

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

SPECIAL CLOSED SESSION

March 15, 2007 - 6:00 p.m.

AGENDA

1) CLOSED SESSION

- A.** Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to subdivision (b) of Section 54956.9
Two (2) potential cases
- B.** Review of Draft General Manager Employment Agreement
Amendment

2) RECONVENE TO OPEN SESSION

- A.** Public report of closed session action
- B.** Possible action on agenda item 1B

Notice - Due to the rescheduling of the regular meeting of the Coastside County Water District from Tuesday, March 13, 2007 to Thursday, March 15, 2007 at 7:00 p.m., the meeting is scheduled to be televised by Mid-Coast Community Television, Channel 6, on Friday, March 16, 2007 at 7:00 p.m.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Thursday, March 15, 2007 - 7:00 p.m.

AGENDA

The Coastside County Water District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC ANNOUNCEMENTS**

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The chair requests that each person addressing the Board limits their presentation to three minutes and complete and submit a Speaker Slip.

4) MEETINGS ATTENDED / SCHEDULED - BOARD OF DIRECTORS INCLUDING COMMITTEES, CUSTOMERS, OTHER AGENCIES, ETC.

- A. Committee Reports
- District Personnel Committee - (1) February 21, 2007 and (2) March 2, 2007
 - SFPUC Policy Advisory Committee & Future Water Resources Committee - March 5, 2007

5) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month ending February 28, 2007 - Claims: \$318,478.04; Payroll: \$58,467.39 for a total of \$376,945.43 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the February 13, 2007 Board of Directors Meeting ([attachment](#))
- D. Monthly Water Transfer Report ([attachment](#))
- E. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- F. Total CCWD Production Report ([attachment](#))
- G. CCWD Monthly Sales by Category Report ([attachment](#))
- H. February 2007 Leak Report ([attachment](#))
- I. Rainfall Reports ([attachment](#))
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for January 2007 ([attachment](#))
- K. San Francisco Public Utilities Commission Hydrological Conditions Report for February 2007 ([attachment](#))
- L. Engineering Projects Received for Review during February 2007 ([attachment](#))
- M. General Manager Activity Report ([attachment](#))

- 6) SUPERINTENDENT OF OPERATION'S REPORT ([attachment](#))

- 7) DISTRICT ENGINEER'S REPORT
 - A. District Engineer Work Status Report ([attachment](#))
 - B. Bay Area Water Supply & Conservation Agency - Local System Seismic Improvement Draft Questionnaire ([attachment](#))

- 8) GENERAL MANAGER'S REPORT
 - A. Update on recruitment on the Public Outreach / Program Development / Water Resources Analyst Position ([attachment](#))
 - B. Discussion and direction to staff regarding proposal from Communication Leasing Services, Inc. for Wireless Site Management Services ([attachment](#))
 - C. Consider approval of Change Order No. 1 to Denniston Wells Rehabilitation Project to add Well No. 3 ([attachment](#))
 - D. Discussion and possible authorization to staff to purchase new fleet vehicle ([attachment](#))
 - E. Status Report on Capital Improvement Projects ([attachment](#))
 - F. Correspondence: (1) Letter from Ailanto Properties dated February 13, 2007 and CCWD's letter of response dated February 23, 2007 ([attachment](#)) (2) Notes from March 6, 2007 meeting of the Pilarcitos Restoration Workgroup ([attachment](#))

- 9) AGENDA ITEMS AND DIRECTOR COMMENTS

- 10) ADJOURNMENT

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
9268	ALV01	ALVES PETROLEUM, INC.	02/09/2007	0.00	1,732.72
9269	ASS01	ACWA SERVICES CORPORATION	02/09/2007	0.00	14,922.94
9270	BF101	ALLIED WASTE SERVICES #925	02/09/2007	0.00	205.65
9271	CIT 01	CITY OF HALF MOON BAY	02/09/2007	0.00	48,121.96
9272	COA 15	COASTSIDE NET, INC	02/09/2007	0.00	59.95
9273	KAI01	KAISER FOUNDATION HEALTH	02/09/2007	0.00	8,353.00
9274	LUN01	CRAIG LUNOW	02/09/2007	0.00	109.82
9275	PAC02	PACIFICA CREDIT UNION	02/09/2007	0.00	612.00
9276	PUB01	PUB. EMP. RETIRE SYSTEM	02/09/2007	0.00	14,687.37
9277	VAL01	VALIC	02/09/2007	0.00	1,963.00
9278	ASC01	EVERETT ASCHER	02/22/2007	0.00	137.63
9279	ASS01	ACWA SERVICES CORPORATION	VOID 02/22/2007	14,922.94	0.00
9280	COV01	KEN COVERDELL	02/22/2007	0.00	137.62
9281	DON 02	SEAN DONOVAN	02/22/2007	0.00	1,344.30
9282	FEL01	ROBERT FELDMAN	02/22/2007	0.00	378.46
9283	LAR01	JAMES LARIMER	02/22/2007	0.00	137.43
9284	MET06	METLIFE SBC	02/22/2007	0.00	877.51
9285	MIC02	CHRIS MICKELSEN	02/22/2007	0.00	275.25
9286	PAC02	PACIFICA CREDIT UNION	02/22/2007	0.00	612.00
9287	PUB01	PUB. EMP. RETIRE SYSTEM	02/22/2007	0.00	15,648.89
9288	SBC02	AT&T	02/22/2007	0.00	1,052.98
9289	SCH03	EDWARD SCHMIDT	02/22/2007	0.00	389.21
9290	VAL01	VALIC	02/22/2007	0.00	2,273.00
9291	ADP01	ADP, INC.	02/26/2007	0.00	529.05
9292	AME11	AMERICAN WATER WORKS	02/26/2007	0.00	85.12
9293	AND01	ANDREINI BROS. INC.	02/26/2007	0.00	12,034.06
9294	AND10	ANDERSON PACIFIC ENGINEERING	02/26/2007	0.00	4,662.00
9295	ATC01	ATCHISON, BARISONE	02/26/2007	0.00	15,920.15
9296	AUG01	AUGUST SUPPLY INC.	02/26/2007	0.00	451.56
9297	AZT01	AZTEC GARDENS	02/26/2007	0.00	190.00
9298	BAS01	BASIC CHEMICAL SOLUTION, LLC	02/26/2007	0.00	6,991.42
9299	BAY10	BAY ALARM COMPANY	02/26/2007	0.00	582.00
9300	BIG01	BIG CREEK LUMBER	02/26/2007	0.00	7.20
9301	CAL15	CALIFORNIA URBAN WATER	02/26/2007	0.00	9,675.00
9302	CAL31	CALIFORNIA OVERNIGHT	02/26/2007	0.00	679.25
9303	CIN01	CINTAS FIRST AID & SAFETY	02/26/2007	0.00	1,556.53
9304	CLE01	CLEARY CONSULTANTS, INC	02/26/2007	0.00	3,184.02
9305	COA 14	COASTSIDE CARPET CLEANERS	02/26/2007	0.00	485.76
9306	COA02	ROGUE WEB WORKS, LLC	02/26/2007	0.00	287.50
9307	COA19	COASTSIDE COUNTY WATER DIST.	02/26/2007	0.00	323.74
9308	CUV01	JACQUELINE/CHRIS CUVELIER	02/26/2007	0.00	688.91
9309	DAT01	DATAPROSE	02/26/2007	0.00	1,420.30
9310	EIP 01	EIP ASSOCIATES, INC.	02/26/2007	0.00	5,826.37
9311	FIR06	FIRST NATIONAL BANK	02/26/2007	0.00	1,106.94
9312	GRA 03	GRAINGER, INC.	02/26/2007	0.00	1,063.18
9313	GRA05	GRANITEROCK	02/26/2007	0.00	426.89
9314	GRA07	THE GRAPHIC WORKS	02/26/2007	0.00	326.64
9315	HAC01	HACH CO., INC.	02/26/2007	0.00	583.74
9316	HAL24	H.M.B.AUTO PARTS	02/26/2007	0.00	8.65
9317	HER01	MARCOS & ESTHER HERNANDEZ	02/26/2007	0.00	169.00
9318	IRO01	IRON MOUNTAIN	02/26/2007	0.00	201.69
9319	IRV01	IRVINE, DAVID E.	02/26/2007	0.00	1,947.50
9320	IRV02	IRVINE, DAVID E.	02/26/2007	0.00	731.25
9321	ISA01	ISABELLA TRUST, PHILOMENA, LLC	02/26/2007	0.00	143.25
9322	KRY01	KRYSTAL KLEEN	02/26/2007	0.00	1,200.00
9323	LAB01	LAB SAFETY SUPPLY, INC.	02/26/2007	0.00	173.56
9324	LAN04	LANIER WORLDWIDE, INC.	02/26/2007	0.00	775.13
9325	MIS01	MISSION UNIFORM SERVICES INC.	02/26/2007	0.00	802.68
9326	MMB01	M & M BACKFLOW METER MAINT	02/26/2007	0.00	50.00
9327	MON07	MONTEREY COUNTY LAB	02/26/2007	0.00	3,302.00
9328	NIA01	NIAGARA CONSERVATION CORP.	02/26/2007	0.00	674.52
9329	OCE04	OCEAN SHORE CO.	02/26/2007	0.00	648.08

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
9330	OFF01	OFFICE DEPOT	02/26/2007	0.00	1,330.51
9331	PAU 01	PAULO'S AUTO CARE	02/26/2007	0.00	1,280.61
9332	PUM01	PUMP REPAIR SERVICE CO. INC.	02/26/2007	0.00	7,849.26
9333	RAD 01	STRAWFLOWER ELECTRONICS	02/26/2007	0.00	427.54
9334	ROB 01	ROBERTS & BRUNE CO.	02/26/2007	0.00	7,330.41
9335	SAN 03	SAN FRANCISCO WATER DEPT.	02/26/2007	0.00	77,609.10
9336	SAN 09	SAN MATEO COUNTY DEPT. OF	02/26/2007	0.00	5,000.00
9337	SBC03	AT&T LONG DISTANCE	02/26/2007	0.00	53.97
9338	SEQ02	SEQUOIA OCCUPATIONAL HEALTH	02/26/2007	0.00	60.00
9339	SEW 01	SEWER AUTH. MID- COASTSIDE	02/26/2007	0.00	1,840.00
9340	SIE 02	SIERRA CHEMICAL CO.	02/26/2007	0.00	5,632.08
9341	SPR02	SPRINGBROOK SOFTWARE USER GRP	02/26/2007	0.00	50.00
9342	SPR03	SPRINT PCS	02/26/2007	0.00	638.24
9343	SPR04	SPRINGBROOK SOFTWARE, INC	02/26/2007	0.00	400.00
9344	STA 03	CA DHS DRINKING WATER PROGRAM	02/26/2007	0.00	45.00
9345	TAI02	TAIT ENVIRONMENTAL SYSTEMS	02/26/2007	0.00	200.00
9346	TET 01	JAMES TETER	02/26/2007	0.00	12,665.43
9347	THO06	THOMSON-WEST/BARCLAYS	02/26/2007	0.00	496.00
9348	TRC01	TRC ESSEX	02/26/2007	0.00	533.70
9349	TUR04	SUSAN TURGEON	02/26/2007	0.00	118.43
9350	UB*00294	DANIEL PETERS	02/26/2007	0.00	94.32
9351	UB*00295	M. ELLISON/A. APALINARIO	02/26/2007	0.00	47.00
9352	UB*00296	MELISSA ROBINSON	02/26/2007	0.00	70.59
9353	UB*00297	SHANNON/CAMERON KRONEMEYER	02/26/2007	0.00	12.51
9354	UB*00298	OUR LADY OF THE PILLAR CHURCH	02/26/2007	0.00	60.42
9355	UB*00299	JAMES/ELLEN KINNEBREW	02/26/2007	0.00	45.85
9356	UB*00300	RACHEL DeJONG	02/26/2007	0.00	31.03
9357	UB*00301	GREG HATFIELD	02/26/2007	0.00	52.07
9358	UB*00302	CALVIN SHAPSES	02/26/2007	0.00	29.21
9359	UB*00303	RICHARD PAOLINELLI	02/26/2007	0.00	62.53
9360	UB*00304	TIMOTHY OLDHAM	02/26/2007	0.00	14.89
9361	UB*00305	SINA MEHRAZAK	02/26/2007	0.00	41.57
9362	UPS01	UPS STORE	02/26/2007	0.00	12.24
9363	WEA 01	AUCA REG - WEST	02/26/2007	0.00	396.20

Report Total: 14,922.94 318,478.04

**General Ledger
Period Budget Analysis**

**Coastside County Water District
FEBRUARY 2007**

<u>Account</u>	<u>Description</u>	<u>FEB 07</u>	<u>Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget
REVENUE									
4120-00	Water Revenue - All Areas	273,124.30	264,995.00	8,129.30	3.07	3,348,563.54	3,337,075.00	11,488.54	0.34
4170-00	Water Taken From Hydrants	903.26	2,500.00	(1,596.74)	(63.87)	7,659.44	20,000.00	(12,340.56)	(61.70)
4180-00	Late Notice - 10% Penalty	14,274.41	4,166.66	10,107.75	242.59	41,111.53	33,333.28	7,778.25	23.33
4230-00	Service Connections	1,654.31	500.00	1,154.31	230.86	234,615.49	234,000.00	615.49	0.26
4920-00	Interest Earned	0.00	0.00	0.00	0.00	94,890.77	49,564.50	45,326.27	91.45
4925-00	Interest Revenue T&S Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4930-00	Tax Apportionments/Cnty Checks	23,343.45	0.00	23,343.45	0.00	347,347.83	225,000.00	122,347.83	54.38
4950-00	Miscellaenous Income	3,707.28	6,000.00	(2,292.72)	(38.21)	38,820.97	48,000.00	(9,179.03)	(19.12)
4960-00	CSP Assm. Dist. Processing Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4965-00	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00	271,190.00	173,000.00	98,190.00	56.76
4235-00	CSP Connection T & S Fees	0.00	0.00	0.00	0.00	216,070.00	0.00	216,070.00	0.00
4970-00	Wavecrest Reserve Conn. Fees	3,345.60	0.00	3,345.60	0.00	26,764.80	0.00	26,764.80	0.00
REVENUE Totals		320,352.61	278,161.66	42,190.95	15.17	4,627,034.37	4,119,972.78	507,061.59	12.31
EXPENSES									
5000-00	Gen. Oper. Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130-00	Water Purchased	77,609.10	55,423.00	22,186.10	40.03	795,204.76	724,983.00	70,221.76	9.69
5710-00	Deprec. Trucks, Tools, Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230-00	Pump Exp, Nunes T P	0.00	1,083.33	(1,083.33)	(100.00)	8,996.36	8,666.64	329.72	3.80
5231-00	Pump Exp, CSP Pump Station	0.00	3,363.00	(3,363.00)	(100.00)	188,470.43	146,308.00	42,162.43	28.82
5232-00	Pump Exp, Trans. & Dist.	0.00	2,066.66	(2,066.66)	(100.00)	13,524.68	16,533.28	(3,008.60)	(18.20)
5233-00	Pump Exp, Pilarcitos Can.	0.00	2,100.00	(2,100.00)	(100.00)	4,113.43	11,700.00	(7,586.57)	(64.84)
5234-00	Pump Exp. Denniston Proj.	0.00	3,545.00	(3,545.00)	(100.00)	29,983.32	49,630.00	(19,646.68)	(39.59)
5242-00	CSP Pump Station Operations	766.87	650.00	116.87	17.98	5,725.29	5,200.00	525.29	10.10
5235-00	Denniston T.P. Operations	3,893.73	6,121.66	(2,227.93)	(36.39)	32,694.52	48,973.28	(16,278.76)	(33.24)
5236-00	Denniston T.P. Maintenance	920.45	2,500.00	(1,579.55)	(63.18)	15,218.78	20,000.00	(4,781.22)	(23.91)
5240-00	Nunes T P Operations	13,442.52	8,189.41	5,253.11	64.15	67,822.91	65,515.28	2,307.63	3.52
5241-00	Nunes T P Maintenance	567.15	4,525.00	(3,957.85)	(87.47)	23,060.43	36,200.00	(13,139.57)	(36.30)
5243-00	CSP Pump Station Maintenance	-6.53	4,250.00	(4,256.53)	(100.15)	13,645.33	34,000.00	(20,354.67)	(59.87)
5245-00	Alves/Miramontes Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5400-00	Trans & Dist. Exp.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5318-00	Studies/Surveys/Consulting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5321-00	Water Conservation	674.52	3,875.00	(3,200.48)	(82.59)	18,755.03	31,000.00	(12,244.97)	(39.50)
5322-00	Community Outreach	0.00	1,189.16	(1,189.16)	(100.00)	6,679.34	9,513.28	(2,833.94)	(29.79)
5500-00	General Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5620-00	Office Supplies & Expense	7,309.92	9,010.83	(1,700.91)	(18.88)	64,876.17	72,086.64	(7,210.47)	(10.00)
5621-00	Computer Services	3,228.52	2,900.00	328.52	11.33	23,860.26	23,200.00	660.26	2.85
5625-00	Meetings / Training / Seminars	3,198.47	2,333.33	865.14	37.08	14,268.28	18,666.64	(4,398.36)	(23.56)

**General Ledger
Period Budget Analysis**

FEBRUARY 2007

<u>Account</u>	<u>Description</u>	<u>FEB 07</u>	<u>Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u> Over/(Under) Budget	<u>% Variance</u> Over/(Under) Budget
5630-00	Insurance	28,221.27	24,604.16	3,617.11	14.70	289,690.77	319,333.28	(29,642.51)	(9.28)
5681-00	Legal	11,493.65	4,333.33	7,160.32	165.24	41,346.65	34,666.64	6,680.01	19.27
5682-00	Engineering	1,684.00	2,500.00	(816.00)	(32.64)	12,998.07	20,000.00	(7,001.93)	(35.01)
5683-00	Financial Services	0.00	3,181.82	(3,181.82)	(100.00)	19,118.97	27,272.74	(8,153.77)	(29.90)
5685-00	Board Meeting Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5686-00	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5687-00	Membership, Dues, Subscript.	10,506.12	6,122.08	4,384.04	71.61	37,824.38	27,101.64	10,722.74	39.56
5688-00	Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5690-00	Interest Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5700-00	San Mateo County Fees	5,000.00	0.00	5,000.00	0.00	11,461.00	10,500.00	961.00	9.15
5701-00	Property Taxes	0.00	0.00	0.00	0.00	697.94	700.00	(2.06)	(0.29)
5705-00	State Fees	0.00	0.00	0.00	0.00	34,397.77	23,000.00	11,397.77	49.56
5711-00	Debt Service - Existing Bonds	0.00	0.00	0.00	0.00	45,110.00	230,110.00	(185,000.00)	(80.40)
5712-00	Debt Service - Proposed Bonds	0.00	0.00	0.00	0.00	108,649.17	243,600.00	(134,950.83)	(55.40)
5713-00	Contribution to CIP & Reserves	43,725.00	43,725.00	0.00	0.00	349,800.00	349,800.00	0.00	0.00
5714-00	Transfer of Conn Fees to CSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5725-00	Debt Issuance Amortization Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5743-00	CSP Assm. Dist. Processing Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5744-00	Capital Replacement Contri.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5411-00	Salaries & Wages - Field	58,735.58	60,953.92	(2,218.34)	(3.64)	558,877.59	518,108.32	40,769.27	7.87
5610-00	Salaries/Wages - Administration	35,931.77	41,537.76	(5,605.99)	(13.50)	303,054.89	353,070.97	(50,016.08)	(14.17)
5640-00	Employees Retirement Plan	29,511.32	28,872.30	639.02	2.21	254,643.35	245,414.56	9,228.79	3.76
5684-00	Payroll Tax Expense	7,051.18	7,582.92	(531.74)	(7.01)	61,124.56	64,454.82	(3,330.26)	(5.17)
5412-00	Maintenance - General	21,077.27	9,796.66	11,280.61	115.15	95,077.18	78,373.28	16,703.90	21.31
5414-00	Motor Vehicle Expense	3,885.04	3,291.66	593.38	18.03	31,649.47	26,333.28	5,316.19	20.19
5415-00	Maintenance - Well Fields	0.00	2,616.66	(2,616.66)	(100.00)	315.11	20,933.28	(20,618.17)	(98.49)
5745-00	CSP Connect. Reserve Contribu.	0.00	0.00	0.00	0.00	216,070.00	0.00	216,070.00	0.00
5746-00	Wavecrest CSP Connt. Reserve	3,345.60	0.00	3,345.60	0.00	26,764.80	0.00	26,764.80	0.00
EXPENSE Total		371,772.52	352,243.65	19,528.87	5.54	3,825,570.99	3,914,948.85	(89,377.86)	(2.28)
REVENUE Total		320,352.61	278,161.66	42,190.95	15.17	4,627,034.37	4,119,972.78	507,061.59	12.31
EXPENSE Total		371,772.52	352,243.65	19,528.87	5.54	3,825,570.99	3,914,948.85	(89,377.86)	(2.28)
INCOME Total		-51,419.91	-74,081.99			801,463.38	205,023.93		

COASTSIDE COUNTY WATER DISTRICT

INVESTMENT REPORT

February 28, 2007

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FNB</u>						
OPERATING ACCOUNT			\$909,214.12			\$909,214.12
CSP T&S ACCOUNT					\$961,411.96	\$961,411.96
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$909,214.12	\$0.00	\$961,411.96	\$1,870,626.08
CASH WITH L.A.I.F	\$297,900.00	\$700,000.00	\$1,375,360.94	\$267,655.14	\$2,981,579.51	\$5,622,495.59
UNION BANK - Project Fund Balance			\$6,053,432.03			\$6,053,432.03
CASH ON HAND	\$2,100.00					\$2,100.00
TOTAL DISTRICT CASH BALANCES	\$300,000.00	\$700,000.00	\$8,338,007.09	\$267,655.14	\$3,942,991.47	\$13,548,653.70
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK (FNB)</u>						
REDEMPTION ACCOUNT		\$ 66,508.28				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 66,508.28				
<i>This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next six months.</i>						

**COASTSIDE COUNTY WATER DISTRICT
CRYSTAL SPRINGS PROJECT
CAPITAL PROJECTS FY 06/07**

February 2007

<u>PROJECT</u>	<u>Actual to date</u>	<u>FY 06/07 CIP Budget</u>	<u>% Completed</u>
El Granada Pipeline Phase 3A (City) 3B (County) 1128-03/04	\$129,380	\$1,000,000	12.9%
Main Street/Hwy 92 Pipeline Replacement Project - Phase 2 1120-93		\$718,000	
Contingency		\$100,000	
TOTALS	\$129,380	\$1,718,000	7.5%

Coastside County Water District
Capital Improvement Projects (Non-CSP) - FY 06/07

DATE: FEBRUARY 2007

DESCRIPTION	ACCT NO	CONTRACT AMOUNT	ACTUAL TO DATE	FY 06/07 CIP BUDGET
<u>PIPELINE PROJECTS</u>				
Main Street/Hwy 92 Widening Project (Non-CSP Portion)	1120-93		\$414,879	\$492,000
<u>WATER TREATMENT PLANT PROJECTS</u>				
Denniston Foot Valve for 60hp Pump	1121-22			\$10,000
Denniston Hi Lift Pumps - Refurbish	1121-23		\$24,999	\$20,000
Nunes Level Indicators Clearwell/Recovery Tanks	1121-24		\$6,078	\$10,000
Nunes Filter Media Replacement	1121-25			\$5,000
Nunes Filter Backwash Valves	1121-26		\$1,018	\$5,000
Nunes - Automatic Sludge Valve	1121-27		\$5,228	\$5,000
<u>FACILITIES AND MAINTENANCE PROJECTS</u>				
Denniston Restoration	1120-03		\$40,581	\$25,000
Meter Change Program	1117-06			\$15,000
City & County Projects (resurfacing/raising boxes)	1120-86		\$18,361	\$30,000
Pave Nunes WTP Road	1121-28		\$13,000	\$30,000
Safety/Security Upgrades	1121-29		\$5,089	\$20,000

Coastside County Water District
Capital Improvement Projects (Non-CSP) - FY 06/07

EQUIPMENT PURCHASE & REPLACEMENT

Vehicle Replacement	1118-04			\$25,000
Computer System	1118-02		\$7,976	\$8,000
Office/Shop Equipment	1118-02		\$1,443	\$1,500
SCADA/Telemetry	1121-82			\$125,000

PUMP STATIONS / TANKS / WELLS

Alves Tank - Paint Sand Blast -	1121-08			\$125,000
CSP Motor and Pump Rehabilitation	1121-30		\$18,739	\$50,000

DEBT RETIREMENT

Nunes WTP & Revenue Bonds				\$185,000
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DENNISTON - SHORT TERM IMPROVEMENTS

Replace Chlorine Gas with New Sodium Hypochlorite	1121-31			\$150,000
Replace Caustic Soda System	1121-32			\$150,000
Construct Treated Water Tank Modifications/Flow Through Operations	1121-33			\$400,000
Configure Plant for Automated Shutdown	1121-34			\$100,000
Install Automated Filter-to-Waste	1121-35			\$100,000

Coastside County Water District
Capital Improvement Projects (Non-CSP) - FY 06/07

NUNES - SHORT TERM IMPROVEMENTS

Replace Chlorine Gas with New Sodium Hypochlorite	1121-36		\$11	\$150,000
Replace Caustic Soda Piping and Add Containment	1121-37		\$11	\$130,000

TOTAL CAPITAL IMPROVEMENT PROJECT BUDGET

\$2,366,500

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
ANTHONY CONDOTTI
Legal**

Month	Admin (General Legal Fees)	CSP	Transfer Program	CIP	Personnel	Lawsuits 62% Reimbursable	Infrastructure Project Review (Reimbursable)	TOTAL
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Mar-06	9,291	273			20	1,143		10,726
Apr-06	5,749	1,209	59	39		1,011		8,066
May-06	7,448		273	1,427		690		9,838
Jun-06	7,815	156	78	2,705		184		10,938
Jul-06	7,930	1,190		2,081	351		20	11,571
Aug-06	8,040	1,346	254			1,222		10,861
Sep-06	5,739	2,925				225	176	9,064
Oct-06	5,997	1,580	156	39	117	1,133	59	9,080
Nov-06	4,624	15	117	332	176	1,023		6,286
Dec-06	3,757	59		1,073	878	161		5,926
Jan-07	2,873		78	1,326	546			4,823
Feb-07	11,922	1,443		2,262	176		117	15,920

TOTAL	81,186	10,194	1,014	11,282	2,262	6,790	371	113,098
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CSP Phase II	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimburseable from Projects
Mar-06	2,621		74	7,395			10,090	
Apr-06	2,996		566	13,263		497	17,321	
May-06	3,858		296	3,490	3,665		11,309	
Jun-06	1,046		444	2,544	10,268		14,302	
Jul-06	2,140		12,685		3,399	304	18,528	304
Aug-06	2,862		11,669	456	4,349		19,336	
Sep-06	995		13,974	456	4,445		19,870	
Oct-06	924		5,507	3,328	13,361	76	23,196	76
Nov-06	1,938		2,414	2,103	16,217		22,672	
Dec-06	924		684		3,703		5,311	
Jan-07	1,532		2,387	456	11,078		15,453	
Feb-07	1,684		3,544	1,064	5,690	684	12,665	684
TOTAL	23,518	0	54,244	34,555	76,177	1,561	190,054	1,064

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

February 13, 2007

1) CLOSED SESSION

- A. Conference with Legal Counsel - Anticipated Litigation
Initiation of litigation pursuant to subdivision (b) of Section 54956.9
Two (2) potential cases**

- B. Conference with Real Property Negotiators (Cal. Govt.
Code §54956.8(b)):
Properties: Carter Hill West Storage Tank Site
(APN 056-320-090); 655 Miramar Drive
Half Moon Bay, CA (APN 048-076-070)
Agency Negotiators: General Manager/Legal Counsel
Negotiating Parties: District and Interested Parties
Subject Matter: Potential sale/lease of portion of District-
owned properties for communications tower site**

- C. Public Employee Performance Evaluation/Labor Negotiations
Title of Position Under Discussion: General Manager
District's Designated Representative: Legal Counsel**

Mr. Condotti reported that the Board was unable to conclude discussion on this item in the allotted time and that the Board had agreed to continue this portion of the meeting at 8:00 a.m. on Wednesday, February 14, 2007.

2) RECONVENE TO OPEN SESSION

Mr. Condotti reported that no reportable action was taken on Agenda Items 1.A and 1.B; and that the Board had continued Item 1.C to 8:00 a.m. on Wednesday, February 14, 2007.

Addendum to Closed Session Report: Closed session Agenda Item 1.C was reconvened at approximately 8:00 a.m. on Wednesday, February 14, 2007 with all five directors present, and reconvened to open session at approximately 9:00 a.m., at which time, by motion, the Board unanimously approved an increase in the General Manager's base compensation rate to \$145,000 per year, effective February 1, 2007, and authorized the Board President to direct the District's Legal Counsel to prepare an amendment to the General Manager's employment agreement for consideration at the next meeting containing terms specified by the Board.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

February 13, 2007

- 1) **ROLL CALL:** President Larimer called the meeting to order at 7:09 p.m. Present at roll call were Directors Ken Coverdell, Chris Mickelsen, Everett Ascher and Bob Feldman.

Also present were Ed Schmidt, General Manager; Anthony Condotti, Legal Counsel; Jim Teter, District Engineer; Joe Guistino, Superintendent of Operations; JoAnne Whelen, Administrative Assistant/Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC ANNOUNCEMENTS**

There were no public announcements.

- 4) **SPECIAL ORDER OF BUSINESS**

Certificates of Recognition for former CCWD Board President Everett Ascher

- **The State of California Legislature – Assembly member Gene Mullin**
- **The U.S. House of Representatives – Congress member Anna Eshoo**
- **The Half Moon Bay City Council – Mayor Naomi Patridge**

President Larimer presented to Director Ascher, the two certificates of recognition from Assembly member Gene Mullin and Congress member Anna Eshoo.

Naomi Patridge, Mayor of the City of Half Moon Bay, - also presented a Resolution from the City, and stated that, in the interest of time, she would not read all of the document, but wanted to share a very important part of the certificate, which read: “ Whereas under Everett Ascher’s leadership as Board President in 2006, Coastside County Water District accomplished many goals, including obtaining County and City approvals for the El Granada Pipeline Replacement Project, improving communications with the City of Half Moon Bay and other agencies, and enhancing District revenue, now, therefore, I, Naomi Patridge, Mayor of the City of Half Moon Bay, along with my fellow council members, congratulate Everett Ascher for a successful presidency of the Coastside County Water District Board of Directors and commend him on his ongoing dedication and service to the citizens of the City of Half Moon Bay” .

John Muller, City of Half Moon Bay Council Member - Congratulated Director Ascher and thanked him for their successful working relationship over the years, noting that both agencies, the City of Half Moon Bay and CCWD, have accomplished a great deal.

Director Ascher thanked everyone, including Mr. Muller, Mrs. Patridge, and Ms. Fraser, who was also in attendance. He stated that all of the plaques, awards, and certificates of recognition were not about him personally, but about the Board and staff members that work cooperatively to make the Coastside County Water District, the successful agency that it is today. He also stated that it is recognition for the way this District operates, its transparency and openness and its desire, at all times, to do what is right. He expressed his appreciation to all, and accepted the spirit of the recognition, on behalf of the Coastside County Water District.

Director Coverdell stated that he felt that Director Ascher was far too humble; that he had did a wonderful job as Board President, put in many, many, hours, and was happy to see him publicly recognized. Director Mickelsen expressed his appreciation for Director Ascher’s contributions to the budget processes under his leadership as President, which had not only met, but exceeded the District’s goals. Director Feldman commented that Director Ascher had been an excellent mentor and leader, and appreciated the opportunity of working with him on the Board. President Larimer thanked everyone who had recognized Director Ascher’s contributions to the District and the local community. He also thanked the three members of the Half Moon Bay City Council and stated that he felt there had been a “ground swell” change in the attitudes and working relationships between City and District staff, which will allow for more successful work to be performed in this community.

5) **MEETINGS ATTENDED / SCHEDULED - BOARD OF DIRECTORS INCLUDING COMMITTEES, CUSTOMERS, OTHER AGENCIES, ETC.**

A. **Committee Reports**

President Larimer explained the role, purpose, and importance of the District's subcommittees and announced that the District Advisory Committees meetings would be listed each month on the Board meeting agenda, with reports being shared by the committee members.

• **District Personnel - January 12, 2007**

Director Ascher reported that the objective of this committee meeting was to complete an evaluation of the performance of the General Manager and to recommend to the Board, a template for future reviews of this position. He also advised that he and Director Feldman are making some revisions to the evaluation form, which they plan to share with the Board when the document is in final form. He also informed the Board that the committee members had reviewed some proposed recommendations by the Superintendent of Operations and General Manager with respect to a few job title changes and reorganization in the field operations division. Director Feldman reported that the committee also revised the General Manager's performance evaluation schedule from a calendar year, to be based on the District's fiscal year. He also advised that the field re-organization, structured now with less supervisory positions, appears to be a definite improvement. The Board members were in agreement with the Personnel Committee's review and recommended revisions.

• **Denniston Restoration - January 17, 2007**

Director Coverdell reported on the goals of this meeting with representatives from Peninsula Open Space Trust (POST) and the local farmer, which was to open communication, and strive to develop some type of agreement among the parties, to share information about the property and its uses.

• **Rate and Fee Committee Workshop - January 26, 2007**

Director Larimer reported that the entire Board had met for this workshop, conducted by himself and Director Feldman, stating that due to the fact that the entire Board participated in the workshop; he did not feel a need to go into great detail about

this topic, however he wanted to share the recommendation, which was to analyze the District's rates and fees further, to establish a fair and equitable distribution of costs, so that the District can be assured that all customers are being asked to pay a fair share. He relayed that this effort would continue over the next year, with a future proposal of a variation of the District's current rate structure. Director Feldman elaborated that some parameters had been proposed for further studies, as well as some mechanisms for the kinds of philosophy they would like to establish for changing rates in the best ways possible to make changes meaningful and equitable amongst the community.

- **Water Quality Compliance – February 1, 2007**

President Larimer stated that the function of this committee is to review the District's processes to assure that the water delivered to all customers is healthy and safe, at a reasonable cost. Director Mickelsen reported that he was very confident with the present condition of the District's water treatment plants and current staff, and was extremely pleased with the District's successful relationship with the Department of Health Services (DHS). Director Feldman said that he was impressed with the documentation and reporting that is available in connection with the District's operations.

Mr. Schmidt commented that he would like to thank and acknowledge Superintendent of Operations, Joe Guistino, for his role in the improved relationship and trust level that the District has recently accomplished with DHS. Mr. Schmidt also recognized Mr. Steve Twitchell, Water Treatment Plant Supervisor, as a major contributor in the District's enhanced operations, record-keeping, and improved relationship with DHS.

- **SFPUC Policy Advisory & Future Water Resources Committee**

Director Feldman and Director Mickelsen reported on this meeting, which discussed the proposed Memorandum of Understanding among a number of agencies in regards to the establishment of the Pilarcitos Creek Restoration Workgroup and the development of an Integrated Watershed Management Program.

6) CONSENT CALENDAR

- A. Requesting the Board to review disbursements for the month ending January 31, 2007 – Claims: \$680,955.49; Payroll: \$74,756.77 for a total of \$755,712.26
- B. Acceptance of Financial Reports
- C. Minutes of the January 9, 2007 Board of Directors Meeting
- D. Minutes of January 26, 2007 Special Board Rate & Fee Workshop
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report
- H. January 2007 Leak Report
- I. Rainfall Reports
- J. San Francisco Public Utilities Commission Hydrological Conditions Report for December 2006
- K. Engineering Projects Received for Review during January 2007
- L. General Manager Activity Report

ON MOTION by Director Ascher and seconded by Director Mickelsen, the Board voted as follows, to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Aye
President Larimer	Aye

7) SUPERINTENDENT OF OPERATIONS REPORT

Mr. Guistino referenced his written staff report, highlighting the status of a few current projects, including the rehabilitation of the Denniston wells, the Main Street/Highway 92 Pipeline Replacement project, and the generator replacement project. He also briefly reported on a presentation recently provided by Steve Twitchell, Water Treatment Plant Operator, on what it takes to be a water treatment plant operator, which was well received and appreciated by staff. He advised that DHS is in the process of reviewing the Denniston tank modifications and approval is expected in the near future.

He addressed a few questions from the Board on the hiring process for the open Maintenance I position and the status of the analysis of the Denniston wells, and advised that he would be forwarding a copy of the final report, including recommendations, from the contractor, Maggiora Brothers.

8) DISTRICT ENGINEER'S WORK STATUS REPORT

Mr. Teter referenced his written report and provided an update on the El Granada Phase 3 Pipeline Replacement Project, including the status of the contracts and schedules with the three project sub-consultants, reporting that the project is moving forward. He also reported that that short-term improvements for the water treatment plants are also on schedule.

Director Feldman requested an update on the recent meeting with representatives from the City of Half Moon Bay regarding the Main Street Improvement Project. Mr. Schmidt provided highlights of the meeting, including information from Mr. Paul Nagengast, City of Half Moon Bay Public Works Director/City Engineer, that the City plans to replace the Main Street bridge sometime within the next five to ten years. He also reported that the City suggested that if the CCWD water pipeline is in a satisfactory condition, the City believes that it would be beneficial for CCWD to wait to replace the pipeline until the time that the bridge is replaced. The Board briefly discussed what this project would entail, including, alternative investigation, potential permitting and consultants and possible timetables.

The Board then discussed the District's process for hiring project consultants, with Mr. Schmidt and Mr. Teter addressing questions and providing details of the process. President Larimer stated that it was important that the District have a transparent and defensible process and assigned the task to the Finance Committee, to discuss the District's current process for retaining consultants at their next meeting and report back to the Board.

9) GENERAL MANAGER'S REPORT

- A. Discussion and direction to staff regarding Memorandum of Understanding (MOU) with San Francisco Public Utilities Commission (SFPUC) regarding Establishment of the Pilarcitos Creek Restoration Workgroup and the Development of an Integrated Watershed Management Program

Mr. Schmidt introduced this item, explaining that there are two items driving this project forward, which includes (1) providing a technical background and addressing questions and concerns that the SFPUC receives from members of the public regarding the deterioration of the Pilarcitos Creek watershed, and also (2) the fact that the steelhead trout population is now listed on the federal list and the species needs to be protected. He also stressed the importance of the agencies working together to enhance the watershed. Mr. Schmidt also reviewed several of the deliverables contained in the scope of work, and reviewed some of CCWD's comments that had been incorporated as part of the Memorandum of Understanding, including an evaluation of the effectiveness of alternative methods of providing drinking water to CCWD from the SFPUC in a manner that also provides additional aquatic and riparian habitat, including that for steelhead trout, while not adversely affecting the quantity and quality of water delivered to CCWD.

Mr. Teter shared some historical background on this item, informing the Board that the District went through this process approximately ten or fifteen years ago, as the lead agency. He commented that the plan is still basically the same, which includes releasing more water into the creek, but if the meter is left in place at the present location, CCWD will be paying for every bit of water, including all of the water that is released into the creek, the water that gets wasted, and also the water that gets past the District's intake valves.

ON MOTION by Director Coverdell and seconded by Director Ascher, the Board voted as follows by roll call vote, to approve and execute the Memorandum of Understanding as recommended by staff and the District's SFPUC Policy Advisory Committee:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Aye
President Larimer	Aye

- B. Consider approval of the Scope of Work for Archaeological Services for the Phase 3 El Granada Pipeline Replacement Project**

Mr. Schmidt introduced this item, provided a brief background, reviewed the proposed scope of work, and advised that George Burwasser with EIP and Matthew Clark with Holman & Associates were both available to address any questions.

Mr. Burwasser provided a brief presentation on the required archaeological studies and monitoring for this project. He reported that Matthew Clark, Senior Associate, has extensive experience in this area and has been working on the coastside in this field since the 1970's. He addressed a few questions from the Board regarding the contract amendment, the scope of work, and reviewed the geographical areas of the project.

Mr. Matthew Clark explained that there are several sensitive areas, due to the fact that the pipeline replacement project crosses several stream areas. He also stated that the requirements placed on the project by several agencies, including the City, local coastal programs, the California Coastal Commission, etc., are much more extensive than he believes is justified. Mr. Clark reviewed the extensive, elaborate, and regimented process that the Cultural Resources Department of CalTRANS will require for this project.

The Board then discussed the budget amounts proposed by EIP and Holman & Associates, and agreed to remove the EIP Tasks 8 and 9 for Archaeological Study and Archeological Monitoring from the contract and to place an initial "not-to-exceed" figure on the Holman contract, with the understanding that the figure can be adjusted, depending on the project findings. The Board also directed staff to monitor the progress of the archaeological studies and monitoring results and to provide regular updates to the Board.

ON MOTION by Director Ascher and seconded by Director Feldman, the Board voted as follows by roll call vote, to approve the scope of work and authorized the execution of a contract with Holman & Associates, incorporating a not-to-exceed figure of \$42,000.00, with the General Manager to monitor the progress of the work and to report the results to the Board on regular intervals:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Aye
President Larimer	Aye

C. **Discussion and direction to staff regarding a request from San Mateo County to become a partner and contribute funds to the aerial orthophotography project**

Mr. Schmidt introduced Mr. Charles Borden of the San Mateo County Information Services Department, and reviewed the staff report detailing the benefits of this project and recommending that the District donate five thousand dollars (\$5,000.00) towards the County's Countywide Aerial Orthophotography Project.

Mr. Borden explained the products that will be available and reviewed the associated costs and benefits of this project and answered a few questions from the Board. Mr. Teter reiterated the benefits, advantages, and cost savings this data will provide to the District.

ON MOTION by Director Ascher and seconded by Director Mickelsen, the Board voted as follows to donate five thousand dollars (\$5,000.00) to the San Mateo County's Countywide Aerial Orthophotography Project:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Ascher	Aye
Director Feldman	Aye
President Larimer	Aye

D. **Update on recruitment on the Public Outreach/Program Development / Water Resources Management Position**

Mr. Schmidt reported that all of the background checks, tests, etc., are very close to being completed and that the candidate had advised him that she intended to provide notice of the termination of her present position later in the week, and with providing two to three weeks to her current employer, and taking two weeks off between positions to handle some personal business, planned to start her employment with the District on approximately March 19th or 26th 2007.

The hiring process and progress for the open Maintenance I position was also discussed among the Board and staff.

E. **Discussion and possible direction to staff on automated meter reading systems**

Mr. Schmidt referenced the staff report for this agenda item, reviewing the background and recommending that the District's Facilities Committee further analyze the benefits and cost savings of automated meter reading systems and make a recommendation to the Board.

The Board discussed various aspects of installing an automated meter reading system, possibility by starting a pilot program, initiating the system with the approximately sixty-eight meters presently located on the Highway 92 route. Some of the advantages were discussed, including the time-savings factor, allowing for an improved hydrant program, customer service and system maintenance and the capability of converting to a monthly billing process. The Board agreed with Mr. Schmidt's recommendation to agendize this topic for the District Facilities Committee in order to analyze the costs and benefits further, including possible review of proposals for a potential pilot program.

F. Status Report of Capital Improvement Projects

Mr. Schmidt referred the Board to the current status report on the District's Capital Improvement Projects, directing their attention to the photographs of the recent installation of the pressure reducing station for the Main Street/Highway 92 pipeline replacement project.

G. Correspondence: (1) Bay Area Water Supply and Conservation Agency - (BAWSCA) - 2007 Suburban Advisory Group meeting; (2) Letter from San Mateo County Commission of Disabilities received January 29, 2007; CCWD's letter or response dated January 30, 2007; and letter from Supervisor Jerry Hill dated February 2, 2007

Mr. Schmidt reviewed each of the pieces of correspondence with the Board.

10) AGENDA ITEMS AND DIRECTOR COMMENTS

Director Ascher thanked the Board and other agencies for the recognition he received during the period that he had served as District Board President. He also expressed his disappointment and dismayed with the fact that recently, in a local newspaper article, one Director in particular, as well as the entire CCWD Board, was maligned and falsely

accused by a certain individual. He stated that he was especially disappointed that a man of Director Coverdell's honesty and dedication to this District and community, could be so improperly accused of an act. He continued, that CCWD's relationship with the City of Half Moon Bay officials and staff is nothing short of superb. He also stated that the facts did not occur as insinuated, and that documentation was available at the City of Half Moon Bay to prove this. He said that he was furious and felt that the underhanded insinuations made by this City of Half Moon Bay appointed official were insulting to Director Coverdell and to the entire CCWD Board, and felt that Director Coverdell and the Board is entitled to an apology from this individual.

Director Feldman stated that additionally upsetting was the fact that the comment also incorporated a statement about "another example of the back-door politics of the CCWD", which includes him, and that he had no idea as to what that could have implied, because none of it was true. He commented that he found the statement to be crass and morally unethical.

Director Mickelsen shared his concerns that one individual has made a habit of dragging the names of other local community representatives "through the mud" and felt that there was something wrong with the system when one angry individual can cause so much harm and damage to good and well intentioned people, Boards, and agencies, who were all working very hard for this community, in full view of the public eye. He concluded his comments by stating that he did not feel that such a person deserves to sit in a chair of public trust.

President Larimer stated that the entire Board was very upset about this incident and that this particular individual had caused a lot of damage to the District and that this was not the only incident of such behavior displayed by this person. He also reported that this member of the community had cost the District a lot of money with other events, which took a substantial amount of money away from every local rate-payer. He stated that this was a character assassination insinuating corruption associated with a Director and the entire Board and was without any foundation or evidence whatsoever. He also commented that CCWD has a history of conducting business in a very transparent manner and is one of the first agencies to have the majority of the District's records and documents available on a website, with all meetings properly noticed. He also expressed his disappointment that this individual was in a position of authority in this community and felt that these actions were

“disqualifying” and hoped that other agencies will recognize that this behavior is unacceptable.

Director Coverdell thanked the Board for their kind words and support and stated that he had shared all information with the news agency and that the City of Half Moon Bay had the answers for all of the related questions concerning the transaction, and that he believed that time would heal things. He concluded by saying that he hoped that someday this individual would come to realize how hard this Board is working to perform the District’s business in the public eye. He expressed his disappointment that the CCWD Board had been included in the allegations, but that it was not inconsistent with what they have been experiencing from this particular individual over a period of time and that perseverance was his bottom line.

- 11) The meeting was adjourned at 9:40 p.m. The next meeting of the Coastside County Water District Board of Directors is scheduled for Thursday, March 15, 2007 at 7:00 p.m.

Respectfully submitted

Ed Schmidt, General Manager

Jim Larimer, President

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Ed Schmidt, General Manager

Agenda: March 8, 2007

Report

Date: March 15, 2007

Subject: Monthly Water Transfer Approval Report

Recommendation:

None. For Board information purposes only.

Background:

At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the last Board meeting in December 2006, two non-priority transfer applications were approved. A spreadsheet reporting the transfers for the month of February 2007 follows this report as well as the approval letters from Anthony Condotti and the confirmation letters from Glenna Lombardi.

APPROVED AND PROCESSED TRANSFERS FOR THE 2006 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS	DATE
037-320-270	047-143-130	Corado/McComas to Ralston & Mendiola	one---5/8" non-priority	Feb-07
037-320-270	047-271-170	Corado/McComas to Whitaker	one---5/8" non-priority	Feb-07

March 5, 2007

Corado, Inc./Corado-McComas LP
1717 N. Bayshore Drive #1432
Miami, FL 33132

Randy Ralston and Linda Mendiola
P.O. Box 779
Half Moon Bay, CA 94019



RE: Request to Transfer An Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coasts County Water District has **approved** your request to transfer one—5/8” (20 gpm) Crystal Springs Project non-priority water service connection. The result of this transfer is as follows:

- **APN 037-320-270** continues to have the remaining rights to 31—5/8” (20 gpm) non-priority water service connections from Crystal Springs Project ; and
- **APN 047-143-130** now has a one--5/8” (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coasts County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

Ed Schmidt, General Manager, by:


Glenna Lombardi

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION

933 CHURCH STREET

SANTA CRUZ, CALIFORNIA 95060

WEBSITE: WWW.ABC-LAW.COM

JOHN G. BARISONE
ANTHONY P. CONDOTTI
GEORGE J. KOVACEVICH
BARBARA H. CHOI
SUSAN E. BARISONE
WENDY B. MORGAN
JEFFREY E. BARNES
HEATHER J. LENHARDT

TELEPHONE: (831) 423-9393

FAX: (831) 423-9401

EMAIL: ADMIN@ABC-LAW.COM

March 5, 2007

*Via Facsimile and
United States Mail*

Glenna Lombardi, Ex. Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

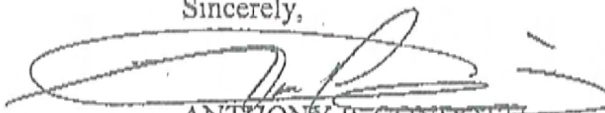
Re: Non-Priority Transfer Application:
Corado/McComas, L.P. to Randy Ralston and Linda Mendiola
APN 037-320-270 to 047-143-130

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in order and in compliance with the District's transfer policy.

Please feel free to contact me with any questions or comments.

Sincerely,



ANTHONY P. CONDOTTI
District Legal Counsel

March 5, 2007



Corado, Inc./Corado-McComas LP
1717 N. Bayshore Drive #1432
Miami, FL 33132

Dr. James Q. Whitaker
1606 Watson Boulevard
P.O. Box 2981
Warner Robins, Georgia 31099

RE: Request to Transfer An Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer one—5/8” (20 gpm) Crystal Springs Project non-priority water service connection. The result of this transfer is as follows:

- **APN 037-320-270** continues to have the remaining rights to 30—5/8” (20 gpm) non-priority water service connections from Crystal Springs Project ; and
- **APN 047-271-170** now has a one--5/8” (20 gpm) non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has recently taken the position that the transfer of a water service connection meets the definition of “development” so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

Ed Schmidt, General Manager, by:

A handwritten signature in cursive script that reads "Glenna Lombardi".

Glenna Lombardi

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION

333 CHURCH STREET
SANTA CRUZ, CALIFORNIA 95060
WEBSITE: WWW.ABC-LAW.COMTELEPHONE: (631) 423-8383
FAX: (631) 423-9401
EMAIL: ADMIN@ABC-LAW.COMJOHN G. BARISONE
ANTHONY P. CONDOTTI
GEORGE J. KOVACEVICH
BARBARA H. CHOI
SUSAN E. BARISONE
WENDY B. MORGAN
JEFFREY E. BARNES
HEATHER J. LENHARDT

March 5, 2007

*Via Facsimile and
United States Mail*Glenna Lombardi, Ex. Assistant
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019Re: Non-Priority Transfer Application:
Corado/McComas, L.P. to Dr. James Q. Whitaker
APN 037-320-270 to 047-271-170

Dear Glenna:

This will confirm my review of the Application to Transfer Uninstalled Water Service Connection Rights concerning the above-referenced properties. From my review, it appears that the application is in order and in compliance with the District's transfer policy.

Please feel free to contact me with any questions or comments.

Sincerely,

ANTHONY P. CONDOTTI
District Legal Counsel

TOTAL CCWD PRODUCTION (HCF) ALL SOURCES-2007

	PILARCITOS		DENNISTON		CRYSTAL SPRINGS	SAN VIN.	RAW WATER	UNMETERED	TOTAL	
	WELLS	LAKE	WELLS	RESERVOIR	RESERVOIR	RESERVOIR	TOTAL	USAGE	HCF	MG
JAN	7,928	56,832	1,203	12,634	0	0	78,596	357	78,239	58.52
FEB	7,968	62,941	40	1,083	134	0	72,166	588	71,578	53.54
MAR	0	0	0	0	0	0	0	0	0	0.00
APR	0	0	0	0	0	0	0	0	0	0.00
MAY	0	0	0	0	0	0	0	0	0	0.00
JUN	0	0	0	0	0	0	0	0	0	0.00
JUL	0	0	0	0	0	0	0	0	0	0.00
AUG	0	0	0	0	0	0	0	0	0	0.00
SEPT	0	0	0	0	0	0	0	0	0	0.00
OCT	0	0	0	0	0	0	0	0	0	0.00
NOV	0	0	0	0	0	0	0	0	0	0.00
DEC	0	0	0	0	0	0	0	0	0	0.00
TOTAL HCF	15,896	119,773	1,243	13,717	134	0	150,762	945	149,817	
TOTAL MG	11.89	89.59	0.93	10.26	0.10	0.00	112.77	0.707		112.06
% TOTAL	10.5%	79.4%	0.8%	9.1%	0.1%	0.0%	100.0%	0.6%	99.4%	

**Coastside County Water District Monthly Sales By Category (HCF)
2007**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	HCF to Date	MG to Date
RESIDENTIAL	28435	45890											74,325	55.60
COMMERCIAL	8452	1839											10,291	7.70
RESTAURANT	3063	1											3,064	2.29
HOTELS/MOTELS	6235	168											6,403	4.79
SCHOOLS	714	175											889	0.66
MULTI DWELL	7174	8535											15,709	11.75
BEACHES/PARKS	385	31											416	0.31
FLORAL	19687	324											20,011	14.97
RECREATIONAL	103	236											339	0.25
MARINE	1804	0											1,804	1.35
IRRIGATION	397	926											1,323	0.99
HCF	76,449	58,125	0	0	0	0	0	0	0	0	0	0	134,574	
MG	57.18	43.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		100.66

**Coastside County Water District Monthly Sales By Category (HCF)
2006**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	HCF to Date	MG to Date
RESIDENTIAL	26,648	37,849											64,497	48.24
COMMERCIAL	8,935	1,598											10,533	7.88
RESTAURANT	3,075	17											3,092	2.31
HOTELS/MOTELS	6,125	151											6,276	4.69
SCHOOLS	1,121	102											1,223	0.91
MULTI DWELL	6,746	7,910											14,656	10.96
BEACHES/PARKS	350	17											367	0.27
FLORAL	19,797	300											20,097	15.03
RECREATIONAL	144	191											335	0.25
MARINE	1,844	0											1,844	1.38
IRRIGATION	2,673	551											3,224	2.41
HCF	77,458	48,686	0	0	0	0	0	0	0	0	0	0	126,144	
MG	57.94	36.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		94.36

Coastside County Water District Monthly Leak Report February 2007



Date	Location	City	Pipe Type / Size	Repair Material	Estimated Water Loss (gallons)	Estimated Cost of Repair (dollars)
4 Feb	559 Myrtle St	HMB	¾" plastic service	1 – ¾" copxcop 1 – ¾" angle stop 1 - 5/8" x ¾" meter 5' ¾" copper	4320	620
6 Feb	635 Spruce	HMB	¾" riser leak	Replaced washers Replaced ¾" x 5/8" meter	500	380
7 Feb	955 Miramontes	HMB	1" plastic service	1 – 1x1 cop 3' copper	7200	319
7 Feb	Grove Street	HMB	Riser leak	Replaced washers	500	120
13 Feb	Fifth Ave @ Furtado	HMB	10" welded steel 1" service	1 – a0" x 2" saddle 1 – 2" x 1" bushing 1 – 10" x 7.5" full circ	21600	125
19 Feb	139 Santa Ana @ Alameda	EG	2" galv main	1 – 2" x 7.5" fill circ	4800	960
20 Feb	100 Sonora @ Coral Reef	EG	1" copper service	1 – 1" cop x cop 1 – 1" 90 deg elbow 1 – angle stop 4' copper	15170	680
21 Feb	Grove @ Railroad	HMB	2" galv	1 – 2" x 7.5" full circ	43200	800
2 Feb	Main @ PG&E site	HMB	12" DI	End cap blew off	200000	1360

Estimated Water Loss – 297290 gallons
Estimated Cost for Repairs - \$ 5364

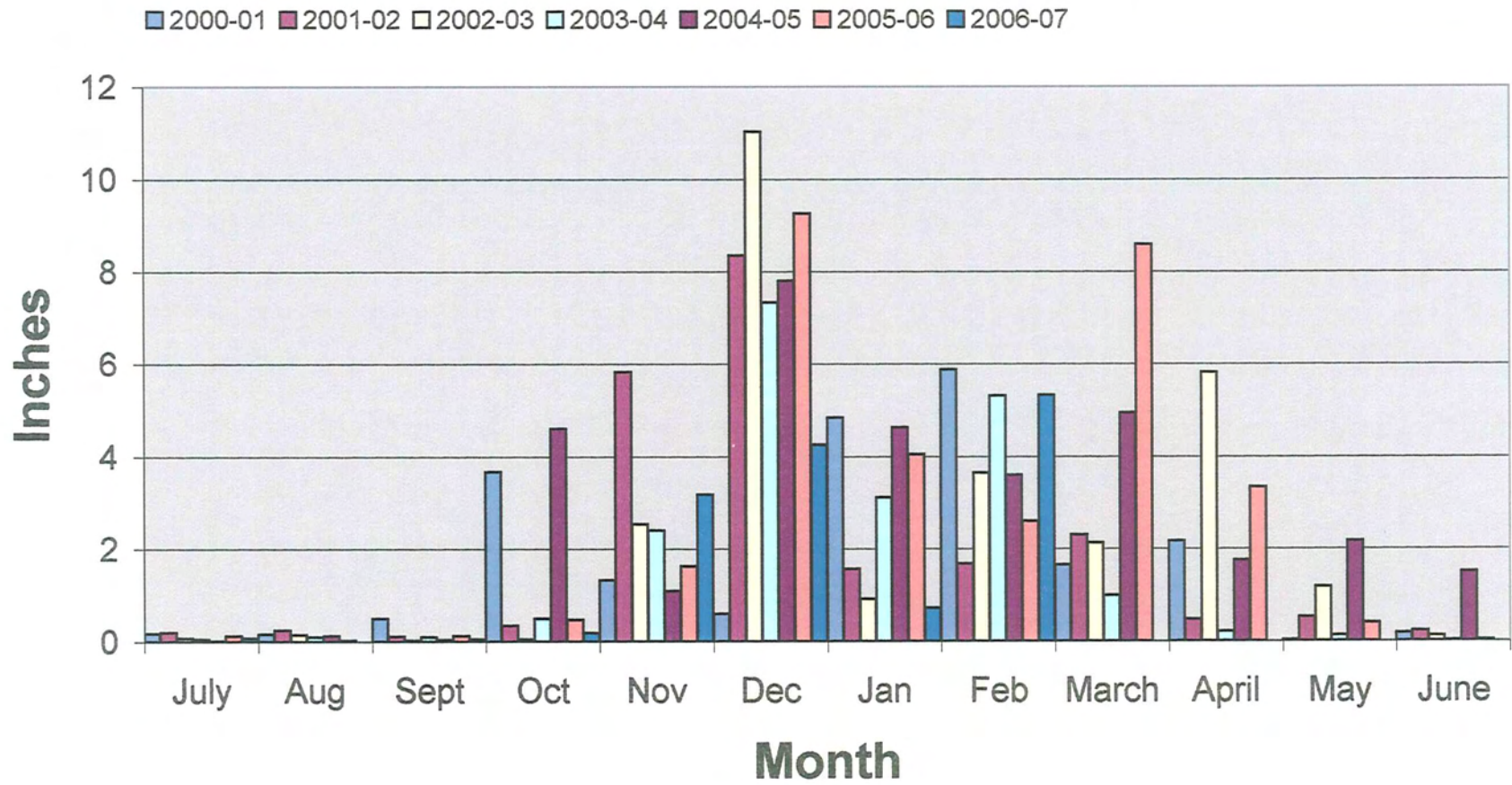
Coastside County Water District
 766 Main Street
 July 2006 - June 2007

District Office
 Rainfall in Inches

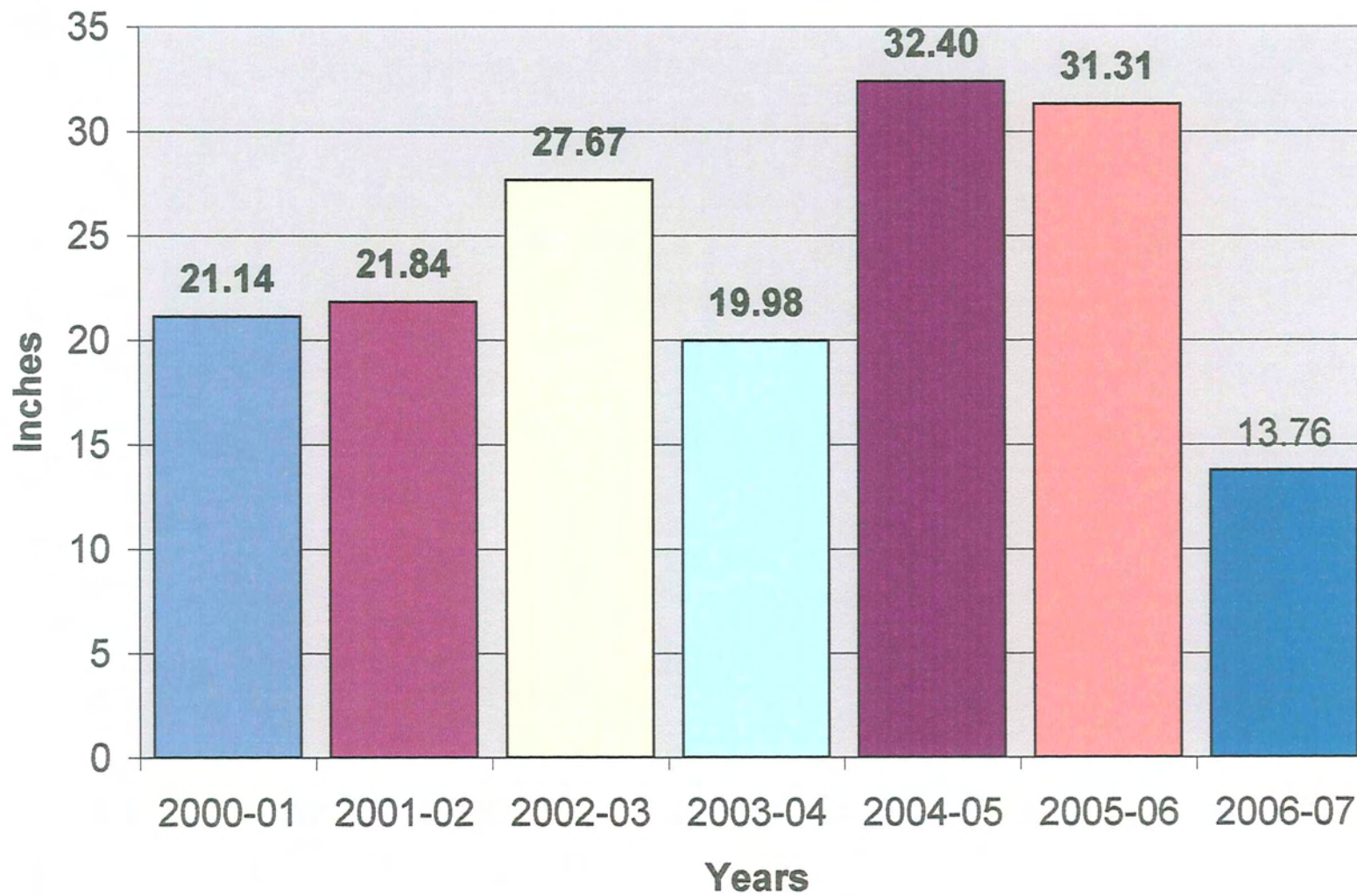
	2006						2007					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0	0.14	0	0.01	0				
2	0	0		0	0.17	0	0	0				
3	0	0	0	0	0.33	0	0.01	0				
4	0	0	0	0	0	0	0	0				
5	0	0	0	0.06	0.01	0	0	0				
6	0	0	0	0.01	0.01	0	0	0				
7	0	0	0	0	0.02	0	0	0.48				
8	0	0	0.02	0	0.16	0.31	0	0.33				
9	0.02	0	0	0.01	0	0.8	0	0.53				
10	0	0	0.01	0.01	0	0.25	0	1.27				
11	0	0	0	0	0.31	0.02	0	0.15				
12	0.02	0	0	0	0	0.95	0	0.48				
13	0	0	0	0	0.64	0.26	0	0.01				
14	0.01	0	0	0	0.51	0.08	0	0				
15	0	0	0	0	0.01	0.15	0	0.01				
16	0	0	0	0.04	0	0	0.11	0				
17	0	0	0	0.01	0.03	0	0.01	0				
18	0	0	0	0	0	0.01	0	0				
19	0	0	0.01	0	0.01	0	0	0				
20	0	0	0	0	0	0	0.01	0				
21	0	0	0	0	0.02	0.55	0.01	0.03				
22	0	0	0	0	0.12	0.05	0	1.01				
23	0	0	0	0	0.01	0	0	0.02				
24	0	0	0.01	0	0.01	0	0	0.19				
25	0	0	0	0.02	0	0	0	0.2				
26	0	0	0	0.01	0.58	0.76	0.26	0.23				
27	0.01	0	0	0.02	0.08	0.03	0.19	0.33				
28	0.01	0	0	0	0.01	0	0.11	0.04				
29	0	0	0	0	0	0	0					
30	0	0	0	0	0	0	0					
31	0	0		0		0.02	0					
Mon.Total	0.07	0.00	0.05	0.19	3.18	4.24	0.72	5.31	0.00	0.00	0.00	0.00
Year Total	0.07	0.07	0.12	0.31	3.49	7.73	8.45	13.76	13.76	13.76	13.76	13.76

Rainfall by Month

July 2006 - June 2007



Rain Totals



MONTHLY CLIMATOLOGICAL SUMMARY for FEB. 2007

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	52.2	56.1	11:30a	49.8	11:00p	12.8	0.0	0.00	0.7	7.0	7:00a	NW
2	50.6	59.1	3:00p	42.5	10:30p	14.4	0.0	0.00	1.2	12.0	12:30p	SSW
3	52.5	61.7	3:30p	45.3	5:00a	12.5	0.0	0.00	3.3	17.0	11:00a	NNE
4	56.6	66.8	1:00p	51.1	10:00p	8.4	0.0	0.00	2.4	17.0	8:30a	NE
5	57.8	68.4	1:30p	47.5	10:30p	7.4	0.2	0.00	1.9	17.0	4:30a	NE
6	54.3	63.4	3:00p	44.3	6:30a	10.5	0.0	0.00	0.4	7.0	10:00a	SW
7	57.8	67.0	12:30p	51.8	10:30p	7.2	0.0	0.48	2.0	22.0	10:00a	SE
8	56.4	60.3	3:30p	51.6	12:30a	8.6	0.0	0.33	2.1	22.0	10:00p	SE
9	59.1	64.0	1:00p	55.9	7:00a	5.9	0.0	0.53	1.2	16.0	12:30a	SE
10	59.0	63.6	12:30p	56.8	11:30p	6.0	0.0	1.27	1.7	21.0	1:00p	ESE
11	56.2	62.8	12:30p	47.5	12:00m	8.8	0.0	0.15	0.1	11.0	6:00a	SSW
12	50.4	62.4	12:00p	44.0	6:30a	14.6	0.0	0.48	0.0	7.0	2:30p	ESE
13	50.8	59.0	3:00p	45.1	4:30a	14.2	0.0	0.01	0.5	12.0	5:00p	NNW
14	50.0	59.6	3:00p	42.1	7:00a	15.0	0.0	0.00	0.6	12.0	3:30p	WSW
15	52.6	60.9	3:30p	45.2	1:30a	12.4	0.0	0.01	1.0	13.0	1:30p	WSW
16	56.2	65.5	3:30p	46.6	5:00a	8.8	0.0	0.00	1.0	10.0	10:30a	N
17	60.8	73.8	3:00p	52.2	12:00m	5.4	1.2	0.00	2.6	18.0	8:30a	N
18	52.6	58.0	11:00a	43.4	11:30p	12.4	0.0	0.00	3.1	22.0	2:00p	NW
19	49.5	56.9	1:30p	39.7	7:00a	15.5	0.0	0.00	2.5	19.0	2:00p	NNW
20	54.9	62.3	4:00p	46.7	12:30a	10.1	0.0	0.00	1.7	11.0	5:00a	SSW
21	57.0	64.9	12:00p	51.9	6:30a	8.0	0.0	0.03	3.2	18.0	11:30p	SE
22	51.0	58.7	2:00p	43.5	10:00p	14.0	0.0	1.01	2.4	20.0	3:30p	SW
23	46.6	54.3	2:30p	40.1	12:00m	18.4	0.0	0.02	1.0	12.0	12:30a	N
24	52.8	63.0	3:00p	39.6	12:30a	12.2	0.0	0.19	2.6	19.0	8:00p	S
25	54.8	60.5	2:00p	51.9	9:30a	10.2	0.0	0.20	4.1	15.0	3:00a	SSW
26	53.8	61.7	2:30p	46.9	10:00p	11.2	0.0	0.23	3.7	20.0	3:00p	S
27	47.8	56.4	11:00a	41.5	6:30a	17.2	0.0	0.33	1.7	22.0	7:00p	S
28	46.7	55.0	12:30p	38.3	7:00a	18.3	0.0	0.04	1.7	17.0	2:30p	NNE

	53.6	73.8	17	38.3	28	320.6	1.4	5.31	1.8	22.0	7	SE

Max >= 90.0: 0
 Max <= 32.0: 0
 Min <= 32.0: 0
 Min <= 0.0: 0

Max Rain: 1.27 ON 2/10/07

Days of Rain: 14 (>.01 in) 11 (>.1 in) 2 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

San Francisco Public Utilities Commission

Hydrological Conditions Report

For January 2007

J. Chester, B. McGurk, M. Tsang, February 5, 2007

Current System Storage

Current Hetch Hetchy System and Local Bay Area storage conditions are summarized in Table 1.

Table 1							
Current Storage							
As of February 1, 2007							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	218,920		340,830		121,910		64.2%
Cherry ^{2/}	240,252		268,810		28,588		89.4%
Lake Eleanor ^{3/}	15,435		23,541		8,106		65.6%
Water Bank	568,698		570,000		1,302		99.8%
Tuolumne Storage	1,043,305		1,203,181		159,876		86.7%
Local Bay Area Storage							
Calaveras ^{4/}	36,017	11,736	96,824	31,550	60,807	19,814	37.2 %
San Antonio	48,634	15,847	50,496	16,454	1,862	607	96.3 %
Crystal Springs	50,109	16,328	58,377	19,022	8,266	2,694	85.8 %
San Andreas	17,483	5,682	18,996	6,190	1,558	508	92.0 %
Pilarcitos	2,268	739	3,099	1,010	831	271	73.2 %
Total Local Storage	154,511	50,332	227,792	74,226	73,324	23,894	67.8 %
Total System	1,197,816		1,430,973		233,200		83.7%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates deactivated.

^{2/} Maximum Cherry Reservoir storage with flash-boards out.

^{3/} Maximum Lake Eleanor storage with all stop-logs out.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The January precipitation index is 1.46 inches, or 23.1% of the average index for the month.

Cumulative Precipitation to Date: The accumulated precipitation index for water year 2007 is 10.2 inches, which is 28.6% of the average annual water year total, or 57.0% of the season-to-date precipitation.

Snow Water Content Index: The February 1, 2007 snowpack in and around the Hetch Hetchy watershed is about 25.8% of the April 1 average, or 41.0 % of the average to date.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and Tuolumne River at La Grange as of January 31 is summarized below in Table 2. Water available to the City is also shown in Table 2.

	January 2007				October 1, 2006 through January 31, 2007			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	8,969	15,297	23,420	38.3%	23,199	49,332	64,421	36.0%
Inflow to Cherry Reservoir and Lake Eleanor	9,939	15,572	24,387	40.8%	24,970	51,546	68,444	36.5%
Tuolumne River at La Grange	27,645	71,722	123,201	22.4%	85,301	180,751	274,038	31.1%
Water Available to the City	0	896	36,256	0%	0	10,683	84,016	0%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

Because the precipitation as of January 31 was well below normal, the draft from Hetch Hetchy was that required to meet SJPL deliveries. Powerdraft from Cherry reservoirs was kept at a minimum to meet the City's load.

In January, 11,641 acre-feet of water were pumped from Lake Eleanor to Lake Cherry.

SJPL Diversion

The average rate of the San Joaquin Pipeline diversion during January was 166 mgd.

Local System

The average rate at the Sunol Valley Water Treatment Plant (SVWTP) for the month of January was 19 mgd. The average rate at Harry Tracy Water Treatment Plant during January was 49 mgd. January water demands averaged approximately 183 mgd. Water demand on February 1, 2007 was approximately 205 mgd.

Table 3 - Precipitation totals for January at three local reservoirs

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date ⁷ (inches)	Percentage of Normal for the Year to Date ⁷
Pilarcitos	1.89	21 %	14.11	57 %
Crystal Springs	0.92	15 %	8.84	58 %
Calaveras	1.06	22 %	7.43	62 %

⁷ Since 7-1-2006

Figure 1: Water Year 2007 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month January. Wet, dry, median and WY 2006 precipitation for the station at Hetch Hetchy are included for comparison purposes.

Precipitation at Hetch Hetchy: Water Year 2007

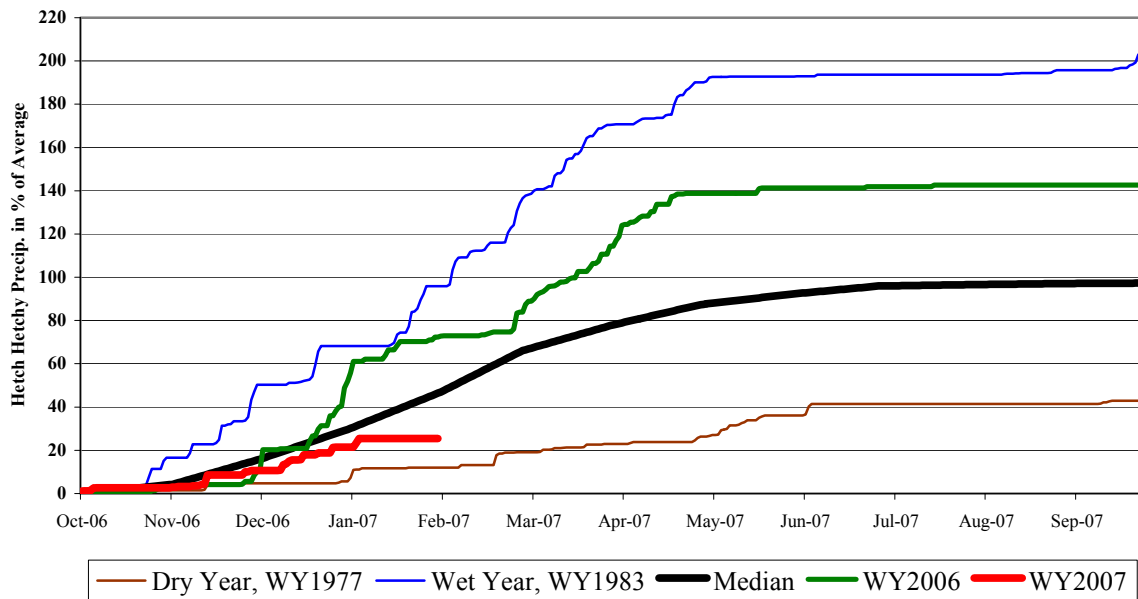


Figure 2: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1, 2006 through January 31, 2007 is zero acre-feet.

Unimpaired Flow at La Grange & Water Available to the City

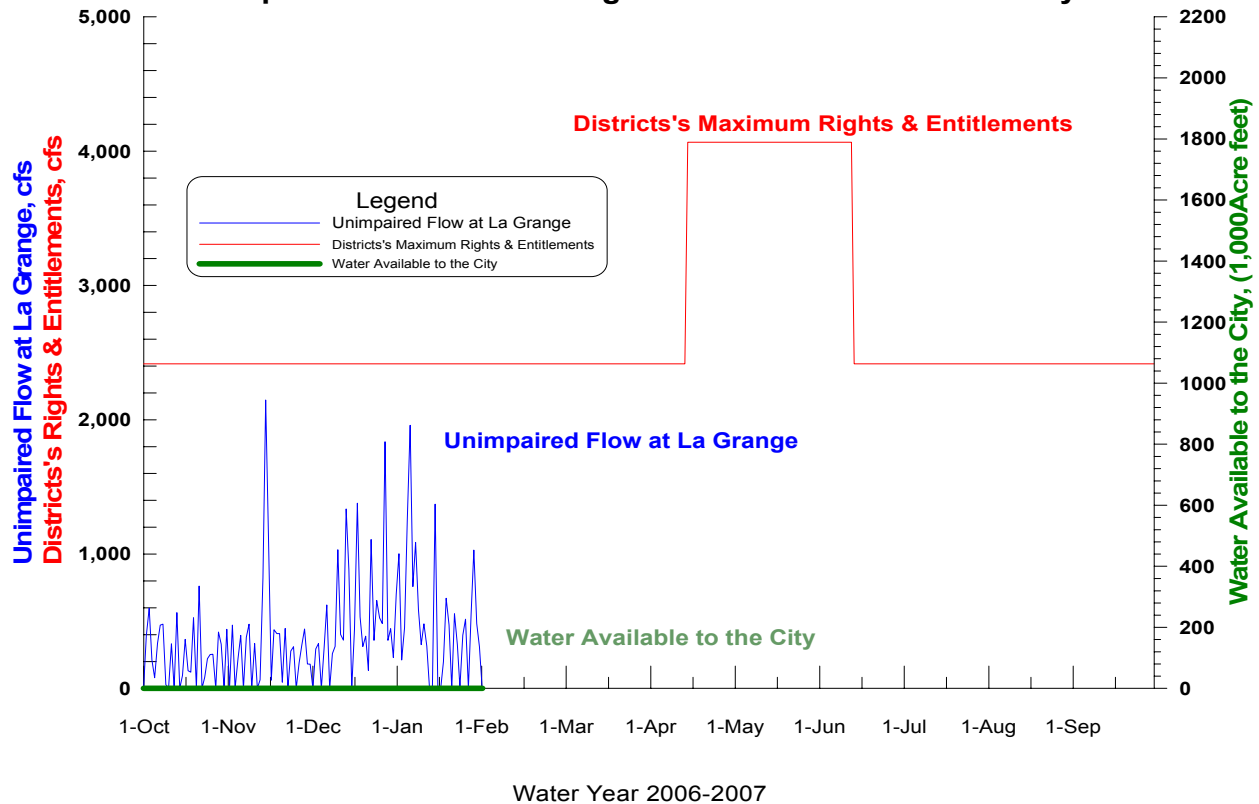
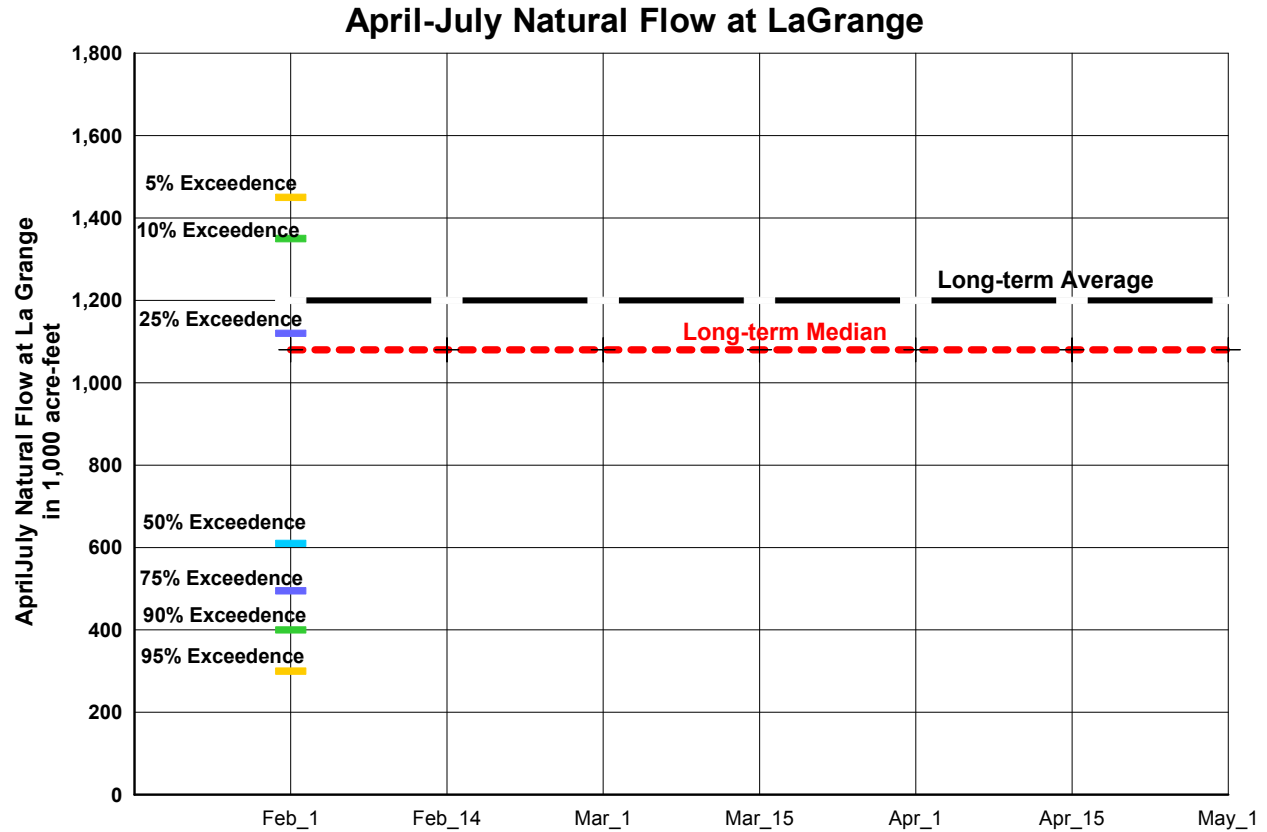


Figure 3: Tuolumne River at La Grange water supply forecast



The forecast indicates that the median amount of runoff that may occur this year is about 56% of the long-term median because precipitation to date has been well below normal. The median forecast of April-to-July runoff is about 610 TAF, compared to the long-term median runoff for the April-to-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 400 TAF and 1,350 TAF.

cc	HHWP Records	DeGraca, Andrew	Kehoe, Paula	Sandkulla, Nicole
	Bauer, Leo	Fong, Mike	Larramendy, Don	Sanguinetti, Dave
	Cameron, David	Gass, Matt	Levin, Ellen	Tsang, Michael
	Carlin, Michael	Hale, Barbara	McGurk, Bruce	
	Chester, John	Hannaford, Margaret	Rickson, Norman	
	Davis, Cheryl	Jensen, Art	Samii, Camron	

San Francisco Public Utilities Commission

Hydrological Conditions Report

For February 2007

J. Chester, B. McGurk, M. Tsang, March 5, 2007

Current System Storage

Current Hetch Hetchy System and Local Bay Area storage conditions are summarized in Table 1.

Table 1							
Current Storage							
As of March 1, 2007							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	224,675		340,830		116,155		65.9%
Cherry ^{2/}	248,658		268,810		20,152		92.5%
Lake Eleanor ^{3/}	14,489		23,541		9,052		61.5%
Water Bank	570,000		570,000		0		Full
Tuolumne Storage	1,057,822		1,203,181		145,359		87.9%
Local Bay Area Storage							
Calaveras ^{4/}	35,932	11,708	96,824	31,550	60,892	19,842	37.1 %
San Antonio	50,095	16,324	50,496	16,454	401	131	99.2 %
Crystal Springs	48,447	15,786	58,377	19,022	9,930	3,236	83.0 %
San Andreas	17,084	5,567	18,996	6,190	1,912	623	89.9 %
Pilarcitos	2,867	934	3,099	1,010	232	76	92.5 %
Total Local Storage	154,425	50,320	227,792	74,226	73,367	23,907	67.8 %
Total System	1,212,247		1,430,973		218,726		84.7 %

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates deactivated.

^{2/} Maximum Cherry Reservoir storage with flash-boards out.

^{3/} Maximum Lake Eleanor storage with all stop-logs out.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The February precipitation index is 8.07 inches, or 135.2% of the average index for the month.

Cumulative Precipitation to Date: The accumulated precipitation index for water year 2007 is 18.23 inches, which is 51.2% of the average annual water year total, or 76.6% of the season-to-date precipitation.

Snow Water Content Index: The March 1, 2007 snowpack in and around the Hetch Hetchy watershed is about 55.5% of the April 1 average, or 64.9 % of the average to date.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and Tuolumne River at La Grange as of February 28 is summarized below in Table 2. Water available to the City is also shown in Table 2.

	February 2007				October 1, 2006 through February 28, 2007			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	17,685	21,665	25,140	70.3%	40,884	70,997	89,561	45.6%
Inflow to Cherry Reservoir and Lake Eleanor	26,456	22,235	25,899	102.2%	51,426	72,648	94,343	54.5%
Tuolumne River at La Grange	93,824	116,210	145,377	64.5%	178,855	323,927	419,414	42.6%
Water Available to the City	22,920	9,860	48,618	47.1%	22,920	36,781	132,634	17.3%

⁶ Hydrologic Record: 1919 – 2005.

Hetch Hetchy System Operations

From February 5th to February 15th, the water delivery system and associated powerhouses were shut down to allow inspection of Foothill Tunnel and installation of a rock trap in the Moccasin surge chamber. Powerdraft from Hetch Hetchy was made during the rest of the month to meet SJPL deliveries. Powerdraft from Cherry reservoirs continued during the 10-day shutdown to meet the City's load and to control the lake elevations.

In February, 15,146 acre-feet of water were pumped from Lake Eleanor to Cherry Reservoir.

SJPL Diversion

The average rate of the San Joaquin Pipeline diversion during February was 56 mgd.

Local System

The average rate at the Sunol Valley Water Treatment Plant for the month of February was 83 mgd. The average rate at Harry Tracy Water Treatment Plant during February was 82 mgd. February water demands averaged approximately 182 mgd. Water demand on March 1, 2007 was approximately 162 mgd.

Table 3 - Precipitation Totals for February at Three Local Reservoirs

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date ⁷ (inches)	Percentage of Normal for the Year to Date ⁷
Pilarcitos	10.60	153 %	24.76	78 %
Crystal Springs	6.47	139 %	15.31	77 %
Calaveras	5.54	153 %	13.01	83 %

⁷ Since 7-1-2006

Figure 1: Water Year 2007 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month February. Wet, dry, median and WY 2006 precipitation for the station at Hetch Hetchy are included for comparison purposes.

Precipitation at Hetch Hetchy: Water Year 2007

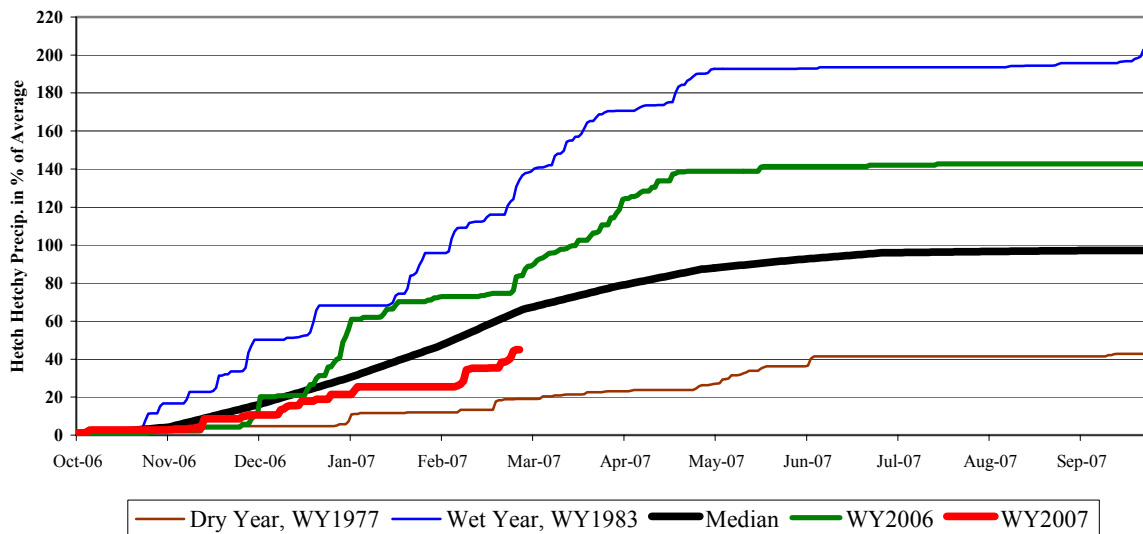


Figure 2: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1, 2006 through February 28, 2007 is 22,920 acre-feet.

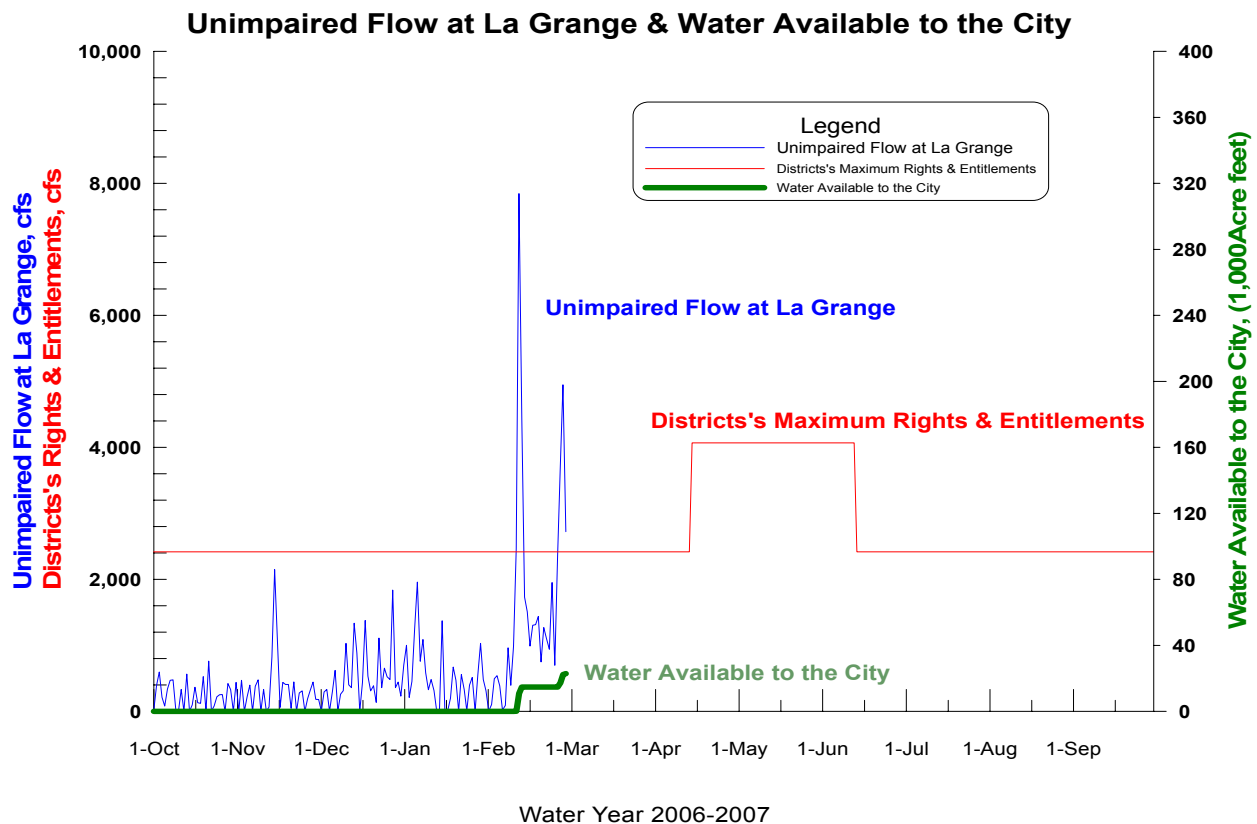
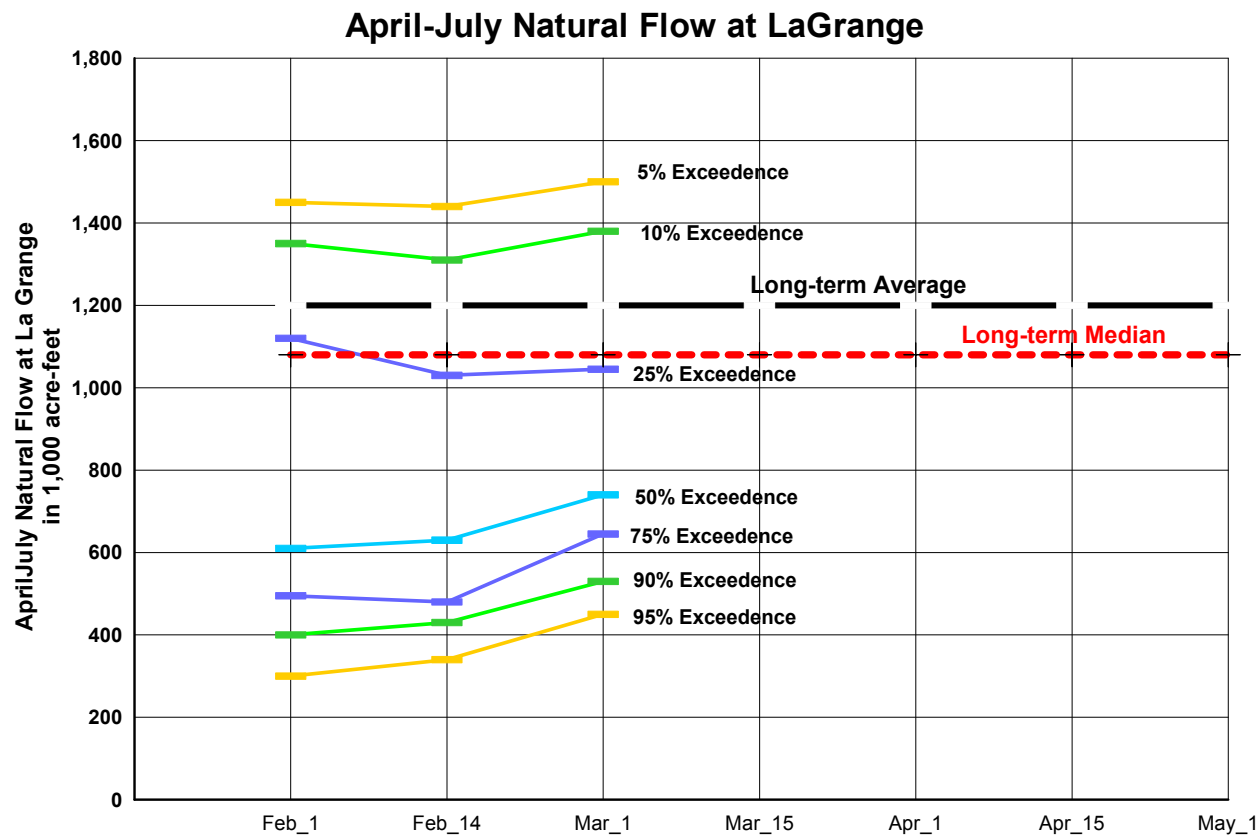


Figure 3: Tuolumne River at La Grange water supply forecast



The forecast indicates that the median amount of runoff that may occur this year is about 69% of the long-term median. This is an improvement over the previous February 1 forecast of 56% of the long-term median. The improvement is due to the fact that the February precipitation was 132.2% of normal. The median forecast of April-to-July runoff is about 740 TAF, compared to the long-term median runoff for the April-to-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 525 TAF and 1,380 TAF.

cc	HHWP Records	DeGraca, Andrew	Kehoe, Paula	Sandkulla, Nicole
	Bauer, Leo	Fong, Mike	Larramendy, Don	Sanguinetti, Dave
	Cameron, David	Gass, Matt	Levin, Ellen	Tsang, Michael
	Carlin, Michael	Hale, Barbara	McGurk, Bruce	
	Chester, John	Hannaford, Margaret	Rickson, Norman	
	Davis, Cheryl	Jensen, Art	Samii, Camron	

STAFF REPORT

To: Ed Schmidt, General Manager

From: Jim Teter, District Engineer

Agenda: March 15, 2007

Report Date: March 8, 2007

Subject: Engineering Projects Received for Review During February, 2007

Recommendation:

None. The agenda item is informational.

Background:

The Board of Directors has requested a monthly report from the District Engineer on proposed new developments which have been forwarded to him for engineering review.

Projects Received:

There were no projects received for review.

Fiscal Impact:

None. All costs of engineering review are paid by the project applicant.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Ed Schmidt, General Manager

Agenda: March 15, 2007

Date: March 8, 2007

Subject: General Manager Activities

The following is an accounting of some of the activities I have been involved with for the period of Friday, February 9, 2007 through Thursday, March 8, 2007:

➤ **Held an “all employee” meeting on Tuesday, February 20, 2007**

➤ **Met and/or had discussions with the following individuals:**

- Cathleen Brennan
- Aaron Levinson
- Tim Ramirez - SFPUC
- Kellyx Nelson – Resource Conservation District
- Alan and Susan O’Driscoll
- Sammy Low – BKF Engineers
- George Burwasser – EIP
- Ford Hoover – Sensus Metering Systems
- Olivia Boo – San Mateo County Planning Department
- Eddie Andreini
- Art Jensen – BAWSCA
- Tim Frahm – San Mateo County Farm Bureau
- Mike Liquori – PWA
- Rich Allen – RCD
- Leonard Woren – SAM
- Jack Foley – SAM
- Pat Rutten – NOAA Fisheries
- Julie Casagrande – San Mateo County
- Lourdes Enriquez – BAWSCA
- Jim Salerno –SFPUC
- Jane Lowell – SFPUC
- Lennie Roberts – Committee for Green Foothills

➤ **Meetings Attended**

- SFPUC – Pilarcitos Creek (Grant Committee) – February 14, 2007
- CalPERS Seminar – Contracting with CalPERS to Pre-fund OPEB Liabilities – February 15, 2007 – San Jose, CA
- Ailanto Properties – February 20, 2007
- BAWSCA Technical Advisory Committee meeting – March 1, 2007
- SFPUC Policy Advisory Committee – Pilarcitos Restoration Workgroup – March 5, 2007
- SFPUC Water Quality Meeting – March 7, 2007

➤ **Upcoming Meetings**

- District Facility Committee – Friday, March 16, 2007

Coastside County Water District

Employee Meeting – Tuesday – February 20, 2007 – 8:00 a.m.

1. **Memorandum of Understanding regarding establishment of the Pilarcitos Creek Restoration Workgroup and the development of an Integrated Water Management Plan**
2. **Archaeological Services for the El Granada Pipeline Replacement Project Phase 3**
3. **Update of recruitment of Public Outreach/Program Development/Water Resources Analyst Position**
4. **Discussion of automated meter reading systems**
5. **Status Report on District Capital Improvement Projects – (*attachment*)**
6. ***Social Security participation for CCWD employees – Report from Tony Condotti (attachment)***
7. **Superintendent of Operations Report – (*attachment*)**
8. **Safety**
9. **Office Manager's Report**
 - **ACWA/JPIA Workers' Compensation Injury/Illness Reporting Kit – (*attachment*)**
10. **CalPERS Retirement Planning Workshops – (*attachment*)**
11. **Questions, Comments, Concerns**
12. **Adjournment**

STAFF REPORT

To: Ed Schmidt, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda Date: March 13, 2007

Date: 7 March 2007

Subject: Operational Report – February 2007

Source of Supply- Pilarcitos Lake and Pilarcitos Well 4A were the main source of supply for the month of December. Denniston Reservoir and Denniston Well 9 supplemented this supply on 6 and 7 February. Denniston WTP was shut down for most of February due to high source water turbidity.

Systems Improvement:

Denniston Wells

The holes in the casing of Denniston Well #1 were repaired with a swedge. The contractor reports that the initial development is yielding 70 gpm. This may be high due to the rainy season and lack of pumping from this well field.

The contractor has submitted a favorable bid for the development of Denniston Well #3 and will start the rehabilitation process also in March.

The contractor stated in a letter dated 15 Feb 07 that the condition of the casing in well #2 is fairly deteriorated and does not feel that additional time and money should be spent repairing this well given it's historical low yield. They will submit a quote for repair if we decide that we want to proceed.

Short Term Plant Improvements

DHS has verbally accepted the design for the Denniston Tank Modification. The official letter of acceptance will be sent this month. Additional flow testing in Princeton confirmed that there will be adequate fire flow protection with the tank out of service during construction.

Initial layout for all equipment has been established. The layout was based on selection of Prominent Pumps and seismically secure PolyProcessing Tanks as our feed equipment. The plans will be finalized at both sites pending analysis by a structural engineer.

Due to the deteriorating condition of the other chemical feed systems at both facilities and the importance of coagulant feed to maintain compliance with the Safe Drinking Water Act, coupled with the slimmer economics of engineering and design in-house, we will be upgrading the alum and ancillary chemical feed systems as part of this project

Denniston 60HP High Lift Pump Intake

All parts have been ordered and work has begun on this project. It will be complete in March.

Crystal Springs Telemetry

We replaced the last length of cable and sealed all connections for the new antenna. It has been 3 weeks, high winds, heavy rains and cold temperatures and the station has not alarmed. We will continue to pursue the hardwire repairs that were started so that we can maintain a viable communication backup for this station.

Main Street Project

Pipe installation is 90% complete on the Highway 92 leg of the project. The new zone valves and PRV station on the north Main Street section were adjusted to the correct pressure and tested. South Main Street is in service from the PRV to the bridge. The contractor is in the process of switching services.

A major main leak occurred when the temporary end cap on the 16" line blew off during the evening of 20 February. District crews responded and made required repairs.

Contractors unearthed an old redwood main alongside of Highway 92. A section will be cut and brought in for display.

Facilities Beautification and Enhancement

The following items have been completed this month:

- Cleaned road to Denniston Tank
- Weed removal at Miramontes and Alves Tanks
- Dug out electrical boxes at Crystal Springs Reservoir
- Power washed Nunes WTP top deck
- Removing and installing new brackets for the Nunes filter gallery remote boxes
- Routine cleaning of all District vehicles
- Removed all seasonal lighting on District Center

Update on Other Activities:

Emergency Generator

The bond issue has been resolved and the amendment to the contract is in the signature phase at this time. Work will start prior to 1 April.

Denniston 60 HP Pump Bearing Failure

This pump was refurbished in summer 06. The end bearings have failed and are in need of replacement. Pump Repair inspected the bearings and stated that the pump is drawing too much mud and sand and looks as though it has been in operation for 10 years. The intake will be replumbed so that it will draw from 2 feet above the floor rather than 6 inches. Repairs will ensue in March.

Safety/Training/Inspections

Safety Training

The Cintos safety training this month was on Ladder Safety.

Interagency Cooperation

District Supervisory Staff has been invited to take part in a tabletop exercise on emergency response. The program is facilitated by Don Horsley, retired San Mateo County Sheriff, and is being sponsored by the City of Half Moon Bay. Training on the Incident Command System took place on 6 March and the tabletop exercise will take place on 13 March.

Unregulated Contaminant Rule II

Treatment Supervisor Steve Twitchell and I viewed a webcast explaining the second phase of the UCR that will affect all non-transient water systems. CCWD will be required to monitor for select insecticides, flame-retardants and explosives at the treatment plant effluent quarterly for 1 year. Sampling for CCWD will start in 2009.

Defibrillator

Per the recommendations of JPIA, we have purchased and installed an Automated External Defibrillator in the District Center lobby.

Department of Health Services

Correspondence

Department of Health Services is still reviewing the plans for the Denniston Tank Modification Project.

According to the Safe Drinking Water Act, we are qualified for reduced monitoring for some select compounds at Crystal Springs, Stone Dam and Denniston Reservoir. We have submitted a request in the form of a letter requesting reduced monitoring for these compounds to ease the frequency of sampling and costs for analysis.

Items Requiring Attention

Nunes Underground Diesel Storage Tank

An RFP for removal of the underground tank and replacement with an above ground unit has been prepared and will be sent out to qualified firms in March.

MAGGIORA BROS. DRILLING, INC.

DRILLING CONTRACTORS - PUMP SALES & SERVICE
CALIFORNIA CONTRACTOR'S LICENSE NO. 249957

Corporate Office
595 Airport Blvd.
Watsonville, CA 95076

Tel: (831) 724-1338
Tel: (800) 728-1480
Fax: (831) 724-3228

February 15, 2007

Coastside County Water District
Attn: Joe Guistino
766 Main Street
Half Moon Bay, CA 94019

RECEIVED

FEB 16 2007

COASTSIDE COUNTY
WATER DISTRICT

Subject: Denniston Wells 1 & 2 Written Report and Recommendations

Dear Mr. Guistino,

After attempts to air lift debris from the above referenced wells to the bottom of the wells, without success, Maggiora Bros. Drilling, Inc. performed video logs of the casings to determine the condition of the casings and to inspect for possible holes in the casing.

Denniston Well #2 is a 10" steel cased well with a reported well depth of 112 feet. Attempts to brush, bail and air lift debris from the well were unsuccessful as the sand was coming in as fast as we were removing it. The well is currently only open to 68 feet. The video inspection determined numerous holes in the well casing. The condition of the casing is fairly deteriorated and Maggiora Bros. Drilling, Inc. does not feel additional time and money should be spent trying to repair this well.

Denniston Well #1 is an 8" steel cased well with a reported well depth of 104 feet. Attempts to brush bail and air lift debris from well were fairly successful in that we were able to get to a depth of 102 feet. The video inspection determined two casing joint failures due to electrolysis between the mild steel casing and stainless steel well screen at 51 and 71 feet. There is also a piece of what appears to be 6" PVC pipe in the bottom of the well below the screened areas. The PVC should not affect well performance and should left in place.

The casing joint failures may be successfully repaired by swaging 4 foot long stainless steel patches at each joint. However, there is no guarantee that the force pushing the stainless steel swages out against the casing may result in casing failure. In addition, there is no way to replenish the gravel pack that has been loss, thus there is a possibility that the well may pump significant amounts of sand once the repairs are completed.

The swaging is a repair only, it may last years or it may not be successful at all. Once the repairs are completed, Maggiora Bros. Drilling, Inc. does not recommend chemically treating of the well due to the poor condition of the casing. Below is the estimated cost to complete repairs and complete testing of the well. Also attached is an invoice for costs generated to date on both wells.

1. Mobilization/demobilization	\$ 1,000.00
2. Swage 2 stainless steel liners by 4 foot at casing joint failures @ \$8,050.00 lump sum	\$ 8,050.00
3. Video logging of well - 1 @ \$800.00 each	\$ 800.00
4. Install and remove test pumping equipment	\$ 2,000.00
5. Development and step testing of well 8 hours @ \$150.00 per hour	\$ 1,200.00
6. Constant rate test 8 hours @ \$150.00 per hour	\$ 1,200.00
7. Generator rental - 2 days @ \$150.00 per day	\$ 300.00
TOTAL ESTIMATED COST TO COMPLETE <u>\$13,750.00</u>	

Development and testing with test pump includes 2 hours of development pumping, 6 hours of step testing and 8 hours of constant testing as per the original specifications.

MAGGIORA BROS. DRILLING, INC.

DRILLING CONTRACTORS - PUMP SALES & SERVICE
CALIFORNIA CONTRACTOR'S LICENSE NO. 249957

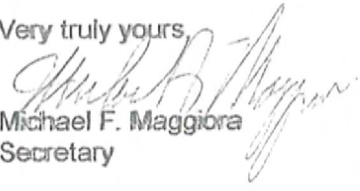
Coastside County Water District
February 15, 2007
Page 2

Development and testing does not include off site disposal of water. We should be able to dispose of water on site since there are not going to be chemicals added.

The generator rental may not be necessary if the existing power on site can be utilized. Proposal does not include new pump equipment for wells, however once wells are tested and pumps selected, a price can be provided if requested.

If you have any questions, please feel free to contact me at any time.

Very truly yours,


Michael F. Maggiora
Secretary

MAGGIORA BROS. DRILLING, INC.

DRILLING CONTRACTORS - PUMP SALES & SERVICE
CALIFORNIA CONTRACTOR'S LICENSE NO. 249957

Corporate Office
595 Airport Blvd.
Watsonville, CA 95076

Tel: (831) 724-1338
Tel: (800) 728-1480
Fax: (831) 724-3228

March 5, 2007

Coastside County Water District
Attn: Joe Guistino
766 Main Street
Half Moon Bay, CA 94019

Subject: Denniston Well 3 Proposal

Dear Mr. Guistino,

As per our conversation, the following is Maggiora Bros. Drilling, Inc. proposal to investigate the feasibility of the Denniston Well 3 rehabilitation project.

The first step should be to mobilize to the project site, and perform brushing, air lift swabbing and bailing operations so as to clean the build up off of the well casing and perforations. Once the buildup has been removed, a video log should be performed to inspect the condition of the well casing and screen.

If the casing and screen are in good condition, then we may recommend chemical treatment of the well, followed by additional development and well testing.

The following is Maggiora Bros. Drilling, Inc. estimated cost to perform the above referenced scope of work.

1. Mobilization/demobilization	\$ 2,500.00
2. Brush and bail well	\$ 1,650.00
3. Air lift swabbing of well	\$ 1,650.00
4. Water truck (if needed to contain water -- disposal fees not included)	\$ 950.00
5. Video logging of well -- 1 @ \$800.00 each	\$ 800.00
6. Labor to install chemicals in well (if needed)	\$ 1,500.00
7. Chemicals	\$ 4,000.00
8. Agitation of chemicals in well	\$ 1,650.00
9. Air lift swabbing of well -- 1 day @ \$1,650.00 per day	\$ 1,650.00
10. Water truck rental (if need to contain water -- disposal fees not included) \$950.00/day	\$ 950.00
11. Video logging of well -- 1 @ \$800.00 each	\$ 800.00
12. Install and remove test pumping equipment	\$ 2,000.00
13. Development and step testing of well 8 hours @ \$150.00 per hour	\$ 1,200.00
14. Constant rate test 8 hours @ \$150.00 per hour	\$ 1,200.00
15. Generator rental -- 2 days @ \$150.00 per day	\$ 300.00
TOTAL ESTIMATED COST TO COMPLETE	<u>\$22,800.00</u>

Proposal does not include off site disposal fees if necessary for chemically treated water. All chemicals to be utilized are biodegradable within 6 days.

Development and testing with test pump includes 2 hours of development pumping, 6 hours of step testing and 8 hours of constant testing as per the original specifications.

Development and testing does not include off site disposal of water.

6 March 2007

Ms. Thuy Van Nguyen
State of California
Department of Health Services
Drinking Water Field Operations Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403

Reference: February 2007 Monthly Report

Dear Ms. Nguyen:

Enclosed are the following reports for **February**.

Distribution System:

- 20 Total Coliform samples completed and all ABSENT

Nunes Water Treatment Plant:

- Nunes Monthly Summary of Monitoring for SWTR (page 1, 2 and 3)
- Monthly Iron for **February**
- CT Compliance spreadsheet for **February**
- Individual Filter Monitoring Report (1 page)
-

Denniston Water Treatment Plant:

- Denniston Monthly Summary of Monitoring for SWTR (page 1, 2 and 3)
- Monthly Iron, Manganese and Aluminum Report for **February**
- CT Compliance spreadsheet for **February**
- Individual Filter Monitoring Report (3 pages)

If you have any questions with the reports submitted or would like additional information regarding this matter, please do not hesitate to contact me.

Sincerely,

Joe Guistino
Superintendent of Operations
Coastside County Water District
650 726 4405
jguistino@coastsidewater.org

12 February 2007

Ms. Thuy Van Nguyen, S.E.
State of California Department of Health Services
Santa Clara District
Drinking Water Field Operations Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403

**Reference: Request for Reduced Monitoring
Coastside County Water District, System No. 4110011**

Dear Ms: Nguyen:

The Coastside County Water District would like to request reduced monitoring requirements at the following sample locations.

Crystal Springs Reservoir – The District would like to reduce monitoring for Nitrates from once a quarter to once annually.

Stone Dam– The District would like to reduce monitoring for Nitrates from once a quarter to once annually.

Denniston Reservoir – If these suggested frequencies are appropriate, the District would like to reduce monitoring for SOCs from twice annually every three years to twice annually every nine years. The District would also like to reduce monitoring Cyanide from once a year to once every 3 years.

Thank you for reviewing this request. If you have any questions feel free to contact me.

Sincerely,

Joe Guistino
Superintendent of Operations
Coastside County Water District
650 726 4405

ST/JG:jg

cc: Steve Twitchell

STAFF REPORT

To: Ed Schmidt, General Manager

From: Jim Teter, District Engineer

Agenda: March 15, 2007

Report March 7, 2007

Date:

Subject: District Engineer Work Status Report

Recommendation:

None. The agenda item is informational.

Background:

The Board of Directors has requested a monthly status report from the District Engineer on his activities.

Work Performed Since Last Board Meeting

Work performed since the last Board of Directors meeting includes:

- Water Treatment Plant Short-Term Improvements. Engineering work is continuing.
- Phase 3 El Granada Pipeline Replacement Project: Work continued on coordinating the work of the consultants involved in preparation of the additional submittal documents required for compliance with the conditions of the CDP's and as required by the Caltrans letter of response to the District's encroachment permit application.
- PRV Vault Modification at Princeton Harbor Village Project: provided advice to the District staff and the contractor.
- San Mateo County GIS Mapping Project: continued work coordinating receiving the data files from the County and putting them into use by the District.
- Main St./Hwy. 92 Pipeline Replacement Project: responded to questions from the District inspection personnel.

- Engineering Advice. Provided the District staff with advice on an as-requested basis on engineering-related topics.

Current Work Assignments:

A description and status report on the District Engineer's current work assignments follows:

1. Preparation of Design Contract Documents for Phases IIIA and IIIB of the El Granada Transmission Pipeline Replacement Project. Current status of the project is as follows:

Engineering design work has been completed on the project drawings except for the changes that may be required by the special study work being performed by EIP and the other consultants performing the additional work required by Caltrans. Copies of the drawings have been provided to the District for review. The encroachment permit application for work within the Caltrans right of way has been prepared and submitted, and review comments have been received. The review comments from Caltrans require additions to the project plans before the application will be considered complete. Teter is preparing the additional pipeline profile sheets required by Caltrans. The other work for compliance with the Caltrans requirements requires additional work by other consultants. The status of the consultants' work is as follows:

- A. Surveying. Towill, Inc. Towill has completed the survey work and submitted the information for District review and use.
- B. Geotechnical Report. Cleary Consultants, Inc. Execution of the contract has been completed. The soils borings work cannot begin until an encroachment permit for the soils borings work has been issued by Caltrans. Personnel from Cleary Consultants are continuing their efforts to obtain the encroachment permit.
- C. Shoring Design. J. M. Turner Engineering, Inc. Execution of the contract has been completed. The shoring design work cannot begin until the final geotechnical report has been completed.
- D. Archeological Report. Holman & Assoc. The consultant's proposal has been approved, and a contract has been forwarded to them for execution.
- E. Water Pollution Control Plan. EIP Associates. The plan is nearing completion.

The encroachment permit applications to the City of Half Moon Bay and County of San Mateo for work within their respective street right of way areas cannot be submitted until the work currently being performed by EIP and the District legal counsel for compliance with the CDP requirements has been submitted and approved.

2. SCADA System Replacement. The District Engineer has begun work on the study for replacement of the existing SCADA (Supervisory Control and Data Acquisition) system. The study will provide recommendations for the new system including cost. This work will be performed in conjunction with the work for the WTP Short-Term Improvements since it requires extensive coordination with the WTP operating staff and the final decisions regarding the short-term improvements.

3. Short-Term Improvements at Nunes & Denniston WTPs. The District Engineer has begun preparation of the plans and specifications for these projects:
Denniston WTP Improvements:
 - A. Denniston Storage Tank Modifications Project. A decision has been made to construct the modifications to the Denniston storage tank and the new tank inlet pipeline first. Teter has completed the project plans and specifications. District water treatment operating personnel have completed their review. The plans and specifications have also been submitted to the Department of Health Services for review. Following approval from DHS and development of a plan by the CCWD field staff for providing adequate water service during the period the Denniston tank and water treatment plant will be out of service, the project will be put out to bid.
 - B. Denniston Water Treatment Plant Improvements. All conceptual design work has been completed, and Teter is in the process of preparing the final Contract Documents (plans and specifications).Nunes WTP Improvements:

All conceptual design work has been completed, and Teter is in the process of preparing the final Contract Documents (plans and specifications).

Fiscal Impact:

1. El Granada Transmission Pipeline Replacement Project Phases IIIA & IIIB. The current fiscal year Capital Improvement Program contains funding for engineering design work for this project (See the C.I.P. report included elsewhere in the Board meeting packet).

2. SCADA System Replacement. The FY 06/07 Capital Improvement Budget contains \$20,000 for the SCADA system replacement study.

3. Short-Term Water Treatment Plant Improvements. The FY 06/07 Capital Improvement Budget contains funding for this project.

Schedule for El Granada Transmission Pipeline Replacement Project

A.	El Granada Pipeline Phases 3A & 3B:	
	Complete predesign services (surveying & photogrammetry)	February, 2005
	Complete preliminary engineering design	March 3A, June 3B, 2005
	File CDP application for Phase 3A	October, 2005
	File CDP application for Phase 3B	December, 2005
	Obtain CDP's	Sept., 2006
	Obtain encroachment permits from the City of Half Moon Bay, Caltrans and San Mateo County	July, 2007
	Advertise for Bids	July, 2007
	Award Construction Contract	August, 2007
	Complete Construction	Spring 2008

BAY AREA WATER SUPPLY & CONSERVATION AGENCY **LOCAL SYSTEM SEISMIC IMPROVEMENT DRAFT QUESTIONNAIRE**

Background

When the California Seismic Safety Commission (CSSC) reviewed the SFPUC's changes to its Water System Improvement Program (WSIP) they also made several observations and conclusions relevant to actions needed by San Francisco's wholesale customers to protect public health and safety.

The CSSC's recommendations included:

- Inform the public of the risks of water outages
- Increase the reliability of local distribution systems both inside and outside San Francisco
- Coordinate completion of comparable risk reduction programs (e.g., coordinate planning and design criteria)

The Technical Advisory Committee (TAC) formed a seismic safety subcommittee to coordinate a responsible approach to responding to the State recommendations. The subcommittee suggested that an appropriate first step would be to query each of the individual agencies to determine whether an assessment had been done of their local systems, what type of assessment, what follow-up has been completed to such an assessment, and where each agency stands with regard to improvements suggested by the assessment. (Note: many agencies had John Eiding conduct such a seismic assessment several years ago, and most have completed "(Terrorist) Vulnerability Assessments.")

Completing this questionnaire would help BAWSCA demonstrate to the State the extent to which its member agencies' water systems are or will be prepared to protect public health and safety following a major seismic event. Once the draft survey information has been reviewed and tabulated it will be discussed at a future TAC meeting.

About the Draft Questionnaire

The intent is to be prepared for some hard questioning by the state seismic safety subcommittee, or even from SFPUC. The information collected would be used only to identify the status of BAWSCA agencies in general, with regard to the seismic response conditions and improvements. It is NOT intended to single out any agency for its level of response. (Individual agency responses are confidential, and are being collected to provide an overall BAWSCA response.) Obviously, all agency recognize that we are in a sensitive seismic zone, and we each have individual conditions that can limit what preparations we are able to make. The more accurate and detailed the responses on the attached form, the better BAWSCA can describe our overall status, make general suggestions, and be prepared to answer the questions when (not if) they come.

Legal counsel stated that designating the information being collected as draft does not protect it from discovery.

BAY AREA WATER SUPPLY & CONSERVATION AGENCY
LOCAL SYSTEM SEISMIC IMPROVEMENT QUESTIONNAIRE

PLEASE RETURN COMPLETED QUESTIONNAIRE BY MARCH 1, 2007

TO:

BAWSCA
155 BOVET ROAD, SUITE #302
SAN MATEO, CA. 94402
FAX: 650-349-68395
Email: bawsca@bawsca.org

Agency: _____ Coastside County Water District

Completed by: _____ James S. Teter

Title: _____ District Engineer

Ph. #: _____ (415)453-0754

Email: _____ jasteter@aol.com

	Yes/ No	Date (if appropriate)	Comments
1. Has your agency done a reliability assessment of its water supply and distribution system? (vulnerability, attack, natural, seismic, internal, etc.)	Yes	12/1/02 June 2004	Seismic Vulnerability Assessment prepared by G&E Engineering Systems, Inc. Vulnerability Assessment Prepared by District staff
2. Has your agency identified its critical customers? (Hospitals, EOC, clinics, etc.)	Yes	N/A	A review of the District's customers has determined that there are no critical customers
3. Has your agency identified critical water facilities and turnouts? (Wells, reservoirs, interties, pumping stations, etc.)	Yes	N/A	Critical facilities include the pump station at Crystal Springs Reservoir, the water supply pipelines from Crystal Springs Reservoir and Pilarcitos Lake, the Nunes WTP, the Denniston Creek WTP and Pump Station, and the major water storage tanks (Carter

			Hill tanks, Denniston tank, Miramar tank, El Granada tanks No. 1, 2 & 3, the Alves tank, and the Miramontes tank)
4. Has your agency identified sensitive seismic areas and other hazards? (liquefaction, landslide, fault lines, etc.)	Yes	N/A	A review of seismic fault maps has determined that there are no active faults which cross District facilities. A review of U.S.G.S. landslide susceptibility maps has determined that no pump stations, pump stations or treatment plants are located in areas with a high landslide susceptibility.
5. Goals and Standards:			
a. Has your agency determined what level of service goals (LOS) are applicable to your service area during an emergency? ("winter demand," "70% recovery," within 24 hours or 10 days, etc.)	Yes	N/A	The level of service goal during an emergency is total restoration of service as quickly as is feasible.
b. Has your agency identified planning and design criteria for making improvements to specific facilities? (AWWA, SFPUC, UBC, ASTM, APWA, American Lifeline Alliance [ALA], etc.)	Yes	N/A	Planning criteria used for system improvements include DOHS, AWWA and ISO. Design criteria includes UBC, AWWA, ASTM, NEC.
6. Has your agency identified capital and non-capital seismic reliability improvements? (earthquake recovery plan, 5 year CIP, grant projects, interties, long range infrastructure planning, consultants, mutual aid agreements, etc.)	Yes	N/A	The District has a 10 year Capital Improvement Program which is updated annually.
7. Has your agency identified and prioritized mitigation measures to address problems and solutions for reducing public health and safety risks? (sewer and water failures, critical facilities, sensitive areas, etc.)	Yes	N/A	The District has an Emergency Response Plan which is updated periodically.

<p>8. Is there a schedule and budget for accomplishing desired emergency service goals? (CIP, long range planning, scheduled vs. planning, etc.)</p>	<p>Yes</p>	<p>N/A</p>	<p>The District's 10 year Capital Improvement Program includes a schedule and a budget.</p>
<p>9. Has your agency identified obstacles to successfully implement the desired emergency service goals? (agency priorities, funding, public awareness, Prop. 218, etc.)</p>	<p>Yes</p>	<p>N/A</p>	<p>The only identified obstacle is lack of an alternative water supply source during an emergency period when the supply available from the SFPUC is insufficient or unavailable. Development of additional local sources of supply appear to be infeasible because of environmental constraints. Interties with other water agencies are infeasible geographically.</p>
<p>10. Has your agency's governing body been apprised of the seismic vulnerabilities and the operational capabilities to respond to an emergency? (Council study sessions, presentations, workshops, staff memos, etc.)</p>	<p>Yes</p>	<p>N/A</p>	<p>These issues are discussed at regular meetings of the Board of Directors. Also, members of the Board of Directors are directly involved in all facets of District operations through participation in committees such as the Facilities Committee, Water Quality Committee, Budget Committee, etc.</p>
<p>11. Has your agency taken steps to inform the public of the risks of water outages as a result of a seismic event? (Public presentations, public information announcements, bill inserts, water conservation information, etc.)</p>	<p>Yes</p>	<p>N/A</p>	<p>The District has an active program of informing the public including newsletters, bill stuffers, school programs, customer leak audits, water conservation information, toilet and washing machine replacement rebates, etc.</p>

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Ed Schmidt, General Manager

Agenda: March 15, 2007

Report

Date: March 9, 2007'

**Subject: Update on recruitment on the Public
Outreach/Program Development/Water
Resources Analyst Position**

Recommendation:

None, for Board information purposes only.

Background:

After an extensive recruitment, multiple interviews, professional reference checks, and personal background inquiries; the District has filled this very important position.

The new employee is Cathleen Brennan. She has nearly fifteen (15) years of experience in administering water efficiency programs, wastewater and storm water compliance, water sampling, water analysis and permitting. She graduated from San Jose State University with a Bachelor of Science degree in Environmental Studies. She is an American Water Works Association (AWWA) Water Conservation Practitioner and also earned a certificate in Hazardous Materials Management.

STAFF REPORT

Agenda: March 15, 2007

Subject: Update on recruitment on the Public Outreach/Program Development/Water Resources Analyst Position

Page Two

She is very experienced with Microsoft Windows Operating System and various software programs such as Kronos, Eden, Access, Metroscan, Excel, Power Point and Word. She has helped to write Urban Water Management Plans and is an experienced researcher of water demand management issues and completing water system audits. She is familiar with GIS software and parcel maps.

Her personal and professional references have reported that she is very helpful in working with other agencies and has friendly, thoughtful, and professional interactions with members of the public and fellow employees and elected officials.

Cathleen will be attending the Board meeting on Thursday evening. Attached is part of Cathleen's resume.

I want to thank Directors Ascher and Feldman for assisting me in the interviewing process. The entire process was completed by District staff, no recruiters or consultants were utilized. This saved the District approximately \$12,000 to \$15,000.

Fiscal Impact:

The salary range for this position is from \$53,000/year to \$65,000/year. She will start near the middle of the range, at \$58,890.00/year.

Cathleen M. Brennan

EDUCATION

B.S. Environmental Studies – Water Resource Management - Minor: Chemistry
San Jose State University, San Jose, California

CERTIFICATIONS

Water Conservation Practitioner – Level I – American Water Works Association
Hazardous Materials Management – University of California Extension Santa Cruz

Senior Water Conservation Representative – City of Santa Cruz Water Department, Santa Cruz, CA
November 2005 to present

Water Conservation Representative – City of Santa Cruz Water Department, Santa Cruz, CA
October 2000 to November 2005

- Implement and administer water conservation programs. Some of the programs are: HET rebates, ULFT rebates, Clothes washer rebate, CII rebates, Landscape ordinance, Conservation kits, Water free urinals, Water waste ordinance, School education, Residential home surveys and Plumbing fixture retrofit ordinance.
- Research and collect data on water efficiency programs. Assist in the evaluation of submittals in response to RFP's.
- Maintain and organize water conservation program files and databases. Currently use Microsoft Windows operating system and various software programs such as; Kronos, Eden, Access, Metroscan, Excel, Power Point, and Word.
- Inspect sites that participate in water conservation programs and document findings. Locate water meters and use water meters to check for leaks. Measure and evaluate landscaping and irrigation.
- Answer questions from the public and provide materials regarding water efficiency, water conservation programs, water resources and city services. Review water consumption history to look for patterns of water usage that indicate leaks or inefficient irrigation.
- Write letters to customers regarding their compliance with water conservation ordinances. Follow an established enforcement process on properties and accounts that are in violation of water conservation ordinances.
- Report to the California Urban Water Conservation Council on Best Management Practices.
- Contribute toward mandatory reporting to the Department of Water Resources for the Urban Water Management Planning Act (Urban Water Management Plan).
- Assist with the research and in the preparation of special reports. Assist in the development of forms, brochures, and outreach materials. Assist in the preparation of the annual water conservation report, including completing the annual distribution system water audit.
- Give presentations on water treatment and water conservation to students and adults. Work cooperatively with other water agencies and provide assistance to other agencies as requested.
- Utilize a water system index map, GIS software, and parcel maps to identify water service connections and accounts in water service area.

Cathleen M. Brennan

Industrial Waste Inspector – City of Sunnyvale, Sunnyvale, CA

June 1991 to September 2000

- Performed industrial and commercial wastewater compliance inspections.
- Documented in writing site visits to commercial and industrial facilities in the form of narrative inspection reports and checklists. Wrote correspondence to commercial and industrial facilities concerning compliance status. Developed inspection checklists. Wrote permits and approvals to discharge to the sanitary sewer for groundwater, industrial/commercial wastewater, and stormwater.
- Reviewed building plans through the One Stop Permit Center for compliance with local sewer use ordinance. Provided comments on plans for required modifications. Reviewed Storm Water Pollution Prevention Plans and provided comments as necessary. Reviewed wastewater discharge permit applications.
- Responded to complaints about illegal dumping and illegal discharges for point source/sanitary sewer and nonpoint source/stormsewer.
- Enforced the local sewer use ordinance, which includes federal pretreatment regulations, federal stormwater regulations, and local water quality based effluent limits. Referred enforcement cases to the City Attorney's Office for consideration of legal action.
- Participated in public education/outreach events. Gave tours to explain primary, secondary, and tertiary wastewater treatment processes. Explained water quality issues of the San Francisco Bay. Integrated environmental issues into public outreach, such as; solid waste, recycling, biosolids, reclaimed water, water conservation, drinking water, energy conservation, and wildlife.
- Reviewed laboratory analyses of wastewater to determine compliance.
- Prepared agendas for staff meetings. Recruited and trained new staff.
- Prepared special and routine reports (flow monitoring, urban runoff, and quarterly).

Water Pollution Control Laboratory and Sampling Technician – City of Sunnyvale, Sunnyvale, CA

June 1989 to June 1991

- Collected samples and performed routine physical, bacteriological, and chemical analyses on treatment plant process samples, drinking water samples, industrial wastewater samples, and reclaimed water samples. Calibrated and maintained sampling and monitoring equipment. Used storm and sanitary sewer maps to verify sampling locations. Dye tested sewer lines. Used a logbook to document field activities. Followed all safety and chain of custody procedures. Wrote standard operating procedures for laboratory procedures/methods.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Ed Schmidt, General Manager

Agenda: March 15, 2007

Report

Date: March 9, 2007

Subject: Discussion and direction to staff regarding proposal from Communication Leasing Services, Inc. for wireless site management services

Recommendation:

Direct staff to execute the attached agreement with Communication Leasing Services, Inc (CLSI).

Background:

The District recently sought proposals for management of its wireless sites. Presently the District receives \$3,258.00 per month from the two (2) wireless communications sites, the Miramar Water Storage Tank and the Carter Hill Storage Tanks.

The purpose of the agreement with CLSI is to enhance the District's monthly income by the addition of more carriers to the CCWD sites within the next twelve (12) to eighteen (18) months, at rental rates that are higher than what is currently being received by the District.

Another purpose of the agreement is to make sure that the District does not have to share revenue from future carriers, even if that new carrier uses an existing carrier's monopole.

STAFF REPORT

Agenda: March 15, 2007

Subject: Discussion and direction to staff regarding proposal from Communication Leasing Services, Inc. for Wireless Site Management Services

Page Two

At a closed door session of the Board, on February 13, 2007, the Board discussed the proposals and directed staff to secure an agreement with CLSI, based partially on the excellent results of the reference checks.

Mr. Aaron Levinson of CLSI will be present at the Board meeting on Thursday evening. Attached is the proposed agreement with CLSI and a copy of their proposal.

Fiscal Impact:

The compensation due from CCWD to CLSI would be: Fifteen percent (15%) of the amount due CCWD during the initial term of the Telecommunication Agreement (the agreement between CCWD and the carrier) negotiated by CLSI (the vast majority of agreements between carriers and property owners have a five (5) year initial term).

ATCHISON, BARISONE, CONDOTTI & KOVACEVICH

A PROFESSIONAL CORPORATION

333 CHURCH STREET

SANTA CRUZ, CALIFORNIA 95060

WEBSITE: WWW.ABC-LAW.COM

JOHN G. BARISONE
ANTHONY P. CONDOTTI
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SUSAN E. BARISONE
WENDY B. MORGAN
JEFFREY E. BARNES
HEATHER J. LENHARDT

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RECEIVED

MAR 09 2007

COUNTY OF SAN JUAN COUNTY
WATER DISTRICT

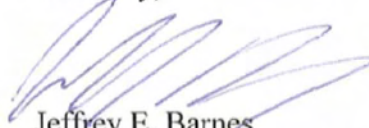
TO: Ed Schmidt, General Manager
FROM: Jeffrey E. Barnes, Assistant District Counsel
DATE: March 6, 2007
RE: Consulting Agreement with Communication Leasing Services, Inc.

Attached is a copy of the a proposed Consulting Agreement between the District and Communication Leasing Services, Inc. ("CLS"), the agent previously selected by the Board to represent the District in the leasing of its property for telecommunications uses. The agreement meets our approval as to form.

Under the proposed Consulting Agreement, CLS will exclusively market District property for rental to telecommunications carriers and will manage any resulting lease agreements that are subject to approval by, and entered into between, the District and the telecom carriers. The Consulting Agreement's proposed initial term is one year, with two additional one year automatic renewal periods. The Consulting Agreement requires no up-front costs to be paid by the District. Instead, CLS's proposed compensation is generally the equivalent of fifteen percent (15%) of the rent generated during the initial five-year term of leases negotiated by CLS. The various compensation scenarios are described in Exhibit A to the agreement.

To expedite the execution process, I have instructed Aaron Levinson of CLS to sign the agreement and mail it to you directly. Please let me know if you have any questions regarding this matter.

Sincerely,



Jeffrey E. Barnes
Assistant District Legal Counsel

Encl.

cc: Anthony P. Condotti, District Legal Counsel (w/encl.)

Communication Leasing Services, Inc.

CONSULTING AGREEMENT

This CONSULTING AGREEMENT is made and entered into this _____ day of _____, 200__, by and between the **California Special District**, ("Owner"), having a place of business at 766 Main Street, Half Moon Bay, CA 94019, and **Communication Leasing Services, Inc.**, a California Corporation, having a place of business at 21 Tamal Vista Blvd., Suite 111, Corte Madera, CA 94925 ("CLSI"). Owner and CLSI desire to enter into a relationship whereunder CLSI will provide certain services to Owner. The parties hereto agree as follows:

1.0. DEFINITIONS.

- 1.1. "Agreement" means this Consulting Agreement.
- 1.2. "Services" means the services to be performed by CLSI hereunder as described on Exhibit A attached hereto. Services do not include legal services.
- 1.3. "Telecommunication Agreement" means, the agreement between Owner and telecommunication company for the placement of equipment on Owner property.

2.0. **SERVICES.** For the term, Owner hereby appoints CLSI as its exclusive agent to perform the Services and CLSI agrees to provide the Services to Owner.

3.0. **COMPENSATION.** Owner agrees to pay to CLSI for the Services, the compensation as set forth on Exhibit A. CLSI shall be responsible for all costs and expenses incidental to the performance of the Services, except as otherwise expressly set forth in Exhibit A.

4.0. **OWNERSHIP.** Notwithstanding anything to the contrary herein, CLSI shall own any form agreements and other materials and know-how necessary to conduct its business.

5.0. **WARRANTIES AND DISCLAIMER.** Owner warrants that it is the owner of the Sites described on Exhibit A or otherwise has all necessary right and authority to enter into this Agreement. CLSI warrants to Owner that all Services will be performed by CLS in a good and workmanlike manner. Services do not include legal services. Apart from the foregoing, Services are provided "as is" and CLSI disclaims all express and implied warranties.

Owner

By: _____

NAME (PRINT OR TYPE)

TITLE

DATE

6.0. **TERM.** This Agreement will become effective on the date first set forth above and will continue in effect for a period of one (1) year, unless CLSI has commenced Negotiation Services (as defined on Exhibit A) in which case this Agreement shall remain in effect until completion of such Negotiation Services and CLSI Fee is paid. This Agreement term automatically renews for two (2) additional one year periods, unless either CLSI or Owner notifies the other party in writing at least thirty (30) days prior to the expiration of the term, that such party will not extend further. Any rights which by their nature should survive shall survive termination or expiration of this Agreement.

7.0. GENERAL.

7.1. **Governing Law; Venue.** The parties hereby agree that any dispute regarding the interpretation or validity of, or otherwise arising out of, this Agreement, or relating to the Services provided hereunder shall be subject to the exclusive jurisdiction of the courts, and governed by the laws, of the State of California, excluding its choice of law rules.

7.2. **Waiver.** The failure of either party to enforce at any time, or for any period of time, the provisions hereof shall not be construed to be a waiver of such provisions or of the right of such party to enforce each such provision.

7.3. **Assignment.** No portion of this Agreement or any of CLSI's rights (including, without limitation, the right of payment for Services) or obligations hereunder may be assigned and/or delegated by Owner.

7.4. **Modifications.** Any modifications to this Agreement shall be in writing and signed by both Owner and CLSI.

7.5. **Headings.** Section and/or paragraph headings used in this Agreement are for reference purposes only and will not be used in the interpretation of this Agreement.

7.6. **Insurance.** CLSI currently maintains commercial general liability insurance in the general aggregate amount of \$2,000,000.00. CLSI will maintain this insurance throughout the term of this Agreement.

7.7. **Complete Agreement.** This Agreement, including any exhibits attached hereto, constitutes the complete and exclusive statement of the agreement between Owner and CLSI, and it supersedes all proposals, oral or written, and all other communications between Owner and CLSI relating to the subject matter of this Agreement.

Communication Leasing Services, Inc.

By: _____

NAME (PRINT OR TYPE)

TITLE

DATE

**EXHIBIT A
DESCRIPTION OF SERVICES, WORK PRODUCT AND COMPENSATION**

A. Services to be provided by CLSI for Owner in accordance with the following table:

Item	Description		
1	Audit site(s) to determine the capacity to house telecommunication equipment and the best location for the placement of such equipment from a property owners' perspective.		
2	Negotiate Telecommunication Agreement between Owner and telecommunication carrier ("Negotiation Services")		
3	Prepare Telecommunication Agreement pursuant to Owners' requirements		
4	Review proposed construction drawings and provide comments to Owner		
5	Management of on-going issues such as equipment additions/relocations or other issues as agreed upon by both Owner and CLSI		
6	Monitor equipment placement for contract compliance		

i. The above services will be provided to Owner by CLSI at the following Owner properties ("Sites"):

I. Per Attached List

B. CLSI Fee: The compensation due from Owner to CLSI ("CLSI Fee") shall be: Fifteen percent (15%) of the amount due Owner during the initial term of the Telecommunication Agreement. Owner agrees to pay CLSI, the CLSI Fee, as follows:

- i. In the case of a Telecommunication Agreement with an initial term up to five (5) years in which Owner receives payment in one sum annually, in advance, then Owner shall pay the CLSI Fee in two annual payments within ten (10) days from the date each payment is received by Owner during the first 2 years the Telecommunication Agreement is in place.
- ii. In the case of a Telecommunication Agreement with an initial term up to five (5) years in which Owner receives monthly payments, then Owner shall pay the CLSI Fee in twenty four (24) equal installments over the first twenty four (24) months of the Telecommunication Agreement due within ten (10) days from the date those twenty four (24) payments are received by Owner pursuant to subject Telecommunication Agreement.
- iii. In the case where a telecommunication company adds equipment to an existing site on Owners' property and Owner had engaged CLSI to manage the subject equipment addition, Owner agrees to pay the CLSI fee of fifteen percent (15%) of the difference between the existing rent immediately prior to the addition of equipment, and the revised rent negotiated by CLSI (and approved by Owner) for the following time period until the existing Term expires. In this event, if the corresponding CLSI Fee is under \$5,000.00, then the CLSI Fee will be paid to CLSI in one lump sum; if the CLSI Fee is over this amount, then the CLSI Fee will be paid as described in Sections Bi and Bii above. In the event CLSI is able to negotiate the extension of the firm Term to an additional Five (5) years from the time of the equipment addition (in effect to guarantee Owner an additional five (5) years of increased revenue, subject to the prior approval of Owner), then the CLSI fee will be based upon 15% of the value of the difference between the existing rent immediately prior to the addition of equipment and the revised rent negotiated by CLSI for the time period of five (5) years from the date the revised rent is received by Owner. Such payment shall take place as described above in Sections Bi and Bii above.

C. In the event Owner sells any of its Sites, the balance of any unpaid CLSI Fee due for any such sites shall accelerate and be paid to CLSI on a lump sum basis upon close of escrow of sale of subject property. In the event a telecommunication carrier under a Telecommunication Agreement with Owner stops paying its rent or license fee prior to the termination date of subject agreement, then the payment of any unpaid CLSI Fees may be suspended until telecommunication carrier commences payment of rent or license fees to Owner at which time Owner shall resume payment of the CLSI Fee in accordance with the terms of this Section "B" until the CLSI Fee is paid in its entirety.

COMMUNICATION LEASING SERVICES, INC.

Telecommunication Site Management

January 25, 2007

RECEIVED

JAN 29 2007

COASTSIDE COUNTY
WATER DISTRICT

Ed Schmidt
General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

Re: Revision of Proposal for Wireless Site Management

Dear Mr. Schmidt:

Thank you for sending me the Anthem Telecom property analysis from November of 2005. In light of additional information provided by the Anthem Telecom's analysis of the Coastside County Water District's (hereafter, "CCWD") properties and additional research I conducted with local carriers, I am revising my site management proposal for CCWD's consideration. As you know, after our last discussion, we did a quick drive to two of the CCWD's sites. These sites (Carter Hill and Miramar Tank) can each house, if space is carefully managed, 1-2 additional carriers. I have not yet visited the Miramontes, Denniston, El Granada, and Cahill Ridge sites. Before discussing the marketing potential of CCWD's properties, I want to describe some of the alternate sites in the El Granada/Half Moon Bay area that I observed.

During our drive to the Carter Hill site, I observed that three carriers had placed equipment at sites much lower in elevation compared to the subject CCWD sites. In November 2005, the Anthem report identified one carrier placing antennas on a utility pole just south of HMB High School. Now there are two carriers on utility poles in this area and one more carrier with antennas on one of the light poles on school stadium grounds. After our meeting, I also noticed three carriers currently located at the Half Moon Bay Airport. These alternate sites were at considerably lower elevations and closer to populated areas than the CCWD's sites. This represents an industry trend to site equipment lower and closer to the community where there is enough demand for coverage to justify multiple sites as opposed to each carrier having one site very high up to cover the entire area. This is also mentioned on the bottom of Page 10 and top of Page 11 of the Anthem report in regard to the Carter Hill tank.

Proposal to the CCWD:

1. I will use my best efforts to attract at least two additional voice carriers to the CCWD properties within the next 12-18 months at rental rates significantly above (at least 20% higher) (i) what is currently being received by the CCWD from existing telecommunication tenants and Metro PCS

21 TAMAL VISTA BLVD., STE 111 • CORTE MADERA, CA • 94925
PHONE: 415-927-1901 FAX: 415-927-1902
EMAIL: AML@COMMUNICATIONLEASING.COM
WWW.COMMUNICATIONLEASING.COM

has already deployed some equipment in the Half Moon Bay area but will be deploying additional facilities in 2007.

2. I will use my best efforts to attract at least one data carrier to your properties within roughly the next 12-18 months.

3. Other proposed objectives include making sure CCWD does not have to share any revenue from future carriers even if the future carrier uses an existing carrier's monopole (in fact, that is how the Sprint Carter Hill contract is written; section 7, page 4-5). CCWD should not discount their rent due to zoning risks. These types of risks are inherent in the business model of any wireless telecommunication carrier. Carriers utilizing CCWD property should be required to use as little space as possible.

4. Fee Structure: Communication Leasing Services, Inc. (hereafter, "CLSI") proposes to structure its fees for services to CCWD as follows:

The compensation due from CCWD to CLSI ("CLSI Fee") would be: Fifteen percent (15%) of the amount due CCWD during the initial term of the Telecommunication Agreement (the agreement between CCWD and the carrier) negotiated by CLSI (the vast majority of agreements between carriers and property owners have a five year initial term). CCWD would agree to pay the CLSI Fee, as follows:

- i. In the case of a Telecommunication Agreement with an initial term up to five (5) years in which CCWD receives payment in one lump sum annually, in advance, then CCWD would agree to pay the CLSI Fee in two annual payments within ten (10) days from the date each payment is received by CCWD during the first 2 years the Telecommunication Agreement is in place.
- ii. In the case of a Telecommunication Agreement with an initial term up to five (5) years in which CCWD receives monthly payments, then CCWD would agree to pay the CLSI Fee in twenty four (24) equal installments over the first twenty four (24) months of the Telecommunication Agreement due within ten (10) days from the date those twenty four (24) payments are received by CCWD pursuant to subject Telecommunication Agreement.
- iii. In the case where a telecommunication company adds equipment to an existing site on CCWDs' property and CCWD had engaged CLSI to manage the subject equipment addition, CCWD agrees to pay the CLSI fee of fifteen percent (15%) of the difference between the existing rent immediately prior to the addition of equipment, and the revised rent negotiated by CLSI (and approved by CCWD) for the following time period until the existing Term expires. In this event, if the corresponding CLSI Fee is under \$5,000.00, then the CLSI Fee will be paid to CLSI in one lump sum; if the CLSI Fee is over this amount, then the CLSI Fee will be paid as described in Sections i and ii above. In the event CLSI is able to

negotiate the extension of the firm Term to an additional Five (5) years from the time of the equipment addition (in effect to guarantee CCWD an additional five (5) years of increased revenue, which would be subject to the prior approval of CCWD), then the CLSI fee will be based upon 15% of the value of the difference between the existing rent immediately prior to the addition of equipment and the revised rent negotiated by CLSI for the time period of five (5) years from the date the revised rent is received by CCWD. Such payment shall take place as described above in Sections i and ii above.

- iv. In the event CCWD sells any of its sites, the balance of any unpaid CLSI Fee due for any such sites would accelerate and be paid to CLSI on a lump sum basis upon close of escrow of sale of subject property. In the event a telecommunication carrier under a Telecommunication Agreement with CCWD stops paying its rent or license fee prior to the termination date of subject agreement, then the payment of any unpaid CLSI Fees may be suspended until the telecommunication carrier commences payment of rent or license fees to CCWD at which time CCWD shall resume payment of the CLSI Fee in accordance with these terms until the CLSI Fee is paid in its entirety.

Examples (correspond to number above):

- i. CCWD is paid one time annually (which is not very likely). If the License fee is \$2,000.00/mo. with 5% annual escalations, then \$2,000.00 per month for the first year = \$24,000.00 due the CCWD for year 1. Years 2-5 of the telecommunication agreement with call for four percent (5%) annual increases. Therefore the amount due the CCWD for years 2-5 = \$108,552.00 (rounded); for a total amount due the CCWD of \$132,552.00 for years 1-5. Therefore, 15% of this amount is \$19,882.80; this amount broken into 2 annual payments to CLSI = 2 annual payments of \$9,941.40 each. Net to CCWD year 1 - \$14,058.60; net to CCWD year 2 - \$15,258.60, no fees after year 2.
- ii. CCWD is paid monthly. If the License fee is \$2,000.00/mo. with 5% annual escalations, then \$2,000.00 per month for the first year = \$24,000.00 due the CCWD for year 1. Years 2-5 of the telecommunication agreement with call for four percent (5%) annual increases. Therefore the amount due the CCWD for years 2-5 = \$108,552.00 (rounded); for a total amount due the CCWD of \$132,552.00 for years 1-5. Therefore, 15% of this amount is \$19,882.80; this amount broken into 24 annual payments to CLSI = \$828.45 each. Net to CCWD over first year is \$1,171.55 per month; net to CCWD for year 2 is \$1,271.55 per month; no fees after year 2.
- iii. Theoretically, upon the first anniversary of CCWD's agreement with Sprint, Sprint wants to add an equipment cabinet to CCWD's property. If, for example, CCWD is currently receiving \$1,500.00 per month from Sprint, and CLSI negotiates an additional \$750.00 for one more cabinet as well as a one year extension so CCWD

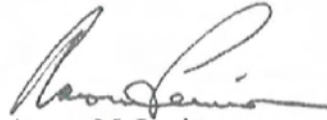
JANUARY 25, 2007

will receive the increased rental rate for the following 5 years. Assuming no annual escalations, the additional income due CCWD will be \$750.00 per month x 12 = \$9,000.00 per year; over 5 years, the gross income for the new cabinet would be \$45,000.00 due CCWD. The CLSI fee would be 15% of 45,000.00 or \$6,750.00 payable in equal payments (\$281.25) over the following 24 months.

I hope the above proposal is acceptable to the CCWD. I am confident that CLSI can provide added value to CCWD's efforts to attract and manage wireless carriers. Unlike many other site management companies, CLSI does not perform any work for, nor accept any compensation from any carriers. I would encourage you to contact the references provided in the attached list and discuss their experience using CLSI's services.

I hope to be doing business with you in the near future. I have attached a reference list and proposed Consulting Agreement for your review. Thank you for your consideration and if you have any questions regarding the above, please feel free to contact me at 415-927-1901.

Very Truly Yours,



Aaron M. Levinson
President

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Ed Schmidt, General Manager

Agenda: March 15, 2006

Report

Date : March 9, 2007

**Subject: CONSIDER APPROVAL OF CHANGE ORDER TO DENNISTON
WELLS RESTORATION PROJECT TO INCLUDE
RESTORATION OF WELL NO. 3**

Recommendation:

Approve Change Order to contract with Maggiora Bros. Drilling, Inc. for Denniston Wells Restoration Project to include restoration of additional well (Well No. 3).

Background

On October 26, 2006 the Board awarded the contract for the Denniston Well Nos. 1 and 2 to Maggiora Bros. Drilling, Inc. in the amount of \$44,800. That project is currently underway. As reported at the last regular meeting, staff recently requested that Maggiora Bros. submit a proposal to restore Well No. 3. Maximizing production from the District's existing local supplies is a key component of the District's long-term plan to limit our reliance on purchases from SFPUC. The proposal, in the amount of \$22,800, is slightly above the General Manager's signature authority. Given that Maggiora Bros. Drilling, Inc., was the only company to submit a bid on the initial project, and that the cost is in line with the previous submittal, it recommended that the Board approve the proposed project as an addendum to the existing contract.

Fiscal Impact

\$22,800.

MAGGIORA BROS. DRILLING, INC.

DRILLING CONTRACTORS - PUMP SALES & SERVICE
 CALIFORNIA CONTRACTOR'S LICENSE NO. 249957

Corporate Office
 595 Airport Blvd.
 Watsonville, CA 95076

Tel: (831) 724-1338
 Tel: (800) 728-1480
 Fax: (831) 724-3228

March 5, 2007

Coastside County Water District
 Attn: Joe Guistino
 766 Main Street
 Half Moon Bay, CA 94019

Subject: Denniston Well 3 Proposal

Dear Mr. Guistino,

As per our conversation, the following is Maggiora Bros. Drilling, Inc. proposal to investigate the feasibility of the Denniston Well 3 rehabilitation project.

The first step should be to mobilize to the project site, and perform brushing, air lift swabbing and bailing operations so as to clean the build up off of the well casing and perforations. Once the buildup has been removed, a video log should be performed to inspect the condition of the well casing and screen.

If the casing and screen are in good condition, then we may recommend chemical treatment of the well , followed by additional development and well testing.

The following is Maggiora Bros. Drilling, Inc. estimated cost to perform the above referenced scope of work.

1. Mobilization/demobilization	\$ 2,500.00
2. Brush and bail well	\$ 1,650.00
3. Air lift swabbing of well	\$ 1,650.00
4. Water truck (if needed to contain water -- disposal fees not included)	\$ 950.00
5. Video logging of well -- 1 @ \$800.00 each	\$ 800.00
6. Labor to install chemicals in well (if needed)	\$ 1,500.00
7. Chemicals	\$ 4,000.00
8. Agitation of chemicals in well	\$ 1,650.00
9. Air lift swabbing of well -- 1 day @ \$1,650.00 per day	\$ 1,650.00
10. Water truck rental (if need to contain water -- disposal fees not included) \$950.00/day	\$ 950.00
11. Video logging of well -- 1 @ \$800.00 each	\$ 800.00
12. Install and remove test pumping equipment	\$ 2,000.00
13. Development and step testing of well 8 hours @ \$150.00 per hour	\$ 1,200.00
14. Constant rate test 8 hours @ \$150.00 per hour	\$ 1,200.00
15. Generator rental -- 2 days @ \$150.00 per day	\$ 300.00
TOTAL ESTIMATED COST TO COMPLETE	<u>\$22,800.00</u>

Proposal does not include off site disposal fees if necessary for chemically treated water. All chemicals to be utilized are biodegradable within 6 days.

Development and testing with test pump includes 2 hours of development pumping, 6 hours of step testing and 8 hours of constant testing as per the original specifications.

Development and testing does not include off site disposal of water.

CCWD WELL DATA

Well #	Location	State Well #	Instal Date	Original Productivity gpm	Surveyed Dates			Present capacity	Rehab dates	Comments	Next Step
					1984	1987	1988				
DENNISTON WELL FIELD											
Denniston #1	Cabrillo Farms S access road 250' from Rt 1	055/06W-11L01M	1977	52	40	38	26	na	1984 motor ;1987 pump and motor and acid treat ;1989 rehab		Presently Rehab
Denniston #2	300' NW well 1	055/06W-11L02M			20-40	30	34	na	1979 replaced motor; 1989 new pump and motor and rehab; 1991 new motor	abandoned late 1979. Rehab outfit in 1989 (ESA) advised not to spend too much money on this low producer	Presently Rehab
Denniston #3	S side of Denniston Cr at end of easment between Shelter Cove Dr and Seacrest Ct		1977			30	35	na	1987 rehab pump and motor	abandoned 1979 but revived 1987	Rehab
Denniston #4	S side of Denniston Cr between Seacrest and Sunrise Cts	055/06W-11F01M	1975	25	15-40	30	0	20	1987 rehab pump and motor; 12/87 replaced pump-failed dt sand; 1995 new pump and motor	Very high in iron. Requires rehab and disinfection	Rehab
Denniston #5	100 feet east of Rt 1 and 1200 ' SW of Denniston access road	055/06W-11L03M	1975	52	50-60	22	26		1979 acid treated; 1982 acid treated, replaced drop pipe; 1984 replaced motor; 1986 replaced pump and motor; 1987 full rehab new pump and motor	Nitrates at 50% of MCL. Only used if absolutely required.	Emergency Standby
Denniston #6			1977	15						Abandoned 1977	Fill-in
Denniston #7			1977	10					tried to rehab in 1987. Large breach in screen. Drillers reccomended abandonment	Abandoned 1977	Fill-in
Denniston #8		055/06W-11Q02M	1977		15					Low Producer Consider abandonment	Emergency Standby
Denniston #9	300' SW Airport road and 500' NW of trailer village	055/06W-11K01M	1977	75	60	30	44	35			In service
Denniston #10					8					Consider abandonment	Emergency Standby

Well #	Location	State Well #	Instal Date	Original Productivity gpm	Surveyed Dates			Present capacity	Rehab dates	Comments	Next Step
PILARCITOS WELL FIELD					1991	1998					
Pilarcitos #1	Pilrcitos Canyon Road	055/05W-11N01M	1964		125	45	50		new pump and motor 2003;	pump motor good. Can't overcome pressure	Inspection New pump and motor
Pilarcitos #2	Pilrcitos Canyon Road	055/05W-11N02M	1969			40 - 45	40		new pump and motor 1993;	pump motor good. Trips out due to clogging	Rehab
Pilarcitos #3	Pilrcitos Canyon Road	055/05W-11N03M				30	40			pump motor failed	Inspection New pump and motor
Pilarcitos #3A	Pilrcitos Canyon Road	055/05W-11N04M	1972			25-30			new pump and motor 1972	pump motor good. Trips out due to clogging	Rehab
Pilarcitos #4	Pilrcitos Canyon Road	055/05W-11N05M	1979		200	100	150			pump motor good. Competes with 4A	Standby
Pilarcitos #4A	Pilrcitos Canyon Road		1995			NA	160	150	bailed and swabbed and new pump and motor 2005		In service
Pilarcitos #5	Pilrcitos Canyon Road	055/05W-11E01M	1980		120	40	60		rehab and new pump and motor 1991.	pump motor good. Pumps gravel and sand.	Rehab

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Ed Schmidt, General Manager

Agenda: March 15, 2007

Report

Date: March 9, 2007

Subject: Discussion and possible authorization to staff to purchase new fleet vehicle

Recommendation:

Authorize staff to purchase a new Ford F250 4 x 2 pick-up truck from Serramonte Ford.

Background:

The District needs to replace an existing F250 pick-up truck with a new one. The three criteria for replacement of District vehicles are:

- Age over ten (10) years - (existing truck is 12 years old).
- Mileage of 100,000 miles - (current truck mileage is 98,128 miles).
- Condition of vehicle - (existing vehicle needs thousands of dollars in repairs including the entire front suspension, ball joints, bushings, etc., plus an undiagnosed engine noise).

Requests for bids were sent out to five (5) different Ford dealerships. District employees chose a Ford truck again because of quality, local services from James Ford in Half Moon Bay. We received one quote (since only one regional Ford dealer provides fleet quotes) and that is for \$20,797.07.

STAFF REPORT

Agenda: March 15, 2007

Subject: Discussion and possible authorization to staff to purchase new fleet vehicle

Page Two

Staff considered other types of vehicles, even hybrids, sedans, and small pick-up trucks, but the best vehicle for our needs is a full-size pick-up truck. We did downgrade to a two-wheel drive truck, from the existing four-wheel drive pick-up.

Attached is a memorandum from Steve Twitchell, Treatment Plant Supervisor, requesting the new vehicle, the price quote from Serramonte Ford, and a copy of the budget.

Fiscal Impact:

The cost is \$20,797.07, which includes a spray-in bed liner and sales tax. \$25,000.00 is in the budget for replacement of this vehicle.



Memo

To: Joe Guistino, Operations Superintendent
From: Steve Twitchell, Treatment Plant Supervisor
Date: 2/13/2007
Re: Request for new fleet vehicle

Joe:

I am requesting that a new fleet vehicle be purchased as replacement for an aging vehicle that should be retired from service and sold. The three criteria measurements for replacement of a District vehicle: age (10 years), mileage (100,000), and condition. Please note the mileage criteria is addressed in the FY 06/07 budget.

The truck to be replaced, the 1995 F250 XL 4x4 meets the replacement criteria as follows:

- The truck is 12 years old.
- Current mileage is 98,128.
- Current condition”
 - Front suspension worn.
 - Ball joints out
 - All new bushings throughout.
 - Well used and just worn out.
 - Chronic engine noise.

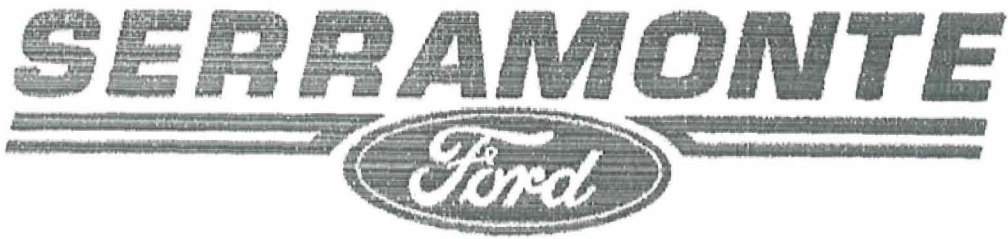
This is the oldest vehicle in the fleet and will require major maintenance soon. It also has the worst gas mileage of any District fleet vehicle, excluding the dump and the backhoe.

Five RFP's were sent to local Ford dealers and we received one back from Serramonte Ford for the quote of \$20,797.07. The current budget action item for the replacement of this vehicle is \$25,000.00.

The appearance of the fleet vehicles is a direct reflection of the District and its Staff. I feel it is the best interest to replace this vehicle before we have to invest time, effort, and money into a substandard vehicle.

Please feel free to contact me if you have any questions.

Steve Twitchell
Water Treatment Plant Supervisor



Price Quote

Date: 12/21/06

TO: Steve Twitchell
(650) 533-4602

FROM: V. Makai Gooden
Fleet Manager
(650) 301-7104

RE: 2008 Ford F250, 4x2, XL trim, Camper package, trailer tow package.

M.S.R.P.	\$26,160.00
Discount	\$7,426.01
Your price	\$18,733.99
Line-X spray on bedliner	\$425.00
Doc Fee	\$45.00
Sales Tax	\$1,584.33
Tire Fee	\$8.75
Total	\$20,797.07 out the door price

1

COASTSIDE COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS (NON- CSP)
FISCAL YEAR 06/07

	Description/Benefit of Project	FY 06/07
Pave Nunes WTP Road	Safe Delivery of Chemicals / Maintain Employee Access to Plant/Pending Written Estimates for repairing/replacement - REQUIRES PERMIT	\$30,000

Safety/Security Upgrades	Improve District Security by re-keying major access doors	\$20,000
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EQUIPMENT PURCHASE & REPLACEMENT

Vehicle Replacement	Maintain Reliable Vehicles / 10 years or 100,000 mile	\$25,000
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Computer System	Replacement of Aged Computers/Hardware and Software/Server Upgrade this year	\$8,000
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Office Equipment	Replacement of Letter Opener, Mail Machine, Typewriter	\$1,500
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SCADA/Telemetry	Maintain Reliable Communication with Pump Stations and Treatment Plants, obsolete equipment	\$125,000
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PUMP STATIONS / TANKS / WELLS

Alves Tank - Paint Sand Blast - Exterior Or Replacement of Existing Tank, whichever is less inexpensive to be determined by District Engineer - Cost - Benefit analysis needs to be done by Staff and Engineer before this potential project will be recommended for funding.	Maintain Tank Integrity, eliminates corrosion, appearance.	\$125,000
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CSP Motor and Pump Rehabilitation - Cost - Benefit analysis needs to be done by Staff and Engineer before this potential project will be recommended for funding.	Rehabilitate Pump #1 and #3 (Over two years)	\$50,000
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DEBT RETIREMENT

Nunes WTP & Revenue Bonds	Payoff of Nunes WTP Loan -	\$185,000
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STAFF REPORT

To: Coastside County Water District Board of Directors

From: Ed Schmidt, General Manager

Agenda: March 15, 2007

Report

Date: March 9, 2007

Subject: Status Report on the Current Major Capital Improvement Projects

Main Street / Highway 92 Pipeline Replacement Project

Construction started on Wednesday, November 1st 2006. All work is performed between 9:00 p.m. and 5:00 a.m. All of the remaining pipeline has now been installed on Main Street and has passed the pressure and bacteriological tests. Progress on the project continues:

- The new pressure reducing valve (PRV) station has been installed, adjusted and is now in service.
- South Main Street has been put into service from the PRV station to the bridge.
- The contractor is now in the process of switching services over on all of Main Street.
- 1,355 feet of the 8" pipeline has been installed on Route 92 to the Hilltop Market. The line was loaded on March 6th, was scheduled for pressure testing on March 7th. Flushing and bacteriological testing will follow, depending on the result of the pressure test.
- An interesting note – The old wooden pipeline was found, located near the Hilltop Market.

Water Treatment Plant (WTP) Short-Term Improvements

Nunes Water Treatment Plant

All conceptual design work has been completed and the final contract documents, (plans and specifications) and in the process of being prepared.

Denniston Water Treatment Plant:

1. Denniston Storage Tank Modifications Project

A decision has been made to construct the modifications to the Denniston storage tank and the new tank inlet pipeline first. Project plans and specifications have been completed. District water treatment operating staff has completed their review. The plans and specifications have been submitted to the Department of Health Services (DHS) for review. Following DHS's review and the development of a plan by the CCWD field staff to provide adequate water service during the period that the Denniston tank and water treatment plant will be out of service, the project will be put out to bid.

2. Denniston Water Treatment Plant Improvements

All conceptual design work is completed and the contract documents (plans and specifications) are being prepared.

SCADA System Replacement

The District Engineer has begun work on the study for replacement of the existing SCADA (Supervisory Control and Data Acquisition) system. The study will provide recommendations for the new system including costs. This work will be performed in conjunction with the work for the water treatment plant (WTP) short-term improvements, since it requires extensive coordination with the WTP staff and the final decisions regarding the short-term improvements.

Carter Hill East Pipeline Replacement Project

This project was awarded to Stoloski & Gonzales, Inc. for \$140,360.00 at the November Board of Directors meeting. A Notice to Proceed was issued to the contractor on January 11, 2007. Work on this project will commence following the kick-off meeting, which has been scheduled for February 20, 2007. The Contractor has ninety (90) days to complete the project. Due to the recent rain, work has not yet taken place on this project.

Phase 3 - El Granada Pipeline Replacement Project **El Granada Pipeline Replacement Project Phase 3** **City and County Portions**

Work continues in coordinating the work of the consultants involved in preparation of the additional submittal documents for compliance with the conditions of the CDP's and as required by the CalTRANS letter of response to the District's encroachment permit application.

Engineering design work has been completed on the project drawings except for the changes that may be required by the special study work being performed by EIP and the other consultants performing the additional work required by CalTRANS. Copies of the drawings have been provided to the District for review. The encroachment permit application for work within the CalTRANS right-of-way has been prepared and submitted, and review comments have been received. The review comments from CalTRANS require additions to the project plans before the application is considered complete, which the District Engineer is currently in the process of completing. The other work for compliance with the CalTRANS requirements requires additional work by the consultants. An update of the status of the consultant's work is additionally provided in the District Engineer's Work Status Report:

Staff Report

Agenda: March 15, 2007

Subject: Status Report on the Current Major Capital Improvement Projects

Page Four

- Surveying – Towill, Inc. – Towill has completed the survey work and submitted the information for District review and use.
- Geotechnical Report – Cleary Consultants, Inc. – Execution of the contract has been completed. The soils borings work cannot begin until an encroachment permit for the soils borings work has been issued by CalTRANS. Cleary Consultant's staff is continuing their efforts to obtain the encroachment permit.
- Shoring Design – J.M. Turner Engineering Inc. – Execution of the contract is completed. The shoring design work cannot begin until the final geotechnical report has been completed.
- Archeological Report – Holman & Associates – The consultant's proposal has been approved and the contract has been executed. Work begins on Monday, March 12, 2007, with a walk-through with Matthew Clark, George Burwasser and myself.
- Water Pollution Control Plan – EIP Associates – The plan is almost complete.

Fiscal Impact:

Funding for the Phase 3 El Granada Pipeline Replacement Project is included in the 2006/07 Capital Improvement Program budget.

AILANTO PROPERTIES, INC.

1901 HARRISON STREET / SUITE 1430 / OAKLAND, CA 94612

TEL (510) 465-8888

FAX (510) 465-5704

RECEIVED

February 13, 2007

FEB 14 2007

COASTSIDE COUNTY
WATER DISTRICT

Mr. Ed Schmidt,
General Manager,
County Coastside Water District
766 Main St., Half Moon Bay, CA 94019

Via US Mail/Fax No. 650-726-5245

Re: Standby charges for unused water connections

Dear Ed,

CCWD has recently considered possible "standby charges" for the unused water connections bought in 1988. Ailanto Properties does not support such a fee and would like to reserve our right to question the analysis that has been completed or to be undertaken by the District on this issue.

To start with, it is not in any water connection holder's interest to delay the use of the water connections. In our case, we have actively and diligently pursued usage of our water connections since our purchase in 1988. We feel we should not be penalized with "standby charges" after our continual good faith effort to pursue expeditious use of the water connections.

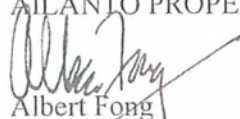
Moreover, in the Recitals A and B of the 1988 Water Service Connection Purchase Contract, the District stated its goals at the time as: "District has for several years investigated methods by which it could expand its access to water supplies and enlarge its transmission, treatment, and distribution capacity", and "District has determined to finance the construction of the Project by the sale of rights to connect to the system".

Property owners like us, who purchased the "rights to connect", feel that we stepped up to the plate in 1988 and were the facilitators to assist the District to accomplish its goals stated above. Our annual assessments help to service the assessment bonds, which enabled the District to construct sound and adequate infrastructure to serve its customers. We are surprised that we are no longer being considered as good supporters of the District for well close to 20 years, but instead a burden to the District and could be penalized with standby charges.

We respectfully ask the Board to consider our view in your further deliberation on the creation of the standby charges. Thank you.

Yours sincerely,

AILANTO PROPERTIES, INC.


Albert Fong

February 23, 2007

Ailanto Properties, Inc.
1901 Harrison Street, Suite 1430
Oakland, CA 94612

Re: Your letter on "Standby charges for unused
water connections" - dated February 13, 2007

Dear Mr. Fong:

Thank you for your recent correspondence on the subject of possible modification to the Coastside County Water District rate and fee schedules.

As I mentioned in our telephone conversation with Mr. Mah, and in person with you and Mr. Mah earlier this week, the District probably will not take any action on this potential re-structuring for at least one year. I also wanted to re-emphasize that the District highly values your opinions and input to the process, and respects and appreciates your financial contribution in pre-purchasing water connections in support of the successful Crystal Springs Project.

I recently sent you a copy of the Minutes of a Special Board Workshop that took place on January 26, 2007. The most important message I want to relay to you, is that there will be ample time for you, other owners of uninstalled water connections and presently installed water customers, to comment on this new concept.

When I met with you and Mr. Mah earlier this week, I mentioned that regardless of whether a person is hooked up to the water system or not, there are continuing costs to fund depreciation for the purpose of repair and replacement of the water infrastructure. In several District Board meetings, dating back about eighteen months, the Board has heard from consultants that the District's maintenance and depreciation costs are not totally captured in the revenue collected from customers bi-monthly water bills. Since about 20% of the District's customers are not "hooked-up" to the system (through no fault of their own), about 1/5th of the depreciation costs are not being collected.

In this case, as in previous rate and fee increases, the District will comply with Proposition 218 requirements. Proposition 218 requires public noticing and a majority protest provision, applicable to property related fees and charges.

From the Special Board meeting Minutes of January 26, 2007: *“Mr. Condotti then reviewed the legalities that would be necessary in order to include costs assigned to the sold-but-uninstalled water service connections. He reported that the portion of Proposition 218 that deals with property related fees or charges states that stand-by-charges are to be considered assessments; however, it does not define the term “stand-by” charge. He further stated, that in his view, a conservative reading of Proposition 218 is that in order to impose a charge on those not receiving water service, it would be prudent to go through the process, under Proposition 218, that governs assessments, as opposed to property related fees or charges. He informed the Board of the process, which entails providing a notice to all of those who will receive the service, or who will be subject to the new assessment, which would also include an analysis of the proportionate costs of providing the service that is attributed to the property that would be assessed. The process would also include a mail ballot procedure, whereby a majority vote would be required in order to put the assessment into effect”.*

If there ends up being a new rate and fee structure which includes uninstalled connections, most likely it would be implemented in 2008. For the next budget cycle, (July 2007), the Board desires to utilize the existing structure of including only customers who are hooked up to the distribution system.

Again, thank you for your comments on the concept, and the process of this important analysis. The District wants to make sure that there is a sound infrastructure network in place when you are ready to hook up to the system.

Sincerely,

Ed Schmidt
General Manager

Meeting of the Pilarcitos Restoration Workgroup

Monday, March 5, 2007 – 1:00 PM – SAM Plant

Meeting Notes

Attendees: **CCWD** – Vice President – Board of Directors, Chris Mickelsen, Director Bob Feldman, Ed Schmidt, General Manager, Tony Condotti, District Legal Counsel; **RCD** - Rich Allen, President, Kellyx Nelson, Executive Director; **SFPUC** – Tim Ramirez, Jim Salerno, Jane Lanelle; **SAM** – Jack Foley, General Manager; Leonard Woren, Director; **NOAA Fisheries** – Pat Rutten; **Farm Bureau** – Tim Frahm; **PWA** – Mike Liquori; **Regional Water Control Board & City of Half Moon Bay** – John Muller; **Surfrider** – Carolann Tawe; **Committee for Green Foothills** – Lennie Roberts **San Mateo County** – Julie Casagrande

Opening

Comments: **Kellyx Nelson, Executive Director, San Mateo County Resource Conservation District**

- Reported on the agencies that have signed the Memorandum of Understanding (MOU). Remaining agencies to sign the MOU include, Department of Fish & Game, State Parks, City of Half Moon Bay, two sanctuaries, HMB Fishermen’s Association, Regional Board

Consultant Selected:

PWA

Comments: **Tim Ramirez, Manager, Land & Natural Resources Division Water Enterprise, San Francisco Public Utilities Commission**

- (Coho) – Planning Document – Pilarcitos Creek
- Recovery Plan for Coho Salmon – listing was final last January, off and on the register the last 8 to 9 years

Kellyx –

- Thanked Jack Foley of the Sewer Authority Mid-Coastside for hosting the meeting. Reported Fitzgerald Marine Reserve Watershed Management Plan is working on a statement of intent

Mike McQuarry – PWA Consultant Selected

- **One Word Definitions**
 - Solutions
 - Certainty
 - Clean Water
 - Non- Regulatory Solutions
 - Certainty
 - Balance
 - Concern
 - Community Involvement
 - Habitat
 - Lagoon
 - Sharing
 - Water
 - Timely
 - Collaboration
- **Strength of the Watershed**
 - Pristine – Jurassic Park
 - Fascinating
 - Limited property owners
 - All natural
 - Fog forest
 - Truly fabulous
 - Positive group
 - Mysterious, production
 - National Park
 - Collaboration of property owners
 - Visibility
 - People talk together
 - Problems have been identified
 - History, protected, diverse
 - Fish recovery
 - Building blocks

- **Weaknesses**
 - Allocation
 - Pristine
 - Obligations to customers
 - Non-natives
 - Major landfill
 - Over-subscribed
 - Cape Ivy, Eucalyptus - riparian vegetation
 - See it through – data gaps
 - Diversity
 - Vulnerable
 - Will never see a natural stream
 - Lost our lagoon, rearing habitat
 - Willows
 - Competing demands for limited resources
 - Access
 - The process – sustaining momentum
 - Water quality, storm drains
 - Under-funded
 - Small watershed, vulnerable, accountable
 - Another plan on shelf

- **Opportunities that should be on the table**
 - Additional storage, lagoon
 - Recycled water
 - Fix siphon that was filled in years ago
 - Amended delivery system
 - Cemetery water consumption
 - Off stream storage pond
 - Remove agriculture wells and get on CCWD water
 - Rate adjustment for farmers
 - Remove Eucalyptus trees
 - Watershed access
 - Attitude shift
 - Increased fish passages
 - Don't try to fix everything, pick a couple of the best and do them first

Mike McQuarry – PDW Consultant Selected

- Will not use water quality consultant at this time, will use their own resources
- Might be too early – nutrient cycling in a lagoon
- No degradation in water quality
- Discussed need for a baseline snap-shot in time
- Will use existing resources on the team

Kellyx

- Need to set a regular meeting time for the workgroup
- Need to meet every two months
- First afternoon of the month, every other month
- May 7th – next meeting date
- Same time as the meeting today – 1:00 p.m.
- Will conduct the meeting at SAM again

- Tour - want to see dams, Pilarcitos Lake, Lemos Property, fish barrier projects, bridges, landfill – will do separate lower and upper creek tours
 - May 7th – AM – watershed tour (upper)
 - July 9th – PM – watershed tour (lower)
 - May 7th – PM – next workgroup meeting
 - July 9th – 1:00 PM - next workgroup meeting (cottage)
 - September 10th – 1:00 PM – next workgroup meeting

- Long –term due dates
 - Initial report due this June (2007)
 - Final Plan due next June (2008)
 - Discussed the need for oral history
 - Water Summit comments will be posted on the RCD website