

# ***COASTSIDE COUNTY WATER DISTRICT***

***766 MAIN STREET***

***HALF MOON BAY, CA 94019***

## **SPECIAL CLOSED SESSION**

**Tuesday, April 10, 2007 - 6:00 p.m.**

### **AGENDA**

#### **1) CLOSED SESSION**

##### **A. Public Employment**

Public Employment Pursuant to Government Code Section 54957

Title: General Manager

##### **B. Conference with Legal Counsel - Anticipated Litigation**

Initiation of litigation pursuant to subdivision (b) of Section 54956.9

Two (2) potential cases

##### **C. Conference with Labor Negotiators**

District's representative: General Manager/Legal Counsel

Unrepresented employee: Administrative Assistant

#### **2) RECONVENE TO OPEN SESSION**

Public report of closed session action

# **COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

## **MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, April 10, 2007 - 7:00 p.m.**

### **AGENDA**

**The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.**

**The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.**

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC ANNOUNCEMENTS**

*Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The chair requests that each person addressing the Board limits their presentation to three minutes and complete and submit a Speaker Slip.*

**4) MEETINGS ATTENDED / SCHEDULED - BOARD OF DIRECTORS INCLUDING COMMITTEES, CUSTOMERS, OTHER AGENCIES, ETC.**

- A. Committee Reports ([attachment](#))
  - District Facilities Committee – March 16, 2007
  - Finance Committee – April 4, 2007
- B. Meetings Attended
  - U.S. Environmental Protection Agency – paying for Sustainable Water Infrastructure – Innovations for the 21<sup>st</sup> Century – March 20-23, 2007
    - Viewing of the “Water Infrastructure – Successful Strategies from Local Leadership” produced by the Local Government Advisory Committee

**5) CONSENT CALENDAR**

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

**All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.**

- A. Requesting the Board to review disbursements for the month ending March 31, 2007 – Claims: \$736,570.58 Payroll: \$59,695.87 for a total of \$796,266.45 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the March 15, 2007 Board of Directors Meeting ([attachment](#))
- D. Report from April 5, 2007 Special Closed Session ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report ([attachment](#))
- H. March 2007 Leak Report ([attachment](#))
- I. Rainfall Reports ([attachment](#))
- J. San Francisco Public Utilities commission Hydrological Conditions Report for March 2007 ([attachment](#))
- K. Engineering Projects Received for Review during March 2007 ([attachment](#))
- L. General Manager Activity Report ([attachment](#))

**6) PUBLIC OUTREACH/PROGRAM DEVELOPMENT/WATER RESOURCES ANALYST'S REPORT**

- A. Monthly Report ([attachment](#))
- B. Review of District's Water Shortage & Drought Contingency Plan ([attachment](#))

**7) SUPERINTENDENT OF OPERATION'S REPORT**

- A. Superintendent of Operations Monthly Report ([attachment](#))
- B. Denniston Wells Rehabilitation Project ([attachment](#))
- C. Proposed Well Rehabilitation Master Plan ([attachment](#))
- D. Nunes Filter Backwash Valves Project ([attachment](#))

**8) DISTRICT ENGINEER'S WORK STATUS REPORT ([attachment](#))**

**9) GENERAL MANAGER'S REPORT**

- A. Annual Report to Coastal Commission required by Condition No. 3 of the El Granada Pipeline Coastal Development Permit Nos. A-2-SMC-99-63; A-1-HMB-99-20 ([attachment](#))
- B. Discussion and possible direction to staff concerning General Manager Recruitment Process ([attachment](#))
- C. Status Report on Capital Improvement Projects ([attachment](#))
- D. Correspondence: **(1)** Half Moon Bay Review Article - March 28, 2007 edition - Local Water District Highlighted at EPA Gathering ([attachment](#)) **(2)** Correspondence from San Francisco Public Utilities Commission - Land and Natural Resources Division dated March 26, 2007 regarding Upcoming Dates Reminder ([attachment](#))

**10) AGENDA ITEMS AND DIRECTOR COMMENTS**

**11) ADJOURNMENT**

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MEETING OF THE DISTRICT FACILITIES COMMITTEE**

**Friday, March 16, 2007 – 9:00 a.m.**

**Notice: The District Facilities Committee Meeting will convene at the above-stated time, at the District office, located at 766 Main Street, Half Moon Bay, CA, and will thereafter adjourn to a facilities tour at the Nunes Water Treatment Plant – Transportation can be arranged by contacting CCWD staff, prior to the scheduled committee meeting**

**AGENDA**

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- 1) Oral Communications / Public Comment**
- 2) Closed Session:  
Conference with Real Property Negotiators (Cal.Govt. Code §54956.8(b))  
Properties: APN # 056-320-080, - 100, & -110  
Agency Negotiators: General Manager  
Negotiating Parties: District and Mr. DeBenedetti  
Subject matter: Potential acquisition of all or a portion of subject property/price and terms of payment**

### **Reconvene to Open Session**

- 3) Discussion and possible direction to staff on the rehabilitation of well # 3 and the CCWD Well Rehabilitation Master Plan**
- 4) Update on the District's Water Treatment Plants – Short Term Improvements**
- 5) Discussion and possible direction to staff on the physical condition of the (approximately) 300 foot section of the Main Street water pipeline attached to the Main Street Bridge (Referred from the February 13, 2007 Board meeting)**
- 6) Discussion and possible direction to staff on the recent proposal from Stetson Engineers to update the District's Hydraulic Model**
- 7) Discussion and possible direction to staff regarding the subject of converting the District's water meters to remote read out/electronic read (Referred from the February 13, 2007 Board meeting)**
- 8) Adjournment**

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MEETING OF THE FINANCE ADVISORY COMMITTEE**

**Wednesday, April 4, 2007 - 8:30 A.M.**

**AGENDA**

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- 1) Oral Communications**
- 2) Discussion, possible direction to staff and/or recommendation(s) to the Board regarding Coastside County Water District Draft Operations and Maintenance Budget.**
- 3) Adjournment**

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
9364	SZO01	JOHN/MAUREEN SZOSTAK	03/01/2007	7,995.24
9365	COU 05	RECORDER'S OFFICE	03/06/2007	10.00
9366	COU 05	RECORDER'S OFFICE	03/06/2007	10.00
9367	ALV01	ALVES PETROLEUM, INC.	03/09/2007	1,514.28
9368	ASS01	ACWA SERVICES CORPORATION	03/09/2007	14,946.94
9369	BFI01	ALLIED WASTE SERVICES #925	03/09/2007	205.65
9370	COA 15	COASTSIDE NET, INC	03/09/2007	59.95
9371	KAI01	KAISER FOUNDATION HEALTH	03/09/2007	8,353.00
9372	LAN04	RICOH AMERICAS CORPORATION	03/09/2007	89.46
9373	PAC02	PACIFICA CREDIT UNION	03/09/2007	637.00
9374	PUB01	PUB. EMP. RETIRE SYSTEM	03/09/2007	14,841.75
9375	UNI 09	UNION BANK OF CALIFORNIA	03/09/2007	39,743.43
9376	VAL01	VALIC	03/09/2007	2,333.00
9377	CIT 01	CITY OF HALF MOON BAY	03/13/2007	253,266.34
9378	UNI08	UNION BANK OF CALIFORNIA, N.A.	03/13/2007	161,176.51
9379	ASC01	EVERETT ASCHER	03/22/2007	514.72
9380	HAR03	HARTFORD LIFE INSURANCE CO.	03/22/2007	735.00
9381	MET06	METFORD SBC	03/22/2007	1,043.39
9382	PAC02	PACIFICA CREDIT UNION	03/22/2007	637.00
9383	PUB01	PUB. EMP. RETIRE SYSTEM	03/22/2007	14,820.52
9384	VAL01	VALIC	03/22/2007	2,433.00
9385	ADP01	ADP, INC.	03/27/2007	575.20
9386	AND01	ANDREINI BROS. INC.	03/27/2007	2,900.74
9387	AND02	WENDY/JOHN ANDARY	03/27/2007	125.00
9388	ART01	ARTESIAN BACKFLOW	03/27/2007	80.00
9389	ASS06	ACWA / JPIA	03/27/2007	17,941.00
9390	ATC01	ATCHISON, BARISONE	03/27/2007	10,676.13
9391	AZT01	AZTEC GARDENS	03/27/2007	190.00
9392	BAS01	BASIC CHEMICAL SOLUTION, LLC	03/27/2007	2,742.73
9393	BAY07	BAY AREA WATER SUPPLY &	03/27/2007	567.20
9394	BAY10	BAY ALARM COMPANY	03/27/2007	642.00
9395	BEN01	BENTLEY SYSTEMS INC	03/27/2007	624.75
9396	BEN02	BEN MEADOWS COMPANY	03/27/2007	604.08
9397	BOR01	BORGES & MAHONEY, INC.	03/27/2007	2,194.14
9398	CAL19	CALIFORNIA SPECIAL DISTRICT	03/27/2007	50.00
9399	CAL31	CALIFORNIA OVERNIGHT	03/27/2007	480.22
9400	CDW01	CDW-GOVERNMENT, INC.	03/27/2007	1,330.30
9401	CIN01	CINTAS FIRST AID & SAFETY	03/27/2007	656.49
9402	COA02	ROGUE WEB WORKS, LLC	03/27/2007	175.00
9403	CUM 01	CUMMINS WEST, INC.	03/27/2007	2,144.75
9404	CUS01	D/B/A CUSTOM TRUCK CUSTOM TOPS, INC.	03/27/2007	692.80
9405	DAT01	DATAPROSE	03/27/2007	1,795.76
9406	DEP03	DEPARTMENT OF JUSTICE	03/27/2007	56.00
9407	EIP 01	EIP ASSOCIATES, INC.	03/27/2007	8,514.11
9408	ELD01	ELDORADO FORKLIFT COMPANY	03/27/2007	43.58
9409	FAS01	FAST REPOSE ON-SITE TESTING	03/27/2007	970.80
9410	FIR06	FIRST NATIONAL BANK	03/27/2007	2,427.37
9411	GRA 02	GRAPHIC CONTROLS LLC	03/27/2007	763.43
9412	GRA 03	GRAINGER, INC.	03/27/2007	362.91
9413	HAL 01	HMB BLDG. & GARDEN INC.	03/27/2007	222.94
9414	HAL09	HMB CHAMBER OF COMMERCE	03/27/2007	453.00
9415	HAL24	H.M.B.AUTO PARTS	03/27/2007	72.87
9416	IRO01	IRON MOUNTAIN	03/27/2007	201.69
9417	IRV01	IRVINE, DAVID E.	03/27/2007	1,950.00
9418	IRV02	IRVINE, DAVID E.	03/27/2007	515.66
9419	JEN01	JENCHEM, INC	03/27/2007	308.00
9420	KRY01	KRYSTAL KLEEN	03/27/2007	400.00
9421	LAB01	LAB SAFETY SUPPLY, INC.	03/27/2007	358.38
9422	LAN04	RICOH AMERICAS CORPORATION	03/27/2007	775.13
9423	LAR01	JAMES LARIMER	03/27/2007	708.28
9424	MAC03	MICHAEL & DEANNA MACK	03/27/2007	10.00
9425	MAG03	MAGGIORA BROS. DRILLING, INC.	03/27/2007	9,925.00



<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
9426	MCC03	MARJORIE MC CONN	03/27/2007	125.00
9427	MCT01	MCTV6	03/27/2007	560.00
9428	MIS01	MISSION UNIFORM SERVICES INC.	03/27/2007	938.83
9429	MON07	MONTEREY COUNTY LAB	03/27/2007	9,263.70
9430	NAT08	NATIONAL SEMINARS GROUP	03/27/2007	843.25
9431	NOR04	NORM ARMSTRONG ROOFING, INC.	03/27/2007	980.00
9432	OCC01	OCCU-MED, LTD	03/27/2007	265.00
9433	OCE04	OCEAN SHORE CO.	03/27/2007	704.26
9434	OFF01	OFFICE DEPOT	03/27/2007	528.63
9435	PAU 01	PAULO'S AUTO CARE	03/27/2007	254.22
9436	PIT04	PITNEY BOWES	03/27/2007	465.75
9437	RAD 01	STRAWFLOWER ELECTRONICS	03/27/2007	1,062.01
9438	RAN03	HOLLIE RANSELL	03/27/2007	125.00
9439	RES01	RESOURCE ACTION PROGRAMS	03/27/2007	856.82
9440	ROB 01	ROBERTS & BRUNE CO.	03/27/2007	5,159.48
9441	SAN 03	SAN FRANCISCO WATER DEPT.	03/27/2007	86,232.06
9442	SBC02	AT&T	03/27/2007	1,040.75
9443	SBC03	AT&T LONG DISTANCE	03/27/2007	50.78
9444	SER03	SERVICE PRESS	03/27/2007	138.02
9445	SEW 01	SEWER AUTH. MID- COASTSIDE	03/27/2007	460.00
9446	SIE 02	SIERRA CHEMICAL CO.	03/27/2007	1,139.06
9447	SPR03	SPRINT PCS	03/27/2007	96.25
9448	STE08	BRUCE STEBBINS	03/27/2007	1,340.14
9449	TAI02	TAIT ENVIRONMENTAL SYSTEMS	03/27/2007	200.00
9450	TET 01	JAMES TETER	03/27/2007	18,383.77
9451	TOR03	JUNE TORRE	03/27/2007	125.00
9452	UB*00306	MARK WILSON	03/27/2007	50.00
9453	UB*00307	TONI SCOTT-MYNATT	03/27/2007	5.90
9454	UB*00308	JOHN P. NANCE	03/27/2007	50.50
9455	UB*00309	FAUST SILVESTRI SAM'S CHOWDER HOUSE	03/27/2007	7.87
9456	UB*00310	FELIPE PRECIADO	03/27/2007	75.00
9457	UB*00311	FREDRICK HERRING	03/27/2007	24.00
9458	UB*00312	FREDRICK HERRING	03/27/2007	18.83
9459	UB*00313	RENEE MIYAUSHI	03/27/2007	50.00
9460	UB*00314	NATHAN SERDY	03/27/2007	24.44
9461	UB*00315	KRISTEN MATHENY	03/27/2007	69.78
9462	UB*00316	RICHARD WRIGHT	03/27/2007	8.73
9463	UB*00317	BELLA LUNA ENTERPRISES, LLC	03/27/2007	198.40
9464	UB*00318	ARIANA VIDRIO	03/27/2007	75.00
9465	UB*00319	IAN & LAUREN MALCOLM/ISABELLE	03/27/2007	63.43
9466	UB*00320	ALPHONSO RAMIREZ JR	03/27/2007	75.00
9467	UB*00321	KATHRYN ROMEO	03/27/2007	75.00
9468	UB*00322	KARINA FERNANDEZ	03/27/2007	75.00
9469	UB*00323	CHERYL NASHIR	03/27/2007	75.00
9470	UB*00324	JENNIFER TARKIAINEN	03/27/2007	27.32
9471	UB*00325	JACY DAWSON	03/27/2007	57.97
9472	UB*00326	SHAUN CARBERRY	03/27/2007	11.69
9473	UB*00327	JULIE VELLUCCI	03/27/2007	50.81
9474	UB*00328	SHANDA MAGILL	03/27/2007	76.38
9475	UB*00329	STEVE JONES	03/27/2007	25.19
9476	UNI 07	UNITED STATES POSTAL SERV.	03/27/2007	600.00
9477	VIS03	VISION CELLULAR INC.	03/27/2007	442.39
9478	WEA 01	AUCA REG - WEST	03/27/2007	20.30
9479	WES11	WEST COAST AGGREGATES, INC.	03/27/2007	107.17
9480	CIN02	CINGULAR WIRELESS	03/30/2007	1,118.30
9481	COA19	COASTSIDE COUNTY WATER DIST.	03/30/2007	79.78

**Report Total: 736,570.58**

**General Ledger  
Period Budget Analysis**

**Coastside County Water District  
MARCH 2007**

<u>Account</u>	<u>Description</u>	<u>MAR 2007</u>	<u>Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget
<b>REVENUE</b>									
4120-00	Water Revenue - All Areas	317,525.83	359,265.00	(41,739.17)	(11.62)	3,666,089.37	3,696,340.00	(30,250.63)	(0.82)
4170-00	Water Taken From Hydrants	492.22	2,500.00	(2,007.78)	(80.31)	8,151.66	22,500.00	(14,348.34)	(63.77)
4180-00	Late Notice - 10% Penalty	-4,284.37	4,166.66	(8,451.03)	(202.83)	36,827.16	37,499.94	(672.78)	(1.79)
4230-00	Service Connections	1,173.99	500.00	673.99	134.80	235,789.48	234,500.00	1,289.48	0.55
4920-00	Interest Earned	0.00	0.00	0.00	0.00	94,890.77	49,564.50	45,326.27	91.45
4925-00	Interest Revenue T&S Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4930-00	Tax Apportionments/Cnty Checks	1,430.57	0.00	1,430.57	0.00	348,778.40	225,000.00	123,778.40	55.01
4950-00	Miscellaenous Income	3,723.73	6,000.00	(2,276.27)	(37.94)	42,544.70	54,000.00	(11,455.30)	(21.21)
4960-00	CSP Assm. Dist. Processing Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00	271,190.00	173,000.00	98,190.00	56.76
4235-00	CSP Connection T & S Fees	0.00	0.00	0.00	0.00	216,070.00	0.00	216,070.00	0.00
4970-00	Wavecrest Reserve Conn. Fees	3,345.60	0.00	3,345.60	0.00	30,110.40	0.00	30,110.40	0.00
<b>REVENUE Totals</b>		<b>323,407.57</b>	<b>372,431.66</b>	<b>(49,024.09)</b>	<b>(13.16)</b>	<b>4,950,441.94</b>	<b>4,492,404.44</b>	<b>458,037.50</b>	<b>10.20</b>
<b>EXPENSES</b>									
5000-00	Gen. Oper. Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130-00	Water Purchased	86,232.06	66,050.00	20,182.06	30.56	881,436.82	791,033.00	90,403.82	11.43
5710-00	Deprec. Trucks, Tools, Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230-00	Pump Exp, Nunes T P	0.00	1,083.33	(1,083.33)	(100.00)	8,996.36	9,749.97	(753.61)	(7.73)
5231-00	Pump Exp, CSP Pump Station	0.00	1,364.00	(1,364.00)	(100.00)	188,470.43	147,672.00	40,798.43	27.63
5232-00	Pump Exp, Trans. & Dist.	0.00	2,066.66	(2,066.66)	(100.00)	13,524.68	18,599.94	(5,075.26)	(27.29)
5233-00	Pump Exp, Pilarcitos Can.	0.00	2,100.00	(2,100.00)	(100.00)	4,113.43	13,800.00	(9,686.57)	(70.19)
5234-00	Pump Exp. Denniston Proj.	0.00	3,545.00	(3,545.00)	(100.00)	29,983.32	53,175.00	(23,191.68)	(43.61)
5242-00	CSP Pump Station Operations	601.87	650.00	(48.13)	(7.40)	6,327.16	5,850.00	477.16	8.16
5235-00	Denniston T.P. Operations	5,286.46	6,121.66	(835.20)	(13.64)	37,980.98	55,094.94	(17,113.96)	(31.06)
5236-00	Denniston T.P. Maintenance	975.27	2,500.00	(1,524.73)	(60.99)	16,194.05	22,500.00	(6,305.95)	(28.03)
5240-00	Nunes T P Operations	11,452.31	8,189.41	3,262.90	39.84	79,275.22	73,704.69	5,570.53	7.56
5241-00	Nunes T P Maintenance	734.94	4,525.00	(3,790.06)	(83.76)	23,795.37	40,725.00	(16,929.63)	(41.57)
5243-00	CSP Pump Station Maintenance	869.06	4,250.00	(3,380.94)	(79.55)	14,514.39	38,250.00	(23,735.61)	(62.05)
5245-00	Alves/Miramontes Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5400-00	Trans & Dist. Exp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5318-00	Studies/Surveys/Consulting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5321-00	Water Conservation	1,924.02	3,875.00	(1,950.98)	(50.35)	20,679.05	34,875.00	(14,195.95)	(40.71)
5322-00	Community Outreach	560.00	1,189.16	(629.16)	(52.91)	7,239.34	10,702.44	(3,463.10)	(32.36)
5500-00	General Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5620-00	Office Supplies & Expense	6,274.74	9,010.83	(2,736.09)	(30.36)	71,150.91	81,097.47	(9,946.56)	(12.26)
5621-00	Computer Services	3,949.77	2,900.00	1,049.77	36.20	27,810.03	26,100.00	1,710.03	6.55
5625-00	Meetings / Training / Seminars	5,705.97	2,333.33	3,372.64	144.54	19,974.25	20,999.97	(1,025.72)	(4.88)

**General Ledger  
Period Budget Analysis**

**MARCH 2007**

<u>Account</u>	<u>Description</u>	<u>MAR 2007</u>	<u>Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget
5630-00	Insurance	46,115.98	42,604.16	3,511.82	8.24	335,806.75	361,937.44	(26,130.69)	(7.22)
5681-00	Legal	5,830.38	4,333.33	1,497.05	34.55	47,177.03	38,999.97	8,177.06	20.97
5682-00	Engineering	2,848.40	2,500.00	348.40	13.94	15,846.47	22,500.00	(6,653.53)	(29.57)
5683-00	Financial Services	0.00	3,181.82	(3,181.82)	(100.00)	19,118.97	30,454.56	(11,335.59)	(37.22)
5685-00	Board Meeting Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5686-00	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5687-00	Membership, Dues, Subscript.	703.00	1,747.08	(1,044.08)	(59.76)	38,527.38	28,848.72	9,678.66	33.55
5688-00	Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5690-00	Interest Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5700-00	San Mateo County Fees	0.00	0.00	0.00	0.00	11,461.00	10,500.00	961.00	9.15
5701-00	Property Taxes	0.00	0.00	0.00	0.00	697.94	700.00	(2.06)	(0.29)
5705-00	State Fees	0.00	1,000.00	(1,000.00)	(100.00)	34,397.77	24,000.00	10,397.77	43.32
5711-00	Debt Service - Existing Bonds	39,743.43	40,490.00	(746.57)	(1.84)	84,853.43	270,600.00	(185,746.57)	(68.64)
5712-00	Debt Service - Proposed Bonds	161,176.51	243,600.00	(82,423.49)	(33.84)	269,825.68	487,200.00	(217,374.32)	(44.62)
5713-00	Contribution to CIP & Reserves	43,725.00	43,725.00	0.00	0.00	393,525.00	393,525.00	0.00	0.00
5714-00	Transfer of Conn Fees to CSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5725-00	Debt Issuance Amortization Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5743-00	CSP Assm. Dist. Processing Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5744-00	Capital Replacement Contri.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5411-00	Salaries & Wages - Field	57,597.62	60,953.92	(3,356.30)	(5.51)	616,475.21	579,062.24	37,412.97	6.46
5610-00	Salaries/Wages - Administration	36,572.68	41,537.76	(4,965.08)	(11.95)	339,627.57	394,608.73	(54,981.16)	(13.93)
5640-00	Employees Retirement Plan	28,826.54	28,872.30	(45.76)	(0.16)	283,469.89	274,286.86	9,183.03	3.35
5684-00	Payroll Tax Expense	7,425.50	7,582.92	(157.42)	(2.08)	68,550.06	72,037.74	(3,487.68)	(4.84)
5412-00	Maintenance - General	13,307.10	9,796.66	3,510.44	35.83	108,384.28	88,169.94	20,214.34	22.93
5414-00	Motor Vehicle Expense	4,709.22	3,291.66	1,417.56	43.07	36,358.69	29,624.94	6,733.75	22.73
5415-00	Maintenance - Well Fields	0.00	2,616.66	(2,616.66)	(100.00)	315.11	23,549.94	(23,234.83)	(98.66)
5745-00	CSP Connect. Reserve Contribu.	0.00	0.00	0.00	0.00	216,070.00	0.00	216,070.00	0.00
5746-00	Wavecrest CSP Connt. Reserve	3,345.60	0.00	3,345.60	0.00	30,110.40	0.00	30,110.40	0.00
<b>EXPENSE Total</b>		<b>576,493.43</b>	<b>659,586.65</b>	<b>(83,093.22)</b>	<b>(12.60)</b>	<b>4,402,064.42</b>	<b>4,574,535.50</b>	<b>(172,471.08)</b>	<b>(3.77)</b>
<b>REVENUE Total</b>		<b>323,407.57</b>	<b>372,431.66</b>	<b>(49,024.09)</b>	<b>(13.16)</b>	<b>4,950,441.94</b>	<b>4,492,404.44</b>	<b>458,037.50</b>	<b>10.20</b>
<b>EXPENSE Total</b>		<b>576,493.43</b>	<b>659,586.65</b>	<b>(83,093.22)</b>	<b>(12.60)</b>	<b>4,402,064.42</b>	<b>4,574,535.50</b>	<b>(172,471.08)</b>	<b>(3.77)</b>
<b>INCOME Total</b>		<b>-253,085.86</b>	<b>-287,154.99</b>			<b>548,377.52</b>	<b>-82,131.06</b>		

**COASTSIDE COUNTY WATER DISTRICT**

**INVESTMENT REPORT**

March 31, 2007

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	<b>CASH FLOW &amp; OPERATING RESERVE</b>	<b>EMERGENCY RESERVES</b>	<b>CAPITAL EXPENDITURES</b>	<b>DISTRICT CSP CONTRIBUTION</b>	<b>CSP T&amp;S FEES</b>	<b>TOTAL</b>
<b>DISTRICT BALANCES</b>						
<u>CASH IN FNB</u>						
OPERATING ACCOUNT			\$512,917.37			\$512,917.37
CSP T&S ACCOUNT					\$963,927.44	\$963,927.44
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$512,917.37	\$0.00	\$963,927.44	\$1,476,844.81
CASH WITH L.A.I.F	\$297,900.00	\$700,000.00	\$1,386,774.94	\$267,655.14	\$2,970,165.51	\$5,622,495.59
UNION BANK - Project Fund Balance			\$6,075,871.81			\$6,075,871.81
CASH ON HAND	\$2,100.00					\$2,100.00
<b>TOTAL DISTRICT CASH BALANCES</b>	<b>\$300,000.00</b>	<b>\$700,000.00</b>	<b>\$7,975,564.12</b>	<b>\$267,655.14</b>	<b>\$3,934,092.95</b>	<b>\$13,177,312.21</b>
<b>ASSESSMENT DISTRICT BALANCES</b>						
<u>CASH IN FIRST NATIONAL BANK (FNB)</u>						
REDEMPTION ACCOUNT		\$ 66,642.21				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
<b>TOTAL ASSESSMENT DISTRICT CASH</b>		<b>\$ 66,642.21</b>				
<i>This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next six months.</i>						

**COASTSIDE COUNTY WATER DISTRICT  
CRYSTAL SPRINGS PROJECT  
CAPITAL PROJECTS FY 06/07**

**Mar-07**

<b><u>PROJECT</u></b>	<b><u>Actual to date</u></b>	<b><u>FY 06/07 CIP Budget</u></b>	<b><u>% Completed</u></b>
<b>El Granada Pipeline Phase 3A (City) 3B (County)</b> 1128-03/04	\$140,793	\$1,000,000	14.1%
<b>Main Street/Hwy 92 Pipeline Replacement Project - Phase 2</b> 1120-93		\$718,000	
<b>Contingency</b>		\$100,000	
<b>TOTALS</b>	<b>\$140,793</b>	<b>\$1,718,000</b>	<b>8.2%</b>

Coastside County Water District  
Capital Improvement Projects (Non-CSP) - FY 06/07

DATE: MARCH 2007

DESCRIPTION	ACCT NO	CONTRACT AMOUNT	ACTUAL TO DATE	FY 06/07 CIP BUDGET
<b><u>PIPELINE PROJECTS</u></b>				
Main Street/Hwy 92 Widening Project (Non-CSP Portion)	1120-93		\$669,012	\$492,000
<b><u>WATER TREATMENT PLANT PROJECTS</u></b>				
Denniston Foot Valve for 60hp Pump	1121-22		\$898	\$10,000
Denniston Hi Lift Pumps - Refurbish	1121-23		\$24,999	\$20,000
Nunes Level Indicators Clearwell/Recovery Tanks	1121-24		\$6,078	\$10,000
Nunes Filter Media Replacement	1121-25			\$5,000
Nunes Filter Backwash Valves	1121-26		\$1,018	\$5,000
Nunes - Automatic Sludge Valve	1121-27		\$5,228	\$5,000
<b><u>FACILITIES AND MAINTENANCE PROJECTS</u></b>				
Denniston Restoration	1120-03		\$41,522	\$25,000
Meter Change Program	1117-06			\$15,000
City & County Projects (resurfacing/raising boxes)	1120-86		\$18,361	\$30,000
Pave Nunes WTP Road	1121-28		\$13,000	\$30,000
Safety/Security Upgrades	1121-29		\$5,089	\$20,000

Coastside County Water District  
Capital Improvement Projects (Non-CSP) - FY 06/07

**EQUIPMENT PURCHASE & REPLACEMENT**

Vehicle Replacement	1118-04			\$25,000
Computer System	1118-02		\$7,976	\$8,000
Office/Shop Equipment	1118-02		\$1,443	\$1,500
SCADA/Telemetry	1121-82			\$125,000

**PUMP STATIONS / TANKS / WELLS**

Alves Tank - Paint Sand Blast -	1121-08			\$125,000
CSP Motor and Pump Rehabilitation	1121-30		\$18,739	\$50,000

**DEBT RETIREMENT**

Nunes WTP & Revenue Bonds				\$185,000
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**DENNISTON - SHORT TERM IMPROVEMENTS**

Replace Chlorine Gas with New Sodium Hypochlorite	1121-31			\$150,000
Replace Caustic Soda System	1121-32			\$150,000
Construct Treated Water Tank Modifications/Flow Through Operations	1121-33			\$400,000
Configure Plant for Automated Shutdown	1121-34			\$100,000
Install Automated Filter-to-Waste	1121-35			\$100,000

Coastside County Water District  
Capital Improvement Projects (Non-CSP) - FY 06/07

**NUNES - SHORT TERM IMPROVEMENTS**

Replace Chlorine Gas with New Sodium Hypochlorite	1121-36		\$11	\$150,000
Replace Caustic Soda Piping and Add Containment	1121-37		\$11	\$130,000

**TOTAL CAPITAL IMPROVEMENT PROJECT BUDGET**

**\$2,366,500**



**Legal Cost Tracking Report  
12 Months At-A-Glance**

**Acct. No.5681  
ANTHONY CONDOTTI  
Legal**

<b>Month</b>	<b>Admin (General Legal Fees)</b>	<b>CSP</b>	<b>Transfer Program</b>	<b>CIP</b>	<b>Personnel</b>	<b>Lawsuits  62% Reimbursable</b>	<b>Infrastructure Project Review  (Reimbursable)</b>	<b>TOTAL</b>
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<b>Apr-06</b>	5,749	1,209	59	39		1,011		8,066
<b>May-06</b>	7,448		273	1,427		690		9,838
<b>Jun-06</b>	7,815	156	78	2,705		184		10,938
<b>Jul-06</b>	7,930	1,190		2,081	351		20	11,571
<b>Aug-06</b>	8,040	1,346	254			1,222		10,861
<b>Sep-06</b>	5,739	2,925				225	176	9,064
<b>Oct-06</b>	5,997	1,580	156	39	117	1,133	59	9,080
<b>Nov-06</b>	4,624	15	117	332	176	1,023		6,286
<b>Dec-06</b>	3,757	59		1,073	878	161		5,926
<b>Jan-07</b>	2,873		78	1,326	546			4,823
<b>Feb-07</b>	11,922	1,443		2,262	176		117	15,920
<b>Mar-07</b>	6,045	2,033		1,428	1,170			10,676

<b>TOTAL</b>	<b>77,940</b>	<b>11,953</b>	<b>1,014</b>	<b>12,711</b>	<b>3,413</b>	<b>5,647</b>	<b>371</b>	<b>113,048</b>
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**Engineer Cost Tracking Report  
12 Months At-A-Glance**

**Acct. No. 5682  
JAMES TETER  
Engineer**

<b>Month</b>	<b>Admin &amp; Retainer</b>	<b>CSP Phase II</b>	<b>Phase 3 EG Pipeline</b>	<b>CIP</b>	<b>Short Term WTP Imprv.</b>	<b>Studies &amp; Projects</b>	<b>TOTAL</b>	<b>Reimbursable from Projects</b>
<b>Apr-06</b>	2,996		566	13,263		497	<b>17,321</b>	
<b>May-06</b>	3,858		296	3,490	3,665		<b>11,309</b>	
<b>Jun-06</b>	1,046		444	2,544	10,268		<b>14,302</b>	
<b>Jul-06</b>	2,140		12,685		3,399	304	<b>18,528</b>	304
<b>Aug-06</b>	2,862		11,669	456	4,349		<b>19,336</b>	
<b>Sep-06</b>	995		13,974	456	4,445		<b>19,870</b>	
<b>Oct-06</b>	924		5,507	3,328	13,361	76	<b>23,196</b>	76
<b>Nov-06</b>	1,938		2,414	2,103	16,217		<b>22,672</b>	
<b>Dec-06</b>	924		684		3,703		<b>5,311</b>	
<b>Jan-07</b>	1,532		2,387	456	11,078		<b>15,453</b>	
<b>Feb-07</b>	1,684		3,544	1,064	5,690	684	<b>12,665</b>	684
<b>Mar-07</b>	2,848		867	532	13,605	532	<b>18,384</b>	532
<b>TOTAL</b>	<b>23,746</b>	<b>0</b>	<b>55,036</b>	<b>27,692</b>	<b>89,782</b>	<b>2,093</b>	<b>198,348</b>	<b>1,596</b>

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

March 15, 2007

1) CLOSED SESSION

Before the meeting was closed, Alan and Susan O'Driscoll addressed the Board concerning their water service connection transfer application processed by the District in January 2004.

- A. Conference with Legal Counsel - Anticipated Litigation  
Initiation of litigation pursuant to subdivision (b) of Section 54956.9  
Two (2) potential cases
- B. Review of Draft General Manager Employment Agreement

2) RECONVENE TO OPEN SESSION

- A. The Board reconvened to open session at approximately 7:00 p.m., at which time Mr. Condotti announced that no reportable action was taken by the Board in the closed session.
- B. **ON MOTION by Director Coverdell, and seconded by Director Ascher, the Board voted as follows, by roll call vote, to approve the Amendment to Employment Agreement with the General Manager, effective February 1, 2007, establishing a base annual salary in the amount of \$145,000, modifying the performance evaluation process and containing certain other non-substantive changes:**

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Aye
President Larimer	Aye

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

**March 15, 2007**

- 1) **ROLL CALL:** President Larimer called the meeting to order at 7:15 p.m. Present at roll call were Directors Ken Coverdell, Chris Mickelsen, Everett Ascher and Bob Feldman.

Also present were Ed Schmidt, General Manager; Anthony Condotti, Legal Counsel; Jim Teter, District Engineer; Joe Guistino, Superintendent of Operations; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC ANNOUNCEMENTS**

There were no public announcements.

- 4) **MEETINGS ATTENDED / SCHEDULED - BOARD OF DIRECTORS INCLUDING COMMITTEES, CUSTOMERS, OTHER AGENCIES, ETC.**

**A. Committee Reports**

- **District Personnel - February 21, 2007 and March 2, 2007**

Director Ascher stated that the Board discussed the Personnel Committee members' recommendations and that the outcome was reported when the Board reconvened after the closed session of this meeting.

- **SFPUC Policy Advisory & Future Water Resources Committee**

Director Mickelsen reported that the consultant hired for the Pilarcitos Restoration project was introduced at this committee meeting. He also referenced the meeting notes, provided under the correspondence section of the agenda (item 8F). He reported that there was good representation at the meeting, and very positive and productive results.

Director Ascher also reported that he had attended a California Special District's Association Symposium in Dana Point, California. He reported that the session was very informative, and featured topics such as eminent domain, Proposition 218, ethics and communications, including interpretation of the Brown Act and inter-generational issues within the work force.

Director Feldman reported that he had recently attended a very informative Special District's Governance seminar in San Francisco and informed the Board that he had learned that there are approximately 2,300 Special Districts in California, ranging from water districts to mosquito control districts. He stated that based on the leadership parameters discussed at the seminar, that the Coastside County Water District measured quite well. He also shared what he had learned about long-term planning processes, ethics in government, managing financial and human resources policies and procedures, and building effective Board/Manager relations.

**5) CONSENT CALENDAR**

- A.** Requesting the Board to review disbursements for the month ending February 28, 2007 - Claims: \$318,478.04 Payroll: \$58,467.39 for a total of \$376,945.43
- B.** Acceptance of Financial Reports
- C.** Minutes of the February 13, 2007 Board of Directors Meeting
- D.** Monthly Water Transfer Report
- E.** Installed Water Connection Capacity and Water Meters Report
- F.** Total CCWD Production Report
- G.** CCWD Monthly Sales by Category Report
- H.** February 2007 Leak Report
- I.** Rainfall Reports
- J.** San Francisco Public Utilities Commission Hydrological Conditions Report for January 2007
- K.** San Francisco Public Utilities Commission Hydrological Conditions Report for February 2007
- L.** Engineering Projects Received for Review during February 2007
- M.** General Manager Activity Report

Director Coverdell reported that he had reviewed the financial statements and found everything to be in order. He inquired about the difference in the actual income for the month versus the amount of income that was budgeted, which was addressed by Mr. Schmidt. The Board also discussed the amount received for late penalties, which Mr. Schmidt advised that between ten and fifteen percent of the District's customers incur, despite the measures put into place two years ago, when the late fees were put into affect.

Director Feldman stated that he felt the quality of the Board meeting Minutes produced each month by the recording secretary, JoAnne Whelen, were worthy of being noted, remarking that he felt that the Minutes were a very accurate and well articulated reporting of the results and discussions of the Board meetings. Mr. Schmidt agreed that the Minutes are produced in a professional and timely manner, and that District staff takes great pride in the fact that the Minutes are promptly produced and posted on the District's website. Director Coverdell stated that he would also like to compliment and express his appreciation to Ms. Whelen for the accuracy of the meeting Minutes, particularly the Minutes from the February 13, 2007 Board meeting, which reported comments and support from his fellow Board members. He expressed his gratitude that those particular comments, expressed by the Board, were a part of a permanent record of the District.

**ON MOTION by Director Ascher and seconded by Director Mickelsen, the Board voted as follows, by roll call vote, to accept the Consent Calendar in its entirety:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Director Ascher</b>	<b>Aye</b>
<b>Director Feldman</b>	<b>Aye</b>
<b>President Larimer</b>	<b>Aye</b>

President Larimer then announced that the agenda would be re-ordered to accommodate two members of the audience who were scheduled to be introduced under the General Manager's report. The agenda continued to include discussion of all of the items contained in the General Manager's Report, followed by the remaining agenda items (7) Superintendent of Operations Report; (8) District Engineer's Report and (9) Agenda Items and Director Comments.

8) **GENERAL MANAGER’S REPORT**

A. **Update on recruitment of the Public Outreach/Program Development/Water Resources Analyst Position**

Mr. Schmidt congratulated and welcomed Ms. Cathleen Brennan, and introduced her to the Board, providing a brief background of her skills and experience. He also thanked Directors Ascher and Feldman for assisting him in the interview process.

Ms. Brennan thanked the Board and staff for this opportunity, and said that she was looking forward to starting employment with Coastside County Water District.

Mr. Schmidt advised the Board that one of Ms. Brennan’s first tasks would be to update the annual Water Supply Evaluation Report. He reported that she would be providing support in the research, development, and refining of the District’s programs relating to the water rate fees for infrastructure, water demand issues, water sources, and unaccounted water. He stated that she would also be involved in programs related to global-warming issues.

B. **Discussion and direction to staff regarding proposal from Communication Leasing Services, Inc. for Wireless site Management Services**

Mr. Schmidt introduced this item, and Mr. Aaron Levinson, of Communications Leasing Services, Inc. He also provided a brief background, explaining that the purpose of this agreement is to enhance the District’s monthly income by the addition of more carriers to the CCWD sites within the next twelve to eighteen months, at rental rates that are much higher than what is currently being received by the District. Mr. Levinson then addressed a few questions from the Board.

**ON MOTION by Director Ascher and seconded by Director Mickelsen, the Board voted as follows, to direct staff to execute the agreement with Communication Leasing Services, Inc. for wireless site management services:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Director Ascher</b>	<b>Aye</b>
<b>Director Feldman</b>	<b>Aye</b>
<b>President Larimer</b>	<b>Aye</b>

**C. CONSIDER APPROVAL OF CHANGE ORDER TO DENNISTON WELLS RESTORATION PROJECT TO INCLUDE RESTORATION OF WELL NO. 3**

Mr. Schmidt reported continued success with the current contractor, Maggiora Brothers, Drilling, Inc. and requested that the Board approve the change order to contract with Maggiora Brothers to include restoration of an additional well, Denniston well number 3. Mr. Schmidt also directed the Board's attention to the CCWD Well Data Master Plan worksheet, and reviewed some of the data, explaining that the District's Facilities Committee would be meeting the next day, to discuss the plan in further detail.

Mr. Guistino, Superintendent of Operations, answered a few questions from the Board and Mr. Schmidt confirmed that funds were available in the budget for the project and emphasized the value of maintaining stand-by water supplies.

**ON MOTION by Director Ascher and seconded by Director Mickelsen, the Board voted as follows, by roll call vote, to approve the change order to the contract with Maggiora Brothers, Drilling, Inc. for the Denniston Wells Restoration Project to include restoration of well number 3:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Director Mickelsen</b>	<b>Aye</b>
<b>Director Ascher</b>	<b>Aye</b>
<b>Director Feldman</b>	<b>Aye</b>
<b>President Larimer</b>	<b>Aye</b>



**D. DISCUSSION AND POSSIBLE AUTHORIZATION TO STAFF TO PURCHASE NEW FLEET VEHICLE**

Mr. Schmidt reviewed the background of the staff report, explaining the condition of the truck and the reasons that the current vehicle needs to be replaced.

**ON MOTION by Director Coverdell and seconded by Director Ascher, the Board voted as follows, by roll call vote, to authorize staff to purchase a new Ford 250 4 x 2 pick-up truck from Serramonte Ford:**

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Aye
President Larimer	Aye

**E. STATUS REPORT OF THE CURRENT MAJOR CAPITAL IMPROVEMENT PROJECTS**

Mr. Schmidt referenced the report update and provided a few additional details of the progress on the consultant's work on Phase 3 of the El Granada Pipeline Replacement Project, including the recent archaeological site visit and investigation.

**F. CORRESPONDENCE: (1) LETTER FROM AILANTO PROPERTIES DATED FEBRUARY 13, 2007 AND CCWD'S LETTER OF RESPONSE DATED FEBRUARY 23, 2007 (2) NOTES FROM MARCH 6, 2007 MEETING OF THE PILARCITOS RESTORATION WORKGROUP**

There was no Board discussion in regards to the correspondence.

Mr. Schmidt announced the schedule for the Pilarcitos Watershed tour, which will be taking place on the morning of May 7, 2007 with a tour of the upper portion of the Pilarcitos Watershed, followed by a tour of the remaining portion (lower) of the Pilarcitos Watershed on the afternoon of July 9, 2007.

**6) SUPERINTENDENT OF OPERATIONS REPORT**

Mr. Guistino directed the Board's attention to his written staff report, and provided a few project highlights, including, the status of the Denniston Water Treatment Plant, and the Crystal Springs Telemetry equipment. He reported that due to the innovativeness of the field crew, especially John Davis, Distribution Supervisor, the inlets located at the Denniston Reservoir have been raised by approximately twelve inches, to alleviate some of the problems caused by the sand and sediment, which should improve and prolong the life of the pump.

Director Ascher raised concerns about the viability of the Denniston facility and requested that this issue be discussed by the District's Facility Committee. He also suggested that the committee review the telecommunications status and to research and investigate a possible electronic meter reading system.

**7) DISTRICT ENGINEER'S WORK STATUS REPORT**

**A. DISTRICT ENGINEER WORK STATUS REPORT**

Mr. Teter reported that an encroachment permit had been obtained from CalTRANS for the project soil borings and that the surveyors have completed their work on phase 3 of the El Granada Pipeline Replacement project.

The Board also discussed the concerns of a local business owner with the exposure of his driveway area during construction of the pipeline replacement project and requested that Mr. Teter and District staff personally meet with the business owner and explain the process and show him the area of this property that will be affected by the project.

Mr. Teter also provided an update on the status of the water treatment plant short-term improvement project.

The Board discussed some of the options for continuing to utilize the Denniston Reservoir source and agreed that it would be valuable for the District's Facility Committee to investigate some potential options and associated costs, and present a recommendation to the Board at a future meeting.

**B. BAY AREA WATER SUPPLY & CONSERVATION AGENCY -  
LOCAL SYSEM SEISMIC IMPROVEMENT DRAFT  
QUESTIONNAIRE**

The Board had no questions regarding this survey, completed by the District Engineer, Jim Teter.

**9) AGENDA IEMS AND DIRECTOR COMMENTS**

Director Coverdell provided a brief report on the limited snow pack in the Sierra Mountains, and stated that he felt it was alarming and thought it would be wise for the District to consider developing a plan for a possible drought or water rationing or restriction.

**10) ADJOURNMENT**

The meeting was adjourned at 8:55 p.m. The next meeting of the Coastside County Water District Board of Directors is scheduled for Tuesday, April 10, 2007 at 7:00 p.m.

Respectfully submitted

\_\_\_\_\_  
Ed Schmidt, General Manager

\_\_\_\_\_  
Jim Larimer, President

# **COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

## **SPECIAL CLOSED SESSION**

**Thursday - April 5, 2007 - 11:15 a.m.**

### **AGENDA**

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

#### **1) CLOSED SESSION**

##### **A. Public Employment**

Public Employment Pursuant to Government Code Section 54957  
Title: General Manager

#### **2) ADJOURNMENT**



**TOTAL CCWD PRODUCTION (HCF) ALL SOURCES-2007**

	PILARCITOS		DENNISTON		CRYSTAL SPRINGS RESERVOIR	SAN VIN. RESERVOIR	RAW WATER TOTAL	UNMETERED USAGE	TOTAL	
	WELLS	LAKE	WELLS	RESERVOIR					HCF	MG
<b>JAN</b>	7,928	56,832	1,203	12,634	0	0	78,596	357	78,239	58.52
<b>FEB</b>	7,968	62,941	40	1,083	134	0	72,166	588	71,578	53.54
<b>MAR</b>	11,243	75,067	628	11,123	0	0	98,061	4,305	93,757	70.13
<b>APR</b>	0	0	0	0	0	0	0	0	0	0.00
<b>MAY</b>	0	0	0	0	0	0	0	0	0	0.00
<b>JUN</b>	0	0	0	0	0	0	0	0	0	0.00
<b>JUL</b>	0	0	0	0	0	0	0	0	0	0.00
<b>AUG</b>	0	0	0	0	0	0	0	0	0	0.00
<b>SEPT</b>	0	0	0	0	0	0	0	0	0	0.00
<b>OCT</b>	0	0	0	0	0	0	0	0	0	0.00
<b>NOV</b>	0	0	0	0	0	0	0	0	0	0.00
<b>DEC</b>	0	0	0	0	0	0	0	0	0	0.00
<b>TOTAL HCF</b>	27,139	194,840	1,872	24,840	134	0	<b>248,824</b>	5,250	<b>243,574</b>	
<b>TOTAL MG</b>	20.30	145.74	1.40	18.58	0.10	0.00	<b>186.12</b>	3.927		<b>182.19</b>
<b>% TOTAL</b>	10.9%	78.3%	0.8%	10.0%	0.1%	0.0%	<b>100.0%</b>	2.1%	97.9%	

**Coastside County Water District Monthly Sales By Category (HCF)  
2007**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	HCF to Date	MG to Date
RESIDENTIAL	28435	45890	21305										95,630	71.53
COMMERCIAL	8452	1839	7667										17,958	13.43
RESTAURANT	3063	1	2932										5,996	4.49
HOTELS/MOTELS	6235	168	5499										11,902	8.90
SCHOOLS	714	175	1031										1,920	1.44
MULTI DWELL	7174	8535	6113										21,822	16.32
BEACHES/PARKS	385	31	550										966	0.72
FLORAL	19687	324	19635										39,646	29.66
RECREATIONAL	103	236	83										422	0.32
MARINE	1804	0	1305										3,109	2.33
IRRIGATION	397	926	143										1,466	1.10
HCF	76,449	58,125	66,263	0	0	0	0	0	0	0	0	0	200,837	
MG	57.18	43.48	49.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		150.23

**Coastside County Water District Monthly Sales By Category (HCF)  
2006**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	HCF to Date	MG to Date
RESIDENTIAL	26,648	37,849	22,883										87,380	65.36
COMMERCIAL	8,935	1,598	7,266										17,799	13.31
RESTAURANT	3,075	17	2,789										5,881	4.40
HOTELS/MOTELS	6,125	151	5,568										11,844	8.86
SCHOOLS	1,121	102	820										2,043	1.53
MULTI DWELL	6,746	7,910	5,912										20,568	15.38
BEACHES/PARKS	350	17	309										676	0.51
FLORAL	19,797	300	18,090										38,187	28.56
RECREATIONAL	144	191	121										456	0.34
MARINE	1,844	0	1,450										3,294	2.46
IRRIGATION	2,673	551	481										3,705	2.77
HCF	77,458	48,686	65,689	0	0	0	0	0	0	0	0	0	191,833	
MG	57.94	36.42	49.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		143.49

**Coastside County Water District  
Monthly Leak Report  
March 2007**



<b>Date</b>	<b>Location</b>	<b>City</b>	<b>Pipe Type / Size</b>	<b>Repair Material</b>	<b>Estimated Water Loss (gallons)</b>	<b>Estimated Cost of Repair (dollars)</b>
2 Mar	Mill and Church	HMB	¾" black plastic service	¾" cop x cop ¾" angle stop 6' – ¾" copper	3600	275
4 Mar	Belleville Blvd	HMB	2" galv	7 1/2 x 2" full circ 2 – ton rock	480	300
5 Mar	Valencia and Columbus	EG	¾" copper service	¾" x 6" brass riser ¾" cop x cop 4' – ¾" copper	100	130
8 Mar	171 Sevilla	EG	¾" plastic service	¾" compress angle stop ¾" 90 ¾" corp	2880	435
9 Mar	360 Avenue Granada	EG	1" copper service	2 – 1" comp couplings 12' – 1" copper	100	105
9 Mar	Avenue Cabrillo	EG	1" black plastic serv	1" x 1" cop x cop	1440	255
21 Mar	559 Terrace Ave	HMB	1" plastic	15' – 1" copper 1" comp coupling	3600	315
21 Mar	860 1 <sup>st</sup> Ave	HMB	1" blue plastic	1" x 1" cop x cop	1800	200

Estimated Water Loss – 14000 gallons  
Estimated Cost for Repairs - \$ 2015



**Coastside County Water District  
Monthly Leak Report  
March 2007**



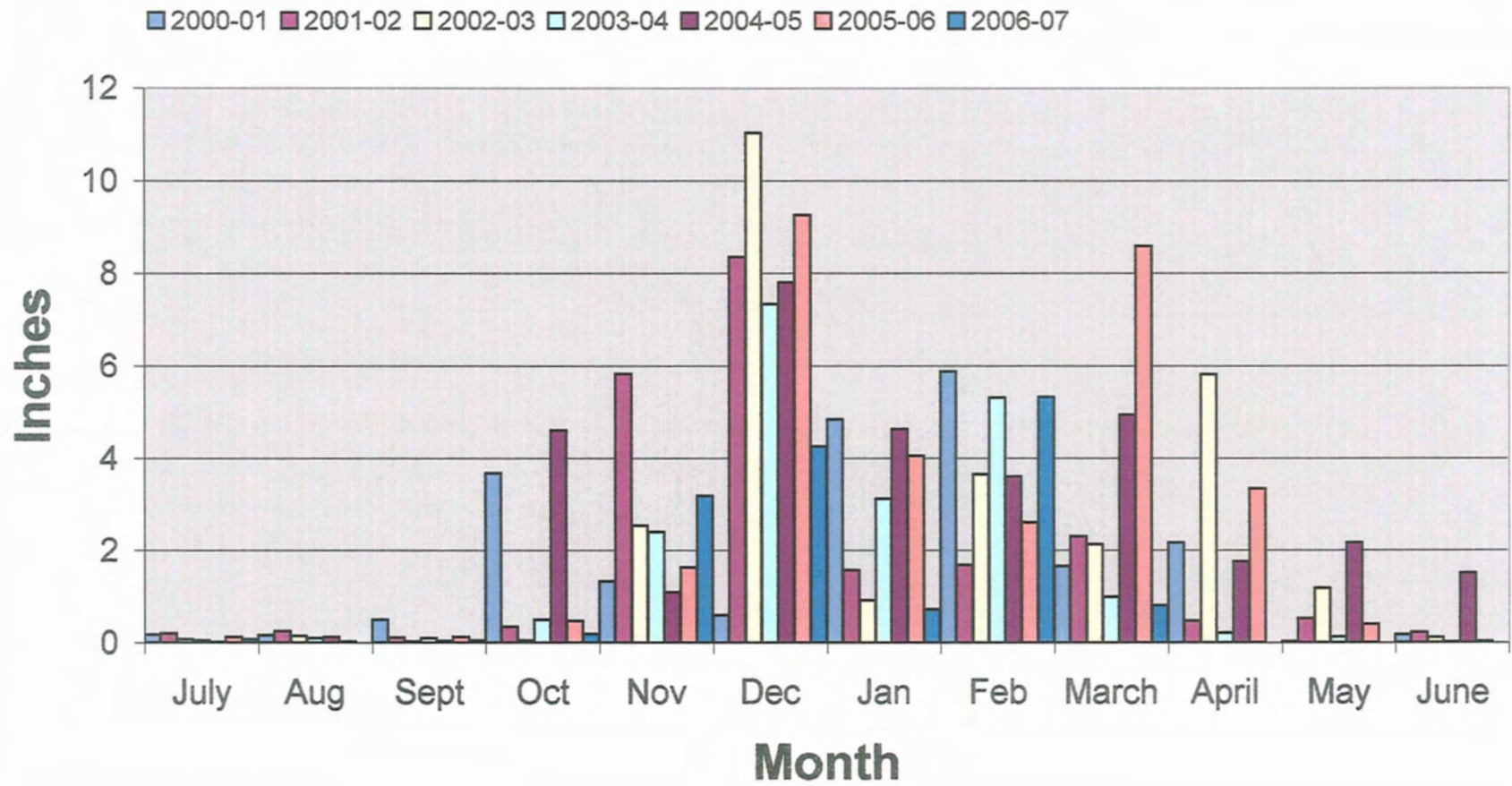
Coastside County Water District  
 766 Main Street  
 July 2006 - June 2007

District Office  
 Rainfall in Inches

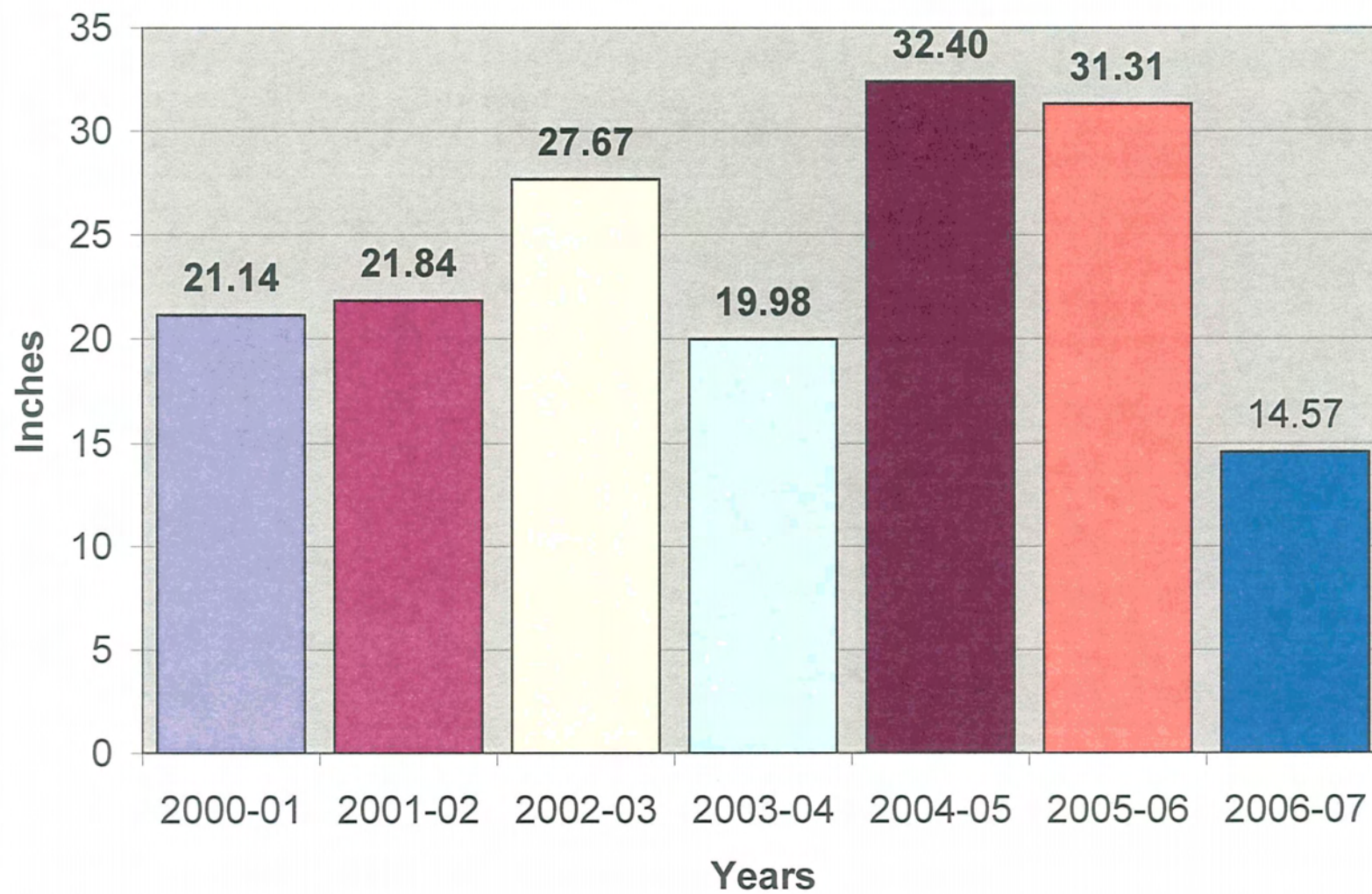
	2006						2007					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0	0.14	0	0.01	0	0.01			
2	0	0		0	0.17	0	0	0	0			
3	0	0	0	0	0.33	0	0.01	0	0			
4	0	0	0	0	0	0	0	0	0			
5	0	0	0	0.06	0.01	0	0	0	0			
6	0	0	0	0.01	0.01	0	0	0	0			
7	0	0	0	0	0.02	0	0	0.48	0.04			
8	0	0	0.02	0	0.16	0.31	0	0.33	0			
9	0.02	0	0	0.01	0	0.8	0	0.53	0			
10	0	0	0.01	0.01	0	0.25	0	1.27	0.01			
11	0	0	0	0	0.31	0.02	0	0.15	0.01			
12	0.02	0	0	0	0	0.95	0	0.48	0			
13	0	0	0	0	0.64	0.26	0	0.01	0			
14	0.01	0	0	0	0.51	0.08	0	0	0.01			
15	0	0	0	0	0.01	0.15	0	0.01	0			
16	0	0	0	0.04	0	0	0.11	0	0.01			
17	0	0	0	0.01	0.03	0	0.01	0	0			
18	0	0	0	0	0	0.01	0	0	0.01			
19	0	0	0.01	0	0.01	0	0	0	0			
20	0	0	0	0	0	0	0.01	0	0.32			
21	0	0	0	0	0.02	0.55	0.01	0.03	0			
22	0	0	0	0	0.12	0.05	0	1.01	0			
23	0	0	0	0	0.01	0	0	0.02	0			
24	0	0	0.01	0	0.01	0	0	0.19	0.01			
25	0	0	0	0.02	0	0	0	0.2	0.03			
26	0	0	0	0.01	0.58	0.76	0.26	0.23	0.35			
27	0.01	0	0	0.02	0.08	0.03	0.19	0.33	0			
28	0.01	0	0	0	0.01	0	0.11	0.04	0			
29	0	0	0	0	0	0	0		0			
30	0	0	0	0	0	0	0		0			
31	0	0		0		0.02	0		0			
Mon.Total	0.07	0.00	0.05	0.19	3.18	4.24	0.72	5.31	0.81	0.00	0.00	0.00
Year Total	0.07	0.07	0.12	0.31	3.49	7.73	8.45	13.76	14.57	14.57	14.57	14.57

# Rainfall by Month

July 2006 - June 2007



## Rain Totals



MONTHLY CLIMATOLOGICAL SUMMARY for MAR. 2007

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	48.6	61.2	1:00p	38.9	3:00a	16.4	0.0	0.01	0.5	9.0	12:30p	N
2	48.9	58.1	3:30p	38.8	5:00a	16.1	0.0	0.00	1.5	15.0	3:00p	NNE
3	56.2	68.4	4:00p	47.7	2:30a	8.9	0.2	0.00	2.1	19.0	6:30a	N
4	59.3	71.4	3:30p	50.9	12:30a	6.4	0.7	0.00	1.3	12.0	10:30a	N
5	55.7	64.6	3:30p	48.7	9:30p	9.3	0.0	0.00	0.6	9.0	11:00a	SSW
6	52.7	64.6	2:00p	42.6	5:30a	12.3	0.0	0.00	0.4	11.0	12:30p	SSW
7	56.2	65.5	3:00p	50.2	12:30a	8.8	0.0	0.04	0.9	11.0	3:30p	SSW
8	51.8	59.8	2:00p	45.1	6:30a	13.2	0.0	0.00	0.8	14.0	3:00p	SSW
9	51.9	61.6	3:00p	43.0	3:30a	13.1	0.0	0.00	0.7	10.0	2:30p	SW
10	53.5	64.6	12:00p	44.3	3:00a	11.5	0.0	0.01	1.2	13.0	2:00p	W
11	59.0	77.6	1:30p	48.0	6:30a	7.5	1.5	0.01	0.3	12.0	2:00p	SE
12	62.3	75.6	11:30a	52.5	4:30a	4.9	2.2	0.00	1.5	15.0	9:30a	N
13	55.5	65.0	2:00p	49.2	11:30p	9.5	0.0	0.00	0.8	10.0	12:00p	SW
14	54.3	62.0	3:30p	46.6	12:00m	10.7	0.0	0.01	1.3	11.0	2:30p	SW
15	53.2	65.7	3:30p	43.6	6:30a	11.8	0.0	0.00	0.6	8.0	2:00p	SSW
16	56.0	68.2	3:00p	45.4	6:30a	9.3	0.3	0.01	0.0	1.0	11:30p	---
17	55.8	61.7	3:00p	52.0	1:00a	9.2	0.0	0.00	0.9	8.0	11:00a	SW
18	56.6	64.8	1:30p	52.8	12:30a	8.4	0.0	0.01	1.2	10.0	10:30a	SW
19	56.6	67.0	3:00p	48.7	7:00a	8.4	0.0	0.00	0.5	9.0	12:30p	SSW
20	55.0	61.4	2:30p	50.0	12:00m	10.0	0.0	0.32	2.4	18.0	6:30p	SE
21	51.3	60.0	4:00p	43.3	12:00m	13.7	0.0	0.00	1.0	13.0	11:00a	NNE
22	52.5	64.1	4:00p	41.1	3:30a	12.5	0.0	0.00	0.8	10.0	10:00a	SSW
23	53.7	61.2	4:00p	47.7	12:00m	11.3	0.0	0.00	1.0	10.0	2:00p	SW
24	56.6	67.0	1:00p	47.5	12:30a	8.4	0.0	0.01	1.8	12.0	2:00p	SSW
25	57.9	67.8	1:30p	52.4	2:30a	7.1	0.0	0.03	0.8	10.0	2:00p	SW
26	55.0	64.9	12:00p	48.0	12:00m	10.0	0.0	0.35	1.4	19.0	8:30p	SSW
27	49.9	55.5	3:00p	43.9	12:00m	15.1	0.0	0.00	5.7	26.0	1:30p	NNW
28	48.6	58.8	3:00p	38.7	5:00a	16.4	0.0	0.00	1.3	15.0	1:00p	WSW
29	52.8	66.7	2:00p	39.5	4:30a	12.2	0.0	0.00	0.7	13.0	4:00p	SSW
30	52.5	62.6	3:30p	45.2	7:00a	12.5	0.0	0.00	1.0	8.0	11:30a	SSW
31	54.3	62.2	2:00p	44.8	1:30a	10.7	0.0	0.00	1.8	14.0	6:00p	WSW
	54.3	77.6	11	38.7	28	335.6	5.0	0.81	1.2	26.0	27	SW

Max >= 90.0: 0

Max <= 32.0: 0

Min <= 32.0: 0

Min <= 0.0: 0

Max Rain: 0.35 ON 3/26/07

Days of Rain: 4 (>.01 in) 2 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

RECORD OF RIVER AND CLIMATOLOGICAL OBSERVATIONS

STATE			COUNTY			RIVER													
CALIFORNIA			SAN MATEO																
DATE (month of observation)			TEMP.			PRECIPITATION			STANDARD TIME IN USE										
0830									PACIFIC										
TYPE OF RIVER GAGE			ELEVATION OF RIVER GAGE ZERO			FLOOD STAGE			NORMAL POOL STAGE										
			FL.			FL.			FL.										
DATE	TEMPERATURE F.			PRECIPITATION			WEATHER (Calendar Day)						RIVER STAGE		REMARKS (Special observations, etc.)				
	24 HRS. ENDING AT OBSERVATION		AT OBSM.	24-HR AMOUNTS			At 12' for all types occurring each day.						GAGE READING AT	TENDENCY					
	MAX.	MIN.		Rain, melted snow, etc. (ins. and fractions)	24 Hr.	24 Hr.	24 Hr.	Fog	Ice Pellets	Glaze	Thunder	Hail				Damaging Wind	CON.	Time of observation if different from above	
1	53	35	50	0.01													0930		
2	56	34	35	0.00													0654		
3	57	34	55	0.01													0806		
4	69	34	60	0.00													0800		
5	72	45	64	0.00													08:40		
6	65	38	50	0.00													08:10		
7	58	48	50	0.00													09:00		
8	60	39	50	0.00													08:05		
9	62	38	52	0.00													08:10		
10	60	39	49	0.00													08:05		
11	67	42	55	T													0943		
12	72	44	58	T													0835		
13	75	45	50	0.00													08:05		
14	60	38	44	0.0													08:10		
15	60	38	44	0.00													08:10		
16	64	38	46	T													08:25 G.A.		
17	64	44	51	0.00													0930 SW		
18	63	44	54	0.00													0845		
19	59	47	50	0.01													0845		
20	58	48	55	0.11													08:25		
21	56	40	50	0.27													08:30		
22	59	35	40	.01													0755		
23	62	38	48	0.00													08:30		
24	58	41	49	0													0800		
25	61	49	52	0.03													0825		
26	58	48	54	0.04													08:20		
27	56	35	50	0.36													09:00		
28	52	29	40	0.01													08:10		
29	54	38	40	0.00													08:05		
30	55	39	45	0.01													08:00		
31	53	39	48	T													0815		
SUM																			
CONDITION OF RIVER AT GAGE				CHECK BAR (For wire-weight) NORMAL CK. BAR												OBSERVER		STATION INDEX NO.	
A. Obstructed by rough ice.				READING												DATE		SUPERVISING OFFICE	
B. Frozen, but open at gage.																		SA.M. OPS	
C. Upper surface of smooth ice.																		MTK	
D. Ice gorge above gage.																		04-3714	
E. Ice gorge below gage.																			
F. Shore ice.																			
G. Floating ice.																			
H. Pool stage.																			

04/06/2007 11:59 6507267833 SAM PAGE 01

# San Francisco Public Utilities Commission

## Hydrological Conditions Report

### For March 2007

J. Chester, B. McGurk, M. Tsang, April 5, 2007

#### Current System Storage

Current Hetch Hetchy System and Local Bay Area storage conditions are summarized in Table 1.

<b>Table 1 Current Storage As of April 1, 2007</b>							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
<b>Tuolumne System</b>							
Hetch Hetchy <sup>1/</sup>	253,831		340,830		86,999		74.5%
Cherry <sup>2/</sup>	241,281		268,810		27,529		89.8%
Lake Eleanor <sup>3/</sup>	18,879		23,541		4,662		80.2%
Water Bank	546,247		570,000		23,753		95.8%
Tuolumne Storage	1,060,238		1,203,181		142,943		88.1%
<b>Local Bay Area Storage</b>							
Calaveras <sup>4/</sup>	36,709	11,961	96,824	31,550	60,115	19,589	37.9%
San Antonio	49,693	16,193	50,496	16,454	803	262	98.4%
Crystal Springs	45,706	14,893	58,377	19,022	12,670	4,129	78.3%
San Andreas	17,261	5,625	18,996	6,190	1,735	565	90.9%
Pilarcitos	2,602	848	3,099	1,010	498	162	84.0%
Total Local Storage	151,971	49,520	227,792	74,226	75,821	24,706	66.7%
<b>Total System</b>	<b>1,212,209</b>		<b>1,430,973</b>		<b>218,764</b>		<b>84.7%</b>

<sup>1/</sup> Maximum Hetch Hetchy Reservoir storage with drum gates deactivated.

<sup>2/</sup> Maximum Cherry Reservoir storage with flash-boards out.

<sup>3/</sup> Maximum Lake Eleanor storage with all stop-logs out.

<sup>4/</sup> Available capacity does not take into account current DSOD storage restrictions.

#### Hetch Hetchy System Precipitation Index <sup>5/</sup>

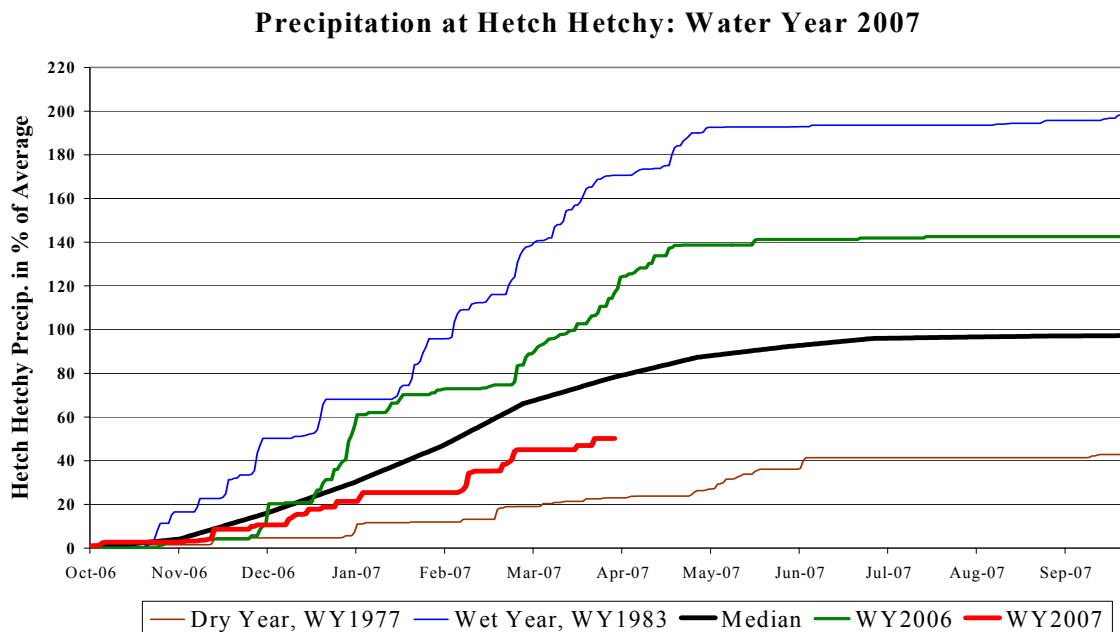
*Current Month:* The March precipitation index is 1.44 inches, or 26.9% of the average index for the month.

*Cumulative Precipitation to Date:* The accumulated precipitation index for water year 2007 is 19.67 inches, which is 55.3% of the average annual water year total, or 67.4% of the season-to-date precipitation. The cumulative precipitation for Hetch Hetchy gauge is shown in Figure 1.

*Snow Water Content Index:* The April 1, 2007 snowpack in and around the Hetch Hetchy watershed is about 45.9% of the long term April 1 average.

<sup>5/</sup>The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

**Figure 1:** Water Year 2007 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month March. Wet, dry, median and WY 2006 precipitation for the station at Hetch Hetchy are included for comparison purposes.



### Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and Tuolumne River at La Grange as of March 31 is summarized below in Table 2. Water available to the City is also shown in Table 2.

<b>Table 2 Unimpaired Inflow Acre-Feet</b>								
	March 2007				October 1, 2006 through March 31, 2007			
	Observed Flow	Median <sup>6</sup>	Average <sup>6</sup>	Percent of Average	Observed Flow	Median <sup>6</sup>	Average <sup>6</sup>	Percent of Average
Inflow to Hetch Hetchy Reservoir	49,137	38,023	41,377	118.8%	90,021	114,363	130,938	68.8%
Inflow to Cherry Reservoir and Lake Eleanor	47,326	36,974	41,445	114.2%	98,752	109,583	135,787	72.7%
Tuolumne River at La Grange	147,070	267,607	273,459	53.8%	325,925	508,939	610,958	53.3%
Water Available to the City	17,769	23,935	53,608	33.1%	40,689	60,507	186,242	21.8%

<sup>6</sup> Hydrologic Record: 1919 – 2005.

### Hetch Hetchy System Operations

As March stayed dry with less than 27% of its normal precipitation, along with the low season-to-date precipitation, powerdraft from Hetch Hetchy remained at the level that just meets SJPL deliveries. Powerdraft from Cherry reservoirs was increased in late March to make room for the projected early snowmelt runoff and to avoid spill. The powerdraft from Cherry reservoir was captured and transferred to the City’s Waterbank Account in Don Pedro Reservoir.



In March, 17,687 acre-feet of water were pumped from Lake Eleanor to Cherry Reservoir. All 10 pumps were run for the entire month, and no water was spilled from Lake Eleanor.

### SJPL Diversion

The average rate of the San Joaquin Pipeline diversion during March was 157 mgd.

### Local System

The average rate at the Sunol Valley Water Treatment Plant for the month of March was 24 mgd. The average rate at Harry Tracy Water Treatment Plant for the month of March was 49 mgd. March water demands averaged approximately 196 mgd. Water demand on April 1, 2007 was approximately 189 mgd. Precipitation was minimal in the Local Area during March (Table 3).

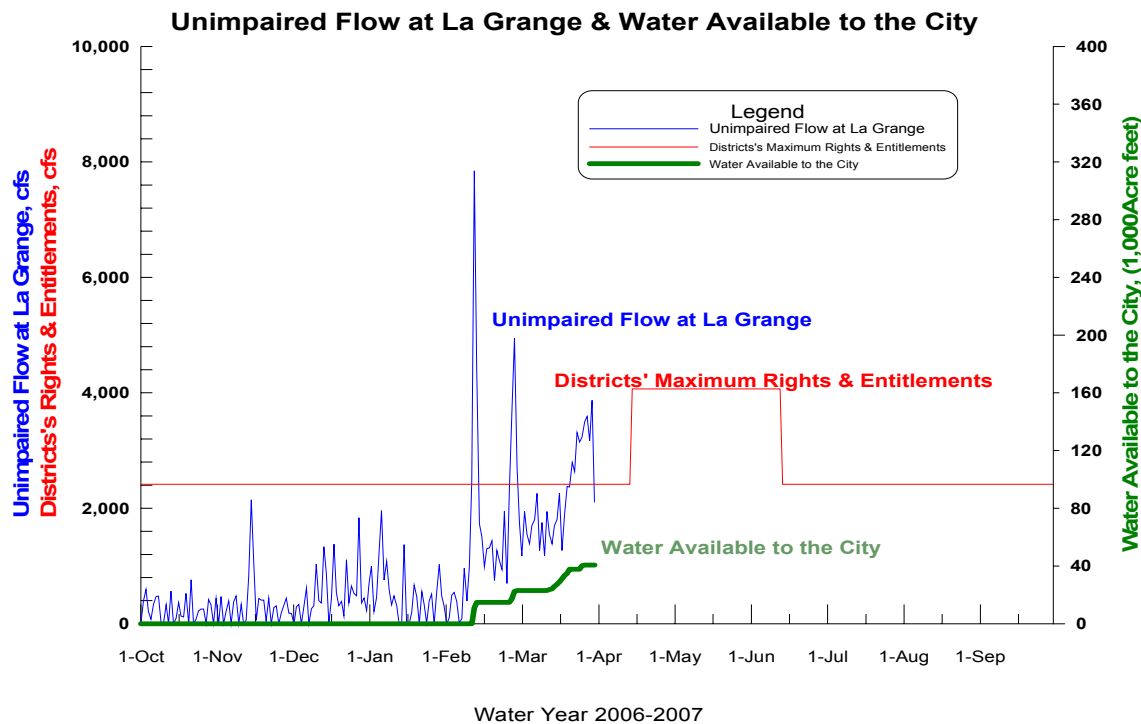
**Table 3 - Precipitation Totals for March at Three Local Reservoirs**

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date <sup>7</sup> (inches)	Percentage of Normal for the Year to Date <sup>7</sup>
Pilarcitos	1.02	16 %	25.73	67 %
Crystal Springs	0.63	14 %	15.94	66 %
Calaveras	0.75	21 %	13.72	72 %

<sup>7</sup> Since 7-1-2006

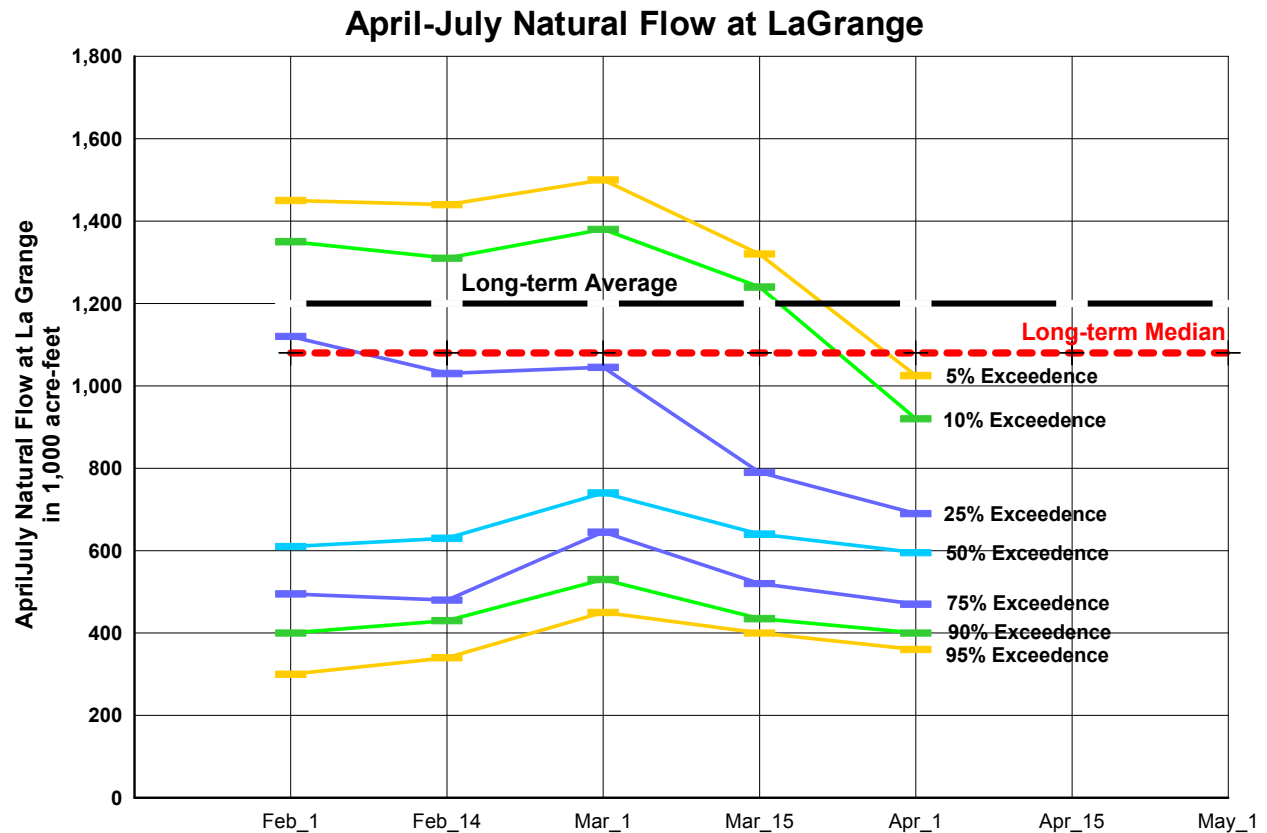
Significant melting of the snowpack began during the second half of March due to above-normal air temperatures (Figure 2). Unimpaired inflow at La Grange exceeded the 2,416 cfs rate and added water to the City’s entitlement account.

**Figure 2:** Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1, 2006 through March 31, 2007 is 40,689 acre-feet.



The forecast indicates that the median amount of runoff that may occur this year is about 55% of the long-term median (Figure 3). This is a reduction from the 69% of the long-term median that was forecast on February 1. The reduction is due to the fact that the March precipitation index was 27% of normal. The median forecast of April-to-July runoff is about 595 TAF, compared to the long-term median runoff for the April-to-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 400 TAF and 920 TAF.

**Figure 3:** Tuolumne River at La Grange water supply forecast



cc	HHWP Records	DeGraca, Andrew	Kehoe, Paula	Sandkulla, Nicole
	Bauer, Leo	Fong, Mike	Larramendy, Don	Sanguinetti, Dave
	Cameron, David	Gass, Matt	Levin, Ellen	Tsang, Michael
	Carlin, Michael	Hale, Barbara	McGurk, Bruce	
	Chester, John	Hannaford, Margaret	Rickson, Norman	
	Davis, Cheryl	Jensen, Art	Samii, Camron	

# ***STAFF REPORT***

**To: Ed Schmidt, General Manager**

**From: Jim Teter, District Engineer**

**Agenda: April 10, 2007**

**Report Date: April 3, 2007**

**Subject: Engineering Projects Received for Review During March, 2007**

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## **Recommendation:**

None. The agenda item is informational.

## **Background:**

The Board of Directors has requested a monthly report from the District Engineer on proposed new developments which have been forwarded to him for engineering review.

## **Projects Received:**

There were no projects received for review.

## **Fiscal Impact:**

None. All costs of engineering review are paid by the project applicant.

# ***STAFF REPORT***

**To: Coastside County Water District Board of Directors**

**From: Ed Schmidt, General Manager**

**Agenda: April 10, 2007**

**Date: April 5, 2007**

**Subject: General Manager Activities**

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The following is an accounting of some of the activities I have been involved with for the period of Friday, March 9, 2007 through Friday, April 6, 2007:

- **Held an “all employee” meeting on Monday, April 2, 2007 (agenda attached).**
  
- **Met and/or had discussions with the following individuals:**
  - Lonnie Hayhurst – Hayhurst & Associates
  - Eddie Andreini Sr.
  - Vicki – Senior Coastsiders
  - Paul Kimura – Avery & Associates
  - Alan & Susan O’Driscoll
  - Aaron Levinson
  - Olivia Booh – San Mateo County
  - Paul Nagengast – City of Half Moon Bay
  - Jim Asche – Half Moon Bay Fire Protection District – Retired
  - John Wick
  - Linda Kegerrels – CPS Services
  - Debbie Owen – CPS Services
  - Kathy Marx – City of Half Moon Bay
  - John Kaeuper
  - Bob Rathborne
  - Kenneth Mah
  - Larry Kay

➤ **Meetings Attended**

- District Facility Committee – Friday, March 16, 2007
- District Finance Committee – Wednesday, April 4, 2007
- CCWD Special Board Meeting – Thursday, April 5, 2007
- CCWD Recruitment Committee – Friday, April 6, 2007

➤ **Upcoming Meetings**

- Local Government Committee – “Linking Water and Land Use”  
– Monday, April 23, 2007 - Oakland
- BAWSCA – “Unlisted Containment Rule Meeting” –  
-Wednesday, April 25, 2007 – San Jose

## Coastside County Water District

Employee Meeting – Monday – April 2, 2007 – 8:00 a.m.

1. Introduction of Cathleen Brennan – Public Outreach/Program Development/Water Resources Analyst
2. Committee Meetings – District Facilities – March 16, 2007 – *(agenda attached)*
3. Management of District's wireless sites – agreement with Communications Leasing Services, Inc.
4. Update on Denniston Wells Rehabilitation Project – *(attachment)*
5. Authorization to purchase a new fleet vehicle
6. Status Report on Capital Improvement Projects – *(attachment)*
7. District's 2007-2008 Fiscal Year Budget Process
8. Superintendent of Operations Report – *(attachment)*
9. Safety
10. Office Manager's Report
11. CalPERS Retirement Planning Workshops – *(attachment)*
12. Questions, Comments, Concerns
13. Adjournment

# ***STAFF REPORT***

**To: Ed Schmidt, General Manager**

**From: Cathleen Brennan, Water Resources Analyst**

**Agenda: April 10, 2007**

**Subject: Water Conservation Report**

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• **Smart Rebates Program**

Coastside County Water District has signed an agreement to participate in a one-stop statewide water rebate program known as Smart Rebates. The objective of this rebate program is to maximize economies of scale and marketing power to achieve a high volume of savings. The participating water utilities agree to co-fund up to 50% of the rebate value. In addition, participating water utilities can agree to rebate 100% for stand-alone participation, if there is demand that goes over the subsidized amount. The program is co-funded through a grant from Proposition 50 and is administered by the California Urban Water Conservation Council (CUWCC). Qualified appliances and fixtures purchased on or after March 1, 2007 are eligible.

Residential

High Efficiency Washers up to \$150  
High Efficiency Toilets up to \$100  
Ultra Low Flow Toilets up to \$100

Commercial

High Efficiency Washers up to \$400  
High Efficiency Toilets up to \$200  
High Efficiency Urinals up to \$300  
Pressurized Waterbroom up to \$50

The Conservation Web Page was updated to link customers to the Smart Rebates Program on the CUWCC web site.

An advertisement is planned to be in the Coastal Guide – May edition.



- Smart Gardening Landscape Class – April 21,2007  
Flyer at local nurseries  
Advertisement: Half Moon Bay Review  
Sponsored by BAWSCA and Coastside County Water District.
- Sample Irrigation Schedule – Suggestions for irrigation scheduling for the coast was forwarded to BAWSCA.



# ***STAFF REPORT***

**To: Ed Schmidt, General Manager**

**From: Cathleen Brennan, Water Resources Analyst**

**Agenda: April 10, 2007**

## **Subject: Water Shortage and Drought Contingency Plan**

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A review of the District's Water Shortage and Drought Contingency Plan was requested due to concern that our local sources may be impacted from less than normal rainfall this season.

The purpose of the Water Shortage Contingency Plan is to establish procedures and actions for managing water supply and demand during water shortages to conserve supplies for the greatest public benefit. The shortage could be due to a progressive situation related to weather or a drastic situation from a system failure or emergency. Adequate water supply for domestic use, sanitation, and fire protection is the objective to managing supply and demand during a water shortage.

The plan describes a four-phased curtailment plan. The first stage is the Advisory Stage. At this stage, the public is informed as early as meaningful data are available that a possible shortage may occur. The other stages are Voluntary Stage, Mandatory Stage, and Emergency Curtailment.

The plan describes conditions that would trigger the implementation of the Advisory Stage of the plan. The data required to declare an Advisory Stage are:

1. Crystal Springs Reservoir storage and predicted inflows from Denniston and Pilarcitos Creek are significantly below historic "normal" for the current time of the year, and/or lack of carryover storage from the previous year.
2. Total Crystal Springs Reservoir storage and predicted inflows from Denniston and Pilarcitos Creek are significantly below historical "normal" for the current time of the year, and supply modeling indicated that expected demands may not be met if this trend continues or worsens.

If the plan is implemented based on the above conditions and the Advisory Stage is activated, the following actions are required:

1. Elected officials must be informed or "briefed".
2. General Manager directs staff members to meet as often as appropriate to evaluate conditions, determine actions and make assignments. Suggested staff persons to be involved are the Superintendent of Operations, Engineer, and Water Conservation Coordinator.

3. Intensify ongoing media education effort about water system; provide up to date data and implications for water use, if known.
4. Establish a “hotline” for frequently updated recordings that provide the latest information and supply and demand data.

At this time there are no predicted impacts on storage at Crystal Springs Reservoir, but due to less than normal local rainfall this last winter (see table below), Denniston Creek and Pilarcitos Creek may be impacted. At this time, we do not have stream flow or well data indicating that demand can't be met.

<b>Local Rainfall Data (inches)</b>							
<b>2006</b>				<b>2007</b>			
Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
.05	.19	3.18	4.24	.72	5.31	0.81	14.5
<b>Historic Average Rainfall Data</b>							
0.3	1.3	3.4	3.7	5.5	4.8	3.9	22.9

Staff finds that rainfall for this season is below normal and our local water supply sources may be impacted this spring and summer for customers relying on the Denniston Project. **Staff does not recommend implementing The Water Shortage and Drought Contingency Plan at this time, but recommends monitoring the water supply and demand data closely this spring and re-evaluate the need for implementation by June 1, 2007.**

In addition, staff recommends placing a public service announcement in the Half Moon Bay Review to inform the public of the less than normal rainfall amounts and impacts on local supplies. The announcement should ask for their cooperation to keep demand down this spring and summer by voluntarily reducing consumption to off set the impact on our local sources. Emphasis should be on reducing outdoor water use, fixing leaks, and avoiding water waste.

# ***STAFF REPORT***

**To:** Ed Schmidt, General Manager  
**From:** Joe Guistino, Superintendent of Operations  
**Agenda Date:** April 10, 2007

Date: 6 April 2007

**Subject: Operational Report – March 2007**

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Source of Supply- Pilarcitos Lake and Pilarcitos Well 4A were the main source of supply for the month of March. Denniston Reservoir and Denniston Well 9 supplemented this supply for 16 days in March when raw water turbidity was at acceptable levels.

## **Systems Improvement:**

### Short Term Plant Improvements

DHS sent us their letter of acceptance for the Denniston Tank Modification Project. A copy has been forwarded to Jim Teter to start the preparation of a request for proposal (RFP) and the initiation of the construction process.

Mr. Teter is working on final design for the chemical feed and control upgrades for both facilities.

### Automatic Meter Reading Pilot Program

I have not gathered enough information to proceed with a confident decision as to the selection of the available systems. In speaking with representatives from three reputable firms, the costs are all very competitive, but the systems are significantly different in how they operate. The cost for a pilot system for the 68 meters on Rt 92 will be in the ballpark of \$40,000. This will include the costs of the meters, the installation and the read system. The meter replacement costs for all systems run about \$170/meter. The read system is universally \$23,000. The future of this technology will be fixed based reads from a central office. I would like for the company that we select to be adaptable to the new technology in as seamless a transfer as possible. I shall present my findings at the 10 May Board meeting.

### Crystal Springs Telemetry

The phantom telemetry alarm returned twice in the month of March. Although a significant improvement, it is still not acceptable and all efforts are being made to return to the hard wire system. All pull boxes were unearthed and Dal Porto Electric will initiate work in April. This system is expected to be back in service by 1 June.

## Main Street Project

Please reference Capital Projects Report

## Facilities Beautification and Enhancement

The following items have been completed this month:

- Dug out electrical boxes at Crystal Springs Reservoir
- Power washed Nunes WTP top deck
- Finished the installation of new brackets for the Nunes filter gallery remote boxes
- Routine cleaning of all District vehicles

## **Update on Other Activities:**

### Emergency Generator

Notice to proceed on this project was sent to California Generator on Friday, 6 April. Work is expected to be complete by 1 June.

### Denniston 60 HP Pump Bearing Failure

The bearings in this unit were replaced on 16 March and the unit is working fine. We will be keeping a close eye on this unit.

### New Maintenance Worker

Kristoffer Smith will join us as our new Maintenance Worker on Monday, 9 April.

## **Safety/Training/Inspections**

### Safety Training

The Safety Committee met on 13 March to discuss changes and updates needed in the written safety program. Steve Dumont met with me on this date to go over our program. He will be providing us with needed updates at the April meeting.

### Interagency Cooperation

John Davis, Sean Donovan, Steve Twitchell and myself participated in two emergency response exercises on 6 and 13 March, put on by the San Mateo Office of Emergency Services. The first was a short background of the SIMS system (Standard Incident Management System) and the second was a preliminary tabletop exercise on dealing with a tsunami. Other agencies involved were the City of Half Moon Bay Public Works and Police Departments, Sheriff's Department and Fire District. This was a practice session for a more involved exercise that will be conducted in April.

### Sexual Harassment Refresher

John Davis and myself attended a mandatory 2-hour sexual harassment training course at the Soquel County Water District on 8 March.

## **Department of Health Services**

### Correspondence

We have received correspondence from DHS (attached), covering our request for reduced monitoring, Denniston Storage Tank Modification Project, and Denniston Return Wash Water Flows. We have been granted reduced monitoring for:

- Nitrate at Crystal Springs, Stone Dam and Denniston Reservoir from quarterly to annually.
- Cyanide at Denniston Reservoir from annually to once every 9 years.

They are also requiring that we submit an amendment to our water supply permit for the wash water returns that we enacted this year. Staff has prepared this document for submittal.

### **Items Requiring Attention**

#### Nunes Underground Diesel Storage Tank

An RFP for removal of the underground tank and replacement with an above ground unit has been prepared and will be sent out to qualified firms in April.

State of California—Health and Human Services Agency  
Department of Health Services



California  
Department of  
Health Services

SANDRA SHEWRY  
Director



ARNOLD SCHWARZENEGGER  
Governor

RECEIVED

MAR 27 2007

COASTSIDE COUNTY  
WATER DISTRICT

March 23, 2007

Mr. Joe Guistino  
Superintendent of Operations  
Coastside County Water District  
766 Main Street  
Half Moon Bay, CA 94019

Dear Mr. Guistino:

**REQUEST FOR REDUCE MONITORING  
DENNISTON STORAGE TANK MODIFICATION PROJECT  
FILTER BACKWASH RETURN AT DENNISTON  
Coastside County Water District, Water System No. 4110011**

This letter is in response to your written request on February 12, 2007 to reduce the monitoring frequencies at the Crystal Springs Reservoir, Stone Dam Reservoir, and Denniston Reservoir. In addition, Coastside County Water District (CCWD) submitted to the Department for review on January 10, 2007 the Contract Drawings and Technical Specifications for the Denniston Storage Tank Modification Project. CCWD also requested approval from the Department to recycle the spent filter backwash water back to the head of the Denniston Water Treatment Plant (Denniston WTP).

Nitrate Monitoring

Section 64432.1 (a), Chapter 15, Title 22 of the California Code of Regulations (CCR) requires community water systems using an approved surface water source to monitor quarterly for Nitrate. Monitoring may be reduced to annually if four consecutive quarterly samples are less than fifty percent the maximum contaminant level of 45 mg/L. CCWD completed four consecutive quarterly samples for Nitrate for the Crystal Springs Reservoir and Stone Dam Reservoir during the fourth quarter 2005 through the third quarter 2006. Quarterly Nitrate samples for the Denniston Reservoir have also been conducted since 2001. All quarterly Nitrate values were below 3.0 mg/L. Therefore, the Department has reduced the monitoring frequency for Nitrate at the Crystal Springs, Stone Dam, and Denniston Reservoir to one sample every year, making the next round of Nitrate monitoring due by the end of 2007.

SOC monitoring at Denniston Reservoir

Section 64445.1 (b)(2) of the CCR requires community water systems serving more than 3,300 persons to collect a minimum of two quarterly samples for SOC's every three years if no SOC's

were detected during the initial monitoring. CCWD conducted two consecutive quarterly monitoring rounds for SOC for the Denniston Reservoir in 2001 and 2004. No SOCs were detected during those four quarters. CCWD may request the Department to waive the 2<sup>nd</sup> quarterly sampling round, making the SOC monitoring frequency one sample every three years. The waiver request must include information such as user population characteristics, proximity to sources of contamination, and surrounding land use. Please reference Section 64445 (d)(2) for more required waiver information. If a waiver is granted, CCWD must conduct one round of SOC monitoring by the end of 2007.

#### Cyanide Monitoring at Denniston Reservoir

Section 64432 (b)(1) requires community water systems that use an approved surface water source to monitor annually for inorganic chemicals (IOC). The monitoring frequency for specific IOCs may be reduced to one sample every nine years if the system has conducted at least 3 rounds of annual monitoring and all previous analytical results are less than the MCL. CCWD requested within the February 12, 2007 letter to reduce the monitoring frequency for cyanide at the Denniston Reservoir since all three consecutive annual samples, conducted in 2004 through 2006, were non-detectable. The Department has therefore reduced the Cyanide monitoring frequency from one sample every year to one sample every nine years, making the next round of Cyanide monitoring due in 2015.

#### Denniston Storage Tank Modification Project

On January 10, 2007, Mr. James Teter submitted to the Department the contract drawings and technical specifications for the Denniston Storage Tank Modification Project. The project construction will provide a new inlet pipeline on the opposite side of the tank from the existing inlet-outlet connection and convert the existing inlet-outlet connection to an outlet connection only. The purpose of this project is to increase the disinfection contact time for the treated water from the Denniston WTP and help reduce disinfection-by-product formations by lowering the amount of chlorine added but still achieve the required *Giardia* inactivation ratio. A revised CT calculation sheet was submitted to demonstrate that CT will be achieved with the lower chlorine residual values and longer detention time.

Upon review of the submitted plans, specifications, and CT calculation sheet, the Department finds that the construction of the separate inlet and outlet connection to the Denniston storage tank complies with the current Waterworks Standards. The construction will also minimize short-circuiting of the water flow through the reservoir, increase the disinfection contact time, and reduce DBP formations, which is currently an issue with the water discharged from the Denniston WTP.

Before putting the reservoir or newly constructed pipelines into service, the reservoir and pipeline needs to be disinfected and sampled for bacteriological quality in accordance with the American Water Works Association Standard C652-02. If the results of the bacteriological sample are positive for coliform bacteria, the reservoir and pipeline shall be resample for bacteriological quality and the test shall be submitted to the Department for review and approval before the reservoir and pipeline are placed into service.

#### Filter Backwash Water Return at Denniston Water Treatment Plant (Denniston WTP)

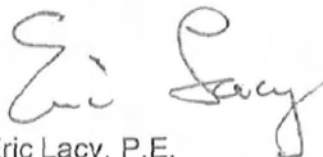
In December 2005, CCWD informed the Department that the Regional Water Quality Control Board has mandated CCWD to immediately cease the discharge of filter backwash water into

the Denniston Creek. As a result, CCWD proposed to recycle the spent filter backwash water to the head of the Denniston WTP. To implement the filter backwash recycling project at the Denniston WTP, CCWD must apply for and receive an amended water supply permit from the Department. The permit application must include the following documents and address the following questions:

1. Application for Domestic Water Supply Permit Amendment.  
<http://www.dhs.ca.gov/ps/ddwem/dwp/Permits/PDFs/AmendedPermitApplication.pdf>
2. A schematic of the treatment facility that indicates the origin of spent filter backwash water and the location where the water is reintroduced into the treatment facility.
3. The typical backwash recycle flow rate, duration, and frequency at which the backwash water is returned.
4. The hydraulic conveyance used to transport the backwash water.
5. The highest turbidity value allowed to be reintroduced into the influent flow.
6. The maximum makeup ratio of the recycle backwash water to the remaining influent flow. Another word, the total amount of recycle backwash water will only be X percent of the total flow of water into the Denniston WTP.
7. Will CCWD provide any treatment to the recycle stream prior to the return?
8. Under what condition is the recycle water returned to the head of the plant? Specific time period or water level within the filter backwash water basin?
9. Will coagulant chemical adjustments or other operational practices be applied to accommodate the recycle flow?
10. Will the backwash water be recycled to the head of the plant automatically under certain conditions or will it be manually controlled?

If you have any further questions regarding this letter, please feel free to contact Ms. Van Nguyen at (510) 620-3602.

Sincerely,



Eric Lacy, P.E.  
District Engineer  
Santa Clara District  
Drinking Water Field Operations Branch  
Department of Health Services

cc: San Mateo County Environmental Health Department



3 April 2007

Ms. Thuy Van Nguyen  
State of California  
Department of Health Services  
Drinking Water Field Operations Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403

**Reference: March 2007 Monthly Report**

Dear Ms. Nguyen:

Enclosed are the following reports for **March**.

**Distribution System:**

- 24 Total Coliform samples completed and all ABSENT
- Quarterly Report for Disinfectant Residuals Compliance for Systems Using Chlorine or Chloramines

**Nunes Water Treatment Plant:**

- Nunes Monthly Summary of Monitoring for SWTR (page 1, 2 and 3)
- Monthly Iron for **March**
- CT Compliance spreadsheet for **March**
- Individual Filter Monitoring Report (1 page)
- Quarterly Report for Disinfection Byproduct Precursors Compliance for Systems Required to Meet the Enhanced Coagulation Requirements

**Denniston Water Treatment Plant:**

- Denniston Monthly Summary of Monitoring for SWTR (page 1, 2 and 3)
- Monthly Iron, Manganese and Aluminum Report for **March**
- CT Compliance spreadsheet for **March**
- Individual Filter Monitoring Report (3 pages)

If you have any questions with the reports submitted or would like additional information regarding this matter, please do not hesitate to contact me.

Sincerely,

**Joe Guistino**  
**Superintendent of Operations**  
**Coastside County Water District**  
**650 726 4405**  
**[jguistino@coastsidewater.org](mailto:jguistino@coastsidewater.org)**

# ***STAFF REPORT***

**To:** Ed Schmidt, General Manager  
**From:** Joe Guistino, Superintendent of Operations  
**Agenda Date:** April 10, 2007

Date: April 6, 2007

**Subject:** Denniston Wells Rehabilitation Project

---

## **Recommendation**

Purchase of a new 5 HP 50 GPM pump and motor with installation from Maggiora Brothers for \$6783 for Denniston Well #1.

If the rating for the Denniston Well #3 pump is the same as that of Denniston Well #1, purchase and installation of such unit from the lowest of 2 bids.

Staff does not recommend reconstruction of Denniston Well #2 at this time due to high costs and long payback period.

## **Background**

At our request, Maggiora Brothers have submitted estimates for the reconstruction of Denniston Well #2 and recommendations and replacement costs for the motor/pump unit for Denniston Well #1. Denniston Well #3 has been rehabilitated. We are awaiting the contractor's recommendation as to pump/motor sizing.

### **Well #1**

Maggiora Brothers recommends a 5 HP 50 GPM pump and motor for this well. They submitted a bid for \$6783 for this work. A second bid was received for \$7579. We will arrange for Maggiora to fit this well and expect to have it in production by 1 May.

### **Well #2**

Maggiora Brothers estimates that it will cost about \$67,500 to drill out and remove the existing well casing and re-case the well with 8" PVC well casing. This well has been a historic low producer, providing no more than 30 gpm through its lifetime. The cost savings for using Denniston water over Crystal Springs water is about \$5800/year for every 10 MG. The 30 gpm increase in production yields about 16 MG/year (if run 24/7 - 365). The payback would therefore be \$9280/year for a total of 7.5 years. There is no guarantee that this well would continue to be as productive

in this amount of time and it will surely require a pump/motor replacement in that time. These factors do not make this well a good candidate for repair.

Well #3

This well was rehabilitated and will produce similar to well #1. Maggiora Brothers will submit the recommended pump/motor size as well as their bid for replacement in April.

**Fiscal Impact**

The costs for new pump/motor assemblies for Denniston Wells #1 and #3 and ancillary materials will total about \$15,000.

**MAGGIORA BROS. DRILLING, INC.**

595 Airport Blvd.  
Watsonville, CA 95076  
(831) 724-1338

2001 Shelton Drive  
Hollister, CA 95023  
(831) 637-8228

**Pump Specifications and Estimated Price**

Date: 23-Mar-07

Proposal # PO4733D

A. The following is the complete specifications and costs of the pump installation/repair project. Quantities are estimated and the final price will be adjusted at the time of invoicing to reflect the actual amounts of materials utilized. Customer would normally bring electrical and piping to project site otherwise this can be supplied on a time and material. PG&E power to the property will have to be arranged by the Customer.

B. General description of work requested:

Furnish and install 5 Hp 50 GPM submersible pump w/ cooling sleeve , in DENNISTON well # 1 , Warrick liquid level control with 3 - SS probes and SubMonitor 3 phase pump protection . Customer will supply 60 ft - 2" SS drop pipe .

C.	Qty	Item Description	Model	Each	Price
1	Ea.	Submersible Pump, 50 GPM, 5HP, 230V, 3 Ph		\$ 2,744.00	\$ 2,744.00
1	Ea.	SubMonitor 3 Phase Pump Protection		\$ 1,050.00	\$ 1,050.00
70	Ft.	Submersible electrical cable, 12/3 w/ ground		\$ 1.34	\$ 93.80
1	Ea.	Sanitary well seal, 8 x 2 inch		\$ 83.00	\$ 83.00
1	Ea.	Check valve, 2 inch		\$ 68.00	\$ 68.00
1	Ea.	Warrick liquid level control w/ probes	1G2D0	\$ 280.00	\$ 280.00
1	Ea.	4" Cooling Sleeve		\$ 85.00	\$ 85.00
1	Lot	Misc. plumbing fittings		\$ 100.00	\$ 100.00
1	Lot	Misc. electrical fittings		\$ 100.00	\$ 100.00
SUB-TOTAL					\$ 4,603.80
Sales Tax on Materials 8.25%					\$ 379.81
Trenching and backfill					\$ -
LABOR & PUMP RIG TO INSTALL					\$ 1,800.00
TOTAL ESTIMATED CASH PRICE					\$ 6,783.61
Less down payment (due upon return of contract)					\$ -
ESTIMATED balance due upon completion					\$ 6,783.61

Customer:	Coastside County Water District	Phone:	650-726-4405
Address:	766 Main St.	Home:	650-346-8140
City,Zip:	HMB, Ca. 94019	FAX:	
Owner:		Phone:	
Address:		Contact:	Joe Guistino
Site:	DENNISTON Well# 1	APN #:	

I HAVE READ AND UNDERSTAND THESE TERMS. (PLEASE INITIAL: \_\_\_\_\_)



# PUMP REPAIR SERVICE CO.

March 30, 2007

Coastside County Water District  
766 Main Street  
Half Moon Bay, CA 94019

Attn: John Davis

**SUBJECT: DENNISON WELL #1**

Dear John,

We are pleased to provide you with an estimate on the following pumping equipment and labor. Customer will supply 60 feet of 2" stainless steel drop pipe.

- 1 – Goulds submersible pump 50 GPM @ 240' TDH
- 1 – 5 HP, 230 volts, 3 phase submersible motor
- 1 – Pump/motor submonitor
- 1 – 8" x 2" well seal
- 70' of 12/3 power cable
- 1 – 2" check valve
- 1 – Cooling motor sleeve
- 1 – Warrick liquid level control with probes
- Misc. plumbing fittings
- Misc. electrical fittings
- Material Subtotal
- Factory freight
- Sales tax
- Shop labor
- Field labor
- Electrical labor
- Boom truck/service truck
- Total.....\$7,578.71**
- Delivery .....3 Weeks

If you have any questions on the above estimate, please give me a call.

Sincerely,



Wayne Archer

WA/dm

# MAGGIORA BROS. DRILLING, INC.

DRILLING CONTRACTORS - PUMP SALES & SERVICE  
CALIFORNIA CONTRACTOR'S LICENSE NO. 249957

Corporate Office  
595 Airport Blvd.  
Watsonville, CA 95076

Tel: (831) 724-1338  
Tel: (800) 728-1480  
Fax: (831) 724-3228

March 26, 2007

Coastside County Water District  
Attn: Joe Guistino  
766 Main Street  
Half Moon Bay, CA 94014

Re: Dennistion Well #2 – Drill out and replacement of well

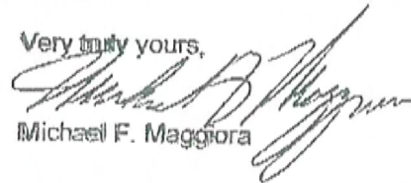
Dear Mr. Guistino,

As per our conversation, the following is Maggiora Bros. Drilling, Inc. estimated cost to drill out and remove the existing well casing and re-case the well with 8" PVC well casing. Due to permitting difficulties, we can obtain a repair permit on the existing well and not go through all of the State and County agencies for replacement of the well. The following is an estimated cost only.

1. Mobilization/demobilization and repair permit	\$10,000.00
2. Wash over and extract existing well casing – estimated 80 hours @ \$400.00 per hour	\$32,000.00
3. Electric log and caliper log of borehole (run at same time)	\$ 2,500.00
4. 8" SDR-21 PVC well casing 60 feet @ \$40.00 per foot	\$ 2,400.00
5. 8" SDR-21 PVC factory perforation 60 feet @ \$60.00 per foot	\$ 3,600.00
6. Sand pack 100 feet @ \$12.00 per foot	\$ 1,200.00
7. Sanitary well seal 20 feet @ \$60.00 per foot	\$ 1,200.00
8. Drill cuttings and fluids handling	\$10,000.00
9. Air lift development of well - 4 hours @ \$400.00 per hour	\$ 1,600.00
10. Install and remove test Pump Mgr	\$ 2,000.00
11. Video logging of well	\$ 1,000.00
TOTAL ESTIMATED COST	<u>\$67,500.00</u>

If you have any questions, please feel free to contact me at any time.

Very truly yours,



Michael F. Maggiora

CCWD WELL REHABILITATION MASTER PLAN

Well #	Location	State Well #	Instal Date	Original Productivity gpm	Surveyed Dates			Present capacity	Rehab dates	Comments	Reccomendations	Sequencing	Status
					1984	1987	1988						
DENNISTON WELL FIELD													
Denniston #1	Cabrillo Farms S access road 250' from Rt 1	055/06W-11L01M	1977	52	40	38	26	na	1984 motor ;1987 pump and motor and acid treat ;1989 rehab		Rehab	1	90% complete
Denniston #2	300' NW well 1	055/06W-11L02M			20-40	30	34	na	1979 replaced motor; 1989 new pump and motor and rehab; 1991 new motor	abandoned late 1979. Rehab outfit in 1989 (ESA) advised not to spend too much money on this low producer	Rehab last	9	dormant
Denniston #3	S side of Denniston Cr at end of easment between Shelter Cove Dr and Seacrest Ct		1977			30	35	na	1987 rehab pump and motor	abandoned 1979 but revived 1987	Rehab	2	80% complete
Denniston #4	S side of Denniston Cr between Seacrest and Sunrise Cts	055/06W-11F01M	1975	25	15-40	30	0	20	1987 rehab pump and motor; 12/87 replaced pump-failed dt sand; 1995 new pump and motor	Very high in iron. Requires rehab and disinfection	Rehab	3	Next in cue
Denniston #5	100 feet east of Rt 1 and 1200 ' SW of Denniston access road	055/06W-11L03M	1975	52	50-60	22	26		1979 acid treated; 1982 acid treated, replaced drop pipe; 1984 replaced motor; 1986 replaced pump and motor; 1987 full rehab new pump and motor	Nitrates at 50% of MCL. Only used if absolutely required.	Emergency Standby	na	Standby
Denniston #6			1977	15						Abandoned 1977	Officially abandon	na	fy 2008
Denniston #7			1977	10					tried to rehab in 1987. Large breach in screen. Drillers reccomended abandonment	Abandoned 1977	Officially abandon	na	fy 2008
Denniston #8		055/06W-11Q02M	1977		15					Low Producer Consider abandonment	Emergency Standby	na	Standby
Denniston #9	300' SW Airport road and 500' NW of trailer village	055/06W-11K01M	1977	75	60	30	44	35			No Action	na	In service
Denniston #10					8					Consider abandonment	Emergency Standby	na	Standby

Well #	Location	State Well #	Instal Date	Original Productivity gpm	Surveyed Dates			Present capacity	Rehab dates	Comments	Reccomendations	Sequencing	Status
PILARCITOS WELL FIELD					1991	1998							
Pilarcitos #1	Pilrcitos Canyon Road	055/05W-11N01M	1964		125	45	50		new pump and motor 2003;	pump motor good. Can't overcome pressure	Inspection New pump and motor	4	
Pilarcitos #2	Pilrcitos Canyon Road	055/05W-11N02M	1969			40 - 45	40		new pump and motor 1993;	pump motor good. Trips out due to clogging	Rehab	6	
Pilarcitos #3	Pilrcitos Canyon Road	055/05W-11N03M				30	40			pump motor failed	Inspection New pump and motor	5	
Pilarcitos #3A	Pilrcitos Canyon Road	055/05W-11N04M	1972			25-30			new pump and motor 1972	pump motor good. Trips out due to clogging	Rehab	8	
Pilarcitos #4	Pilrcitos Canyon Road	055/05W-11N05M	1979		200	100	150			pump motor good. Competes with 4A	Keep as standby	na	Standby
Pilarcitos #4A	Pilrcitos Canyon Road		1995			NA	160	150	bailed and swabbed and new pump and motor 2005		No Action	na	In Service
Pilarcitos #5	Pilrcitos Canyon Road	055/05W-11E01M	1980		120	40	60		rehab and new pump and motor 1991.	pump motor good. Pumps gravel and sand.	Rehab	7	



# ***STAFF REPORT***

**To:** Ed Schmidt, General Manager  
**From:** Joe Guistino, Superintendent of Operations  
**Agenda Date:** April 10, 2007

Date: March 13, 2007

**Subject: Nunes Filter Backwash Valves Project (1-0-1121-26)**

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## Introduction

There is significant "leak-by" during backwash of the Nunes WTP filters that must be remedied. Money was earmarked to fix this problem in both the FY 06/07 budget (\$5000) and FY 07/08 budget (\$100,000). District crews would like to start on this important project.

## Recommendation

Direct staff to purchase the required valves at a total cost of \$20,000 this fiscal year.

## Discussion

Each filter is divided into 2 sides, which are backwashed separately. When a backwash occurs on one side of any filter, a portion of the backwash supply water leaks into the other side. This results in insufficient media expansion in the backwashing filter side with the resulting effects of mud ball formation and improperly cleaned filters. This latter problem causes filter spikes when the filter is returned to service. This could lead to turbidity violations during periods of high raw water turbidity.

Although \$105,000 was earmarked for this project (\$5,000 FY 06/07 and \$100,000 FY 07/08), District crews have discovered that the leak-by is actually caused by a design flaw that can be fixed by the purchase and installation of four 4" electrically operated butterfly valves at about \$5,000 each. The District crew is able to purchase and install these valves in-house now at a substantial savings.

If we purchase of these valves and ancillary equipment now at a total cost of approximately \$25,000, it will release \$60,000 from the FY 07/08 capital budget.

# ***STAFF REPORT***

**To: Ed Schmidt, General Manager**

**From: Jim Teter, District Engineer**

**Agenda: April 10, 2007**

**Report Date: April 3, 2007**

**Date:**

**Subject: District Engineer Work Status Report**

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## **Recommendation:**

None. The agenda item is informational.

## **Background:**

The Board of Directors has requested a monthly status report from the District Engineer on his activities.

## **Work Performed Since Last Board Meeting**

Work performed since the last Board of Directors meeting includes:

- Water Treatment Plant Short-Term Improvements. Engineering work is continuing.
- Phase 3 El Granada Pipeline Replacement Project: Work continued on coordinating the work of the consultants involved in preparation of the additional submittal documents required for compliance with the conditions of the CDP's and as required by the Caltrans letter of response to the District's encroachment permit application.
- PRV Vault Modification at Princeton Harbor Village Project: provided advice to the District staff and the contractor.
- San Mateo County GIS Mapping Project: continued work coordinating receiving the data files from the County and putting them into use by the District.
- Main St./Hwy. 92 Pipeline Replacement Project: responded to questions from District inspection personnel.

- Carter Hill East Pipeline Replacement Project: responded to questions from District inspection personnel.
- FY 07-08 CIP Budget: Provided District field staff with budget cost estimates for proposed projects.
- Engineering Advice. Provided the District staff with advice on an as-requested basis on engineering-related topics.

**Current Work Assignments:**

A description and status report on the District Engineer's current work assignments follows:

1. Preparation of Design Contract Documents for Phases IIIA and IIIB of the El Granada Transmission Pipeline Replacement Project. Current status of the project is as follows:

Engineering design work has been completed on the project drawings except for the changes that may be required by the special study work being performed by EIP and the other consultants performing the additional work required by Caltrans. Copies of the drawings have been provided to the District for review. The encroachment permit application for work within the Caltrans right of way has been prepared and submitted, and review comments have been received. The review comments from Caltrans require additions to the project plans before the application will be considered complete. Teter is preparing the additional pipeline profile sheets required by Caltrans. The other work for compliance with the Caltrans requirements requires additional work by other consultants. The status of the consultants' work is as follows:

- A. Surveying. Towill, Inc. Towill has completed the survey work and submitted the information for District review and use.
- B. Geotechnical Report. Cleary Consultants, Inc. The soil borings work has been completed. The consultants are currently performing laboratory work on the soil samples, and will next prepare their geotechnical report. Completion is anticipated by the end of April.
- C. Shoring Design. J. M. Turner Engineering, Inc. The shoring design work cannot begin until the final geotechnical report has been completed. Completion of the shoring design is anticipated by mid-May.
- D. Archeological Report. Holman & Assoc. The consultants have begun their work. No schedule is currently available regarding their anticipated completion date.
- E. Water Pollution Control Plan. EIP Associates. The consultants have begun their work. No schedule is currently available regarding their anticipated completion date.

The encroachment permit applications to the City of Half Moon Bay and County of San Mateo for work within their respective street right of way areas cannot be submitted until the work currently being performed by EIP and the District legal counsel for compliance with the CDP requirements has been submitted and approved.

2. SCADA System Replacement. The District Engineer has begun work on the study for replacement of the existing SCADA (Supervisory Control and Data Acquisition) system. The study will provide recommendations for the new system including cost. This work will be performed in conjunction with the work for the WTP Short-Term Improvements since it requires extensive coordination with the WTP operating staff and the final decisions regarding the short-term improvements.

3. Short-Term Improvements at Nunes & Denniston WTPs. The District Engineer has begun preparation of the plans and specifications for these projects:

Denniston WTP Improvements:

- A. Denniston Storage Tank Modifications Project. A decision has been made to construct the modifications to the Denniston storage tank and the new tank inlet pipeline first. Teter has completed the project plans and specifications. These Contract Documents have been reviewed by the District staff and approved by the State Department of Health Services. The project may be advertised for bid when the CCWD staff has developed a plan for providing adequate water service during the period the Denniston tank and water treatment plant will be out of service.
- B. Denniston Water Treatment Plant Improvements. Teter has completed his final Contract Drawings, and these are currently being drafted into electronic format by the Autocad draftsman. Following final review by the water treatment plant operating staff, a structural engineer will be retained for design of the minor modifications to the treatment plant walls and floor.

Nunes WTP Improvements:

All conceptual design work has been completed, and Teter is in the process of preparing the final Contract Documents (plans and specifications).

**Fiscal Impact:**

1. El Granada Transmission Pipeline Replacement Project Phases IIIA & IIIB. The current fiscal year Capital Improvement Program contains funding for engineering design work for this project (See the C.I.P. report included elsewhere in the Board meeting packet).

- 2 SCADA System Replacement. The FY 06/07 Capital Improvement Budget contains \$20,000 for the SCADA system replacement study.
3. Short-Term Water Treatment Plant Improvements. The FY 06/07 Capital Improvement Budget contains funding for this project.

**Schedule for El Granada Transmission Pipeline Replacement Project**

A.	El Granada Pipeline Phases 3A & 3B:	
	Complete predesign services (surveying & photogrammetry)	February, 2005
	Complete preliminary engineering design	March 3A, June 3B, 2005
	File CDP application for Phase 3A	October, 2005
	File CDP application for Phase 3B	December, 2005
	Obtain CDP's	Sept., 2006
	Obtain encroachment permits from the City of Half Moon Bay, Caltrans and San Mateo County	July, 2007
	Advertise for Bids	July, 2007
	Award Construction Contract	August, 2007
	Complete Construction	Spring 2008

# ***STAFF REPORT***

**To: Coastside County Water District Board of Directors**

**From: Ed Schmidt, General Manager**

**Agenda: April 10, 2007**

Report

Date: April 6, 2007

**Subject: Annual Report to Coastal Commission required by Condition No. 3 of the el Granada Pipeline Coastal Development permit Nos. A-2-SMC-99-63 and A-I-HMB-99-20**

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## **Recommendation:**

None for Board information purposes only.

## **Background:**

As the Board is aware, the Coastal Development Permit approved by the California Coastal Commission for the El Granada Transmission Pipeline contains numerous detailed conditions that significantly constrain the manner and extent to which CCWD will be able to plan for and construct facilities needed to meet existing and anticipated future demands for water service within our service area. In addition to conditions that restrict future system expansion, Condition No. 3 to the permit requires the District to furnish the Coastal Commission an annual report, detailing various categories of information, including:

- A listing of annual water sales by various use category
- A complete list of all new service connections installed in the prior year, identifying the specific property to which each

**STAFF REPORT**

**Agenda:** April 10, 2007

**Subject:** Annual Report to Coastal Commission required by Condition No. 3 of the el Granada Pipeline Coastal Development permit Nos. A-2-SMC-99-63 and A-1-HMB-99-20

**Page Two**

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service connection is assigned by assessor's parcel number and map, and the user category of each connection.

- A listing of all installed service connections.
- A complete listing of all uninstalled priority and non-priority water service connections in the District.
- A complete listing of all water service connection transfers, identifying the parcel from which the transfer was made, the parcel that received the connection, the month in which the transfer was approved and the number of connections transferred (in terms of standard 5/8" equivalent connections.
- Monthly water production (million gallons) for each supply source in the District.
- An updated schematic plan of the District's water supply and delivery system, detailing all system improvements and significant repairs completed during the prior year, as well as the most recent capital improvements plan, which identifies all currently planned system components.

Attached is a copy of the District's Fourth Annual Report to Special Condition No. 3, submitted to the California Coastal Commission on March 29, 2007.

March 29, 2007

Mr. Peter M. Douglas, Executive Director  
California Coastal Commission  
45 Fremont Street, Suite 2000  
San Francisco, CA 94105-2219

**Reference: Fourth Annual Report to Special Condition No. 3 of  
Permit Application Nos. A-2-SMC-99; A-1-HMB-99-20**

Dear Mr. Douglas:

Coastside County Water District is pleased to submit our fourth annual report, pursuant to the requirements of Special Condition No. 3 "Monitoring" of the above referenced permits, which requires that "on or before April 1<sup>st</sup> of each year, the permittee shall submit to the Executive Director, an updated annual Water Supply Evaluation Report for the prior calendar year," including eight categories of information specified in the condition. Coastside County Water District (CCWD) is hereby submitting the following reports, set forth as Exhibits A – H:

- **CCWD Annual Water Supply Evaluation Report for 2006**  
This report is being updated. It will be forwarded as soon as it is completed.
  
- **Exhibit A Annual Water Sales (million gallons) for 2006**  
A listing of annual water sales by the various use categories
  
- **Exhibit B New Service Connections**  
A complete listing of all new service connections installed in 2006. The list identifies the specific property to which each service connection is installed by assessor's parcel number. Please note that a complete set of Assessor's Parcel Maps was included in the March 31, 2004 submittal and should be utilized again for reference; this package does not include an additional submittal of Assessor Parcel Maps.
  
- **Exhibit C Existing Installed Service Connections**  
A complete listing of installed service connections within the CCWD service district



- **Exhibit D Uninstalled Priority/Non-Priority Service Connections**  
A complete listing of all uninstalled priority and non-priority water service connections in the district, as of December 31, 2006. The listing identifies each connection as either priority or non-priority, and identifies each specific assessor's parcel number.
  
- **Exhibit E Pre-Crystal Springs Project – Existing Uninstalled Water Connections**  
This listing consists of the uninstalled water service connections that pre-date the Crystal Springs Project.
  
- **Exhibit F Water Service Connection Transfers**  
A complete listing of all water service connection transfers. The list includes the parcel from which the transfer was made, the parcel that received the connection, the month in which the transfer was approved, and the number of connections transferred (in terms of standard 5/8" equivalent connections). Please note that no priority connections were transferred in 2006, inasmuch as the District has a substantial inventory of priority connections available for purchase.
  
- **Exhibit G Monthly Water Production for Each Supply Source**  
This report lists the monthly water production (million gallons) for each supply source in the District.
  
- **Exhibit H Updated Detailed Schematic Plan and Description of Water Supply and Delivery System, including Existing and Planned System Components**  
All system improvements and significant repairs completed during 2006 have been highlighted on the schematic plan.
  
- **Exhibit I Draft Capital Projects for Fiscal Years 06/07 – 15/16**  
This *Draft* report includes CCWD's Draft Capital Projects for fiscal years 06/07 through 15/16, which identifies all potential system components.

As indicated in our previous annual submittals, CCWD welcomes any comments or suggestions you may have for improving the format of this annual report required by Condition No. 3 that may make it more useful as a tool for Commission staff's evaluation of this project, as well as future infrastructure projects.

We appreciate your time and commitment to working with Coastside County Water District to ensure the safety and reliability of our community's water supply.

Sincerely,

Ed Schmidt  
General Manager

cc: Board of Directors (w/o enclosures)  
James S. Teter, District Engineer (w/o enclosures)  
Anthony P. Condotti, District Counsel (w/o enclosures)

# ***STAFF REPORT***

**To: Coastside County Water District Board of Directors**

**From: Ed Schmidt, General Manager**

**Agenda: April 10, 2007**

Report

Date: April 6 2007

**Subject: Discussion and possible direction to staff  
concerning General Manager Recruitment  
Process**

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## **Recommendation:**

Discussion and possible direction to staff concerning General Manager Recruitment Process.

## **Background:**

At the Special Board meeting on Thursday, April 5, 2007, the Board directed me to solicit proposals from two (2) Personnel Recruitment Firms, for discussion and possible acceptance. I was asked to contact Lonnie Hayhurst from Hayhurst & Associates (who previously has recruited for the District) and Avery & Associates (who are recommended by the City of Half Moon Bay).

Both firms have been contacted, but due to the short turn around time, I probably will not receive their proposals until Tuesday, April 10, 2007. As soon as I receive their proposals, I will forward them on to the Board, and of course, will have copies available to the public at the Board meeting on Tuesday evening.

**Fiscal Impact:** Unknown at this time.

# ***STAFF REPORT***

**To: Coastside County Water District Board of Directors**

**From: Ed Schmidt, General Manager**

**Agenda: April 10, 2007**

Report

Date: April 5, 2007

**Subject: Status Report on the Current Major Capital Improvement Projects**

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## **Main Street / Highway 92 Pipeline Replacement Project**

Construction started on Wednesday, November 1<sup>st</sup> 2006. All work is performed between 9:00 p.m. and 5:00 a.m. Work completed to date includes: all of the remaining pipeline has been installed on Main Street and has passed the pressure and bacteriological tests; the new pressure reducing valve (PRV) station has been installed, adjusted and is in service; South Main Street has been put into service from the PRV station to the bridge; 1,355 feet of the 8" pipeline has been installed on Route 92 to the Hilltop Market and has passed the pressure and bacteriological test. Progress on the project continues:

- Majority of the tie-ins have been completed on North and South Main Street
- Stone Pine Center tie-ins have been scheduled for April 4, 2007
- One tie-in has been completed on Highway 92, additional tie-ins are scheduled for the week of April 9<sup>th</sup> – 13<sup>th</sup>
- Contractor will also be performing work on the storm and sewer utilities on Highway 92

## **Water Treatment Plant (WTP) Short-Term Improvements**

### **Nunes Water Treatment Plant**

All conceptual design work has been completed and the District Engineer is in the process of preparing the final Contract Documents (plans and specifications).

### **Denniston Water Treatment Plant:**

#### 1. Denniston Storage Tank Modifications Project

The District Engineer has completed the project plans and specifications. These contract documents have been reviewed by District staff and approved by the State Department of Health Services. The project may be advertised for bid when a plan has been developed for providing adequate water service during the period that the Denniston tank and water treatment plant will be out of service.

#### 2. Denniston Water Treatment Plant Improvements

The District Engineer has completed the final contract drawings and these are currently being drafted into electronic format by an AutoCAD draftsman. Following final review by the water treatment plant operating staff, a structural engineer will be retained for design of the minor modifications to the treatment plant walls and floor.

## SCADA System Replacement

The District Engineer has begun work on the study for replacement of the existing SCADA (Supervisory Control and Data Acquisition) system. The study will provide recommendations for the new system, including cost. This work will be performed in conjunction with the work for the water treatment plant short term improvements, since it requires extensive coordination with the water treatment plant staff and the final decisions regarding the short term improvements.

## **Carter Hill East Pipeline Replacement Project**

This project was awarded to Stoloski & Gonzales, Inc. for \$140,360.00 at the November Board of Directors meeting. A Notice to Proceed was issued to the contractor on January 11, 2007 and the Contractor has ninety (90) days to complete the project. Progress on this project includes:

- Contractor has completed installation of six hundred feet of twelve-inch ductile-iron pipeline.
- Jack and bore has been completed under Highway 92 (ten-feet under the highway with a casing)
- Pressure testing has been successfully completed
- Tie-ins will be scheduled after successful completion of all bacteriological testing
- If work continues on schedule, the project should be completed by approximately April 13, 2007.

**Phase 3 - El Granada Pipeline Replacement Project**  
**El Granada Pipeline Replacement Project Phase 3**  
**City and County Portions**

Work continues in coordinating the work of the consultants involved in preparation of the additional submittal documents for compliance with the conditions of the CDP's and as required by the CalTRANS letter of response to the District's encroachment permit application.

Engineering design work has been completed on the project drawings except for the changes that may be required by the special study work being performed by EIP and the other consultants performing the additional work required by CalTRANS. Copies of the drawings have been provided to the District for review. The encroachment permit application for work within the CalTRANS right-of-way has been prepared and submitted, and review comments have been received. The review comments from CalTRANS require additions to the project plans before the application is considered complete, which the District Engineer is currently in the process of completing. The other work for compliance with the CalTRANS requirements requires additional work by the consultants. An update of the status of the consultant's work is additionally provided in the District Engineer's Work Status Report:

- Surveying – Towill, Inc. – Towill has completed the survey work and submitted the information for District review and use.
- Geotechnical Report – Cleary Consultants, Inc. – The soil borings work has been completed. The consultants are currently performing laboratory work on the soil samples, and will follow with their geotechnical report. Completion is anticipated by the end of April.

**Staff Report**

**Agenda:** April 10, 2007

**Subject:** Status Report on the Current Major Capital Improvement Projects

**Page Five**

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- Shoring Design – J.M. Turner Engineering Inc. – The shoring design work cannot begin until the final geotechnical report has been completed. Completion of the shoring design is anticipated by mid-May.
- Archeological Report – Holman & Associates – The consultants have begun their work. No schedule is currently available regarding their anticipated completion date.
- Water Pollution Control Plan – EIP Associates – The consultants have begun work on the plan. No schedule is currently available regarding their anticipated completion date.

**Fiscal Impact:**

Funding for the Phase 3 El Granada Pipeline Replacement Project is included in the 2006/07 Capital Improvement Program budget.



## Talk of the Town

### LEARNING THE LESSONS OF CESAR CHAVEZ

Preschoolers and kindergarteners at Coastside Children's Program branches in Half Moon Bay will learn about an important part of California history this Friday. That's the day that members of the First 5 San Mateo County Service Corps, along with AmeriCorps and VISTA members across the nation, commemorate Cesar Chavez Day with agriculture-oriented service projects.

The date coincides with Chavez' March 31, 1927, birth date and commemorates his battle for farm workers' rights, service and peaceful social change.

On Friday six AmeriCorps and six VISTA members will engage in projects with young CCP members in Half Moon Bay. From 9:30 to 10:30 a.m., they will lead planting activities and discussion with preschoolers at the CCP preschool located at the Methodist church. From 2:30 to 3:30 p.m., they'll help kindergarteners at the CCP branch at Hatch Elementary School clean out garden areas and plant seeds that the after-school program will tend and use in nutrition projects.

"The celebration of this day will be a simple, early introduction to the history of the farm-working movement in our country, for peacefully working for what you believe in, and for respecting our earth," said CCP Executive Director Taara Hoffman.

### TIME TO PADDLE INTO SPRING AT PILLAR POINT HARBOR

It's spring, and members of California Canoe and Kayak are taking up their paddles to celebrate their opening day at Pillar Point Harbor this weekend.

From 10 a.m. to 4 p.m. on Sunday, April 1, the public is invited to experience and enjoy paddling at the harbor with California Canoe and Kayak.

No experience is necessary for those who wish to take part in the festivities by checking out Hobie pedal kayaks.

The day begins when rentals open at 10 a.m. They're for use in the harbor only; you'll need some experience to rent a closed-deck sea kayak but none for renting a sit-on-top kayak. Rentals are \$15/hour for a single and \$25/hour for a double kayak.

Every hour, there will be free paddling demonstrations by instructors.

The last rental will go out at 2 p.m. and must be back by 4 p.m.

California Canoe and Kayak is located at the Half Moon Bay Yacht Club at 214 Princeton Ave. in Princeton. You can reach them at 728-1803 on weekends and (888) 4KAYAKS during the week.

The event coincides with an open house at the yacht club. R.S.V.P.s are appreciated. For more about the happenings at the yacht club, call 728-2120.

## LOCAL WATER DISTRICT HIGHLIGHTED AT EPA GATHERING

Members of the Coastside County Water District board of directors got special kudos last week from the U.S. Environmental Protection Agency at a national conference that brought together water boards from around the country.

The CCWD was one of five water districts highlighted in a new documentary produced by the EPA for a "Paying for Sustainable Water Infrastructure" conference held in Atlanta. Half Moon Bay City Councilmember and former water board President John Muller spoke on the film about the importance of maintaining and improving a community's water supply.

Fellow directors Jim Larimer and Chris Mickelsen were on hand at the event to explain the district's recently improved Carter Hill East Pipeline and future plans that involve upgrading a computer-modeling system of Coastside pipelines.

## Ed Schmidt

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**From:** Ramirez, Tim [TRamirez@sfwater.org]  
**Sent:** Monday, March 26, 2007 6:07 PM  
**To:** Kellyx Nelson; acondotti@abc-law.com; cbard@parks.ca.gov; CRMickelsen@hotmail.com; ctowe@comcast.net; Ed Schmidt; FarmerJohnMuller@aol.com; jack@samcleanswater.org; Lavelle, Jane; Jeremy Dennis; Salerno, Jim; jkerb@parks.ca.gov; Joyce.Ambrosius@noaa.gov; Julie Casagrande; Kate Symonds; Kristine Atkinson; lennie@darwin.ptvy.ca.us; Leonard Woren; marinaf@hmbcity.com; Carlin, Michael; Mike Liquori; Petrick, Molly; Patrick Rutten; pringgold@openspacetrust.org; Rich Allen; Tim Frahm  
**Cc:** Charlotte Ambrose (E-mail)  
**Subject:** RE: Reminder: Upcoming Dates

All-

Re: Monday, May 7th - here's an outline for the day.

9:30am - meet at the SFPUC Burlingame offices to pile into vans for transport into the watershed. This is the most efficient way for all of us to get out to Pilarcitos Creek.

10:00am - arrive at Pilarcitos Dam - get out, stretch the legs, SFPUC and CCWD staff to briefly describe operations.

10:30am - drive down to Stone Dam - get out, walk along the creek, discuss operations/fishery issues.

12:00pm - if the weather cooperates, return to Pilarcitos for lunch (bring your own, and water).

1:00pm - if it's nice outside, the Pilarcitos Creek Restoration Workgroup convenes near Stone Dam under the canopy. If the weather does NOT cooperate, we get back in the vans and head for Cypress Cottage.

3:00pm - adjourn, transport out of the watershed.

3:30-4:00pm - arrive back at Burlingame.

This is a full day - note that the landfill will be part of the lower watershed tour. In fact, there's so much to see we may need two "lower" watershed tours.

Also - I'll need a head count from those planning to attend at least one week out, by April 30th. Please note that this invitation is extended to Workgroup members only - we won't have the space to accommodate others. Please also note that there is not an option to come for the morning only - we're not set up logistically to support that option. Apologies if this causes anyone an inconvenience.

So - sound like a plan? If so, please let me know who will be attending on 5/7, and we'll get final instructions/directions/etc out to the group in advance. Please forward any potential agenda items to Kellyx. We have confirmed that Charlotte Ambrose will be able to join us - she's the NMFS steelhead recovery coordinator for our region, and will make a brief presentation during the meeting in the afternoon regarding her efforts - thanks, Charlotte.

See you all soon.

TR

Tim Ramirez

Manager, Land and Natural Resources Division

4/6/2007

Water Enterprise, San Francisco Public Utilities Commission

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-----Original Message-----

**From:** Kellyx Nelson [mailto:kellyx@sanmateorcd.org]

**Sent:** Monday, March 05, 2007 4:21 PM

**To:** acondotti@abc-law.com; cbard@parks.ca.gov; CRMickelsen@hotmail.com; ctowe@comcast.net; Ed Schmidt; FarmerJohnMuller@aol.com; jack@samcleanswater.org; Lavelle, Jane; Jeremy Dennis; Salerno, Jim; jkerb@parks.ca.gov; Joyce.Ambrosius@noaa.gov; Julie Casagrande; Kate Symonds; Kristine Atkinson; lennie@darwin.ptvy.ca.us; Leonard Woren; marinaf@hmbcity.com; Carlin, Michael; Mike Liquori; Petrick, Molly; Patrick Rutten; pringgold@openspacetrust.org; Rich Allen; Tim Frahm; Ramirez, Tim

**Subject:** Reminder: Upcoming Dates

Colleagues,

As a follow-up to today's meeting, I wanted to confirm upcoming dates that were selected.

Bi-monthly Workgroup meetings (at 1:00 p.m.):

- May 7<sup>th</sup>, likely at PUC's Cottage
- July 9<sup>th</sup>, at SAM
- September 10<sup>th</sup>
- November 5<sup>th</sup>
- January 7<sup>th</sup>
- March 3<sup>rd</sup>
- May 5<sup>th</sup>
- July 7<sup>th</sup>

Field trips:

- May 7<sup>th</sup>, morning (time to be determined), to upper watershed (PUC dams and landfill)
- July 9<sup>th</sup>, morning (time to be determined), to lower watershed (restoration sites and lagoon)

Best,

Kx

.....><(((°>

Kellyx Nelson  
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