWCA conducted a Biological survey of the site for permitting. Memo to City staff providing a copy of the SWCA survey and additional general project information out. Waiting for response from City Planning Department.
- Stetson
 - 90% San Vicente Pipeline Design - staff comments in, meeting with design engineers and staff later this month